

COUNCIL PROCEEDINGS - Council Chambers - Kaukauna, Wisconsin – February 5, 2019.

Pursuant to adjournment on January 15, 2019 meeting of the Common Council of the City of Kaukauna called to order by Mayor Penterman at 7:00 P.M. on Tuesday, February 5, 2019.

Roll call present: Coenen, Driessen, DeCoster, Duda, Kohne, McGinnis, Roehrig and Thiele.

Also present: DPW Sundelius, City Atty. Davidson, Planner Jakel, Fire Chief Hirte, Police Chief Manion, HR Director Vanderloop, Fin. Director VanRossum and interested citizens.

One minute of silent prayer and the Pledge of Allegiance to the American Flag observed by the assembly present.

Motion by Coenen, seconded by DeCoster to suspend the rules and waive the reading of the minutes of the previous meeting of January 15, 2019.

All Ald. voted aye.

Motion carried.

Motion by Coenen, seconded by Roehrig to adopt the minutes of the meeting of January 15, 2019 as presented.

All Ald. voted aye.

Motion carried.

Presentation of letters, petitions, remonstrances, memorials, and accounts.

Bills Payable - Coenen made a motion, seconded by Thiele to pay bills out of the proper accounts.

All Ald. voted aye.

Motion carried

Public Appearances – None.

Business Presented by the Mayor

Drug drop off box at Kaukauna Police Department – Police Chief Manion stated that a drop box will be available in the Police Department Lobby between the hours of 8:00 am and 4:30 pm for drug drop off. All costs for this service has been provided by donations.

Reports of Standing and Special Committees

Board of Public Works Meeting Minutes of February 4, 2019.

BOARD OF PUBLIC WORKS

Meeting of the Board of Public Works called to order by Chairman McGinnis at 6:00 P.M. on Monday, February 4, 2019.

Members present: Coenen, DeCoster, Driessen, Duda, Kohne, McGinnis, Roehrig and Thiele.

Also present: Mayor Penterman, Attorney Davidson, DPW/Eng. Sundelius, Eng./GIS Spec. Neumeier, Planner Jakel, Principal Planner Watson, Street Superintendent VandenHeuvel, HR Director Vanderloop, Fin. Director VanRossum, Police Chief Manion, Fire Chief Hirte and interested citizens.

1. Correspondence – None.

2. Award bid for Project #3-19, Closed CE Landfill Remediation.

Motion by Roehrig, seconded by DeCoster to award bid for Project #3-19, Closed CE Landfill Remediation to Gene Fredrickson Trucking for the amount of \$203,121.

All Ald. voted aye.

Motion carried.

3. Haas Road Pedestrian Accommodations.

DPW/Eng. Sundelius stated that this is a continuation of discussions from previous meetings. Options on which public works project should be completed for pedestrian accommodations on Haas Road were reviewed. Eng./GIS Spec. Neumeier stated that after the last board of public works meeting the engineering department went back to look at further defined cost structure. Alderman asked several questions about the various estimates.

Motion by Kohne to proceed with the widening of road to establish a paved shoulder from CTH CE to Links Court. No second to this motion.

Motion by Coenen, seconded by McGinnis proceed with the Haas Road Urbanization – CTH CE to Olde Country Circle with the installation of curb, gutter and sidewalks and a paved shoulder on the East side of Haas Road from Olde Country Circle to Links Court.

6 Ald. voted aye (Coenen, DeCoster, Driessen, McGinnis, Roehrig, Thiele).

2 Ald. voted nay (Duda and Kohne).

Motion carried.

4. Farmview Village (K4 Stormwater Basin) Stormwater Update.

Eng./GIS Spec. Neumeier gave out updated options to relieve areas of flooding in the area Northeast of DeBruin Road and CTH CE. Alderman asked the Engineering Department look into all options discussed and come back with recommendations to the board.

5. Adjourn to Closed Session pursuant to Wisconsin State Statute 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specific public business.

Motion by DeCoster, seconded by Duda to adjourn to closed session at 6:41 PM.

All Ald. voted aye.

Motion carried.

Motion by Coenen, seconded by DeCoster to return to open session for possible action.

All Ald. voted aye.

Motion carried.

Returned to open session at 7:05 pm.

Motion by Coenen, seconded by Roehrig to refer the Haas Road property acquisition to the Plan Commission.

All Ald. voted aye.

Motion carried.

6. General Matters – None.

Motion by Kohne, seconded by Coenen to adjourn.

All Ald. voted aye.

Motion carried.

Meeting adjourned at 7:07 P.M.

