

COUNCIL PROCEEDINGS - Council Chambers - Kaukauna, Wisconsin – September 18, 2018

Pursuant to adjournment on September 4, 2018, meeting of the Common Council of the City of Kaukauna called to order by Mayor Penterman at 7:00 P.M. on Tuesday, September 18, 2018.

Roll call present: Coenen, DeCoster, Driessen, Duda, Kohne, McGinnis, Roehrig and Thiele.

Also present: Attorney Davidson, DPW/Eng. Sundelius, Planner Jakel, Fire Chief Hirte, Police Chief Manion, Rec. Dir. Malloy, Fin. Dir. Van Rossum, HR Director Vanderloop, Jeff Feldt, and interested citizens.

One minute of silent prayer and the Pledge of Allegiance to the American Flag observed by the assembly present.

Motion by Coenen, seconded by DeCoster to suspend the rules and waive the reading of the minutes of the previous meeting of September 4, 2018.

All Ald. voted aye.

Motion carried.

Motion by Coenen, seconded by Kohne to adopt the minutes of the meeting of September 4, 2018 as presented.

All voted aye.

Motion carried.

Presentation of letters, petitions, remonstrances, memorials, and accounts.

Letters from Linda Olson – 106 ½ E. 8th Street, Lynn Knott – 106 E. 8th Street, Laurel Proffitt – 310 W. Division Street, and Trisha Hammen, were read opposing the appointment of Lee Meyerhofer to the Utility Commission.

Ald. Coenen asked the Council to consider that the content of these letters had incorrect information.

Motion made by Kohne, seconded by Duda, to receive and place on file the letters from Linda Olson, Lynn Knott, Laurel Proffitt and Trisha Hammen.

All Ald. voted aye.

Motion carried.

Bills Payable - Kohne made a motion, seconded by Duda to pay bills out of the proper accounts.

All Ald. voted aye.

Motion carried

Public Appearances – Victor Kelly, 315 W. 10th Street, Apt. D spoke in opposition to the appointment of Lee Meyerhofer to the Utility Commission.

Joe Grundy, 913 Draper Street, disagrees with the appointment of Lee Meyerhofer to the Utility Commission.

Diane Weiland, 108 W. 6th Street, spoke about the lack of improvements in neighborhoods and the depreciation of her property due to the condition of her neighborhood. Ms. Weiland asked that the City of Kaukauna help enforce ordinances by making residents accountable. She would also like to see the City of Kaukauna Police officers wearing body cameras.

Business Presented by the Mayor

Mayor Penterman congratulated Fire Chief Paul Hirte on his 35 years of service to the City of Kaukauna.

Public Hearing Amending Section 4.1, Dimensional Requirements, of Chapter 17.18, RTF-Residential Two-Family District.

Mayor Penterman declared the public hearing open. After asking two more times that the public hearing was open and if anyone else wished to address the council, Mayor Penterman declared the public hearing closed.

2019 Committee/Council Dates – Dates for the 2019 Committee/Council meetings were given out to all members.

Reappointment of Lee Meyerhofer to Utility Commission.

Motion made by McGinnis, seconded by Roehrig to reappoint Lee Meyerhofer to the Utility Commission. After some discussion a roll call vote was made; Thiele – aye, Roehrig – aye, McGinnis – aye, Kohne – nay, Duda – nay, Driessen – aye, DeCoster – nay, Coenen – aye. Motion passed 5 to 3.

Appoint Scott Granger to the KATODA Board to replace member Shawn Boogard.

Motion by Coenen, seconded by Kohne to appoint Scott Granger to the KATODA Board to replace member Shawn Boogard.

All voted aye.

Motion carried.

Appoint Laura Lindberg to the KATODA Board to replace member Cindy Fallona.

Motion made by McGinnis, seconded by Kohne to appoint Laura Lindberg to the KATODA Board to replace member City Fallona.

All voted aye.

Motion carried.

Wisconsin Economic Development Association Award Public, Private Partnership Award Grand Kakalin.

Mayor Penterman stated that while attending a conference in Madison an award was given to Kaukauna for the Private Partnership Award for the Grand Kakalin Project.

Report of Standing and Special Committees

Presentation of the Board of Public Works Meeting of September 17, 2018 by Chairman Coenen.

BOARD OF PUBLIC WORKS

Meeting of the Board of Public Works called to order by Chairman McGinnis at 6:00 P.M. on Monday, September 17, 2018.

Members present: Coenen, DeCoster, Driessen, Duda, Kohne, McGinnis, Roehrig and Thiele.

