

Proposed Budget



Fiscal year
January 1, 2022 to December 31, 2022

Anthony J. Penterman
Mayor

CITY OF KAUKAUNA

2022 BUDGET
ANTHONY J. PENTERMAN
Mayor

CITY COUNCIL

1st District – Marty DeCoster / Jennie Eggleston

2nd District – Kelli Antoine / John Moore

3rd District – Brian Schell / Mary Jo Kilgas

4th District – Pennie Thiele / Michael Coenen

APPOINTED DEPARTMENT MANAGERS

Director of Public Works - John Sundelius

Library Director – Ashley Thiem-Menning

Finance Director/Treasurer – William Van Rossum

Naturalist – Debra Nowak

Fire Chief – Jacob Carrel

Planning/Comm Development – Joe Stephenson

Human Resources – OPEN

Police Chief – Jamie Graff

City Clerk – Sally Kenney

ELECTED OFFICERS

City Attorney – Kevin Davidson

Municipal Justice – Carley Windorff

President of the Council – John Moore



November 4, 2021

Dear President Moore and Members of the Common Council:

The 2022 Budget is the result of an open and collaborative process between City Council and Administration. We strive to provide strategic city services and community partnerships that improve resident quality of life by reducing crime, increasing affordable housing opportunities, and facilitating community investment. These efforts rely on strong partnerships and the ability to work together toward common goals.

Across all departments and functions, we have an obligation to our residents to continue to provide excellent services, and as such, the 2022 Budget includes the following high priority items that allow us to enhance and improve our service delivery:

1. Property Tax Rate – The 2022 Budget will decrease the City's assessed tax rate by \$1.53 per \$1,000 of assessed value which is a 15.46% decrease.
2. Property Tax Levy - The City's tax levy increased \$709,679.81 or 7.37%. Under state law, the levy is allowed to increase 7.49%, plus increased debt service requirements. This levy increase is less than the maximum permitted under state law.
3. Budgeted Expenditures – Budgeted General Fund expenditures for 2022 are \$15,751,680 an increase of 4.8% This will allow the City to continue to qualify for the State Expenditure Restraint Program Aid. The City has qualified every year since the inception of the program.
4. General Fund Balance – Our General Fund Balance is projected to be \$4,925,095 on December 31, 2021. This fund balance exceeds the Council objective of \$2,362,752 at year end, which will allow the City to continue to receive excellent bond rating resulting in lower interest rates when issuing future debt.
5. Level of Service and Capital Improvements – The 2022 Capital Improvement Program will see investments to provide long lasting, positive effects on our community and spur urban growth.

Plans are underway for improvements to the Kaukauna Municipal Pool based on the results of the Pool Master Plan. This plan is a work in progress and the goal is to begin the project in 2022.

Phase IV of the Space Needs Building Improvements Project is nearing completion. This project included the much-anticipated residential yard waste drop-off site. The completion of Phase IV marks the end of the Space Needs Building Improvements Project that was started in 2015.

With the Capital Improvement Plan, we continue to invest in our parks to maintain their beautiful, aesthetic surroundings. We are looking to add a pickle ball complex to our parks system and build a multi-use pavilion at Hydro Park. I am committed to seeing our City parks improved and maintained to provide recreational opportunities and vital green space for our residents.

6. Economic Development – In early summer 2021, the David L. and Rita E. Nelson Family Heritage Crossing was completed and now links downtown Little Chute with downtown Kaukauna by trail. This new gateway between the revitalizing downtown districts provides residents and visitors alike with opportunities for walking, biking, running, birdwatching, and fishing. The crossing improves the quality of life for our residents and helps make Kaukauna a destination.

With the completion of \$2.3 million in repairs to the Veterans Memorial Lift Bridge, the Fox River Navigational System Authority reopened the five locks in Kaukauna for navigation in July. The reopening of the locks will increase boat traffic on the river, bringing more recreational boaters through the system. This will have a significant economic impact on our City.

The adaptive reuse of the historical Carnegie site will provide eight market rate apartments and will preserve this local historic landmark to continue its long history of being an asset to the community. The \$32 million Uptown Site on the City's north side will have a 68-room hotel and 101-unit market-rate apartment complex. Construction on the apartment complex will begin in November 2021, and hotel groundbreaking will take place late spring of 2022.

Housing also continues to grow strong as we look forward to more development projects in 2022. Projects underway in the Industrial Park Network to be completed in 2022 include expansions to Valley Tissue Packaging (46,600 sq. ft), Truck Country (12,500 sq. ft.), and Bernatellos (37,500 sq. ft.).

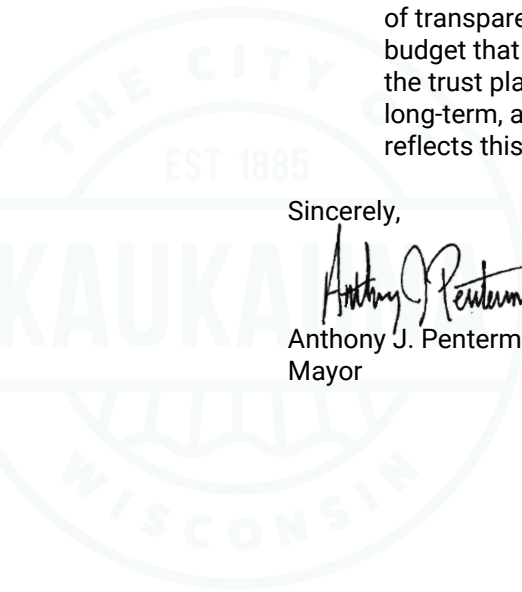
We are excited to have Habitat for Humanity's Rock the Block return to Kaukauna in the Riverside Park neighborhood in May 2022. Rock the Block provides homeowners with affordable exterior home preservation services.

7. Statements on Budget – As a City, we have led with resilience, steadfast in our commitment of transparency to our citizens. I am exceedingly proud of our leadership team that created a budget that meets the priorities of our Council while being mindful of fiscal responsibility and the trust placed in us by our citizens. My continuing focus is to envision the needs of the City long-term, and make decisions that will benefit our community's future. The 2022 Budget reflects this unwavering pledge to provide the highest caliber services to each resident.

Sincerely,



Anthony J. Penterman
Mayor



CITY OF KAUKAUNA

2022 BUDGET TABLE OF CONTENTS

BACKGROUND INFORMATION AND OVERVIEW	PAGE
History of Kaukauna.....	1-1
How to Read the Budget.....	1-4
Mission Statement of the City and Budget Policies.....	1-6
Financial Program Summary.....	1-8
Budget Process.....	1-11
Organization Chart.....	1-13
Departmental Position Summary.....	1-14
SCHEDULES AND SUMMARIES	
Summary of Municipal Tax Levy Distribution.....	2-1
Equalized Value Tax Rates.....	2-2
Assessed Tax Rates.....	2-3
Assessed and Equalized Valuations.....	2-4
Assessed Value by Property Type.....	2-5
Summary of Municipal Tax Levy and General Fund Balance.....	2-6
General Fund Balance Chart.....	2-7
Projected Fund Balance - All Funds.....	2-8
REVENUE AND EXPENDITURE SUMMARIES	
Summary of Revenues & Expenditures for All Funds.....	3-1
General Fund Revenues.....	3-3
General Fund Revenues Chart.....	3-6
General Fund Expenditures.....	3-7
General Fund Expenditures Chart.....	3-10
Summary of General Fund Expenditures by Type.....	3-11
Summary of General Fund Expenditures by Type Chart.....	3-14
1000 Islands Environmental Center Revenues and Expenditures.....	3-15
Redevelopment Authority Revenue & Expenditure Summary.....	3-17
Special Assessment Fund Revenue & Expenditure Summary.....	3-18
Grignon Mansion Fund Revenue & Expenditure Summary.....	3-19
Solid Waste Fund Revenue & Expenditure Summary.....	3-20
Vehicle Registration Fee Fund Revenue & Expenditure Summary.....	3-21
Redhill Landfill Fund Revenue & Expenditure Summary.....	3-22
Nelson Crossing Fund Revenue & Expenditure Summary.....	3-23
Debt Service Fund Revenue & Expenditure Summary.....	3-24
Industrial Park Fund Revenue & Expenditure Summary.....	3-25
Space Needs Fund Revenue & Expenditure Summary.....	3-26
Municipal Services Department Building Fund Revenue & Expenditure Summary.....	3-27
Tax Incremental District #1 Fund Revenue & Expenditure Summary.....	3-28
Tax Incremental District #4 Fund Revenue & Expenditure Summary.....	3-29
Tax Incremental District #5 Fund Revenue & Expenditure Summary.....	3-30
Tax Incremental District #6 Fund Revenue & Expenditure Summary.....	3-31
Tax Incremental District #8 Fund Revenue & Expenditure Summary.....	3-32
Tax Incremental District #9 Fund Revenue & Expenditure Summary.....	3-33
Tax Incremental District #10 Fund Revenue & Expenditure Summary.....	3-34
Subdivision Feeds Fund Revenue & Expenditure Summary.....	3-35
REVENUE PROJECTIONS	
Budgeted Revenue Sources - All Funds.....	4-1
Budgeted Revenues - All Funds Chart.....	4-2
Revenue Sources - All Funds Chart.....	4-3
Revenue Comparison by Revenue Source.....	4-4
Inter-Governmental Revenue Comparison.....	4-5
Special Assessment Revenue Comparison.....	4-6
Other Revenue Comparison.....	4-7
Sanitary Sewer Revenue Comparison.....	4-8
Storm Sewer Revenue Comparison.....	4-9

CITY OF KAUKAUNA

2022 BUDGET TABLE OF CONTENTS

LONG-TERM DEBT	PAGE
Summary of Long-term Debt Practices, Policies and Future Projections	5-1
Summary of Indebtedness, Principal Only	5-3
Annual Principal and Interest Debt Service Requirements	5-4
Summary of Long-term Debt and Percent of Legal Debt Limit	5-5
Percent of Legal Debt Limit Chart	5-6
Ratio of Net General Bonded Debt to Equalized Value and Net Bonded Debt Per Capita	5-7
Ratio of Net General Bonded Debt to Budgeted General Fund Expenditures	5-8
Current and Future Projected Debt Service Requirements	5-9
CAPITAL PROJECTS	
Capital Projects Summary	6-1
Capital Projects Projected Fund Balance	6-2
Capital Projects Street & Sidewalk Fund Revenues & Expenditures Summary	6-3
Capital Projects Equipment Fund Revenues & Expenditures Summary	6-4
Capital Projects Park & Pool Fund Revenues & Expenditures Summary	6-5
Capital Projects Building & Miscellaneous Fund Revenues & Expenditures Summary	6-6
Capital Projects Five-Year Plan	6-7
DETAILED FUND SCHEDULES	
General Government Expenditures Detail:	
Assessment	7-2
Auditing Services	7-4
City Attorney	7-6
Clerk/Treasurer	7-10
Commissioners	7-14
Common Council	7-18
Community Enrichment	7-22
Elections	7-26
Finance	7-28
SPAR Building Maintenance	7-32
Human Resources	7-34
Information Technology	7-38
Mayor	7-42
Municipal Service Building	7-46
Municipal Justice	7-48
Mailroom and Office Supplies	7-52
Planning/Community Development	7-54
Public Safety Expenditures Detail:	
Building Inspection	7-58
Ambulance	7-62
Fire	7-66
Fire Safety	7-72
Police	7-76
School Patrol	7-80
Health & Social Services Expenditures Detail:	
Alcohol & Other Drug Awareness	7-84
Transportation Expenditures Detail:	
Bridge Maintenance	7-86
Bus Subsidy	7-88
Engineering	7-90
Equipment Maintenance & Replacement	7-94
Forestry	7-96
Snow & Ice Control	7-98
Street Department Administration	7-100

CITY OF KAUKAUNA

2022 BUDGET
TABLE OF CONTENTS

	PAGE
Transportation Expenditures Detail (Continued):	
Street Lighting	7-106
Street Maintenance	7-108
Street Signs & Markers	7-112
Traffic Control.....	7-114
Weed Control	7-116
Sanitation Expenditures Detail:	
Refuse Collection	7-118
Refuse Disposal	7-120
Community Enrichment Expenditures Detail:	
Adult Sports.....	7-122
Athletic Fields.....	7-126
Civic Promotions	7-128
Community Center	7-130
Dance Classes	7-132
Library	7-134
Swimming Pool	7-138
Youth Sports	7-142
Conservation & Development of Natural Resources Expenditures Detail:	
Parks	7-146
Non-Departmental Expenditures Detail:	
Health Insurance	7-148
Property & Liability Insurance	7-150
STORM WATER UTILITY	
Storm Water Utility Summary	8-1
Storm Water Projected Cash Balance.....	8-2
Storm Water Revenue and Expenditure Summary	8-3
Storm Sewer Maintenance Detail	8-4
Street Cleaning Detail.....	8-6
Sanitary Sewer Billing.....	8-8
Summary of Debt Service Costs	8-9
SANITARY SEWER UTILITY	
Sanitary Sewer Utility Summary	9-1
Sanitary Sewer Projected Cash Balance	9-2
Sanitary Sewer Revenue and Expenditure Summary	9-3
Sanitary Sewer Maintenance.....	9-4
HOVMSD-Sewerage Treatment.....	9-6
Sewer User Billing Cost.....	9-7
Summary of Debt Service Costs	9-8
BUDGET ADOPTION RESOLUTION	10-1
APPENDICES	
Appendix A - Chart of Accounts.....	11-1
Appendix B - Demographic Profile.....	11-8
Appendix C - Glossary	11-10

CITY OF KAUKAUNA
2022 BUDGET
EARLY HISTORY OF KAUKAUNA

Located along the Fox River in southeastern Outagamie County, the area immediately adjacent to the falls at Kaukauna was the site of considerable indigenous settlement and activity. A large area on both the southeast and northwest sides of the Fox River at Kaukauna is recorded in the Archaeological Sites Inventory as the vicinity of a large village site occupied by the Menominee tribe and other groups. Likewise, effigy burial mounds and numerous archaeological sites are spread out along the river valley.

The rapids at Kaukauna necessitated portaging and became a natural gathering place for trade along the Fox River. As part of the Fox River's 170-foot drop in elevation from Neenah and Menasha to Green Bay, 138 feet of the drop occurred in the nine miles of river between Appleton and Kaukauna. The area had many names, including Kakalin, Cacolin, Cau Caulin, Kackaloo, Grand Kaukaulin, the Grande Coquiller Rapides, and Kaukauna, all derived from an approximation of the Menominee word meaning "the gathering place of the pickerel."

Fur trappers Charles de Langlade and Pierre Grignon established a semi-permanent trading post in the Kaukauna vicinity as early as the 1760s to engage with the local Menominee population, who occupied a village of an estimated 1,500 people on the south side of Fox River. In 1790, Dominique Ducharme, son of French fur trader Jean Ducharme, built a substantial log house at "Cacalin" and started trading with the local tribes. The land Dominique acquired in 1793 is the first known recorded land deed in the state of Wisconsin.

The third French settler, Augustin Grignon, was born in La Baye, presently Green Bay, in 1780 into a family of successful French-Indian, or Métis, trappers, traders, and leaders, specifically among the French settlers and Native American tribes. He moved from Green Bay to Kaukauna in 1813, purchasing much of the Ducharme property, and married his wife, Nancy McCrea, around 1800. Nancy was the daughter of a Scottish fur trader and a Menominee woman from Green Bay. The Grignon's can be identified as Métis, and these important ties lent to their success in the region. From the late eighteenth century through the 1830s, Métis people, a cultural and ethnic mix of indigenous and French people, were a dominant cultural and economic force in the Great Lakes region.

The population in Kaukauna increased with the arrival of the Stockbridge tribe in 1822, an east coast Mohican tribe who fought with the United States during the War of 1812 and the Revolutionary War. The Stockbridge moved to northeastern Wisconsin following land cession treaties with the Menominee and Ho-Chunk.

Known today as the Stockbridge Munsee Band of Mohican Indians, prominent tribe member Electa Quinney became the first female teacher in what would become the state of Wisconsin. The school, located in Kaukauna, was free and open to any denomination of religion. The addition of the Stockbridge to the area also brought notable Revolutionary War Veterans Jacob Konkapot Jr. and Captain Hendrick Aupaumut to Kaukauna. By 1830, the Stockbridge-Munsee had largely adopted Anglo-American customs, lived in log houses, and raised corn, wheat, and livestock on large farms. However, a series of American treaties beginning in 1831 resulted in the departure of the Stockbridge from the Kaukauna area.

CITY OF KAUKAUNA

2022 BUDGET EARLY HISTORY OF KAUKAUNA

Charles A. Grignon, Augustin's eldest son, married Mary Elizabeth Meade in 1837 and soon constructed a large house, known as the Grignon Mansion or "The Mansion in the Woods," closer to the river on the property of his father. Charles had a close relationship with local tribes, particularly the Menominee, given his ancestry, familiarity with the language, and business connections. He served as an interpreter on many treaties and business decisions, including the 1836 Treaty of the Cedars, in which the Menominee tribe ceded four million acres to the U.S. government. The treaty opened the area around Kaukauna and the lower Fox River Valley to general settlement through the United States territorial land office, causing the area to change swiftly. An influx of Yankee settlers altered the economy from fur trading and the Fox River waterway to farming, logging, and permanent communities. The military road along the south shore of the Fox River and the first dam north along the river at De Pere were completed in 1837.

George W. Lawe settled in Kaukauna in 1839, opened a trading post, and established a farm. In 1842, Lawe was appointed Justice of the Peace by territorial Governor Doty, an office he held for almost fifty years. He directed the first platting of the town in 1850 and built the first bridge across the Fox River at Kaukauna in 1851, which led to the development of a small community.

The falls at Kaukauna eventually presented an obstacle for transportation that led to the construction of a series of canals and locks in 1856. The infrastructure allowed larger steamboats to replace the flat-bottomed Durham boats that dominated river traffic in the 1830s and 1840s. The construction of the system also provided a boon to the local economy.

The Chicago and Northwestern Railroad reached Kaukauna in 1862, and industry thrived. By 1870, Kaukauna boasted two large flour mills, two large factories making staves for flour barrels, the Diedrich sawmill, and the Reuter Brothers spoke factory, which did business in hardwood logs and railroad ties. The Chicago and Northwestern Railroad line north of the river joined the Milwaukee Lakeshore and Western Railroad in 1872.

In 1872, Colonel Henry A. Frambach and his brother John Stoveken opened the first paper mill in the City of Kaukauna, the Eagle Paper and Flouring Mill, on the site of Stoveken and Henry Hewitt's 1867 flour mill that was destroyed by a fire. Soon after the mill's start, Frambach became the second producer of wood pulp in the state and the first to manufacture wood pulp paper.

The second railroad boom of the 1880s brought Irish and German workers to the area. These workers created the south side Village of Ledyard. In 1881, Milwaukee Lakeshore and Western Railroad relocated its district office from Manitowoc to Kaukauna's south side. Company housing for the railroad workers developed in the south-central area of Kaukauna.

The American Pulp Company was established in 1883, becoming the Thilmany Pulp and Paper Company in 1889. The company was known for its diversified and innovative paper products, including the first tissue paper manufactured in Wisconsin, produced in 1885.

CITY OF KAUKAUNA
2022 BUDGET
EARLY HISTORY OF KAUKAUNA

In 1885, the Village of Ledyard joined with the north side to form the City of Kaukauna. The 1880's railroad developments coincided with the creation of new waterpower canals to supply Kaukauna industry. The construction of five municipal hydroelectric generating plants gave Kaukauna its nickname, "The Electric City."

Today, the City of Kaukauna is a growing and prosperous community of just over 16,000 residents. Rich in natural resources and beautiful landscapes, the riverfront city of Kaukauna combines traditional Midwestern values with a history of progressive moves – from free education to clean energy – that protect and enhance the long-term health of the community for generations to come.

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CITY OF KAUKAUNA

2022 BUDGET

HOW TO READ THE BUDGET

The budget document represents the financial support for the operation of the City of Kaukauna and goals of the City Council and management for the 2022 fiscal year. The budget document is organized in twelve categories. Each category and a description of its contents follow:

MAYOR'S BUDGET MESSAGE - The opening category of the budget provides the City Council and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and recommendations regarding the financial policy for the coming fiscal year.

BACKGROUND INFORMATION AND OVERVIEW - This category of the budget provides the reader of the budget document with an understanding of the City of Kaukauna.

A brief history of the City is included to help the reader of the budget document develop an understanding of how the City was founded and why some of the landmarks, structures and industries present in the City today exist.

The mission statement of the City is an overall summary of the goals the Mayor, City Council and other personnel will strive to complete during the upcoming fiscal year. Specific departmental goals are included in the detailed fund schedules of the budget document to assist the reader in evaluating the departmental requests for financial resources to accomplish their respective mission and goals.

The underlying policies are used by the Mayor, City Council and other personnel in preparing and adopting the budget. This listing of policies allows the reader of the budget document to get a feel for the objectives used in evaluating and analyzing the budget to ensure that the budget meets the goals of the City before it is adopted.

The financial summary highlights the major revenues sources and expenditures for the upcoming fiscal year and any changes in financial policy from current and previous fiscal years. This summary also provides a projection of the financial future of the City.

The organization chart of the City is included to depict for the reader of the budget document the organizational structure and lines of authority between the Citizens of the City of Kaukauna, the City Council, the Mayor and departmental personnel.

SCHEDULES AND SUMMARIES - This section of the budget document includes numerous analyses that comparatively evaluate the assessed valuation, equalized valuation, related tax rates, revenues and expenditures for all funds. In many instances the summaries include several years of historical data for comparative purposes. These schedules and the information therein lay the groundwork for the departmental budgets.

REVENUE AND EXPENSE - This section of the budget document contains the summaries of revenues and expenditures for all budgeted funds of the City.

REVENUE PROJECTIONS - This section of the budget document provides a summary of revenue sources from all funds. The major revenue sources are further analyzed through the use of a five-year comparison and commentary on each of these major sources.

CITY OF KAUKAUNA

2022 BUDGET

HOW TO READ THE BUDGET

LONG-TERM DEBT - This section provides various analyses of debt both from a historical perspective and on a go-forward basis. The information contained within this section provides the basis for future decisions.

CAPITAL PROJECTS - This section summarizes projected fund balance in capital projects, current and budgeted revenues and expenses, and a five-year plan for future projects.

DETAILED FUND SCHEDULES - The detailed fund schedules are organized on departmental basis. For general fund departments, each schedule details expenditures for the prior fiscal year, current year budgeted expenditures, current year six-month actual expenditures, current year estimated expenditures and the upcoming fiscal years' budgeted expenditures.

STORM WATER UTILITY – This is an enterprise fund that was created in July of 2009. The schedules in this section summarize the costs that are necessary to meet State of Wisconsin storm water quality discharge standards.

SANITARY SEWER UTILITY – This is an enterprise fund that was created beginning January 1, 2012 to account for sanitary sewerage treatment system costs. The schedules in this section summarize the activities involved in operating a sanitary sewer collection system and the cost of sewerage treatment by the Heart of the Valley Metropolitan Sewerage District.

BUDGET ADOPTION RESOLUTION - This section includes a copy of the resolution designating appropriations, levying a tax, and setting the rate for the budget of the City.

APPENDICES - The appendix includes supplemental information that may be useful in reading the budget document.

Appendix A - The chart of accounts describes the types of expenditures to be classified within the specific object codes used by departments in preparing their budget.

Appendix B - The demographic profile provides statistical and supplemental data about the City of Kaukauna and the population it serves.

Appendix C - The glossary includes a translation of terms commonly used in a budget document and the related resolutions. The glossary also includes a description of the funds established by the City.

CITY OF KAUKAUNA

2022 BUDGET

MISSION AND VALUE STATEMENT OF THE CITY

The City Council and City staff are committed to providing high level services that enhance the quality of life for its citizens and create a safe and attractive environment for visitors, businesses and residents through efficient and effective operations.

The City Council and City staff are proud of our City's history and committed to the stewardship of the City's future. Cooperation among City Council, City staff, members of the community and other governmental entities enables us to combine diverse backgrounds, skills, and styles to achieve common goals. Our success is achieved through the effort of our staff with an emphasis on service, respect, fairness and integrity to meet community needs.

BUDGET POLICIES

1. Maintain and/or improve the quality of basic public services and physical facilities necessary to encourage citizens and businesses to remain and/or invest in the City.

The 2022 operating budget does not anticipate any reduction in services. The 2022 capital improvement budget includes approximately \$1,950,000 for street and sidewalk improvements, \$1,835,000 for utility improvements, \$957,000 for municipal equipment, and \$4,235,000 for park improvements.

2. Continually evaluate existing municipal services to determine if these services are effective and conducted in the most efficient manner.

The 2022 budget provides the necessary funds to continue to contract for Ambulance Billing services. It also provides funds to streamline the Time and Attendance process making it more efficient for payroll processing. All other municipal services remain unchanged from the prior year.

3. Pay the full cost of current services with current revenues and avoid borrowing for operating expenses.

The 2022 budget does not include borrowing for any operational expenses; however, several pieces of equipment with useful lives of ten years or more are planned for in the capital improvement budget.

4. Maintain a property tax and user charge structure that provides an attractive environment for citizens, business and industry within Northeastern Wisconsin.

The City, through its municipally owned electric utility, has the lowest electrical rates in northeastern Wisconsin.

The sanitary sewer user rate was increased from \$6.50 to \$6.75 per hundred cubic feet effective December 1, 2015. This rate is budgeted to increase to \$7.00 for budget year 2022.

The storm sewer utility rate was increased from \$84.00 per ERU per year to \$90 per ERU per year January 1, 2019. This rate is budgeted to increase to \$96 per ERU per year for the 2022 budget.

The assessed tax rate for the City is projected to decrease by \$1.53 or 15.46%. The assessed tax rate for the City and the overlapping municipal tax jurisdictions is projected to decrease significantly at 21.82%.

CITY OF KAUKAUNA

2022 BUDGET BUDGET POLICIES

5. Provide an adequate level of reserve funds to provide for unforeseen needs, fiscal emergencies, establish adequate security for bondholders and mitigate the need for short-term financing.

In November of 2010, the City Council adopted a revised fund balance policy that requires the general fund balance to be at least 15% of the operating budget. The total projected fund balance of \$4,925,095 meets the City Council directive. This projected balance is considerably more than the City Council directive. Fifteen percent (15%) of the 2022 budget of \$15,751,680 equals \$2,362,752. Cash reserves more than City Council directive will be used to address future economic growth opportunities in the community. The fund balances for the past five years have exceeded the targeted balance. This has mitigated the City's need to issue short-term revenue anticipation notes. It also assists in the lower bond interest rates as bond rating companies look for 30% of operating budget in reserves.

6. Develop and maintain a fiscal planning and budgeting system which anticipates underlying economic change and provides for planned, orderly year-to-year changes to property tax and service levels. Such a system would also respond to unanticipated events in order to avoid fiscal crisis or severe municipal service disruptions.

Five year planning has been considered for the general operating fund. There is planning in place for capital projects and debt service planning. Related summary schedules are in the debt service and capital projects sections.

7. Maintain financial accounting and budgetary practices that provide for full and open disclosure of the City's financial affairs.

Management has developed the 2022 budget document in conformance with national Government Finance Officers Association (GFOA) presentation guidelines. Conformance with these standards provides reasonable disclosure of financial plans of the City.

8. Long-term debt will be used in moderation so as not to impose an excessive burden on future Kaukauna taxpayers.

The City's general obligation debt is 75.1% of the allowable legal limit as of December 31, 2021. However, approximately 24.0% of the allowable legal limit is the result of debt incurred in Tax Incremental District Nos. 4, 5, 6, 8, 9, 10 and the environmental remediation TIF district. The tax Incremental debt with the exception of Tax Incremental District No. 6, Tax Incremental District No. 8, and a portion of the others is expected to be repaid with tax increments and as such will not be placed on the general tax levy.

CITY OF KAUKAUNA
2022 BUDGET
FINANCIAL PROGRAM SUMMARY

As required by law, the proposed budget for 2022 is balanced and provides for the needs and requirements of the City. The budget for 2022 is the result of sound financial management and affords a reasonable measure of protection for future operations of our City. The budget is adopted at the departmental level as identified in schedules that are attached to the budget adoption resolution. Therefore, resolutions authorizing budgetary adjustments are only required for budgetary adjustments between departments.

ACCOUNTING BASIS

The City of Kaukauna uses the modified accrual basis of accounting. Under this accounting method, revenues are recognized in the accounting period in which they become available and measurable. Available means collectible within the current accounting period or soon enough thereafter to be used to pay liabilities of the current accounting period. Expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for unearned interest on long-term debt, which is recognized when due.

BUDGETARY BASIS

All the funds in this budget document are prepared on the modified accrual basis of accounting, except for interest expenditures in the debt service where unearned interest is budgeted when due. All of the following funds, which are included in this budget document, are funded in part by the property tax levy except the Capital Projects and Redevelopment Funds.

General Fund - This fund is the primary operating fund for the City of Kaukauna. It accounts for most of the services provided to city residents such as police, fire, sanitation, street maintenance, building inspection, planning, zoning, engineering, recreation, public library, and sewerage system.

1000 Islands Environmental Center - This is a special revenue fund that receives the majority of its revenue from Outagamie County, Kaukauna Public Schools and the City of Kaukauna. It accounts for the programs and services, which are offered at a City owned nature preserve, on the east side of the city along the Fox River.

General Debt Service Fund - This debt service fund accounts for all the debt service requirements of the City including Tax Incremental District Nos. 4, 5, 6, 8, 9, 10 and the Environmental Remediation TIF District No. 1. The primary source of revenue is the property tax levy and repayment of special assessment projects that were constructed with general obligation bond proceeds.

Capital Project Fund - These schedules reflect the activity of all the capital project funds with the exception of the Industrial Park Development Fund and the Park Development Fund. The primary source of revenue for this fund is proceeds from the issuance of long-term debt.

Redevelopment Fund - The information provided assists the user in determining the cumulative scope of redevelopment projects that may be possible during the proposed budget year. This is a revolving loan fund whose initial source of funds was block grant funds.

Special Assessment / Debt Service Stabilization Fund - This is a special revenue fund that receives its revenue from the repayment of special assessments such as street and sidewalk improvements. The City borrows for these assessable improvements. This fund accounts for the repayment of special assessments and transfers monies to the general debt service fund to offset debt service payments that resulted from borrowing for assessable projects.

CITY OF KAUKAUNA
2022 BUDGET
FINANCIAL PROGRAM SUMMARY

Space Needs Fund – This is a specific capital projects fund established to accept levy dollars and borrowed funds for the specific purpose of addressing the space needs of City operations.

Storm Water Utility – This enterprise fund was created in July 2009 to account for the costs associated with complying with State and Federal regulation relative to the quality of storm water that is discharged into local waterways. The revenue for this fund will be derived from an equivalent storm water runoff unit charge that will be placed on the monthly utility bill.

Sanitary Sewer Utility – This is an enterprise fund that was created beginning January 1, 2012 to account for sanitary sewerage treatment system costs. The schedules in this section summarize the activities involved in operating a sanitary sewer collection system and the cost of sewerage treatment by the Heart of the Valley Metropolitan Sewerage District.

FINANCIAL FRAMEWORK

Major Revenue Sources - The importance of sound revenue estimates cannot be overstated. Revenue estimates have been carefully analyzed and in the areas where some fluctuations are typical, a conservative approach has been used. This budget contains three major sources of revenue: property taxes, intergovernmental revenues and sewerage system user fees. The property tax levy, which accounts for approximately 40.6% of General Fund revenue, is budgeted to increase 4.8%. The tax levy increase is primarily the result of increased cost in services provided. The budgeted levy increase complies with current levy limit legislation. This legislation allows the levy to increase by the percent increase in net new construction, 2.57%, for the City of Kaukauna plus any increase in general obligation debt payments. Typically the property tax levy absorbs most of the fluctuations in other funding sources. Intergovernmental revenue, that account for approximately 26.8% of all general fund revenue, is budgeted to increase \$161,536 or 3.97%.

Debt Service Requirements - Since 1993, the total outstanding debt has risen while the long-term debt as a percent of the legal limit has increased to approximately 75.1%. It is the goal of management to maintain long-term debt in maturity terms of ten years or less. The exception to ten year debt was the refinancing debt issued in 2010 for Tax Incremental District No. 5. This debt was issued for sixteen years to take advantage of favorable interest rates and to facilitate repayment. The increase to 89.8% was primarily the result of the City's purchase and development of additional land for a new industrial park, downtown TID investment and the purchase of the former Fox Valley Greyhound Park for redevelopment. Approximately 24.0% of the current outstanding debt is the result of debt incurred in Tax Incremental District Nos. 4, 5, 6, 8, 9, 10 and the Environmental Remediation Tax Incremental District No. 1. The tax incremental debt is expected to be repaid with tax increments and as such will not be placed on the general tax levy except for Tax Incremental District Nos. 4, 5 as well as Environmental Remediation Tax Incremental District No. 1. The tax increment of these districts will only pay for a portion of the debt at this time. Projected debt service requirements for 2022 and the next several years are going to continue to increase steadily and then level off as the City makes a concerted effort to limit the amount of general obligation debt issued.

CITY OF KAUKAUNA
2022 BUDGET
FINANCIAL PROGRAM SUMMARY

Capital Projects Impact - The 2022 Capital Projects Budget will require the issuance of approximately \$4,500,000 of general obligation long-term debt. The five-year Capital Improvement Program plan will require future debt issues of approximately \$4,000,000 per year. The analyses in the debt service and capital project sections of this document indicate this is a manageable five-year plan.

Fund Balance - The General Fund balance is projected to be \$4,925,095 as of December 31, 2021. One of the budget policies is to provide adequate levels of reserve funds to mitigate the need for short-term financing to meet operational expenses. The City does not anticipate short-term financing in 2022 since general fund balance exceeds the year-end target of \$2,362,752. Excellent progress has been made in this area since December 31, 1992 when the fund balance in the General Fund was \$374,864 and the City needed to borrow short-term funds for operations.

General Fund Revenues - The general fund revenue budget is projected to increase \$727,154 or 4.8%. The property tax component increased \$267,661 or 12.3%. Typically, the property tax component will generally increase faster than total revenues if one or more of the following situations exist; user fees are not increased, new user fees are not implemented, other revenue sources decrease or remain the same, or there is a significant reduction in interest earned on investments.

In lieu of taxes from the City owned electric and water utilities is based on the current tax rate and the value of utility property in the City. This revenue source is also likely to fluctuate, as the tax rate fluctuates due to changes in State law. In 2022, this tax represents 14.6% of total general fund revenue sources. This tax source is budgeted to decrease slightly in 2022. The tax rate and book value of the assets in the city limits is what drives this revenue. There are many variables that go into the calculation that makes it difficult to project accurately.

Intergovernmental revenues are expected to increase \$161,536. State shared revenue and expenditure restraint are budgeted to also increase \$115,578 this year. The State highway aids are budgeted to increase \$21,434. This revenue source contains an element of uncertainty since shared revenue is often a topic at the State level when the discussion turns toward tax relief or when the State is experiencing difficult economic times.

General Fund Expenditures - The City has settled labor contracts with the Kaukauna Professional Police Association for the 2022 budget. Negotiations remain strong with the International Association of Fire Fighters AFL-CIO Kaukauna Local 1594 unit as we work towards an agreement for the 2022 budget.

The 2022 general fund expenditure budget of \$15,751,680 increased \$727,153 or 4.8%. Even with this increase, the City will continue to qualify for State expenditure restraint program funds. The expenditure restraint program will provide approximately \$272,742 in revenues for 2022.

SUMMARY

The financial future of the City of Kaukauna appears to be very stable. The citizens have shown a willingness to fund the current level of quality services when needed and financial management practices remain frugal. The most important budgetary objective should be to provide the highest possible level of service to our citizens without impairing the City's sound financial condition. To accomplish this objective, existing City programs and services must continually be evaluated to determine if they are meeting the needs of the residents, effectively and conducted in the most efficient manner. This budget continues that commitment.

CITY OF KAUKAUNA

2022 BUDGET *BUDGET PROCESS*

The preparation of the budget is a complex process. The process allows for the opportunity to review the accomplishments of the current year and establish new goals for the upcoming year.

The budget document is an annual plan of estimated expenditures and the proposed means of financing them. It is the method by which the City delivers its services and programs to the residents for the fiscal year beginning January 1 through December 31.

Preparation of the budget begins in mid-July when the six-month actual results are prepared and distributed to department heads along with budgetary request forms for the ensuing year.

Using the City-wide and departmental goals and objectives as their guide, department heads are asked to estimate their expenditures for the remainder of the year, and submit budget requests and mission statements for the upcoming year. Budget requests are returned to the Finance Department in mid-September. The Finance Department then calculates all of the related benefits and returns a completed copy of departmental budget requests to the department heads by late September.

In late September budget conferences are held. In attendance at budget conferences are the Mayor, the Finance Director and the department head. It is during these conferences that any adjustments to departmental requests are discussed and made. This process continues until a balanced budget is attained.

By mid-October final budget adjustments have been made, and the Mayor's proposed budget is prepared and available for distribution. In early November, a public hearing is held on the Mayor's proposed budget. The Committee of the Whole reviews the Mayor's proposed budget and then recommends to the City Council that the proposed budget be adopted.

In mid-November the budget is adopted by the City Council. The adopted budget is then printed and distributed. After adoption the budget becomes a control mechanism by which to measure the resources expended to the meet the approved objectives.

Any budget updates must be adopted in resolution form by the City Council and published in a local newspaper.

The budget timetable for the 2022 budget process appears on the following page.

2022 Budget Preparation and Approval Process Schedule

August '21						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September '21						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October '21						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

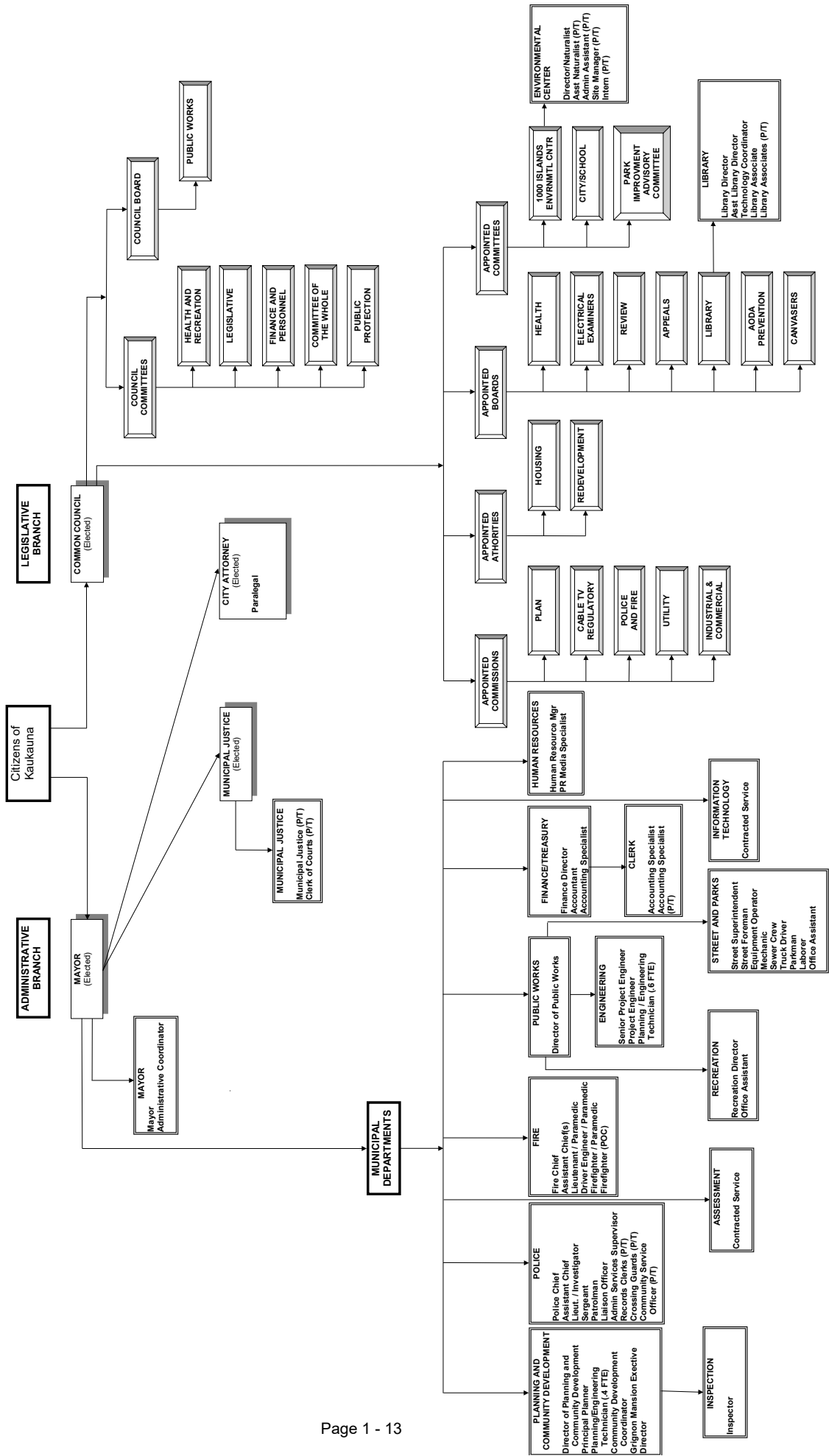
November '21						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

- August 20 – Distribution of 5 Year Capital Improvement Project CIP to Department Managers
- August 23 – Distribution of Budget Worksheets to Department Managers
- September 2 – Review CIP Internally with Department Heads
- September 10 – Non –Personnel Budgets Due
- September 14 – Present 5 year Capital Improvement CIP to committee/council for Feedback
- September 20 – through 24 – Administrative Budget Round Table (Discuss Budget Items) as an Aggregate
- October 4th – Present Non Personnel Items to Finance/Personnel Committee for feedback
- October 18th – Present Personnel items to Finance/Personnel committee for feedback
- **October 21st – Submit Public Hear Notice to Clerk for Class 1 posting at least 15 days prior to Hearing**
- *Week of November 1st – Print Budget Books and Distribute*
- November 8 – Proposed Budget Presentation to Council at 6pm
- November 16 – Public Hear and Budget Adoption

CITY OF KAUKAUNA

2022 BUDGET

Organizational Chart



CITY OF KAUKAUNA

2022 BUDGET

DEPARTMENTAL POSITION SUMMARY

DEPARTMENT	2020			2021			2022			INCREASE/DECREASE		
	FULL-TIME	PART-TIME	TEMPORARY	FULL-TIME	PART-TIME	TEMPORARY	FULL-TIME	PART-TIME	TEMPORARY	FULL-TIME	PART-TIME	TEMPORARY
City Attorney	0.00	1.25	0.00	0.00	1.25	0.00	0.00	1.25	0.00	0.00	0.00	0.00
Community Enrichment	0.00	0.00	0.00	0.00	0.00	0.00	0.75	0.00	0.00	0.75	0.00	0.00
Elections	0.00	0.00	35.00	0.00	0.00	35.00	0.00	0.00	35.00	0.00	0.00	0.00
Finance/Treasury/Clerk	5.00	0.50	0.00	5.00	0.50	0.00	5.00	0.50	0.00	0.00	0.00	0.00
Human Resources	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00	0.00	0.00
Information Technology	0.00	0.00	0.00	0.00	0.00	0.00	1.00	0.00	0.00	1.00	0.00	0.00
Mayor	2.00	0.00	0.00	2.00	0.00	0.00	2.00	0.00	0.00	0.00	0.00	0.00
Municipal Judge	0.00	0.50	0.00	0.00	0.50	0.00	0.00	0.50	0.00	0.00	0.00	0.00
Planning/Comm. Dev.	3.50	0.00	2.00	3.50	0.00	2.00	3.50	0.00	2.00	0.00	0.00	0.00
Building Inspection	0.00	0.00	0.00	1.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Fire	20.00	18.00	0.00	20.00	18.00	0.00	20.00	18.00	0.00	0.00	0.00	0.00
Police	27.00	2.86	0.00	27.00	2.86	0.00	27.00	2.86	0.00	0.00	0.00	0.00
School Patrol	0.00	2.14	0.00	0.00	2.14	0.00	0.00	2.14	0.00	0.00	0.00	0.00
Engineering	3.50	0.00	1.00	3.50	0.00	1.00	3.50	0.00	1.00	0.00	0.00	0.00
Forestry	0.00	0.00	0.40	0.00	0.00	0.40	0.00	0.00	0.40	0.00	0.00	0.00
Street Dept. Administration	2.00	0.00	0.30	2.00	0.00	0.30	2.00	0.00	0.30	0.00	0.00	0.00
Street Maintenance	20.00	0.00	2.10	20.00	0.00	2.10	20.00	0.00	2.10	0.00	0.00	0.00
Street Signs & Markers	0.00	0.00	0.80	0.00	0.00	0.80	0.00	0.00	0.80	0.00	0.00	0.00
Weed Control	0.00	0.00	1.60	0.00	0.00	1.60	0.00	0.00	1.60	0.00	0.00	0.00
Refuse Collection	0.00	0.00	1.90	0.00	0.00	1.90	0.00	0.00	1.90	0.00	0.00	0.00
Adult Sports	0.66	0.00	8.00	0.66	0.00	8.00	0.66	0.00	8.00	0.00	0.00	0.00
Athletic Fields	0.00	0.00	0.10	0.00	0.00	0.10	0.00	0.00	0.10	0.00	0.00	0.00
Library	4.00	4.77	0.00	4.00	4.77	0.00	5.00	4.77	0.00	1.00	0.00	0.00
Swimming Pool	0.66	0.00	40.00	0.66	0.00	40.00	0.66	0.00	40.00	0.00	0.00	0.00
Youth Sports	0.66	0.00	15.00	0.66	0.00	15.00	0.66	0.00	15.00	0.00	0.00	0.00
Parks	0.00	0.00	1.70	0.00	0.00	1.70	0.00	0.00	1.70	0.00	0.00	0.00
Storm Sewer Maintenance	1.00	0.00	0.00	1.00	0.00	0.00	0.75	0.00	0.00	-0.25	0.00	0.00
Street Cleaning	1.50	0.00	0.00	1.50	0.00	0.00	1.50	0.00	0.00	0.00	0.00	0.00
Sanitary Sewer Utility	1.50	0.00	0.06	1.50	0.00	0.06	1.75	0.00	0.06	0.25	0.00	0.00
TOTAL	92.98	30.02	109.96	93.98	30.02	109.96	97.73	30.02	109.96	3.75	0.00	0.00

CITY OF KAUKAUNA

2022 BUDGET

SUMMARY OF MUNICIPAL TAX LEVY DISTRIBUTION

<i>FUND</i>	<i>2020 LEVY</i>	<i>2021 LEVY</i>	<i>INCREASE / (DECREASE)</i>	<i>PERCENT CHANGE</i>
GENERAL	5,687,322	6,387,472	700,150	12.31%
1,000 ISLANDS ENVIRONMENTAL CENTER	192,503	120,000	(72,503)	-37.66%
DEBT SERVICE (301 Fund)	3,727,032	3,783,090	56,058	1.50%
Grignon Mansion (219 Fund)	20,000	44,175	24,175	120.88%
Nelson Crossing (224 Fund)	0	1,800	1,800	0.00%
TOTAL MUNICIPAL LEVY	9,626,857	10,336,537	709,680	7.37%

CITY OF KAUKAUNA

2022 BUDGET

COMPARATIVE SUMMARY OF JURISDICTIONAL LEVIES AND EQUALIZED VALUE TAX RATES FOR THE 2020 & 2021 LEVY YEARS - OUTAGAMIE COUNTY

JURISDICTION	2020 LEVY	2021 LEVY	INCREASE / (DECREASE) IN LEVY	%	2020 TAX RATE	2021 TAX RATE	INCREASE / (DECREASE) TAX RATE	%
KAUKAUNA MUNICIPAL	9,626,856.97	10,336,536.78	709,679.81	7.37	8.45620	8.46470	0.00850	0.10
KAUKAUNA SCHOOL DISTRICT	9,594,265.55	8,592,800.19	(1,001,465.36)	(10.44)	8.74987	7.03673	(1.71314)	(19.58)
FOX VALLEY TECHNICAL COLLEGE	1,123,215.64	1,102,570.68	(20,644.96)	(1.84)	1.02325	0.90291	(0.12034)	(11.76)
OUTAGAMIE COUNTY*	4,094,781.24	4,235,926.95	141,145.71	3.45	3.78718	3.46884	(0.31834)	(8.41)
ENVIRONMENTAL TIF DISTRICT NO. 1	92,304.73	90,665.42	(1,639.31)	(1.78)	---	---	---	---
TAX INCREMENTAL DISTRICT NO. 4	80,550.41	124,745.94	44,195.53	54.87	---	---	---	---
TAX INCREMENTAL DISTRICT NO. 5	372,817.01	457,947.62	85,130.61	22.83	---	---	---	---
TAX INCREMENTAL DISTRICT NO. 6	987,804.21	933,695.65	(54,108.56)	(5.48)	---	---	---	---
TAX INCREMENTAL DISTRICT NO. 8	119,242.80	116,915.91	(2,326.90)	(1.95)	---	---	---	---
TAX INCREMENTAL DISTRICT NO. 9	26,241.81	29,891.25	3,649.44	13.91	---	---	---	---
TAX INCREMENTAL DISTRICT NO. 10	8,523.83	98,900.87	90,377.04	0.00	---	---	---	---
SUBTOTAL	26,126,604.20	26,120,597.26	(6,006.94)	(0.02)	22.01650	19.87318	(2.14332)	(9.74)
STATE CREDIT - SCHOOLS	(1,711,417.17)	(1,711,417.17)	0.00	0.00	(1.50364)	(1.30202)	0.20	13.41
NET LEVY AND TAX RATE	24,415,187.03	24,409,180.09	(6,006.94)	(0.02)	20.51286	18.57116	(1.94170)	(9.47)

CITY OF KAUKAUNA

2022 BUDGET

COMPARATIVE SUMMARY OF JURISDICTIONAL LEVIES AND ASSESSED VALUE TAX RATES FOR THE 2020 & 2021 LEVY YEARS - OUTAGAMIE COUNTY

