



1000 Islands Environmental Center Pavilion Use Agreement

Rules and Provisions

The Renter of the 1000 Islands Environmental Center pavilion must be at least 18 years old and on the premises during the entire event.

No admission fee, donation, contribution or other charges shall be accepted, collected or be permitted to be collected by the Renter when intoxicating liquor or fermented malt beverages are consumed unless prior approval has been secured from the City Health and Recreation Committee. Renter shall not permit intoxicating liquor or fermented malt beverages to be possessed or consumed on the rented premises by any person or persons who have not reached the legal Wisconsin drinking age, as prohibited by Wisconsin statutes. If alcohol is being served, an alcohol permit must be obtained from the Kaukauna Police Department.

Smoking, vaping or any tobacco use is prohibited in the building or on the grounds and trails of 1000 Islands Environmental Center. Pets are not allowed in the building or on the grounds unless licensed as a service dog.

No bands, stereos or any other amplifying devices are allowed in City parks unless prior approval has been granted by the City Health and Recreation Committee.

Glitter and confetti are prohibited. The use of staples, nails, tacks, glue and any other damaging items to secure decorations is prohibited.

City parks close and must be completely vacated by 11:00 p.m.

Any non-mobility disability motorized vehicles are not allowed to be parked or driven on the grass in City parks.

Staples MUST BE removed from picnic tables if they are used to secure tablecloths.

The Renter agrees to clean and restore the above-mentioned facility within the specified rental period. The Renter also agrees to promptly pay the costs as billed by 1000 Islands Environmental Center for any extraordinary clean up or repair of damage to the park or facility because of usage under this agreement.

General Information

There is a limit as to the amount of available electric current at each shelter. Do not split outlets, as you will overload the circuits.



Rental of park shelter does not include the ball diamonds or other park amenities, which remain open to the public.

In Case of an Emergency

For all emergencies, call 911. Also depending on the emergency, call the Kaukauna Police Dept. at 920-766-6333, Kaukauna Fire Dept. and/or Ambulance (Medics) at 920-766-6320.

In case of a weather emergency situation, if the 1000 Islands building is open, go to the secure areas of the building which are the bathrooms and kitchen (with window closed). If no access to the Nature Center building use the park bathrooms as shelter.

Nature Center staff contact for emergency or questions for the rental:

Brad Garrity – Cell 920-277-6980

The Renter agrees to indemnify and hold harmless the City of Kaukauna, its employees, officers, agents from all loss, damages, liability or claims arising out of rental of the premises, except to the extent same are caused by negligence or misconduct of the City of Kaukauna. The Renter agrees to handle, respond to, investigate and defend, at its sole expense, any claim or alleged claim made against the City of Kaukauna, its employees, officers or agents, arising out of the rental use of the premises. The Renter shall bear all other costs and expenses related thereto. The City of Kaukauna shall have the right to approve any legal counsel selected to defend the City of Kaukauna in such claim or alleged claim. It is understood by the Renter that he/she is held personally liable and responsible for their group and attendees for complying with the Rules and Regulations of this Rental Agreement.





APPLICATION FOR RENTAL OF 1000 ISLANDS ENVIRONMENTAL CENTER BUILDING AND/OR PAVILION

Name of Organization/Group/Renter: _____

Address/City/State/ZIP: _____

Email Address: _____

Nature/Type of Activity/Meeting: _____

Date of Activity/Meeting: _____

Rental Time: From _____ To _____ Group Size: _____

___ 1000 Islands Building* – City Resident (\$75) ___ 1000 Islands Building* – Non-Resident (\$150)

___ 1000 Islands Pavilion – City Resident (\$50) ___ 1000 Islands Pavilion – Non-Resident (\$75)

*Building rental is limited to non-profit and/or recreational groups. A \$200 security deposit is required.

Amount Paid _____

Date Paid _____

Key Fob # _____

Date Returned _____

_____ (Print Renter's Name) assumes responsibility for use of the building and/or properties of the 1000 Islands Environmental Center during the time specified and for any damages to the building, grounds or equipment. Responsibility is also assumed for the cost of cleaning the building's room(s) other than normal cleaning, resulting from the meeting or activity.

All meetings/activities must conclude by the specified stated time to assure that all participants will have left the 1000 Islands Environmental Center by normal closing time or by the agreed upon time.

Renter acknowledges receipt of and agrees to the 1000 Islands' Building and/or Pavilion Use Agreements and Closing-up Checklist. This property is under video surveillance.

Renter's Signature

Phone Number of Renter

Office Use Only

Approved By _____ Date _____ Security Deposit _____ Cash _____ Check _____ Credit Card _____

Sent to KPD _____

Updated 3/6/2024