



Electric City River Jam

VENDOR APPLICATION

Name: _____

Business Name: _____

Address: _____

Phone: _____ Email: _____

Social Media Tag: _____

2025 Dates	Please check box for interest *rank by date of preference
June 20 (4 PM – 10 PM)	
June 21 (12PM – 10PM)	

*All vendors first come, first served based on space availability.

I certify that I have and can provide all the proper insurance, sellers and food/health permitting and follow all necessary fire and food precautions. And I certify we will follow all Electric City River Jam (“EVENT”) rules and regulations.

Name: _____ Date: _____

Please contact the Community Enrichment Program Manager at aengels@kaukauna.gov or 920.766.6335 with any questions or concerns.

Rules and Regulations

- Event reserves the right not to accept vendor menu that directly competes with another vendor.
- Pricing per day: 10% of sales from an independent contractor go to the EVENT. Sales due day of event.
- All operations must stay within a 10x10 tent/booth space.
- Provide a certificate of liability insurance for \$1,000,000 naming Event as an additional insured
- **Electrical may not be available, so operations may be required to operate using their own generators.**
- All vendors with propane tanks are required to bring all necessary equipment to properly secure them.
- Applicants shall sell and serve their product at their own risk.
- Applicants must obey all pertinent safety codes and laws including, but not limited to fire, safety, and parking regulations.
- EVENT reserves the right to shut down any vendor not meeting cleanliness or safety codes and laws.
- Canopy tents must be fire retardant; open flames must be located a minimum of 10' away from all canopy materials
- All canopies, tents, and other temporary structures must be weighed down before you are permitted to open, with the equivalent of 40lbs per pole minimum. Booths may not open until properly weighted. EVENT may shut you down for not having proper weights.

Space

- Food vendors and food trucks will abide by EVENT staff requirements regarding location. EVENT reserves the right to change a vendor location at any time.
- All vendors will provide all required equipment for operations and sales
- Vendors 'A frame' signs cannot extend further than 3' from façade of its booth. Vendors are liable for any injury or damage caused by signs.

Waste

- No grease or gray waste disposal is available
- No water is provided by EVENT
- All vendors are responsible for removing debris and ensuring the general cleanliness of the area.

- EVENT is weather dependent and there is a possibility of cancellation or rescheduling.
- Vendors are independent contractors. Vendors execute this Agreement as independent contractors and shall at all times have complete supervision, direction, and control over the services to fulfil requirements. Vendors execute

this agreement as independent contractors, not as an employee of EVENT. Vendors will assume responsibility for appropriate payment of payroll taxes and charges under applicable federal and local law. Vendors agree to take complete responsibility for paying the appropriate federal and state taxes as independent contractors.