





| Petitioner Information:                                |
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| Name:  |
| Mailing Address:                                       |
| Phone Number:  |
| Email:   |
|  |
|  |
| Property Owner Information (If Not Petitioner):        |
| Property Owner Information (If Not Petitioner):  Name: |
|  |
| Name:  |

| Plat Information:   |
|---|
| Site Address/Location:  |
| Total Number of Acres of Plat Area:   |
| Total Number of Lots Created:   |
| Smallest Lot Size:  |
| Largest Lot Size:   |
| Miles of Street to be Added:  |
| Size of Park Land to be Donated (if no park land is to be dedicated, a park development fee |
| will be applied):   |
| Current Zoning:   |
| Current Uses:   |
| Proposed Zoning:  |
| Proposed Uses:  |
|   |

Describe the Proposed Project in Detail:

## **Preliminary Plat or Final Plat?:**

Additional Requirements: For a Subdivision Plat Review, professionally drawn maps are required to be submitted. These maps must include all structures, lot lines, and streets with distances to each. For Subdivision Plat Review, the proposed street system must be indicated on the face of the preliminary plat to indicate, within a 2,000 foot radius from the exterior border of the plat, how the proposed streets will tie into the existing street system. Maps should be drawn to a scale of not less than 1":1,000'. Please include proposed addresses of any new lots created. Additional information may also be requested as may be appropriate per the proposal being made.

## **Subdivision Fee Schedule:**

Subdivision Review (5+ Lots): \$200.00

Variance to Subdivision Ordinance: \$50.00

Planned Unit Subdivision Ordinance: \$200.00

Payment in Lieu of Dedication: \$250.00 per residential lot created by the subdivision

**Please Note:** Plat reviews often require action by multiple governmental bodies. Between multiple meetings and statutory requirements for public hearings and noticing of meetings, sometimes reviews and authorizations can take more than 30 days. Please let staff know of your request as early as possible if you have a specific deadline that you need Plan Commission authorization by.

Signature of Petitioner:

| Signature of Owner (If Not Petitioner):                        |
|--|
| Date Submitted to City of Kaukauna:                            |
| Please submit by email to planning@kaukauna.gov or by mail to: |
| City of Kaukauna   |
| Attn: Plan Commission  |
| P.O. Box 890   |
| Kaukauna, WI 54130   |
|  |
| FOR DEPARTMENT USE ONLY:                                       |
| Date Application Received:                                     |
| Payment Received:  |
| Payment Receipt #:   |
| Site Plan Reviewed:  |
| 1 <sup>st</sup> Notice Sent:                                   |
| 2 <sup>nd</sup> Notice Sent:                                   |
| Plan Commission Approval:                                      |
| Common Council Approval:                                       |
| Signature of Planning & Community Dev. Staff:                  |