JURISDICTION	2020		2021		INCREASE / (DECREASE) IN LEVY		INCREASE / (DECREASE) TAX RATE		%
	LEVY	%	LEVY	%	TAX RATE	TAX RATE	TAX RATE	TAX RATE	
KAUKAUNA MUNICIPAL	9,626,856.97	7.37	10,336,536.78	7.37	709,679.81	9.8759505	8.3492918	(1.5266586)	(15.46)
KAUKAUNA SCHOOL DISTRICT	9,594,265.55	(10.44)	8,592,800.19	(10.44)	(1,001,465.36)	9.8425200	6.9408000	(2.9017200)	(29.48)
FOX VALLEY TECHNICAL COLLEGE	1,123,215.64	(1.84)	1,102,570.68	(1.84)	(20,644.96)	1.1522800	0.8906000	(0.2616800)	(22.71)
OUTAGAMIE COUNTY	4,094,781.24	3.45	4,235,926.95	3.45	141,145.71	4.2007300	3.4215500	(0.7791800)	(18.55)
ENVIRONMENTAL TIF DISTRICT NO. 1	92,304.73	(1.78)	90,665.42	(1.78)	(1,639.31)	---	---	---	---
TAX INCREMENTAL DISTRICT NO. 4	80,550.41	54.87	124,745.94	54.87	44,195.53	---	---	---	---
TAX INCREMENTAL DISTRICT NO. 5	372,817.01	22.83	457,947.62	22.83	85,130.61	---	---	---	---
TAX INCREMENTAL DISTRICT NO. 6	987,804.21	(5.48)	933,695.65	(5.48)	(54,108.56)	---	---	---	---
TAX INCREMENTAL DISTRICT NO. 8	119,242.80	(1.95)	116,915.91	(1.95)	(2,326.90)	---	---	---	---
TAX INCREMENTAL DISTRICT NO. 9	26,241.81	13.91	29,891.25	13.91	3,649.44	---	---	---	---
TAX INCREMENTAL DISTRICT NO. 10	11,629.83	0.00	102,006.87	0.00	90,377.04	---	---	---	---
SUBTOTAL	26,129,710	(6.007)	26,123,703	(6.007)	(6,007)	25.0715	19.6022	(5.4692)	(21.81)
STATE CREDIT - SCHOOLS	(1,711,417.17)	0.00	(1,711,417.17)	0.00	0.00	(1.6422400)	(1.2842700)	0.36	21.80
NET LEVY AND TAX RATE	24,415,187.03	(6.00694)	24,409,180.09	(6.00694)	(6,006.94)	23.4292	18.3180	(5.1113)	(21.82)

CITY OF KAUKAUNA

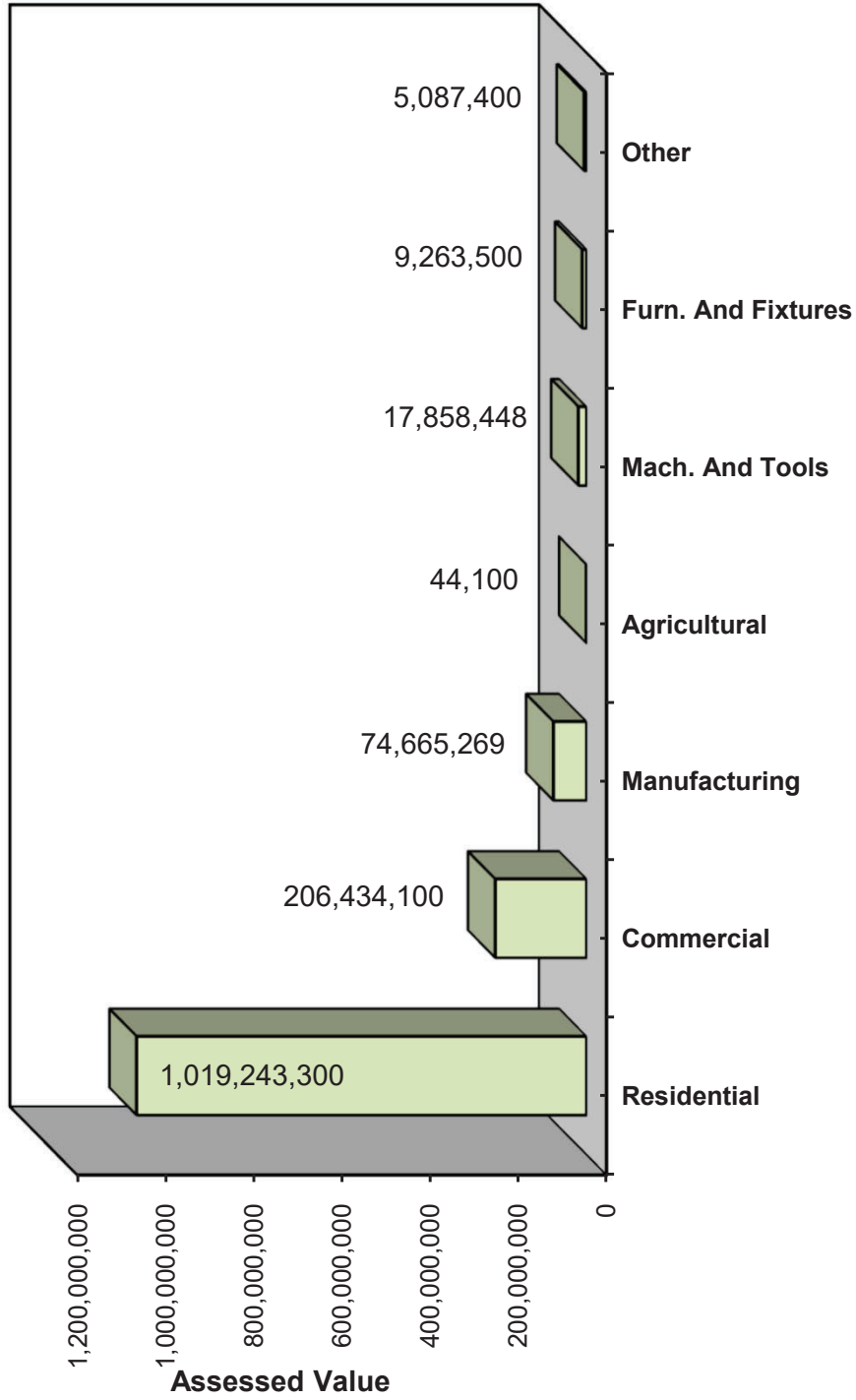
2022 Budget

COMPARATIVE SUMMARY OF ASSESSED AND EQUALIZED VALUATIONS FOR THE 2020 & 2021 LEVIES

	JANUARY 1, 2020	JANUARY 1, 2021	INCREASE / (DECREASE)	%
REAL ESTATE				
Residential	747,796,800	1,019,243,300	271,446,500	36.30%
Commercial	190,331,000	206,434,100	16,103,100	8.46%
Manufacturing	74,293,800	74,665,269	371,469	0.50%
Agricultural	36,100	44,100	8,000	22.16%
TOTAL REAL ESTATE	979,773,600	1,300,386,769	287,921,069	29.39%
PERSONAL PROPERTY				
Machinery, Tools & Patterns	17,769,600	17,858,448	88,848	0.50%
Furniture, Fixtures & Equipment	7,825,800	9,263,500	1,437,700	18.37%
All Other Personal Property	4,071,800	5,087,400	1,015,600	24.94%
TOTAL PERSONAL PROPERTY	27,717,700	32,209,348	2,542,148	9.17%
TOTAL ASSESSED VALUATION	1,042,124,900	1,332,596,117	290,463,217	27.87%
TOTAL ASSESSED VALUATION				
Calumet County	49,560	63,700	14,140	28.53%
Outagamie County	1,042,124,900	1,332,596,117	290,471,217	27.87%
TOTAL ASSESSED VALUATION	1,007,538,500	1,332,659,817	290,485,357	28.83%
EQUALIZED VALUATION				
TOTAL CITY (Excluding TID Increments)				
Calumet County	46,600	63,700	17,100	36.70%
Outagamie County	1,208,272,500	1,314,364,000	106,091,500	8.78%
TOTAL INCLUDING TID INCREMENTS	1,208,319,100	1,314,427,700	106,108,600	8.78%
TID INCREMENTS				
ENVIRONMENTAL REMEDIATION NO. 1	4,268,800	4,562,200	293,400	6.87%
TID NO. 4	3,725,200	6,277,100	2,551,900	68.50%
TID NO. 5	17,241,600	23,043,500	5,801,900	33.65%
TID NO. 6	45,682,800	46,982,700	1,299,900	2.85%
TID NO. 8	5,514,600	5,883,100	368,500	6.68%
TID NO. 9	1,213,600	1,504,100	290,500	23.94%
TID NO. 10	394,200	4,976,600	4,582,400	1162.46%
TOTAL TID INCREMENTS	56,599,100	93,229,300	36,630,200	64.72%
TOTAL EXCLUDING TID INCREMENTS	1,097,148,000	1,221,134,700	142,738,800	13.01%
ASSESSMENT RATIO - OUTAGAMIE CTY	86.246%	101.380%		

2022 BUDGET
City of Kaukauna

Assessed Value By Property Type



Real Estate and Personal Property

CITY OF KAUKAUNA

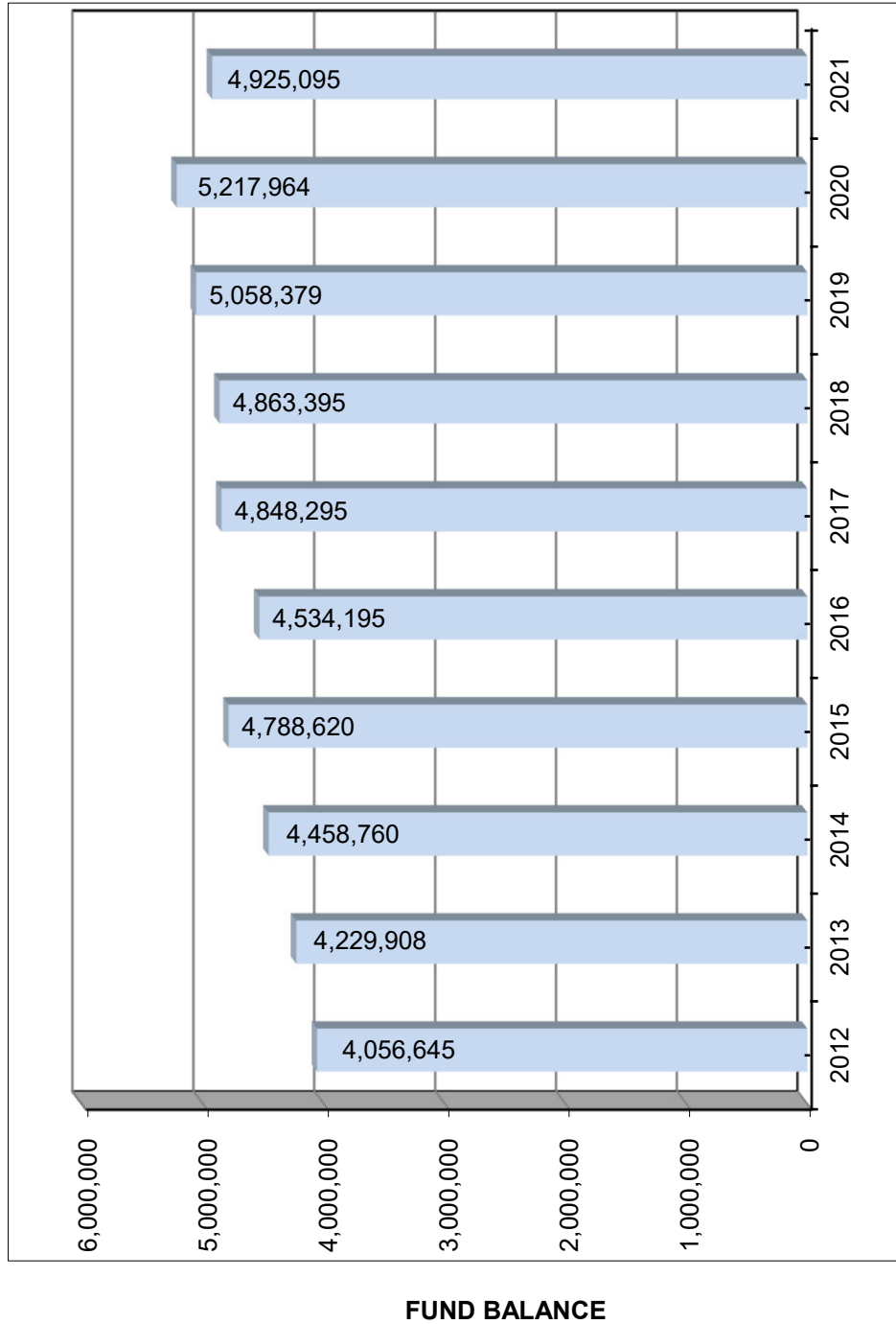
2022 BUDGET
*SUMMARY OF MUNICIPAL TAX LEVY AND
GENERAL FUND BALANCE
FOR THE FISCAL YEARS 2012 THROUGH 2021*

<i>FISCAL YEAR</i>	<i>MUNICIPAL TAX LEVY</i>	<i>GENERAL FUND BALANCE</i>
2012	7,683,476	4,056,645
2013	7,977,126	4,229,908
2014	8,203,280	4,458,760
2015	8,340,330	4,788,620
2016	8,377,385	4,534,195
2017	8,823,643	4,848,295
2018	8,990,163	4,863,395
2019	9,277,707	5,058,379
2020	9,626,857	5,217,964
2021	10,336,537	4,925,095 *

* Preliminary estimate for 2022 budget

2022 BUDGET
City of Kaukauna

FUND BALANCE - GENERAL FUND



CITY OF KAUKAUNA

2022 BUDGET
PROJECTED FUND BALANCE AS OF DECEMBER 31, 2021

	GENERAL FUND	ENVIRON- MENTAL CENTER FUND	REDEVELOP- MENT AUTHORITY FUND	GENERAL SERVICE FUND	CAPITAL PROJECTS FUND	GRIGNON MANSION FUND	SPECIAL ASSESSMENT FUND	NELSON CROSSING FUND	SPACE NEEDS FUND
BALANCE AS OF DECEMBER 31, 2020									
Inventories and Prepaid Expenses	48,378	0	0	0	0	0	0	0	0
Assigned For Subsequent Years' Expenditure	410,000	79,902	856,560	5,831,181	969,785	18,347	2,762,126	0	1,485,620
Unassigned	4,759,586	0	0	0	(852,210)	0	0	0	0
Total	5,217,964	79,902	856,560	5,831,181	117,575	18,347	2,762,126	0	1,485,620
PROJECTED CHANGE IN FUND BALANCE FROM 2019 OPERATIONS,									
Revenues And Operating Transfers In	14,180,480	247,503	103,058	3,783,090	7,756,086	58,000	1,681,000	0	1,150,000
Expenditures And Operating Transfers Out	(14,473,350)	(224,566)	(189,838)	(7,047,182)	(6,609,027)	(71,731)	(1,810,000)	(150)	(2,340,033)
Total	(292,869)	22,937	(86,780)	(3,264,092)	1,147,059	(13,731)	(129,000)	(150)	(1,190,033)
ADJUSTMENTS TO FUND BALANCE									
Transfers to Other Funds	0	0	0	0	0	0	(200,000)	0	0
Transfers From Other Funds	0	0	0	3,306,261	0	0	0	0	0
Total	0	0	0	3,306,261	0	0	(200,000)	0	0
BALANCE AS OF DECEMBER 31, 2021									
Inventories and Prepaid Expenses	48,378	0	0	0	0	0	0	0	0
Assigned For Subsequent Years' Expenditure	410,000	79,902	856,560	5,831,181	969,785	18,347	2,762,126	0	1,485,620
Unassigned	4,466,717	22,937	(86,780)	42,169	294,849	(13,731)	(329,000)	(150)	(1,190,033)
Total	4,925,095	102,839	769,780	5,873,350	1,264,634	4,616	2,433,126	(150)	295,587

CITY OF KAUKAUNA

2022 BUDGET

SUMMARY OF REVENUES & EXPENDITURES FOR ALL FUNDS

<i>FUND</i>	<i>2020 BUDGET</i>	<i>2020 ACTUAL</i>	<i>2021 BUDGET</i>	<i>2021 ESTIMATED ACTUAL</i>	<i>2022 BUDGET</i>
<u>REVENUES</u>					
General	14,584,478	14,502,934	15,024,526	14,180,480	15,751,680
<i>Special Revenues</i>					
1000 Islands	230,550	247,913	253,503	247,503	196,000
Redevelopment Authority	235,000	109,595	105,000	103,058	116,000
Special Assessment	1,700,000	1,856,860	1,600,000	1,681,000	1,680,000
Grignon Mansion	65,700	55,988	56,800	58,000	71,175
Solid Waste	360,000	369,254	370,000	375,352	380,000
Vehicle Registration Fee	175,000	156,957	170,000	159,519	170,000
RedHill Landfill	0	86,700	0	88,855	87,000
Nelson Crossing	0	0	0	0	1,800
Subdivision Fee	10,065	14,509	17,567	24,471	30,000
Debt Service	6,943,459	6,944,805	7,080,893	7,792,882	7,089,351
Capital Projects					
Industrial Park	23,933	48,675	23,933	131,742	150,000
Space Needs Fund	2,412,750	3,221,500	2,500	1,150,000	0
Municipal Services Building	771,344	768,744	500	65	500
Tax Incremental Districts (TIDs)	2,618,853	2,452,695	3,091,180	5,687,571	2,962,061
Enterprise					
Storm Water Utility	1,311,000	1,327,142	1,308,000	1,242,315	1,328,000
Sanitary Sewer Utility	3,502,500	3,467,550	3,452,500	3,141,848	3,247,049
TOTAL REVENUES	40,849,631	43,021,008	39,125,402	43,820,747	42,308,916

CITY OF KAUKAUNA

2022 BUDGET

SUMMARY OF REVENUES & EXPENDITURES FOR ALL FUNDS

<i>FUND</i>	<i>2020 BUDGET</i>	<i>2020 ACTUAL</i>	<i>2021 BUDGET</i>	<i>2021 ESTIMATED ACTUAL</i>	<i>2022 BUDGET</i>
<u>EXPENDITURES</u>					
General	14,585,632	14,224,665	15,024,526	14,473,350	15,751,680
<i>Special Revenue</i>					
1000 Islands	230,550	220,603	260,303	224,566	266,330
Redevelopment Authority	100,000	155,202	100,000	189,838	100,000
Special Assessment	2,260,000	(557)	2,010,000	2,010,000	1,545,000
Grignon Mansion	69,835	33,789	68,780	71,731	75,720
Solid Waste	339,000	377,419	339,000	348,769	411,000
Vehicle Registration Fee	225,000	0	154,000	235,000	200,000
RedHill Landfill	0	55,148	0	100,000	150,000
Nelson Crossing	0	0	0	150	1,432
Subdivision Fee	0	0	0	0	0
Debt Service	6,943,459	8,121,863	7,080,893	7,168,724	7,047,182
Capital Projects					
Industrial Park	1,000	588	1,000	893	1,000
Space Needs Fund	3,480,090	2,916,231	3,310,090	2,340,033	295,587
Municipal Services Building	0	19,335	0	3,351	0
Tax Incremental Districts (TIDs)	2,573,883	2,932,740	2,580,952	2,568,502	2,461,219
Enterprise					
Storm Water Utility	1,342,948	1,083,456	1,262,761	1,155,121	1,042,777
Sanitary Sewer Utility	3,322,447	2,968,222	3,243,719	3,233,681	3,229,878
TOTAL EXPENDITURES	49,526,952	42,236,380	43,160,024	40,732,736	40,484,804

CITY OF KAUKAUNA
2022 BUDGET
GENERAL FUND
REVENUES - NON-COVERED SERVICE

DESCRIPTION	2020 BUDGET	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED ACTUAL	2022 BUDGET
TAXES					
Property Taxes - General	5,419,661	5,421,812	5,687,322	5,687,090	6,387,472
Public Accommodation Tax	4,000	2,395	2,000	1,966	2,000
In Lieu of Taxes - Utilities	2,375,000	2,301,581	2,408,000	2,317,295	2,303,492
In Lieu of Taxes - Round House	20,616	21,091	21,091	21,398	21,631
In Lieu of Taxes - Housing Authority	19,500	21,102	19,500	19,955	19,500
In Lieu of Taxes - Local 400	10,000	10,000	10,000	10,000	10,000
In Lieu of Taxes - WPPI	100,000	100,000	100,000	100,000	100,000
Property Tax Chargebacks	4,000	0	0	0	550
County Sales Tax	167,000	62,478	150,000	176,375	190,000
TOTAL TAXES	8,119,777	7,940,459	8,397,913	8,334,079	9,034,645
INTERGOVERNMENTAL					
State Shared Revenue					
State Expenditure Restraint	89,162	89,162	86,817	86,817	92,732
State Law Enforcement Grants	10,000	11,521	10,000	21,654	10,000
State Connecting Hwy Aid	74,888	74,888	75,213	75,213	75,337
State General Transportation Aid	282,732	292,085	323,197	291,655	329,362
State Personal Property Aid	93,179	93,179	92,833	92,833	93,179
State Computer Aid	66,998	66,998	66,998	66,998	66,998
Video Service Provider Aid	14,086	14,086	29,001	29,001	29,001
County Library Aid	274,275	274,275	268,097	268,097	291,275
TOTAL INTERGOVERNMENTAL	905,320	916,194	952,156	932,268	987,885
REGULATION & COMPLIANCE					
Business Licenses					
Liquor Licenses	20,000	16,854	20,000	9,642	20,000
Bartender License	11,000	14,000	5,000	4,120	10,000
Cigarette License	400	265	300	690	300
Amusement	2,500	1,930	2,000	2,090	2,000
Weights & Measures	11,000	9,494	11,000	10,170	11,000
Electrical License	0	0	0	0	0
Constructor License	0	0	0	0	0
Misc. Licenses	1,000	150	500	155	500
Cable Television Franchise Fee	135,000	136,870	135,000	123,322	135,000
Non-business License					
Bicycle License	0	0	0	0	0
Dog and Cat License	6,700	2,723	4,500	2,240	4,500
Chicken Permits	100	146	100	78	100
Other License	0	0	0	0	0
Construction & Building Permits					
Building Permits	160,000	194,307	180,000	200,000	220,000
Electrical Permit	0	0	0	0	0
Sign Permit	0	0	0	0	0
Law & Ordinance Violations					
Court Fines & Forfeitures	85,000	90,182	70,000	105,000	100,000
Police Fines	24,000	22,375	20,000	12,425	20,000
Police Fees	3,000	2,139	3,000	1,740	3,000
TOTAL REGULATION & COMPLIANCE	459,700	491,435	451,400	471,672	526,400

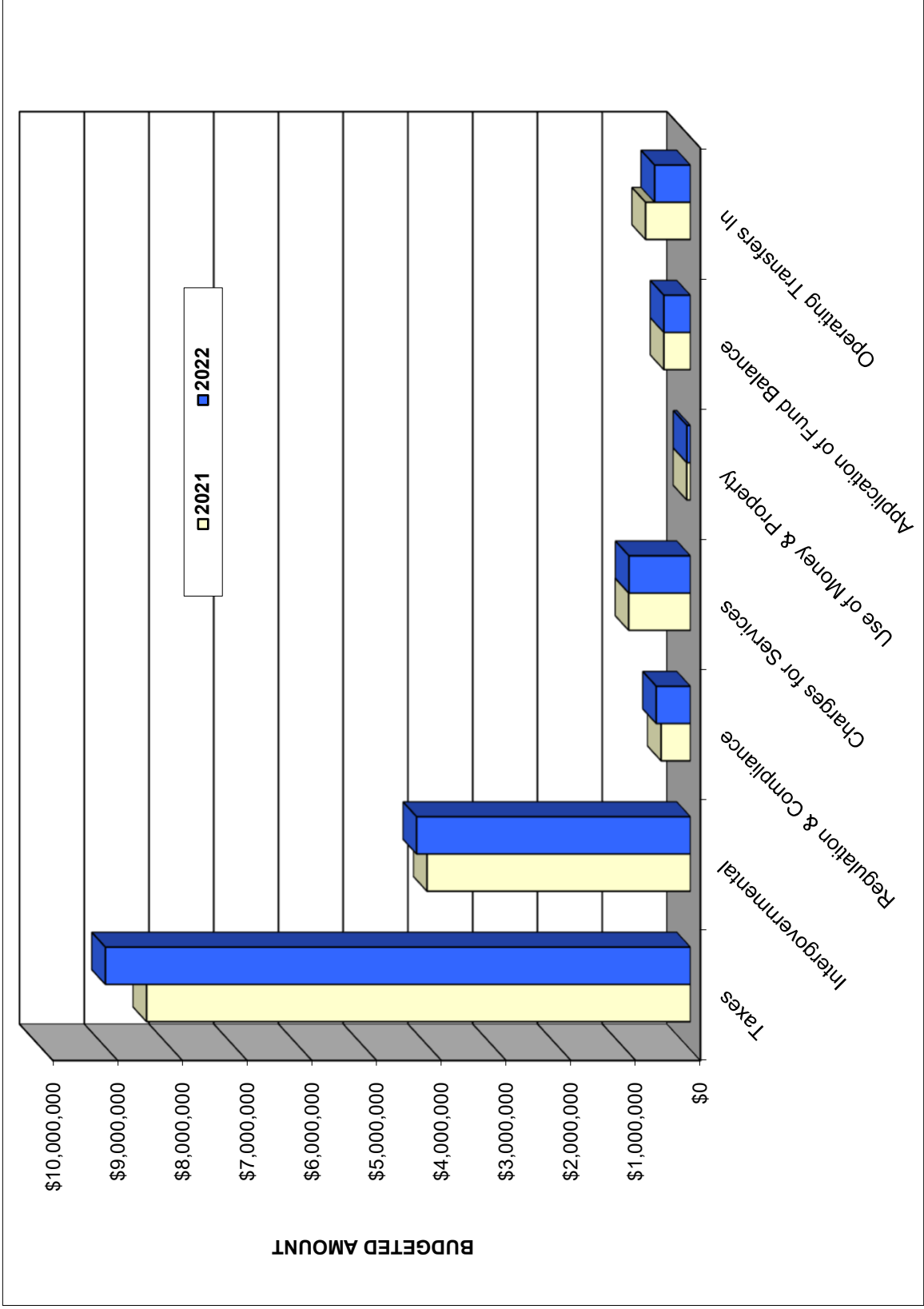
CITY OF KAUKAUNA
2022 BUDGET
GENERAL FUND
REVENUES - NON-COVERED SERVICE

DESCRIPTION	2020 BUDGET	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED ACTUAL	2022 BUDGET
CHARGES FOR SERVICE					
General Government Fees					
Planning & Zoning Fees	1,000	670	1,000	980	1,000
General Government Fees	1,000	10,842	1,000	100	1,000
Real Estate Report Request Fees	12,000	14,475	12,000	14,400	14,000
Publication Fees	1,500	1,200	1,500	1,225	1,500
Law Enforcement Fees	3,000	127	3,000	1,000	3,000
Ambulance Fees - Covered Services	600,000	530,643	550,000	429,345	550,000
Other Public Safety	0	0	0	0	0
Highway & Street Dept Charges	150	0	150	650	150
Engineering Inspection Fees	0	0	0	0	0
Weed & Nuisance Control Charges	8,000	4,781	8,000	3,825	5,000
Alcohol & Drug Abuse Donations	1,100	1,975	1,100	1,150	1,500
Library Fines & Fees	15,030	4,072	3,000	4,172	7,000
Park Fees	10,533	300	0	0	0
Community Center Fees	11,500	11	1,500	500	1,500
Swimming Pool Fees	141,000	28,616	135,000	77,265	135,000
Community Enrichment Event Fees	45,000	3,986	47,000	34,998	40,000
Recreation Fees	147,020	48,805	169,600	97,550	165,000
Plan Deposits	100	0	100	0	0
TOTAL CHARGES FOR SERVICE	997,933	650,503	933,950	667,160	925,650
USE OF MONEY & PROPERTY					
Interest on Investments	73,500	103,841	55,000	25,000	50,000
Nicholas Farm Sign Rental	0	2,500	0	2,500	2,500
Sale of City Equipment	2,000	619	1,000	9,306	1,000
Insurance Recovery	20,000	106,803	0	15,000	0
TOTAL USE OF MONEY & PROPERTY	95,500	213,763	56,000	51,806	53,500
OPERATING TRANSFERS IN					
Grant Funds	0	427,956	0	1,000	1,000
Other Payments	0	(2,393)	154,000	3,495	5,000
Solid Waste Fund	174,000	359,000	174,000	174,000	186,000
Storm Water Utility	97,440	97,440	97,440	97,440	88,070
Sanitary Sewer Utility	117,098	117,098	117,098	117,098	122,654
Kaukauna Utility Shared Services	40,000	0	0	0	0
Kaukauna Utility Contribution	150,000	150,000	150,000	150,000	150,000
TOTAL OPERATING TRANSFERS IN	578,538	1,149,101	692,538	543,033	552,724
Application of Unassigned Fund Balance	395,000	0	410,000	0	410,000
TOTAL NON-COVERED SERVICES	11,551,768	11,361,457	11,893,957	11,000,018	12,490,803

CITY OF KAUKAUNA
2022 BUDGET
GENERAL FUND
REVENUE - COVERED SERVICE

<i>DESCRIPTION</i>	<i>2020 BUDGET</i>	<i>2020 ACTUAL</i>	<i>2021 BUDGET</i>	<i>2021 ESTIMATED ACTUAL</i>	<i>2022 BUDGET</i>
INTERGOVERNMENTAL					
Shared Revenue - Covered Services	2,072,080	2,172,130	2,071,982	2,170,843	2,170,162
Expend Restraint - Covered Services	173,078	173,078	168,527	168,527	180,010
Fire Insurance Dues - Covered Services	47,000	50,454	49,000	52,811	50,000
State Connecting Hwy Aid - Covered Services	32,095	32,095	32,234	32,234	32,287
General Transportation Aid - Covered Services	692,206	681,532	791,276	714,052	806,368
TOTAL INTERGOVERNMENTAL	3,016,459	3,109,289	3,113,019	3,138,467	3,238,827
CHARGES FOR SERVICE					
Fire Protection Fees - Covered Services	50	20	50	20	50
Garbage Collection - Covered Services	2,500	90	2,500	100	1,500
Recycling Proceeds	5,500	9,250	3,000	6,875	5,500
Snow Removal - Covered Services	8,200	22,828	12,000	35,000	15,000
TOTAL CHARGES FOR SERVICE	16,250	32,188	17,550	41,995	22,050
TOTAL - COVERED SERVICES	3,032,709	3,141,477	3,130,569	3,180,462	3,260,877
TOTAL REVENUE SOURCES	14,584,478	14,502,934	15,024,526	14,180,480	15,751,680

CITY OF KAUKAUNA
Comparison of Budgeted General Fund Revenues



REVENUE TYPE

CITY OF KAUKAUNA

2022 Budget GENERAL FUND EXPENDITURES - NON-COVERED SERVICE

DESCRIPTION	2020 BUDGET	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED ACTUAL	2022 BUDGET
GENERAL GOVERNMENT					
Assessment	42,952	77,329	75,152	80,152	59,702
Auditing Services	25,500	25,725	25,500	26,000	28,000
City Attorney	171,086	125,588	136,921	133,186	135,962
City Clerk	235,574	159,337	225,800	245,036	253,976
Commissioners	4,574	4,594	4,574	4,574	4,574
Common Council	42,883	39,179	42,283	39,344	41,583
Elections	52,389	40,661	28,327	26,487	39,391
Finance	427,870	455,452	406,662	387,997	397,527
SPAR Building Maintenance	51,550	55,746	52,850	61,863	74,350
Human Resources	174,750	134,197	168,791	166,931	210,718
Information Technology	224,093	202,025	273,081	255,895	360,152
Mayor	208,707	197,722	208,673	204,940	210,334
Municipal Building Maintenance	101,700	99,124	102,250	94,800	102,750
Municipal Judge	49,691	39,938	47,127	40,050	41,394
Office Equipment & Supplies	20,750	17,808	16,500	16,150	15,600
Planning/Community Development	342,510	360,682	354,137	301,523	323,433
Community Enrichment	63,846	28,774	65,279	57,952	169,692
TOTAL GENERAL GOVERNMENT	2,240,425	2,063,880	2,233,908	2,142,880	2,469,138
PUBLIC SAFETY					
Ambulance	64,175	54,664	65,075	65,075	77,105
Building Inspection	91,920	175,281	136,350	201,774	173,941
Police	3,284,715	3,423,947	3,416,588	3,474,109	3,634,148
School Patrol	67,863	46,819	57,295	57,538	60,159
TOTAL PUBLIC SAFETY	3,508,673	3,700,711	3,675,308	3,798,496	3,945,353
HEALTH & SOCIAL SERVICES					
Alcohol & Other Drug Awareness	2,500	4,475	2,500	4,575	2,500
TOTAL HEALTH & SOCIAL SERVICES	2,500	4,475	2,500	4,575	2,500
TRANSPORTATION					
Bridge Maintenance	4,500	4,385	18,000	9,100	11,200
Bus Subsidies	30,000	20,324	35,000	22,000	22,000
Engineering	460,479	453,494	470,716	470,419	459,523
Equipment Maintenance & Replacement	80,425	93,252	87,425	61,425	87,425
Forestry	10,200	5,810	10,000	7,808	9,000
Street Department Administration	185,417	205,142	198,990	195,670	201,674
Street Lighting	219,200	234,389	211,600	206,000	210,600
Street Maintenance	2,124,580	2,087,706	2,152,983	2,161,933	2,238,166

CITY OF KAUKAUNA

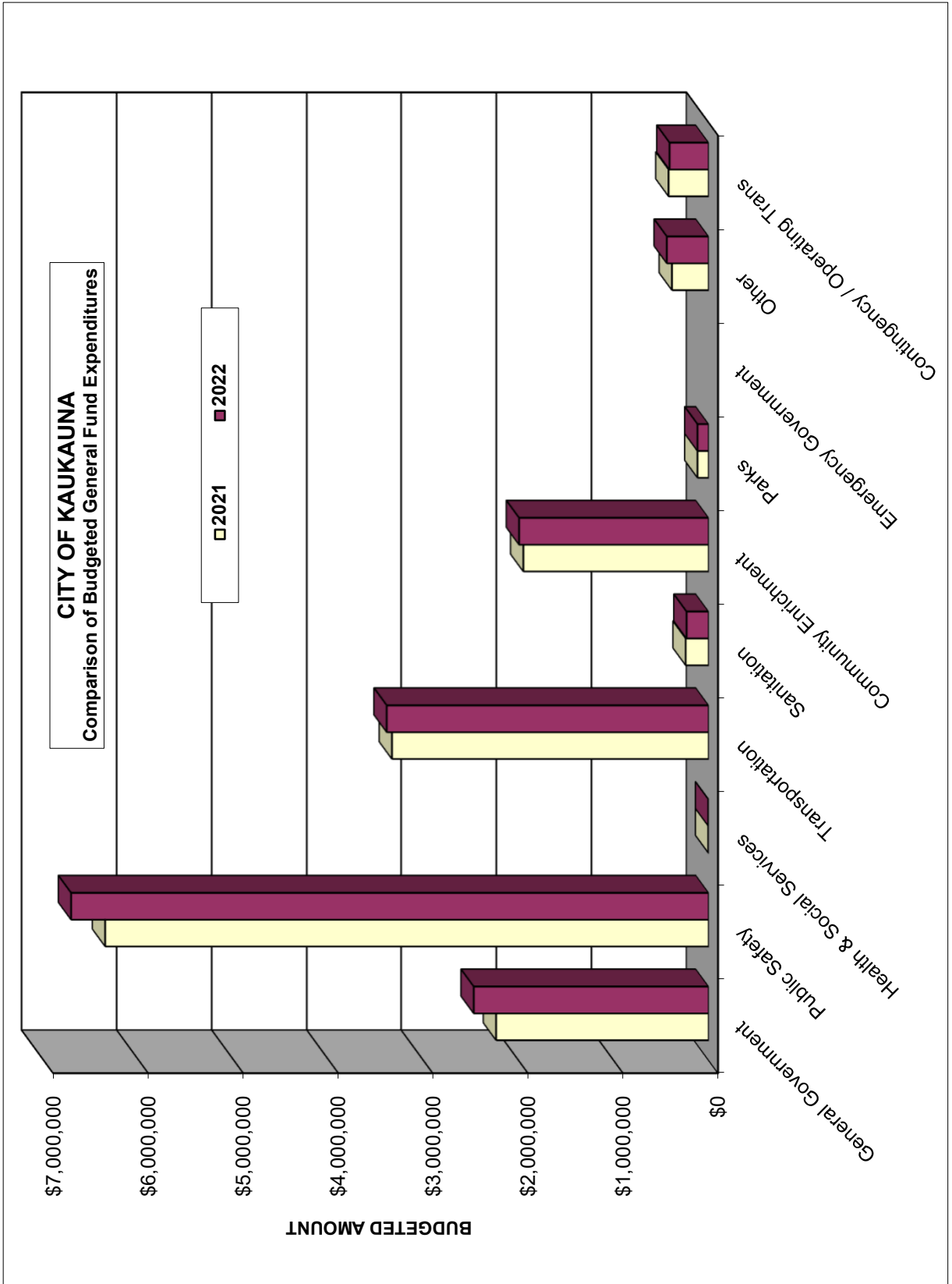
2022 Budget GENERAL FUND EXPENDITURES - NON-COVERED SERVICE

DESCRIPTION	2020 BUDGET	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED ACTUAL	2022 BUDGET
TRANSPORTATION (CON'T)					
Street Signs & Markers	22,650	26,569	23,250	22,000	23,250
Traffic Controls	18,700	17,458	19,000	18,575	18,500
Weed Control	3,200	2,242	2,600	2,000	2,600
TOTAL TRANSPORTATION	3,159,351	3,150,771	3,229,564	3,176,930	3,283,938
COMMUNITY ENRICHMENT					
Adult Programs	143,450	153,482	148,354	138,125	148,443
Athletic Field	58,150	54,536	56,950	46,566	53,450
Civic Promotions	12,000	12,154	11,000	15,500	15,000
Community Center	3,600	16,410	3,600	3,600	3,600
Dance Classes	81,924	28,966	85,638	63,094	85,675
Library	996,230	1,075,802	1,125,188	1,124,988	1,201,607
Swimming Pool	345,899	248,363	353,059	314,685	334,835
Youth Programs	160,698	49,975	163,759	130,863	149,737
TOTAL COMMUNITY ENRICHMENT	1,801,950	1,639,687	1,947,548	1,837,422	1,992,347
CONSERVATION & DEVELOPMENT OF NATURAL RESOURCES					
Parks	109,300	135,436	115,800	106,400	115,800
OTHER					
Health Insurance	249,475	235,344	256,539	274,300	268,666
Property & Liability Insurance	115,700	240,371	128,190	163,114	169,542
TOTAL OTHER	365,175	475,715	384,729	437,414	438,208
Contingent Expenditures	400,000	0	420,000	0	410,000
SUB-TOTAL NON-COVERED SERVICES	11,587,374	11,170,676	12,009,356	11,504,117	12,657,284

CITY OF KAUKAUNA

2022 Budget GENERAL FUND EXPENDITURES - COVERED SERVICE

DESCRIPTION	2020 BUDGET	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED ACTUAL	2022 BUDGET
PUBLIC SAFETY					
Fire	2,627,093	2,546,764	2,669,305	2,647,238	2,757,981
Fire Safety	5,715	5,289	7,215	6,395	7,265
TOTAL PUBLIC SAFETY	2,632,808	2,552,053	2,676,520	2,653,633	2,765,246
SANITATION					
Refuse Collection	93,300	87,830	91,300	80,300	91,300
Refuse Disposal	174,000	319,098	149,000	151,500	139,500
TOTAL SANITATION	267,300	406,927	240,300	231,800	230,800
TRANSPORTATION					
Snow & Ice Control	98,150	95,009	98,350	83,800	98,350
TOTAL TRANSPORTATION	98,150	95,009	98,350	83,800	98,350
SUB-TOTAL COVERED SERVICES	2,998,258	3,053,990	3,015,170	2,969,233	3,094,396
TOTAL EXPENDITURES	14,585,632	14,224,665	15,024,526	14,473,350	15,751,680



CITY OF KAUKAUNA

**2022 BUDGET
GENERAL FUND**

SUMMARY OF EXPENDITURES BY TYPE - NON-COVERED SERVICES

<i>DESCRIPTION</i>	<i>PERSONNEL SERVICES</i>	<i>NON-PERSONNEL SERVICES</i>	<i>OUTLAY</i>	<i>TOTAL EXPENDITURES</i>
GENERAL GOVERNMENT				
Assessment	152	59,550	-	59,702
Auditing Services	-	28,000	-	28,000
City Attorney	130,842	5,120	-	135,962
SPAR Building Maintenance	-	74,350	-	74,350
Clerk/Treasurer	200,876	53,100	-	253,976
Commissioners	4,574	-	-	4,574
Common Council	34,883	6,700	-	41,583
Elections	17,341	20,050	2,000	39,391
Finance	318,911	78,616	-	397,527
Human Resources	126,505	84,213	-	210,718
Information Technology	81,667	278,485	-	360,152
Mayor	199,919	10,415	-	210,334
Municipal Service Building	-	102,750	-	102,750
Municipal Judge	33,644	7,750	-	41,394
Office Equipment & Supplies	-	15,600	-	15,600
Planning/Community Development	290,781	32,652	-	323,433
Community Enrichment	117,542	52,150	-	169,692
TOTAL GENERAL GOVERNMENT	1,557,637	909,501	2,000	2,469,138
PUBLIC SAFETY				
Ambulance	-	68,105	9,000	77,105
Building Inspection	116,841	57,100	-	173,941
Police	3,354,152	211,039	68,957	3,634,148
School Patrol	58,384	1,775	-	60,159
TOTAL PUBLIC SAFETY	3,529,377	338,019	77,957	3,945,353
HEALTH & SOCIAL SERVICES				
Alcohol & Other Drug Awareness	-	2,500	-	2,500
TOTAL HEALTH & SOCIAL SERVICES	-	2,500	-	2,500
TRANSPORTATION				
Bridge Maintenance	-	11,200	-	11,200
Bus Subsidies	-	22,000	-	22,000
Engineering	448,323	11,200	-	459,523
Equip Maintenance & Replacement	-	87,425	-	87,425
Forestry	-	9,000	-	9,000
Street Department Administration	196,274	5,400	-	201,674
Street Lighting	-	210,600	-	210,600
Street Maintenance	2,127,866	110,300	-	2,238,166
Street Signs & Markers	-	23,250	-	23,250
Traffic Controls	-	14,000	4,500	18,500
Weed Control	-	2,600	-	2,600
TOTAL TRANSPORTATION	2,772,463	506,975	4,500	3,283,938

CITY OF KAUKAUNA

2022 BUDGET

GENERAL FUND

SUMMARY OF EXPENDITURES BY TYPE - NON-COVERED SERVICES

<i>DESCRIPTION</i>	<i>PERSONNEL SERVICES</i>	<i>NON-PERSONNEL SERVICES</i>	<i>OUTLAY</i>	<i>TOTAL EXPENDITURES</i>
COMMUNITY ENRICHMENT				
Adult Sports	132,293	16,150	-	148,443
Athletic Field	-	48,450	5,000	53,450
Civic Promotions	-	15,000	-	15,000
Community Center	-	3,600	-	3,600
Dance Classes	46,100	39,575	-	85,675
Library	643,766	553,841	4,000	1,201,607
Swimming Pool	218,045	116,790	-	334,835
Youth Sports	89,727	60,010	-	149,737
TOTAL COMMUNITY ENRICHMENT	1,129,931	853,416	9,000	1,992,347
CONSERVATION & DEVELOPMENT OF NATURAL RESOURCES				
Parks	-	112,500	3,300	115,800
OTHER				
Health Insurance	268,666	-	-	268,666
Property & Liability Insurance	-	169,542	-	169,542
TOTAL OTHER	268,666	169,542	-	438,208
Contingent Expenditures		410,000		410,000
SUB-TOTAL NON-COVERED SERVICES	9,258,074	3,302,453	96,757	12,657,284

CITY OF KAUKAUNA

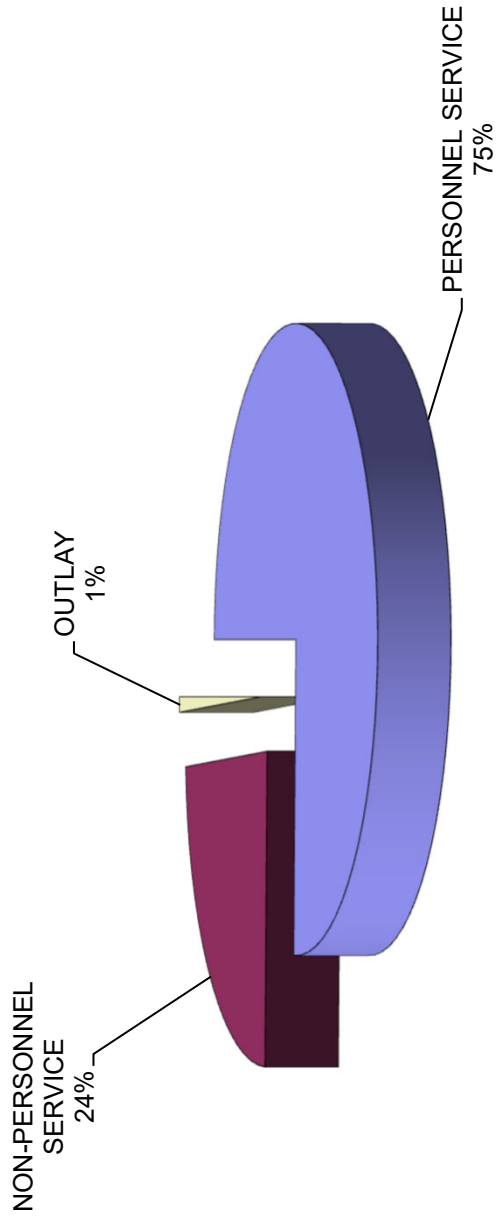
2022 BUDGET

GENERAL FUND

SUMMARY OF EXPENDITURES BY TYPE - COVERED SERVICES

<i>DESCRIPTION</i>	<i>PERSONNEL SERVICES</i>	<i>NON-PERSONNEL SERVICES</i>	<i>OUTLAY</i>	<i>TOTAL EXPENDITURES</i>
PUBLIC SAFETY				
Fire	2,573,416	157,565	27,000	2,757,981
Fire Safety	-	7,265	-	7,265
TOTAL PUBLIC SAFETY	2,573,416	164,830	27,000	2,765,246
TRANSPORTATION				
Snow & Ice Removal	-	98,350	-	98,350
TOTAL TRANSPORTATION	-	98,350	-	98,350
SANITATION				
Refuse Collection	-	91,300	-	91,300
Refuse Disposal	-	139,500	-	139,500
TOTAL SANITATION	-	230,800	-	230,800
SUB-TOTAL COVERED SERVICES	2,573,416	493,980	27,000	3,094,396
TOTAL EXPENDITURES	11,831,490	3,796,433	123,757	15,751,680

CITY OF KAUKAUNA
2022 Budgeted General Fund Expenditures by Type



CITY OF KAUKAUNA

2022 BUDGET

1000 ISLANDS ENVIRONMENTAL CENTER FUND (201)
REVENUES AND EXPENDITURES

DESCRIPTION	2020	2020	2021	2021	2022
	BUDGET	ACTUAL	BUDGET	ESTIMATED ACTUAL	BUDGET
REVENUE					
Property Taxes	163,550	163,550	192,503	192,503	120,000
Kaukauna School District Aids	15,000	15,000	15,000	15,000	15,000
Outagamie County Aids	10,000	10,000	10,000	10,000	15,000
Interest Income	5,000	9,153	4,000	6,000	6,000
Center User Fees	15,000	5,261	12,000	12,000	18,000
Donations & Contributions	22,000	44,949	20,000	12,000	22,000
TOTAL REVENUE	230,550	247,913	253,503	247,503	196,000
PERSONNEL SERVICES					
<i>Wages & Salaries</i>					
Regular Payroll	142,184	137,395	145,739	120,766	150,809
Temporary Payroll	5,740	7,000	5,740	7,890	5,740
Longevity Pay	290	290	350	334	364
<i>Fringe Benefits</i>					
Retirement Plan	7,913	7,860	8,111	8,152	8,201
Residency	7,034	6,730	7,210	5,694	5,918
Social Security	9,330	9,124	9,564	9,353	11,620
Group Health Insurance	0	1,875	26,122	24,035	23,401
Group Life Insurance	280	268	280	307	322
Workers Compensation	4,479	4,377	4,387	3,760	4,555
TOTAL PERSONNEL SERVICES	177,250	174,919	207,503	180,291	210,930
NON-PERSONNEL SERVICES					
<i>Travel/Training</i>					
Travel - City Business	300	106	300	200	300
Education & Memberships	3,000	470	3,000	700	3,000
<i>Center Maintenance</i>					
Expendable Supplies	2,500	487	2,500	1,000	2,500
Animal & Bird Care	1,500	2,070	2,000	2,000	2,000
Programs	2,600	1,369	2,600	2,600	2,600
Conservancy Zone Maintenance	7,500	3,443	6,500	3,500	7,500
<i>Purchased Service</i>					
Communications	800	350	300	500	900
Heating Fuels	2,500	1,353	2,500	3,000	3,500
Water Sewer and Electric	11,000	8,511	11,000	11,000	11,000
Maintenance - Buildings	7,500	6,045	8,000	8,500	8,000
Maintenance - Automotive	500	33	500	200	500
Contractual Services	8,000	11,093	8,000	6,000	8,000
<i>Supplies</i>					
Office Supplies	1,500	3,474	1,500	1,000	1,500
Postage	100	55	100	75	100
Miscellaneous	4,000	1,208	4,000	4,000	4,000
Restricted/Other	0	5,617	0	0	0
TOTAL NONPERSONNEL SERVICES	53,300	45,684	52,800	44,275	55,400
TOTAL EXPENDITURES	230,550	220,603	260,303	224,566	266,330
EXCESS (DEFICIT) OF REVENUES OVER EXPENDITURES	0	27,310	(6,800)	22,937	(70,330)

Cash Balance at December 31, 2020 79,902

Cash Balance at December 31, 2021

102,839

Cash Balance at December 31, 2022

32,509

CITY OF KAUKAUNA
2022 BUDGET
DEPARTMENT: Environmental Center

<i>TITLE OF POSITION</i>	<i>NUMBER OF FULL-TIME EQUIVALENTS</i>		<i>2021</i>	<i>2021</i>	<i>2022</i>
	<i>2021</i>	<i>2022</i>	<i>BUDGET</i>	<i>ESTIMATED ACTUAL</i>	<i>PROPOSED BUDGET</i>
Director/Naturalist	1.00	1.00	69,020	69,020	71,091
Assistant Naturalist	0.50	0.50	25,573	25,873	27,539
Administrative Assistant	0.50	0.50	25,573	25,873	27,539
Site Manager	0.50	0.50	25,573	0	24,640
TOTAL	2.50	2.50	145,739	120,766	150,809

CITY OF KAUKAUNA

2022 BUDGET

REDEVELOPMENT AUTHORITY, SPECIAL REVENUE FUND (206 & 218)

REVENUE & EXPENDITURE SUMMARY

DESCRIPTION	2020 BUDGET	2020 ACTUAL	2021 BUDGET	2021		2022 BUDGET
				ESTIMATED ACTUAL		
REVENUE						
Loan Payments	225,000	105,754	100,000	96,058		100,000
Interest	10,000	3,841	5,000	7,000		16,000
TOTAL REVENUE	235,000	109,595	105,000	103,058		116,000
EXPENDITURES						
Economic Development	100,000	155,202	100,000	189,838		100,000
TOTAL EXPENDITURES	100,000	155,202	100,000	189,838		100,000
OTHER FINANCING SOURCES						
Application of Fund Balance	0	0	0	0		0
TOTAL OTHER FINANCING SOURCES	0	0	0	0		0
EXCESS (DEFICIT) OF REVENUE, OTHER FINANC. SOURCES & EXPENDITURES	135,000	(45,607)	5,000	(86,780)		16,000

Cash Balance at December 31, 2020	856,560		
Cash Balance at December 31, 2021		769,780	
Cash Balance at December 31, 2022			785,780