Also present: Mayor Penterman, DPW/Eng. Sundelius, Police Chief Manion, Eng./GIS Spec. Neumeier, Planner Jakel, Principal Planner Watson, Fin. Dir. Van Rossum, HR Director Vanderloop, and interested citizens.

- 1. Correspondence** – Letter from residents of Cobblestone Court and Joshua Street addressed to the Board of Public Works was read.
 Motion made by Coenen, seconded by |Kohne to receive and place on file the letter from residents of Cobblestone Court and Joshua Street.
 All voted aye.
 Motion Carried.

A letter from Mayor Penterman to Charlie Vosters was read.
 Motion made by Kohne, seconded by DeCoster to receive and place on file the letter from Mayor Penterman to Charlie Vosters.
 All voted aye.
 Motion Carried.

- 2. Open Bids for Project 7-18, Peters Road Outfall Restoration Project.**

Motion made by Coenen, seconded by Kohne to receive no more bids and open bids for project 7-18, Peters Road Restoration Project.
 All Ald. voted aye.
 Motion carried.

<u>BIDDER</u>	<u>TOTAL BID</u>
Advanced Construction	\$ 65,894.00
Carl Bowers & Sons Construction	\$ 54,078.00
Feaker & Sons Co. Inc.	\$ 33,005.00
Roger Bowers Construction	\$105,100.00

Motion by Coenen, seconded by Kohne to direct the Engineering Department to tabulate the bid and come back to the Common Council for a recommendation.
 All Ald. voted aye.
 Motion carried.

- 3. Open Bids for Project 9-18, Kaukauna Library Interpretive Reading Garden.**

Motion by Coenen, seconded by Roehrig to receive no more bids and open bids received. Eng./GIS Spec. Neumeier introduced Trevor Frank, Architect and Foundation President responsible for the fundraising for the Kaukauna Library Interpretive Reading Garden. An overview and background information were given on the project. The bids have four different bid items due to the different elements of the project.

<u>BIDDER</u>	<u>BID ITEM 1</u>	<u>BID ITEM 2</u>	<u>BID ITEM 3</u>	<u>BID ITEM 4</u>	<u>TOTAL</u>
Milbach Construction	\$147,273.00	\$87,605.00	\$73,305.00	\$385,868.00	\$693,868.00
Vinton Construction	\$101,000.00	\$60,000.00	\$48,000.00	\$517,000.00	\$726,000.00

Motion made by Coenen, seconded by Roehrig to direct the Engineering Department to tabulate the bids and come back to the Common Council for recommendations.
 All voted aye.
 Motion carried.

4. Farmview Village Storm Water Drainage.

DPW/Eng. Sundelius informed the Council that the Engineering Department met with the Mayor and City Staff to identify areas of concern after the August storm. The area that stood out was the Farmview Village. This portion of the City has had issues in the past. Some things done over the years has been to installing retention ponds in several areas.

Ald. Coenen asked about the amount of water possibly coming from the Town of Buchanan. DPW/Eng. Sundelius stated just a small amount comes from the Town of Buchanan.

Motion made by Coenen, seconded by Kohne to accept any questions from affected residents on this matter.

All voted aye.

Motion carried.

Jay Alf, 582/584 Linda Court, Kaukauna spoke about having 4 feet of water up to his duplex.

John VanStiphout, 805 Kristy Street, Kaukauna spoke about issues with flooding he has experienced over the years.

Tom Murphy, 568/570 and 576/578 Linda Court, Kaukauna asked for any help to alleviate the problem with flooding.

Motion made by Roehrig, seconded by Coenen to authorize the issuing of a request for proposals for a storm water drainage study for the Farmview Village Area and surrounds.

All Ald. voted aye.

Motion carried.

5. Island Street Bridge Local Bridge Program State Municipal Agreement.

DPW/Eng. Sundelius gave background information on the bridge project.

Motion made by Coenen, seconded by Roehrig to authorize the Director of Public Works to enter into a State Municipal Agreement with the State of Wisconsin for the Island Street Bridge over the Tail Race replacement project design, construction and oversight.

All Ald. voted aye.

Motion carried.

6. General Matters – None.

Motion by Roehrig, seconded by Coenen to adjourn.

All voted aye.

Motion carried.

Meeting adjourned at 6:40 P.M.

Sally Kenney

Clerk/Treasurer

Motion made by McGinnis, seconded by Coenen to adopt the minutes as read.
All Ald. voted aye.
Motion carried.

Legislative Meeting of September 17, 2018.

Presentation of the Legislative Meeting of September 17, 2018 by Chairman Coenen.

