

## **COUNCIL PROCEEDINGS - Council Chambers - Kaukauna, Wisconsin – October 16, 2018**

Pursuant to adjournment on October 2, 2018, meeting of the Common Council of the City of Kaukauna called to order by Mayor Penterman at 7:00 P.M. on Tuesday, October 16, 2018.

Roll call present: Coenen, Driessen, DeCoster, Duda, Kohne, Roehrig and Thiele.

Absent: McGinnis

Also present: Attorney Davidson, DPW Sundelius, Planner Jakel, Principal Planner Watson, Fire Chief Hirte, Police Chief Manion, Fin. Dir. Van Rossum, HR Director Vanderloop, and interested citizens.

Motion by Coenen, seconded by Kohne to excuse the absent member.

All Ald. present voted aye.

Motion carried.

One minute of silent prayer and the Pledge of Allegiance to the American Flag observed by the assembly present.

Motion by Coenen, seconded by Kohne to suspend the rules and waive the reading of the minutes of the previous meeting of October 2, 2018.

All Ald. present voted aye.

Motion carried.

Ald. Duda asked changes be made under Presentation of Ordinances and Resolutions – paragraphs five and six. The wording City of Kaukauna should be changed to K & B Development.

Motion by Coenen, seconded by Kohne to adopt the minutes of the meeting of October 2, 2018 as amended.

All Ald. present voted aye.

Motion carried.

### **Presentation of letters, petitions, remonstrances, memorials, and accounts.**

**Bills Payable** - Coenen made a motion, seconded by DeCoster to pay bills out of the proper accounts.

All Ald. present voted aye.

Motion carried

**Public Appearances** – None.

### **Business Presented by the Mayor**

#### **Public Hearing Rezoning Certain Property (Parcel 3-0737 – 2401 Main Ave.)**

Mayor Penterman declared the public hearing open. After asking if anyone in the Council Chambers wished to address the Council, Bonnie Landreman – 2113 Welhouse Drive, Kaukauna asked to address the Council. Landreman stated concerns about how residents are made aware of the rezoning issue. Planner Jakel explained the process for public notifications. After asking two more times that the public hearing was open and if anyone else wished to address the council, Mayor Penterman declared the public hearing closed.

### **Workers Compensation Insurance Update.**

Mayor Penterman stated the City of Kaukauna recently received notification that the Workers Compensation Experience modifications factor improved and are far better than the average municipalities in Wisconsin.

Kaukauna is about twelve percent better than the average League of Municipalities Insurance member. Mayor Penterman thanked all employees for their efforts in keeping Kaukauna a safe place to work and live.

**Wisconsin 55/141 Ribbon Cutting Ceremony – Friday, October 26, 2018 at 2:00 pm.**

Mayor Penterman informed the Council of the ceremony and invited everyone to attend.

**Reports of Standing and Special Committees**

Presentation of the Board of Public Works Meeting of October 15, 2018 by Vice-Chairman Roehrig.

**BOARD OF PUBLIC WORKS**

Meeting of the Board of Public Works called to order by Chairman McGinnis at 6:00 P.M. on Monday, October 15, 2018.

Members present: Coenen, DeCoster, Driessen, Duda, Kohne, McGinnis, Roehrig and Thiele.

Also present: Mayor Penterman, Attorney Davidson, DPW/Eng. Sundelius, Police Chief Manion, Eng./GIS Spec. Neumeier, Planner Jakel, Street Superintendent VandenHeuvel, HR Director Vanderloop, and interested citizens.

- 1. Correspondence – None.**
- 2. Clearwater Sustainability Program Report.**

Eng./GIS Spec. Neumeier gave an overview of the project and answered questions from the Council.

Motion made by Roehrig, seconded by Driessen to accept and place on file the 2017 City of Kaukauna Annual Report to the HOVMSD.

All voted aye.

Motion carried.

- 3. Permission to allow St. Ignatius to sell Christmas Trees on City Property.**

Planner Jakel handed out a map of the recommended area for Christmas Tree sales. Typically, the trees have been sold on the former Gustman lot, but this area is unavailable. The Farmer's Market lot is the area recommended.