CITY OF KAUKAUNA

2022 BUDGET
SPECIAL ASSESSMENT FUND (215)
REVENUE AND EXPENDITURE SUMMARY

<i>DESCRIPTION</i>	<i>2020 BUDGET</i>	<i>2020 ACTUAL</i>	<i>2021 BUDGET</i>	<i>2021 ESTIMATED ACTUAL</i>	<i>2022 BUDGET</i>
REVENUE					
Special Assessments	1,600,000	1,760,345	1,500,000	1,525,000	1,550,000
Interest On Special Assessments	100,000	96,515	100,000	156,000	130,000
TOTAL REVENUE	1,700,000	1,856,860	1,600,000	1,681,000	1,680,000
EXPENDITURES					
Uncollected Taxes (Special)	0	(557)	0	0	0
Street Improvements	1,715,000	0	1,515,000	1,515,000	825,000
Sidewalk Improvements	120,000	0	120,000	120,000	470,000
Utility Systems Improvements	175,000	0	175,000	175,000	200,000
TOTAL EXPENDITURES	2,010,000	(557)	1,810,000	1,810,000	1,495,000
OTHER FINANCING USES					
Operating Transfer to Debt Service	250,000	0	200,000	200,000	50,000
TOTAL OTHER FINANCING SOURCES	250,000	0	200,000	200,000	50,000
EXCESS (DEFICIT) OF REVENUE & OTHER FINANCING SOURCES OVER EXPEND.	(560,000)	1,857,417	(410,000)	(329,000)	135,000

Cash Balance at December 31, 2020	2,762,126			
Cash Balance at December 31, 2021			2,433,126	
Cash Balance at December 31, 2022				2,568,126

CITY OF KAUKAUNA
2022 BUDGET
 GRIGNON MANSION (219)
 REVENUE & EXPENDITURE SUMMARY

OBJECT CODE	DESCRIPTION	2020 BUDGET	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED ACTUAL	2022 BUDGET
REVENUE						
	Taxes	18,000	18,000	20,000	20,000	44,175
	Community Foundation	7,700	7,988	6,800	8,000	7,000
	Donations, Grants, Contirbtions	40,000	30,000	30,000	30,000	20,000
TOTAL REVENUE		65,700	55,988	56,800	58,000	71,175
PERSONNEL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	31,333	18,137	47,500	48,875	50,341
5104	Temporary Payroll	0	0	0	0	0
5119	Longevity Pay	0	0	0	0	0
<i>Fringe Benefits</i>						
5151	Retirement Plan	2,131	1,126	3,230	3,299	3,398
5152	Residency	1,880	0	0	0	0
5154	Social Security	2,397	1,361	3,634	3,739	3,851
5157	Group Health Insurance	18,579	2,084	7,587	8,619	9,036
5160	Group Life Insurance	25	12	25	35	37
5163	Workers Compensation	1,191	552	1,805	1,847	1,757
TOTAL PERSONNEL SERVICES		57,535	23,272	63,780	66,414	68,420
NON-PERSONNEL SERVICES						
<i>Travel/Training</i>						
5205	Seminar Expenses	500	0	500	0	500
5208	Travel/City Business	500	0	500	0	500
<i>Purchased Services</i>						
5306	Heating Fuel	1,000	1,096	1,000	1,000	1,200
5309	Water Sewer and Electric	2,200	2,616	2,200	2,200	2,500
5312	Maintenance Buildings	0	4,140	0	0	0
5325	Contractual Service	800	401	800	2,000	2,500
<i>Supplies</i>						
5401	Office Supplies	300	0	0	117	100
5804	Outlay (Computer, etc.)	2,300	2,264	0	0	0
TOTAL NONPERSONNEL SERVICES		7,600	10,517	5,000	5,317	7,300
TOTAL EXPENDITURES		65,135	33,789	68,780	71,731	75,720
OTHER FINANCING USES						
5719	Transfer to Friends of Grignon	4,700	0	0	0	0
TOTAL OTHER FINANCING SOURCES		4,700	0	0	0	0
EXCESS (DEFICIT) OF REVENUE, OTHER FINANCING USES & EXPENDITURES						
		(4,135)	22,199	(11,980)	(13,731)	(4,545)

Cash Balance at December 31, 2020
 Cash Balance at December 31, 2021
 Cash Balance at December 31, 2022

18,347

4,616

71

CITY OF KAUKAUNA
2022 BUDGET
SOLID WASTE FUND (220)
REVENUE & EXPENDITURE SUMMARY

<i>DESCRIPTION</i>	<i>2020 BUDGET</i>	<i>2020 ACTUAL</i>	<i>2021 BUDGET</i>	<i>2021 ESTIMATED ACTUAL</i>	<i>2022 BUDGET</i>
REVENUE					
Recycling And Garbage Collection	360,000	362,758	360,000	368,410	370,000
Other Revenue	0	6,496	10,000	6,942	10,000
TOTAL REVENUE	360,000	369,254	370,000	375,352	380,000
EXPENDITURES					
General Supplies	5,000	18,419	5,000	14,769	10,000
Refuse Disposal	185,000	0	185,000	185,000	215,000
TOTAL EXPENDITURES	190,000	18,419	190,000	199,769	225,000
OTHER FINANCING USES					
Transfer to General Fund	149,000	359,000	149,000	149,000	186,000
TOTAL OTHER FINANCING SOURCES	149,000	359,000	149,000	149,000	186,000
EXCESS (DEFICIT) OF REVENUE, OTHER FINANCING USES & EXPENDITURES					
	21,000	(8,165)	31,000	26,583	(31,000)
Cash Balance at December 31, 2020	82,858				
Cash Balance at December 31, 2021				109,441	
Cash Balance at December 31, 2022					78,441

CITY OF KAUKAUNA

2022 Budget

*VEHICLE REGISTRATION FEE FUND (221)
REVENUE AND EXPENDITURE SUMMARY*

<i>DESCRIPTION</i>	<i>2020 BUDGET</i>	<i>2020 ACTUAL</i>	<i>2021 BUDGET</i>	<i>2021 ESTIMATED ACTUAL</i>	<i>2022 BUDGET</i>
REVENUE					
Registration Fee	175,000	156,957	170,000	159,519	170,000
TOTAL REVENUE	175,000	156,957	170,000	159,519	170,000
EXPENDITURES	0	0	0	0	0
TOTAL EXPENDITURES	0	0	0	0	0
OTHER FINANCING USES					
Operating Transfer to Debt Service	225,000	0	154,000	235,000	200,000
TOTAL OTHER FINANCING SOURCES	225,000	0	154,000	235,000	200,000
EXCESS (DEFICIT) OF REVENUE & OTHER FINANCING SOURCES OVER EXPEND.	(50,000)	156,957	16,000	(75,481)	(30,000)

Cash Balance at December 31, 2020	201,958		
Cash Balance at December 31, 2021		126,477	
Cash Balance at December 31, 2022			96,477

CITY OF KAUKAUNA
2022 BUDGET
REDHILL LANDFILL FUND (222)
REVENUE & EXPENDITURE SUMMARY

<i>DESCRIPTION</i>	<i>2020 BUDGET</i>	<i>2020 ACTUAL</i>	<i>2021 BUDGET</i>	<i>2021 ESTIMATED ACTUAL</i>	<i>2022 BUDGET</i>
REVENUE					
Thilmany Mill	0	66,184	0	64,343	65,000
Nicolet Mill	0	20,516	0	24,512	22,000
TOTAL REVENUE	0	86,700	0	88,855	87,000
EXPENDITURES					
Contractual Services	0	22,494	0	0	0
Park Equipment Outlay	0	11,438	0	100,000	150,000
Thilmany Tip Fee Expenditures	0	17,864	0	0	0
TOTAL EXPENDITURES	0	51,796	0	100,000	150,000
OTHER FINANCING USES					
Transfer to Capital Projects	0	3,352	0	0	0
TOTAL OTHER FINANCING SOURCES	0	3,352	0	0	0
EXCESS (DEFICIT) OF REVENUE, OTHER FINANCING USES & EXPENDITURES					
	0	31,552	0	(11,145)	(63,000)

Cash Balance at December 31, 2020	139,783		
Cash Balance at December 31, 2021		128,638	
Cash Balance at December 31, 2022			65,638

CITY OF KAUKAUNA

2022 BUDGET
NELSON CROSSING FUND (224)
REVENUE & EXPENDITURE SUMMARY

<i>DESCRIPTION</i>	<i>2020 BUDGET</i>	<i>2020 ACTUAL</i>	<i>2021 BUDGET</i>	<i>2021 ESTIMATED ACTUAL</i>	<i>2022 BUDGET</i>
REVENUE					
Property Taxes	0	0	0	0	1,800
TOTAL REVENUE	0	0	0	0	1,800
EXPENDITURES					
Boardwalk Bridge Insurance	0	0	0	0	1,182
Boardwalk Bridge - Utilites	0	0	0	150	250
Boardwalk Bridge Maintenance	0	0	0	0	0
TOTAL EXPENDITURES	0	0	0	150	1,432
OTHER FINANCING USES					
Transfer to Capital Projects	0	0	0	0	0
TOTAL OTHER FINANCING SOURCES	0	0	0	0	0
EXCESS (DEFICIT) OF REVENUE, OTHER FINANCING USES & EXPENDITURES	0	0	0	(150)	368
Cash Balance at December 31, 2020	0				
Cash Balance at December 31, 2021				(150)	
Cash Balance at December 31, 2022					218

CITY OF KAUKAUNA

2022 BUDGET

*DEBT SERVICE FUND (301)
REVENUE AND EXPENDITURE SUMMARY*

DESCRIPTION	2020	2020	2021	2021	2022
	BUDGET	ACTUAL	BUDGET	ESTIMATED ACTUAL	BUDGET
REVENUE					
Property Tax	3,676,496	3,676,496	3,727,032	3,727,032	3,783,090
Payment in Lieu of Tax	0	0	0	0	0
TOTAL REVENUE	3,676,496	3,676,496	3,727,032	3,727,032	3,783,090
EXPENDITURES					
Principal Payment	5,165,000	6,848,120	5,305,000	5,305,000	5,590,000
Interest Payment	1,777,709	1,096,868	1,775,143	1,862,974	1,456,432
Debt Service Fees	750	176,875	750	750	750
TOTAL EXPENDITURES	6,943,459	8,121,863	7,080,893	7,168,724	7,047,182
EXCESS (DEFICIT) REVENUES OVER EXPENDITURES	(3,266,963)	(4,445,367)	(3,353,861)	(3,441,692)	(3,264,092)
OTHER FINANCING SOURCES					
Refinancing Outstanding Debt	0	0	0	0	0
Premium Issuance (Interest Payment)	120,000	526,982	50,582	347,893	228,293
Operating Transfer In	3,146,963	2,741,327	3,303,279	3,717,957	3,077,968
TOTAL OTHER FINANCING SOURCES	3,266,963	3,268,309	3,353,861	4,065,850	3,306,261
EXCESS (DEFICIT) OF REVENUE & OTHER FINANCING SOURCES OVER EXPENDITURES	0	(1,177,058)	(0)	624,158	42,169

Operating Transfers	2021	2022
TID #4	79,000	77,100
TID # 5 (Estimated Increment)	458,628	862,714
TID #6	201,050	196,675
TID #8	621,208	469,143
TID #10	46,488	50,675
ERTIF	151,619	152,056
Storm Water Utility	626,886	466,137
Sanitary Sewer Utility	574,983	553,469
404 RDA MSB	0	0
Vehicle Registration Fee Fund	154,000	200,000
TIF Debt Repayment	189,418	0
Special Assessment Fund	200,000	50,000
	<u>3,303,279</u>	<u>3,077,968</u>

CITY OF KAUKAUNA

2022 BUDGET
INDUSTRIAL PARK FUND (401)
REVENUE & EXPENDITURE SUMMARY

DESCRIPTION	2020	2020	2021	2021	2022
	BUDGET	ACTUAL	BUDGET	ESTIMATED ACTUAL	BUDGET
REVENUE					
Interest Income	0	0	0	0	0
Other Revenue - Loan Repayment	23,933	0	23,933	0	0
Other Revenue - Land Sales	0	48,675	0	131,742	150,000
TOTAL REVENUE	23,933	48,675	23,933	131,742	150,000
EXPENDITURES					
Industrial Park Expenditures	1,000	588	1,000	893	1,000
TOTAL EXPENDITURES	1,000	588	1,000	893	1,000
OTHER FINANCING USES					
Repayment of Due To General Fund	0	0	0	0	0
Transfer to Debt Service Fund	0	0	0	0	0
TOTAL OTHER FINANCING SOURCES	0	0	0	0	0
EXCESS (DEFICIT) OF REVENUE, OTHER FINANC. SOURCES & EXPENDITURES	22,933	48,087	22,933	130,849	149,000

Cash Balance at December 31, 2020	(37,421)		
Cash Balance at December 31, 2021		93,428	
Cash Balance at December 31, 2022			242,428

CITY OF KAUKAUNA

2022 Budget
SPACE NEEDS FUND (403)
REVENUE AND EXPENDITURE SUMMARY

<i>DESCRIPTION</i>	<i>2020 BUDGET</i>	<i>2020 ACTUAL</i>	<i>2021 BUDGET</i>	<i>2021 ESTIMATED ACTUAL</i>	<i>2022 BUDGET</i>
REVENUE					
Property Taxes - General	0	0	0	0	0
Other Revenue	12,750	0	2,500	0	0
TOTAL REVENUE	12,750	0	2,500	0	0
EXPENDITURES					
Space Needs	3,480,090	2,916,231	3,310,090	2,340,033	295,587
TOTAL EXPENDITURES	3,480,090	2,916,231	3,310,090	2,340,033	295,587
OTHER FINANCING SOURCES					
Proceeds of General Obligation Notes	2,400,000	3,221,500	0	1,150,000	0
Transfer from General	0	0	0	0	0
TOTAL OTHER FINANCING SOURCES	2,400,000	3,221,500	0	1,150,000	0
EXCESS (DEFICIT) OF REVENUE, OTHER FINANC. SOURCES & EXPENDITURES	(1,067,340)	305,269	(3,307,590)	(1,190,033)	(295,587)

Cash Balance at December 31, 2020	1,485,620				
Cash Balance at December 31, 2021				295,587	
Cash Balance at December 31, 2022					(0)

CITY OF KAUKAUNA

2022 Budget
MUNICIPAL SERVICES DEPARTMENT BUILDING FUND (404)
REVENUE AND EXPENDITURE SUMMARY

<i>DESCRIPTION</i>	<i>2020 BUDGET</i>	<i>2020 ACTUAL</i>	<i>2021 BUDGET</i>	<i>2021 ESTIMATED ACTUAL</i>	<i>2022 BUDGET</i>
REVENUE					
Property Taxes - General	0	0	0	0	0
Interest Income	500	(7,692)	500	65	500
Other Revenue	0	0	0	0	0
TOTAL REVENUE	500	(7,692)	500	65	500
EXPENDITURES					
Municipal Service Building	0	19,335	0	3,351	0
TOTAL EXPENDITURES	0	19,335	0	3,351	0
OTHER FINANCING SOURCES					
RDA Lease Bond	770,844	776,436	0	0	0
TOTAL OTHER FINANCING SOURCES	770,844	776,436	0	0	0
OTHER FINANCING USES					
RDA Principal Payment	0	0	0	0	0
RDA Interest Payment	0	0	0	0	0
Transfer to Debt Service Fund	770,844	347,287	0	0	0
TOTAL OTHER FINANCING USES	770,844	347,287	0	0	0
EXCESS (DEFICIT) OF REVENUE, OTHER FINANC. SOURCES & EXPENDITURES	500	402,122	500	(3,286)	500

Cash Balance at December 31, 2020	791,129		
Cash Balance at December 31, 2021		787,843	
Cash Balance at December 31, 2022			788,343

CITY OF KAUKAUNA

2022 Budget
ErTID #1 FUND (450)
REVENUE & EXPENDITURE SUMMARY
"Lehrer LandFill"

DESCRIPTION	2020	2020	2021	2021	2022
	BUDGET	ACTUAL	BUDGET	ESTIMATED ACTUAL	BUDGET
REVENUE					
Property Taxes - TIF	95,018	92,976	99,463	92,305	106,299
Personal Property State Aid	0	0	(752)	(752)	0
Other Revenue	0	0	0	0	0
TOTAL REVENUE	95,018	92,976	98,711	91,553	106,299
EXPENDITURES					
Remediation Cost	0	97,140	0	46,919	200
Marketing & Admin	0	150	0	150	150
TOTAL EXPENDITURES	0	97,290	0	47,069	350
OTHER FINANCING SOURCES					
Transfer From TID#6 as Recipient TID	52,409	52,409	0	0	0
TOTAL OTHER FINANCING SOURCES	52,409	52,409	0	0	0
OTHER FINANCING SOURCES (USES)					
Repayment of Due To Debt Service Fund	0	0	0	0	0
Transfer to Debt Service Fund	150,588	149,106	151,619	151,681	152,056
TOTAL OTHER FINANCING SOURCES	150,588	149,106	151,619	151,681	152,056
EXCESS (DEFICIT) OF REVENUE, OTHER FINANC. SOURCES & EXPENDITURES	(3,161)	(101,011)	(52,907)	(107,197)	(46,107)
Cash Balance at December 31, 2020	(639,977)				
Cash Balance at December 31, 2021				(747,174)	
Cash Balance at December 31, 2022					(793,282)

CITY OF KAUKAUNA

2022 BUDGET
TAX INCREMENTAL DISTRICT #4 FUND (464)
REVENUE & EXPENDITURE SUMMARY
"Downtown District"

DESCRIPTION	2020 BUDGET	2020 ACTUAL	2021 BUDGET	2021	
				ESTIMATED ACTUAL	2022 BUDGET
REVENUE					
Property Taxes - TIF	82,850	81,069	99,463	80,550	146,256
Personal Property State Aid	0	4,929	9,456	9,456	4,929
State Computer Aids	3,492	3,492	3,492	3,492	3,492
Interest Income	403	0	200	0	200
Other Revenue	234,643	0	234,643	0	0
TOTAL REVENUE	321,388	89,490	347,254	93,499	154,877
OTHER FINANCING SOURCES					
G.O. Borrowing	0	0	0	0	0
Transfer From TID#6 as Recipient TID	0	0	500,000	0	\$88,393
TOTAL OTHER FINANCING SOURCES	0	0	500,000	0	88,393
EXPENDITURES					
Miscellaneous	0	0	0	0	0
Marking & Administration	150	423	150	7,336	150
TID Assistance	0	0	0	0	0
Storm Sewer Improvements	0	0	0	0	0
TOTAL EXPENDITURES	150	423	150	7,336	150
OTHER FINANCING USES					
Transfer to Debt Service Fund	79,000	55,525	79,000	79,000	77,100
Repayment of Due To Debt Service	0	0	121,120	0	0
Repayment of Due To General Fund	0	0	80,508	0	0
TOTAL OTHER FINANCING USES	79,000	55,525	280,628	79,000	77,100
EXCESS (DEFICIT) OF REVENUE, OTHER FINANC. SOURCES & EXPENDITURES					
	242,238	33,542	566,476	7,163	166,020

Cash Balance at December 31, 2020	(215,739)	
Cash Balance at December 31, 2021		(208,576)
Cash Balance at December 31, 2022		(42,555)

CITY OF KAUKAUNA

2022 BUDGET

TAX INCREMENTAL DISTRICT #5 FUND (465)

REVENUE & EXPENDITURE SUMMARY

"Commerce Crossing" (Former Dog Track Site)

DESCRIPTION	2020	2020	2021	2021	2022
	BUDGET	ACTUAL	BUDGET	ESTIMATED ACTUAL	BUDGET
REVENUE					
Property Taxes - TIF	71,030	69,504	401,729	372,817	536,914
Personal Property State Aid	0	1,828	3,444	3,444	1,828
State Computer Aids	211	152	200	152	152
In Lieu of Tax - Medical Facility	220,000	164,448	154,000	110,000	109,000
Interest Income	0	0	0	0	0
Other Revenue (Land Sales)	0	0	0	0	0
TOTAL REVENUE	291,241	235,932	559,373	486,413	647,894
OTHER FINANCING SOURCES					
G.O. Borrowing	0	0	0	0	0
Transfer From TID#6 as Recipient TID	784,730	784,730	300,000	0	537,500
TOTAL OTHER FINANCING SOURCES	784,730	784,730	300,000	0	537,500
EXPENDITURES					
Property Acquisition	0	1,133	0	1,316	1,300
Marketing & Admin	0	15,930	0	700	150
Developers' Incentive	0	0	0	0	0
TOTAL EXPENDITURES	0	17,063	0	2,016	1,450
OTHER FINANCING USES					
Transfer to Debt Service Fund	926,949	1,141,949	458,628	848,660	862,714
Repayment of Due To General Fund	0	0	0	0	0
TOTAL OTHER FINANCING USES	926,949	1,141,949	458,628	848,660	862,714
EXCESS (DEFICIT) OF REVENUE, OTHER FINANC. SOURCES & EXPENDITURES	149,022	(138,350)	400,746	(364,262)	321,230

Cash Balance at December 31, 2020	(4,357,001)		
Cash Balance at December 31, 2021		(4,721,263)	
Cash Balance at December 31, 2022			(4,400,033)

CITY OF KAUKAUNA

2022 Budget

TAX INCREMENTAL DISTRICT #6 FUND (466)

REVENUE & EXPENDITURE SUMMARY

"N.E.W. Industrial Park"

DESCRIPTION	2020	2020	2021	2021	2022
	BUDGET	ACTUAL	BUDGET	ESTIMATED ACTUAL	BUDGET
REVENUE					
Property Taxes - TIF	880,214	861,298	1,064,409	987,804	1,094,697
Personal Property State Aid	0	5,227	1,209	1,209	5,227
State Computer Aids	7,749	7,749	7,749	7,750	7,750
Interest Income	200	0	50	0	50
Other Revenue - Loan Repayment	26,727	26,727	26,727	95,616	13,933
TOTAL REVENUE	914,890	901,001	1,100,144	1,092,379	1,121,657
EXPENDITURES					
District Expenditures	150	48,763	150	3,075	150
Infrastructure Improvements	0	2,400	0	2,400	2,400
TOTAL EXPENDITURES	150	51,163	150	5,475	2,550
OTHER FINANCING USES					
Transfer to Debt Service Fund	258,538	258,538	201,050	201,050	196,675
Transfer to TID ERTID #1	52,409	52,409	0	0	0
Transfer to Fund 464 (TID #4)	0	0	500,000	500,000	88,393
Transfer to Fund 465 (TID #5)	784,730	784,730	300,000	300,000	537,500
Repayment of Due To General Fund	0	0	0	0	0
TOTAL OTHER FINANCING SOURCES	1,095,677	1,095,677	1,001,050	1,001,050	822,568
EXCESS (DEFICIT) OF REVENUE, OTHER FINANC. SOURCES & EXPENDITURES	(180,937)	(245,839)	98,944	85,854	296,539

Cash Balance at December 31, 2020

82,045

Cash Balance at December 31, 2021

167,899

Cash Balance at December 31, 2022

464,438

CITY OF KAUKAUNA

2022 Budget

TAX INCREMENTAL DISTRICT #8 FUND (468)

REVENUE & EXPENDITURE SUMMARY

"The Gustman (Grand Kakalin) Site"

DESCRIPTION	2020	2020	2021	2021	2022
	BUDGET	ACTUAL	BUDGET	ESTIMATED ACTUAL	BUDGET
REVENUE					
Property Taxes - TIF	123,854	121,192	128,490	119,243	137,076
Personal Property State Aid	0	732	74	74	732
State Computer Aids	13,913	13,913	13,913	13,913	13,913
Interest Income	0	6,317	2,500	750	2,500
Other Revenue	0	129,574	0	74,554	0
TOTAL REVENUE	137,767	271,728	144,977	208,534	154,221
OTHER FINANCING SOURCES					
G.O. Borrowing	0	0	0	3,680,000	0
TOTAL OTHER FINANCING SOURCES	0	0	0	3,680,000	0
EXPENDITURES					
Trails & Walking Bridge	0	(11,466)	150	0	0
District Expenditures	150	32,808	150	19,000	2,013
Library Garden	0	52,932	0	18,752	0
Developers Incentives	0	0	0	2,500	0
Infrastructure Improvements	89,000	259	0	0	0
TOTAL EXPENDITURES	89,150	74,533	300	40,252	2,013
OTHER FINANCING USES					
Bond Issuance Expense	0	0	0	80,000	0
Transfer to Debt Service Fund	194,857	221,280	621,789	231,175	469,143
Repayment of Due To General Fund	0	0	0	0	0
TOTAL OTHER FINANCING SOURCES	194,857	221,280	621,789	311,175	469,143
EXCESS (DEFICIT) OF REVENUE, OTHER FINANC. SOURCES & EXPENDITURES					
	(146,240)	(24,085)	(477,112)	3,537,107	(316,935)

Cash Balance at December 31, 2020 (20,954)

Cash Balance at December 31, 2021 3,516,153

Cash Balance at December 31, 2022 3,199,218

CITY OF KAUKAUNA

2022 BUDGET

TAX INCREMENTAL DISTRICT #9 FUND (469)

REVENUE & EXPENDITURE SUMMARY

"Between the Parks"

DESCRIPTION	2020	2020	2021	2021	2022
	BUDGET	ACTUAL	BUDGET	ESTIMATED ACTUAL	BUDGET
REVENUE					
Property Taxes - TIF	20,516	20,075	27,306	26,242	35,046
Personal Property State Aid	0	220	428	428	220
State Computer Aids	200	0	15	0	0
Interest Income	0	0	0	0	0
Other Revenue	0	0	0	0	0
TOTAL REVENUE	20,716	20,295	27,749	26,670	35,265
OTHER FINANCING SOURCES					
G.O. Borrowing	0	0	0	0	0
TOTAL OTHER FINANCING SOURCES	0	0	0	0	0
EXPENDITURES					
District Expenditures	500	150	150	150	150
Infrastructure Improvements	20,000	20,000	20,000	20,000	20,000
TOTAL EXPENDITURES	20,500	20,150	20,150	20,150	20,150
OTHER FINANCING USES					
Transfer to Debt Service Fund	0	0	0	0	0
Repayment of Due To General Fund	0	0	0	0	0
TOTAL OTHER FINANCING SOURCES	0	0	0	0	0
EXCESS (DEFICIT) OF REVENUE, OTHER FINANC. SOURCES & EXPENDITURES	216	145	7,599	6,520	15,115

Cash Balance at December 31, 2020	(115,726)		
Cash Balance at December 31, 2021		(109,206)	
Cash Balance at December 31, 2022			(94,091)

CITY OF KAUKAUNA

2022 BUDGET

TAX INCREMENTAL DISTRICT #10 FUND (470)

REVENUE & EXPENDITURE SUMMARY

"The Donary Project"

DESCRIPTION	2020 BUDGET	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED ACTUAL	2022 BUDGET
REVENUE					
Property Taxes - TIF	696	0	9,185	8,523	115,955
State Computer Aids	0	0	0	0	0
Interest Income	0	4,134	3,786	0	0
Other Revenue	0	0	0	0	0
TOTAL REVENUE	696	4,134	12,971	8,523	115,955
OTHER FINANCING SOURCES					
G.O. Borrowing	0	0	0	0	0
TOTAL OTHER FINANCING SOURCES	0	0	0	0	0
EXPENDITURES					
District Expenditures	0	150	0	150	150
Infrastructure Improvements	0	0	0	0	0
TOTAL EXPENDITURES	0	150	0	150	150
OTHER FINANCING USES					
Transfer to Debt Service Fund	16,863	8,431	46,488	46,488	50,675
Repayment of Due To General Fund	0	0	0	0	0
TOTAL OTHER FINANCING SOURCES	16,863	8,431	46,488	46,488	50,675
EXCESS (DEFICIT) OF REVENUE, OTHER FINANC. SOURCES & EXPENDITURES	(16,167)	(4,447)	(33,517)	(38,115)	65,130

Cash Balance at December 31, 2020 (127,198)

Cash Balance at December 31, 2021 (165,313)

Cash Balance at December 31, 2022 (100,183)

CITY OF KAUKAUNA

2022 BUDGET

*SUBDIVISION FEES FUND (701)
REVENUE & EXPENDITURE SUMMARY*

<i>DESCRIPTION</i>	<i>2020 BUDGET</i>	<i>2020 ACTUAL</i>	<i>2021 BUDGET</i>	<i>2021 ESTIMATED ACTUAL</i>	<i>2022 BUDGET</i>
REVENUE					
Property Taxes - TIF	65	67	67	229	0
Subdivision Fee	10,000	14,442	17,500	24,242	30,000
Interest Income	0	0	0	0	0
Other Revenue	0	0	0	0	0
TOTAL REVENUE	10,065	14,509	17,567	24,471	30,000
OTHER FINANCING SOURCES					
G.O. Borrowing	0	0	0	0	0
TOTAL OTHER FINANCING SOURCES	0	0	0	0	0
EXPENDITURES					
District Expenditures					
Infrastructure Improvements	0	0	0	0	0
TOTAL EXPENDITURES	0	0	0	0	0
OTHER FINANCING USES					
Transfer to Debt Service Fund	0	0	0	0	0
Repayment of Due To General Fund	0	0	0	0	0
TOTAL OTHER FINANCING USES	0	0	0	0	0
EXCESS (DEFICIT) OF REVENUE, OTHER FINANC. SOURCES & EXPENDITURES	10,065	14,509	17,567	24,471	30,000

Cash Balance at December 31, 2020	146,331		
Cash Balance at December 31, 2021		170,802	
Cash Balance at December 31, 2022			200,802

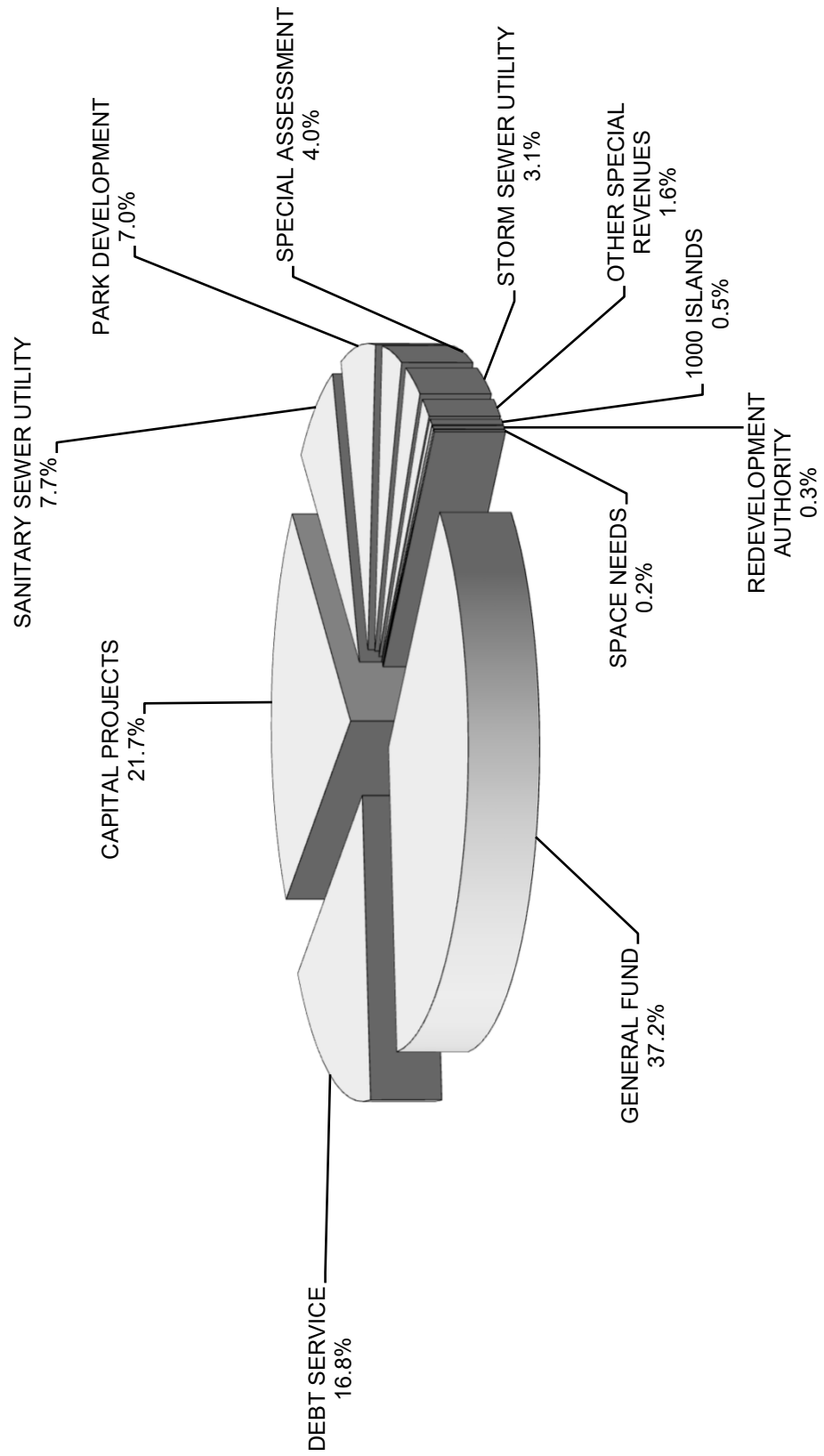


CITY OF KAUKAUNA

**2022 BUDGET
BUDGETED REVENUE SOURCES - ALL FUNDS**

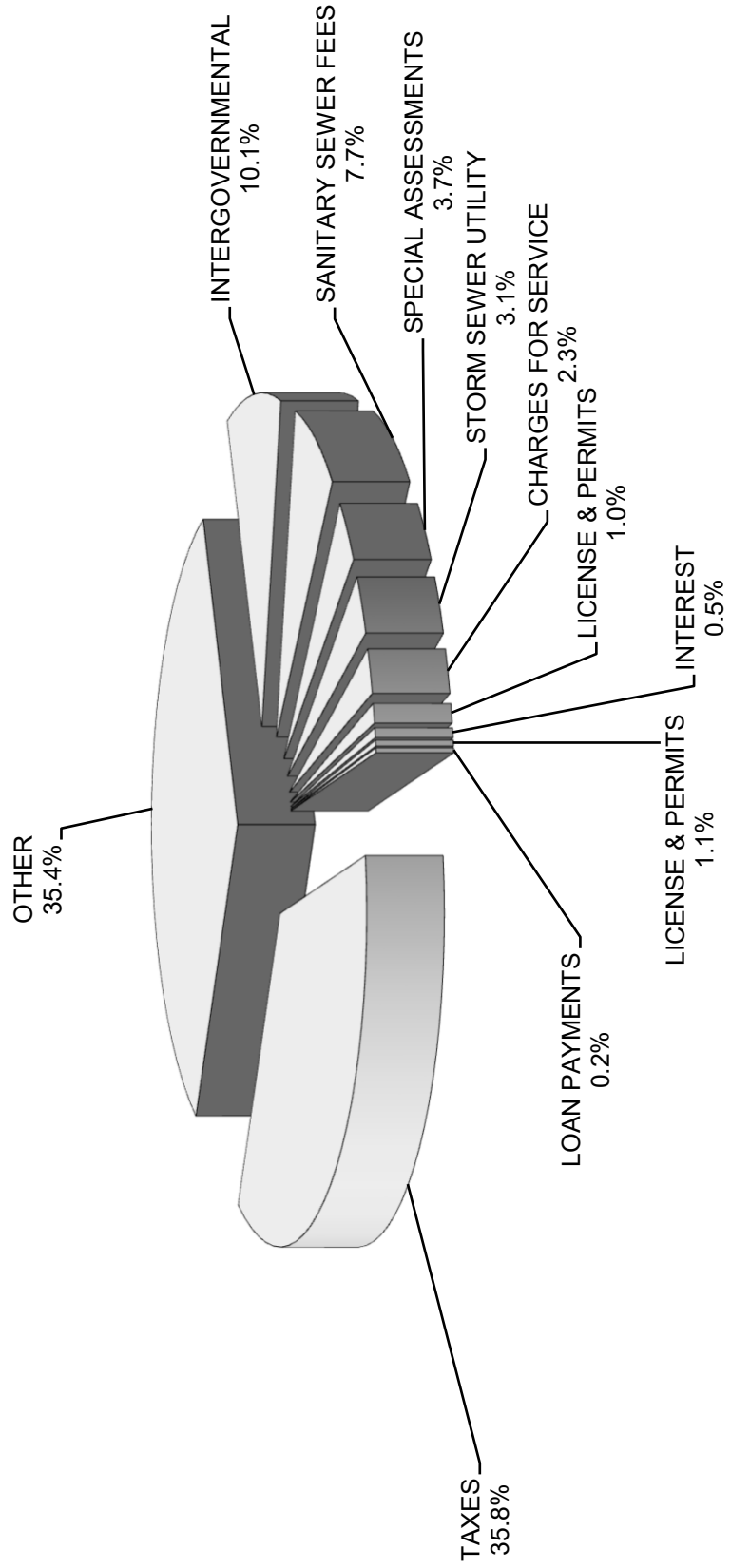
GENERAL FUND	1000 ISLANDS	REDEVELOP AUTHORITY	DEBT SERVICE	CAPITAL PROJECTS	GRIGNON MANSION	SPECIAL ASSESSMENT	OTHER SPECIAL REVS	TAX INCREMENT DISTRICTS	STORM SEWER UTLY	SANITARY SEWER UTLY	TOTAL
TAXES	9,034,645	120,000	0	3,783,090	0	44,175	1,800	2,172,243	0	0	15,155,952
SPECIAL ASSESSMENTS	0	0	0	0	0	1,550,000	0	0	0	0	1,550,000
INTERGOVERNMENTAL	4,226,711	30,000	0	0	0	0	0	0	0	0	4,256,711
SANITARY SEWER SERVICE FEES	0	0	0	0	0	0	0	0	0	3,244,549	3,244,549
STORM SEWER SERVICE FEES	0	0	0	0	0	0	0	0	1,320,000	0	1,320,000
LICENSE AND PERMITS	403,400	0	0	0	0	0	0	0	8,000	0	411,400
COURT FINES AND FORFEITURES	123,000	0	0	0	0	0	0	0	0	0	123,000
CHARGES FOR SERVICE	947,700	18,000	0	0	0	0	0	0	0	0	965,700
INTEREST	50,000	6,000	16,000	0	0	130,000	0	0	0	2,500	204,500
LOAN PAYMENTS	0	0	100,000	0	0	0	0	0	0	0	100,000
OTHER	966,224	22,000	0	3,306,261	9,198,800	27,000	667,000	789,818	0	0	14,977,104
TOTAL REVENUE SOURCES	15,751,680	196,000	116,000	7,089,351	9,198,800	71,175	668,800	2,962,061	1,328,000	3,247,049	42,308,916

CITY OF KAUKAUNA
2022 Budgeted Revenues - All Funds

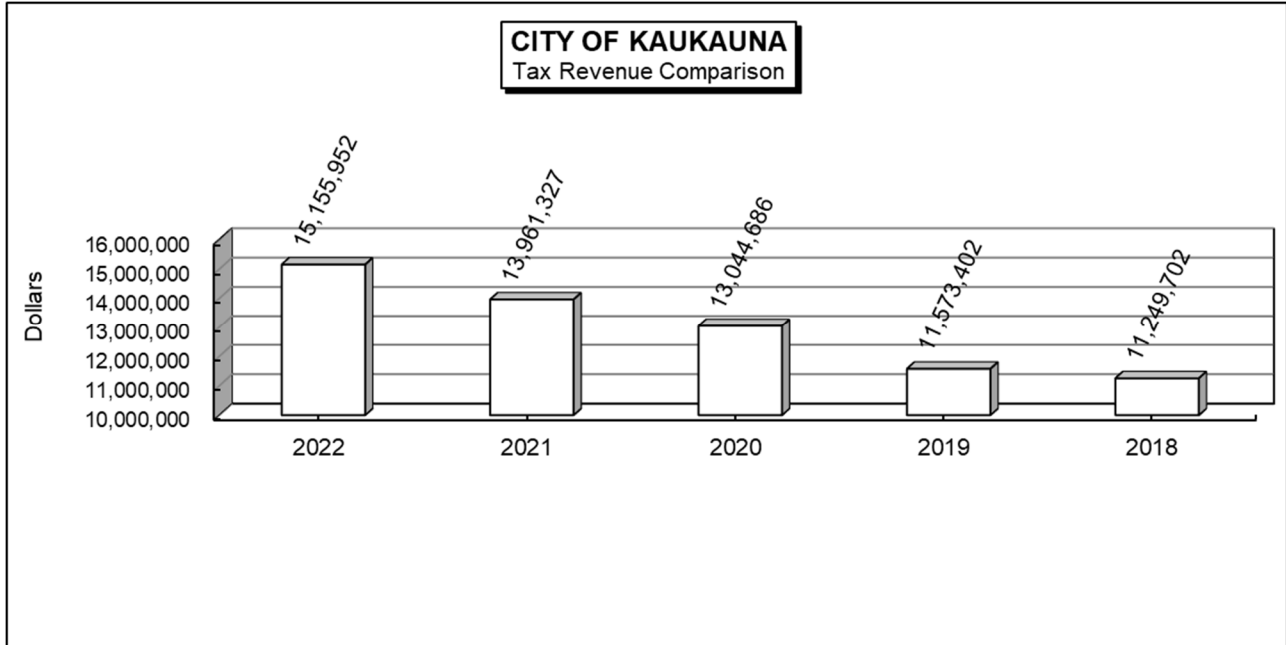


CITY OF KAUKAUNA

2022 Budgeted Revenues by Source - All Funds



CITY OF KAUKAUNA
2022 BUDGET
REVENUE COMPARISON BY REVENUE SOURCE



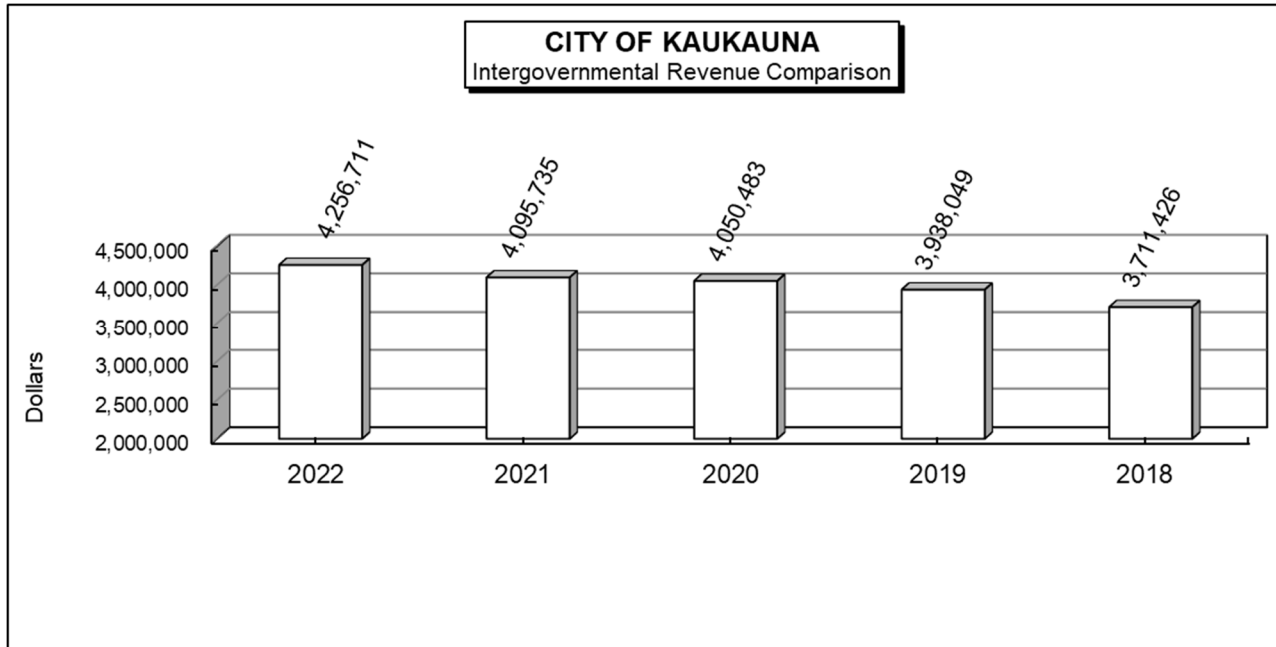
There are three primary sources of tax revenue for the City. Property tax, which includes tax on real estate and personal property, is the largest and most significant revenue source. Property tax represents 70.7% of all budgeted taxes and 40.6% of all general fund revenue sources budgeted. The property tax levy is budgeted to increase \$709,680 or 4.8% for 2022. There is also a State program that rewards municipalities for controlling expenditures by providing additional State aids. The City has consistently qualified for this aid.

The second tax revenue source is the payment on lieu of taxes from the City's electric and water utilities. This payment is based on the current tax rate and the value of utility property in the City. As the tax rate fluctuates due to changes in State law related to funding of education, this revenue source is also likely to fluctuate. In 2022, this tax represents 14.6% of all general fund revenue sources. This tax source is also funds the Redevelopment Authority lease payment for the City Hall and Police Department building.

The third tax revenue is in lieu of taxes from the City's housing authority. This revenue is based on the current tax rate and the value of housing authority property in the City. The budget amount for this tax source is \$19,500 for 2022.

CITY OF KAUKAUNA

2022 BUDGET REVENUE COMPARISON BY REVENUE SOURCE



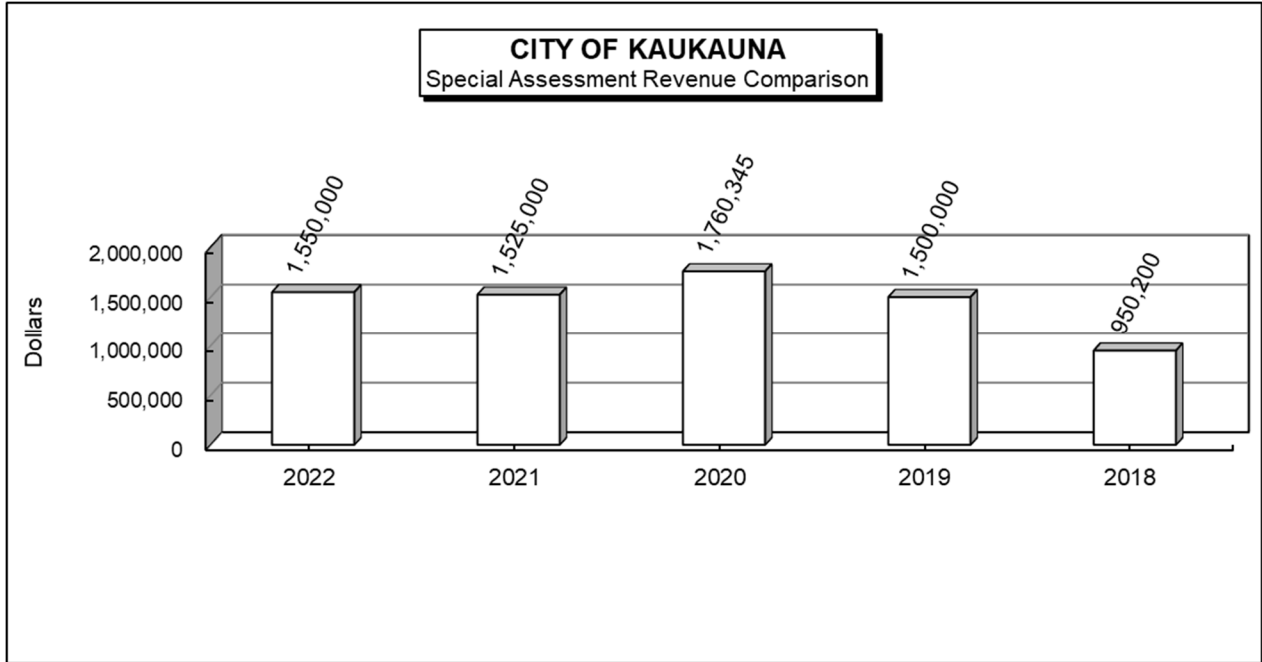
Intergovernmental revenues are comprised of state shared revenue, state fire insurance dues, state law enforcement grants, state highway aids, county aids and local school district subsidy of the City's Environmental Center. There was some volatility with this revenue source back in 2015. This source seems to have stabilize with a consistent aid amount from year to year since 2015. The graph above shows a slight trend upward with this aid.

The largest of the intergovernmental revenues is state shared revenue. This revenue source has per capita, aid able revenue and expenditure restraint components. Shared revenue accounts for 51.3% of all intergovernmental revenues in the general fund and 26.9% of all general fund revenues. State shared revenue is budgeted to remain flat for the 2022 budget. This revenue source is very sensitive to political adjustments by the State Legislature, therefore, property tax is often viewed as the most likely source of additional revenues. Continuation of and changes to this revenue source has been the subject of considerable debate in the State Legislature during the past years.

The next largest source of intergovernmental revenue sources is state highway aids which is budgeted at \$1,243,354 for 2022 and accounts for 7.9% of all general fund revenue sources. This source is expected to increase by \$21,434 or 2.0% when compared to 2021.

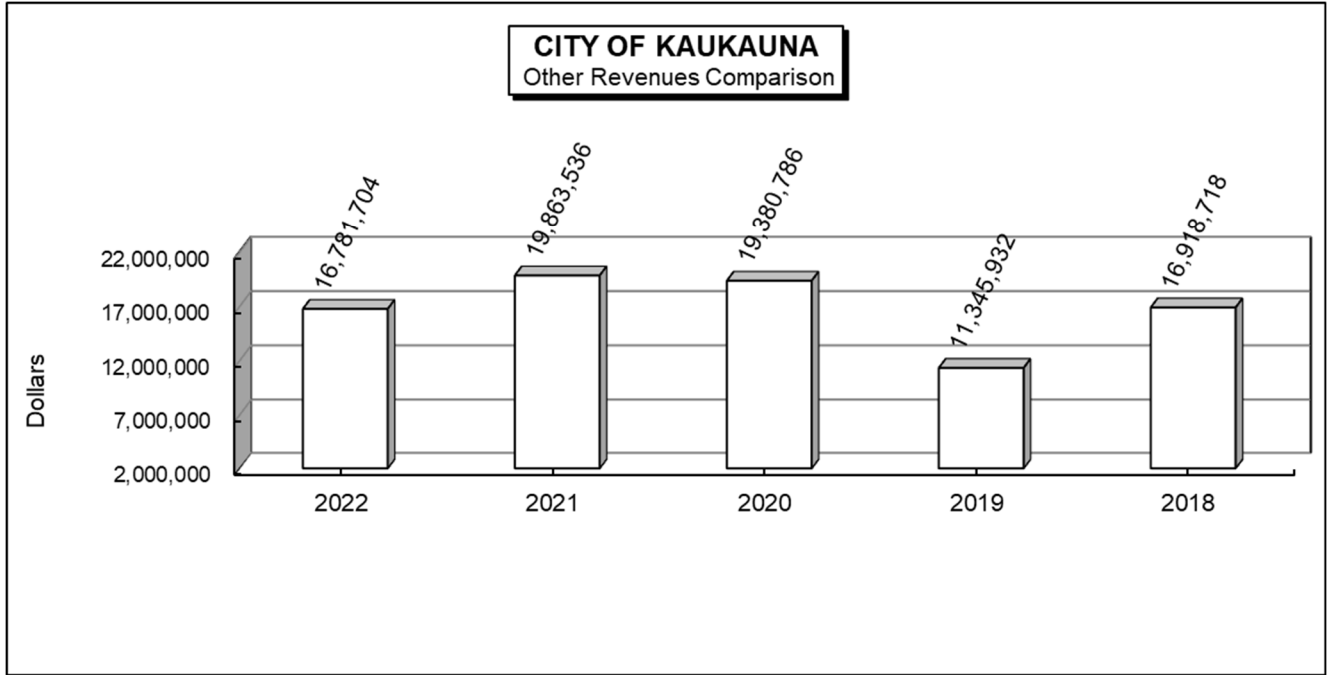
The State's current commitment to reducing taxes and the state of the economy are likely to have some lingering negative effects on state revenues to municipalities in the future. The other intergovernmental revenue sources are relatively small and likely to see modest growth in future years.

