



COUNCIL PROCEEDINGS - COUNCIL CHAMBERS – KAUKAUNA, WISCONSIN – SEPTEMBER 1, 2020.

Pursuant to adjournment on August 18, 2020 meeting of the Common Council of the City of Kaukauna was called to order by Mayor Penterman at 7:00 P.M. on Tuesday, September 1, 2020 with remote teleconference via ZOOM.

Roll call present: Coenen, DeCoster, Duda, Moore, Roehrig, Schell and Thiele.

Absent: Driessen

Also present: DPW/Eng. Sundelius, Attorney Davidson, Planner Jakel, Fire Chief Carrel, Finance Dir. Van Rossum, IT Dir. Krause, and interested citizens.

Motion by Coenen, seconded by Moore to excuse the absent member.

All Ald. present voted aye.

Motion carried.

One minute of silent prayer and the Pledge of Allegiance to the American Flag observed by the assembly with Remote Teleconference via ZOOM.

Mayor Penterman informed the Council that three long time City employees passed away in recent weeks. Tom Driessen, Bill Koester and Eugene Feldkamp. Condolences go out to their families.

Motion by Coenen, seconded by Schell to suspend the rules and waive the reading of the minutes of the previous meeting of August 18, 2020.

All Ald. present voted aye.

Motion carried.

Motion by Coenen, seconded by Thiele to adopt the minutes of the meeting of August 18, 2020 as presented.

All Ald. present voted aye.

Motion carried.

PRESENTATION OF LETTERS, PETITIONS, REMONSTRANCES, MEMORIALS, AND ACCOUNTS.

Bills Payable

Motion by Coenen, seconded by Thiele to pay the bills out of the proper accounts.

Roll call vote: Coenen-aye, DeCoster-aye, Duda-aye, Moore-aye, Roehrig-aye, Schell-aye, Thiele-aye.

Motion carried.

Public Appearances – none.

Business Presented by the Mayor

Appoint Paul Van Berkel to the Utility Commission to replace Tom Driessen term ending 10/01/2024.

Motion by Moore, seconded by Thiele to Appoint Paul Van Berkel to the Utility Commission to replace Tom Driessen term ending 10/01/2024.

All Ald. present voted aye.

Motion carried.

REPORTS OF STANDING AND SPECIAL COMMITTEES:

Board of Public Works Meeting Minutes of August 31, 2020.

BOARD OF PUBLIC WORKS

A meeting of the Board of Public Works was called to order by Chairman Thiele on Monday, August 31, 2020 at 6:00 P.M. remote teleconference via ZOOM.

Members present: Coenen, DeCoster, Driessen, Duda, Moore, Roehrig, Schell and Thiele.

Also present: Mayor Penterman, DPW/Eng. Sundelius, Eng./GIS Spec. Neumeier, Planner Jakel, Principal Planner Watson Brunette, Police Chief Graff, Fire Chief Carrel, Rec. Dir. Malloy, HR Dir. Vanderloop, IT Dir. Krause, Grignon Mansion Dir. Mickelson, and interested citizens.

1. Correspondence – None.
2. Snow removal bill at 1400 Peters Road (Mendoza).

Before and after photos of the snow removal were provided to the Board. A letter requesting leniency on the amount of the bill was received and referred to the Board of Public Works for review. DPW/Eng. Sundelius provided information and answered questions from the Board. Mayor Penterman stated the current snow removal fee structure will be reviewed before winter.

Motion by Thiele, seconded by Moore to reduce the snow removal bill for 1400 Peters Road (Mendoza) by 30% or \$150.

Roll call vote: DeCoster-aye, Driessen-aye, Duda-aye, Moore-aye, Roehrig-aye, Schell-aye, Thiele-aye, Coenen-nay.

Motion carried 7 to 1.

3. Memorandum from Grignon Mansion Board requesting a historic structure assessment prior to executing external improvements.

Planner Jakel provided a memorandum to the Board requesting a historic structure assessment on the Mansion. The structure assessment will provide the Grignon Mansion Board what is most important and the repairs will likely take place over several years. Attempts will be made to offset municipal costs by seeking matching grant funding and utilizing the funds granted by the Community Foundation for the Fox River Valley Region awarded to fund performance studies such as this. It is recommended that all bids for the Grignon Mansion Exterior Improvements be rejected at this time.

Motion by Schell, seconded by Driessen to seek historic structure assessment of the Grignon Mansion prior to executing external improvements.

Roll call vote: Driessen-aye, Duda-aye, Moore-aye, Roehrig-aye, Schell-aye, Thiele-aye, Coenen-aye, DeCoster-aye.

