

PLAN COMMISSION

A meeting of the City of Kaukauna Plan Commission was called to order at 4:00 p.m. on Thursday, February 4, 2021, by Chairman Penterman.

Members Present: Feldt, Feller, Moore, Penterman, Schoenike, Sundelius, Thiele.

Also Present: Planning Director Jakel, Principal Planner Brunette, Project Engineer Neumeier.

1. **Minutes**. A motion to approve the minutes of the January 21, 2021 meeting was made by Moore, seconded by Feldt. All members voted aye, motion carried.
2. **Review Sample Easement for Monitoring Well to be Placed in Municipal Park, submitted by Wisconsin DNR**. Mr. Jakel shared that there is a need for additional groundwater monitoring wells in Northeast Wisconsin as the population continues to grow and two ideal locations would be in either La Follette or Riverside Park. La Follette is the preferred location due to the elevation and site-specific features. The Wisconsin DNR (in coordination with the U.S. Geological Survey) is requesting that a permanent easement be granted for the groundwater monitoring well in La Follette Park as well as a temporary easement construction and maintenance of the monitoring well and concrete platform. A motion was made to draft and advance such easements to the Common Council with proper legal descriptions appropriate to the Kaukauna location by Feldt, seconded by Moore. All members voted aye, motion carried.
3. **Review Site plan for Redevelopment of Former Carnegie Library (111 Main Avenue)**. Mrs. Brunette shared an updated site plan for the former Carnegie Library with a revised lot configuration. The revised site plan shows a mixed use (commercial and residential) use for the building, but has fewer, larger square footage residential units than the prior iteration had shown. The SF of the parcel in question being requested is larger, as well, to accommodate potential future development on the site and exterior improvements such as balconies on the western façade. No outdoor storage would be proposed as a part of this site plan, other than a small garbage/recycling enclosure in the parking lot. No action was taken at this time.
4. **Adjourn to Executive Session pursuant to Wisconsin State Statute 19.85(1)(e) to discuss redevelopment of property located at 111 Main Avenue**. A motion was made to adjourn to executive session by Moore, seconded by Schoenike. All members voted aye, motion carried. The body adjourned to executive session at 4:23 p.m.
5. **Motion to Return to Open Session**. A motion was made to return to open session by Moore, seconded by Feldt. All members voted aye, motion carried. The body returned to open session at 4:56 p.m.
6. **Adjourn to Executive Session pursuant to Wisconsin State Statute 19.85(1)(e) to discuss redevelopment of property located at 120 E. Wisconsin Avenue**. A motion was made to adjourn to executive session by Feller, seconded by Moore. All members voted aye, motion carried. The body adjourned to executive session at 4:56 p.m.
7. **Motion to Return to Open Session**. A motion was made to return to open session by Feldt, seconded by Schoenike. All members voted aye, motion carried. The body returned to open session at 5:16 p.m.
8. **Redevelopment of 120 E. Wisconsin Avenue**. A motion was made to direct staff to advance a revised developer's agreement for the redevelopment of property located at 120 E. Wisconsin Avenue as an attorney's work product to Common Council by Moore, seconded by Thiele. All members voted aye, motion carried.

There being no further business to be brought before the Commission, a motion to adjourn the meeting at 5:17 p.m. was made by Sundelius, seconded by Feldt. All members voted aye, motion carried.

Allyson Watson Brunette
Principal Planner