CITY OF KAUKAUNA
2022 BUDGET
REVENUE COMPARISON BY REVENUE SOURCE



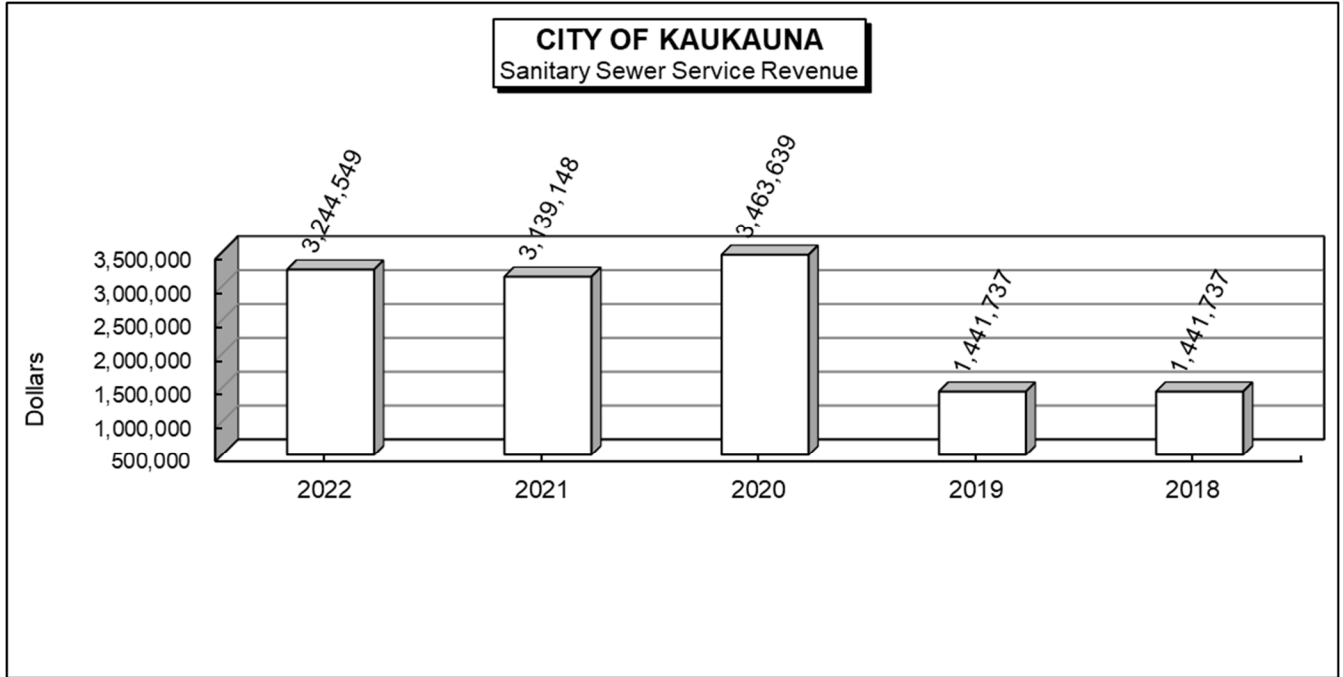
The City of Kaukauna finances special assessment projects such as street improvements, sanitary sewer mains and laterals, water mains and sidewalk replacement primarily by issuing long-term debt. A resolution established in 2015 allows for all special assessments to be repaid within a ten-year period. This revenue stream is used to repay the debt that was used to finance the projects initially. The amount of assessable work that is done on a yearly basis can vary greatly. Beginning in 2013 the City was constructing few assessable projects therefore budgeted revenues are decreasing. Due to the uncertain nature of this revenue source, the City will utilize a decreasing amount of special assessment monies to offset the required tax levy in debt service funds. These monies are accounted for in a special revenue fund referred to as the Special Assessment Fund.

CITY OF KAUKAUNA
2022 BUDGET
REVENUE COMPARISON BY REVENUE SOURCE



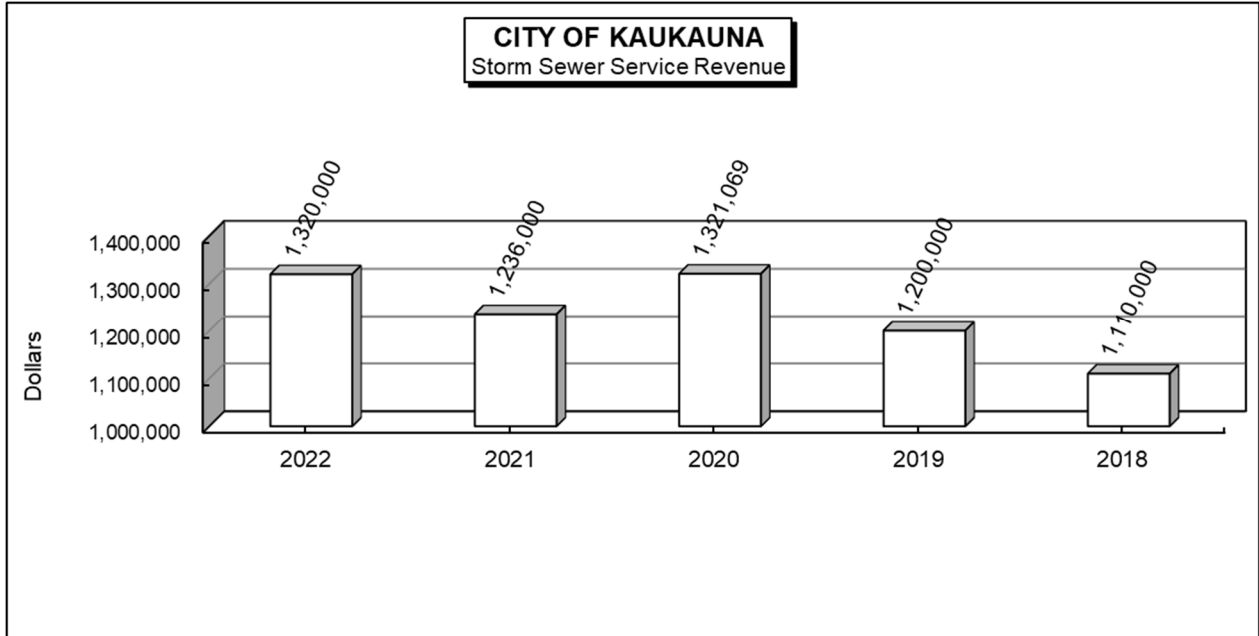
Other revenue sources consist of regulation and compliance revenues, charges for service other than sewer user fees, use of property and money and operating transfers. Some of the smaller components within this revenue source such as building permits, police fines, swimming pool user fees and interest on investments are heavily influenced by external factors. The remaining components of other revenue sources are primarily related to user fees and license fees.

CITY OF KAUKAUNA
2022 BUDGET
 REVENUE COMPARISON BY REVENUE SOURCE



The City established a separate Sanitary Sewer Utility beginning January 1, 2012 to account for sanitary sewer system operations. The revenue is established at a level sufficient to recover annual operating costs and to maintain adequate reserves. This revenue source has increased significantly several years ago due to a significant plant expansion at the Heart of the Valley Metropolitan Sewerage District; however, sewerage treatment costs have been relatively stable since 2010. The sewer user volume rate was last changed \$6.75 per 100 cu. Ft. effective January 1, 2016. This rate is budgeted to increase to \$7.00 per 100 cu. Ft. in the 2022 Budget.

CITY OF KAUKAUNA
2022 BUDGET
REVENUE COMPARISON BY REVENUE SOURCE



The City established a Storm Sewer Utility beginning in 2009 with the first user rate starting in 2010 to fund and account for the construction and maintenance of mandated storm water quality improvement and retention facilities. The revenue is established at a level sufficient to recover annual operating costs and to maintain adequate reserves. This revenue source has increased significantly in the first three years but has remained relatively stable since 2013. The equivalent residential unit (ERU) rate was most recently changed to \$7.50 per ERU per month beginning January 2019. Since inception, the system has grown as are the expenses to operate the system. This budget has a proposed increase from \$7.50 to \$8.00 per ERU beginning in January 2022. The rate being charged needs to cover the expenses to ensure the fund is sustainable long into the future.



CITY OF KAUKAUNA

2022 BUDGET

SUMMARY OF LONG-TERM DEBT PRACTICES, POLICIES, AND FUTURE PROJECTIONS

Historical Perspective: The City of Kaukauna has historically used general obligation debt to finance all of its capital improvements until 2013. In 2013 the City started to issue revenue bonds to finance utility projects. The schedule on page 5-3 displays each bond note by the funding source to repay each note. The schedule on page 5-4 indicates that all the current long-term debt will mature within the next 10 years. The exception to this is the utility and Lease revenue bonds will mature within 20 years. The City has historically issued long-term debt in maturities of ten years or less for General Obligation issues.

Page 5-5 shows the City's outstanding long-term debt and percent of legal debt limit. It is also considerably less than it was as of December 31, 2012. Long term general obligation debt rose considerably from 2002 to 2012 primarily as a result of the purchase and development of industrial park property, development of a downtown TID, acquisition of Fox Valley Greyhound Park for redevelopment and to meet the infrastructure demands of a growing community. From the concerted efforts to reduce outstanding general obligation debt since 2013 allowed the City to address space needs deficiencies within municipal facilities in 2015-2020. The ability of the City to pay off long-term debt has remained strong over the past five years as shown on Page 5-6 since tax incremental district debt and industrial park related debt is serviced by land sales and tax incremental revenues. This schedule shows that the net Levy needed to pay debt has been on a downward trend for the past several years.

The graph on Page 5-6 depicts a downward trend with the overall City Debt limit, giving the city more borrowing power if needed for future projects. Page 5-6 also graphically illustrates the historical trend of tax incremental debt and all other general obligation debt. In the past ten years general obligation debt excluding tax incremental financing debt has been between 24.0% and 36.5% of the City's legal debt limit. At the end of 2021, general obligation debt excluding tax incremental financing debt is expected to decrease based the cities equalized value growth and consistent payment of debt each year.

The overall general obligation debt including TID debt less debt service stabilization funds is at 73.3% of the legal limit at yearend 2019. Based on planned capital improvements and debt schedule payoff this is expected to continue its downward trend in 2022.

The schedule on page 5-7 shows that the net debt levied per capita and the debt subject to the tax levy debt. The ratio of net levied debt to equalized value had decreased appreciably since 2011. In 2017 the City made some major capital improvement to the downtown facilities that causes this to increase. Property valuation compared to debt is a very good indicator of the City's ability to satisfy its debt service requirements. Even with the sharp increase in 2020, the city's ability to satisfy debt remains strong. This ratio is expected to remain stable.

The schedule on page 5-8 indicates that the ratio of net general obligation debt to general fund expenditures has remained consistent since 2015. Although the ratio between debt service requirements and general fund expenditures has increased from the Space Needs efforts, the information on page 5-8 would suggest that this ratio will continue to increase modestly over the next few years. This ratio is a good indicator that the City is not shifting operational type costs over to long-term debt.

Future Projections: The schedule on page 5-9 details the effect of anticipated future debt service requirements. The footnotes indicate the estimated future long-term debt. The most noteworthy column on this schedule is the column that indicates anticipated future tax levy impacts (right-most column). Going forward the City plans on continuing to issue revenue bonds for utility projects and finance special assessment projects with available funds to the extent possible. This strategy will reduce the annual general obligation borrowing to an average of \$4,500,000 per year. Based upon the assumptions in this schedule, the City will continually use levy dollars to pay down debt. With past efforts, the need for levy dollars to pay down debt has leveled off and is expected to stay this way for the foreseeable future.

CITY OF KAUKAUNA

2022 BUDGET
 SUMMARY OF INDEBTEDNESS, PRINCIPAL ONLY
 AS OF DECEMBER 31, 2021

DESCRIPTION	ORIGINAL PRINCIPAL AMOUNT	INTEREST RATE	OUTSTANDING BALANCE DEC. 31, 2021	PRINCIPAL TO BE RETIRED 2022	OUTSTANDING BALANCE DEC. 31, 2022
GENERAL OBLIGATION					
2012 General Obligation Notes	2,800,000	2.34%	800,000	800,000	0
2013 General Obligation Notes	1,125,000	3.38%	425,000	200,000	225,000
2014 General Obligation Notes	1,300,000	2.49%	850,000	200,000	650,000
2015 General Obligation Notes	3,550,000	2.71%	2,095,000	445,000	1,650,000
2015 General Obligation Notes	1,650,000		1,275,000	100,000	1,175,000
2016 General Obligation Notes	1,525,000	2.23%	600,000	200,000	400,000
2017 General Obligation Notes	8,050,000	2.46%	6,750,000	860,000	5,890,000
2018 General Obligation Notes	3,680,000	2.92%	3,435,000	50,000	3,385,000
2019 General Obligation Notes	5,025,000	2.23%	4,700,000	200,000	4,500,000
2020 General Obligation Notes	6,750,000	1.32%	6,650,000	125,000	6,525,000
2021 General Obligation Notes	5,200,000	1.54%	5,200,000	100,000	5,100,000
TOTAL GENERAL OBLIGATION DEBT			32,780,000	3,280,000	29,500,000
TAX INCREMENTAL DISTRICT NO. 4					
2014 General Obligation Notes	350,000	2.68%	150,000	50,000	100,000
2017A General Obligation Notes	200,000	2.68%	125,000	20,000	105,000
TOTAL TAX INCREMENTAL DISTRICT NO. 4			275,000	70,000	205,000
TAX INCREMENTAL DISTRICT NO. 5					
2019B Refund of 2010 General Obligation Bonds	6,030,000	2.83%	5,780,000	275,000	5,505,000
2020A General Obligation Notes	3,050,000	1.32%	2,650,000	400,000	2,250,000
TOTAL TAX INCREMENTAL DISTRICT NO. 5			8,430,000	675,000	7,755,000
TAX INCREMENTAL DISTRICT NO. 6					
2007 General Obligation Notes (2015 Refi)	2,435,000	2.38%	810,000	175,000	635,000
TOTAL TAX INCREMENTAL DISTRICT NO. 6			810,000	175,000	635,000
ENVIRONMENTAL REMEDIATION TID NO. 1					
2014 General Obligation Notes	1,000,000	3.51%	425,000	125,000	300,000
2018A General Obligation Note	100,000	2.87%	95,000	10,000	85,000
TOTAL ENVIRONMENTAL REMEDIATION TID NO. 1			520,000	135,000	385,000
TAX INCREMENTAL DISTRICT NO. 8					
2017A General Obligation Notes	200,000	2.73%	1,135,000	20,000	1,115,000
2017 General Obligation Notes	1,565,000	2.23%	125,000	115,000	10,000
2018a General Obligation Notes	850,000	2.88%	800,000	55,000	745,000
2019b General Obligation Note	275,000	2.83%	275,000	0	275,000
2021B General Obligation Note (Taxable)	3,680,000	1.70%	3,680,000	180,000	3,500,000
TOTAL TAX INCREMENTAL DISTRICT NO. 8			6,015,000	370,000	5,645,000
TAX INCREMENTAL DISTRICT NO. 10					
2018 General Obligation Notes	570,000	2.92%	535,000	35,000	500,000
TOTAL TAX INCREMENTAL DISTRICT NO. 10			535,000	35,000	500,000
TOTAL GENERAL OBLIGATION DEBT			49,365,000	4,740,000	44,625,000
REVENUE BONDS					
SANITARY SEWER UTILITY					
2013 Revenue Bonds	1,950,000	3.67%	1,025,000	125,000	900,000
2015 Revenue Bonds	1,225,000	3.48%	800,000	75,000	725,000
2016 Revenue Bonds	1,225,000	2.37%	925,000	100,000	825,000
2018 Revenue Bonds	1,190,000	2.37%	1,075,000	50,000	1,025,000
2019 Bond Anticipation Note	2,550,000	3.00%	2,550,000	0	2,550,000
TOTAL SANITARY SEWER UTILITY			6,375,000	350,000	6,025,000
STORM SEWER UTILITY					
2016 Revenue Bonds	1,350,000	2.20%	975,000	75,000	900,000
2019 Bond Anticipation Note	3,800,000	3.00%	3,800,000	0	3,800,000
TOTAL STORM SEWER UTILITY			4,775,000	75,000	4,700,000
LEASE REVENUE BONDS					
2015 RDA Lease	10,500,000	3.88%	8,075,000	425,000	7,650,000
TOTAL Lease Revenue Bonds			8,075,000	425,000	7,650,000

CITY OF KAUKAUNA

2022 Budget

ANNUAL PRINCIPAL AND INTEREST DEBT SERVICE REQUIREMENTS AS OF DECEMBER 31, 2021

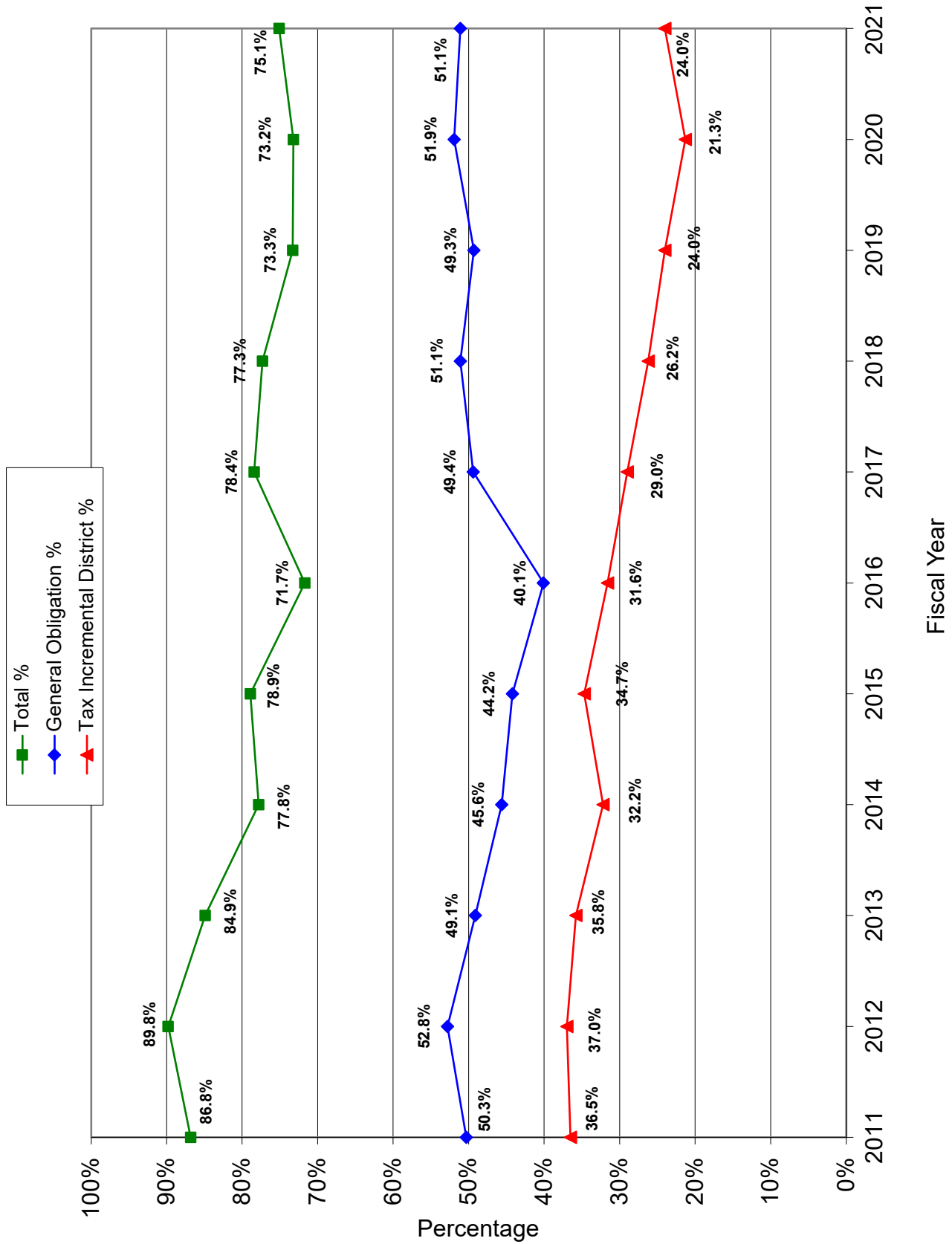
YEAR	DEBT SERVICE FUND	TAX INCREMENTAL DISTRICT #4		TAX INCREMENTAL DISTRICT #5		TAX INCREMENTAL DISTRICT #6		TAX INCREMENTAL DISTRICT #8		TAX INCREMENTAL DISTRICT #10		ENVIRONMENTAL REMEDIATION TID		STORM WATER UTILITY		SANITARY SEWER UTILITY		GRAND TOTAL
		DEBT	DEBT	DEBT	DEBT	DEBT	DEBT	DEBT	DEBT	DEBT	DEBT	DEBT	DEBT	DEBT	DEBT	DEBT	DEBT	
2022	4,549,182	77,100	862,714	196,675	469,142.50	50,675	152,056	466,137	553,469	7,377,150.02								
2023	4,509,794	158,825	973,745	191,425	493,962.80	69,550	171,463	351,750	541,969	7,462,482.82								
2024	4,433,904	50,750	937,585	210,800	602,040.00	77,888	165,188	4,258,790	3,080,469	13,817,412.52								
2025	4,284,329	0	1,041,200	263,900	622,603.00	95,638	16,813	381,590	474,281	7,180,353.02								
2026	4,160,094	0	1,121,800	0	1,987,028.00	98,013	16,363	119,500	461,531	7,964,328.02								
2027	5,078,525	0	2,179,575	0	545,064.50	100,119	15,894	116,250	473,781	8,509,208.27								
2028	4,341,038	0	2,202,188	0	538,153.00	111,788	20,325	113,000	459,656	7,786,146.77								
2029	4,012,906	0	0	0	368,537.00	0	0	109,750	369,625	4,860,818.26								
2030	4,421,500	0	0	0	385,812.00	0	0	106,500	358,875	5,272,687.01								
2031	2,831,563	0	0	0	254,625.00	0	0	103,250	272,250	3,461,687.51								
2032	571,625	0	0	0	0	0	0	0	163,000.00	734,625.01								
	43,194,458	286,675	9,318,806	862,800	6,266,968	603,669	558,100	6,126,517	7,208,906	74,426,899								

CITY OF KAUKAUNA

2022 BUDGET

SUMMARY OF LONG-TERM DEBT AND PERCENT OF LEGAL DEBT LIMIT FOR THE FISCAL YEARS 2012 THROUGH 2021

<i>FISCAL YEAR END</i>	<i>EQUALIZED PROPERTY VALUE</i>	<i>LONG-TERM DEBT</i>	<i>PERCENT OF LEGAL DEBT LIMIT</i>
2021	1,314,410,600	49,365,000	75.1%
2020	1,208,319,100	44,245,000	73.3%
2019	1,153,793,700	42,290,000	77.3%
2018	1,088,410,600	42,090,000	78.4%
2017	1,027,973,700	40,300,000	71.7%
2016	987,297,400	35,400,000	78.9%
2015	944,939,900	37,265,000	77.8%
2014	922,944,000	35,925,000	84.9%
2013	896,096,700	38,025,000	89.8%
2012	898,369,100	40,325,000	86.8%



CITY OF KAUKAUNA

2022 Budget

RATIO OF NET GENERAL OBLIGATION DEBT TO EQUALIZED VALUE AND NET GENERAL OBLIGATION DEBT PER CAPITA

<i>LEVY YEAR</i>	<i>POPULATION</i>	<i>EQUALIZED VALUE</i>	<i>TOTAL GENERAL OBLIGATION DEBT</i>	<i>PAYABLE FROM OTHER FUNDS</i>	<i>DEBT SUBJECT TO TAX LEVY</i>	<i>RATIO OF NET LEVIED DEBT TO EQUALIZED VALUE</i>	<i>NET LEVIED DEBT PER CAPITA</i>
2021	16,363	1,314,410,600	49,365,000	24,979,441	24,385,559	1.86%	1,490.29
2020	16,363	1,208,319,100	44,245,000	17,864,943	26,380,057	2.18%	1,612.18
2019	16,250	1,153,793,700	42,290,000	23,387,395	18,902,605	1.64%	1,163.24
2018	16,049	1,088,410,600	42,090,000	23,913,497	18,176,503	1.67%	1,132.56
2017	15,926	1,027,973,700	40,300,000	18,810,105	21,489,895	2.09%	1,349.36
2016	15,848	987,297,400	35,400,000	19,852,296	15,547,704	1.57%	981.05
2015	15,799	944,939,900	37,265,000	21,260,722	16,004,278	1.69%	1,012.99
2014	15,725	922,944,000	35,925,000	19,633,810	16,291,190	1.77%	1,036.01
2013	15,715	896,096,700	38,025,000	21,999,659	16,025,341	1.79%	1,019.75
2012	15,627	898,369,100	40,325,000	23,504,531	16,820,469	1.87%	1,076.37
2011	15,519	932,227,600	40,450,000	21,811,214	18,638,786	2.00%	1,201.03

CITY OF KAUKAUNA

2022 BUDGET

RATIO OF GENERAL OBLIGATION DEBT SERVICE TO BUDGETED GENERAL FUND EXPENDITURES

YEAR	PRINCIPAL	INTEREST	TOTAL G.O. DEBT SERVICE	BUDGETED GENERAL FUND EXPENDITURES	RATIO OF G.O. DEBT TO GENERAL EXPENDITURES
2022	4,740,000	1,144,588	5,884,588	15,693,380	37.50%
2021	4,480,000	1,431,924	5,911,924	15,025,980	39.34%
2020	4,350,000	1,289,718	5,639,718	14,584,478	38.67%
2019	4,724,830	1,311,918	6,036,748	14,208,443	42.49%
2018	4,435,000	1,300,541	5,735,541	13,696,802	41.88%
2017	3,350,000	1,081,513	4,431,513	13,350,604	33.19%
2016	3,390,000	1,199,099	4,589,099	13,422,675	34.19%
2015	3,760,000	1,218,994	4,978,994	12,765,767	39.00%
2014	4,425,000	1,251,319	5,676,319	12,468,789	45.52%
2013	3,200,000	1,465,290	4,665,290	12,232,971	38.14%
2012	2,925,000	1,495,203	4,276,538	14,132,539	30.26%

* 2014 Debt service total includes refinancing \$1,000,000 notes for ERTIF #1

CITY OF KAUKAUNA

2022 BUDGET
CURRENT AND FUTURE DEBT SERVICE REQUIREMENTS - PRINCIPAL ONLY

YEAR	TOTAL ACTUAL DEBT SERVICE REQUIREMENTS	TID #4 PAYMENTS	TID #5 PAYMENTS	TID #6 PAYMENTS	TID #8 PAYMENTS	TID #10 PAYMENTS	ERTIF PAYMENTS	VEHICLE REGISTRATION & SPCL. ASMNT TRAN		STORM WATER UTILITY PAYMENTS	SANITARY SEWER UTILITY PAYMENTS	CURRENT PRINCIPAL ONLY TAX LEVY IMPACT	FUTURE DEBT SERVICE REQUIREMENTS	CURRENT AND FUTURE PRINCIPAL ONLY LEVY IMPACT
								SPCL. ASMNT TRAN	PAYMENTS					
2022	5,590,000	77,100	862,714	196,675	469,143	50,675	152,056	360,000	466,137	553,469	2,402,032	2,097,968	4,500,000	
2023	5,820,000	158,825	973,745	191,425	493,963	69,550	171,463	335,000	351,750	541,969	2,532,311	1,967,689	4,500,000	
2024	12,335,000	50,750	937,585	210,800	602,040	77,888	165,188	335,000	4,258,790	3,080,469	2,616,491	1,883,509	4,500,000	
2025	6,025,000	0	1,041,200	263,900	622,603	95,638	16,813	335,000	381,590	474,281	2,793,976	1,706,024	4,500,000	
2026	6,960,000	0	1,121,800	0	1,987,028	98,013	16,363	335,000	119,500	461,531	2,820,766	1,679,234	4,500,000	
2027	7,710,000	0	2,179,575	0	545,065	100,119	15,894	335,000	116,250	473,781	3,944,317	555,683	4,500,000	
2028	7,175,000	0	2,202,188	0	538,153	111,788	20,325	335,000	113,000	459,656	3,394,891	1,105,109	4,500,000	
2029	4,400,000	0	0	0	368,537	0	0	335,000	109,750	369,625	3,217,088	1,282,912	4,500,000	
2030	4,925,000	0	0	0	385,812	0	0	335,000	106,500	358,875	3,738,813	761,187	4,500,000	
2031	3,225,000	0	0	0	254,625	0	0	335,000	103,250	272,250	2,259,875	500,000	2,759,875	
2032	575,000	0	0	0	0	0	0	335,000	0	163,000	77,000	500,000	577,000	
2033	600,000	0	0	0	0	0	0	335,000	0	182,000	83,000	500,000	583,000	
2034	425,000	0	0	0	0	0	0	335,000	0	0	90,000	500,000	590,000	
2035	425,000	0	0	0	0	0	0	335,000	0	0	90,000	500,000	590,000	
	66,190,000	286,675	9,318,806	862,800	6,266,968	603,669	558,100	4,715,000	6,126,517	7,390,906	30,060,559	15,539,316	45,599,875	

The future debt service amounts above assume borrowing \$5 million in 2022, \$2.5 million in 2023 and 2024.



CITY OF KAUKAUNA
2022 BUDGET
CAPITAL PROJECTS SUMMARY

Historical Perspective: The City uses long-term debt to finance major equipment purchases such as road graders, fire trucks and ambulances, which tend to have a significant impact on the operating budget in the year purchased. The City also issues long-term debt to finance, updates to Parks and Pools, Utility Projects, Infrastructure, and buildings. More recently capital borrow was used to address the space needs throughout the city.

As the city finishes up the space needs projects in 2020 the capital borrow will continue to be around the \$2,500,000 to \$3,000,000 per year to maintain infrastructure, replace equipment and update parks. As the city grows the City's debt capacity may also be used to address future development such as Industrial parks.

The five-year capital projects schedule beginning on page 6-7 summarizes anticipated projects. It is also anticipated that additional projects will be added or removed from years 2022 through 2026.

Future Perspective: The schedule on page 5-9 indicates consistent debt service requirements for the foreseeable future and is based on \$4,500,000 of new borrowing for General Infrastructure, Equipment and buildings. Borrowing is expected to remain around the \$3.5 - \$5m per year. The market is great for interest rates. If it makes sense, a recommendation to Council will be made to borrow more than one year worth of projects to capitalize on the lower interest rates. With each new borrowing, the debt service payments are structured to remain as level as possible from year to year to have the least amount of impact on the levy.

CITY OF KAUKAUNA

2022 BUDGET

*CAPITAL PROJECTS FUNDS (420, 421, 422, 423)
PROJECTED FUND BALANCE AS OF DECEMBER 31, 2021*

<i>DESCRIPTION</i>	<i>BALANCE</i>
BALANCE AS OF JANUARY 1, 2021	
Assigned for Subsequent Years Expenditures	117,575
PROJECTED CHANGE IN FUND BALANCE FROM OPERATIONS	
Revenues & Other Financing Sources	7,756,086
Expenditures	<u>(6,609,027)</u>
SUBTOTAL	1,147,059
PROJECTED BALANCE AS OF DECEMBER 31, 2021	
Assigned for Subsequent Years Expenditures	<u><u>1,264,634</u></u>

CITY OF KAUKAUNA

2022 Budget

**STREET & SIDEWALK CAPITAL PROJECTS FUND (420)
REVENUES & EXPENDITURES SUMMARY**

<i>DESCRIPTION</i>	<i>2020 BUDGET</i>	<i>2020 ACTUAL</i>	<i>2021 BUDGET</i>	<i>2021 ESTIMATED ACTUAL</i>	<i>2022 BUDGET</i>
REVENUE					
State Gants	1,760,000	15,816	1,760,000	0	0
Other Revenue	300,000	1,760,000	220,000	267,292	0
Interest	26,000	171	25,000	1,200	1,000
TOTAL REVENUE	2,086,000	1,775,987	2,005,000	268,492	1,000
EXPENDITURES					
Street Improvement	7,175,000	4,839,171	3,150,000	3,535,000	1,770,000
Property Acquisition	0	0	0	0	0
Sidewalk Replacement	175,000	295,083	485,000	100,000	180,000
Miscellaneous	0	0	1,060,000	0	0
TOTAL EXPENDITURES	7,350,000	5,134,254	4,695,000	3,635,000	1,950,000
OTHER FINANCING SOURCES (USES)					
Proceeds of General Obligation Notes	2,000,000	1,971,554	2,500,000	2,276,500	1,950,000
Transferred from Special Assessment Fund	1,500,000	3,352	2,000,000	1,625,000	1,295,000
TOTAL OTHER FINANCING SOURCES (USES)	3,500,000	1,974,906	4,500,000	3,901,500	3,245,000
EXCESS (DEFICIT) OF REV. & OTHER FINANCING SOURCES (USES) OVER EXPENDITURES	(1,764,000)	(1,383,361)	1,810,000	534,992	1,296,000

Cash Balance at December 31, 2020	(852,210)		
Cash Balance at December 31, 2021		(317,218)	
Cash Balance at December 31, 2022			978,782

CITY OF KAUKAUNA

2022 Budget
EQUIPMENT CAPITAL PROJECTS FUND (421)
REVENUES & EXPENDITURES SUMMARY

DESCRIPTION	2020 BUDGET	2020 ACTUAL	2021 BUDGET	2021 ESTIMATED ACTUAL	2022 BUDGET
REVENUE					
State Gants	0	0	0	0	0
Other Revenue	0	0	0	0	0
Interest	5,000	1,169	2,500	1,100	1,000
TOTAL REVENUE	5,000	1,169	2,500	1,100	1,000
EXPENDITURES					
Police Department	0	0	0	0	0
Fire Department	0	0	132,000	123,461	460,000
Ambulance	0	0	0	0	0
Building Inspection	0	0	0	0	0
Engineering	0	0	0	0	27,000
Equip Maintenance & Replace	292,000	445,635	218,000	232,000	470,000
Public Library	0	0	0	0	0
Parks	22,000	0	14,000	15,000	0
Swimming Pool	0	0	15,000	0	0
1000 Island Center	0	0	0	0	0
Other General Govt Outlay	0	0	0	0	0
TOTAL EXPENDITURES	314,000	445,635	379,000	370,461	957,000
OTHER FINANCING SOURCES (USES)					
Proceeds of General Obligation Notes	314,000	314,000	50,000	247,000	900,000
Transferred from Special Assessment Fund	0	0	0	0	0
TOTAL OTHER FINANCING SOURCES (USES)	314,000	314,000	50,000	247,000	900,000
EXCESS (DEFICIT) OF REV. & OTHER FINANCING SOURCES (USES) OVER EXPENDITURES					
	5,000	(130,466)	(326,500)	(122,361)	(56,000)

Cash Balance at December 31, 2020	307,270		
Cash Balance at December 31, 2021		184,909	
Cash Balance at December 31, 2022			128,909

CITY OF KAUKAUNA

2022 Budget
PARK & POOL CAPITAL PROJECTS FUND (422)
REVENUES & EXPENDITURES SUMMARY

<i>DESCRIPTION</i>	<i>2020 BUDGET</i>	<i>2020 ACTUAL</i>	<i>2021 BUDGET</i>	<i>2021 ESTIMATED ACTUAL</i>	<i>2022 BUDGET</i>
REVENUE					
State Gants	0	0	0	0	0
Other Revenue	0	2,030,918	0	1,939,744	0
Interest	0	2,613	1,000	750	800
TOTAL REVENUE	0	2,033,531	1,000	1,940,494	800
EXPENDITURES					
Grignon Museum Buildings	0	0	0	0	300,000
Grignon Museum Equipment	0	0	0	0	0
Parks Buildings	0	9,256	530,000	0	0
Parks Equipment	150,000	18,602	1,200,000	0	150,000
Parks Trails and Bridges	5,155,000	7,615	200,000	160,482	560,000
Parks Sidewalk	0	0	0	0	0
Swimming Pool Buildings	0	21,868	0	0	1,975,000
Swimming Pool Equipment	250,000	0	600,000	0	0
Swimming Pool Sidewalks	0	0	0	0	0
1000s Island Trails and Bridges	540,000	515,280	35,000	32,000	0
Parks Outlay Trails & Walking Bridges	0	53,722	0	260,096	1,250,000
Fox River Board Walk	0	2,901,827	0	1,939,744	0
TOTAL EXPENDITURES	6,095,000	3,528,170	2,565,000	2,392,322	4,235,000
OTHER FINANCING SOURCES (USES)					
Proceeds of General Obligation Notes	0	1,116,000	0	934,500	4,235,000
Transferred from Special Assessment Fund	0	0	0	0	0
TOTAL OTHER FINANCING SOURCES (USES)	0	1,116,000	0	934,500	4,235,000
EXCESS (DEFICIT) OF REV. & OTHER FINANCING SOURCES (USES) OVER EXPENDITURES	(6,095,000)	(378,639)	(2,564,000)	482,672	800

Cash Balance at December 31, 2020	344,242		
Cash Balance at December 31, 2021		826,914	
Cash Balance at December 31, 2022			827,714

CITY OF KAUKAUNA

2022 Budget
BUILDING & MISCELLANEOUS CAPITAL PROJECTS FUND (423)
REVENUES & EXPENDITURES SUMMARY

DESCRIPTION	2020	2020	2021	2021	2022
	BUDGET	ACTUAL	BUDGET	ESTIMATED ACTUAL	BUDGET
REVENUE					
State Gants	0	0	0	0	0
Other Revenue	0	0	0	0	0
Interest	0	3,180	10,000	3,000	1,500
TOTAL REVENUE	0	3,180	10,000	3,000	1,500
EXPENDITURES					
Fire/Public Works Maint Building	0	0	0	0	0
Fire/Public Works Maint Miscellaneous	0	0	0	0	0
Municipal Building Miscellaneous	0	0	0	0	0
Municipal Building Buildings	0	0	0	0	0
Police Department Miscellaneous	0	0	0	0	0
Police Department Buildings	0	0	0	0	0
Fire Department Miscellaneous	0	0	0	0	0
Fire Department Building	0	0	0	0	0
Street Signs & Markers Building	0	19,617	0	25,065	0
Street Signs & Markers Miscellaneous	0	0	0	9,179	700,000
Traffic Controls Buildings	0	0	0	0	0
Traffic Controls Miscellaneous	230,000	0	85,000	177,000	0
Bridge Maintenance Building	0	0	0	0	0
Bridge Maintenance Miscellaneous	0	0	0	0	0
Public Library Miscellaneous	0	0	0	0	0
Public Library Buildings	64,108	0	0	0	64,000
Carnegie Building Building	0	0	0	0	0
Carnegie Building Miscellaneous	0	0	0	0	0
Grignon Museum Building	0	0	0	0	0
Grignon Museum Miscellaneous	0	0	0	0	0
Community Center Building	0	0	0	0	0
Community Center Miscellaneous	0	0	0	0	0
Swimming Pool Building	0	0	0	0	0
Swimming Pool Miscellaneous	0	0	0	0	0
Athletic Field Building	0	0	0	0	0
Athletic Field Miscellaneous	0	0	0	0	0
1000 Island Center Miscellaneous	0	0	0	0	0
1000 Island Center Buildings	0	0	0	0	0
TOTAL EXPENDITURES	294,108	19,617	85,000	211,244	764,000
OTHER FINANCING SOURCES (USES)					
Proceeds of General Obligation Notes	0	126,945	0	460,000	664,000
Transferred from Special Assessment Fund	0	43,470	0	0	0
TOTAL OTHER FINANCING SOURCES (USES)	0	170,415	0	460,000	664,000
EXCESS (DEFICIT) OF REV. & OTHER FINANCING SOURCES (USES) OVER EXPENDITURES	(294,108)	153,978	(75,000)	251,756	(98,500)

Cash Balance at December 31, 2020
 Cash Balance at December 31, 2021
 Cash Balance at December 31, 2022

318,273

570,029

471,529

CITY OF KAUKAUNA

CAPITAL PROJECTS 2022-2026

updated 9/15/2021

YEAR	Fund	CLASSIFICATIONS/ DESCRIPTIONS	PROJECT TOTAL	GENERAL OBLIGATION BORROWING	SPECIAL ASSESSMENT	STORM WATER UTILITY	SANITARY SEWER UTILITY	SUBDIVISION FEE	OTHER
2022		EQUIPMENT							
	421 - Equipment	Replace 2009 Pick Up Truck (Fleet #14) - Engineering	\$27,000	\$27,000					
	421 - Equipment	Replace 2010 Pelican Street Sweeper (Fleet #25)	\$140,000	\$140,000					
	421 - Equipment	Replace 2007 2 1/2 Ton Dump Truck (Fleet #216)	\$165,000	\$165,000					
	421 - Equipment	Replace 2007 2 1/2 Ton Dump Truck (Fleet #217)	\$165,000	\$165,000					
	421 - Equipment	Type I, 4x4 Ambulance	\$290,000	\$290,000					
	421 - Equipment	Fire Personal Protective Equipment (Bunker Gear)	\$50,000	\$50,000					
	421 - Equipment	Fire SCBA Harness and Bottle Replacements	\$120,000	\$120,000					
2022		MUNICIPAL BUILDINGS/STRUCTURES							
	423 - Bldgs & Misc	Library Safety & Security Upgrade	\$64,000	\$64,000					
2022		SANITARY SEWER							
	602- Sanitary	Kenneth Avenue Area (Phase 2 of 3, 8th St to Whitney St)	\$1,100,000		\$200,000		\$900,000		
	602 - Sanitary	Lift Station Force Main Rehabilitation	\$200,000				\$200,000		
2022		PARK & POOL IMPROVEMENTS							
	422- Parks and Pools	Grignon Structure Repair (Year 1 of 2)	\$300,000	\$300,000					
	422- Parks and Pools	Nickels Farm Development - Wetlands	\$250,000	\$250,000					
	422- Parks and Pools	Blustern Park Development - Wetlands	\$500,000	\$500,000					
	422- Parks and Pools	Inside the Park Development	\$500,000	\$500,000					
	422- Parks and Pools	Wisconsin Avenue Boat Dock	\$150,000	\$150,000					\$75,000
	422- Parks and Pools	Pool Reconstruction - Phase one	\$1,825,000	\$150,000					
	422- Parks and Pools	Pool Reconstruction - Phase 2 Design/Construction Docs	\$200,000	\$200,000					
	422- Parks and Pools	Pickleball Complex	\$350,000	\$350,000					
	422- Parks and Pools	Jonen Park Pavilion	\$10,000	\$10,000					
	422- Parks and Pools	Park Pavilion Maintenance/Updates							
2022		STORM SEWER							
	601 - Storm	Horseshoe Park 72" Liner/Repair	\$50,000					\$50,000	
	601 - Storm	Glenview Ravine Outfall	\$650,000					\$650,000	
	601 - Storm	Erosion Control / Remediation - Shoreline/Outfalls/Streambank	\$35,000					\$35,000	

CITY OF KAUKAUNA

CAPITAL PROJECTS 2022-2026

YEAR	Fund	CLASSIFICATIONS/ DESCRIPTIONS	PROJECT TOTAL	GENERAL OBLIGATION BORROWING	SPECIAL ASSESSMENT	STORM WATER UTILITY	SANITARY SEWER UTILITY	SUBDIVISION FEE FUND	OTHER
2022		STREET PAVING							
		New Concrete Streets							
	420 - Streets and Sidewalk	Red Fox, White Birch, Antelope, White Wolf	\$1,200,000	\$500,000	\$700,000				
		Reconstruction							
	420 - Streets and Sidewalk	Island Street Bridge Over Tail Race	\$2,450,000	\$600,000					\$1,858,195
	420 - Streets and Sidewalk	Island Street (Dodge Street to Tail Race) - 400'	\$200,000	\$200,000					
	420 - Streets and Sidewalk	Island Street Traffic Signals / Intersection	\$350,000	\$200,000					\$150,000
	420 - Streets and Sidewalk	Elm/Thimany Intersection	\$60,000	\$60,000					
	420 - Streets and Sidewalk	CTH J - Lawe Street Curb	\$60,000	\$60,000					
	420 - Streets and Sidewalk	CTH Q - Hillcrest Drive Curb Repair	\$50,000	\$50,000					
	420 - Streets and Sidewalk	Alley Reconstruction	\$225,000	\$100,000	\$125,000				
2022		SIDEWALKS							
	420 - Streets and Sidewalk	STH 55 - Crooks Ave - CTH CE to Ridge Crest	\$150,000	\$55,000	\$95,000				
	420 - Streets and Sidewalk	CTH Q/Hillcrest Drive(Cleveland to GSA Camp) and Ridge Ct	\$150,000	\$40,000	\$110,000				
	420 - Streets and Sidewalk	Replace Defective Walks	\$200,000	\$25,000	\$175,000				
	420 - Streets and Sidewalk	CTH J - Lawe Street Walk	\$150,000	\$60,000	\$90,000				
2022		MISCELLANEOUS							
	423 - Buildings and Misc	Wayfinding Signage (Phase #4)	\$664,000						\$664,000
		TOTAL	\$13,200,000	\$5,306,000	\$1,495,000	\$735,000	\$1,100,000	\$0	\$2,747,195

CITY OF KAUKAUNA

CAPITAL PROJECTS 2022-2026

updated 9/15/2021

YEAR	Fund	CLASSIFICATIONS/ DESCRIPTIONS	PROJECT TOTAL	GENERAL OBLIGATION BORROWING	SPECIAL ASSESSMENT	STORM WATER UTILITY	SANITARY SEWER UTILITY	SUBDIVISION FEE FUND	OTHER
2023		EQUIPMENT							
	421 - Equipment	Replace Accounting Software	\$200,000						
	421 - Equipment	Replace 1995 Grader with Wing (Fleet #20)	\$300,000						
	421 - Equipment	Replace 2008 Skid Steer Loader (Fleet #30)	\$31,000						
	421 - Equipment	Replace 2008 2 1/2 Ton Dump Truck (Fleet #212)	\$168,000						
	421 - Equipment	Replace 2008 2 1/2 Ton Dump Truck (Fleet #213)	\$168,000						
	421 - Equipment	Fire SCBA Harness and Bottle Replacements	\$120,000						
2023		MUNICIPAL BUILDINGS/STRUCTURES							
2023		SANITARY SEWER							
	602 - Sanitary	Kenneth Avenue Area (Phase 3 of 3, Kilen to Kenneth/3rd)	\$500,000		\$100,000		\$400,000		
	602 - Sanitary	Reaume Avenue Area (4th, 5th, Hendricks)	\$500,000		\$150,000		\$350,000		
	602- Sanitary	CE Lift Station Interceptor to KHS	\$400,000				\$400,000		
	602- Sanitary	Manhole Lining/Repair	\$25,000				\$25,000		
2023		PARK & POOL IMPROVEMENTS							
	422- Parks and Pools	Haas Road Park Pavillion	\$350,000		\$350,000				
	422- Parks and Pools	Park Pavillion Maintenance/Updates	\$10,000		\$10,000				
	422- Parks and Pools	Grignon Structure Repair (Year 2 of 2)	\$300,000		\$300,000				
	422- Parks and Pools	Pool Reconstruction - Phase Two	\$3,560,000						
2023		STORM SEWER							
	601 - Storm	Pool Road and Parking Lot	\$80,000			\$80,000			
	601 - Storm	Quinney / Meioxen Street Area 1 of 2	\$450,000		\$50,000	\$400,000			
	601 - Storm	Schultheis/Oak Street Storm Sewer	\$65,000		\$15,000	\$50,000			
	601 - Storm	Parallel 36" Storm in Linda Ct and Thelen Ave	\$600,000			\$600,000			
	601 - Storm	Erosion Control / Remediation - Shoreline/Outfalls/Streambank	\$35,000			\$35,000			
	601 - Storm	Badger Road Pond	\$350,000			\$350,000			
2023		STREET PAVING							
	420 - Streets and Sidewalk	New Concrete Streets							
	420 - Streets and Sidewalk	White Dove, White Birch, Boxer, Greyhound	\$1,600,000		\$600,000				
	420 - Streets and Sidewalk	Reconstruction							
	420 - Streets and Sidewalk	Quinney/Metoxen Street Area Phase 1	\$1,300,000		\$700,000				
	420 - Streets and Sidewalk	Schultheis Street/Oak Street	\$250,000		\$50,000				
	420 - Streets and Sidewalk	Canal Street	\$250,000		\$50,000				
	420 - Streets and Sidewalk	Pool Road and Parking Lot	\$225,000						
	420 - Streets and Sidewalk	Alley Reconstruction	\$250,000		\$150,000				
2023		SIDEWALKS							
	420 - Streets and Sidewalk	Replace Defective Walks	\$200,000		\$175,000				
2023		MISCELLANEOUS							
		TOTAL	\$12,087,000	\$3,697,000	\$2,040,000	\$1,515,000	\$1,175,000	\$0	\$0

CITY OF KAUKAUNA

CAPITAL PROJECTS 2022-2026

updated 9/15/2021

YEAR	Fund	CLASSIFICATIONS/ DESCRIPTIONS	PROJECT TOTAL	GENERAL OBLIGATION BORROWING	SPECIAL ASSESSMENT	STORM WATER UTILITY	SANITARY SEWER UTILITY	SUBDIVISION FEE FUND	OTHER
2024 EQUIPMENT									
	421 - Equipment	Replace 1991 John Deere Grader #21	\$300,000						
	421 - Equipment	Replace 2011 Chevy 1 ton w/lift gate #7	\$55,000						
	421 - Equipment	Replace 2012 Mb Msv #105	\$108,000						
	421 - Equipment	Replace 2012 Chevy Silverado 1500 4 X 4 (Engineering)	\$30,000						
	421 - Equipment	Replace 2011 International Work star 7400 (#218)	\$168,000	\$168,000					
	421 - Equipment	Platform Ladder Truck	\$1,500,000	\$1,500,000					
	421 - Equipment	Election Badger Book	\$40,000	\$40,000					
2024 PARK & POOL IMPROVEMENTS									
	422 - Parks and Pools	Park Pavilion Maintenance/Updates	\$10,000	\$10,000					
2024 STORM SEWER									
	601 - Storm	Quinney/Metoxen Street Area Phase 2	\$400,000		\$50,000	\$350,000			
	601 - Storm	Mini Storm Sewer - East 19th Street	\$150,000		\$50,000	\$100,000			
	601 - Storm	Riverview Stormwater Detention	\$2,000,000			\$1,400,000			\$600,000
	601 - Storm	Glennview Avenue Storm Sewer	\$350,000			\$350,000			
	601 - Storm	Erosion Control / Remediation - Shoreline/Outfalls/Streambank	\$35,000			\$35,000			
2024 SANITARY SEWER									
	602 - Sanitary	Kenneth-Sullivan Phase 1 of 2 (10th to 13th)	\$850,000		\$150,000		\$700,000		
	602 - Sanitary	River Street Sanitary Sewer and Easement	\$150,000		\$10,000		\$140,000		
	602 - Sanitary	Thlmany Interceptor	\$90,000		\$10,000		\$80,000		
	602 - Sanitary	Manhole Lining/Repair	\$25,000				\$25,000		
2024 STREET PAVING									
	420 - Streets and Sidewalk	New Concrete Streets							
	420 - Streets and Sidewalk	South Weillwe Road, Campfire Court	\$1,300,000	\$600,000	\$700,000				
2024 Reconstruction									
	420 - Streets and Sidewalk	Quinney/Metoxen Street Area Phase 2	\$1,500,000	\$750,000	\$750,000				
	420 - Streets and Sidewalk	Concrete Street Patch Program	\$500,000	\$500,000					
	420 - Streets and Sidewalk	Central Park Road	\$60,000	\$30,000					\$30,000
	420 - Streets and Sidewalk	High Street (700')	\$150,000	\$75,000	\$75,000				
	420 - Streets and Sidewalk	River Street/Parking Area	\$450,000	\$400,000	\$50,000				
2024 SIDEWALKS									
		None							
2024 MISCELLANEOUS									
	423 - Bldgs & Misc	Library Workroom Redesign and RFID Sorter Installation	\$55,000	\$55,000					
TOTAL			\$9,976,000	\$4,321,000	\$1,845,000	\$2,235,000	\$945,000	\$0	\$630,000

CITY OF KAUKAUNA
CAPITAL PROJECTS 2022-2026

updated 9/15/2021

YEAR	Fund	CLASSIFICATIONS/ DESCRIPTORS	PROJECT TOTAL	GENERAL OBLIGATION BORROWING	SPECIAL ASSESSMENT	STORM WATER UTILITY	SANITARY SEWER UTILITY	SUBDIVISION FEE FUND	OTHER
2025		EQUIPMENT							
	421 - Equipment	Replace 2009 Chevy Silverado 2500 4x4, Emerg. Equip	\$67,000	\$67,000					
	421 - Equipment								
2025		PARK & POOL IMPROVEMENTS							
	422- Parks and Pools	Kakalin Trail Extension (TIF 8)	\$50,000	\$50,000					
2025		STORM SEWER							
	601 - Storm	Washington, Florence, Plank	\$300,000		\$75,000	\$225,000			
	601 - Storm	Erosion Control / Remediation - Shoreline/Outfalls/Streambank	\$35,000		\$35,000				
2025		SANITARY SEWER							
	602- Sanitary	Kenneth-Sullivan Phase 2 of 2 (13th to 15th)	\$800,000		\$150,000		\$650,000		
2025		STREET PAVING							
	420 - Streets and Sidewalk	New Concrete Streets Ridgecrest Drive	\$350,000	\$250,000	\$100,000				
	420 - Streets and Sidewalk	Reconstruction Washington, Florence, Plank, Lower Thimamy	\$1,300,000	\$650,000	\$650,000				
2025		SIDEWALKS							
		None							
2025		MISCELLANEOUS							
		TOTAL	\$2,902,000	\$1,017,000	\$975,000	\$260,000	\$650,000	\$0	\$0

CITY OF KAUKAUNA
CAPITAL PROJECTS 2022-2026

updated 9/15/2021

YEAR	Fund	CLASSIFICATIONS/ DESCRIPTORS	PROJECT TOTAL	GENERAL OBLIGATION BORROWING	SPECIAL ASSESSMENT	STORM WATER UTILITY	SANITARY SEWER UTILITY	SUBDIVISION FEE FUND	OTHER
2026		EQUIPMENT							
	421 - Equipment								
	421 - Equipment								
2026		PARK & POOL IMPROVEMENTS							
	422- Parks and Pools								
2026		STORM SEWER							
	601 - Storm	Erosion Control / Remediation - Shoreline/Outfalls/Streambank	\$35,000			\$35,000			
2026		SANITARY SEWER							
	602- Sanitary	Industrial Park Sanitary Sewer	\$1,600,000			\$1,600,000			
2026		STREET PAVING							
	420 - Streets and Sidewalk	New Concrete Streets							
	420 - Streets and Sidewalk	Reconstruction 9th Street (Brill To Crooks)	\$2,000,000		\$1,100,000	\$900,000			
	420 - Streets and Sidewalk	Brill Street (7th to 9th)	\$400,000		\$250,000	\$150,000			
2026		SIDEWALKS							
	420 - Streets and Sidewalk	Replace Defective Walks	\$200,000		\$25,000	\$175,000			
2026		MISCELLANEOUS							
		Replace Library Playmat	\$15,000						
		TOTAL	\$4,250,000	\$1,375,000	\$1,225,000	\$1,635,000	\$0	\$0	\$0



CITY OF KAUKAUNA

2022 BUDGET

DIVISION: GENERAL GOVERNMENT

DEPARTMENT: ASSESSMENT

MISSION STATEMENT

To uniformly and equitably assess all real estate and personal property except those properties designated manufacturing by the Department of Revenue, public utilities, and property exempt by state statute. The assessment procedures are dictated by Chapter 70 of the Wisconsin Statutes. Conduct open book and attend all Board of Review sessions. Provide information as to assessment and appeal procedures per request. (A booklet is available to the public at the Assessor's Office that explains the assessment and appeals process.) Estimate property taxes for potential new construction in the city. Provide information to all city departments upon request. Assess all annexations, new construction, additions, changes, new plats, deletions, etc. to submit an assessment report on an annual basis to the Mayor and Common Council.