Motion made by Coenen, seconded by Driessen to authorize St. Ignatius to sell Christmas Trees on the Farmer's Market Lot.

All Ald. voted aye.

Motion carried.

- 4. General Matters – None.**

Motion by Coenen, seconded by DeCoster to adjourn.

All voted aye.

Motion carried.

Meeting adjourned at 6:10 P.M.

Sally Kenney  
Clerk/Treasurer

Motion made by Roehrig, seconded by Kohne to adopt the minutes as read.  
All Ald. present voted aye.  
Motion carried.

### **Committee of the Whole Meeting of October 15, 2018.**

Presentation of the Committee of the Whole Meeting of October 15, 2018 by Ald. Coenen.

### **COMMITTEE OF THE WHOLE**

Meeting of the Committee of the Whole called to order by Chairman Penterman at 6:15 P.M. on Monday, October 15, 2018.

Members present: Coenen, DeCoster, Driessen, Duda, Kohne, McGinnis, Roehrig, and Thiele.

Also present: Atty. Davidson, HR Dir. Vanderloop, and interested citizens.

1. **Correspondence** – None.
2. **Convene to closed session pursuant to Wis. Stat. Sec. 19.85(1)(c) to interview municipal judge candidates.**

Motion by McGinnis, seconded by Coenen to convene to closed session pursuant to Wis. Stat. 19.85(1)(c) to interview municipal judge candidates.

All Ald. voted aye.

Motion carried.

3. **Reconvene to open session for possible action.**

Motion by McGinnis, seconded by Kohne to reconvene to open session for possible action.

All Ald. voted aye.

Motion carried.

Roll Call vote on appointment of Carley Windorff as Municipal Judge: DeCoster – aye, Driessen – nay, Duda – aye, Kohne – aye, McGinnis – aye, Roehrig – aye, Thiele – aye, Coenen – aye.

Motion by McGinnis, seconded by Coenen to appoint Carley Windorff as Municipal Judge pending the approval from the Eighth Judicial District Chief Judge.

All. Voted aye.

Motion carried.

4. **General Matters** – none.

Motion by Kohne, seconded by Coenen to adjourn.

All Ald. voted aye.

Motion carried.

Meeting adjourned at 6:55 P.M.

Sally Kenney  
Clerk/Treasurer

Motion made by Coenen, seconded by Kohne to adopt the minutes as read.  
All Ald. present voted aye.  
Motion carried.

**Heart of the Valley Metropolitan Sewerage District Meeting of September 11, 2018.**

Motion by Coenen, seconded by Roehrig to receive and place on file the minutes of the Heart of the Valley Metropolitan Sewerage District Meeting of September 11, 2018.  
All Ald. present voted aye.  
Motion carried.

**1000 Islands Environmental Center Meeting of September 20, 2018.**

Motion by Driessen, seconded by Roehrig to receive and place on file the meeting minutes from the 1000 Islands Environmental Center Meeting of September 20, 2018.  
All Ald. present voted aye.  
Motion carried.

**Operators/Bar Tenders License** - The following operators have applied for an operator's license for 2018-2020 and has been recommended for approval based upon the records check done by the Kaukauna Police Department.

Kalia B. Balthazor – 800 Michigan Ln., Kaukauna  
Alex M. Bremmert – 1416 S. Jefferson St., Appleton  
Kaitlyn J. Diedrick – 529 Jeffrey St., Combined Locks  
Sarah E. Rathsack – W5654 Jochmann Dr., Appleton  
John P. Scott – 1110 High St., Kaukauna

Motion made by Roehrig, seconded by Kohne to approve the Operators/Bartenders license.  
All Ald. present voted aye.  
Motion carried.

**Reports of City Officers**

**Fire Report**

Motion by Coenen, seconded by Kohne to receive and place on file the Fire Report.  
All Ald. present voted aye.  
Motion carried.

