

## **COUNCIL PROCEEDINGS - Council Chambers - Kaukauna, Wisconsin – February 20, 2019.**

Pursuant to adjournment on February 5, 2019 meeting of the Common Council of the City of Kaukauna called to order by Mayor Penterman at 7:00 P.M. on Wednesday, February 20, 2019.

Roll call present: Coenen, Driessen, Duda, Kohne, McGinnis, Roehrig and Thiele.

Present via phone: DeCoster

Also present: City Atty. Davidson, Planner Jakel, GIS Spec. Neumeier, Asst. Fire Chief Grindheim, Police Chief Manion, Fin. Director VanRossum and interested citizens.

One minute of silent prayer and the Pledge of Allegiance to the American Flag observed by the assembly present.

Motion by Coenen, seconded by Kohne to suspend the rules and waive the reading of the minutes of the previous meeting of February 5, 2019.

All Ald. voted aye.

Motion carried.

Motion by Coenen, seconded by McGinnis to adopt the minutes of the meeting of February 5, 2019 as presented.

All Ald. voted aye.

Motion carried.

### **Presentation of letters, petitions, remonstrances, memorials, and accounts.**

**Bills Payable** - Coenen made a motion, seconded by Roehrig to pay bills out of the proper accounts.

All Ald. voted aye.

Motion carried

### **Public Appearances**

Thomas Bay, 2550 Haas Road, Kaukauna spoke on behalf of the impacted residence of the Haas Road Urbanization project. The Council was asked to look into some compromises for the project. Suggested compromises were speed bumps, lower speed limit, more police presence to slow down traffic or more time to allow residence to acclimate themselves with the changes.

Peter Vandehey, 2600 Haas Road, Kaukauna spoke regarding the Haas Road Urbanization. He asked the Council to reconsider the time frame for this project and consider any other options that would impact the residents less.

Brian Mischler, 2091 Fenway Court, Kaukauna spoke about the urbanization of Haas Road and asked the Council to consider the impact of this project on the residents. He suggested that sidewalk be placed only on one side of the street where newer properties are.

### **Business Presented by the Mayor**

Mayor Penterman received many comments from city residents about the school referendum question which will be on the ballot for the Spring Election. He clarified that this is a school referendum and all questions and concerns should be directed to the school superintendent and school board.

### **Letter of Retirement from Police Chief John Manion.**

Mayor Penterman read the letter of retirement from Chief Manion.

Motion by Coenen, seconded by Driessen to receive and place on file the letter of retirement from Police Chief John Manion.

All Ald. voted aye.

Motion carried.

### **Permission to fill Police Chief Position.**

Motion by McGinnis, seconded by Kohne to grant permission to fill Police Chief Position.

All Ald. voted aye.

Motion carried.

### **Kaukauna Utilities Memo.**

Mayor Penterman read a portion of the Kaukauna Utilities announcement regarding the lowering of the electric rates by 3.51%.

Motion by McGinnis, seconded by Kohne to receive and place on file the memo regarding the lowering of electric rates from Kaukauna Utilities.

All Ald. voted aye.

Motion carried.

### **Swearing in of Police Officer Pelot.**

Chief Manion gave an introduction of Andrew Pelot and Clerk Kenney administered the Oath of Office. Mayor Penterman thanked everyone in the KPD and KFD for keeping the City of Kaukauna safe.

### **Reports of Standing and Special Committees.**

Motion by Roehrig to amend a motion on the Board of Public Works meeting minutes to state that the urbanization of Haas Road will be done in conjunction with the CE trail extension.

Motion by Kohne to amend the amendment that, regardless of the CE Trail extension that, the Haas Road urbanization project be put on the Five Year Capitalization plan starting in 2019. Seconded by Duda.

Motion failed – 3 aye (Kohne, Duda, Thiele), 4 nay (Coenen, McGinnis, Roehrig, Driessen), 1 abstained (DeCoster).

McGinnis seconded the first amendment to the minutes to state that the urbanization of Haas Road will be done in conjunction with the CE trail extension.

Motion passed – 5 aye (Coenen, Driessen, McGinnis, Roehrig, Thiele), 2 nay (Duda, Kohne), 1 abstained (DeCoster).

### **Board of Public Works Meeting Minutes of February 18, 2019.**

#### **BOARD OF PUBLIC WORKS**

Meeting of the Board of Public Works called to order by Chairman McGinnis at 6:00 P.M. on Monday, February 18, 2019.

Members present: Coenen, Driessen, Duda, Kohne, McGinnis, Roehrig and Thiele.

Present via phone: DeCoster

Also present: Mayor Penterman, Attorney Davidson, DPW/Eng. Sundelius, Eng./GIS Spec. Neumeier, Planner Jakel, Street Superintendent VandenHeuvel, Police Chief Manion, Rec. Director Malloy, Project Eng. Cesafsky, Assistant Fire Chief Grindheim and interested citizens.