This service is currently contracted through Bowmar Appraisal.

CITY OF KAUKAUNA

2022 BUDGET

FUND: 101
DEPT: 51505

DIVISION: GENERAL GOVERNMENT
DEPARTMENT: ASSESSMENT

OBJECT CODE	DESCRIPTION	2020	2020	2021	2021	2022
		BUDGET	ACTUAL	BUDGET	ESTIMATED ACTUAL	BUDGET
PERSONNEL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	0	75	0	0	0
5104	Temporary Payroll	150	0	150	150	150
<i>Fringe Benefits</i>						
5154	Social Security	2	3	2	2	2
5163	Workers Compensation	0	0	0	0	0
TOTAL PERSONNEL SERVICES		152	78	152	152	152
NON-PERSONNEL SERVICES						
<i>Purchased Services</i>						
5325	Contractual Services	42,800	77,086	75,000	80,000	59,550
TOTAL NON-PERSONNEL SERVICES		42,800	77,086	75,000	80,000	59,550
OUTLAY						
5804	Office Equipment	0	164	0	0	0
TOTAL OUTLAY		0	164	0	0	0
TOTAL ASSESSMENT		42,952	77,329	75,152	80,152	59,702

CITY OF KAUKAUNA

2022 BUDGET

*DIVISION: GENERAL GOVERNMENT
DEPARTMENT: AUDITING SERVICES*

MISSION STATEMENT

The department identifies the annual financial audit costs for the City. This is a contracted Service through Clifton, Larson, Allen, (CLA) a third party Certified Public Accountant (CPA) firm. They also provide our year end financial reporting upon audit completion.

CITY OF KAUKAUNA

2022 BUDGET

FUND: 101
DEPT: 51515

DIVISION: GENERAL GOVERNMENT
DEPARTMENT: AUDITING SERVICES

<i>OBJECT CODE</i>	<i>DESCRIPTION</i>	<i>2020 BUDGET</i>	<i>2020 ACTUAL</i>	<i>2021 BUDGET</i>	<i>2021 ESTIMATED ACTUAL</i>	<i>2022 BUDGET</i>
<i>NON-PERSONNEL SERVICES</i>						
<i>Purchased Services</i>						
5325	Contractual Services	25,500	25,725	25,500	26,000	28,000
TOTAL NON-PERSONNEL SERVICES		25,500	25,725	25,500	26,000	28,000
TOTAL AUDITING SERVICES		25,500	25,725	25,500	26,000	28,000

CITY OF KAUKAUNA

2022 BUDGET

DIVISION: GENERAL GOVERNMENT

DEPARTMENT: CITY ATTORNEY

MISSION STATEMENT

The City Attorney is required by Section 62.09 (12) of the Wisconsin Statutes to handle all legal matters in which the City has an interest.

CITY OF KAUKAUNA

2022 BUDGET

FUND: 101
DEPT: 51305

DIVISION: GENERAL GOVERNMENT
DEPARTMENT: CITY ATTORNEY

OBJECT CODE	DESCRIPTION	2020	2020	2021	2021	2022
		BUDGET	ACTUAL	BUDGET	ESTIMATED ACTUAL	BUDGET
PERSONNEL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	126,676	84,523	92,408	87,760	91,761
5119	Longevity Pay	0	0	0	18	30
<i>Fringe Benefits</i>						
5151	Retirement Plan	6,439	6,610	6,801	6,801	6,748
5152	Residency	0	0	0	0	0
5154	Social Security	7,932	7,669	8,159	8,159	8,407
5157	Group Health Insurance	23,171	23,243	24,035	24,035	23,401
5160	Group Life Insurance	307	298	322	306	321
5163	Workers Compensation	241	240	176	167	174
5166	Unemployment Insurance	0	326	0	0	0
TOTAL PERSONNEL SERVICES		164,766	122,910	131,901	127,246	130,842
NON-PERSONNEL SERVICES						
<i>Travel/Training</i>						
5205	Seminar Expense	300	121	0	0	0
5208	Travel - City Business	1,000	18	1,000	20	1,000
5211	Education & Memberships	1,000	224	500	300	500
<i>Purchased Services</i>						
5303	Communications	200	300	200	300	300
5315	Maintenance - Office Equipment	0	0	0	0	0
5325	Contractual Services	3,000	1,681	3,000	5,000	3,000
<i>Supplies</i>						
5401	Office Supplies	300	306	300	300	300
5431	Postage	20	28	20	20	20
TOTAL NON-PERSONNEL SERVICES		5,820	2,678	5,020	5,940	5,120
OUTLAY						
5804	Office Equipment	500	0	0	0	0
TOTAL OUTLAY		500	0	0	0	0
TOTAL CITY ATTORNEY		171,086	125,588	136,921	133,186	135,962

CITY OF KAUKAUNA

2022 BUDGET

DIVISION: GENERAL GOVERNMENT

DEPARTMENT: CITY ATTORNEY

<i>TITLE OF POSITION</i>	<i>NUMBER OF FULL-TIME EQUIVALENTS</i>		<i>2021 BUDGET</i>	<i>2021</i>	<i>2022</i>
	<i>2021</i>	<i>2022</i>		<i>ESTIMATED ACTUAL</i>	<i>PROPOSED BUDGET</i>
City Attorney	0.75	0.75	100,761	100,761	103,823
Paralegal	0.50	0.50	31,090	31,090	32,029
Kaukauna Utility Allocation			(39,443)	(44,091)	(44,091)
TOTAL	1.25	1.25	92,408	87,760	91,761



CITY OF KAUKAUNA

2022 BUDGET

DIVISION: GENERAL GOVERNMENT

DEPARTMENT: CLERK/TREASURER

MISSION STATEMENT

Performs duties as required by State Statutes, care and custody of the corporate seal and all papers and records of the City. Attend council meetings and maintain records of proceedings. Coordinate agendas and minutes for other committees, commissions, and boards. Maintain and update the ordinance book. Issue and maintain records for licenses and permits. Administer oaths. Collect, invest, and disburse municipal funds.

2020 - 2021 Goals and Objectives

- Prepare numerous agendas and recording of minutes, resolutions, and ordinances.
- Issue various licenses and permits.
- Maintain City records
- Administer oaths of office
- Meet Legal Advertising deadlines
- Meet Posting requirements

2020 - 2021 Accomplishments

- Prepared numerous agendas and recording of minutes, resolutions, and ordinances.
- Issued various licenses and permits.
- Maintained City records.
- Administered oaths of office.
- Met legal advertising deadlines.
- Met posting requirements.

2021 - 2022 Goals and Objectives

- Prepare numerous agendas and recording of minutes, resolutions, and ordinances.
- Issue various licenses and permits.
- Maintain City records
- Administer oaths of office
- Meet Legal Advertising deadlines
- Meet Posting requirements

Service Efforts:

ITEM	AS OF 12/31/19	AS OF 12/31/20	AS OF 06/30/21
# of council meetings	24	24	12
# of resolutions processed	51	29	36
# of ordinances processed	19	21	9
# of licenses issued	335	208	185
# of dog licenses issued	1002	1019	504
# pieces of mail processed	29,602	-	4,866

CITY OF KAUKAUNA

2022 BUDGET

FUND: 101

DIVISION: GENERAL GOVERNMENT

DEPT: 51420

DEPARTMENT: CLERK

OBJECT CODE	DESCRIPTION	2020	2020	2021	2021	2022
		BUDGET	ACTUAL	BUDGET	ESTIMATED ACTUAL	BUDGET
PERSONNEL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	112,635	56,720	141,396	144,379	151,759
5107	Overtime Pay	0	24	0	0	0
5119	Longevity Pay	180	0	620	620	660
<i>Fringe Benefits</i>						
5151	Retirement Plan	7,603	3,768	7,877	8,023	8,072
5152	Residency	0	603	4,091	4,110	4,233
5154	Social Security	8,630	4,087	10,864	9,463	9,900
5157	Group Health Insurance	46,342	27,699	24,035	24,035	23,401
5160	Group Life Insurance	203	145	213	273	287
5163	Workers Compensation	2,781	1,436	2,554	2,733	2,564
TOTAL PERSONNEL SERVICES		178,374	94,483	191,650	193,636	200,876
NON-PERSONNEL SERVICES						
<i>Travel/Training</i>						
5205	Seminar Expense	800	0	800	600	800
5208	Travel - City Business	900	459	900	0	900
5211	Education & Memberships	500	589	700	500	700
<i>Purchased Services</i>						
5317	Short/Over Cash Receipts	0	58	0	20	0
5325	Contractual Services	22,000	21,994	11,250	11,250	22,000
5328	Advertising	10,000	38	10,000	0	3,000
5334	Printing Expense	7,500	10,980	0	12,000	10,000
5392	Uncollected Taxes	0	275	0	0	0
<i>Supplies</i>						
5401	Office Supplies	2,000	1,681	2,000	2,000	2,000
5402	Desktop Printing Expense	1,000	0	0	0	0
5422	Data Processing Supplies	500	0	500	500	500
5431	Postage	0	3,138	0	30	3,200
5497	Bank & Credit Card Fees	0	22,196	5,000	24,000	9,000
5499	Miscellaneous	12,000	3,446	3,000	500	1,000
TOTAL NON-PERSONNEL SERVICES		57,200	64,854	34,150	51,400	53,100
OUTLAY						
5804	Office Equipment	0	0	0	0	0
TOTAL OUTLAY		0	0	0	0	0
TOTAL CLERK/TREASURER		235,574	159,337	225,800	245,036	253,976

CITY OF KAUKAUNA

2022 BUDGET

DIVISION: GENERAL GOVERNMENT

DEPARTMENT: CLERK

<i>TITLE OF POSITION</i>	<i>NUMBER OF FULL-TIME EQUIVALENTS</i>		<i>2021</i>	<i>2021</i>	<i>2022</i>
	<i>2021</i>	<i>2022</i>	<i>BUDGET</i>	<i>ESTIMATED ACTUAL</i>	<i>PROPOSED BUDGET</i>
Clerk/Treasurer	1.00	1.00	68,186	68,493	70,548
Accounting Specialist (AP)	1.00	1.00	48,516	50,369	53,630
Accounting Specialist (AR)	0.50	0.50	24,694	25,517	27,581
TOTAL	2.50	2.50	141,396	144,379	151,759



CITY OF KAUKAUNA

2022 BUDGET

DIVISION: GENERAL GOVERNMENT

DEPARTMENT: COMMISSIONERS

MISSION STATEMENT

The costs of Police and Fire Commissioners (\$75 per month) and Utility Commissioners (\$300 per quarter) are charged to this department. Kaukauna Utility refunds the cost of Utility Commissioners.

CITY OF KAUKAUNA

2022 BUDGET

FUND: 101
DEPT: 51110

DIVISION: GENERAL GOVERNMENT
DEPARTMENT: COMMISSIONERS

OBJECT CODE	DESCRIPTION	2020	2020	2021	2021	2022
		BUDGET	ACTUAL	BUDGET	ESTIMATED ACTUAL	BUDGET
PERSONNEL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	4,500	4,500	4,500	4,500	4,500
<i>Fringe Benefits</i>						
5154	Social Security	65	65	65	65	65
5163	Workers Compensation	9	8	9	9	9
TOTAL PERSONNEL SERVICES		4,574	4,574	4,574	4,574	4,574
NON-PERSONNEL SERVICES						
<i>Travel/Training</i>						
5205	Seminar Expense	0	0	0	0	0
5211	Education & Memberships	0	20	0	0	0
5215	Expense Allowance	0	0	0	0	0
TOTAL NON-PERSONNEL SERVICES		0	20	0	0	0
TOTAL COMMISSIONERS		4,574	4,594	4,574	4,574	4,574

CITY OF KAUKAUNA

2022 BUDGET

DIVISION: GENERAL GOVERNMENT

DEPARTMENT: COMMISSIONERS

<i>TITLE OF POSITION</i>	<i>NUMBER OF</i>		<i>2021</i>	<i>2021</i>	<i>2022</i>
	<i>FULL-TIME EQUIVALENTS</i>	<i>FULL-TIME EQUIVALENTS</i>			
	<i>2021</i>	<i>2022</i>	<i>BUDGET</i>	<i>ACTUAL</i>	<i>BUDGET</i>
Police & Fire Commissioner	**	**	900	900	900
Police & Fire Commissioner	**	**	900	900	900
Police & Fire Commissioner	**	**	900	900	900
Police & Fire Commissioner	**	**	900	900	900
Police & Fire Commissioner	**	**	900	900	900
TOTAL	0.00	0.00	4,500	4,500	4,500

**FTE calculation not readily determined due to the nature of the position.



CITY OF KAUKAUNA

2022 BUDGET

DIVISION: GENERAL GOVERNMENT

DEPARTMENT: COMMON COUNCIL

MISSION STATEMENT

The City Council will serve the needs and concerns of the City and strive to affect the greatest good for the community as a whole while maintaining a solid perspective between individual rights and the common good.

The City Council will take a leadership position in the community. It will act as the catalyst for new programs based on the needs of the community. The Council will promote cooperation between various segments of the community.

The City Council together with the Mayor and staff will develop and adopt a fiscally responsible budget on an annual basis. This budget will provide the resources to maintain a high quality of service yet must be responsive to economic conditions both within and outside the community.

Based on the realization that the needs of the City are continually changing, the Council will periodically review policies and procedures so that City Government as a whole can maintain a high level of effectiveness.

The Council will strive to keep the citizens informed on matters affecting the community. At the same time, the Council must keep well informed on the needs and concerns of the citizens and respond to these needs in a consistent and prudent manner.

The Council will seek and respect the recommendations of the Mayor, staff members, and various boards and commissions. The Council accepts the fact that good government is a cooperative process and that encouraging and accepting these recommendations does not diminish the authority of the Council.

The Council will continue to be cognizant of the needs of City employees and strive for a satisfying work experience. The Council will encourage its employees to upgrade their skills.

The Council will continue to identify areas within the community that need special attention and develop programs for their improvement.

The Council will encourage legislation at the County, State and Federal levels that is in the best interest of the community.

The Council will promote the community both within and outside.

CITY OF KAUKAUNA

2022 BUDGET

FUND: 101
DEPT: 51105

DIVISION: GENERAL GOVERNMENT
DEPARTMENT: COMMON COUNCIL

<i>OBJECT CODE</i>	<i>DESCRIPTION</i>	<i>2020 BUDGET</i>	<i>2020 ACTUAL</i>	<i>2021 BUDGET</i>	<i>2021</i>	
					<i>ESTIMATED ACTUAL</i>	<i>2022 BUDGET</i>
PERSONNEL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	34,320	34,395	34,320	34,320	34,320
<i>Fringe Benefits</i>						
5154	Social Security	498	504	498	498	498
5163	Workers Compensation	65	217	65	65	65
5166	Unemployment Insurance	0	32	0	0	0
TOTAL PERSONNEL SERVICES		34,883	35,148	34,883	34,883	34,883
NON-PERSONNEL SERVICES						
<i>Travel/Training</i>						
5205	Seminar Expense	3,000	6	2,500	100	2,500
5208	Travel - City Business	700	0	700	0	0
5211	Education & Memberships	4,200	4,025	4,200	4,261	4,200
<i>Supplies</i>						
5499	Miscellaneous	100	0	0	100	0
TOTAL NON-PERSONNEL SERVICES		8,000	4,031	7,400	4,461	6,700
TOTAL COMMON COUNCIL		42,883	39,179	42,283	39,344	41,583

CITY OF KAUKAUNA

2022 BUDGET

DIVISION: GENERAL GOVERNMENT

DEPARTMENT: COMMON COUNCIL

<i>TITLE OF POSITION</i>	<i>NUMBER OF FULL-TIME EQUIVALENTS</i>		<i>2021 BUDGET</i>	<i>2021 ESTIMATED ACTUAL</i>	<i>2022 PROPOSED BUDGET</i>
	<i>2021</i>	<i>2022</i>			
Alderman	**	**	4,920	4,920	4,920
Alderman	**	**	4,200	4,200	4,200
Alderman	**	**	4,200	4,200	4,200
Alderman	**	**	4,200	4,200	4,200
Alderman	**	**	4,200	4,200	4,200
Alderman	**	**	4,200	4,200	4,200
Alderman	**	**	4,200	4,200	4,200
Alderman	**	**	4,200	4,200	4,200
TOTAL	0.00	0.00	34,320	34,320	34,320



CITY OF KAUKAUNA

2022 BUDGET

*DIVISION: GENERAL GOVERNMENT
DEPARTMENT: COMMUNITY ENRICHMENT*

MISSION STATEMENT

To develop and promote municipal programs that foster an appreciation of the arts, provide healthy lifestyle options, and utilize Kaukauna's parks and public places to the greatest extent possible.

2021 Accomplishments

- Completed brand refresh of Farmer's Market and Live! From Hydro Park series to better align with City brand.
- Resumed Live! From Hydro Park summer concert series with full summer lineup and attracted major sponsorships.
- Resumed partnership with Kaukauna Lions Club, a valued community partner, for sale of concessions at Live! From Hydro Park summer concert series.
- Resumed Kaukauna Farmers Market with full vendor lineup after limitations on vendor registration due to COVID-19 in 2020.

2022 Objectives

- Continue to build meaningful community relationships in order to grow sponsorship and revenue sources for the Live! From Hydro Park concert series and Kaukauna Farmers Market.
- Work with the Mayor's office to explore new municipal programs and events that highlight Kaukauna's parks and public spaces.
- Work with Grignon Mansion, 1000 Islands Environmental Center, Kaukauna Public Library and Kaukauna Recreation Department to cross-promote events and programs in the community.

CITY OF KAUKAUNA

2022 BUDGET

FUND: 101
DEPT: 51411

DIVISION: GENERAL GOVERNMENT
DEPARTMENT: COMMUNITY ENRICHMENT

OBJECT CODE	DESCRIPTION	2020	2020	2021	2021	2022
		BUDGET	ACTUAL	BUDGET	ESTIMATED ACTUAL	BUDGET
PERSONNEL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	0	0	0	0	64,251
5104	Temporary Payroll	18,285	5,295	18,285	2,556	19,308
5119	Longevity Pay	0	0	0	0	0
<i>Fringe Benefits</i>						
5151	Retirement Plan	927	357	0	0	4,176
5152	Residency	0	0	0	0	3,855
5154	Social Security	1,399	405	1,399	37	5,195
5157	Group Health Insurance	0	0	0	0	17,751
5160	Group Life Insurance	44	21	0	0	90
5163	Workers Compensation	691	200	660	97	2,916
TOTAL PERSONNEL SERVICES		21,346	6,280	20,344	2,690	117,542
NON-PERSONNEL SERVICES						
<i>Travel/Training</i>						
5205	Seminar Expense	300	0	300	0	300
5208	Travel - City Business	50	0	60	0	50
5211	Education & Memberships	50	0	75	0	50
<i>Purchased Services</i>						
5303	Communications	0	0	0	0	0
5325	Contractual Services	40,500	21,375	500	0	0
5334	Printing Expense	200	25	200	87	350
5340	Rent - Equipment	1,200	735	200	0	200
5922	Farmers Market Expenses	0	326	1,000	2,045	1,000
5923	Hydro Live Expenses	0	33	40,000	52,380	45,000
5924	Fox Firecracker 5K	0	0	2,000	750	5,000
<i>Supplies</i>						
5401	Office Supplies	100	0	100	0	100
5402	Desktop Printing Expense	100	0	100	0	100
TOTAL NON-PERSONNEL SERVICES		42,500	22,495	44,535	55,262	52,150
OUTLAY						
5804	Office Equipment	0	0	400	0	0
TOTAL OUTLAY		0	0	400	0	0
TOTAL COMMUNITY ENRICHMENT		63,846	28,774	65,279	57,952	169,692

CITY OF KAUKAUNA

2022 BUDGET

*DIVISION: GENERAL GOVERNMENT
DEPARTMENT: COMMUNITY ENRICHMENT*

<i>TITLE OF POSITION</i>	<i>NUMBER OF FULL-TIME EQUIVALENTS</i>		<i>2021 BUDGET</i>	<i>2021 ESTIMATED ACTUAL</i>	<i>2022 PROPOSED BUDGET</i>
	<i>2021</i>	<i>2022</i>			
Community Enrichment Director	0.00	0.75	0	0	64,251
TOTAL	0.00	0.75	0	0	64,251



CITY OF KAUKAUNA

2022 BUDGET

DIVISION: GENERAL GOVERNMENT

DEPARTMENT: ELECTION

MISSION STATEMENT

Administration of elections per State Statutes.

2020 - 2021 Goals and Objectives

Conduct four elections in 2020 and two in 2021. Ongoing training for election officials and staff.
Continue to use the Council Chambers and Community Room as polling places.

2020 - 2021 Accomplishments

Conducted four elections in 2020 and two in 2021. Ongoing training for election officials and staff.
Continue to use the Community Room and Council Chambers as polling places.

2021 - 2022 Goals and Objectives

Conduct two elections in 2021 and four in 2022. Ongoing training for election officials and staff.
Continue to use the Community Room and Council Chambers as polling places.

Service Efforts:

ELECTION	NO. OF REGISTERED VOTERS	ELECTION DAY CHANGES
Primary – 2/18/20	8,539	16
Spring – 4/7/20	8,743	115
Partisan Primary – 8/11/20	8,870	13
General Election – 11/3/20	10,035	651
Primary – 2/16/21	10,391	7
Spring – 4/6/21	10,375	11

CITY OF KAUKAUNA

2022 BUDGET

FUND: 101
DEPT: 51425

DIVISION: GENERAL GOVERNMENT
DEPARTMENT: ELECTIONS

OBJECT CODE	DESCRIPTION	2020	2020	2021	2021	2022
		BUDGET	ACTUAL	BUDGET	ESTIMATED ACTUAL	BUDGET
PERSONNEL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	2,000	17,716	1,000	935	1,000
5104	Temporary Payroll	25,000	7,564	16,000	16,065	16,000
<i>Fringe Benefits</i>						
5151	Retirement Plan	135	0	68	0	0
5154	Social Security	153	603	77	304	309
5163	Workers Compensation	51	29	32	32	32
5166	Unemployment Insurance	0	163	0	0	0
TOTAL PERSONNEL SERVICES		27,339	26,075	17,177	17,337	17,341
NON-PERSONNEL SERVICES						
<i>Travel/Training</i>						
5205	Seminar Expense	200	0	200	200	200
5208	Travel - City Business	100	0	100	100	100
<i>Purchased Services</i>						
5325	Contractual Services	4,000	2,194	2,100	2,100	4,500
5334	Printing Expense	6,000	837	4,000	4,000	6,000
<i>Supplies</i>						
5401	Office Supplies	4,000	5,442	4,000	2,000	5,000
5431	Postage	500	4,008	500	500	4,000
5499	Miscellaneous	250	0	250	250	250
TOTAL NON-PERSONNEL SERVICES		15,050	12,482	11,150	9,150	20,050
OUTLAY						
5804	Office Equipment	10,000	0	0	0	2,000
5807	Machinery, Tools & Instruments	0	2,104	0	0	0
TOTAL OUTLAY		10,000	2,104	0	0	2,000
TOTAL ELECTIONS		52,389	40,661	28,327	26,487	39,391

CITY OF KAUKAUNA

2022 BUDGET

DIVISION: GENERAL GOVERNMENT

DEPARTMENT: FINANCE

MISSION STATEMENT

The finance department is responsible for planning, directing, and administering the major functions of accounting, budgeting, financial reporting, employer insurance management, employee benefit programs and electronic data processing to insure the City's financial stability and compliance with goals, policies, and regulations.

2021 Goals and Objectives

Continue with the restructure of the departments with duties to streamline tasks

Reestablish a 5-year operating plan that includes the new department managers and their goals. This plan will help the city plan and feed into a succession plan for the city that provide sustainability.

Implement automated Accounts Payable process that will save city time and money. Through this process it will give access to other department manager's accounts and invoices for reference

Establish Monthly/Quarterly Reporting that will show the budget to actual spend to aid in managing budgeted funds aid initiatives for department manager. Discuss these reports at monthly meeting with managers.

Continue to evaluate our Environmental Resource Partner (ERP) A.K.A, our accounting software to see if we can do more with it regarding reporting and data analysis.

2021 Accomplishments

Implemented procedure catalog for the Finance and Clerk area. Started working with staff to document procedures specific to their responsibilities that formalizes roles and taks within the area.

Reestablished a 5-year operating plan that includes the new department managers and their goals. This plan will help the city plan and feed into a succession plan for the city that provide sustainability.

Worked with the developer to formulate a developers agreement for the uptown site involving the future hotel and apartment complex that works for both the Developer and City Tax Increment District (TID)

Administered the bond issuance for the 2021 Capital Borrowing, month end close process, and 2022 Budget process.

2022 Goals and Objectives

Continue to document procedures between Clerk and Finance office that streamlines processes and formulizes responsibilities for staff and areas.

Finalize the 5-year operating and people plan that includes the new department managers and their goals. Present to Finance and Personnel committee for feedback. Establish bi-annual update meeting/process

Implement automated Accounts Payable process that will save city time and money. Through this process it will give access to other department manager's accounts and invoices for reference

Administer the spending plan of the American Rescue Plan Act Funds as well as establish a spend tracker. File all necessary reports to meet Federal Government regulation for these funds.

Migrate our Accounting system to a cloud base solution. Implement monthly reporting and data analysis.

CITY OF KAUKAUNA

2022 BUDGET

FUND: 101
DEPT: 51510

DIVISION: GENERAL GOVERNMENT
DEPARTMENT: FINANCE

OBJECT CODE	DESCRIPTION	2020	2020	2021	2021	2022
		BUDGET	ACTUAL	BUDGET	ESTIMATED ACTUAL	BUDGET
PERSONNEL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	223,477	273,160	229,378	215,878	237,798
5107	Overtime Pay	0	1,092	0	0	0
5119	Longevity Pay	815	635	480	480	515
<i>Fringe Benefits</i>						
5151	Retirement Plan	15,140	16,380	15,515	14,604	15,490
5152	Residency	3,848	3,454	0	0	0
5154	Social Security	17,158	19,944	17,584	16,551	18,231
5157	Group Health Insurance	68,715	67,449	70,203	66,497	46,005
5160	Group Life Insurance	441	481	394	399	419
5163	Workers Compensation	426	1,572	437	411	453
TOTAL PERSONNEL SERVICES		330,020	384,167	333,991	314,820	318,911
NON-PERSONNEL SERVICES						
<i>Travel/Training</i>						
5205	Seminar Expense	1,000	0	2,500	0	2,500
5208	Travel - City Business	500	36	600	100	600
5211	Education & Memberships	700	144	700	700	700
<i>Purchased Services</i>						
5303	Communications	600	425	480	623	660
5325	Contractual Services	93,300	65,032	102,000	103,000	110,600
5332	Shared Services	0	0	(35,159)	(33,596)	(38,649)
5334	Printing Expense	700	1,750	700	900	1,655
<i>Supplies</i>						
5401	Office Supplies	600	3,509	600	900	200
5402	Desktop Printing Expense	200	150	200	150	200
5422	Data Processing Supplies	200	0	0	0	100
5423	Filing Fees	50	45	50	0	50
TOTAL NON-PERSONNEL SERVICES		97,850	71,091	72,672	72,777	78,616
OUTLAY						
	KITD User Fees	0	0	0	0	0
	KITD Infrastructure Mtnc/Replace	0	0	0	0	0
5804	Office Equipment	0	194	0	400	0
TOTAL OUTLAY		0	194	0	400	0
TOTAL FINANCE		427,870	455,452	406,662	387,997	397,527

CITY OF KAUKAUNA

2022 BUDGET

DIVISION: GENERAL GOVERNMENT

DEPARTMENT: FINANCE

<i>TITLE OF POSITION</i>	<i>NUMBER OF FULL-TIME EQUIVALENTS</i>		<i>2021 BUDGET</i>	<i>2021</i>	<i>2022</i>
	<i>2021</i>	<i>2022</i>		<i>ESTIMATED ACTUAL</i>	<i>PROPOSED BUDGET</i>
Finance Director	1.00	1.00	108,418	108,418	111,671
Staff Accountant	1.00	1.00	67,294	53,794	70,851
Accounting Specialist (Payroll)	1.00	1.00	53,666	53,666	55,276
TOTAL	3.00	3.00	229,378	215,878	237,798



CITY OF KAUKAUNA

2022 BUDGET

DIVISION: GENERAL GOVERNMENT

DEPARTMENT: Streets, Park, and Recreation (SPAR) Building Maintenance

MISSION STATEMENT

This department is responsible for all utilities for all three departments. The building maintenance cost for all Street, Parks, and Recreation departments is accounted for in this department budget. Finally, the janitorial service in the Community Center and Street Department.

CITY OF KAUKAUNA

2022 BUDGET

FUND: 101
DEPT: 51605

DIVISION: GENERAL GOVERNMENT
DEPARTMENT: SPAR BUILDING MAINTENANCE

<i>OBJECT CODE</i>	<i>DESCRIPTION</i>	<i>2020 BUDGET</i>	<i>2020 ACTUAL</i>	<i>2021 BUDGET</i>	<i>2021 ESTIMATED ACTUAL</i>	<i>2022 BUDGET</i>
NON-PERSONNEL SERVICES						
<i>Purchased Services</i>						
5303	Communications	4,500	2,478	3,000	2,500	2,500
5306	Heating Fuels	16,000	13,441	16,000	25,000	28,000
5309	Water, Sewer & Electric	18,000	18,475	18,000	17,900	25,000
5312	Maintenance - Building	11,550	19,358	14,000	14,656	17,000
5325	Contractual Services	1,500	1,995	1,850	1,807	1,850
TOTAL NON-PERSONNEL SERVICES		51,550	55,746	52,850	61,863	74,350
TOTAL SPAR BUILDING MAINTENANCE		51,550	55,746	52,850	61,863	74,350

CITY OF KAUKAUNA

2022 BUDGET

*DIVISION: GENERAL GOVERNMENT
DEPARTMENT: HUMAN RESOURCES*

MISSION STATEMENT

The Human Resources Department provides effective human resources services to all employees of the City, maintain compliance with all regulations (State & Federal) and administer all Human Resources policies and procedures. This is accomplished through the following functions: labor relations, policy and procedure development, recruitment and hiring, human resource records maintenance, employee counseling, employee assistance program, unemployment compensation, employee orientation, wage and salary administration, benefits administration, law compliance, training and education and employee relations.

2021 Accomplishments

- Successfully completed transition between retiring and new HR Director
- Responsible for policies and procedures developed and implemented for employees concerning COVID-19 Pandemic and continually monitoring employee status.
- Researched and implemented a new background check service provider with lower fees and faster turnaround time.
- In collaboration with external consultant, completed a partial city organizational analysis.
- Researched and offered state vision plan options during open enrollment for 2022.

2022 Goals

- Implement plans laid out as a result of the organizational analysis.
- Complete labor contract negotiations for Police contract that expires December 31, 2022.
- Research and implement a new Occupational Health provider that is more cost effective and closer proximity to City of Kaukauna facilities.
- Refine and provide structure to the new hire onboarding process both internally before hire and the days/weeks following the new hire's start date.
- Research, develop and implement a performance review process.

CITY OF KAUKAUNA

2022 BUDGET

FUND: 101
DEPT: 51415

DIVISION: GENERAL GOVERNMENT
DEPARTMENT: HUMAN RESOURCES

OBJECT CODE	DESCRIPTION	2020	2020	2021	2021	2022
		BUDGET	ACTUAL	BUDGET	ESTIMATED ACTUAL	BUDGET
PERSONNEL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	0	0	0	0	85,627
<i>Fringe Benefits</i>						
5151	Retirement Plan	0	0	0	0	5,566
5152	Residency	0	0	0	0	5,138
5154	Social Security	0	0	0	0	6,550
5157	Group Health Insurance	0	0	0	0	23,401
5160	Group Life Insurance	0	0	0	0	60
5163	Workers Compensation	0	0	0	0	163
TOTAL PERSONNEL SERVICES		0	0	0	0	126,505
NON-PERSONNEL SERVICES						
<i>Travel/Training</i>						
5208	Travel - City Business	0	567	0	0	0
5211	Education & Memberships	0	20	0	0	800
5218	Tuition Reimbursement Program	8,000	6,170	8,000	6,000	7,000
<i>Purchased Services</i>						
5325	Contractual Services	160,000	121,448	169,078	170,347	83,500
5326	Recruitment Expenses	0	0	0	0	6,500
5328	Advertising	1,000	486	1,000	0	0
5332	Shared Services	0	0	(16,987)	(14,449)	(20,487)
5334	Printing Expense	100	0	100	65	0
5385	Employee Wellness Program	2,500	1,758	2,500	1,558	2,000
5398	Employee Safety Program	1,000	1,044	1,500	500	1,500
5399	Employee Assistance Program	2,050	2,355	3,500	2,556	3,000
<i>Supplies</i>						
5401	Office Supplies	100	192	100	155	200
5402	Desktop Printing Expense	0	158	0	199	200
TOTAL NON-PERSONNEL SERVICES		174,750	134,197	168,791	166,931	84,213
TOTAL HUMAN RESOURCES		174,750	134,197	168,791	166,931	210,718

CITY OF KAUKAUNA

2022 BUDGET

DIVISION: GENERAL GOVERNMENT

DEPARTMENT: HUMAN RESOURCES

<i>TITLE OF POSITION</i>	<i>NUMBER OF FULL-TIME EQUIVALENTS</i>		<i>2021 BUDGET</i>	<i>2021 ESTIMATED ACTUAL</i>	<i>2022 PROPOSED BUDGET</i>
	<i>2021</i>	<i>2022</i>			
Human Resources Director	0.00	1.00	0	0	85,627
TOTAL	0.00	1.00	0	0	85,627



CITY OF KAUKAUNA

2022 BUDGET

*DIVISION: GENERAL GOVERNMENT
DEPARTMENT: INFORMATION TECHNOLOGY*

MISSION STATEMENT

This department accounts for the costs associated with managing the City's computer network.

This is a shared service through Kaukauna Utilities.

CITY OF KAUKAUNA

2022 BUDGET

FUND: 101
DEPT: 51430

DIVISION: GENERAL GOVERNMENT
DEPARTMENT: INFORMATION TECHNOLOGY

OBJECT CODE	DESCRIPTION	2020	2020	2021	2021	2022
		BUDGET	ACTUAL	BUDGET	ESTIMATED ACTUAL	BUDGET
PERSONNEL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	0	0	0	0	48,368
<i>Fringe Benefits</i>						
5151	Retirement Plan	0	0	0	0	3,144
5152	Residency	0	0	0	0	2,902
5154	Social Security	0	0	0	0	3,700
5157	Group Health Insurance	0	0	0	0	23,401
5160	Group Life Insurance	0	0	0	0	60
5163	Workers Compensation	0	0	0	0	92
TOTAL PERSONNEL SERVICES		0	0	0	0	81,667
NON-PERSONNEL SERVICES						
<i>Travel/Training</i>						
5211	Education & Memberships	0	0	5,000	0	0
<i>Purchased Services</i>						
5303	Communications	0	0	4,800	202	0
5304	Computing	0	0	11,000	850	1,000
5305	Cybersecurity	0	0	7,500	11,500	36,100
5315	Maintenance - Office Equipment	1,000	0	0	0	0
5324	User Licencing	11,388	0	0	0	0
5325	Contractual Services	196,705	202,025	173,416	250,500	243,400
5332	Shared Services	0	0	(18,535)	(22,157)	(35,015)
<i>Supplies</i>						
5422	Data Center	0	0	89,900	15,000	33,000
TOTAL NON-PERSONNEL SERVICES		209,093	202,025	273,081	255,895	278,485
OUTLAY						
5804	Office Equipment	15,000	0	0	0	0
TOTAL OUTLAY		15,000	0	0	0	0
TOTAL INFORMATION TECHNOLOGY		224,093	202,025	273,081	255,895	360,152

CITY OF KAUKAUNA

2022 BUDGET

DIVISION: GENERAL GOVERNMENT

DEPARTMENT: INFORMATION TECHNOLOGY

<i>TITLE OF POSITION</i>	<i>NUMBER OF FULL-TIME EQUIVALENTS</i>		<i>2021 BUDGET</i>	<i>2021 ESTIMATED ACTUAL</i>	<i>2022 PROPOSED BUDGET</i>
	<i>2021</i>	<i>2022</i>			
Help Desk Technician	0.00	1.00	0	0	48,368
TOTAL	0.00	1.00	0	0	48,368



CITY OF KAUKAUNA

2022 BUDGET

DIVISION: GENERAL GOVERNMENT

DEPARTMENT: MAYOR

MISSION STATEMENT

The Office of the Mayor coordinates and administers the operations of city government; carries out the policies adopted by the Mayor and Common Council; appoints members to committees, commissions and boards subject to the approval of the Council; works with the Council in identifying and solving problems facing the city and in implementing appropriate measures for the welfare of the citizens of Kaukauna; monitors performance of staff in carrying out programs to achieve city goals; prepares the annual executive budget; seeks to achieve effective coordination and efficient delivery of services to assure economy, accountability and responsiveness to the citizens' needs.

Each budget requires more creative thinking than the previous as our City continues to grow and prosper.

2020 - 2021 Goals and Objectives

- *Propose a transportation fee to replace street reconstruction assessments and the wheel tax
- *Complete Municipal Pool Mater Plan to include amenities such as splash pad, climbing wall, mini golf
- Accommodate redevelopment/development of the Carnegie Library, Copps building
- Urbanized the underutilized greenspace in Central Park with residential developments
- (* moved to 2020-2021 due to COVID)

2020 – 2021 Accomplishments

- Propose a transportation fee to replace street reconstruction assessments and the wheel tax (on hold).
- Completed Municipal Pool Mater Plan to include amenities such as splash pad, climbing wall, mini golf.
- Accommodated redevelopment of the Carnegie Library (in progress).
- Accommodated redevelopment of 68-room hotel and 101-unit apartment complex on the Uptown Site on the City's north side (in progress).

2021 - 2022 Goals and Objectives

- Increase tax base through new residential and commercial development.
- Update our parks to include amenities such as a new sports complex (baseball fields), a pickle ball complex, and a music pavilion/amphitheater at Hydro Park.
- Work with Habitat for Humanity's "Rock the Block" in the Riverside Park neighborhood to help revitalize the area, increase our tax base and reduce crime.
- Work with downtown business owners to include façade upgrades. Improve the two vacant city owned lots on 2nd and 3rd Streets.

CITY OF KAUKAUNA

2022 BUDGET

FUND: 101
DEPT: 51405

DIVISION: GENERAL GOVERNMENT
DEPARTMENT: MAYOR

OBJECT CODE	DESCRIPTION	2020	2020	2021	2021	2022
		BUDGET	ACTUAL	BUDGET	ESTIMATED ACTUAL	BUDGET
PERSONNEL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	135,126	132,762	135,208	135,208	139,976
5119	Longevity Pay	480	480	480	480	480
<i>Fringe Benefits</i>						
5151	Retirement Plan	9,221	8,994	9,159	9,159	9,130
5152	Residency	3,001	3,033	3,052	3,052	3,144
5154	Social Security	10,450	9,763	10,380	10,380	10,745
5157	Group Health Insurance	32,512	32,614	33,736	33,736	32,842
5160	Group Life Insurance	301	362	301	424	445
5163	Workers Compensation	3,351	3,207	3,142	3,286	3,157
TOTAL PERSONNEL SERVICES		194,442	191,214	195,458	195,725	199,919
NON-PERSONNEL SERVICES						
<i>Travel/Training</i>						
5205	Seminar Expense	800	0	800	0	800
5208	Travel - City Business	1,050	532	1,050	850	1,000
5211	Education & Memberships	865	20	865	865	865
5215	Expense Allowance	3,500	2,469	3,500	3,500	3,500
<i>Purchased Services</i>						
5303	Communications	300	300	300	300	300
5315	Maintenance - Office Equipment	0	153	0	0	0
5325	Contractual Services	0	0	0	0	0
5334	Printing Expense	5,000	1,555	5,000	2,100	2,500
5340	Rent - Equipment	1,400	741	1,000	750	750
<i>Supplies</i>						
5401	Office Supplies	700	667	400	800	400
5402	Desktop Printing Expense	200	0	0	0	0
5422	Data Processing Supplies	0	0	0	0	0
5499	Miscellaneous	450	69	300	50	300
TOTAL NON-PERSONNEL SERVICES		14,265	6,507	13,215	9,215	10,415
OUTLAY						
5804	Office Equipment	0	0	0	0	0
TOTAL OUTLAY		0	0	0	0	0
TOTAL MAYOR		208,707	197,722	208,673	204,940	210,334

CITY OF KAUKAUNA

2022 BUDGET

DIVISION: GENERAL GOVERNMENT

DEPARTMENT: MAYOR

<i>TITLE OF POSITION</i>	<i>NUMBER OF</i>		<i>2021</i>	<i>2021</i>	<i>2022</i>
	<i>FULL-TIME EQUIVALENTS</i>	<i>FULL-TIME EQUIVALENTS</i>			
	<i>2021</i>	<i>2022</i>	<i>BUDGET</i>	<i>ACTUAL</i>	<i>BUDGET</i>
Mayor	1.00	1.00	84,340	84,340	87,582
Executive Secretary	1.00	1.00	50,868	50,868	52,394
TOTAL	2.00	2.00	135,208	135,208	139,976



CITY OF KAUKAUNA

2022 BUDGET

DIVISION: GENERAL GOVERNMENT

DEPARTMENT: MUNICIPAL SERVICE BUILDING MAINTENANCE

MISSION STATEMENT

City Hall maintenance is responsible for janitorial services in the Municipal Services Building with the exception of the Fire department and portions of the Police department. Building maintenance costs for the Municipal Services Building except the Street and Park departments are accounted for in this department.

CITY OF KAUKAUNA

2022 BUDGET

FUND: 101
DEPT: 51606

DIVISION: GENERAL GOVERNMENT
DEPARTMENT: MUNICIPAL BUILDING

<i>OBJECT CODE</i>	<i>DESCRIPTION</i>	<i>2020 BUDGET</i>	<i>2020 ACTUAL</i>	<i>2021 BUDGET</i>	<i>2021</i>	
					<i>ESTIMATED ACTUAL</i>	<i>2022 BUDGET</i>
NON-PERSONNEL SERVICES						
<i>Purchased Services</i>						
5303	Communications	0	376	0	0	0
5306	Heating Fuels	8,100	5,943	8,300	5,800	6,200
5309	Water, Sewer & Electric	36,000	36,778	37,200	36,000	37,000
5312	Maintenance - Building	18,550	19,723	20,200	18,000	20,200
5321	Maintenance - All Other Equip	0	0	0	0	0
5325	Contractual Services	39,050	35,825	36,550	35,000	39,350
TOTAL NON-PERSONNEL SERVICES		101,700	98,645	102,250	94,800	102,750
OUTLAY						
5804	Office Equipment	0	479	0	0	0
TOTAL OUTLAY		0	479	0	0	0
TOTAL MUNICIPAL BUILDING		101,700	99,124	102,250	94,800	102,750

CITY OF KAUKAUNA

2022 BUDGET

DIVISION: GENERAL GOVERNMENT

DEPARTMENT: MUNICIPAL JUDGE

MISSION STATEMENT

The Municipal Judge has such jurisdiction as provided by law and Sec. 755.045 of the Wisconsin State Statutes and exclusive jurisdiction of violations of City ordinances. The procedures of Municipal Court are in accordance with Sec. 1.15 of the Municipal Code and Chapters 66, 254 and 800 of the Wisconsin State Statutes.

CITY OF KAUKAUNA

2022 BUDGET

FUND: 101
DEPT: 51205

DIVISION: GENERAL GOVERNMENT
DEPARTMENT: MUNICIPAL JUDGE

OBJECT CODE	DESCRIPTION	2020	2020	2021	2021	2022
		BUDGET	ACTUAL	BUDGET	ESTIMATED ACTUAL	BUDGET
PERSONNEL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	32,893	25,967	30,828	30,828	33,101
5119	Longevity Pay	150	0	0	0	0
<i>Fringe Benefits</i>						
5151	Retirement Plan	1,437	425	1,279	0	0
5152	Residency	0	0	0	0	0
5154	Social Security	1,803	1,294	1,616	1,124	480
5160	Group Life Insurance	148	59	148	0	0
5163	Workers Compensation	63	48	59	59	63
TOTAL PERSONNEL SERVICES		36,494	27,792	33,930	32,011	33,644
NON-PERSONNEL SERVICES						
<i>Travel/Training</i>						
5205	Seminar Expense	800	212	800	340	500
5208	Travel - City Business	450	0	450	100	200
5211	Education & Memberships	840	800	840	1,635	850
<i>Purchased Services</i>						
5325	Contractual Services	10,007	5,814	10,007	5,100	5,200
5334	Printing Expense	300	613	300	614	600
<i>Supplies</i>						
5401	Office Supplies	300	556	300	200	300
5402	Desktop Printing Expense	250	0	250	50	100
5422	Data Processing Supplies	250	0	250	0	0
TOTAL NON-PERSONNEL SERVICES		13,197	7,994	13,197	8,039	7,750
OUTLAY						
5804	Office Equipment	0	4,152	0	0	0
TOTAL OUTLAY		0	4,152	0	0	0
TOTAL MUNICIPAL JUDGE		49,691	39,938	47,127	40,050	41,394

CITY OF KAUKAUNA

2022 BUDGET

DIVISION: GENERAL GOVERNMENT

DEPARTMENT: MUNICIPAL JUDGE

<i>TITLE OF POSITION</i>	<i>NUMBER OF FULL-TIME EQUIVALENTS</i>		<i>2021 BUDGET</i>	<i>2021 ESTIMATED ACTUAL</i>	<i>2022 PROPOSED BUDGET</i>
	<i>2021</i>	<i>2022</i>			
Judge	**	**	11,499	11,499	11,848
Clerk of Courts	0.50	0.50	18,949	18,949	20,873
Deputy Clerk of Courts	**	**	380	380	380
TOTAL	0.50	0.50	30,828	30,828	33,101

** FTE calculation not readily determined due to the nature of the position



CITY OF KAUKAUNA

2022 BUDGET

DIVISION: GENERAL GOVERNMENT

DEPARTMENT: MAILROOM AND OFFICE SUPPLIES

MISSION STATEMENT

This department accounts for postage expense for all City departments, copier costs of the central copier and offices supplies that are charged to other departments when used.