Motion carried.

4. Award bid for Project 2020-Grignon Mansion Exterior Improvements.

Motion by Moore, seconded by Thiele to reject all bids for Project 2020-Grignon Mansion Exterior Improvements.

Roll call vote: Duda-aye, Moore-aye, Roehrig-aye, Schell-aye, Thiele-aye, Coenen-aye, DeCoster-aye, Driessen-aye.

Motion carried.

5. Authorize replacement of 2009 Garbage Truck (Fleet #224).

DPW/Eng. Sundelius informed the Board the garbage truck replacement funding was included in the 2020 Capital Borrowing. The repair report was provided.

Motion by Coenen, seconded by Moore to authorize the Street Department to seek bids for the replacement of the 2009 garbage truck (fleet #224).

Roll call vote: Moore-aye, Roehrig-aye, Schell-aye, Thiele-aye, Coenen-aye, DeCoster-aye, Driessen-aye, Duda-aye.

Motion carried.

6. Public Works Update.

DPW/Eng. Sundelius provided the Board with an update on city construction projects that are affecting traffic. The Veterans Memorial Bridge is open to traffic. The STH 96 and Plank Road/Green Bay Road is complete and open. CTH CE is open from STH 55 to Hillcrest Drive. The pedestrian trail is open from Haas Road westerly to Hillcrest Drive. Traffic lights are installed on Hillcrest/CE intersection as a 3-way stop, flashing red in all directions until the project is complete. This area will be monitored with any concerns. The 3-way stop at Island and Dodge will remain and will be evaluated.

DPW/Eng. Sundelius answered questions from the Board.

7. General Matters – none.

Motion made by Moore, seconded by Schell to adjourn.

All members voted aye.

Motion carried

Meeting adjourned at 6:34 P.M.

Sally Kenney

Clerk

Motion by Thiele, seconded by Schell to approve the Board of Public Works Meeting Minutes of August 31, 2020 as read.

All Ald. present voted aye.

Motion carried.

Ald. Driessen joined the meeting at 7:09 p.m.

Health & Recreation Committee Meeting Minutes of August 31, 2020.

HEALTH & RECREATION COMMITTEE MEETING

A meeting of the Health and Recreation Committee was called to order by Chairman Duda on Monday, August 31, 2020 at 6:34 P.M. remote teleconference via ZOOM.

Members present: Driessen, Duda, Roehrig and Schell.

Also present: Mayor Penterman, Ald. Coenen, DeCoster, Moore, Thiele, DPW/Eng. Sundelius, Eng./GIS Spec. Neumeier, Police Chief Graff, Fire Chief Carrel, Rec. Dir. Malloy, HR Dir. Vanderloop, IT Dir. Krause, Planner Jakel, Principal Planner Watson Brunette, Grignon Mansion Dir. Mickelson, and interested citizens.

1. Correspondence – None.

2. Combination Class A Beer and Liquor License to Kaukauna Minimart, Hari Khanal Agent, PNH LLC, 601 Lawe Street, Kaukauna.

Chairman Duda stated that all the necessary departments have approved this request.

Motion by Roehrig, seconded by Schell to approve the Combination Class A Beer and Liquor License to Kaukauna Minimart, Hari Khanal Agent, PNH LLC, 601 Lawe Street, Kaukauna.

Roll call vote: Driessen-aye, Duda-aye, Roehrig-aye, Schell-aye.

Motion carried.

3. Discuss extension of COVID-19 Temporary Outdoor Seating Area Permit through November 2020.

Principal Planner Watson Brunette stated a request for the extension was made by the one entity that has this permit. Indoor seating is struggling due to the pandemic and outdoor seating is a priority for businesses to survive.

Motion by Schell, seconded by Driessen to approve the extension of COVID-19 Temporary Outdoor Seating Area Permit through November.
Roll call vote: Duda-aye, Roehrig-aye, Schell-aye. Driessen-aye.
Motion carried.

4. General Matters – None.

Motion made by Driessen seconded by Schell to adjourn.
All members voted aye.
Motion carried.

Meeting adjourned at 6:42 P.M.

Sally Kenney
Clerk

Motion by Duda, seconded by Coenen to adopt the Health and Recreation Meeting Minutes of August 31, 2020.
All Ald. voted aye.
Motion carried.

Legislative Meeting Minutes of August 31, 2020.

This item was pulled from the agenda. No Legislative meeting was held on August 31, 2020.

Industrial Park Commission Meeting Minutes of August 6, 2020.

