

COUNCIL PROCEEDINGS - Council Chambers - Kaukauna, Wisconsin – January 15, 2019.

Pursuant to adjournment on December 18, 2018, meeting of the Common Council of the City of Kaukauna called to order by Mayor Penterman at 7:00 P.M. on Tuesday, January 15, 2019.

Roll call present: Coenen, Driessen, DeCoster, Duda, Kohne, McGinnis, Roehrig and Thiele.

Also present: DPW Sundelius, Planner Jakel, Fire Chief Hirte, Police Chief Manion, HR Director Vanderloop, and interested citizens.

One minute of silent prayer and the Pledge of Allegiance to the American Flag observed by the assembly present.

Motion by Coenen, seconded by Kohne to suspend the rules and waive the reading of the minutes of the previous meeting of December 18, 2018.

All Ald. voted aye.

Motion carried.

Motion by Coenen, seconded by McGinnis to adopt the minutes of the meeting of December 18, 2018 as presented.

All Ald. voted aye.

Motion carried.

Presentation of letters, petitions, remonstrances, memorials, and accounts.

Bills Payable - Coenen made a motion, seconded by Thiele to pay bills out of the proper accounts.

All Ald. voted aye.

Motion carried

Public Appearances – Heather La Rue, 302 Klein Street, Kaukauna spoke to the Council regarding the revocation of her bartender license. She asked the Council to reconsider this action. Stating the license is needed for her job.

Business Presented by the Mayor

Letter of retirement from Fire Chief Paul Hirte.

Motion by McGinnis, seconded by Driessen to receive and place on file the letter of retirement from Fire Chief Paul Hirte.

All Ald. voted aye.

Motion carried.

Permission to fill Fire Chief Position.

Motion by Coenen, seconded by Roehrig to have the HR Director along with the Police and Fire Commission coordinate the hiring for the Fire Chief position.

All Ald. voted aye.

Motion carried.

Appoint Shellee Ziegler to Grignon Mansion Board.

Motion by Duda, seconded by Driessen to appoint Shellee Ziegler to Grignon Mansion Board.

All Ald. voted aye.

Motion carried.

Proclamation – City of Kaukauna School Choice Week.

Motion by Coenen, seconded by DeCoster to receive and place on file the Proclamation – City of Kaukauna School Choice Week.

All Ald. voted aye.

Motion carried.

Proclamation – Wisconsin Adult School Crossing Guard Recognition Week.

Motion by Coenen, seconded by McGinnis to receive and place on file the Proclamation – Wisconsin Adult School Crossing Guard Recognition Week.

All Ald. voted aye.

Motion carried.

St. Paul Home Tour

Mayor Penterman and Finance Director Van Rossum recently toured the St. Paul Home. Ald. Thiele was recently contacted to inquire about the interest in scheduling a tour to see the existing services and long range goals of the St. Paul Home. Mayor Penterman asked Ald. Thiele to put together some dates and times and share them with the Council to schedule the tour.

Reports of Standing and Special Committees

Board of Public Works Meeting Minutes of January 14, 2019.

BOARD OF PUBLIC WORKS

Meeting of the Board of Public Works called to order by Chairman McGinnis at 6:00 P.M. on Monday, January 14, 2019.

Members present: Coenen, DeCoster, Driessen, Duda, Kohne, McGinnis, and Thiele.

Absent: Roehrig

Also present: Mayor Penterman, Attorney Davidson, DPW/Eng. Sundelius, Eng./GIS Spec. Neumeier, Planner Jakel, Street Superintendent VandenHeuvel, HR Director Vanderloop, Fin. Director VanRossum, Rec. Director Malloy, Police Chief Manion, Fire Chief Hirte and interested citizens.

Motion by Coenen, seconded by Kohne to excuse the absent member.

All Ald present voted aye.

Motion carried.

1. Correspondence – None.

2. Open bids for Project #3-19, Closed CE Landfill Remediation.

Motion by Coenen, seconded by DeCoster to receive no more bids and to open bids for Project #3-19, Closed CE Landfill Remediation.

All Ald. present voted aye.

Motion carried.

Planner Jakel gave an overview of the project and opened the eight bids received both electronically and in paper copy.

<u>BIDDER</u>	<u>TOTAL BID</u>
Advance Construction	335,357.00
Alfson Excavating, LLC	255,115.00
Best Enterprises LLC	311,163.00
Bielinski Excavating	321,925.00
Gene Fredrickson Trucking	203,121.00
KCG Excavating	281,275.00
Relyco, Inc.	401,425.00
Riverview Construction, Inc.	399,900.00

Motion made by Coenen, seconded by Driessen to have the Planning Department tabulate the bids and come back with a recommendation.