CITY OF KAUKAUNA

2022 BUDGET

FUND: 101
DEPT: 51435

DIVISION: GENERAL GOVERNMENT
DEPARTMENT: MAILROOM & SUPPLIES

<i>OBJECT CODE</i>	<i>DESCRIPTION</i>	<i>2020</i>	<i>2020</i>	<i>2021</i>	<i>2021</i>	<i>2022</i>
		<i>BUDGET</i>	<i>ACTUAL</i>	<i>BUDGET</i>	<i>ESTIMATED ACTUAL</i>	<i>BUDGET</i>
<i>NON-PERSONNEL SERVICES</i>						
<i>Purchased Services</i>						
5340	Rent - Equipment	9,000	4,187	5,000	4,800	4,100
5341	Maintence and Printing	0	0	0	0	0
<i>Supplies</i>						
5401	Office Supplies	750	793	500	850	500
5402	Desktop Printing Expense	0	0	0	0	0
5431	Postage	11,000	12,828	11,000	10,500	11,000
<i>TOTAL NON-PERSONNEL SERVICES</i>		20,750	17,808	16,500	16,150	15,600
<i>TOTAL OFFICE EQUIPMENT & SUPPLIES</i>		20,750	17,808	16,500	16,150	15,600

CITY OF KAUKAUNA

2022 BUDGET

DIVISION: GENERAL GOVERNMENT

DEPARTMENT: PLANNING/COMMUNITY DEVELOPMENT

MISSION STATEMENT

The mission of the Planning and Community Development Department is to promote the orderly growth and development of the City in a manner intended to maintain a high-quality living environment.

2022 Goals and Objectives

- Update the 2013 City of Kaukauna Comprehensive Plan as required by state statute.
- Create design guidelines for the downtown redevelopment area that will set the tone for future development within the corridor.
- Work with community partners and create a plan for the baseball facilities south of “Inside the Park Place” Subdivision.
- Work to improve both quality of life and the city’s tax base with continued development and city wide growth.
- See fabrication and installation of citywide wayfinding signage system.
- Perform an internal housing analysis to determine quality of housing stock and the need for types of housing.
- Continue to provide quality customer service to Kaukauna’s businesses and residents.

2021 Accomplishments

The following represents significant accomplishments within Community Development.

- Completed wayfinding study to implement new City brand and more efficiently sign City assets
- Completed brand refresh of Farmer’s Market and Live! From Hydro Park series to better align with City brand.
- Completed construction on the David & Rita Nelson Family Heritage Crossing bridging the Village of Little Chute and City of Kaukauna.
- Acquired 34 acres of land for the development of a new wetland bank and passive recreation area.
- Updated Chapter 18 Subdivision Code to better fit modern development standards.
- Created new Tax Increment District #11 to facilitate industrial development in Industrial Park South.
- Attracted major development projects in TID #4 and TID #8 in the downtown redevelopment area.

Service Efforts:

INDICATOR	2020	AS OF 08/01/21
Acres of Ind. Park land sold	1.35	4.9
Grant funds received	\$2,718,000	
# of new RACK loans	2	1
# of new subdivisions	1	3
# of variance requests	0	1
Acres annexed into the City	35	19.66

CITY OF KAUKAUNA

2022 BUDGET

FUND: 101

DIVISION: GENERAL GOVERNMENT

DEPT: 51410

DEPARTMENT: PLANNING/COMMUNITY DEVELOPMENT

OBJECT CODE	DESCRIPTION	2020	2020	2021	2021	2022
		BUDGET	ACTUAL	BUDGET	ESTIMATED ACTUAL	BUDGET
PERSONNEL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	239,892	240,640	246,778	182,305	233,014
5104	Temporary Payroll	0	654	0	0	0
5119	Longevity Pay	1,077	915	1,128	160	0
<i>Fringe Benefits</i>						
5151	Retirement Plan	16,265	14,677	16,734	10,555	15,146
5152	Residency	8,857	8,892	9,009	1,581	0
5154	Social Security	18,434	18,039	18,965	11,962	17,826
5157	Group Health Insurance	41,309	43,772	42,893	32,254	18,882
5160	Group Life Insurance	861	968	893	253	266
5163	Workers Compensation	7,215	6,397	7,072	4,624	5,647
TOTAL PERSONNEL SERVICES		333,910	334,953	343,472	243,694	290,781
NON-PERSONNEL SERVICES						
<i>Travel/Training</i>						
5205	Seminar Expense	1,800	480	3,000	0	2,000
5208	Travel - City Business	1,000	230	500	164	500
5211	Education & Memberships	900	764	1,215	244	500
<i>Purchased Services</i>						
5303	Communications	500	718	850	1,400	300
5325	Contractual Services	1,000	14,068	350	50,000	21,500
5328	Advertising	200	178	350	0	2,500
5334	Printing Expense	200	5,261	1,400	4,528	2,500
5340	Rent - Equipment	1,500	3,019	2,000	640	1,500
<i>Supplies</i>						
5401	Office Supplies	700	735	700	501	700
5402	Desktop Printing Expense	400	0	300	0	300
5422	Data Processing Supplies	0	276	0	352	352
TOTAL NON-PERSONNEL SERVICES		8,200	25,730	10,665	57,829	32,652
OUTLAY						
5804	Office Equipment	400	0	0	0	0
TOTAL OUTLAY		400	0	0	0	0
TOTAL PLANNING		342,510	360,682	354,137	301,523	323,433

CITY OF KAUKAUNA

2022 BUDGET

DIVISION: GENERAL GOVERNMENT

DEPARTMENT: PLANNING/COMMUNITY DEVELOPMENT

<i>TITLE OF POSITION</i>	<i>NUMBER OF FULL-TIME EQUIVALENTS</i>		<i>2021</i>	<i>2021</i>	<i>2022</i>
	<i>2021</i>	<i>2022</i>	<i>BUDGET</i>	<i>ESTIMATED ACTUAL</i>	<i>PROPOSED BUDGET</i>
Planning Director	1.00	1.00	99,282	51,508	91,494
Principal Planner	1.00	1.00	70,535	69,035	67,767
Community Develop. Coordinator	1.00	1.00	50,868	35,668	46,878
Planning/Engineering Tech	0.40	0.40	26,093	26,093	26,875
TOTAL	3.40	3.40	246,778	182,305	233,014



CITY OF KAUKAUNA

2022 BUDGET

DIVISION: PUBLIC SAFETY

DEPARTMENT: BUILDING INSPECTION

MISSION STATEMENT

The mission of the Building Inspection Department is to protect and foster the health, safety and well being of Kaukauna residents who occupy or use the buildings within the corporate limits of the City. The mission not only entails inspecting the older housing units but also enforcing current codes and construction practices in new construction. The enforcement level of the Building Inspection Department not only affects the quality of construction today but also the safety and well-being of the occupants tomorrow.

CITY OF KAUKAUNA

2022 BUDGET

FUND: 101
DEPT: 52405

DIVISION: PUBLIC SAFETY
DEPARTMENT: BUILDING INSPECTION

OBJECT CODE	DESCRIPTION	2020 BUDGET	2020 ACTUAL	2021 BUDGET	2021	
					ESTIMATED ACTUAL	2022 BUDGET
PERSONNEL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	0	0	72,000	49,850	80,214
5104	Temporary Payroll	0	0	0	0	0
5119	Longevity Pay	0	0	0	0	0
<i>Fringe Benefits</i>						
5151	Retirement Plan	0	0	4,860	3,365	5,214
5152	Residency	0	0	0	0	0
5154	Social Security	0	0	5,508	3,814	6,136
5157	Group Health Insurance	0	0	24,035	14,425	22,388
5160	Group Life Insurance	0	0	60	86	90
5163	Workers Compensation	0	0	137	1,884	2,799
TOTAL PERSONNEL SERVICES		0	0	106,600	73,424	116,841
NON-PERSONNEL SERVICES						
<i>Travel/Training</i>						
5205	Seminar Expense	500	395	500	200	500
5208	Travel - City Business	100	0	100	0	100
5211	Education & Memberships	275	500	400	300	400
<i>Purchased Services</i>						
5303	Communications	1,100	578	300	700	300
5318	Maintenance - Automotive	300	0	0	0	0
5325	Contractual Services	76,145	138,116	25,000	125,000	53,200
5326	Razing Expense	10,000	29,806	0	0	0
5328	Advertising	0	0	0	0	0
5334	Printing Expense	100	0	100	0	100
5340	Rent - Equipment	1,200	619	1,000	700	700
<i>Supplies</i>						
5401	Office Supplies	500	389	250	250	1,500
5402	Desktop Printing Expense	0	0	0	0	0
5407	Automotive Supplies	200	565	600	200	300
5499	Miscellaneous	1,500	3,363	1,500	1,000	0
TOTAL NON-PERSONNEL SERVICES		91,920	174,330	29,750	128,350	57,100
OUTLAY						
5804	Office Equipment	0	951	0	0	0
TOTAL OUTLAY		0	951	0	0	0
TOTAL BUILDING INSPECTION		91,920	175,281	136,350	201,774	173,941

CITY OF KAUKAUNA

2022 BUDGET

*DIVISION: GENERAL GOVERNMENT
DEPARTMENT: BUILDING INSPECTION*

<i>TITLE OF POSITION</i>	<i>NUMBER OF FULL-TIME EQUIVALENTS</i>		<i>2021 BUDGET</i>	<i>2021</i>	<i>2022</i>
	<i>2021</i>	<i>2022</i>		<i>ESTIMATED ACTUAL</i>	<i>PROPOSED BUDGET</i>
Senior Building Inspector	1.00	1.00	72,000	49,850	80,214
TOTAL	1.00	1.00	72,000	49,850	80,214



CITY OF KAUKAUNA

2022 BUDGET

DIVISION: PUBLIC SAFETY
DEPARTMENT: AMBULANCE

MISSION STATEMENT

As an integral part of the fire service in our community, the City of Kaukauna ambulance program will provide for the efficient care and safe transportation of victims of illness or injury. By maintaining the highest level of care and professionalism, the firefighter/paramedics will meet the needs of the community to help ensure the safety and wellbeing of the populace.

2020 - 2021 Goals and Objectives

Continue to meet the challenges of the ongoing COVID19 pandemic while providing high level prehospital care, along with a safe working environment and community for personnel and citizens.

Complete the first session of the mandatory paramedic refresher course set by the State of Wisconsin. This course will include the recertification in Cardiopulmonary Resuscitation, Advanced Cardiac Life Support, and Pediatric Advanced Life Support. There has been an increase in the hourly re-licensure requirement for the paramedic level provider and will now occur over three years.

Research options for specialized disinfection procedures/equipment for personal protection equipment and durable medical equipment, thereby reducing the potential risk of biohazard exposures to personnel.

Continue to work on various committees related to prehospital care and communications. The administrative staff serves on the local Regional Trauma Advisory Committee, Outagamie County EMS Chiefs' Association, and Fox Valley Technical College EMS advisory committee.

Continue to work on coordinating and implementing field-based reporting utilizing mobile devices on ambulance calls.

Research community needs to provide additional educational opportunities to the general public related to health and wellness, first aid, and injury prevention.

Complete the annual review of the fire department's patient care guidelines, procedures, and protocols. The protocols are standing orders used during EMS calls. Our Service Medical Director Ryan Murphy M.D. and Assistant Chief/EMS Director will review the protocols and update them with the most current medications and patient care procedures.

Comply with all regulations and standards set forth by OSHA, Wisconsin Department of Commerce, Wisconsin Department of Health and Family Services, and national health organizations.

CITY OF KAUKAUNA

2022 BUDGET

*DIVISION: PUBLIC SAFETY
DEPARTMENT: AMBULANCE*

2020 - 2021 Accomplishments

The fire department obtained grant funding for the purchase of two LUCAS 3 Chest Compression Systems. These compression systems are utilized during cardiac arrest events department paramedics respond to. These devices can increase survival rates, provide uninterrupted CPR, and eliminate rescuer fatigue that occurs with traditional CPR. Additionally, there is a reduction in potential rescuer injuries from providing manual CPR and increased rescuer safety during cardiac arrest transports. Grant funding for these two devices totaled \$24,425.47.

The ambulance service continues to utilize numerous EMS supply companies, and through networking and collaborative efforts, reduced cost during the purchase of EMS supplies by “shopping around.” This continues to result in significant purchase savings.

The fire department applied for and obtained State of Wisconsin vaccinator status. This allows fire department paramedics to administer any of the various COVID 19 vaccines that were approved for use through the EUA approved by the United States FDA. Department paramedics administered nearly 350 vaccinations.

All record keeping, reporting, and maintenance of the required documents were completed as required by fire department policy, paramedic operational plan, and State of Wisconsin Department of Health and Family Services.

The fire department continued to provide the highest level of prehospital care available to its residents and those employed in and around the surrounding area. This involves care of the sick and injured as well as vehicle extrication and various forms of rescue work.

The Assistant Chief/EMS Director continues to serve as a liaison between the fire department ambulance service and the numerous surrounding first responder agencies, coordinating patient care prior to fire department arrival at emergency incident scenes.

Fire department paramedics started the triennial paramedic refresher training. This refresher training is mandated by the State of Wisconsin and is comprised of 52 hours of certified training on all medical topics including CPR, Advanced Cardiac Life Support, and Pediatric Advanced Life Support.

Applied for and received Funding Assistant Program (FAP) monies from the State of Wisconsin. Total funds of \$4,757.65 were received in 2021 and can be used to offset tax dollars for durable medical supplies.

Purchased a Laerdal Airway Management Intubation Training Head to be utilized by department paramedics. The training manikin will help personnel maintain proficiency in endotracheal intubations, which are completed on individuals suffering from cardiac and/or respiratory arrest.

Continue to meet the many challenges of the ongoing COVID19 pandemic by providing essential personal protective equipment, a safe working environment, and guidance for personnel and the EMS public during these unprecedented times.

CITY OF KAUKAUNA

2022 BUDGET DIVISION: PUBLIC SAFETY DEPARTMENT: AMBULANCE

2021 - 2022 Goals and Objectives

Complete the second session of the mandatory paramedic refresher course set by the State of Wisconsin. This course will include the recertification in Cardiopulmonary Resuscitation, Advanced Cardiac Life Support, and Pediatric Advanced Life Support. There has been an increase in the hourly re-licensure requirement for the paramedic level provider and will now occur over three years.

Purchase a Stryker Power-Pro XT power cot and a power load system for the ambulance. This equipment will reduce the potential for on-duty back-related injuries and potential reduction in lost employee hours.

Continue to work on various committees related to prehospital care and communications. The administrative staff serves on the local Regional Trauma Advisory Committee, Outagamie County EMS Chiefs' Association, and Fox Valley Technical College EMS advisory committee.

Research options for specialized disinfection procedures/equipment for personal protection equipment and durable medical equipment, thereby reducing the potential risk of biohazard exposures to personnel.

Review current department ambulance designs and configurations, create new specifications based on current and future design needs, and complete the purchase of a new fire department ambulance.

Research community needs to provide additional educational opportunities to the general public related to health and wellness, first aid, and injury prevention.

Complete the annual review of the fire department's patient care guidelines, procedures, and protocols. The protocols are standing orders used during EMS calls. Our Service Medical Director Ryan Murphy M.D. and Assistant Chief/EMS Director will review the protocols and update them with current medications and patient care procedures.

Comply with all regulations and standards set forth by OSHA, Wisconsin Department of Commerce, Wisconsin Department of Health and Family Services, and national health organizations.

Service Efforts:

INDICATOR	AS OF 12/31/19	AS OF 12/31/20	AS OF 6/30/21
Patient's treated & transported	968	889	416
Patient's treated and released	254	257	111
Cancelled / No patient found	55	55	31
Dead at scene	17	29	16

CITY OF KAUKAUNA

2022 BUDGET

FUND: 101
DEPT: 52305

DIVISION: PUBLIC SAFETY
DEPARTMENT: AMBULANCE

OBJECT CODE	DESCRIPTION	2020	2020	2021	2021	2022
		BUDGET	ACTUAL	BUDGET	ESTIMATED ACTUAL	BUDGET
NON-PERSONNEL SERVICES						
<i>Travel/Training</i>						
5205	Seminar Expense	1,000	129	1,000	1,000	1,200
5208	Travel - City Business	575	0	575	500	575
5211	Education & Memberships	4,500	2,611	4,500	4,000	4,500
<i>Purchased Services</i>						
5303	Communications	4,500	5,027	5,400	6,250	6,730
5318	Maintenance - Automotive	5,500	4,726	5,500	5,500	5,500
5321	Maintenance - Other Equipment	1,000	12	1,000	3,200	2,500
5325	Contractual Services	11,125	10,050	11,125	10,000	11,125
5328	Advertising	0	0	0	0	0
5334	Printing Expense	500	330	500	400	500
<i>Supplies</i>						
5401	Office Supplies	0	18	0	0	0
5402	Desktop Printing Expense	0	0	0	0	0
5404	Clothing Expense	0	0	0	0	0
5407	Automotive Supplies	7,000	5,450	7,000	5,800	7,000
5410	General Supplies	150	30	150	150	150
5419	Medical & Lab Supplies	28,250	26,282	28,250	28,200	28,250
5422	Data Processing Supplies	0	0	0	0	0
5431	Postage	75	0	75	75	75
TOTAL NON-PERSONNEL SERVICES		64,175	54,664	65,075	65,075	68,105
OUTLAY						
5807	Machinery, Tools & Instruments	0	0	0	0	9,000
TOTAL OUTLAY		0	0	0	0	9,000
TOTAL AMBULANCE		64,175	54,664	65,075	65,075	77,105

CITY OF KAUKAUNA

2022 BUDGET

DIVISION: PUBLIC SAFETY
DEPARTMENT: FIRE

MISSION STATEMENT

The Kaukauna Fire Department is committed to providing a safe and healthy community for both citizens and business by minimizing fire loss through sound fire prevention efforts, competent suppression techniques and efficient emergency medical care.

2020 - 2021 Goals and Objectives

Continue building a more robust and efficient fire prevention program.

Increase training hours utilizing technology.

Begin necessary replacements of bunker gear.

Begin utilizing field reporting on EMS calls for more efficient report writing.

Begin spec process for ambulance replacement.

Implement internal website for improved inter-department efficiency and communication.

2020 – 2021 Accomplishments

During 2020 and YTD 2021, the Kaukauna Fire Department responded to 39 fires and saved \$1,895,000 of property from fire loss.

Began replacing existing firefighter hoods with particulate blocking hoods as part of our cancer prevention efforts.

Began a two-year replacement process of all of our bunker gear and SCBA equipment.

Began a three-year project to replace our self-contained breathing apparatus.

Added an online platform to provide online training as well as tracking to ensure all training requirements are met.

Formed a committee to study and evaluate the needs of our next ambulance and to create the specifications for a new ambulance.

2021 - 2022 Goals and Objectives

Purchase of a new ambulance.

Gain better compliance with fire code violations.

Finish our two-year replacement of all bunker gear.

Continue three-year project of replacement of SCBA equipment.

Continue implementation of new online platform for training and tracking.

Make updates to our standard operating procedures.

CITY OF KAUKAUNA

2022 BUDGET

*DIVISION: PUBLIC SAFETY
DEPARTMENT: FIRE*

Service Efforts:

INDICATOR	AS OF 6/30/20	AS OF 12/31/20	AS OF 6/30/21
Fire Incidents	15	27	12
Hazardous Materials/Conditions	24	45	21
Service Calls/Good Intent	46	106	49
Alarms/Activation	30	60	25
Rescue/Assist/Extrication	551	1,192	554

CITY OF KAUKAUNA

2022 BUDGET

FUND: 101
DEPT: 52205

DIVISION: PUBLIC SAFETY
DEPARTMENT: FIRE

OBJECT CODE	DESCRIPTION	2020	2020	2021	2021	2022
		BUDGET	ACTUAL	BUDGET	ESTIMATED ACTUAL	BUDGET
PERSONNEL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	1,493,785	1,467,735	1,531,105	1,496,021	1,568,131
5107	Overtime Pay	71,700	76,059	71,700	75,842	75,000
5113	Job Class Premium Pay	100	0	100	0	0
5116	Holiday Pay	73,000	69,096	74,558	75,885	75,000
5119	Longevity Pay	4,255	3,995	4,680	4,380	4,655
5122	FLSA Pay	0	0	2,500	0	0
<i>Fringe Benefits</i>						
5151	Retirement Plan	268,440	264,315	275,439	267,446	278,979
5152	Residency	80,135	70,038	61,787	67,538	69,602
5154	Social Security	23,821	22,757	24,427	23,589	24,606
5157	Group Health Insurance	368,901	349,850	382,792	387,883	415,106
5160	Group Life Insurance	1,785	1,605	1,785	1,942	2,039
5163	Workers Compensation	74,421	72,743	62,332	74,842	60,298
TOTAL PERSONNEL SERVICES		2,460,343	2,398,193	2,493,205	2,475,368	2,573,416

CITY OF KAUKAUNA

2022 BUDGET

FUND: 101
DEPT: 52205

DIVISION: PUBLIC SAFETY
DEPARTMENT: FIRE

OBJECT CODE	DESCRIPTION	2020	2020	2021	2021	2022
		BUDGET	ACTUAL	BUDGET	ESTIMATED ACTUAL	BUDGET
NON-PERSONNEL SERVICES						
<i>Travel/Training</i>						
5205	Seminar Expense	2,400	0	2,000	1,400	4,000
5208	Travel - City Business	700	11	700	100	700
5211	Education & Memberships	4,475	3,486	4,475	4,475	4,525
<i>Purchased Services</i>						
5303	Communications	10,500	10,689	10,700	10,800	10,900
5306	Heating Fuels	3,600	356	3,600	3,800	3,900
5309	Water, Sewer & Electric	60,000	56,325	60,000	57,000	60,500
5312	Maintenance - Building	12,000	15,199	14,500	14,000	14,500
5315	Maintenance - Office Equipment	600	32	600	600	600
5318	Maintenance - Automotive	7,500	4,742	8,500	8,500	10,700
5321	Maintenance - Other Equipment	4,500	8,656	6,000	5,000	6,000
5325	Contractual Services	6,400	3,943	9,000	10,000	10,150
5328	Advertising	200	0	150	30	150
5334	Printing Expense	300	0	300	300	300
5340	Rent - Equipment	2,350	2,264	2,350	2,420	2,450
<i>Supplies</i>						
5401	Office Supplies	700	661	700	700	700
5402	Desktop Printing Expense	150	0	150	170	190
5404	Clothing Expense	12,700	9,844	12,700	12,000	12,700
5407	Automotive Supplies	5,000	2,989	4,500	5,400	5,200
5410	General Supplies	2,200	1,404	2,200	2,000	2,200
5413	Chemical & Ordnance	300	598	800	800	800
5416	Custodial Supplies	1,800	1,798	1,800	2,100	2,000
5431	Postage	75	35	75	275	100
5499	Miscellaneous	4,300	2,951	4,300	4,000	4,300
TOTAL NON-PERSONNEL SERVICES		142,750	125,983	150,100	145,870	157,565
OUTLAY						
5807	Machinery, Tools & Instruments	24,000	22,588	26,000	26,000	27,000
TOTAL OUTLAY		24,000	22,588	26,000	26,000	27,000
TOTAL FIRE		2,627,093	2,546,764	2,669,305	2,647,238	2,757,981

CITY OF KAUKAUNA

2022 BUDGET

DIVISION: PUBLIC SAFETY

DEPARTMENT: FIRE

TITLE OF POSITION	NUMBER OF FULL-TIME EQUIVALENTS		2021	2021	2022
	2021	2022	BUDGET	ESTIMATED ACTUAL	PROPOSED BUDGET
Chief	1.00	1.00	105,499	103,879	111,671
Assistant Chief	1.00	1.00	90,915	90,915	93,643
Assistant Chief - Shift	1.00	1.00	87,000	87,000	89,610
Assistant Chief - Shift	1.00	1.00	87,000	87,000	89,610
Assistant Chief - Shift	1.00	1.00	83,214	84,150	89,610
Lieutenant / Paramedic	1.00	1.00	76,541	76,741	
Lieutenant / Paramedic	1.00	1.00	76,541	76,741	
Lieutenant / Paramedic	1.00	1.00	73,009	73,209	
Driver Operator / Paramedic	1.00	1.00	71,732	71,932	
Driver Operator / Paramedic	1.00	1.00	71,732	71,932	
Driver Operator / Paramedic	1.00	1.00	71,732	71,932	
Driver Operator / Paramedic	1.00	1.00	70,540	70,740	
Driver Operator / Paramedic	1.00	1.00	70,540	70,740	
Driver Operator / Paramedic	1.00	1.00	70,540	70,740	
Driver Operator / Paramedic	1.00	1.00	70,540	70,740	
Firefighter / Paramedic	1.00	1.00	68,628	68,828	
Firefighter / Paramedic	1.00	1.00	68,628	68,828	
Firefighter / Paramedic	1.00	1.00	68,628	68,828	
Firefighter / Paramedic	1.00	1.00	68,628	60,628	
Firefighter / Paramedic	1.00	1.00	62,364	57,564	
Firefighter / Paramedic	1.00	1.00	62,364	38,364	
POC Firefighter / Team Leader	**	**	1,564	1,564	
POC Firefighter / Team Leader	**	**	1,602	1,602	
POC Firefighter / Team Leader	**	**	1,602	1,602	
POC Firefighter / Driver Operator	**	**	1,390	1,390	
POC Firefighter / Driver Operator	**	**	1,390	1,390	
POC Firefighter / Driver Operator	**	**	1,390	1,390	
POC Firefighter / Driver Operator	**	**	1,390	1,390	
POC Firefighter / Driver Operator	**	**	1,390	1,390	
POC Firefighter / Driver Operator	**	**	1,390	1,390	
POC Firefighter	**	**	1,358	1,358	
POC Firefighter	**	**	1,358	1,358	
POC Firefighter	**	**	1,358	1,358	
POC Firefighter	**	**	1,358	1,358	
POC Firefighter	**	**	1,358	1,358	
POC Firefighter	**	**	1,358	1,358	
POC Firefighter	**	**	1,358	1,358	
POC Firefighter	**	**	1,358	1,358	
POC Firefighter	**	**	1,358	1,358	
POC Firefighter	**	**	1,358	1,358	
TOTAL	20.00	20.00	1,531,105	1,496,021	1,568,131



CITY OF KAUKAUNA

2022 BUDGET

DIVISION: PUBLIC SAFETY
DEPARTMENT: FIRE PREVENTION

MISSION STATEMENT

Recognizing that education and code enforcement are vital components in the prevention of fires and the reduction of fire losses. The Kaukauna Fire Department will sustain a comprehensive public awareness program within the community through regular fire prevention inspections and public education programming.

The year 2021 and the continued COVID-19 pandemic have caused the City of Kaukauna Fire Prevention Department to constantly adapt to new ways of performing our fire prevention duties. We were able to conduct our annual Safety Town education with social distancing. In October we resumed in-person fire prevention classes at all the schools. All scheduled routine fire inspections were resumed, but staff followed all CDC guidelines while performing them. Complaint and follow-up fire inspections were performed following the same CDC guidelines for safety as the routine inspections.

2021 - 2022 Goals and Objectives

All Kaukauna Fire Department staff members will continue to conduct company-based fire inspections throughout the community. A stronger effort has been made in re-inspections to gain compliance with businesses that fail to correct fire code violations. Although a stronger effort of re-inspections has gained compliance from some businesses there are still many businesses that fail to comply with the fire code. The fire prevention bureau will work to explore options on how to improve compliance for those businesses that continually fail to follow fire code compliance.

All records will continue to be kept current to the Department of Commerce's regulations. We continue to send all NFIRS reports to the Federal database. All Fire Department members will have continuing education so that they are able to be kept up to date with the most current code interpretations.

The Juvenile Fire Starters program will continue in 2022. On October 12th and October 13th 2021 six members of the fire department took part in the Juvenile Fire Starters program to become nationally certified from the National Fire Academy.

The Fire Arson Program will remain in place for 2022. All investigators will keep current with continuing education in both Arson investigation classes and Fire investigation classes to align with all updates and standards. As of 2020 the City of Kaukauna Department is now an active member of the Outagamie County Arson Task Force and attends regular education trainings.

The general public will receive education in fire code compliance and fire prevention. The Kaukauna Fire Department will begin to provide community education on severe weather and severe weather preparedness. Information and education will be made available regarding what steps to take after a severe weather event. These include, but are not limited to, power line safety, downed trees, and street flooding.

The Kaukauna Fire Department will continue to provide age-appropriate fire prevention education to all schools within the Kaukauna City limits. Currently, this education is offered to students in 4K through 5th grade. Next year, the Kaukauna Fire Department will expand fire prevention education to higher grade levels. Kaukauna Fire Department will also continue to partner with the Kaukauna Recreational Department's Safety Town.

Kaukauna Fire Department will continue to work on our Image Trend records system in order to document and log all fire prevention classes and inspections in order to provide the most accurate information possible for data collection.

CITY OF KAUKAUNA

2022 BUDGET

*DIVISION: PUBLIC SAFETY
DEPARTMENT: FIRE PREVENTION*

2020 - 2021 Accomplishments

Successfully put into service a third Getac Laptop for field-based inspections and EMS reporting.

Participated in six sessions of Kaukauna Recreational Department's Safety Town.

Provided fire prevention materials to over 2,160 students in the Kaukauna Schools 4K through 5th Grade.

Performed 952 fire inspections and follow-ups while continuing to follow CDC guidelines.

Continued to customize Image Trend software's fire inspection module to meet the needs of the Kaukauna Fire Department.

Had six members become nationally certified as Juvenile Fire Safety counselors from the National Fire Academy.

CITY OF KAUKAUNA

2022 BUDGET

FUND: 101
DEPT: 52215

DIVISION: PUBLIC SAFETY
DEPARTMENT: FIRE SAFETY

OBJECT CODE	DESCRIPTION	2020	2020	2021	2021	2022
		BUDGET	ACTUAL	BUDGET	ESTIMATED ACTUAL	BUDGET
NON-PERSONNEL SERVICES						
<i>Travel/Training</i>						
5205	Seminar Expense	650	0	650	500	650
5208	Travel - City Business	200	0	200	0	200
5211	Education & Memberships	500	595	2,000	1,700	2,000
<i>Purchased Services</i>						
5328	Advertising	70	0	70	0	70
5334	Printing Expense	350	0	350	50	100
5397	Fire Safety Education	3,200	4,024	3,200	3,400	3,500
<i>Supplies</i>						
5401	Office Supplies	175	121	175	175	175
5402	Desktop Printing Expense	0	0	0	0	0
5410	General Supplies	300	269	300	300	300
5434	Photographic Supplies	270	280	270	270	270
TOTAL NON-PERSONNEL SERVICES		5,715	5,289	7,215	6,395	7,265
TOTAL FIRE SAFETY		5,715	5,289	7,215	6,395	7,265



CITY OF KAUKAUNA

2022 BUDGET DIVISION: PUBLIC SAFETY DEPARTMENT: POLICE

MISSION STATEMENT

The mission of the Kaukauna Police Department is to enhance the quality of life in the City of Kaukauna by working cooperatively with the public to enforce the law, preserve the peace, reduce the fear of crime, and provide for a safe environment.

The Kaukauna Police Department will strive to provide quality police services and promote a “partnership for a safer community” through police and citizen interaction, with emphasis on education, respect fairness and integrity.

2020-2021 Goals and Objectives

Implement a body cam program for the Kaukauna Police Department.

Continue to work with the Kaukauna Area School District in reviewing and updating safety plans.

Develop programs that allows the community to have interaction with KPD Officers (coffee with a cop, Department open house, etc.)

Continue with county wide OWI and seat belt deployments.

Enhance our collaborative training efforts with other departments and the community, by utilizing our new building and its training opportunities.

2020-2021 Accomplishments

Implemented a body cam program for the Kaukauna Police Department.

Obtained a UTV to patrol trails and to use during special events.

Participated in county wide OWI and seat belt deployments.

Update police department evidence storage server.

Installed a new TRACs server which helps with squad computers.

Continued to interact and inform the community through Facebook

Participated in the “Lights of Christmas Program” which helps families in need in our community.

Continued to provide officers in scenario training in Firearms training.

2021- 2022 Goals and Objectives

Upgrade computers in the police department.

Purchase new bike for bike patrol which will allow us to patrol trails and streets of Kaukauna.

Continues to train school staff and citizens in Alice training.

Hold an “Open House” at the Kaukauna Police Department so citizens can tour the police department and Interact with officers.

Establish new social media platforms to inform public (twitter)

Continue to training officers in new technology.

Up-date officers tasers

CITY OF KAUKAUNA

2022 BUDGET

FUND: 101
DEPT: 52105

DIVISION: PUBLIC SAFETY
DEPARTMENT: POLICE

OBJECT CODE	DESCRIPTION	2020	2020	2021	2021	2022
		BUDGET	ACTUAL	BUDGET	ESTIMATED ACTUAL	BUDGET
PERSONNEL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	1,921,932	1,876,151	1,959,820	1,974,337	2,058,851
5107	Overtime Pay	52,000	78,943	52,000	47,500	52,000
5110	Shift Premium Pay	443	1	443	0	0
5113	Job Class Premium Pay	585	417	585	460	585
5116	Holiday Pay	95,548	93,273	97,446	103,000	105,575
5119	Longevity Pay	1,420	1,420	1,458	1,544	1,645
5125	Call Time	1,009	0	1,009	0	0
<i>Fringe Benefits</i>						
5151	Retirement Plan	234,473	248,720	238,981	255,675	270,344
5152	Residency	23,200	36,895	32,796	38,454	39,958
5154	Social Security	158,580	161,071	161,626	162,703	169,727
5157	Group Health Insurance	516,180	541,125	558,025	605,439	589,434
5160	Group Life Insurance	2,681	2,441	2,681	2,733	2,870
5163	Workers Compensation	57,795	58,695	65,556	59,826	63,163
TOTAL PERSONNEL SERVICES		3,065,846	3,099,151	3,172,426	3,251,671	3,354,152
NON-PERSONNEL SERVICES						
<i>Travel/Training</i>						
5205	Seminar Expense	12,000	9,152	12,000	7,000	10,000
5208	Travel - City Business	800	317	500	400	500
5211	Education & Memberships	1,000	789	1,000	1,000	1,000
<i>Purchased Services</i>						
5303	Communications	2,638	1,848	2,500	2,000	2,000
5312	Maintenance - Building	3,500	3,624	3,500	3,500	3,500
5315	Maintenance - Office Equipment	500	0	500	300	500
5316	Investigations	1,475	369	1,400	1,500	1,400
5318	Maintenance - Automotive	25,900	30,391	25,900	25,900	25,900
5321	Maintenance - Other Equipment	1,000	364	800	800	800
5325	Contractual Services	34,308	29,553	35,988	35,988	68,662
5328	Advertising	500	0	500	300	300
5334	Printing Expense	200	289	200	300	300
5340	Rent - Equipment	5,000	5,286	5,000	5,000	5,000
5391	Crime Prevention Program	500	0	500	0	500
5399	K9 Program	3,000	1,380	5,000	4,000	5,000

CITY OF KAUKAUNA

2022 BUDGET

FUND: 101
DEPT: 52105

DIVISION: PUBLIC SAFETY
DEPARTMENT: POLICE

OBJECT CODE	DESCRIPTION	2020	2020	2021	2021	2022
		BUDGET	ACTUAL	BUDGET	ESTIMATED ACTUAL	BUDGET
NON-PERSONNEL SERVICES (CONTINUED)						
<i>Supplies</i>						
5401	Office Supplies	2,000	1,852	2,000	2,500	2,000
5402	Desktop Printing Expense	1,800	457	1,500	800	1,500
5404	Clothing Expense	12,500	11,973	12,500	12,500	12,500
5407	Automotive Supplies	40,500	38,109	40,500	40,500	40,500
5410	General Supplies	1,000	931	1,000	600	1,000
5413	Chemical & Ordnance	13,740	13,190	26,000	28,000	19,358
5414	Evidence	4,675	7,435	5,569	5,500	5,769
5416	Custodial Supplies	500	528	500	200	500
5419	Medical & Lab Supplies	2,000	2,215	2,000	2,000	2,000
5422	Data Processing Supplies	0	0	0	0	0
5431	Postage	50	122	50	50	50
5499	Miscellaneous	500	648	500	800	500
TOTAL NON-PERSONNEL SERVICES		171,586	160,822	187,407	181,438	211,039
OUTLAY						
5807	Machinery, Tools & Instruments	8,189	81,451	8,466	8,000	9,757
5830	Automotive	39,094	82,523	48,289	33,000	59,200
TOTAL OUTLAY		47,283	163,974	56,755	41,000	68,957
TOTAL POLICE		3,284,715	3,423,947	3,416,588	3,474,109	3,634,148

CITY OF KAUKAUNA

2022 BUDGET

DIVISION: PUBLIC SAFETY

DEPARTMENT: POLICE

TITLE OF POSITION	NUMBER OF FULL-TIME EQUIVALENTS		2021 BUDGET	2021	2022
	2021	2022		ESTIMATED ACTUAL	PROPOSED BUDGET
Chief	1.00	1.00	105,532	105,532	111,671
Assistant Chief	1.00	1.00	92,316	92,316	97,857
Investigator	1.00	1.00	84,462	84,462	89,610
Sergeant	1.00	1.00	74,808	74,808	76,697
Sergeant	1.00	1.00	75,000	75,000	76,859
Sergeant	1.00	1.00	73,451	74,451	76,667
Sergeant	1.00	1.00	72,753	73,753	76,859
Patrolman / Meg Officer	1.00	1.00	72,441	72,441	74,307
Patrolman / Detective	1.00	1.00	74,808	74,808	76,667
Patrolman / K-9	1.00	1.00	73,741	76,441	80,714
Patrolman / K-9	1.00	1.00	69,591	73,941	79,533
Patrolman	1.00	1.00	72,501	72,561	74,367
Patrolman	1.00	1.00	72,501	72,501	74,367
Patrolman	1.00	1.00	69,508	69,508	72,614
Patrolman	1.00	1.00	69,700	69,700	72,806
Patrolman	1.00	1.00	72,621	72,621	74,427
Patrolman	1.00	1.00	66,891	66,891	71,181
Patrolman	1.00	1.00	66,891	64,391	71,181
Patrolman	1.00	1.00	63,191	66,891	68,555
Patrolman	1.00	1.00	63,191	66,891	68,555
Patrolman	1.00	1.00	66,639	65,639	68,495
Patrolman	1.00	1.00	69,520	69,520	71,313
Patrolman	1.00	1.00	72,201	72,393	74,259
Police School Resource Officer	1.00	1.00	72,501	72,501	74,307
Police School Resource Officer	1.00	1.00	72,501	72,531	74,367
Police School Resource Officer	1.00	1.00	71,413	71,413	73,906
Admin Services Supervisor	1.00	1.00	53,037	54,037	58,289
Police Records Clerk II	0.73	0.73	28,891	28,891	31,112
Police Records Clerk II	0.63	0.63	25,494	25,494	26,850
Police Records Clerk I	0.50	0.50	18,588	18,588	19,146
Police Records Clerk I	0.50	0.50	18,588	18,588	19,146
Community Service Officer	0.50	0.50	12,754	13,054	13,456
SUBTOTAL	29.86	29.86	2,068,028	2,082,560	2,170,141
Less: School share of PSLO			108,208	108,223	111,290
TOTAL	29.86	29.86	1,959,820	1,974,337	2,058,851

CITY OF KAUKAUNA

2022 BUDGET

*DIVISION: PUBLIC SAFETY
DEPARTMENT: SCHOOL PATROL*

MISSION STATEMENT

The City of Kaukauna School Crossing Guard program provides uniformed adult supervision at seven school intersections where the majority of the students cross within the City. The crossing guards assist students, bikers and pedestrians when they are crossing the intersections to and from their classes. This service is provided between the hours of 7:00 and 8:15 A.M., and from 2:45 through 4:00 P.M. on school days.

During three weeks in June, three of our crossing guards are involved in the Safety Town program that is designed to teach safety habits to the children who are entering kindergarten. It has evolved into a comprehensive program covering everything from crossing the street, to playground behavior, littering, avoiding poisons, stranger danger, call 911 and fire prevention. Police Officers and Firemen also participate as guest speakers.

CITY OF KAUKAUNA

2022 BUDGET

FUND: 101
DEPT: 52110

DIVISION: PUBLIC SAFETY
DEPARTMENT: SCHOOL PATROL

<i>OBJECT CODE</i>	<i>DESCRIPTION</i>	<i>2020</i>	<i>2020</i>	<i>2021</i>	<i>2021</i>	<i>2022</i>
		<i>BUDGET</i>	<i>ACTUAL</i>	<i>BUDGET</i>	<i>ESTIMATED ACTUAL</i>	<i>BUDGET</i>
PERSONNEL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	62,670	43,668	52,713	52,713	55,635
<i>Fringe Benefits</i>						
5151	Retirement Plan	0	0	0	0	0
5154	Social Security	1,049	731	904	1,057	807
5157	Group Health Insurance	0	0	0	0	0
5160	Group Life Insurance	0	0	0	0	0
5163	Workers Compensation	2,369	1,671	1,903	1,993	1,942
TOTAL PERSONNEL SERVICES		66,088	46,069	55,520	55,763	58,384
NON-PERSONNEL SERVICES						
<i>Supplies</i>						
5404	Clothing Expense	1,375	750	1,375	1,375	1,375
5499	Miscellaneous	400	0	400	400	400
TOTAL NON-PERSONNEL SERVICES		1,775	750	1,775	1,775	1,775
TOTAL SCHOOL PATROL		67,863	46,819	57,295	57,538	60,159

CITY OF KAUKAUNA

2022 BUDGET

DIVISION: PUBLIC SAFETY

DEPARTMENT: SCHOOL PATROL

<i>TITLE OF POSITION</i>	<i>NUMBER OF FULL-TIME EQUIVALENTS</i>		<i>2021 BUDGET</i>	<i>2021 ESTIMATED ACTUAL</i>	<i>2022 PROPOSED BUDGET</i>
	<i>2021</i>	<i>2022</i>			
Crossing Guard	0.26	0.26	7,614	7,614	8,036
Crossing Guard	0.26	0.26	7,614	7,614	8,036
Crossing Guard	0.26	0.26	7,614	7,614	8,036
Crossing Guard	0.26	0.26	7,614	7,614	8,036
Crossing Guard	0.26	0.26	7,614	7,614	8,036
Crossing Guard	0.26	0.26	7,614	7,614	8,036
Crossing Guard - Sub.	0.08	0.08	2,343	2,343	2,473
Crossing Guard - Sub.	0.08	0.08	2,343	2,343	2,473
Crossing Guard - Sub.	0.08	0.08	2,343	2,343	2,473
TOTAL	1.80	1.80	52,713	52,713	55,635



CITY OF KAUKAUNA

2022 BUDGET

DIVISION: HEALTH AND SOCIAL SERVICES

DEPARTMENT: ALCOHOL & OTHER DRUG AWARENESS

MISSION STATEMENT

The Alcohol and Other Drug Abuse Prevention Board's mission as defined by City ordinance is as follows.

The Board shall take such steps as it determines necessary to educate the public regarding the problems of alcohol and other drug abuse and to develop public information programs to relation thereto.

The Board shall make recommendations to the Council in cases where Council action is required on matters pertaining to the prevention of alcohol and other drug abuse.

To the extent possible the Board shall coordinate all activities related to the prevention of alcohol and other drug abuse in the City and shall cooperate with other county and state agencies organized for a similar purpose.

CITY OF KAUKAUNA

2022 BUDGET

FUND: 101
DEPT: 54980

DIVISION: HEALTH & SOCIAL SERVICES
DEPARTMENT: ALCOHOL & OTHER DRUG AWARENESS

<i>OBJECT CODE</i>	<i>DESCRIPTION</i>	<i>2020 BUDGET</i>	<i>2020 ACTUAL</i>	<i>2021 BUDGET</i>	<i>2021 ESTIMATED ACTUAL</i>	<i>2022 BUDGET</i>
NON-PERSONNEL SERVICES						
<i>Supplies</i>						
5499	Miscellaneous	2,500	4,475	2,500	4,575	2,500
TOTAL NON-PERSONNEL SERVICES		2,500	4,475	2,500	4,575	2,500
TOTAL ALCOHOL & DRUG AWARENESS		2,500	4,475	2,500	4,575	2,500

CITY OF KAUKAUNA

2022 BUDGET

DIVISION: TRANSPORTATION

DEPARTMENT: BRIDGE MAINTENANCE

MISSION STATEMENT

The mission of the bridge maintenance department is to provide for the operation of the city's lift bridge. Operation expenditures include maintenance and utilities for the bridge tender building.

CITY OF KAUKAUNA

2022 BUDGET

FUND: 101
DEPT: 53306

DIVISION: TRANSPORTATION
DEPARTMENT: BRIDGE MAINTENANCE

<i>OBJECT CODE</i>	<i>DESCRIPTION</i>	<i>2020 BUDGET</i>	<i>2020 ACTUAL</i>	<i>2021 BUDGET</i>	<i>2021 ESTIMATED ACTUAL</i>	<i>2022 BUDGET</i>
NON-PERSONNEL SERVICES						
<i>Purchased Services</i>						
5309	Water, Sewer & Electric	1,500	785	3,000	1,100	1,200
5325	Contractual Services	3,000	3,600	15,000	8,000	10,000
TOTAL NON-PERSONNEL SERVICES		4,500	4,385	18,000	9,100	11,200
TOTAL BRIDGE MAINTENANCE		4,500	4,385	18,000	9,100	11,200

CITY OF KAUKAUNA

2022 BUDGET

DIVISION: TRANSPORTATION

DEPARTMENT: BUS SUBSIDY

MISSION STATEMENT

This department accounts for the cost of Valley Transit bus service that is provided to the City.

CITY OF KAUKAUNA

2022 BUDGET

FUND: 101
DEPT: 53520

DIVISION: TRANSPORTATION
DEPARTMENT: BUS SUBSIDY

<i>OBJECT CODE</i>	<i>DESCRIPTION</i>	<i>2020 BUDGET</i>	<i>2020 ACTUAL</i>	<i>2021 BUDGET</i>	<i>2021 ESTIMATED ACTUAL</i>	<i>2022 BUDGET</i>
NON-PERSONNEL SERVICES						
<i>Purchased Services</i>						
5325	Contractual Services	30,000	20,324	35,000	22,000	22,000
TOTAL NON-PERSONNEL SERVICES		30,000	20,324	35,000	22,000	22,000
TOTAL BUS SUBSIDIES		30,000	20,324	35,000	22,000	22,000

CITY OF KAUKAUNA

2022 BUDGET

*DIVISION: TRANSPORTATION
DEPARTMENT: ENGINEERING*

MISSION STATEMENT

Develop and carry out the City's capital improvement program including the design, construction, inspection and management of streets, sewers, sidewalks, associated rehabilitation programs and all other City public works projects. Operate and manage the City's Sanitary Sewer Utility and Stormwater Utility. Implement the City's Right-of-Way Management Ordinance requirements. Perform survey work, conduct traffic studies as required, review and inspect new construction and re-development sites, compile special assessments, and maintain official maps and records.

2022 Goals and Objectives

Complete construction projects including sewer, stormwater, and paving in a timely, cost-effective manner while minimizing disruptions to residents and the travelling public.

Work with the Wisconsin Department of Transportation, Wisconsin Department of Natural Resources, Outagamie County Highway Department, and other agencies as needed to effectively carry out the duties delegated to the Department of Public Works.

Assist other City departments and department heads when requested.

Work with the Heart of the Valley Metropolitan Sewerage District (HOVMSD) within the Capacity, Management, Operations, and Maintenance (CMOM) program and Clearwater Sustainability Program to reduce the amount of inflow and infiltration that enters the sanitary sewer system. This work will include sewer rehabilitation projects, replacement of private sanitary sewer laterals, flow monitoring, and any other tasks deemed necessary by the HOVMSD and its consulting engineer.

Work with the Wisconsin Department of Natural Resources to meet water regulations and improve storm water quality throughout the Municipal Separate Storm Sewer System (MS4).

Work with Kaukauna Utilities to coordinate sanitary sewer main, water main, and lateral replacement projects.

Continue to develop the City's G.I.S. system.

Successfully complete the following projects:

- 2022 Concrete Street Paving Project
- Sanitary Sewer and Water Main Relay Projects with Kaukauna Utilities
- Alley Reconstruction Project
- Concrete Sidewalk Replacement Project
- Island Street Bridge & Street Replacement
- Island / Elm Intersection Reconfiguration and Signalization
- Elm/Thilmany Intersection Reconstruction
- Lawe Street Sidewalk Installation and Curb Rehabilitation
- Hillcrest Drive Sidewalk Installation and Curb Rehabilitation
- Design and Construction of the Jonen Park Pavilion
- K4 Basin Flood Storage Project
- Glenview Ravine and Outfall Project
- Erosion Control - Stormwater Outfall / Streambank Restoration Project

CITY OF KAUKAUNA

2022 BUDGET

*DIVISION: TRANSPORTATION
DEPARTMENT: ENGINEERING*

2021 Accomplishments

Completed construction projects in a timely, cost-effective manner.

Successfully Completed the Following Projects:

- 2021 Concrete Street Paving Project
- 2021 Asphalt Street Paving Project
- Alley Reconstruction Project
- 9th Street Water Main & Sanitary Sewer Project with Kaukauna Utilities
- CTH Z - Asphalt Paving Project with Outagamie County
- CTH Z - Curb Replacement and Sidewalk Installation Project
- CTH J - Lawe Street Water Main & Sanitary Sewer Replacement Project with Kaukauna Utilities
- Manhole Rehabilitation Project
- Ducharme Street Culvert Replacement Project
- Fox River Boardwalk Trail and Parking Lot
- Completed the Nelson Family Heritage Crossing with Village of Little Chute
- Outfall Rehabilitation at CTH ZZ (Former Hoersch Property)
- Completed modifications to two ponds on Ann Street for flood storage

Began Work on the Following Projects (Anticipated Final Completion in 2022):

- Inside the Park Place Utility Installation and Grading
- Grignon Park Utility Relay and Streambank Restoration

Assisted other City departments and department heads when requested. Provided technical assistance, mapping and displays for multiple departments.

Worked with the Heart of the Valley Metropolitan Sewerage District (HOVMSD) within the Capacity, Management, Operations, and Maintenance (CMOM) program and Clearwater Sustainability Program to reduce the amount of inflow and infiltration that enters the sanitary sewer system. This work included sewer rehabilitation projects, replacement of private sanitary sewer laterals, and other tasks deemed necessary by the HOVMSD and its consulting engineer.

Worked with the Wisconsin Department of Natural Resources to meet regulations and improve storm water quality throughout the Municipal Separate Storm Sewer System (MS4).

Updated the Stormwater Pollution Prevention Plan (SWPPP) for the remodeled Municipal Facility, completed underground stormwater treatment practice at Municipal Facility, installed stormwater management pond at Inside the Park Place, and created/implemented a new Public Outreach and Education program.