Motion by Coenen, seconded by Moore to receive and place on file the Industrial Park Commission Meeting Minutes of August 6, 2020.
All Ald. voted aye.
Motion carried.

Grignon Mansion Board Meeting Minutes of July 8, 2020

Motion by Thiele, seconded by Coenen to receive and place on file the Grignon Mansion Board Meeting Minutes of July 8, 2020.
All Ald. voted aye.

Motion carried.

Grignon Mansion Board Meeting Minutes of July 9, 2020

Motion by Thiele, seconded by Roehrig to receive and place on file the Grignon Mansion Board Meeting Minutes of July 9, 2020 as amended changing the date from Wednesday, July 9, 2020 to Thursday, July 9, 2020.

All Ald. voted aye.

Motion carried.

Operators/Bar Tenders License - The following applicants have applied for an operator's license for the license year 2020 2022 and have been recommended for approval based on their record check by the police department:

Allen	Ryan	D	1815 Melissa Ct	Kaukauna
Diedrich	Brittnee	A	1701 Lawe St	Kaukauna
Hill	Briana	C	N5355 Wolf Dr	De Pere
Kressin	Jonathan	R	501 Gertrude St	Kaukauna
Moua	Aranya	K	933 E Main St	Little Chute
Petrie	Gabrielle	E	137 S Walter Ave – Lower	Appleton
Schuh	Brett	A	145 Raught St	Kaukauna
Trudeau	Carleigh	J	1509 Sullivan Ave	Kaukauna

Motion by Duda, seconded by Schell to grant the operator/bar tender licenses.

All Ald. voted aye.

Motion carried.

REPORTS OF CITY OFFICERS.

Special Exception Request for 105 W. Third St. – Referred from Plan Commission on 8/26/.2020.

An application for a special exception request was submitted by Amy and Troy Zacharias to the City of Kaukauna Planning Department. This special exception request was reviewed initially by the Plan Commission. Planner Jakel provided background information and answered questions from the Council. A public hearing in front of the Plan Commission will take place.

Attorney Davidson stated that an application for special exception was made and the necessary steps to get the exception will be followed. The public hearing notice will be published two times and publically posted before the hearing takes place.

PRESENTATION OF ORDINANCES AND RESOLUTIONS.

Ordinance 1809 Annexing Land from the Town of Buchanan to the City of Kaukauna.

Motion by Coenen, seconded by Roehrig to suspend the rules and waive the reading of Ordinance 1809 Annexing Land from the Town of Buchanan to the City of Kaukauna.
All Ald. voted aye.
Motion carried.

Motion by Coenen, seconded by Roehrig to adopt Ordinance 1809 Annexing Land from the Town of Buchanan to the City of Kaukauna.
All Ald. voted aye.
Motion carried.

Adjourn to Closed Session pursuant to Wisconsin State Statute 19.85(1)(e) to discuss disposition of City owned property as part of the Industrial Park Network.

Motion by DeCoster, seconded by Driessen to adjourn to Closed Session pursuant to Wisconsin State Statute 19.85(1)(e) to discuss disposition of City owned property as part of the Industrial Park Network.
All Ald. voted aye.
Motion carried.
Moved to closed session at 7:25 P.M.

Return to Open Session for possible action.

Motion by Coenen, seconded by Roehrig to return to open session for possible action.
All Ald. voted aye.
Motion carried.

Moved to open session at 7:37 P.M.

Motion by Coenen, seconded by Roehrig to authorize the Mayor and Clerk to enter into an agreement with Ross Investments, LLC for the purchase of City owned property – Lots 12 & 13 NEW Prosperity Center.
All Ald. voted aye.
Motion carried.

Adjourn to Closed Session pursuant to Wisconsin State Statute 19.85(1)(g) to confer with legal counsel with regard to litigation the City is or is likely to become engaged in.

Motion by Coenen, seconded by Roehrig to Adjourn to Closed Session pursuant to Wisconsin State Statute 19.85(1)(g) to confer with legal counsel with regard to litigation the City is or is likely to become engaged in.
All Ald. voted aye.
Motion carried.

Moved to closed session at 7:38 P.M.

Return to Open Session for possible action.

Motion by DeCoster, seconded by Thiele to return to open session for possible action.
All Ald. voted aye.
Motion carried.

Returned to open session at 8:10 P.M.

CONSIDERATION OF MISCELLANEOUS BUSINESS – NONE.

ADJOURN

Motion by Coenen, seconded by Schell to adjourn.
All Ald. voted aye.
Motion carried.

Meeting adjourned at 8:12 P.M.

Sally Kenney
Clerk