All Ald. present voted aye.

Motion carried.

3. Haas Road Pedestrian Accommodations.

DPW/Eng. Sundelius gave an overview of the options presented for pedestrian accommodations on Haas Road. Alderman asked that several options be looked into. Eng./GIS Spec. Neumeier put together an estimate for the various different options. Each option estimate was provided. Alderman Kohne requested input from eight residents who live along this affected area. Alderman Kohne then asked several questions. The Engineering Department will look at additional options and report back.

4. Approval to bid replacement of 2009 Garbage Truck #225.

Street Superintendent VandenHeuvel stated the garbage truck replacement is included in the 2019 Capital Improvement Plan at an estimated cost of \$273,000. A repair report on this garbage truck was provided.

Motion by Coenen, seconded by Kohne to approve bidding the replacement of 2009 garbage truck #225.

All Ald. present voted aye.

Motion carried.

5. Award Bid #9-19, Library Interactive Learning Garden Project.

Planner Jakel stated that bids for this project were opened in September of 2018. Those bids came in substantially higher than estimated. Planner Jakel introduced Trevor Frank on behalf of the Library Foundation to give background and information on the Library Interactive Learning Garden Project.

Randy Stadmueller, building owner, and Mike Milbach, low bidder, discussed changes to original project.

Motion by Coenen, seconded by Driessen to award bid #9-18, Library Interactive Learning Garden Project to Milbach Construction at a cost of \$626,063.

All Ald. present voted aye.

Motion carried.

6. General Matters – None.

Motion by Coenen, seconded by Driessen to adjourn.

All Ald. present voted aye.

Motion carried.

Meeting adjourned at 6:38 P.M.

Sally Kenney
Clerk/Treasurer

Motion by McGinnis, seconded by Kohne to adopt the Board of Public Works meeting minutes of January 14, 2019.

All Ald. voted aye.

Motion carried.

Planner Jakel shared the bids for Project #3-19, Closed CE Landfill Remediation. The Planning Department recommended that the Council award the contract to the low bidder, Gene Fredrickson, at a cost of \$203,121.00.

Motion by Driessen, seconded by Roehrig to award Project #3-19, Closed CE Landfill Remediation to Gene Fredrickson Trucking at a cost of \$203,121.00.

All Ald. voted aye.

Motion carried.

Health and Recreation Committee Meeting Minutes of January 14, 2019.

HEALTH AND RECREATION COMMITTEE

A meeting of the Health and Recreation Committee was called to order by Vice-Chairman McGinnis on Monday, January 14, 2019 at 6:40 p.m.

Members present: Duda, Kohne and McGinnis.

Absent: Roehrig

Also present: Mayor Penterman, Attorney Davidson, DPW/Eng. Sundelius, Eng./GIS Spec. Neumeier, Planner Jakel, Street Superintendent VandenHeuvel, HR Director Vanderloop, Fin. Director VanRossum, Rec. Director Malloy, Police Chief Manion, Fire Chief Hirte and interested citizens.

Motion by Kohne, seconded by Duda to excuse the absent member.

All members present voted aye.

Motion carried.

Correspondence – None.

Revocation of Bartenders license to Heather La Rue.

Chief Manion recommended to the Committee to revoke Ms. La Rue’s bartenders license for violation of an agreement she had with the Police Department. The City Attorney has been consulted and presented the municipal code for this matter.

Motion by McGinnis, seconded by Kohne to approve the revocation of bartender’s license to Heather La Rue. 2 voted aye (McGinnis and Kohne), 1 nay (Duda).

Motion carried.

General matters – None.

Motion made by Kohne, seconded by McGinnis to adjourn.

All members present voted aye.

Motion carried.

Meeting adjourned at 6:43 P.M.

Sally Kenney
Clerk/Treasurer

Motion by Roehrig, seconded by Kohne to adopt the Health & Recreation meeting minutes of January 14, 2019. Ald. Kohne asked whether or not Heather La Rue would have the opportunity to present her side to the Board or Council. After some discussion, Mayor Penterman stated that there is a process for administrative review of a bartender’s license revocation. The City Attorney had distributed that information at the Health and Recreation Meeting.

All Ald. voted aye.

Motion carried.

Heart of the Valley Metropolitan Sewerage District Regular Meeting of December 11, 2018.

Motion by Coenen, seconded by Kohne to receive and place on file the meeting minutes from the Heart of the Valley Metropolitan Sewerage District Regular Meeting of December 11, 2018.

All Ald. voted aye.

Motion carried.

Heart of the Valley Metropolitan Sewerage District Special Meeting of December 19, 2018.

