

# **Minutes for 1000 Islands Environmental Center Committee Meeting Held on Thursday, September 19, 2019**

**Members Present:** Carlson, Driessen, Jakel, McGinnis, Pautz and Van Berkel

**Not Present:** Gertz, Hietpas, Manion and Van Groll

**Also Present:** Deb Nowak and Maureen Feldt

The meeting was called to order by Chairman, Driessen at 6:39 p.m. Quorum is present.

## **July and August 2019 Meeting Minutes**

Van Berkel noted that the correct date of the July meeting was on July 18<sup>th</sup>, not the 17<sup>th</sup>. Discussion on the fee for the Home School programs has not been set yet. McGinnis made a motion to approve the July minutes with the noted date correction. Seconded by Jakel. Motion carried.

Pautz made a motion to approve the August minutes. Seconded by Carlson. Motion carried.

## **Financial Reports**

July Financial Report: Discussion on the maintenance and fuel charges and obtaining proper receipts from City Departments for documentation. McGinnis made a motion to accept the financial report for July. Seconded by Pautz. Motion carried.

August Financial Report: Discussion on animal and bird care expenses have gone over budget already. Nowak acknowledged the overage and will need to continue to purchase food for the animals and will increase the budget for 2020 to cover the costs. Pautz made a motion to accept the financial report for August. Jakel seconded. Motion carried.

## **Correspondence**

Shared thank you notes from several Daycare facilities that came to the Center for field trips this summer.

## **Report from the Friends of 1000 Islands**

August: The Friends approved the purchase of a Generator for the Center.

No quorum for the September meeting.

## **Naturalist's Report**

July Report: Discussion on having access to Springbook, the City's financial software, for receipting, making our own deposits and viewing individual account spending. Working on getting a receipt printer for this new process.

August Report: Discussion on the cost of the 50<sup>th</sup> Anniversary celebration and promoting the 1000 Islands History book and the Children's book.

A memorial endowment CD came due in August. East Wisconsin matched the best CD rate Deb could find. Van Berkel made a motion to approve a 12-month CD at a rate of 2.38% from East Wisconsin Savings Bank. Seconded by McGinnis. Motion carried.

### **Admin/Finance Committee**

Another CD was cashed in earlier this year to help with the 50<sup>th</sup> Anniversary expenses. The Admin & Finance sub-committee will meet to determine the best action for the remaining amount.

### **Education**

50<sup>th</sup> Anniversary: All went well and many participated in the scavenger hunt and night hike.

North American Assoc. for Environmental Education Conference: Deb and Stephanie will be attending this year's conference in October. Expenses were review and Van Berkel made a motion to approve \$3,108.00 for Deb and Stephanie to attend the conference. Seconded by Pautz. Motion carried.

### **Buildings & Grounds**

Office Remodel, Rain Gutters, Security System and Natural Playground in Picnic Area: Still waiting on quotes to come in for the sub-committee to review and approve. Maureen to follow up with contractors get the quotes in. McGinnis to set-up meeting in early October to review quotes.

Erosion on Hoersch Property: McGinnis to contact John Sundelius to see if the County can assist with repairing the land from the erosion.

### **Old Business**

We will be taking over the 1000 Islands pavilion rental from the Rec. Dept. at the beginning of 2020.

### **New Business**

The goats will be back at the Center starting on Monday, Sept. 23<sup>rd</sup> until Friday, Oct. 4<sup>th</sup>. The High School Environmental Science class completed a pre-vegetation survey already and will come back after the 4<sup>th</sup> to do a post survey.

Deb would like to close the Center January 13 – 17<sup>th</sup> to complete painting, maintenance and hanging new mounts. Main area of work will be in the back end of the building. A motion was made by McGinnis to close the Center January 13 – 17<sup>th</sup> for maintenance. Seconded by Carlson. Motion carried.

### **Good for the Center**

Nothing to report.

### **Next Committee Meeting**

Next Committee Meeting is scheduled for Thursday, October 17<sup>th</sup> at 6:30 p.m.

There being no further business, McGinnis moved to adjourn the meeting. Second by Pautz. Motion carried. The meeting adjourned at 7:44 p.m.

Maureen Feldt  
Acting Secretary