- 1. Correspondence** – A note and petition signed by property owners along Haas Road was read. The petition was to request that the urbanization of Haas Road be put on a Five Year Capital Improvement plan in order for residents to properly prepare for the costs and property losses.

Motion by Kohne, seconded by Duda to receive and place on file the note and petition from property owners along Haas Road.

All Ald. voted aye.

Motion carried.

**2. Authorization to fill vacant position in the Street Department.**

Motion by Coenen, seconded by Duda to authorize the filling of vacant position in the Street Department.  
All Ald. voted aye.  
Motion carried.

**3. CTH CE Trail Extension/Haas Road urbanization construction and special assessment schedule.**

DPW/Eng. Sundelius stated that this one item has two parts. First part is concerning CTH CE Trail Extension for 2019. The County has changed the project somewhat due to significant cost increase. Alderman asked several questions about the project.

The second portion of this item dealt with the urbanization of Haas Road and special assessment schedule. DPW/Eng. Sundelius gave an overview of how special assessments are billed out. There is a built-in delay and are billed out over ten years. Discussion was held on the varying options to the urbanization.

**As Amended on February 20, 2019:** Motion by Roehrig to amend a motion on the Board of Public Works meeting minutes to state that the urbanization of Haas Road will be done in conjunction with the CE trail extension. McGinnis seconded the first amendment to the minutes to state that the urbanization of Haas Road will be done in conjunction with the CE trail extension.

Motion passed – 5 aye (Coenen, Driessen, McGinnis, Roehrig, Thiele), 2 nay (Duda, Kohne), 1 abstained (DeCoster).

**4. Navigational canal boat dock at Wisconsin Avenue Greenspace.**

The 2019 Capital Improvement Panel included the installation of a boat dock in the Fox River Navigational System Authority navigation canal at the Wisconsin Avenue Green Space.

Motion by Duda, seconded by Thiele to authorize the Engineering Department to complete the design and permitting for a boat dock located in the navigation canal below the Wisconsin Avenue Green Space and seeks bids for its construction.

All Ald. voted aye.  
Motion carried.

**5. Sidewalk Building License to Dan Verbeten Construction.**

Motion by Driessen, seconded by Coenen to grant Dan Verbeten a Sidewalk Building License.  
All Ald. voted aye.  
Motion carried.

**6. General Matters – None.**

Motion by Driessen, seconded by Roehrig to adjourn.  
All Ald. voted aye.  
Motion carried.

Meeting adjourned at 6:23 P.M.

Sally Kenney  
Clerk/Treasurer

Motion by McGinnis, seconded by Coenen to adopt the amended Board of Public Works meeting minutes of February 18, 2019.  
Roll Call vote: Driessen – aye, Duda – aye, Kohne – nay, McGinnis – aye, Roehrig – aye, Thiele – aye, Coenen – aye, DeCoster – abstained.  
Motion passed.

## **HEALTH AND RECREATION COMMITTEE**

A meeting of the Health and Recreation Committee was called to order by Chairman Roehrig on Monday, February 18, 2019 at 6:24 p.m.

Members present: Roehrig, Duda, Kohne and McGinnis.

Also present: Mayor Penterman, Ald. Coenen, DeCoster (via phone), Driessen, Thiele, Atty. Davidson, DPW/Eng. Sundelius, Eng./GIS Spec. Neumeier, Planner Jakel, Street Superintendent VandenHeuvel, Police Chief Manion, Asst. Fire Chief Grindheim, Project Eng. Cesafsky and interested citizens.

**1. Correspondence** – None.

**2. KRD Baseball League Update.**

Recreation Director Malloy gave an update on the KRD Baseball League. He stated that to date there are only 3 registered participants.

Motion by Kohne, seconded by Roehrig to drop the program for 2019 and carry over the budgeted amount of \$14,000 for the KRD Baseball League to the 2020 budget.

**3. General matters** – None.

Motion made by Kohne, seconded by Duda to adjourn.  
All members voted aye.  
Motion carried.

Meeting adjourned at 6:26 P.M.

Sally Kenney  
Clerk/Treasurer

Motion by Roehrig, seconded by Kohne to adopt the Health & Recreation meeting minutes of February 18, 2019.  
All Ald. voted aye.  
Motion carried.

### **1000 Islands Environmental Center Minutes of January 17, 2019.**

Motion by McGinnis, seconded by Roehrig to receive and place on file the meeting minutes from the 1000 Islands Environmental Center Minutes of January 17, 2019.  
All Ald. voted aye.  
Motion carried.

**Operators/Bar Tenders License** - The following operators have applied for an operator's license for 2018-2020 and has been recommended for approval based upon the records check done by the Kaukauna Police Department.

