

Minutes for 1000 Islands Environmental Center Committee Meeting Held on Thursday, October 17, 2019

Members Present: Driessen, Gertz, Hietpas, Jakel, Manion, McGinnis, Pautz, Van Berkel and Van Groll

Not Present: Carlson

Also Present: Maureen Feldt

The meeting was called to order by Chairperson, Driessen at 6:40 p.m. Quorum is present.

September 2019 Meeting Minutes

McGinnis made a motion to approve the September minutes. Seconded by Van Groll. Motion carried.

Financial Reports

Discussion on Property Tax and Kaukauna School District revenue line items. Van Berkel questioned all expenses that are currently going to Contractual Services. After discussions, Gertz made a motion to accept the September financial report. Van Groll seconded. Motion carried.

Correspondence

Informed the Committee of the donations that came in this past month and shared an email that was received regarding playground equipment in the picnic area at the Center. McGinnis made a motion to note that the email was received, requested a response be sent to the person asking for playground equipment and that the email be kept on file. Pautz seconded. Motion carried.

Report from the Friends of 1000 Islands

Nothing to report

Naturalist's Report

Discussion on what constitutes the "non-personnel" portion of the budget.

Admin/Finance Committee

Held meeting to discuss Building & Grounds approved projects, but questions surfaced regarding the 2019 budget to cover the expenses. Van Berkel to contact Finance Dept. regarding why 1000 Islands has not received the full allocation of Property Taxes per the approved 2019 budget. Committee tabled approving expenditures until budget is clarified.

Education

Nothing to report

Buildings & Grounds

Discussion on the approved items for renovation and it was determined to set-up another meeting to review and approve the modifications to the original quote for the office renovation. All project approvals tabled for Building & Grounds to have another meeting to review the changes and approve. Meeting set for October 22nd.

Old Business

Nothing to report

New Business

Nomination of Officers: Eric Hietpas was nominated for Chairperson. Stephanie Van Groll was nominated for Vice-Chair. Gertz made a motion to accept nominations and to elect the nominees. Seconded by Manion. Motion carried.

Good for the Center

The Center's staff will have Purple Angel Memory Program training on Tuesday, November 19 and invited the Committee member to join the training. This training is to educate the staff on dementia awareness.

Next Committee Meeting

Next Committee Meeting is scheduled for Thursday, November 21st at 6:30 p.m.

There being no further business, McGinnis moved to adjourn the meeting. Second by Jakel. Motion carried. The meeting adjourned at 7:14 p.m.

Maureen Feldt
Acting Secretary