LEGISLATIVE COMMITTEE

A meeting of the Legislative Committee was called to order by Chairman Coenen on Monday, September 17, 2018, at 6:40 P.M.

Members present: Coenen, Driessen, DeCoster, and Roehrig.

Also present: Mayor Penterman, Ald. Duda, Kohne, McGinnis, Thiele, Atty. Davidson, DPW/Eng. Sundelius, Police Chief Manion, Eng./GIS Spec. Neumeier, Project Engineer Cesafsky, Planner Jakel, Principal Planner Watson, Fin. Dir. Van Rossum, HR Director Vanderloop and interested citizens.

1. **Correspondence** - None.
2. **Ordinance Amending Section 7.12(2), Parking Regulations of Chapter 7, Traffic Code.**

Principal Planner Watson gave an overview of the ordinance and staff recommendations for changes.

3. **Review of election signage specifications.**

Ald. Kohne stated he asked this item be brought to the Legislative Committee. A question was brought to his attention about the specifications and the enforcement of this ordinance. He asked that these specifications be given out to all candidates running for an elected office when nominations papers are acquired.

Planner Jakel informed the Council of the steps followed when signs are not in compliance.

4. **General Matters** – None.

Motion by Roehrig, seconded by Driessen to adjourn. Meeting adjourned at 6:50 PM

Sally Kenney
Clerk/Treasurer

Motion made by Coenen, seconded by McGinnis to adopt the minutes as read.
All Ald. Voted aye.
Motion carried.

Health & Recreation Meeting of September 17, 2018.

Presentation of the Health & Recreation Meeting of September 17, 2018 by Chairman Roehrig.

HEALTH AND RECREATION COMMITTEE

A meeting of the Health and Recreation Committee was called to order by Chairman Roehrig on Tuesday, September 17, 2018 at 6:45 p.m.

Members present: Roehrig, Duda, McGinnis, and Kohne.

Also present: Mayor Penterman, Ald. Coenen, DeCoster, Driessen, Thiele, Attorney Davidson, DPW/Eng. Sundelius, Planner Jakel, Principal Planner Watson, Police Chief Manion, HR Director Vanderloop, Finance Director VanRossum, and interested citizens.

1. **Correspondence** – None.
2. **Combination Class B Beer and Liquor License to Dodge 313, LLC, Janel Abel, Agent 313, 313 Dodge Street, Kaukauna.**

Motion by McGinnis, seconded by Kohne to approve Combination Class B Beer and Liquor License to Dodge 313, LLC, Janel Abel, Agent 313, 313 Dodge Street, Kaukauna pending approval from the Kaukauna Fire Department.

All members voted aye.

Motion carried.

3. **General Matters** – None.

Motion made by McGinnis, seconded by Kohne to adjourn.

All Ald. voted aye.

Motion carried.

Meeting adjourned at 6:50 P.M.

Sally Kenney
Clerk/Treasurer

Motion made by Roehrig, seconded by Kohne to adopt the minutes as read.

1000 Islands Committee Meeting of August 16, 2018.

Motion by McGinnis, seconded by Kohne to receive and place on file the minutes of the 1000 Islands Committee Meeting of August 16, 2018.

All Ald. voted aye.

Motion carried.

Heart of the Valley Metropolitan Sewerage District Meeting of August 14, 2018.

Motion by Coenen, seconded by Duda to receive and place on file the meeting minutes from the Heart of the Valley Metropolitan Sewerage District of August 14, 2018.

All Ald. voted aye.

Motion carried.

Heart of the Valley Metropolitan Sewerage District Meeting of August 29, 2018.

Motion by Coenen, seconded by McGinnis to receive and place on file the meeting minutes from the Heart of the Valley Metropolitan Sewerage District of August 29, 2018.

All Ald. voted aye.

Motion carried.

Operators/Bar Tenders License - The following operators have applied for an operator's license for 2018-2020 and has been recommended for approval based upon the records check done by the Kaukauna Police Department.

Janel Abel – 1403 W. Washington St., Appleton
Paige M. Garner – 408 Arthur Ct., Kimberly
Leigh Hovde – 2833 University Ave. Apt. 7, Green Bay
Krishna KC – 3082 Winnipeg, Menasha
Jonathan Kressin – 501 Gertrude St., Kaukauna
Ratna Kunwar – 3211 E. Parkside Blvd. #74, Appleton
Mary Kay Rice – 908 Metoxen Ave., Kaukauna
Samantha Zastrow – 2678 W. Parkmoor Ct., Appleton

Motion made by Roehrig, seconded by McGinnis to approve the Operators/Bartenders license.
All Ald. voted aye.
Motion carried.