Motion made by Roehrig, seconded by Kohne to approve the Operators/Bartenders license.  
All Ald. voted aye.  
Motion carried.

## **Reports of City Officers**

### **Fire Report**

Motion by Coenen, seconded by Thiele to receive and place on file the Fire Report.  
All Ald. voted aye.  
Motion carried.

### **Ambulance Report**

Motion made by Coenen, seconded by Duda to receive and place on file the Ambulance Report.  
All Ald. voted aye.  
Motion carried.

### **Police Report**

Motion made by Coenen, seconded by Kohne to receive and place on file the Police Report.  
All Ald. voted aye.  
Motion carried.

### **Municipal Court Report**

Motion made by Coenen, seconded by Duda to receive and place on file the Municipal Court Report.  
All Ald. voted aye.  
Motion carried.

### **Treasurer's Deposit Report**

Motion made by Coenen, seconded by Thiele to receive and place on file the Treasurer's Deposit Report.  
All Ald. voted aye.  
Motion carried.

### **Building Inspection Report**

Motion made by Coenen, seconded by Duda to receive and place on file the Building Inspection Report.  
All Ald. voted aye.  
Motion carried.

## **Presentation of Ordinances and Resolutions.**

Motion made by Coenen, seconded by Kohne to suspend the rules and wave the reading of Resolution 5169 Repealing Resolution 2018-4132 and Re-creating Tax Increment District No 10.  
All Ald. voted aye.  
Motion carried.

Motion by Coenen seconded by McGinnis to adopt Resolution 5169 Repealing Resolution 2018-4132 and Re-creating Tax Increment District No 10.  
All Ald. voted aye.  
Motion carried.

## **Consideration of Miscellaneous Business**

**Convene to closed session pursuant to Wisconsin Statutes 19.85(1)(e) for the purpose of negotiating the terms of sale of public properties described as Lot 1 of CSM 7631 in the City of Kaukauna.**

Motion by Coenen, seconded by Kohne to adjourn to closed session pursuant to Wisconsin Statutes 19.85(1)(e) for the purpose of negotiating the terms of sale of public properties described as Lot 1 of CSM 7631 in the City of Kaukauna.  
All Ald. voted aye.

Motion carried.

Adjourned to closed session at 7:48 pm.

Motion by McGinnis, seconded by Coenen to return to open session.

All Ald. voted aye.

Motion carried.

Returned to open session at 8:33 pm.

Representative from Boerke, Cushman & Wakefield, Jack Price, spoke to the Council thanking City staff for taking time in working with him.

Motion by Coenen, seconded by McGinnis to offer a three and one half percent commission in good faith to Boerke, Cushman & Wakefield for sale of Lot 1 of CSM 7631 in the City of Kaukauna.

Motion carried – 6-aye, 1-nay, 1-abstained.

**Convene to closed session pursuant to Wisconsin Statutes 19.85(1)(e) for the purpose of negotiating the terms of sale of public properties located at 3301 Progress Way.**

Motion by Coenen, seconded by Kohne to adjourn to closed session pursuant to Wisconsin Statutes 19.85(1)(e) for the purpose of negotiating the terms of sale of public properties located at 3301 Progress Way.

All Ald. voted aye.

Motion carried.

Adjourned to closed session at 8:38 pm.

Motion by Duda, seconded by Roehrig to return to open session.

All Ald. voted aye.

Motion carried.

Returned to open session at 8:45 pm.

Motion by Coenen, seconded by McGinnis to authorize the City of Kaukauna to enter into an agreement for the sale of the properties located at 3301 Progress Way.

All Ald. voted aye.

Motion carried.

**Convene to closed session pursuant to Wisconsin Statutes 19.85(1)(e) for the purpose of negotiating the terms of sale of public properties located at 2551 Nature View Court, 2575 Nature View Court and 632 E. Hyland Avenue.**

Motion by Coenen, seconded by Driessen to adjourn to closed session pursuant to Wisconsin Statutes 19.85(1)(e) for the purpose of negotiating the terms of sale of public properties located at 2551 Nature View Court, 2575 Nature View Court and 632 E. Hyland Avenue.

All Ald. voted aye.

Motion carried.

Adjourned to closed session at 8:46 pm.

Motion by Driessen, seconded by Thiele to return to open session.

All Ald. voted aye.

Motion carried.

Returned to open session at 8:50 pm.

Motion by Coenen, seconded by Thiele to authorize Mayor Penterman to enter into a vacant land listing contract for 2551 Nature View Court, 2575 Nature View Court and 632 E. Hyland Ave. with Design Realty, LLC for six months effective February 20, 2019.

**Adjourn**

Motion by Kohne, seconded by Coenen to adjourn.

All Ald. voted aye.

Motion carried.

Meeting adjourned at 8:51 pm.

Sally A. Kenney

Clerk/Treasurer