Began the process of establishing a Wetland Mitigation Bank as part of the Haas Road Park area and began the process of creating an onsite wetland mitigation project to enhance and restore wetlands on the Inside the Park Place recreational area.

Worked with Outagamie County on the reconstruction of CTH Z.

Worked with Kaukauna Utilities to coordinate sanitary sewer main, water main, and lateral replacement projects, and street patching on 9th Street, Lawe Street and White City Area, and continued planning for 5-year CIP and upcoming lead water service replacement projects.

CITY OF KAUKAUNA

2022 BUDGET

FUND: 101
DEPT: 53105

DIVISION: TRANSPORTATION
DEPARTMENT: ENGINEERING

OBJECT CODE	DESCRIPTION	2020	2020	2021	2021	2022
		BUDGET	ACTUAL	BUDGET	ESTIMATED ACTUAL	BUDGET
PERSONNEL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	300,730	299,562	307,395	308,895	297,631
5104	Temporary Payroll	9,415	6,465	9,415	8,500	9,940
5107	Overtime Pay	0	0	0	50	0
5119	Longevity Pay	1,073	1,235	1,127	1,295	1,320
<i>Fringe Benefits</i>						
5151	Retirement Plan	20,372	21,988	20,825	22,699	21,179
5152	Residency	11,360	11,389	11,683	11,683	12,147
5154	Social Security	23,224	22,812	23,738	25,850	25,070
5157	Group Health Insurance	65,137	65,425	68,601	68,601	68,393
5160	Group Life Insurance	754	849	754	881	925
5163	Workers Compensation	11,764	12,512	11,478	13,035	11,718
TOTAL PERSONNEL SERVICES		443,829	442,236	455,016	461,489	448,323
NON-PERSONNEL SERVICES						
<i>Travel/Training</i>						
5205	Seminar Expense	2,200	1,595	2,000	0	2,000
5208	Travel - City Business	1,850	1,865	1,850	1,600	300
5211	Education & Memberships	600	42	600	230	300
<i>Purchased Services</i>						
5303	Communications	1,200	1,200	1,200	1,200	1,200
5315	Maintenance - Office Equipment	1,300	1,168	1,500	200	1,000
5318	Maintenance - Automotive	400	0	400	0	0
5321	Maintenance - Other Equipment	200	0	200	0	0
5325	Contractual Services	3,500	303	3,000	600	1,000
5334	Printing Expense	200	610	200	2,000	1,500
5340	Rent - Equipment	1,500	741	1,300	800	1,000
<i>Supplies</i>						
5401	Office Supplies	900	526	800	500	800
5402	Desktop Printing Expense	300	0	250	0	100
5407	Automotive Supplies	1,000	887	1,000	1,000	1,000
5410	General Supplies	1,500	927	1,400	800	1,000
5431	Postage	0	13	0	0	0
TOTAL NON-PERSONNEL SERVICES		16,650	9,877	15,700	8,930	11,200
OUTLAY						
5807	Machinery, Tools & Instruments	0	1,381	0	0	0
TOTAL OUTLAY		0	1,381	0	0	0
TOTAL ENGINEERING		460,479	453,494	470,716	470,419	459,523

CITY OF KAUKAUNA

2022 BUDGET

DIVISION: TRANSPORTATION

DEPARTMENT: ENGINEERING

<i>TITLE OF POSITION</i>	<i>NUMBER OF FULL-TIME EQUIVALENTS</i>		<i>2021</i>	<i>2021</i>	<i>2022</i>
	<i>2021</i>	<i>2022</i>	<i>BUDGET</i>	<i>ESTIMATED ACTUAL</i>	<i>PROPOSED BUDGET</i>
Director of Public Works	1.00	1.00	113,297	113,297	116,696
Senior Project Engineer	1.00	1.00	81,422	81,422	85,751
Project Engineer	1.00	1.00	73,537	75,037	79,871
Planning/Engineering Tech.	0.60	0.60	39,139	39,139	40,313
TOTAL	3.60	3.60	307,395	308,895	322,631

CITY OF KAUKAUNA

2022 BUDGET

DIVISION: TRANSPORTATION

DEPARTMENT: EQUIPMENT MAINTENANCE & REPLACEMENT

MISSION STATEMENT

The mission of this department is to provide operating departments with service, maintenance, and repairs to assigned vehicles and equipment. Duties include the changing of oil, lubrications, engine tuning, repairs, equipment painting, mounting plows, etc. This department also administers the annual systematic equipment replacement program.

CITY OF KAUKAUNA

2022 BUDGET

FUND: 101

DIVISION: TRANSPORTATION

DEPT: 53308

DEPARTMENT: EQUIPMENT MAINTENANCE & REPLACEMENT

<i>OBJECT CODE</i>	<i>DESCRIPTION</i>	<i>2020 BUDGET</i>	<i>2020 ACTUAL</i>	<i>2021 BUDGET</i>	<i>2021 ESTIMATED ACTUAL</i>	<i>2022 BUDGET</i>
NON-PERSONNEL SERVICES						
<i>Purchased Services</i>						
5318	Maintenance - Automotive	65,000	84,355	75,000	55,000	75,000
5325	Contractual Services	425	415	425	425	425
<i>Supplies</i>						
5410	General Supplies	15,000	8,482	12,000	6,000	12,000
5499	Miscellaneous	0	0	0	0	0
TOTAL NON-PERSONNEL SERVICES		80,425	93,252	87,425	61,425	87,425
TOTAL EQUIP MAINTEN & REPLACE		80,425	93,252	87,425	61,425	87,425

CITY OF KAUKAUNA

2022 BUDGET

DIVISION: TRANSPORTATION

DEPARTMENT: FORESTRY

MISSION STATEMENT

The forestry department is responsible for the planting, trimming and removal of trees, stumps and brush from terraces or from areas where it interferes with city property. It is also responsible for the removal of trees and branches after storms, and to maintain clearance over streets and walks.

CITY OF KAUKAUNA

2022 BUDGET

FUND: 101
DEPT: 53310

DIVISION: TRANSPORTATION
DEPARTMENT: FORESTRY

<i>OBJECT CODE</i>	<i>DESCRIPTION</i>	<i>2020</i>	<i>2020</i>	<i>2021</i>	<i>2021</i>	<i>2022</i>
		<i>BUDGET</i>	<i>ACTUAL</i>	<i>BUDGET</i>	<i>ESTIMATED ACTUAL</i>	<i>BUDGET</i>
<i>NON-PERSONNEL SERVICES</i>						
<i>Purchased Services</i>						
5322	Maintenance - Roads & Walks	500	0	0	0	0
5325	Contractual Services	2,500	(892)	2,500	2,500	2,500
<i>Supplies</i>						
5407	Automotive Supplies	3,500	3,553	4,000	3,800	4,000
5410	General Supplies	1,500	3,149	1,500	1,500	1,500
5425	Botanical & Agricultural	2,200	0	2,000	8	1,000
<i>TOTAL NON-PERSONNEL SERVICES</i>		10,200	5,810	10,000	7,808	9,000
<i>TOTAL FORESTRY</i>		10,200	5,810	10,000	7,808	9,000

CITY OF KAUKAUNA

2022 BUDGET

*DIVISION: TRANSPORTATION
DEPARTMENT: SNOW & ICE CONTROL*

MISSION STATEMENT

The mission of snow and ice control department is to keep streets and city owned sidewalks open to traffic in all winter conditions and to provide skid-free pavement surfaces at intersections, stop and yield signs. Responsibilities include ordering, mixing and stockpiling of chips and salt, application of these materials, plowing, removal, and hauling of snow. Also included is the removal of snow and ice from private walks when not performed by owners. Private work is billed to the property owner.

CITY OF KAUKAUNA

2022 BUDGET

FUND: 101
DEPT: 53304

DIVISION: TRANSPORTATION
DEPARTMENT: SNOW & ICE CONTROL

<i>OBJECT CODE</i>	<i>DESCRIPTION</i>	<i>2020</i>	<i>2020</i>	<i>2021</i>	<i>2021</i>	<i>2022</i>
		<i>BUDGET</i>	<i>ACTUAL</i>	<i>BUDGET</i>	<i>ESTIMATED ACTUAL</i>	<i>BUDGET</i>
<i>NON-PERSONNEL SERVICES</i>						
<i>Purchased Services</i>						
5318	Maintenance - Automotive	5,000	11,264	5,000	10,000	5,000
5322	Maintenance - Roads & Walks	48,000	61,218	48,000	40,000	48,000
5328	Advertising	650	1,145	850	800	850
<i>Supplies</i>						
5407	Automotive Supplies	28,500	17,343	28,500	21,000	28,500
5410	General Supplies	16,000	4,040	16,000	12,000	16,000
<i>TOTAL NON-PERSONNEL SERVICES</i>		98,150	95,009	98,350	83,800	98,350
<i>TOTAL SNOW & ICE CONTROL</i>		98,150	95,009	98,350	83,800	98,350

CITY OF KAUKAUNA

2022 BUDGET

DIVISION: TRANSPORTATION

DEPARTMENT: STREET DEPARTMENT ADMINISTRATION

MISSION STATEMENT

The mission of Street Department Administration is to provide effective and efficient management of the street, sanitation, and park departments. Street department administration is in charge of and responsible for maintenance and repair of streets, alleys, curbs and gutters, sidewalks, street signs, traffic control devices, storm sewers, sanitary sewers, city buildings and structures, parks, athletic fields and all machinery, equipment and property used in any activity under departmental control.

The administration also has charge of such public services as garbage and refuse collection and disposal, snow and ice control, street cleaning and flushing, recycling and such other activities as may be assigned from time to time by the council.

The administration also determines the priorities, objectives, policies, procedures and overall resource needs. Also responsible for the development and implementation of public policies regarding the street, sanitation, and park departments.

2020-2021 Goals and Objectives

Continue to provide effective and efficient direction and control of the Street and Park Departments.

Maintain the city's designation, "Tree City USA" by the National Arbor Day Foundation.

Provide continuing education opportunities for all Street and Park department personnel.

Continue with systematic equipment replacement. Equipment scheduled to be replaced in 2021 is 2011 Kubota Tractor (108), 2006 International with Sander, plow and wing (208), 2008 Chevy 4 X 4 (11).

Continued to upgrade city drinking fountains to comply with Department of Natural Resources Bureau of Water Supply.

Continue to clean, inspect and rebuild city sewers.

Working with State to keep the Gypsy Moth and Emerald Ash Borer problem to a minimum.

Fencing and diamond upgrades at Bayorgeon, Riverside, Horse shoe and Jonen Parks.

Continue to move forward with the development of Jonen Park, Anderson Park, Haas Road Park and the new shared bridge and trail with Little Chute.

CITY OF KAUKAUNA

2022 BUDGET

DIVISION: TRANSPORTATION

DEPARTMENT: STREET DEPARTMENT ADMINISTRATION

2020 - 2021 Accomplishments

The Street and Park Department continued to provide effective and efficient maintenance services for the residents of the city, its visitors, various organizations, and the Kaukauna area school district. Routine maintenance (refuse collection, snow removal, street repair, park care, sewer maintenance, weed cutting, street maintenance, vehicle maintenance, etc.) was performed throughout the year.

The city received recognition for the 28th year in a row as a "Tree City USA" by the National Arbor Day Foundation. The award identifies the city as one, which realizes the benefits of tree planting and maintenance of the urban forest.

Personnel from the street and park department continued to participate in various educational opportunities.

Safety training sessions were attended in Confined Space Training, Hearing Conservation, Vehicle Safety and Maintenance, Blood Borne Pathogens etc.

Continue to upgrade city drinking fountains to comply with the Department of Natural Resources Bureau of Water Supply.

Work with Calumet County Highway Department to paint center lines in heavy traffic district.

The Fourth of July 5K, Suicide Awareness, Live from Hydro Park, Bike to the beat tour and other various events such as Christmas Parade, and numerous block parties all required assistance again this year. The majority of our help for these events is in the form of traffic control.

Continue to seek training for preventive measures and removal of City trees affected by the Emerald Ash Borer.

Replaced or rebuilt numerous sanitary and storm sewers on city streets.

Maintain, remove and replace when needed many trees throughout the city parks and right of ways.

Multiple landscape projects throughout the city.

Completion of Anderson Park, Shared walking trail and Bridge, Construction of ball diamonds and continued maintenance in many areas and city parks.

Continue to adjust and perfect automated collection.

CITY OF KAUKAUNA

2022 BUDGET

DIVISION: TRANSPORTATION

DEPARTMENT: STREET DEPARTMENT ADMINISTRATION

2021 - 2022 Goals and Objectives

Continue to provide effective and efficient direction and control of the Street and Park Departments.

Maintain the cities designation, "Tree City USA" by the National Arbor Day Foundation.

Provide continuing education opportunities for all Street and Park Department personnel.

Continue emphasizing safety and provide the equipment and tools necessary to achieve a safe working environment.

Continue working with safety coordinator to provide safe work environments while maintaining optimum efficiency.

Continue with systematic equipment replacement. Equipment scheduled to be replaced in 2022 is the 2010 Pelican St. sweeper (#25), 2007 2 1/2 ton dump truck (#216), 2007 2 ½ ton dump truck (#217)

Continued sign installation and inventory.

Continue to upgrade city drinking fountains to comply with Department of Natural Resources Bureau of Water Supply.

Working with State to keep the gypsy moth problem to a minimum.

Continue education through the DNR regarding the Emerald Ash Borer.

Continue to clean, inspect and rebuild city sewers.

Continue to build and maintain new equipment and property at Jonen Park, Dog Walking Park, moving forward with the development of Anderson Park and Haas Road Park while maintaining and upgrading all city parks and downtown plazas.

Work to create an honest, trusting work environment between our workforce and Management to provide less wasted time and more efficient workdays.

Continue professional working relationship with Kaukauna Utilities, Fire Department, Police Department, 1000 Island, Library and others. Providing safety within the City both in our day to day operations and emergency situations.

CITY OF KAUKAUNA

2022 BUDGET

FUND: 101

DIVISION: TRANSPORTATION

DEPT: 53110

DEPARTMENT: STREET DEPARTMENT ADMINISTRATION

OBJECT CODE	DESCRIPTION	2020	2020	2021	2021	2022
		BUDGET	ACTUAL	BUDGET	ESTIMATED ACTUAL	BUDGET
PERSONNEL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	124,437	129,259	125,189	123,189	128,429
5119	Longevity Pay	660	660	745	325	360
<i>Fringe Benefits</i>						
5151	Retirement Plan	8,444	8,529	8,501	8,337	8,371
5152	Residency	2,555	1,368	0	0	0
5154	Social Security	9,570	9,383	9,634	9,449	9,852
5157	Group Health Insurance	31,715	45,313	45,824	47,272	46,005
5160	Group Life Insurance	449	385	449	163	171
5163	Workers Compensation	3,187	3,638	3,098	3,235	3,086
TOTAL PERSONNEL SERVICES		181,017	198,535	193,440	191,970	196,274
NON-PERSONNEL SERVICES						
<i>Travel/Training</i>						
5205	Seminar Expense	1,500	2,261	1,500	0	1,500
5211	Education & Memberships	0	0	0	0	0
<i>Purchased Service</i>						
5303	Communications	300	350	300	300	300
5325	Contractual Services	1,100	2,975	2,500	2,400	2,500
5328	Advertising	200	0	0	0	0
<i>Supplies</i>						
5401	Office Supplies	850	412	800	500	500
5402	Desktop Printing Expense	300	610	300	500	500
5410	General Supplies	150	0	150	0	100
TOTAL NON-PERSONNEL SERVICES		4,400	6,607	5,550	3,700	5,400
TOTAL ST DEPT ADMINISTRATION		185,417	205,142	198,990	195,670	201,674

CITY OF KAUKAUNA

2022 BUDGET

DIVISION: TRANSPORTATION

DEPARTMENT: STREET DEPARTMENT ADMINISTRATION

<i>TITLE OF POSITION</i>	<i>NUMBER OF FULL-TIME EQUIVALENTS</i>		<i>2021 BUDGET</i>	<i>2021 ESTIMATED ACTUAL</i>	<i>2022 PROPOSED BUDGET</i>
	<i>2021</i>	<i>2022</i>			
Street Superintendent	1.00	1.00	83,254	83,254	85,751
Administrative Assistant	1.00	1.00	41,935	39,935	42,678
TOTAL	2.00	2.00	125,189	123,189	128,429



CITY OF KAUKAUNA

2022 BUDGET

*DIVISION: TRANSPORTATION
DEPARTMENT: STREET LIGHTING*

MISSION STATEMENT

This department accounts for the cost of maintaining and operating the street lights and decorative theme lights within the City.

CITY OF KAUKAUNA

2022 BUDGET

FUND: 101
DEPT: 53420

DIVISION: TRANSPORTATION
DEPARTMENT: STREET LIGHTING

<i>OBJECT</i>		<i>2020</i>	<i>2020</i>	<i>2021</i>	<i>2021</i>	<i>2022</i>
<i>CODE</i>	<i>DESCRIPTION</i>	<i>BUDGET</i>	<i>ACTUAL</i>	<i>BUDGET</i>	<i>ESTIMATED ACTUAL</i>	<i>BUDGET</i>
NON-PERSONNEL SERVICES						
<i>Purchased Services</i>						
5309	Water, Sewer & Electric	218,000	234,389	211,000	206,000	210,000
5321	Maintenance - Other Equipment	1,200	0	600	0	600
TOTAL NON-PERSONNEL SERVICES		219,200	234,389	211,600	206,000	210,600
TOTAL STREET LIGHTING		219,200	234,389	211,600	206,000	210,600

CITY OF KAUKAUNA

2022 BUDGET

DIVISION: TRANSPORTATION

DEPARTMENT: STREET MAINTENANCE

MISSION STATEMENT

The mission of the street maintenance department is to provide smooth, safe pavements for vehicular and bicycle movement. Street maintenance activities include the tarring of joints, patching of potholes, patching for street oiling, grading gravel streets, and repairing curbs. Reconstruction of small sections of concrete, asphalt, and gravel streets and alleys is also performed.

All Department of Public work laborer staff is being budgeted under this department

CITY OF KAUKAUNA

2022 BUDGET

FUND: 101
DEPT: 53301

DIVISION: TRANSPORTATION
DEPARTMENT: STREET MAINTENANCE

OBJECT CODE	DESCRIPTION	2020 BUDGET	2020 ACTUAL	2021 BUDGET	2021	
					ESTIMATED ACTUAL	2022 BUDGET
PERSONNEL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	1,188,567	1,154,109	1,209,767	1,214,067	1,252,553
5104	Temporary Payroll	54,000	52,653	54,000	56,500	54,000
5107	Overtime Pay	85,000	94,069	85,000	81,000	85,000
5110	Shift Premium Pay	700	425	700	360	700
5113	Job Class Premium Pay	6,900	4,299	6,900	5,800	6,900
5119	Longevity Pay	5,465	4,310	5,370	4,495	4,480
5125	Call Time	0	0	0	0	0
<i>Fringe Benefits</i>						
5151	Retirement Plan	86,848	87,385	88,272	88,136	87,726
5152	Residency	35,252	36,438	36,133	40,495	41,956
5154	Social Security	99,210	93,797	100,825	100,707	104,030
5157	Group Health Insurance	384,928	379,259	399,323	418,252	439,089
5160	Group Life Insurance	3,234	2,944	3,234	2,329	2,445
5163	Workers Compensation	50,676	50,139	49,159	51,492	48,987
5166	Unemployment Insurance	0	177	0	0	0
TOTAL PERSONNEL SERVICES		2,000,780	1,960,004	2,038,683	2,063,633	2,127,866
NON-PERSONNEL SERVICES						
<i>Purchased Services</i>						
5303	Communications	300	250	300	300	300
5309	Water, Sewer & Electric	0	60	0	0	0
5312	Maintenance - Building	15,000	8,131	7,000	12,000	10,000
5318	Maintenance - Automotive	0	0	0	0	0
5322	Maintenance - Roads & Walks	72,000	70,762	72,000	55,000	65,000
5325	Contractual Services	13,500	29,811	15,000	10,000	15,000
5328	Advertising	0	0	0	0	0
<i>Supplies</i>						
5407	Automotive Supplies	12,000	11,299	12,000	14,000	12,000
5410	General Supplies	11,000	7,389	8,000	7,000	8,000
TOTAL NON-PERSONNEL SERVICES		123,800	127,702	114,300	98,300	110,300
OUTLAY						
5807	Machinery, Tools & Instruments	0	0	0	0	0
TOTAL OUTLAY		0	0	0	0	0
TOTAL STREET MAINTENANCE		2,124,580	2,087,706	2,152,983	2,161,933	2,238,166

CITY OF KAUKAUNA

2022 BUDGET

DIVISION: TRANSPORTATION

DEPARTMENT: STREET MAINTENANCE

<i>TITLE OF POSITION</i>	<i>NUMBER OF FULL-TIME EQUIVALENTS</i>		<i>2021 BUDGET</i>	<i>2021 ESTIMATED ACTUAL</i>	<i>2022 PROPOSED BUDGET</i>
	<i>2021</i>	<i>2022</i>			
Street Foreman	1.00	1.00	67,563	71,863	76,068
Heavy Equipment Operator	5.50	5.50	342,843	342,843	353,103
Tandem Trucks	1.50	1.50	92,088	92,088	94,854
Small Truck Driver	2.00	2.00	119,220	119,220	122,784
Park Man	4.00	4.00	237,686	237,686	244,813
Laborer	6.00	6.00	350,367	350,367	360,931
TOTAL	20.00	20.00	1,209,767	1,214,067	1,252,553



CITY OF KAUKAUNA

2022 BUDGET

DIVISION: TRANSPORTATION

DEPARTMENT: STREET SIGNS & MARKERS

MISSION STATEMENT

The mission of the street signs and markers department is to make, install, repair, and replace traffic control and street signs. This department is also responsible for painting traffic lanes, crosswalks, parking stalls, no parking areas, etc. on all city streets and parking areas.

CITY OF KAUKAUNA

2022 BUDGET

FUND: 101
DEPT: 53303

DIVISION: TRANSPORTATION
DEPARTMENT: STREET SIGNS & MARKERS

<i>OBJECT CODE</i>	<i>DESCRIPTION</i>	<i>2020 BUDGET</i>	<i>2020 ACTUAL</i>	<i>2021 BUDGET</i>	<i>2021</i>	
					<i>ESTIMATED ACTUAL</i>	<i>2022 BUDGET</i>
<i>NON-PERSONNEL SERVICES</i>						
<i>Purchased Services</i>						
5321	Maintenance - Other Equipment	1,250	80	1,250	500	1,250
5325	Contractual Services	3,500	3,707	3,500	3,500	3,500
<i>Supplies</i>						
5407	Automotive Supplies	1,400	1,237	1,500	1,000	1,500
5410	General Supplies	9,000	12,305	9,000	9,000	9,000
5413	Chemical & Ordnance	7,500	9,241	8,000	8,000	8,000
<i>TOTAL NON-PERSONNEL SERVICES</i>		22,650	26,569	23,250	22,000	23,250
<i>TOTAL STREET SIGNS & MARKERS</i>		22,650	26,569	23,250	22,000	23,250

CITY OF KAUKAUNA

2022 BUDGET

*DIVISION: TRANSPORTATION
DEPARTMENT: TRAFFIC CONTROL*

MISSION STATEMENT

The traffic control department's mission is to provide for the maintenance and repair of the city's six signalized intersections and one flashing/warning light. This includes labor, parts, contractual services and electrical service.

CITY OF KAUKAUNA

2022 BUDGET

FUND: 101
DEPT: 53305

DIVISION: TRANSPORTATION
DEPARTMENT: TRAFFIC CONTROL

<i>OBJECT CODE</i>	<i>DESCRIPTION</i>	<i>2020 BUDGET</i>	<i>2020 ACTUAL</i>	<i>2021 BUDGET</i>	<i>2021 ESTIMATED ACTUAL</i>	<i>2022 BUDGET</i>
NON-PERSONNEL SERVICES						
<i>Purchased Services</i>						
5309	Water, Sewer & Electric	6,200	4,642	5,500	5,000	5,000
5325	Contractual Services	8,000	12,765	9,000	13,500	9,000
<i>Supplies</i>						
5410	General Supplies	0	51	0	75	0
TOTAL NON-PERSONNEL SERVICES		14,200	17,458	14,500	18,575	14,000
OUTLAY						
5807	Machinery, Tools & Instruments	4,500	0	4,500	0	4,500
TOTAL OUTLAY		4,500	0	4,500	0	4,500
TOTAL TRAFFIC CONTROL		18,700	17,458	19,000	18,575	18,500

CITY OF KAUKAUNA

2022 BUDGET

*DIVISION: TRANSPORTATION
DEPARTMENT: WEED CONTROL*

MISSION STATEMENT

The mission of the weed control department is the control of noxious weeds. Responsibilities include the mowing of street right-of-ways, vacant lots, and lawns which property owner have neglected to maintain. Weed/grass control on private property is charged to the property owner.

CITY OF KAUKAUNA

2022 BUDGET

FUND: 101
DEPT: 53640

DIVISION: TRANSPORTATION
DEPARTMENT: WEED CONTROL

<i>OBJECT CODE</i>	<i>DESCRIPTION</i>	<i>2020 BUDGET</i>	<i>2020 ACTUAL</i>	<i>2021 BUDGET</i>	<i>2021</i>	
					<i>ESTIMATED ACTUAL</i>	<i>2022 BUDGET</i>
<i>NON-PERSONNEL SERVICES</i>						
<i>Purchased Services</i>						
5318	Maintenance - Automotive	1,500	975	1,500	1,400	1,500
5328	Advertising	600	664	0	0	0
<i>Supplies</i>						
5407	Automotive Supplies	800	455	800	600	800
5410	General Supplies	300	148	300	0	300
<i>TOTAL NON-PERSONNEL SERVICES</i>		3,200	2,242	2,600	2,000	2,600
<i>TOTAL WEED CONTROL</i>		3,200	2,242	2,600	2,000	2,600

CITY OF KAUKAUNA

2022 BUDGET

DIVISION: SANITATION

DEPARTMENT: REFUSE COLLECTION

MISSION STATEMENT

The mission of the Refuse Collection Department is to provide regular weekly collection of garbage and rubbish and to transport this garbage to a disposal site in order to enhance public health, sanitation and community appearance. Also included in budget expenditures are the various special collections in the spring and fall, including tire collection weeks.

CITY OF KAUKAUNA

2022 BUDGET

FUND: 101
DEPT: 53620

DIVISION: SANITATION
DEPARTMENT: REFUSE COLLECTION

OBJECT CODE	DESCRIPTION	2020	2020	2021	2021	2022
		BUDGET	ACTUAL	BUDGET	ESTIMATED ACTUAL	BUDGET
NON-PERSONNEL SERVICES						
<i>Purchased Services</i>						
5318	Maintenance - Automotive	60,000	61,807	60,000	50,000	60,000
5325	Contractual Services	0	0	0	0	0
5328	Advertising	0	0	0	0	0
<i>Supplies</i>						
5404	Clothing Expense	300	263	300	300	300
5407	Automotive Supplies	32,000	25,346	30,000	30,000	30,000
5410	General Supplies	1,000	414	1,000	0	1,000
TOTAL NON-PERSONNEL SERVICES		93,300	87,830	91,300	80,300	91,300
TOTAL REFUSE COLLECTION		93,300	87,830	91,300	80,300	91,300

CITY OF KAUKAUNA

2022 BUDGET

DIVISION: SANITATION

DEPARTMENT: REFUSE DISPOSAL

MISSION STATEMENT

The mission of the refuse disposal department is to account for the tipping fees for disposal of refuse and debris and for the fees associated with the city's recycling program. Also included are the costs associated with the processing of waste concrete, yard debris, leaves and brush located at the city leased site at the Red Hills Landfill.

CITY OF KAUKAUNA

2022 BUDGET

FUND: 101
DEPT: 53630

DIVISION: SANITATION
DEPARTMENT: REFUSE DISPOSAL

<i>OBJECT</i>		<i>2020</i>	<i>2020</i>	<i>2021</i>	<i>2021</i>	<i>2022</i>
<i>CODE</i>	<i>DESCRIPTION</i>	<i>BUDGET</i>	<i>ACTUAL</i>	<i>BUDGET</i>	<i>ESTIMATED ACTUAL</i>	<i>BUDGET</i>
NON-PERSONNEL SERVICES						
<i>Purchased Services</i>						
5325	Contractual Services	169,000	315,053	145,000	145,000	132,500
5395	Recycling Costs	5,000	4,045	4,000	6,500	7,000
TOTAL NON-PERSONNEL SERVICES		174,000	319,098	149,000	151,500	139,500
TOTAL REFUSE DISPOSAL		174,000	319,098	149,000	151,500	139,500

CITY OF KAUKAUNA

2022 BUDGET

DIVISION: COMMUNITY ENRICHMENT

DEPARTMENT: ADULT PROGRAMS

MISSION STATEMENT

To provide adult citizens organized sports leagues to including men's softball and adult coed kickball.

2020 - 2021 Goals and Objectives

Add 1-2 new adult programs.

2020 - 2021 Accomplishments

Added Be Active Community Challenge

Added Adult Zumba

Added Beginning/Intermediate Yoga

2021 - 2022 Goals and Objectives

Add 1-2 new adult programs.

Service Efforts:

INDICATOR	2019	2020	2021
Number of teams	38	33*	33
Number of annual participants	570	495*	495
Adult Open Gym	10	0*	0*
Fitness/Health Classes	27	10*	111*
Photography	22	0*	1*
PAC Trips	161	35*	4*
Pickleball	41	40*	9*
Outdoor Cooking W/Caste Iron	-	17	7*

*Registration has been affected by COVID-19.

CITY OF KAUKAUNA

2022 BUDGET

FUND: 101
DEPT: 55320

DIVISION: COMMUNITY ENRICHMENT
DEPARTMENT: ADULT PROGRAMS

OBJECT CODE	DESCRIPTION	2020	2020	2021	2021	2022
		BUDGET	ACTUAL	BUDGET	ESTIMATED ACTUAL	BUDGET
PERSONNEL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	39,436	68,381	40,113	40,866	42,092
5104	Temporary Payroll	26,324	11,460	28,166	15,325	22,793
5107	Overtime Pay	0	0	0	0	0
5119	Longevity Pay	460	460	520	520	540
<i>Fringe Benefits</i>						
5151	Retirement Plan	8,017	8,188	8,158	8,310	8,243
5152	Residency	4,677	4,678	4,757	4,757	4,900
5154	Social Security	3,434	5,291	3,517	3,388	3,592
5157	Group Health Insurance	45,545	45,688	47,272	47,272	46,005
5160	Group Life Insurance	204	299	204	379	398
5163	Workers Compensation	2,003	3,462	1,997	3,658	3,730
5166	Unemployment Insurance	0	26	0	0	0
TOTAL PERSONNEL SERVICES		130,100	147,935	134,704	124,475	132,293
NON-PERSONNEL SERVICES						
<i>Purchased Services</i>						
5303	Communications	300	300	300	300	300
5325	Contractual Services	2,600	188	2,600	2,600	2,600
5328	Advertising	2,650	0	2,650	2,650	2,650
<i>Supplies</i>						
5401	Office Supplies	500	203	500	500	500
5407	Automotive Supplies	400	28	400	400	400
5422	Data Processing Supplies	1,200	0	1,500	1,500	4,000
5428	Recreation	4,500	4,827	4,500	4,500	4,500
5431	Postage	1,200	0	1,200	1,200	1,200
TOTAL NON-PERSONNEL SERVICES		13,350	5,547	13,650	13,650	16,150
TOTAL ADULT PROGRAM		143,450	153,482	148,354	138,125	148,443

CITY OF KAUKAUNA

2022 BUDGET

DIVISION: COMMUNITY ENRICHMENT

DEPARTMENT: ADULT PROGRAMS

<i>TITLE OF POSITION</i>	<i>NUMBER OF FULL-TIME EQUIVALENTS</i>		<i>2021 BUDGET</i>	<i>2021</i>	<i>2022</i>
	<i>2021</i>	<i>2022</i>		<i>ESTIMATED ACTUAL</i>	<i>PROPOSED BUDGET</i>
Recreation Director	0.33	0.33	26,427	26,427	27,220
Office Assistant	0.33	0.33	13,686	14,439	14,872
TOTAL	0.67	0.67	40,113	40,866	42,092



CITY OF KAUKAUNA

2022 BUDGET

DIVISION: COMMUNITY ENRICHMENT

DEPARTMENT: ATHLETIC FIELDS

MISSION STATEMENT

The mission of the athletic field department is to provide and maintain recreation facilities available for use by the public and the Kaukauna Area School District. The city maintains fields and buildings at the Doty Bayorgeon recreational facility, Horseshoe Park, Riverside Park, Grignon Home, Central Park, and Jonen Park.

CITY OF KAUKAUNA

2022 BUDGET

FUND: 101
DEPT: 55415

DIVISION: COMMUNITY ENRICHMENT
DEPARTMENT: ATHLETIC FIELDS

OBJECT CODE	DESCRIPTION	2020	2020	2021	2021	2022
		BUDGET	ACTUAL	BUDGET	ESTIMATED ACTUAL	BUDGET
NON-PERSONNEL SERVICES						
<i>Purchased Services</i>						
5309	Water, Sewer & Electric	23,000	23,717	24,000	24,000	24,000
5312	Maintenance - Building	4,000	1,698	3,000	3,000	3,000
5321	Maintenance - Other Equipment	450	198	450	0	450
5322	Maintenance - Roads & Walks	2,000	995	2,000	1,980	2,000
5325	Contractual Services	1,500	6,573	2,000	786	2,000
<i>Supplies</i>						
5407	Automotive Supplies	2,000	750	1,500	800	1,000
5410	General Supplies	7,200	2,253	6,000	7,000	6,000
5425	Botanical & Agricultural	10,000	15,277	10,000	9,000	10,000
TOTAL NON-PERSONNEL SERVICES		50,150	51,461	48,950	46,566	48,450
OUTLAY						
5801	Land & Buildings	8,000	3,075	8,000	0	5,000
TOTAL OUTLAY		8,000	3,075	8,000	0	5,000
TOTAL ATHLETIC FIELD		58,150	54,536	56,950	46,566	53,450

CITY OF KAUKAUNA

2022 BUDGET

DIVISION: COMMUNITY ENRICHMENT

DEPARTMENT: CIVIC PROMOTIONS

MISSION STATEMENT

Civic promotion is responsible for promoting the public image at the City. City-wide Events, Memorial Day contribution and Fox Cities Marathon are some of the programs supported by this department.

CITY OF KAUKAUNA

2022 BUDGET

FUND: 101
DEPT: 55190

DIVISION: COMMUNITY ENRICHMENT
DEPARTMENT: CIVIC PROMOTIONS

<i>OBJECT CODE</i>	<i>DESCRIPTION</i>	<i>2020 BUDGET</i>	<i>2020 ACTUAL</i>	<i>2021 BUDGET</i>	<i>2021 ESTIMATED ACTUAL</i>	<i>2022 BUDGET</i>
NON-PERSONNEL SERVICES						
Supplies						
5499	Miscellaneous	12,000	12,154	11,000	15,500	15,000
TOTAL NON-PERSONNEL SERVICES		12,000	12,154	11,000	15,500	15,000
TOTAL CIVIC PROMOTIONS		12,000	12,154	11,000	15,500	15,000

CITY OF KAUKAUNA

2022 BUDGET

DIVISION: COMMUNITY ENRICHMENT
DEPARTMENT: COMMUNITY CENTER

MISSION STATEMENT

This category is primarily related to programs offered to senior citizens.

2020 – 2021 Goals and Objectives

Add 1-2 new programs

2020 - 2021 Accomplishments

No new programs were added for this group due to COVID-19

2021 - 2022 Goals and Objectives

Add 1-2 new programs

Service Efforts:

INDICATOR	2019	2020	2021
# of Community Room bookings	58	128*	310*
# of 3 rd Street Conference Rm bookings	24	94*	46*
# of Council Chamber bookings	88	-	-
# of Hydro View Room bookings	70	-	-
XYZ Group Participants	526	114*	24*
Strong Bones/Bodies	223	49*	58*
Stepping On	-	-	-
Stretching & Endurance	16	-	-
Better Brain Health	-	2	4*
Sip 'N Swipe Cafe	-	0*	1*

* Affected by COVID-19.

CITY OF KAUKAUNA

2022 BUDGET

FUND: 101
DEPT: 55405

DIVISION: COMMUNITY ENRICHMENT
DEPARTMENT: COMMUNITY CENTER

OBJECT CODE	DESCRIPTION	2020 BUDGET	2020 ACTUAL	2021 BUDGET	2021		2022 BUDGET
					ESTIMATED ACTUAL		
NON-PERSONNEL SERVICES							
<i>Purchased Services</i>							
5325	Contractual Services	1,200	0	1,200	1,200		1,200
<i>Supplies</i>							
5428	Recreation	2,400	542	2,400	2,400		2,400
TOTAL NON-PERSONNEL SERVICES		3,600	542	3,600	3,600		3,600
OUTLAY							
5804	Office Equipment	0	0	0	0		0
5807	Machinery, Tools & Instruments	0	15,868	0	0		0
TOTAL OUTLAY		0	15,868	0	0		0
TOTAL COMMUNITY CENTER		3,600	16,410	3,600	3,600		3,600

CITY OF KAUKAUNA

2022 BUDGET

DIVISION: COMMUNITY ENRICHMENT

DEPARTMENT: DANCE CLASSES

MISSION STATEMENT

This category is intended to provide dance lessons, which include tap, tumbling, ballet, hip hop, lyrical jazz, Irish dance, break dancing & tricks, musical theatre and jazz for boys and girls ages 3 through high school ages. We offer a six-week beginner program in the spring, two 5-week summer sessions and a 28-week program that begins in September and concludes with the annual dance recital in mid-April.

2020 - 2021 Goals and Objectives

Add new classes/workshops

Add additional instructors

2020 - 2021 Accomplishments

The 2020-21 season was cancelled due to COVID-19

2021 - 2022 Goals and Objectives

Add new classes/workshops

Add additional instructors

Service Efforts:

INDICATOR	2019	2020	2021
Dance Lessons	352	124*	126*
Beginner Dance Lessons	150	0*	119*
Summer	92	0*	99*
Tot Classes	15	13*	3*
Workshops	6	0*	24*
Competition Dance	73	0*	0*

* Registration affected by COVID-19.

CITY OF KAUKAUNA

2022 BUDGET

FUND: 101
DEPT: 55310

DIVISION: COMMUNITY ENRICHMENT
DEPARTMENT: DANCE CLASSES

OBJECT CODE	DESCRIPTION	2020	2020	2021	2021	2022
		BUDGET	ACTUAL	BUDGET	ESTIMATED ACTUAL	BUDGET
PERSONNEL SERVICES						
<i>Wages & Salaries</i>						
5104	Regular Payroll	0	(707)	0	0	0
5104	Temporary Payroll	41,640	19,102	42,481	22,350	43,930
5107	Overtime Pay	1,250	0	1,250	0	0
<i>Fringe Benefits</i>						
5151	Retirement Plan	84	0	84	0	0
5154	Social Security	699	267	712	324	637
5163	Workers Compensation	1,576	784	1,536	845	1,533
TOTAL PERSONNEL SERVICES		45,249	19,445	46,063	23,519	46,100
NON-PERSONNEL SERVICES						
<i>Travel/Training</i>						
5205	Seminar Expense	1,000	340	1,000	1,000	1,000
5208	Travel - City Business	500	0	500	500	500
<i>Purchased Services</i>						
5325	Contractual Services	6,325	6,138	8,925	8,925	8,925
5328	Advertising	2,450	0	2,450	2,450	2,450
5334	Printing Expense	1,000	0	1,000	1,000	1,000
<i>Supplies</i>						
5404	Clothing Expense	21,000	1,896	21,000	21,000	21,000
5422	Data Processing Supplies	1,200	420	1,500	1,500	1,500
5428	Recreation	2,000	699	2,000	2,000	2,000
5431	Postage	1,200	28	1,200	1,200	1,200
TOTAL NON-PERSONNEL SERVICES		36,675	9,521	39,575	39,575	39,575
TOTAL DANCE CLASSES		81,924	28,966	85,638	63,094	85,675

CITY OF KAUKAUNA

2022 BUDGET

DIVISION: COMMUNITY ENRICHMENT

DEPARTMENT: LIBRARY

MISSION STATEMENT

Enhance People's Lives and Open Doors for Curious Minds.

2021 - 2022 Goals and Objectives

Train staff and public on new discovery layer
Begin implementing new strategic plan
Update the policy handbook
Clean up patron database and physical files
Implement Capital Improvement Project: Library Safety & Security Upgrade
Begin needs assessment of current collections
Continue to work with landlord on lease issues

2020 - 2021 Accomplishments

- Offered food pantry and pop-up food events
- Started circulating hotspots, laptops and tablets for the community
- Launched a new website
- Installed an outdoor Wi-Fi access point in the garden
- Prepped and handed out 3,500 Art & STEM Activity Kits for children and teens
- Participated in Live from Hydro Park and took storytime to three parks and one elementary school during the summer
- Hosted six historical walking tours featuring local homes and downtown businesses
- Nominated for the Heart of the Valley Community Partner of the Year Award
- Implemented a Bader Philanthropies grant, which funded technology literacy classes for area seniors
- Added grant funded STEM kits for circulation
- Added early reader kits with grant writing support from KASD teacher Carrie Bartel
- Hosted the first annual Library of Lights with support from Kaukauna Utilities

2020 - 2021 Goals and Objectives

Launch new website
Complete strategic plan
Update the policy handbook
Install outdoor Wi-Fi access point
Install and train staff and public on new discovery layer

CITY OF KAUKAUNA

2022 BUDGET

DIVISION: COMMUNITY ENRICHMENT

DEPARTMENT: LIBRARY

Service Efforts:

“Thank you for all you are doing for the community at this time!”

“I have always said it was because of the Kaukauna Library that my son got his love of reading! Thanks for all you do!!”

“Thank you for keeping us reading through it all!”

“My lil guy loves these [storytimes]. Thank you for putting them on YouTube so we can watch anytime.”

“Thank you for the beautiful light display. It did not disappoint.”

“Our library is such a blessing. Stuck at home...it’s so nice to get surprises at pick up. We got great books too. Thank you!!”

“I want to say thank you personally for amazing social media that you have given since the pandemic has started. It has been wonderful!”

“I just wanted to send a thank you! We just did our curbside pickup and I Was shocked at the amount of books that were picked out for us. I am so excited at all of these carefully picked choices for myself and my children. We are so lucky to have these services during this time because we miss our weekly library visits! Thank you so much.”

“You are wonderful! I volunteer in the local history room of a library here in the Pittsburgh area. I can appreciate all the work that goes into preserving collections of materials and attest to how happy patrons are when they get great staff support.”

“Finally finished the biography for Norman Arthur Meinert that you so graciously helped to construct. I couldn’t have done it without your assistance and it was greatly appreciated.”

	2019	2020	% +/-	2021 (8 mos.)	Explanation
Visits	110,636	35,532	-67%	31,594	COVID
Circulation	163,463	97,216	-41%	88,941	COVID
Overdrive	19,121	22,725	+19%	15,218	People are increasingly using e-content; anticipate annual increases
Teacher Packs	40	33	-18%	23	COVID
Loan Rate	24,522	12,259	-50%	12,865	COVID
Borrowing Rate	39,844	23,465	-41%	26,847	COVID
Program Attendance	17,460	9,443	-46%	8,679	COVID
Juvenile	15,440	7,090	-54%	7,816	
Adult	2,020	2,353	+16%	863	
Library Space Usage	1,931	432	-77%	219	COVID
Study Rooms	1,027	205	-80%	169	
Meeting Rooms	904	227	-75%	50	
Computers Use	6,117	2,290	-63%	1,287	COVID
Wi-Fi Usage	12,753	6,490	-49%	7,330	COVID
Virtual Access	45,817	50,965	+11%	29,724	COVID

CITY OF KAUKAUNA

2022 BUDGET

FUND: 101
DEPT: 55110

DIVISION: COMMUNITY ENRICHMENT
DEPARTMENT: LIBRARY

OBJECT CODE	DESCRIPTION	2020	2020	2021	2021	2022
		BUDGET	ACTUAL	BUDGET	ESTIMATED ACTUAL	BUDGET
PERSONNEL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	422,785	425,682	434,805	440,205	512,181
5104	Temporary Payroll	0	776	0	6,000	9,277
5151	Retirement Plan	18,826	19,002	19,343	19,445	23,160
5152	Residency	3,335	3,496	3,419	2,887	2,435
5154	Social Security	23,422	23,028	24,072	24,243	29,518
5157	Group Health Insurance	65,168	65,228	67,615	67,471	65,684
5160	Group Life Insurance	477	383	477	400	520
5163	Workers Compensation	803	804	826	848	991
TOTAL PERSONNEL SERVICES		534,816	538,399	550,557	561,499	643,766
NON-PERSONNEL SERVICES						
<i>Travel/Training</i>						
5208	Travel - City Business	250	0	300	0	1,400
5211	Education & Memberships	370	338	850	750	1,030
<i>Purchased Services</i>						
5303	Communications	300	300	300	300	300
5306	Heating Fuels	7,500	4,028	6,500	6,000	6,500
5309	Water, Sewer & Electric	15,000	12,752	14,600	12,000	14,200
5312	Maintenance - Building	120,000	109,668	130,000	130,000	130,000
5313	Lease - Building	133,140	133,140	143,916	143,916	143,916
5325	Contractual Services	65,000	67,676	83,619	81,000	28,400
5328	Advertising	150	202	360	453	1,050
5331	General Insurance	8,600	8,036	8,600	8,303	7,847
5332	Shared Services	0	82,524	70,681	70,202	94,151
<i>Supplies</i>						
5401	Office Supplies	5,000	5,050	5,000	4,750	5,000
5402	Desktop Printing Expense	804	2,276	3,000	3,050	3,000
5422	Data Processing Supplies	4,000	4,288	4,000	3,000	3,500
5431	Postage	450	673	800	600	800
5439	Lost & Paid Purchased	0	77	0	0	0
5441	Library Material	50,300	57,376	50,300	50,500	63,552
5442	Service Contracts	48,050	46,836	49,405	47,000	46,795
5444	Library Programs	2,000	1,822	2,000	1,300	2,000
5499	Miscellaneous	500	340	400	365	400
TOTAL NON-PERSONNEL SERVICES		461,414	537,403	574,631	563,489	553,841
OUTLAY						
5804	Office Equipment	0	0	0	0	4,000
TOTAL OUTLAY		0	0	0	0	4,000
TOTAL LIBRARY		996,230	1,075,802	1,125,188	1,124,988	1,201,607

CITY OF KAUKAUNA

2022 BUDGET

DIVISION: COMMUNITY ENRICHMENT

DEPARTMENT: LIBRARY

<i>TITLE OF POSITION</i>	<i>NUMBER OF FULL-TIME EQUIVALENTS</i>		<i>2021 BUDGET</i>	<i>2021 ESTIMATED ACTUAL</i>	<i>2022 PROPOSED BUDGET</i>
	<i>2021</i>	<i>2022</i>			
Library Director	1.00	1.00	93,871	93,871	100,010
Asst Library Director	1.00	1.00	77,164	77,164	82,019
Technology Coordinator	1.00	1.00	54,079	54,079	55,701
Adult Services Librarian	0.00	1.00	0	0	53,326
Library Associate	1.00	1.00	41,753	42,253	44,963
Library Associate	0.53	0.53	19,703	20,703	20,294
Library Associate	0.53	0.53	18,846	19,846	20,294
Library Associate	0.53	0.53	18,846	19,846	20,294
Library Associate	0.53	0.53	19,096	19,596	20,294
Library Associate	0.53	0.53	18,681	19,181	19,848
Library Associate	0.53	0.53	18,681	19,681	19,848
Library Associate	0.53	0.53	18,431	14,231	18,158
Library Associate	0.53	0.53	18,025	23,025	18,566
Library Associate	0.53	0.53	17,629	16,729	18,566
TOTAL	8.77	9.77	434,805	440,205	512,181

CITY OF KAUKAUNA

2022 BUDGET

DIVISION: COMMUNITY ENRICHMENT

DEPARTMENT: SWIMMING POOL

MISSION STATEMENT

To provide aquatic programs including open swim, swim lessons, water aerobics, lap swimming, and swimming pool rentals to residents of the City of Kaukauna. To provide all necessary support staff for the safety of programs and facility usage.

2020 - 2021 Goals and Objectives

- Begin Phase 1 Implementation of Pool Master Plan
- Repaint the Pool
- Replace Water Heater on Men's side of bathhouse
- Replace Pool Deck Furniture
- Replace Robot Vacuum Cleaner
- Replace John Deer Lawn Tractor

2020 - 2021 Accomplishments

- Completed Pool Master Plan
- Repainted Pool
- Men's side Water Heater replacement put on hold for building project
- Replaced Water Heater for Concession Stand/Filter Building
- Replaced 40% of deck furniture.
- Replaced Robot Vacuum Cleaner
- Replaced John Deer Lawn Tractor
- Operated through COVID-19 Pandemic

2021 - 2022 Goals and Objectives

- Raise Private Funds for Pool Project
- Complete Design/Construction Documents for Pool Project

Service Efforts:

INDICATOR	2019	2020	2021
Days of operation	81	83	80
Daily attendance	39,823	17,875	
Avg. daily attendance	492	215	
Swimming lesson participants	1,699	465*	1430*
Water aerobic participants	27	12*	31*
Individual passes issued	622	230*	587*
Pool rentals	46	37*	40*
Discover SCUBA/Snorkeling	11	5*	8*

*Registration has been affected by COVID-19.