Reports of City Officers

Fire Report

Motion by Coenen, seconded by DeCoster to receive and place on file the Fire Report.
All Ald. voted aye.
Motion carried.

Ambulance Report

Motion made by Coenen, seconded by Thiele to receive and place on file the Ambulance Report.
All Ald. voted aye.
Motion carried.

Police Report

Motion made by Coenen, seconded by Thiele to receive and place on file the Police Report.
All Ald. voted aye.
Motion carried.

Municipal Court Report

Motion made by Coenen, seconded by Duda to receive and place on file the Municipal Court Report.
All Ald. voted aye.
Motion carried.

Treasurer's Deposit Report

Motion made by Coenen, seconded by McGinnis to receive and place on file the Treasurer's Deposit Report.
All Ald. voted aye.
Motion carried.

Building Inspection Report

Motion made by Coenen, seconded by DeCoster to receive and place on file the Building Inspection Report.

All Ald. voted aye.
Motion carried.

Update on Firecracker – A wrap-up and update was given from Jessica Tamulion, event Director.

Award Bid for Project #9-18, Kaukauna Library Interactive Reading Garden – item pulled. This project will be re-bid in January.

Presentation of Ordinances and Resolutions

Motion made by Coenen, seconded by McGinnis to suspend the rules and wave the reading of the Ordinance Amending Section 4.1, Dimensional Requirements, of Chapter 17.18, RTF-Residential Two-Family District.
All Ald. voted aye.
Motion carried.

Motion by Coenen seconded by Thiele to adopt Ordinance Amending Section 4.1, Dimensional Requirements, of Chapter 17.18, RTF-Residential Two-Family District.
All Ald. voted aye.
Motion carried

Motion by Coenen, seconded by DeCoster to suspend the rules and wave the reading of the Ordinance Amending Section 7.12(2), Parking Regulations of Chapter 7, Traffic Code.
All Ald. Voted aye.
Motion carried.

Motion by Coenen, seconded by DeCoster to adopt the Ordinance Amending Section 7.12(2), Parking Regulations of Chapter 7, Traffic Code.
All Ald. Voted aye.
Motion carried.

Motion made by Coenen, seconded by Roehrig to suspend the rules and wave the reading of the Resolution Accepting a Two Lot Certified Survey Map for Robert Jaeckels.
All Ald. voted aye.
Motion carried.

Motion by Coenen seconded by Kohne to adopt Resolution Accepting a Two Lot Certified Survey Map for Robert Jaeckels.
All Ald. voted aye.
Motion carried.

Motion by Coenen, seconded by McGinnis to suspend the rules and waive the reading of the Resolution Authorizing the Issuance and Sale of \$850,000 Taxable General Obligation Promissory Notes.
All Ald. voted aye.
Motion carried.

Motion by Coenen seconded by McGinnis to adopt the Resolution Authorizing the Issuance and Sale of \$850,000 Taxable General Obligation Promissory Notes.
All Ald. voted aye.
Motion carried.

Motion by Coenen, seconded by Roehrig to suspend the rules and waive the reading of the Resolution Supplementing Resolution No. 2690; Authorizing the issuance and awarding the sale of \$10,365,000 electronic system refunding Revenue Bonds, Series 2018 and providing for the payment of such bonds and other details and covenants with respect thereto.

All Ald. voted aye.
Motion carried.

Motion by Coenen, seconded by Thiele to adopt Resolution Supplementing Resolution No. 2690; Authorizing the issuance and awarding the sale of \$10,365,000 electronic system refunding Revenue Bonds, Series 2018 and providing for the payment of such bonds and other details and covenants with respect thereto.

All Ald. voted aye.
Motion carried.

Consideration of Miscellaneous Business – None.

Convene to closed session pursuant to Wisconsin Statutes 19.85(1)(e) to discuss the disposition of municipal funds.

Motion by McGinnis, seconded by Coenen to adjourn to closed session pursuant to Wisconsin Statutes 19.85(1)(e) to discuss the disposition of municipal funds.

Adjourned to closed session at 7:40 pm.

All Ald. voted aye.

Motion carried.

Motion by Kohne, seconded by DeCoster to return to open session. Returned to open session at 8:08 pm.

Adjourn

Motion by McGinnis, seconded by Coenen to adjourn.

All Ald. voted aye.
Motion carried.

Meeting adjourned at 8:27 P.M.

Sally A. Kenney, Clerk/Treasurer