Motion by Coenen, seconded by McGinnis to receive and place on file the meeting minutes from Heart of the Valley Metropolitan Sewerage District Special Meeting of December 19, 2018.

All Ald. present voted aye.

Motion carried.

Operators/Bar Tenders License - The following operators have applied for an operator’s license for 2018-2020 and has been recommended for approval based upon the records check done by the Kaukauna Police Department.

Cody R. Calmes – 2080 Meadowview St., Kaukauna
Penney J. Leverenz – 1808 Glenview Ave., Kaukauna
Kathleen M. Schmidt – 123 E. Tobacnoir St., Kaukauna
Amber G. VerVoort – W1843 VanAsten Rd., Freedom

Motion made by Roehrig, seconded by Kohne to approve the Operators/Bartenders license.
All Ald. voted aye.
Motion carried.

The following applicant has applied for an operator's license and has been recommended for denial based on their record check by the police department:

Heather La Rue – 409 Plank Rd., Kaukauna – violation of an agreement

Motion made by Roehrig, seconded by Kohne to deny the applicant of an Operators/Bartenders license.
6 voted aye (Coenen, DeCoster, Kohne, McGinnis, Roehrig and Thiele)
1 vote nay (Duda)
1 vote to abstain (Driessen)
Motion carried.

Reports of City Officers

Fire Report

Motion by Coenen, seconded by Thiele to receive and place on file the Fire Report.
All Ald. voted aye.
Motion carried.

Ambulance Report

Motion made by Coenen, seconded by Thiele to receive and place on file the Ambulance Report.
All Ald. voted aye.
Motion carried.

Police Report

Motion made by Coenen, seconded by McGinnis to receive and place on file the Police Report.
All Ald. voted aye.
Motion carried.

Municipal Court Report

Motion made by Coenen, seconded by Driessen to receive and place on file the Municipal Court Reports for November and December.
All Ald. voted aye.
Motion carried.

Treasurer's Deposit Report

Motion made by Coenen, seconded by Thiele to receive and place on file the Treasurer's Deposit Report.
All Ald. voted aye.
Motion carried.

Building Inspection Report

Motion made by Coenen, seconded by Duda to receive and place on file the Building Inspection Report.
All Ald. voted aye.
Motion carried.

Permission to hire open position of Community Service Officer.

Motion by Kohne, seconded by Roehrig to hire the open position of Community Service Officer.
All Ald. voted aye.
Motion carried.

Permission to hire open position of Crossing Guard.

Motion by McGinnis, seconded by Roehrig to grant Police Chief to hire for the open position of Crossing Guard.
All Ald. voted aye.
Motion carried.

City of Kaukauna and Village of Little Chute recommended for award by Fox Cities Convention and Visitors Bureau for the Fox River Boardwalk project.

Planner Jakel stated that the grant for \$250,000, which was applied for in November, has been awarded to the City of Kaukauna and the Village of Little Chute. This brings to total grant and donation amount to 80% of the boardwalk project total. This allows the City to apply for permits through the Wisconsin DNR, The Army Core of Engineers and the US Coast Guard. These permits have been delayed due to the government shutdown.

Presentation of Ordinances and Resolutions.

Motion made by Coenen, seconded by McGinnis to suspend the rules and wave the reading of Resolution 5166 Approving the Extraterritorial Plat for Creek Side Estates in the Town of Vandebroek.
All Ald. voted aye.
Motion carried.

Motion by Coenen seconded by McGinnis to adopt Resolution 5166 Approving the Extraterritorial Plat for Creek Side Estates in the Town of Vandebroek.
All Ald. voted aye.
Motion carried.

Consideration of Miscellaneous Business – Ald. Duda stated that action was taken on awarding a bid and it was not on the Agenda. Mayor Penterman stated this award of bid for Project #3-19, Closed CE Landfill Remediation will be postponed and put on the next agenda.

Convene to closed session pursuant to Wisconsin Statutes 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specific public business.

Motion by McGinnis, seconded by Coenen to adjourn to closed session pursuant to Wisconsin Statutes 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specific public business.

Adjourned to closed session at 7:38 pm.

All Ald. voted aye.

Motion carried.

Motion by DeCoster, seconded by Roehrig to return to open session. Returned to open session at 7:46 pm.

Motion by Coenen, seconded by Roehrig to approve the sale of 3.096 acres in the NEW Prosperity Center to Velocity Water Works.

All Ald. voted aye.

Motion carried.

Adjourn

Motion by DeCoster, seconded by Coenen to adjourn.

All Ald. voted aye.

Motion carried.

Meeting adjourned at 7:47 pm.

Sally A. Kenney

Clerk/Treasurer