Sally Kenney
Clerk/Treasurer

Motion by McGinnis, seconded by Coenen to adopt the Board of Public Works meeting minutes of February 4, 2019.

All Ald. voted aye.

Motion carried.

Legislative Meeting Minutes of February 4, 2019.

LEGISLATIVE COMMITTEE

A meeting of the Legislative Committee was called to order by Chairman Coenen on Monday, February 4, 2019 at 7:07 P.M.

Members present: Coenen, Driessen, DeCoster, and Roehrig.

Also present: Mayor Penterman, Ald. Duda, Kohne, McGinnis, Thiele, Atty. Davidson, DPW/Eng. Sundelius, Police Chief Manion, Eng./GIS Spec. Neumeier, Fire Chief Hirte, Planner Jakel, Principal Planner Watson, Fin. Dir. Van Rossum, HR Director Vanderloop and interested citizens.

1. **Correspondence - None.**
2. **Review staff memo on parking enforcement in downtown area, Section 7.12 Parking Regulations, within the Kaukauna Municipal Code.**

Principal Planner Watson reviewed suggestions on regulation changes for the downtown parking permit programs and asked for suggestions on a customer friendly way to roll out the changes. The lack of parking and consistent enforcement of the permits were discussed.

Ald. Coenen asked that the downtown business owners be contacted to get their input on parking in the downtown areas.

3. General Matters – None.

Motion by DeCoster, seconded by Driessen to adjourn. Meeting adjourned at 7:18 PM

Sally Kenney
Clerk/Treasurer

Motion by Coenen, seconded by DeCoster to adopt the Legislative meeting minutes of February 4, 2019.

All Ald. voted aye.

Motion carried.

Finance and Personnel Meeting Minutes of February 4, 2019.

FINANCE AND PERSONNEL COMMITTEE

A meeting of the Finance and Personnel Committee was called to order by Chairman Penterman on Monday, February 4, 2019 at 7:18 p.m.

Members present: Coenen, DeCoster, McGinnis, Roehrig, Thiele and Penterman.

Also present: Ald. Driessen, Duda, Kohne, Atty. Davidson, DPW/Eng. Sundelius,
Planner Jakel, Principal Planner Watson, Street Superintendent
VandenHeuvel, Police Chief Manion, Fire Chief Hirte, HR Dir.
Vanderloop, Finance Director VanRossum and interested citizens.

Correspondence – None.

Consideration of employment and/or compensation and/or promotion matters to fill Fire Chief position.

Mayor Penterman read the memorandum dated January 31, 2019 regarding the regrade classification of the Fire Chief position. A revised job description, which outlines some of the additional responsibilities since the last job classification review, and the 2019 Pay Schedule and Pay Grade Classification were included.

Motion by Roehrig, seconded Coenen to move the Fire Chief Pay Grade from a 23 to a 24.

All members voted aye.

Motion carried.

General matters – None.

Motion made by McGinnis, seconded by Coenen to adjourn.

All members voted aye.

Motion carried.

Meeting adjourned at 7:21 P.M.

Sally Kenney
Clerk/Treasurer

Motion by Coenen, seconded by McGinnis to adopt the Finance and Personnel meeting minutes of February 4, 2019.

All Ald. voted aye.

Motion carried.

Health and Recreation Committee Meeting Minutes of January 14, 2019.

HEALTH AND RECREATION COMMITTEE

A meeting of the Health and Recreation Committee was called to order by Chairman Roehrig on Monday, February 4, 2019 at 7:22 p.m.

Members present: Roehrig, Duda, Kohne and McGinnis.

Also present: Mayor Penterman, Ald. Coenen, DeCoster, Driessen, Thiele, Atty. Davidson, DPW/Eng. Sundelius, Eng./GIS Spec. Neumeier, Planner Jakel, Principal Planner Watson, Street Superintendent VandenHeuvel, HR Dir. Vanderloop, Finance Director VanRossum and interested citizens.

Correspondence – None.

Peddlers, Canvassers, Solicitors License to Tyler Raese, Edward Jones, 2459 W. Pershing Street, Apt. 31, Appleton.

Motion by Duda, seconded by McGinnis to approve Peddlers, Canvassers, Solicitors License to Tyler Raese, Edward Jones, 2459 W. Pershing Street, Apt. 31, Appleton.

All members voted aye.

Motion carried.

Temporary Class B Beer License to Holy Cross Parish for That Chili Thing, February 9, 2019, Holy Cross Cafeteria, Gym and Lobby, 220 Doty Street, Kaukauna.