**Ambulance Report**

Motion made by Coenen, seconded by Kohne to receive and place on file the Ambulance Report.  
All Ald. present voted aye.  
Motion carried.

**Police Report**

Motion made by Coenen, seconded by Duda to receive and place on file the Police Report.  
All Ald. present voted aye.  
Motion carried.

### **Municipal Court Report**

Motion made by Coenen, seconded by Roehrig to receive and place on file the Municipal Court Report.  
All Ald. present voted aye.  
Motion carried.

### **Treasurer's Deposit Report**

Motion made by Coenen, seconded by Roehrig to receive and place on file the Treasurer's Deposit Report.  
All Ald. present voted aye.  
Motion carried.

### **Building Inspection Report**

Motion made by Coenen, seconded by Roehrig to receive and place on file the Building Inspection Report.  
All Ald. present voted aye.  
Motion carried.

### **Replacement of Crossing Guard**

Police Chief Manion asked approval to replace a crossing guard for the corner of Lawe and Delanglade Streets.  
Motion by Coenen, seconded by Roehrig to approve Chief Manion to seek the replacement of crossing guard.  
All Ald. present voted aye.  
Motion carried.

### **Presentation of Ordinances and Resolutions**

Motion made by Coenen, seconded by Roehrig to suspend the rules and wave the reading of the Ordinance Rezoning Certain Property (Parcel 3-0737 – 2401 Main Ave.)  
All Ald. present voted aye.  
Motion carried.

Motion by Coenen seconded by Kohne to adopt Ordinance Rezoning Certain Property (Parcel 3-0737 – 2401 Main Ave.)  
All Ald. present voted aye.  
Motion carried

Motion by Coenen, seconded by Kohne to suspend the rules and wave the reading of the Resolution No. 4157 Amending Resolution 2018-4132 Creating Tax Increment District #10.  
All Ald. present voted aye.  
Motion carried.

Motion by Coenen, seconded by Roehrig to adopt the Resolution No. 4157 Amending Resolution 2018-4132 Creating Tax Increment District #10.  
All Ald. present voted aye.  
Motion carried.

Motion made by Coenen, seconded by Kohne to suspend the rules and wave the reading of City of Kaukauna-2017 Heart of the Valley Metropolitan Sewerage District Annual Report Resolution No. 4158.  
All Ald. present voted aye.  
Motion carried.

Motion by Coenen seconded by DeCoster to adopt City of Kaukauna-2017 Heart of the Valley Metropolitan Sewerage District Annual Report Resolution No. 4158.

All Ald. present voted aye.

Motion carried.

**Consideration of Miscellaneous Business** – Ald. Coenen asked DPW/Eng. Sundelius to thank all city workers for great Workers Compensation rating. Mayor Penterman stated a letter thanking city employees for the rating has been sent out.

Time-line for the 2019 budget process was given to the Council.

**Convene to closed session pursuant to Wisconsin Statutes 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business.**

Motion by Coenen, seconded by Kohne to adjourn to closed session pursuant to Wisconsin Statutes 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business.

Adjourned to closed session at 7:24 pm.

All Ald. present voted aye.

Motion carried.

Motion by Kohne, seconded by DeCoster to return to open session. Returned to open session at 8:11pm.

All Ald. present voted aye.

Motion carried.

Motion by Coenen, seconded by Kohne to waive the rules and suspend the reading of Resolution No. 4159 Authorizing the Mayor to enter into a developer's agreement between CRE Holdings LLC and the City Kaukauna.

All Ald. present voted aye.

Motion carried.

Motion by Coenen, seconded by Thiele to adopt the Resolution No. 4159 Authorizing the Mayor to enter into a developer's agreement between CRE Holdings LLC and the City Kaukauna.

All Ald. present voted aye.

Motion carried.

## **Adjourn**

Motion by Coenen, seconded by Roehrig to adjourn.

All Ald. present voted aye.

Motion carried.

Meeting adjourned at 8:13 pm.

Sally A. Kenney

Clerk/Treasurer