CITY OF KAUKAUNA

2022 BUDGET

FUND: 101
DEPT: 55410

DIVISION: COMMUNITY ENRICHMENT
DEPARTMENT: SWIMMING POOL

OBJECT CODE	DESCRIPTION	2020	2020	2021	2021	2022
		BUDGET	ACTUAL	BUDGET	ESTIMATED ACTUAL	BUDGET
PERSONNEL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	39,436	28,971	40,113	40,865	42,092
5104	Temporary Payroll	178,988	132,239	182,474	151,645	163,839
5113	Job Class Premium Pay	0	80	0	8	0
<i>Fringe Benefits</i>						
5151	Retirement Plan	800	604	800	719	800
5152	Residency	0	0	0	0	0
5154	Social Security	5,612	5,846	5,715	5,326	5,596
5157	Group Health Insurance	0	0	0	0	0
5160	Group Life Insurance	0	0	0	0	0
5163	Workers Compensation	7,773	4,372	7,567	5,732	5,718
5166	Unemployment Insurance	0	277	0	0	0
TOTAL PERSONNEL SERVICES		232,609	172,389	236,669	204,295	218,045
NON-PERSONNEL SERVICES						
<i>Travel/Training</i>						
5205	Seminar Expense	2,000	646	2,000	2,000	2,000
5208	Travel - City Business	100	0	100	100	100
<i>Purchased Services</i>						
5303	Communications	180	0	180	180	180
5306	Heating Fuels	8,000	6,655	8,000	8,000	8,000
5309	Water, Sewer & Electric	15,000	19,150	15,000	15,000	15,000
5312	Maintenance - Building	20,000	5,445	20,000	20,000	20,000
5318	Maintenance - Automotive	1,500	14	1,500	1,500	1,500
5325	Contractual Services	21,085	18,480	23,085	23,085	26,985
5328	Advertising	2,550	0	2,550	2,550	2,550
<i>Supplies</i>						
5401	Office Supplies	2,000	142	2,000	2,000	2,000
5404	Clothing Expense	3,500	2,762	3,500	3,500	3,500
5407	Automotive Supplies	800	1,360	800	800	800
5410	General Supplies	3,500	5,244	3,500	3,500	3,500
5413	Chemical & Ordnance	4,125	5,846	4,125	4,125	4,125
5422	Data Processing Supplies	1,200	279	1,500	1,500	4,000
5425	Botanical & Agricultural	2,350	1,850	2,350	2,350	2,350
5428	Recreation	1,000	1,596	1,000	1,000	1,000
5431	Postage	1,200	0	1,200	1,200	1,200
5440	Concession Product	18,000	644	18,000	18,000	18,000
TOTAL NON-PERSONNEL SERVICES		108,090	70,115	110,390	110,390	116,790
OUTLAY						
5804	Office Equipment	5,200	5,859	6,000	0	0
TOTAL OUTLAY		5,200	5,859	6,000	0	0
TOTAL SWIMMING POOL		345,899	248,363	353,059	314,685	334,835

CITY OF KAUKAUNA

2022 BUDGET

DIVISION: COMMUNITY ENRICHMENT

DEPARTMENT: SWIMMING POOL

<i>TITLE OF POSITION</i>	<i>NUMBER OF FULL-TIME EQUIVALENTS</i>		<i>2021 BUDGET</i>	<i>2021 ESTIMATED ACTUAL</i>	<i>2022 PROPOSED BUDGET</i>
	<i>2021</i>	<i>2022</i>			
Recreation Director	0.33	0.33	26,427	26,427	27,220
Office Assistant	0.33	0.33	13,686	14,438	14,872
TOTAL	0.67	0.67	40,113	40,865	42,092



CITY OF KAUKAUNA

2022 BUDGET

DIVISION: COMMUNITY ENRICHMENT

DEPARTMENT: YOUTH PROGRAMS

MISSION STATEMENT

To provide the youth of the City of Kaukauna with a broad range of programs to include a variety of sports programs, i.e. softball, soccer, T-ball, Rec-Ball, wrestling, flag football, baseball, and gymnastics. Provide all necessary staff for safe and adequate supervision of various programs and activities being offered. Provide staff for Safety Town and Kidz Academy programs.

2020 - 2021 Goals and Objectives

Implement KRD Strategic Plan. Add 1-2 New Classes. Propose New Program Fee Structure.

2020 - 2021 Accomplishments

Added Fly Tying Classes

Added Esports Programs

Added Babysitting Clinic (Cancelled due to COVID-19)

2021 - 2022 Goals and Objectives

Add 1-2 New Classes. Propose New Program Fee Structure

CITY OF KAUKAUNA

2022 BUDGET

DIVISION: COMMUNITY ENRICHMENT

DEPARTMENT: YOUTH PROGRAMS

Service Efforts:

INDICATOR	2019	2020*	2021*
Gymnastics participants	289	0*	301*
Summer sports participants	177	86*	41*
Boys volleyball league	44	41*	0*
Flag football participants	68	0*	38*
Football FUNdamentals participants	51	0*	61*
Wrestling participants	176	0*	54*
Winter basketball participants	100	0*	0*
Kidz Academy participants	79	0*	33*
Girls Softball participants	91	0*	77*
Safety Town participants	60	40*	62*
Disc Golf Instruction	11	0*	0*
Volleyball Instruction	23	0*	32*
Junior Golf League	53	0*	43*
Pee Wee Golf	26	0*	27*
Golf Instruction	23	0*	12*
KidStage	32	0*	66*
Martial Arts	27	13*	38*
Archery Instruction	72	9*	0*
Rifle Instruction	33	0*	0*
Lil Mad Kat Art Classes	21	28*	52*
Tree Climbing	17	10*	14*
Beginning Sport Clays	17	0*	0*
Kids Fun Runs	16	0*	0*
Explore Bowhunting	-	-	-
Mother's Day Balloon Bouquet	-	-	-
Cake Decorating	-	-	-
Youth Enrichment League	9	7*	16*
Hunter's Safety	15	25*	-0*
Elephant and Piggie Meet & Greet	31	-	-
SCRAPS Class	4	0*	0*
Zumba Kids/Zumba Kids Jr	34	11*	8*
Get Your Edge Sport Stacking Camp	-	2*	20*
Daddy – Daughter Dance	-	86	0*
Fly Tying for Beginners	-	-	14
Esports	-	-	30
Babysitting Clinc	-	-	(42) 0*

* Registration has been affected by COVID-19.

CITY OF KAUKAUNA

2022 BUDGET

FUND: 101
DEPT: 55305

DIVISION: COMMUNITY ENRICHMENT
DEPARTMENT: YOUTH PROGRAMS

OBJECT CODE	DESCRIPTION	2020	2020	2021	2021	2022
		BUDGET	ACTUAL	BUDGET	ESTIMATED ACTUAL	BUDGET
PERSONNEL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	39,436	27,184	40,113	40,865	42,092
5104	Temporary Payroll	59,318	5,694	60,355	29,803	42,324
5107	Overtime Pay	0	0	0	0	0
<i>Fringe Benefits</i>						
5151	Retirement Plan	0	0	0	0	0
5152	Residency	0	0	0	0	0
5154	Social Security	3,877	1,924	3,944	3,558	3,834
5157	Group Health Insurance	0	0	0	0	0
5160	Group Life Insurance	54	0	60	0	0
5163	Workers Compensation	3,803	202	3,777	1,127	1,477
TOTAL PERSONNEL SERVICES		106,488	35,005	108,249	75,353	89,727
NON-PERSONNEL SERVICES						
<i>Travel/Training</i>						
5205	Seminar Expense	600	395	600	600	1,600
5208	Travel - City Business	0	0	0	0	0
5211	Education & Memberships	200	150	200	200	200
<i>Purchased Services</i>						
5303	Communications	160	0	160	160	1,160
5318	Maintenance - Automotive	350	0	350	350	350
5325	Contractual Services	8,650	5,612	9,650	9,650	9,650
5328	Advertising	3,400	545	3,400	3,400	3,400
5386	Youth Baseball	0	0	0	0	0
5389	Girls Softball	12,000	293	12,000	12,000	12,000
5390	Youth Wrestling	7,000	1,377	7,000	7,000	7,000
<i>Supplies</i>						
5401	Office Supplies	1,000	575	1,000	1,000	1,000
5404	Clothing Expense	8,500	1,031	8,500	8,500	8,500
5407	Automotive Supplies	500	56	500	500	500
5422	Data Processing Supplies	1,200	2,683	1,500	1,500	4,000
5428	Recreation	9,450	2,254	9,450	9,450	9,450
5431	Postage	1,200	0	1,200	1,200	1,200
TOTAL NON-PERSONNEL SERVICES		54,210	14,970	55,510	55,510	60,010
OUTLAY						
5804	Office Equipment	0	0	0	0	0
TOTAL OUTLAY		0	0	0	0	0
TOTAL YOUTH PROGRAMS		160,698	49,975	163,759	130,863	149,737

CITY OF KAUKAUNA

2022 BUDGET

DIVISION: COMMUNITY ENRICHMENT

DEPARTMENT: YOUTH PROGRAM

<i>TITLE OF POSITION</i>	<i>NUMBER OF FULL-TIME EQUIVALENTS</i>		<i>2021 BUDGET</i>	<i>2021</i>	<i>2022</i>
	<i>2021</i>	<i>2022</i>		<i>ESTIMATED ACTUAL</i>	<i>PROPOSED BUDGET</i>
Recreation Director	0.33	0.33	26,427	26,427	27,220
Office Assistant	0.33	0.33	13,686	14,438	14,872
TOTAL	0.67	0.67	40,113	40,865	42,092

CITY OF KAUKAUNA

2022 BUDGET

DIVISION: PARKS

DEPARTMENT: PARKS

MISSION STATEMENT

The mission of the park department is to provide an aesthetically pleasing and open space program through planning, construction and effective maintenance. Activities of this department include park cleanup, maintenance of restroom facilities, turf care, (fertilizing, mowing, weed control), repair of benches, tables, grills and playground equipment.

CITY OF KAUKAUNA

2022 BUDGET

DIVISION: PARKS

DEPARTMENT: PARKS

FUND: 101
DEPT: 55200

OBJECT CODE	DESCRIPTION	2020	2020	2021	2021	2022
		BUDGET	ACTUAL	BUDGET	ESTIMATED ACTUAL	BUDGET
NON-PERSONNEL SERVICES						
<i>Purchased Services</i>						
5309	Water, Sewer & Electric	35,000	35,753	35,000	35,000	35,000
5312	Maintenance - Building	3,000	795	2,000	6,000	2,000
5318	Maintenance - Automotive	0	0	0	0	0
5321	Maintenance - Other Equipment	29,000	28,662	30,000	25,000	30,000
5322	Maintenance - Roads & Walks	3,000	5,932	5,000	5,500	5,000
5325	Contractual Services	15,000	32,179	15,000	13,000	15,000
<i>Supplies</i>						
5407	Automotive Supplies	5,000	6,271	7,000	7,000	7,000
5410	General Supplies	5,000	10,223	7,000	5,000	7,000
5416	Custodial Supplies	0	582	0	500	0
5425	Botanical & Agricultural	6,500	7,080	7,000	5,000	7,000
5437	Plumbing Supplies	1,500	167	1,500	1,000	1,500
5450	Dog Park Supplies	1,500	371	1,500	1,500	1,500
5460	Disk Golf Course Supplies	1,500	0	1,500	0	1,500
TOTAL NON-PERSONNEL SERVICES		106,000	128,012	112,500	104,500	112,500
OUTLAY						
5807	Machinery, Tools & Instruments	0	3,504	0	1,900	0
5833	Park Equipment	3,300	3,921	3,300	0	3,300
TOTAL OUTLAY		3,300	7,425	3,300	1,900	3,300
TOTAL PARKS		109,300	135,436	115,800	106,400	115,800

CITY OF KAUKAUNA

2022 BUDGET

DIVISION: OTHER

DEPARTMENT: HEALTH INSURANCE

MISSION STATEMENT

This department accounts for the total health insurance cost of all City employees and reflects the transfer of most of these costs to various departments within the City. The unallocated portion represents the City's share of health insurance premiums for retired employees who have not reached Medicare eligible age.

CITY OF KAUKAUNA

2022 BUDGET

DIVISION: OTHER

FUND: 101
DEPT: 59475

DEPARTMENT: HEALTH INSURANCE

<i>OBJECT CODE</i>	<i>DESCRIPTION</i>	<i>2020 BUDGET</i>	<i>2020 ACTUAL</i>	<i>2021 BUDGET</i>	<i>2021 ESTIMATED ACTUAL</i>	<i>2022 BUDGET</i>
PERSONNEL SERVICES						
<i>Fringe Benefits</i>						
5157	Group Health Insurance	249,475	235,344	256,539	274,300	268,666
TOTAL PERSONNEL SERVICES		249,475	235,344	256,539	274,300	268,666
TOTAL HEALTH INSURANCE		249,475	235,344	256,539	274,300	268,666

CITY OF KAUKAUNA

2022 BUDGET

DIVISION: OTHER

DEPARTMENT: PROPERTY & LIABILITY INSURANCE

MISSION STATEMENT

This department accounts for the total cost of employer insurances and consulting fees. These employer insurances include property, boiler, crime, public officials, automotive, general liability, police professional, errors and omissions, and umbrella insurances.

CITY OF KAUKAUNA

2022 BUDGET

FUND: 101

DIVISION: OTHER

DEPT: 59375

DEPARTMENT: PROPERTY & LIABILITY INSURANCE

<i>OBJECT CODE</i>	<i>DESCRIPTION</i>	<i>2020 BUDGET</i>	<i>2020 ACTUAL</i>	<i>2021 BUDGET</i>	<i>2021 ESTIMATED ACTUAL</i>	<i>2022 BUDGET</i>
NON-PERSONNEL SERVICES						
<i>Purchased Services</i>						
5331	General Insurance	115,700	123,277	128,190	163,114	169,542
5332	Insurance Claim	0	117,094	0	0	0
TOTAL NON-PERSONNEL SERVICES		115,700	240,371	128,190	163,114	169,542
TOTAL LIABILITY & PROPERTY INS.		115,700	240,371	128,190	163,114	169,542



CITY OF KAUKAUNA
2022 BUDGET
STORM WATER UTILITY SUMMARY

The City of Kaukauna created a Storm Water Utility in July 2009 to facilitate compliance with various State and Federal regulations regarding the quality of storm water runoff and discharges. Since its inception, the storm water utility is starting to mature with growing infrastructure and capital assets. The city is continuously monitoring the financial metrics such as operating expense, depreciation, and debt coverage ratio all while meeting the state and federal regulations.

The Storm water Utility is primarily funded by user fees in the form of an Equivalent Runoff Unit (ERU) Rate. An ERU is the average impervious area of a single family home. Impervious area refers to any surface that does not allow the natural infiltration of water into the soil (examples include roofs, patios, driveways, sidewalks, and pavement.). A Storm water utility fee is assessed for each ERU that a non-residential property possesses. The ERU rate is budgeted to increase \$0.50 per ERU at \$96/ERU/year for the 2022 budget.

Non-residential properties that have more property than an average residential home is charged one ERU for every 2,944 sq. feet of impervious area of that property. The ERU is charged monthly. Each residential property is charge one ERU per year. The monthly charge per home is \$8.00/month.

In 2019, City Finance changed the way debt is being managed within this utility fund. Rather than having a few smaller bond issues, the city began borrowing 3 years of project costs at one time. This will save on issuance costs and to help better manage the debt coverage ratio. With the larger borrowing, it makes it easier to manage the annual bond payments and monitor the ERU rate to ensure the rate is adequate to the expenses of the Utility fund.

CITY OF KAUKAUNA

2022 BUDGET

STORM WATER UTILITY FUND (601)

PROJECTED CASH BALANCE AS OF DECEMBER 31, 2021

<i>DESCRIPTION</i>	<i>BALANCE</i>
BALANCE AS OF JANUARY 1, 2021	
Unassigned Cash And Receivable Balance	724,161
Restricted Cash And Receivable Balance	2,292,618
Total Cash And Receivable Balance Net of Current Liabilities	<u>3,016,779</u>
PROJECTED CHANGE IN CASH BALANCE FOR 2021	
Revenues & Other Financing Sources	1,236,000
Expenses Net of Depreciation	(394,448)
Debt Service - Principal and Interest	<u>(614,316)</u>
	227,236
PROJECTED CASH BALANCE AS OF DECEMBER 31 2021	
Projected Cash Balance Net of Current Liabilities	<u>3,244,015</u>

CITY OF KAUKAUNA

2022 BUDGET
STORM WATER UTILITY (601)
BUDGETED REVENUE & EXPENDITURE SUMMARY

DESCRIPTION	2020	2020	2021	2021	2022
	BUDGET	ACTUAL	BUDGET	ESTIMATED ACTUAL	BUDGET
REVENUE					
Storm Water Utility Fees*	1,300,000	1,321,069	1,300,000	1,236,000	1,320,000
Permit Fees	11,000	6,073	8,000	6,315	8,000
TOTAL REVENUE	1,311,000	1,327,142	1,308,000	1,242,315	1,328,000
EXPENSES					
PERSONNEL SERVICES					
Street Cleaning	181,349	198,548	181,854	186,858	187,468
Storm Sewer Maintenance	167,867	640,613	166,840	96,057	113,391
KU Meter Reading / Billing Charges	13,000	(640)	13,203	13,000	14,766
Administrative Costs	99,355	97,440	98,533	98,533	88,070
Depreciation	127,776	148,857	175,445	148,857	175,445
TOTAL OPERATING EXPENSES	589,347	1,084,818	635,875	543,305	579,140
NONOPERATING (REVENUES) EXPENSES					
State Storm Water Grant	0	129,385	0	0	0
Interest Income	0	4,581	0	2,500	2,500
Interest & Fiscal Charges - Trans to Debt Fund	172,037	132,604	164,496	151,926	150,657
Capital Improvements	0	0	0	0	0
TOTAL NONOPERATING EXPENSES (REVENUES)	172,037	(1,362)	164,496	149,426	148,157
DEBT PAYMENT - PRINCIPAL ONLY					
Principal - Transfer to Debt Service Fund	581,565	0	462,390	462,390	315,480
TOTAL PAYMENT - PRINCIPAL ONLY	581,565	0	462,390	462,390	315,480
EXCESS (DEFICIT) REVENUES OVER EXPENDITURES	(31,948)	243,686	45,239	87,194	285,223

CITY OF KAUKAUNA

2022 BUDGET

STORM WATER UTILITY

FUND: 601
DEPT: 53441

DEPARTMENT: STORM SEWER MAINTENANCE

OBJECT CODE	DESCRIPTION	2020	2020	2021	2021	2022
		BUDGET	ACTUAL	BUDGET	ESTIMATED ACTUAL	BUDGET
PERSONNEL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	59,065	61,924	60,532	35,532	47,228
5107	Overtime Payments	1,000	1,909	1,200	2,000	1,400
5110	Shift Premium Pay	15	11	10	10	10
5113	Job Class Premium Pay	25	40	30	5	30
5119	Longevity Pay	360	360	360	0	0
5125	Call Time	250	0	200	0	0
<i>Fringe Benefits</i>						
5151	Retirement Plan	4,098	(208)	4,207	0	0
5152	Residency	3,643	3,835	3,740	0	0
5154	Social Security	4,645	4,180	4,768	2,872	3,723
5157	Group Health Insurance	23,171	23,243	24,035	0	0
5160	Group Life Insurance	200	199	208	0	0
5163	Workers Compensation	2,295	2,387	2,250	0	0
TOTAL PERSONNEL SERVICES		98,767	97,880	101,540	40,419	52,391
NON-PERSONNEL SERVICES						
<i>Purchased Services</i>						
5309	Water, Sewer & Electric	29,000	23,847	28,000	21,879	24,000
5318	Maintenance - Automotive	0	0	0	0	0
5321	Maintenance - Other Equip	700	168	500	400	500
5322	Maintenance - Roads & Walks	4,500	4,774	4,000	3,278	4,000
5325	Contractual Services	32,000	511,688	30,000	27,704	30,000
<i>Supplies</i>						
5407	Automotive Supplies	2,900	2,256	2,800	2,377	2,500
5410	General Supplies	0	0	0	0	0
TOTAL NON-PERSONNEL SERVICES		69,100	542,733	65,300	55,638	61,000
TOTAL STORM SEWER MAINTENANCE		167,867	640,613	166,840	96,057	113,391

CITY OF KAUKAUNA

2022 BUDGET

STORM WATER UTILITY

DEPARTMENT: STORM SEWER MAINTENANCE

<i>TITLE OF POSITION</i>	<i>NUMBER OF FULL-TIME EQUIVALENTS</i>		<i>2021 BUDGET</i>	<i>2021</i>	<i>2022</i>
	<i>2021</i>	<i>2022</i>		<i>ESTIMATED ACTUAL</i>	<i>PROPOSED BUDGET</i>
Sewer Crew	1.00	0.50	60,532	30,532	31,178
Heavy Equipment Operator	0.00	0.25	0	5,000	16,050
TOTAL	1.00	0.75	60,532	35,532	47,228

CITY OF KAUKAUNA

2022 BUDGET

STORM WATER UTILITY

DEPARTMENT: STREET CLEANING

FUND: 601
DEPT: 53302

OBJECT CODE	DESCRIPTION	2020	2020	2021	2021	2022
		BUDGET	ACTUAL	BUDGET	ESTIMATED ACTUAL	BUDGET
PERSONNEL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	90,757	105,644	93,031	93,031	95,818
5107	Overtime Payments	3,000	6,809	3,000	6,497	6,000
5110	Shift Premium Pay	150	173	150	150	150
5113	Job Class Premium Pay	25	61	25	50	50
5119	Longevity pay	608	608	630	420	440
5125	Call Time	50	0	50	0	0
<i>Fringe Benefits</i>						
5151	Retirement Plan	6,385	5,671	6,540	4,688	4,605
5152	Residency	3,648	3,963	3,740	3,740	3,852
5154	Social Security	7,236	7,801	7,412	7,661	7,838
5157	Group Health Insurance	23,171	23,243	24,035	24,035	23,401
5160	Group Life Insurance	243	218	243	326	342
5163	Workers Compensation	3,576	2,461	3,498	2,625	2,472
TOTAL PERSONNEL SERVICES		138,849	156,652	142,354	143,223	144,968
NON-PERSONNEL SERVICES						
<i>Purchased Services</i>						
5318	Maintenance - Automotive	22,000	24,161	23,000	21,043	23,000
<i>Supplies</i>						
5407	Automotive Supplies	15,000	14,751	12,000	15,372	15,000
5410	General Supplies	5,500	2,984	4,500	7,220	4,500
TOTAL NON-PERSONNEL SERVICES		42,500	41,896	39,500	43,635	42,500
TOTAL STREET CLEANING		181,349	198,548	181,854	186,858	187,468

CITY OF KAUKAUNA

2022 BUDGET

**STORM WATER UTILITY
DEPARTMENT: STREET CLEANING**

<i>TITLE OF POSITION</i>	<i>NUMBER OF FULL-TIME EQUIVALENTS</i>		<i>2021 BUDGET</i>	<i>2021 ESTIMATED ACTUAL</i>	<i>2022 PROPOSED BUDGET</i>
	<i>2021</i>	<i>2022</i>			
Heavy Equipment Operator	1.00	1.00	62,335	62,335	64,200
Tandem Trucks	0.50	0.50	30,696	30,696	31,618
TOTAL	1.50	1.50	93,031	93,031	95,818

CITY OF KAUKAUNA

2022 BUDGET

STORM WATER UTILITY

FUND: 601
DEPT: 53609

DEPARTMENT: SEWER USER BILLING COST

<i>OBJECT CODE</i>	<i>DESCRIPTION</i>	<i>2020 BUDGET</i>	<i>2020 ACTUAL</i>	<i>2021 BUDGET</i>	<i>2021 ESTIMATED ACTUAL</i>	<i>2022 BUDGET</i>
	NON-PERSONNEL SERVICES					
	<i>Purchased Services</i>					
5325	Contractual Services	13,000	(640)	13,203	13,000	14,766
	TOTAL NON-PERSONNEL SERVICES	13,000	(640)	13,203	13,000	14,766
	TOTAL SEWER USER BILLING COST	13,000	(640)	13,203	13,000	14,766

CITY OF KAUKAUNA

2022 BUDGET

**STORM WATER UTILITY
SUMMARY OF DEBT SERVICE COSTS**

	<i>12/31/2021</i> BALANCE	<i>12/31/2022</i> BALANCE	PRINCIPAL MATURITIES	INTEREST	TOTAL PRINCIPAL AND INTEREST
2015B G.O. Notes	838,000	660,000	178,000	22,470	200,470
2012 G.O. Notes	62,480	0	62,480	937	63,417
2016C Revenue Bond	975,000	900,000	75,000	27,500	102,500
2019 BANS	3,800,000	3,800,000	0	99,750	99,750
Totals	5,675,480	5,360,000	315,480	150,657	466,137



CITY OF KAUKAUNA
2022 BUDGET
SANITARY SEWER UTILITY SUMMARY

The City of Kaukauna created a Sanitary Sewer Utility beginning in 2012 to more accurately account for activities associated with sewerage collection and treatment, to establish a more accurate user charge rate and to allow for the issuance of revenue bonds to finance utility projects. The current rate is \$6.75 per cubic feet. This rate was reviewed and changed in 2015 and is anticipated to change for 2022 budget to \$7.00 per 100 cubic feet.

In 2019, City Finance changed the way debt is being managed within this utility fund. Rather than having a few smaller bond issues, the city began borrowing 3 years of projects at one time to save on issuance costs and to help better manage the debt coverage ratio. With the larger borrowing, it makes it easier to manage the annual bond payments and monitor the user fee rate to ensure the rate is adequate to the expenses of the Utility fund.

CITY OF KAUKAUNA

2022 BUDGET

SANITARY SEWER UTILITY FUND (602)

PROJECTED CASH BALANCE AS OF DECEMBER 31, 2021

<i>DESCRIPTION</i>	<i>BALANCE</i>
BALANCE AS OF JANUARY 1, 2021	
Unassigned Cash And Receivable Balance	3,243,963
Restricted Cash And Receivable Balance	2,290,591
Total Cash And Receivable Balance Net of Current Liabilities	<u>5,534,554</u>
PROJECTED CHANGE IN CASH BALANCE FOR 2021	
Revenues & Other Financing Sources	3,141,848
Expenses Net of Depreciation	(2,339,684)
Debt Service - Principal and Interest	<u>(143,975)</u>
	658,189
PROJECTED CASH BALANCE AS OF DECEMBER 31 2021	
Projected Cash Balance Net of Current Liabilities	<u>6,192,743</u>

CITY OF KAUKAUNA

2022 BUDGET
SANITARY SEWER UTILITY FUND (602)
BUDGETED REVENUE & EXPENDITURE SUMMARY

DESCRIPTION	2020	2020	2021	2021	2022
	BUDGET	ACTUAL	BUDGET	ESTIMATED ACTUAL	BUDGET
REVENUE					
Sanitary Sewer Utility Fees	3,500,000	3,463,639	3,450,000	3,139,148	3,244,549
Interest Income	2,500	3,911	2,500	2,700	2,500
TOTAL REVENUE	3,502,500	3,467,550	3,452,500	3,141,848	3,247,049
EXPENSES					
<i>OPERATING EXPENSES</i>					
Sanitary Sewer Maintenance	204,984	280,543	211,786	312,812	258,107
HOVMSD Sewerage Treatment Costs	1,800,000	1,769,837	1,750,000	1,646,804	1,675,000
KU Meter Reading / Billing Charges	247,000	293,311	250,847	264,050	280,561
Administrative Costs	110,902	117,098	116,018	116,018	122,654
Depreciation	286,417	312,454	340,087	319,016	340,087
TOTAL OPERATING EXPENSES	2,649,303	2,773,243	2,668,738	2,658,700	2,676,409
<i>NONOPERATING (REVENUES) EXPENSES</i>					
Capital Improvements	0	(1,366)	0	0	0
Interest & Fiscal Charges - Trans to Debt Fund	180,190	196,345	215,503	215,503	203,469
TOTAL NONOPERATING REVENUES (EXPENSES)	180,190	194,979	215,503	215,503	203,469
DEBT PAYMENT - PRINCIPAL ONLY					
Principal Only	492,954	0	359,478	359,478	350,000
TOTAL PAYMENT - PRINCIPAL ONLY	492,954	0	359,478	359,478	350,000
EXCESS (DEFICIT) REVENUES OVER EXPENDITURES	180,053	499,328	208,781	(91,833)	17,171

CITY OF KAUKAUNA

2022 BUDGET

FUND: 602
DEPT: 53608

SANITARY SEWER UTILITY
DEPARTMENT: SANITARY SEWER MAINTENANCE

OBJECT CODE	DESCRIPTION	2020	2020	2021	2021	2022
		BUDGET	ACTUAL	BUDGET	ESTIMATED ACTUAL	BUDGET
PERSONNEL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	89,467	69,603	91,700	106,700	109,584
5107	Overtime Payments	1,400	8,677	1,400	9,597	5,000
5110	Shift Premium Pay	10	21	10	20	20
5113	Job Class Premium Pay	1,500	1,773	1,500	1,800	1,500
5119	Longevity Pay	668	668	690	840	840
5125	Call Time	500	0	500	0	0
<i>Fringe Benefits</i>						
5151	Retirement Plan	6,314	5,678	6,467	8,999	8,585
5152	Residency	5,613	4,557	5,748	7,999	7,924
5154	Social Security	7,156	5,254	7,329	9,100	8,946
5157	Group Health Insurance	23,171	23,243	24,035	53,878	46,802
5160	Group Life Insurance	449	488	449	759	797
5163	Workers Compensation	3,536	2,865	3,458	5,040	4,609
TOTAL PERSONNEL SERVICES		139,784	122,827	143,286	204,732	194,607
NON-PERSONNEL SERVICES						
<i>Purchased Services</i>						
5309	Water, Sewer & Electric	17,000	16,225	17,000	15,162	17,000
5318	Maintenance - Automotive	1,500	3,787	3,500	3,154	3,500
5321	Maintenance - Other Equip	6,500	5,076	4,000	28,593	4,000
5322	Maintenance - Roads & Walks	12,000	275	10,000	3,000	5,000
5325	Contractual Services	24,000	141,322	30,000	52,000	30,000
<i>Supplies</i>						
5407	Automotive Supplies	3,200	3,259	3,000	4,127	3,000
5410	General Supplies	1,000	756	1,000	2,044	1,000
TOTAL NON-PERSONNEL SERVICES		65,200	170,702	68,500	108,080	63,500
OUTLAY						
5807	Machinery, Tools & Instrumnts	0	(12,985)	0	0	0
TOTAL OUTLAY		0	(12,985)	0	0	0
TOTAL SANITARY SEWER MAINT		204,984	280,543	211,786	312,812	258,107

CITY OF KAUKAUNA

2022 BUDGET

SANITARY SEWER SERVICE UTILITY

DEPARTMENT: SANITARY SEWER MAINTENANCE

<i>TITLE OF POSITION</i>	<i>NUMBER OF FULL-TIME EQUIVALENTS</i>		<i>2021 BUDGET</i>	<i>2021</i>	<i>2022</i>
	<i>2021</i>	<i>2022</i>		<i>ESTIMATED ACTUAL</i>	<i>PROPOSED BUDGET</i>
Sewer Crew	1.00	1.50	60,532	90,532	93,534
Heavy Equipment Operator	0.50	0.25	31,168	16,168	16,050
TOTAL	1.50	1.75	91,700	106,700	109,584

CITY OF KAUKAUNA

2022 BUDGET

FUND: 602
DEPT: 53610

SANITARY SEWER UTILITY
DEPARTMENT: HOVMSD-SEWERAGE TREATMENT

<i>OBJECT CODE</i>	<i>DESCRIPTION</i>	<i>2020 BUDGET</i>	<i>2020 ACTUAL</i>	<i>2021 BUDGET</i>	<i>2021 ESTIMATED ACTUAL</i>	<i>2022 BUDGET</i>
NON-PERSONNEL SERVICES						
<i>Purchased Services</i>						
5309	Water, Sewer & Electric	1,800,000	1,769,837	1,750,000	1,646,804	1,675,000
TOTAL NON-PERSONNEL SERVICES		1,800,000	1,769,837	1,750,000	1,646,804	1,675,000
TOTAL HOV SEWERAGE TREATMENT		1,800,000	1,769,837	1,750,000	1,646,804	1,675,000

CITY OF KAUKAUNA

2022 BUDGET

FUND: 602
DEPT: 53609

SANITARY SEWER UTILITY
DEPARTMENT: SEWER USER BILLING COST

<i>OBJECT CODE</i>	<i>DESCRIPTION</i>	<i>2020 BUDGET</i>	<i>2020 ACTUAL</i>	<i>2021 BUDGET</i>	<i>2021 ESTIMATED ACTUAL</i>	<i>2022 BUDGET</i>
NON-PERSONNEL SERVICES						
<i>Purchased Services</i>						
5325	Contractual Services	247,000	293,311	250,847	264,050	280,561
TOTAL NON-PERSONNEL SERVICES		247,000	293,311	250,847	264,050	280,561
TOTAL SEWER USER BILLING COST		247,000	293,311	250,847	264,050	280,561

CITY OF KAUKAUNA

2022 BUDGET

**SANITARY SEWER UTILITY
SUMMARY OF DEBT SERVICE COSTS**

<i>DEBT ISSUE</i>	<i>12/31/2021 BALANCE</i>	<i>12/31/2022 BALANCE</i>	<i>PRINCIPAL MATURITIES</i>	<i>INTEREST</i>	<i>TOTAL PRINCIPAL AND INTEREST</i>
2013 Revenue Bond	1,025,000	900,000	125,000	43,531	168,531
2015 Revenue Bond	800,000	725,000	75,000	27,375	102,375
2016 Revenue Bond	925,000	825,000	100,000	26,250	126,250
2018 Revenue Bond	1,075,000	1,025,000	50,000	39,375	89,375
2019 BANS	2,550,000	2,550,000	0	66,938	66,938
Totals	6,375,000	6,025,000	350,000	203,469	553,469

RESOLUTION NO. 2021-XXXX

**RESOLUTION DESIGNATING APPROPRIATIONS AND LEVYING A TAX
FOR THE 2022 BUDGET OF THE CITY OF KAUKAUNA**

BE IT HEREBY RESOLVED, by the City Council of the City of Kaukauna, Wisconsin, that there hereby be appropriated out of the receipts of the City of Kaukauna for the year 2022, including monies received from the general property tax levy, as described in attached budget schedules for General Fund, 1000 Islands Environmental Center, Debt Service Fund, Grignon Mansion Fund, Special Assessment / Debt Stabilization Fund, Sanitary Sewer Utility Fund and Storm Water Utility Fund the amounts shown in said attached Schedules.

BE IT FURTHER RESOLVED, that the following be and is hereby declared the tax levy for 2021, collected in 2022, upon all taxable property within the City of Kaukauna as returned by the Assessor in the year 2021, for the uses and purposes as set forth in said budget, and that all taxing officers of the City are hereby authorized and directed to spread the tax upon the current tax roll of the City of Kaukauna.

1. There is levied upon the taxable property of the City of Kaukauna for the General Fund, the sum of \$6,387,472.
2. There is levied upon the taxable property of the City of Kaukauna for the 1000 Islands Environmental Center, the sum of \$120,000.
3. There is levied upon the taxable property of the City of Kaukauna for debt service, all bonds and notes legally required, the sum of \$3,783,090.
4. There is levied upon the taxable property of the City of Kaukauna for Grignon Mansion, the sum of \$44,175.
5. There is levied upon the taxable property of the City of Kaukauna for Nelson Crossing, the sum of \$1,800.

Introduced and adopted this the 16th day of November, 2021

APPROVED: _____
Anthony J. Penterman, Mayor

ATTEST: _____
Sally A. Kenney, Clerk



APPENDIX A

CHART OF ACCOUNTS - EXPENDITURE CLASSIFICATION

OBJECT CODE	DESCRIPTION	DEFINITION
PERSONAL SERVICES		
<u>Wage & Salaries:</u>		
5101	Regular Payroll -	Salaries and wages paid to regular authorized employees whether full-time or part-time.
5104	Temporary Payroll -	Salaries and wages paid to temporary or seasonal employees.
5107	Overtime Payments -	Payments made to full-time or part-time employees for overtime services.
5110	Shift Premium Pay -	The additional earnings paid to employees whose work shift falls within certain hours as defined by the Union Contract. Rate also is defined by Union Contract.
5113	Job Class Premium Pay -	Earnings differential paid to an employee for working at a higher rated job as defined in Union Contract. (Amount here is the amount earned at higher rate minus amount earned at normal rate)
5116	Holiday Pay -	Wages paid to employee in positions covered by Union Contract for additional pay for Holidays even though not worked as well as additional pay for work on the Holiday over and above the regular pay as defined by Union Contract.
5119	Longevity Pay -	Wages paid to employees based on years of service.
5122	FLSA Pay -	Wages paid to employees above contractual requirements to conform with FLSA regulations.
5125	Call Time Pay -	Wages paid to employees per Union Contract for call time.
<u>Fringe Benefits:</u>		
5151	Retirement Pay -	Employee and employer contributions to Wisconsin Retirement System net of any employee's contribution where applicable.
5152	Residency	Employer only contributions for all employees living within City Corporate Limit made to 401A plan at 6% of employee's earnings
5154	Social Security -	Employer's social security and medicare only contributions made on behalf of City employees.
5157	Group Health Insurance -	Employee's health insurance premium net of employee's contribution where applicable.
5160	Group Life Insurance -	Employee's life insurance premium net of employee's contribution where applicable.

APPENDIX A

CHART OF ACCOUNTS - EXPENDITURE CLASSIFICATION

OBJECT CODE	DESCRIPTION	DEFINITION
PERSONAL SERVICES		
<u><i>Fringe Benefits:</i></u>		
5163	Workers Compensation -	Employer's worker's compensation insurance premiums paid on behalf of City employees.
5166	Unemployment Insurance -	Reimbursement to the State of Wisconsin for unemployment compensation paid on behalf of unemployed City workers.
NON-PERSONAL SERVICES		
<u><i>Travel/Training:</i></u>		
5202	Car Allowance -	Authorized car allowances to City employees.
5205	Seminar Expenses -	Conferences and seminars, including registration, tuition, book fees, meals, lodging and travel to and from.
5208	Travel - City Business -	Attendance of regular monthly, quarterly, or annual meetings of professional organizations or business meetings attended on behalf of the City, including registrations, meals, lodging and travel to and from.
5211	Education & Memberships -	Books, magazines, directories, reports and other publications, membership in professional organizations.
5215	Expense Allowance -	Allowance to compensate for City business related expenses.
5218	Tuition Assistance Program	Reimbursement to employee for Tuition related expenses per the Employee Handbook
<u><i>Purchased Services</i></u>		
5303	Communications -	Telephone, telegraph, teletype, cable and messenger service communication consoles.
5306	Heating Fuels -	Natural gas, fuel oil, kerosene.
5309	Water, Sewer & Electric -	Electric, water and sanitary sewer service.
5312	Maintenance - Buildings -	Materials and services used in the repair of buildings and their integral parts not of a major outlay nature. Includes such items as removing wastes, cleaning windows, extermination, janitorial service, rug and towel service.
5315	Maintenance - Office Equip. -	Materials and services used in the repair of office equipment - machines, furniture, fixtures - including maintenance contracts.

APPENDIX A

CHART OF ACCOUNTS - EXPENDITURE CLASSIFICATION

OBJECT CODE	DESCRIPTION	DEFINITION
NON-PERSONAL SERVICES		
<u>Purchased Services:</u>		
5318	Maintenance - Automotive -	Materials and services used in the repair of automotive equipment, including autos, trucks, motorcycles, fire apparatus, rollers, etc. Includes parts, tires, tubes, batteries, electrical and mechanical accessories, but not supplies under 407.
5321	Maintenance - All Other Equip. -	Materials and services used in the repair of machines and mechanical tools, equipment of a scientific or technical nature such as medical, laboratory, scales, pumps, motion picture machine, cameras, projectors, communications systems, traffic signal systems, time clocks and personal equipment such as revolvers, etc.
5322	Maintenance - Roads & Walks -	Materials and services used in the repair and maintenance of streets, bridges, walks, sanitary and storm sewers. catch basins, traffic lane and street sign construction, etc. not of a major outlay nature. Includes materials such as salt, calcium, cement, brick, sand, oiling, patching, etc.
5325	Contractual Services -	All contracted services including testing fees, collection service, legal, appraisal, referees, drama teachers, physical exams, Board of Prisoners expense.
5328	Advertising -	Legal advertising and other public advertising. Also ads in professional journals, etc.
5331	General Insurance -	Insurance premiums of a general nature excluding fringe benefit insurance. Included are Fire, Blanket Bond, General Liability and Auto, Boiler, Money & Securities and Inland Marine Equipment insurance premiums.
5334	Printing Expense	Printing of office forms, letterheads, envelopes, reports, pamphlets publications, poster photographing, codes, etc. Also includes binding and repairs to record books, decals, blueprinting, photostating, signs, etc.
5337	Rent - General -	All rental charges other than for equipment which includes office space, land, right of way, storage space, storage costs, post office boxes, gymnasiums, films, slides, etc.
5340	Rent - Equipment -	Rental of equipment with or without operator, including trucks, construction equipment, office equipment, etc.

APPENDIX A

CHART OF ACCOUNTS - EXPENDITURE CLASSIFICATION

OBJECT CODE	DESCRIPTION	DEFINITION
NON-PERSONAL SERVICES		
<u>Purchased Services:</u>		
5610	Interest Expense -	Interest expense incurred as a result of short or long-term debt instruments.
5600	Principal -	Principal paid on short or long-term debt service
5385	Wellness Program -	Cost related to the operation of a wellness program.
5388	Officer Friendly Program -	Costs related to the maintenance of the program.
5391	Crime Prevention Program -	Costs related to the maintenance of the program.
5395	Recycling Program -	Costs related to the maintenance of the program.
5397	Fire Safety Education -	Costs related to the maintenance of the program.
5398	Employee Safety Program	Costs related to the maintenance of the program.
5399	Employee Assistance Program	Costs related to the maintenance of the program.
<u>Supplies:</u>		
5401	Office Supplies -	All supplies necessary for use in operating office drafting supplies, paper, pencils, photostat supplies, ink, etc.
5404	Clothing Expense -	Cost of purchasing, repairing or allowances for canvas, cloth cotton goods, curtains, hats, linens, dress findings, oil cloth, ribbon, robes, shoes, thread, towels, yard and flags, uniforms shirts, trousers, hats, raincoats, boots, rubbers, safety glasses, as well as laundry, dry cleaning and linen services for the above.
5407	Automotive Supplies -	Gasoline, lubricating oil, grease, antifreeze, fuel taxes, etc.
5410	General Supplies -	Waste packing, padlocks, lamps electric bulbs, rope, twine sash cord, small batteries, oil and grease for mechanical use, and all tools of a minor nature not capital outlay; hoes, shovels, rakes, trowels, hammers, screwdrivers, trash cans, step ladders, wire screening, garden hose, sandpaper, wrenches, paint brushes, screws, nuts, bolts, keys, etc.

APPENDIX A

CHART OF ACCOUNTS - EXPENDITURE CLASSIFICATION

OBJECT CODE	DESCRIPTION	DEFINITION
NON-PERSONAL SERVICES		
<u>Supplies:</u>		
5413	Chemicals and Ordnance -	Ammunition, tear gas, fire arms, gas masks and chemicals such as acetylene oxygen, not used for medical, botanical, road or cleaning purposes also, recharge fire extinguishers, paints, thinners, varnishes, etc.
5416	Custodial Supplies -	Soaps, deodorants, disinfectants, floor oil, wax, scouring powder, bluing, brooms, mops, toilet paper, paper towels, cleaning rags, soap and paper towel dispensers, water softener salt, starch.
5419	Medical & Laboratory Supplies -	All medications, bandages, medicines, prescriptions, suture materials, vaccines, as well as medical, surgical or nursing services.
5422	Data Processing Supplies -	Paper, ribbons, continuous feed forms.
5425	Botanical and Agricultural -	Seeds, bulbs, plants, trees, fertilizers, insecticides for use on plants and trees, flower pots, etc.
5428	Recreation -	Recreational articles for transient use such as baseballs, bats, volley balls, tennis nets, prizes for awards, ping-pong paddles, and balls, arts - crafts materials, phonograph records.
5431	Postage -	All postage, stamps and post office charges for the mailing of letters, packages and parcels.
5434	Photographic Supplies -	Film, flash bulbs, and minor photographic equipment.
5437	Plumbing Supplies -	Fixtures, fittings, pipe, valves, etc.
5440	Concession Product -	Products purchased for resale at municipal concession stands.
5443	Aggregate Supplies -	Road gravel, crushed stone, sand, cold mix, concrete, etc.
5450	Dog Park Supplies	Supplies purchased for Dog Park.
5460	Disk Golf Course Supplies	Supplies purchased for Disk Golf Course.
5497	Bank/Credit Card Fees	Fees charged to the City related to banking and credit cards
5499	Miscellaneous -	All materials and supplies which can not be easily classified in the provided account structure.

APPENDIX A

CHART OF ACCOUNTS - EXPENDITURE CLASSIFICATION

OBJECT CODE	DESCRIPTION	DEFINITION
OUTLAY		
5801	Land & Buildings -	All costs in connection with acquisition of land or buildings; the major enlargement or extension of buildings; major permanent improvements, alterations, or replacement of mechanical equipment such as heating or plumbing systems which are an integral part of the building.
5804	Office Equipment -	Purchase of office furniture and equipment.
5807	Machinery, Tools & Instruments -	Purchase of machines and mechanical tools, equipment, scales, power tools, communications equipment, etc., the cost of installing, extending, or enlarging outside electrical service applicable to equipment.
5830	Automotive -	Purchase of automobiles, trucks, motorcycles, fire apparatus, construction equipment, sweepers, graders, roller, lawn care equipment, etc.; and accessories thereto.
5833	Park Equipment -	Includes benches, tables, pool equipment, drinking fountains, etc.
5837	Infrastructure -	The cost of constructing streets, bridges, walks and sewers or of permanent major improvements including contracts and materials. (Does not include ordinary maintenance and repairs)
EXPENSE TRANSFERS		
5899	Expense Transfers -	Costs which are incurred by one department are allocated to other departments.



APPENDIX B

DEMOGRAPHIC PROFILE

POPULATION

1980	11,310*
1990	11,982*
2000	12,983*
2010	15,462*
2012	15,627
2013	15,725
2014	15,765
2015	15,799
2016	15,848
2017	15,926
2018	16,049
2019	16,278
2020	16,363
2021	16,634

***Per census; other years are estimates.**

POPULATION CHARACTERISTICS

	<u>1990</u>	<u>2000</u>	<u>2010</u>
Median Age	31.6	35.1	34.6
% School Age	20.8	24.1	25.8
% Working Age	56.7	55.7	60.0
% 65 and Older	13.9	13.7	12.2
Number of Persons/Household	2.7	2.6	2.37
Median Family Income	\$37,036	\$50,187	\$53,034
% Below Poverty Level	4.7	2.6	7.9
Per Capita Income	\$12,748	\$18,748	\$25,401

APPENDIX B

DEMOGRAPHIC PROFILE

HOUSING UNITS

1990	4,454*
2000	5,138*
2010	6,596*
2012	6,720
2013	6,748
2014	6,791
2015	6,817
2016	6,839
2017	6,924
2018	6,996
2019	7,055
2020	7,114
2021	7,201

*Per census; other years are based upon new unit figures compiled by the inspection department.

AREA OF THE CITY

2010	4,825 acres
2012	4,834 acres
2013	4,836 acres
2014	4,839 acres
2015	4,839 acres
2016	4,870 acres
2017	4,898 acres
2018	4,898 acres
2019	4,935 acres
2020	4,977 acres
2021	5,045 acres

MILES OF STREET

2010	75.64
2012	75.91
2013	75.91
2014	75.91
2015	75.91
2016	76.57
2017	77.13
2018	77.74
2019	78.04
2020	78.04
2021	79.83

LARGEST TAXPAYERS

NAME

ASSESSED VALUE (\$)

Albany International	23,427,800
Expera	21,509,300
Lamplighter	16,749,500
Baycare Aurora LLC	15,712,000
Team Industries	15,306,300
WDJ Inc - Bernatello's Pizza	7,627,800
Liebovich Steel	7,256,000
Bassett Mechanical	6,985,500
Tarragon Park Apartments	5,558,000
Classon, Stephen(Trail Park)	5,444,000

APPENDIX C

GLOSSARY

ACCOUNTING SYSTEM: The methods and records established to identify, assemble, analyze, classify, record and report the City's transactions and to maintain accountability for the related assets and liabilities.

ACCRUAL BASIS: The recording of the City's transactions that have cash consequences in the period in which those transaction occur rather than in the period in which cash is received or paid by the City.

AGENCY FUND: A fund normally used to account for assets held by the City as an agent for individuals, private organizations or other governments.

APPROPRIATION: A legal authorization granted by the City Council to make expenditures and to incur obligations for specific purposes. An appropriation is usually limited in amount and time it may be expended.

ASSESS: To establish an official property value for taxation.

ASSESSED TAX RATE: The amount of property tax paid by property owners for each \$1,000 of their assessed property value. This rate is computed by dividing the total amount of the tax levies by the total assessed value of the City.

ASSESSED VALUATION: A valuation set upon real estate or other property by the assessor for the City as a basis for levying taxes.

BASIS OF ACCOUNTING: A term used to refer to when revenues, expenditures, expenses, and transfers are recognized in the accounts and reported in the financial statements.

BOND: A written promise to pay a specified sum of money (called the face value or principal amount), at a specified date or dates in the future (called the maturity date), together with periodic interest at a specified rate.

BUDGET: A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them.

BUDGET MESSAGE: A general discussion of the Mayor's proposed budget as presented in writing to the City Council. The budget message should contain an explanation of the principal budget items, an outline of the City's experience during the past year, and its financial status at the time of the message and recommendations regarding the financial policy for the coming year.

CAPITAL BUDGET: A plan of proposed capital outlays and the means of financing them.

CAPITAL PROJECTS FUND: A fund created to account for financial resources to be used for the acquisition or construction of major capital facilities.

CONTINGENCY: An appropriation of funds to cover unforeseen events that occur during the budget year. The City Council must approve all contingency expenditures.

DEBT SERVICE FUND: A fund established to account for the accumulation of resources for and the payment of general long-term debt principal and interest.

DEFICIT: The excess of the liabilities of a fund over its assets. The excess of expenditures over revenues during an accounting period.

APPENDIX C

GLOSSARY

ENCUMBRANCES: The amount of expenditures ultimately to result if unperformed contracts in process are completed.

EQUALIZED TAX RATE: This rate is the computed by dividing the total amount of taxes levied by the total equalized value of the City including tax incremental districts. This rate is the basis for comparing tax rates of various taxing authorities.

EQUALIZED VALUATION: The fair market value of all property in the City as established by the Wisconsin Department of Revenue. This value is used to apportion levies amongst overlapping taxing authorities.

EXPENDITURES: Decreases in net financial resources, including current operating expenses, debt service and capital outlays.

FISCAL YEAR: A 12-month period to which the annual operating budget applies and at the end of which the City determines its financial position and the results of its operations. The fiscal year begins January 1 and ends December 31.

FULL FAITH AND CREDIT: A pledge of the general taxing power for the payment of debt obligations. Bonds carrying such pledges are referred to as general obligation bonds.

FUND: A fiscal and accounting entity with a self-balancing set of accounts in which cash and other resources together with all liabilities and residual equities are segregated to carry on specific activities or attain specific goals.

FUND BALANCE: The difference between fund assets and fund liabilities.

GENERAL FUND: The fund used to account for all financial resources except those required to be accounted for in another fund.

GRANTS: Contributions or gifts of cash or other assets from another government to be used or expended for a specified purpose, activity or facility.

LEVY: To impose taxes, special assessments or service charges for support of governmental activities.

MODIFIED ACCRUAL BASIS OF ACCOUNTING: Revenues and other financial resources are recognized when they are both measurable and available. Expenditures are recognized when the liability is incurred.

OPERATING TRANSFERS: All inter-fund transfers other than residual equity transfers (e.g. legally authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended).

RESERVED FUND BALANCE: Those portions of fund balance that are not appropriable for expenditures or that are legally segregated for a specific future use.

RESIDUAL EQUITY TRANSFERS: Non-routine transfers of equity between funds

REVENUES: Increases in the net current assets of the City from other than expenditure refunds and residual equity transfers. Used to the finance the services provided by the City.

SHARED REVENUES: Revenues levied by one government but shared on a predetermined basis, often in proportion to the amount collected at the local level.

APPENDIX C

GLOSSARY

SPECIAL ASSESSMENT: A compulsory levy made against certain properties to defray all or part of the cost of a specific capital improvement or service that benefits primarily those properties.

SPECIAL REVENUE FUND: A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes.

TAXES: Compulsory charges levied by the City to finance services performed for the common benefit.

TRUST FUND: Funds used to account for the assets held by the City in a trustee capacity for other governments, funds and individuals.