

MINUTES OF THE MEETING OF THE 1000 ISLANDS ENVIRONMENTAL CENTER  
COMMITTEE HELD THURSDAY, APRIL 19, 2018.

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Chairman McSorley called the regular meeting of the 1000 Islands Environmental Center Committee to order at 6:30 p.m. on Thursday, April 19, 2018.

Members Present: Gertz, Hietpas, Kalupa, McSorley and Van Berkel.

Absent & Excused: Driessen, Gadow, McGinnis, and McGregor

Also Present: Nowak and Kenney

Minutes of the March 15, 2018 meeting were reviewed. Kalupa made a motion to accept the March minutes. Seconded by Gertz. Motion carried.

**Financial Report** – None

**Correspondence** ó None

**Report from the Friends of 1000 Islands** – Hietpas reported that the annual art fair preparations are coming along. The committee is recruiting volunteers to help. The event has been posted on Facebook and has received some interest from vendors. Nowak has scheduled a couple of news segments to be broadcasted the week of the art fair.

**Naturalist's Report** – After review of the written Naturalist Report, Nowak informed the committee that the seedling pickup date has been postponed due to the snow storm. They will be delivered on May 2 and the pickup date is May 5.

**Adm/Fin. Report** – No report.

**Education** ó Nowak reported that the recent snowstorm has affected some of the scheduled fieldtrips.

**Building and Grounds** ó Nowak reported that the Nuisance problem still exists. The Center recently hired and paid a company \$560 to eradicate the rodents. After getting the recommendation from the current company, Nowak hired a new company to come in and do what is necessary to eliminate the problem.

**Old Business** – A discussion was held on eliminating/restructuring the Business Coordinator position and the hiring process. After reviewing the suggested job descriptions, Kalupa suggested that all positions be cross trained. Van Berkel suggested changing the qualifications required heading to desired qualifications. Kalupa made a motion to accept the three job descriptions with the requested changes and present them to the City of Kaukauna Council for approval. Van Berkel seconded. All voted aye.

Gadow provided his written updates on the Capital Wish List and/or revamping the Strategic Plan, the emergency action plan and the volunteer policy. The use of goats for invasive species control as an eagle scout project will be looked into.

**New Business** – No report.

**Good of the Center** ó The committee presented Kenney with a plaque thanking her for her 18 years of service to the 1000 Islands.

There being no further business, Kalupa moved to adjourn. Seconded by Hietpas. Carried. The meeting adjourned at 7:05 p.m.

Sally Kenney  
Secretary