Motion by McGinnis, seconded by Kohne to approve the Temporary Class B Beer License to Holy Cross Parish for That Chili Thing, February 9, 2019, Holy Cross Cafeteria, Gym and Lobby, 220 Doty Street, Kaukauna.

All members voted aye.

Motion carried.

Temporary Class B Beer License to Holy Cross Parish for the Men's Open Basketball Tournament, March 22, 23, 24, 2019 and March 29, 30, 31, 2019, Holy Cross Cafeteria, Gym and Lobby, 220 Doty Street, Kaukauna.

Motion by McGinnis, seconded by Kohne to approve the Temporary Class B Beer License to Holy Cross Parish for the Men's Open Basketball Tournament, March 22, 23, 24, 2019 and March 29, 30, 31, 2019, Holy Cross Cafeteria, Gym and Lobby, 220 Doty Street, Kaukauna.

All members voted aye.

Motion carried.

General matters – None.

Motion made by Duda, seconded by Kohne to adjourn.

All members voted aye.

Motion carried.

Meeting adjourned at 7:24 P.M.

Sally Kenney
Clerk/Treasurer

Motion by Roehrig, seconded by Kohne to adopt the Health & Recreation meeting minutes of February 4, 2019.

All Ald. voted aye.

Motion carried.

1000 Islands Environmental Center Minutes of November 15, 2018..

Motion by McGinnis, seconded by Kohne to receive and place on file the meeting minutes from the 1000 Islands Environmental Center Minutes of November 15, 2018.

All Ald. voted aye.

Motion carried.

KATODA Meeting Minutes of November 28, 2018.

Motion by DeCoster, seconded by Kohne to receive and place on file the meeting minutes from KATODA Meeting Minutes of November 28, 2018.

All Ald. present voted aye.

Motion carried.

Kaukauna Public Library Board Minutes of November 27, 2018.

Motion by Driessen, seconded by Roehrig to receive and place on file the meeting minutes from the Kaukauna Public Library Board of November 27, 2018.

Ald. Kohne asked for a roll call vote.

7 Ald. voted aye.

1 Ald. voted nay (Kohne).

Motion carried.

Operators/Bar Tenders License - The following operators have applied for an operator's license for 2018-2020 and has been recommended for approval based upon the records check done by the Kaukauna Police Department.

Mary R. Doty – 326 W. Spring St., Appleton
Melissa A. Kugel – 1309 N. Leona St., Appleton
Emma R. Lorge – 915 Kristy St., Kaukauna
Daniel T. Schafer – 215 Park St., Kaukauna
Heidi M. Tease – 528 6th St., Menasha
Brenda J. Weber – 621 Frances St., Kaukauna

Motion made by Roehrig, seconded by McGinnis to approve the Operators/Bartenders license.

All Ald. voted aye.

Motion carried.

Reports of City Officers – None.

Presentation of Ordinances and Resolutions.

Motion made by Coenen, seconded by Kohne to suspend the rules and wave the reading of Resolution 5167 Approving a Two-Lot CSM for Property Adjoining Bear Paw Trail, submitted by Matt Vanderloop.

All Ald. voted aye.

Motion carried.

Motion by Coenen seconded by McGinnis to adopt Resolution 5167 Approving a Two-Lot CSM for Property Adjoining Bear Paw Trail, submitted by Matt Vanderloop.

All Ald. voted aye.

Motion carried.

Consideration of Miscellaneous Business – Mayor Penterman reminded Council members of the Volunteer Award Dinner on Wednesday, February 6, 2019.

Convene to closed session pursuant to Wisconsin Statutes 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specific public business.

Motion by Coenen, seconded by DeCoster to adjourn to closed session pursuant to Wisconsin Statutes 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specific public business.

All Ald. voted aye.

Motion carried.

Adjourned to closed session at 7:18 pm.

Motion by DeCoster, seconded by Roehrig to return to open session.

All Ald. voted aye.

Motion carried.

Returned to open session at 7:32 pm.

Motion by Coenen, seconded by Kohne to suspend the rules and waive the reading of Resolution 5168 Approving the Dedication of Outlot 1 of CSM 7178 (Greg Lauer) to the City of Kaukauna.

All Ald. voted aye.

Motion carried.

Motion by Coenen, seconded by McGinnis to approve Resolution 5168 Approving the Dedication of Outlot 1 of CSM 7178 (Greg Lauer) to the City of Kaukauna.

All Ald. voted aye.

Motion carried.

Adjourn

Motion by DeCoster, seconded by Coenen to adjourn.

All Ald. voted aye.

Motion carried.

Meeting adjourned at 7:34 pm.

Sally A. Kenney
Clerk/Treasurer