

COUNCIL PROCEEDINGS - Council Chambers - Kaukauna, Wisconsin – October 2, 2018

Pursuant to adjournment on September 18, 2018, meeting of the Common Council of the City of Kaukauna called to order by Mayor Penterman at 7:00 P.M. on Tuesday, October 2, 2018.

Roll call present: Coenen, Driessen, Duda, Kohne, McGinnis, Roehrig and Thiele.

Absent & Excused: DeCoster

Also present: Attorney Davidson, GIS/Eng. Neumeier, Planner Jakel, Principal Planner Watson, Assistant Fire Chief Schneider, Police Chief Manion, Assistant Police Chief Graff, Rec. Dir. Malloy, Fin. Dir. Van Rossum, HR Director Vanderloop, and interested citizens.

Motion by McGinnis, seconded by Kohne to excuse the absent member.

All Ald. present voted aye.

Motion carried.

One minute of silent prayer and the Pledge of Allegiance to the American Flag observed by the assembly present.

Motion by Coenen, seconded by Kohne to suspend the rules and waive the reading of the minutes of the previous meeting of September 18, 2018.

All Ald. present voted aye.

Motion carried.

Motion by Coenen, seconded by McGinnis to adopt the minutes of the meeting of September 18, 2018 as presented.

All Ald. present voted aye.

Motion carried.

Presentation of letters, petitions, remonstrances, memorials, and accounts.

Bills Payable - Coenen made a motion, seconded by Thiele to pay bills out of the proper accounts.

All Ald. present voted aye.

Motion carried

Public Appearances – None.

Business Presented by the Mayor

Mayor Penterman asked Council members to respond after the meeting about their availability to attend a Committee of the Whole meeting next week, Monday, October 8, 2018.

Public Hearing Vacating a Portion of Arbor Way.

Mayor Penterman declared the public hearing open. After asking two more times that the public hearing was open and if anyone else wished to address the council, Mayor Penterman declared the public hearing closed.

Public Hearing Vacating a Portion of Blackwell Street

Mayor Penterman declared the public hearing open. After asking two more times that the public hearing was open and if anyone else wished to address the council, Mayor Penterman declared the public hearing closed.

Reappointment of Tom Kalupa to the 1000 Islands Environmental Center Committee.

Motion made by McGinnis, seconded by Kohne to approve the reappointment of Tom Kalupa to the 1000 Islands Environmental Center Committee.

All Ald. Present voted aye.

Motion carried.

Reappointment of Stephanie McGregor to the 1000 Islands Environmental Center Committee.

Motion made by Duda, seconded by Kohne to approve the reappointment of Stephanie McGregor to the 1000 Islands Environmental Center Committee.

All Ald. present voted aye.

Motion carried.

Present Award to Officer Vosters.

Chief Manion introduced Kaukauna Police Officer Charlie Vosters. The incident report, which took place on September 6, 2018 where Officer Vosters saved the life of a man who was in a burning house, was read by Mayor Penterman. On behalf of the City, Common Council, and Police Department Officer Vosters was awarded a plaque for his exceptional valor and bravery.

Reports of Standing and Special Committees

Presentation of the Board of Public Works Meeting of October 1, 2018 by Chairman McGinnis.

BOARD OF PUBLIC WORKS

Meeting of the Board of Public Works called to order by Chairman McGinnis at 6:00 P.M. on Monday, October 1, 2018.

Members present: Coenen, Driessen, Duda, Kohne, McGinnis, Roehrig and Thiele.

Absent and Excused: DeCoster

Also present: Mayor Penterman, Attorney Davidson, Police Assistant Chief Graff, Eng./GIS Spec. Neumeier, Planner Jakel, Principal Planner Watson, Fin. Dir. Van Rossum, HR Director Vanderloop, Street Superintendent Vandenheuvel, Assistant Fire Chief Teesch, and interested citizens.

Motion made by Coenen, seconded by Kohne to excuse the absent member.

All Ald. present voted aye.

Motion carried.

1. Correspondence – None.

2. C.T.H. CE Trail Extension – County Municipal Agreement.

Planner Jakel gave an overview of the project and stated the reasons for the trail extension. The engineering drawings are 98% completed and have been paid for jointly by the City of Kaukauna and Outagamie County through a grant program. This trail program will be an essential link between the City of Kaukauna and development to the North extending bicycle lanes allowing kids to get safely to school. Several questions were asked regarding the project.

Motion by Kohne, seconded by Coenen to authorize the Director of Public Works to enter into a County/Municipal Agreement with Outagamie County Highway Department for construction of the CE Trail Extension.

All Ald. present voted aye.

Motion carried.

3. Award Bid for Project #7-18, Peters Road Outfall Restoration.

Motion made by Driessen, seconded by Kohne to award Project #7-18 Peters Road Outfall Restoration Project to Feaker & Sons Construction Inc. DePere. WI, for a total bid price of \$33,005.00.

All Ald. present voted aye.

Motion carried.

4. Authorization to Bid Project #6-18, Kelso Pond Bank Stabilization.

Eng./GIS Spec. Neumeier gave an overview of the project and answered questions from the Council.

Motion made by Coenen, seconded by Roehrig to authorize the Engineering Department to seek bids for Project #6-18, Kelso Pond Bank Stabilization.

All Ald. present voted aye.

Motion carried.

5. New Storm Water Detention Pond Easement for White Wolf Lane Pond.

Eng./GIS Spec. Neumeier gave an overview of the project and answered questions from the Council.

Motion made by Kohne, seconded by Duda to accept a new storm water detention pond easement and drainage easements on a 1 Lot CSM abutting White Wolf Lane, and Lots 11, 12, 13, 14, 24, 25, 26, 27, 28 of Wildlife Heights Subdivision.

All Ald. present voted aye.

Motion carried.

6. New Storm Water Detention Pond and Storm Sewer Easements Loderbauer Road Pond.

Eng./GIS Spec. Neumeier gave an overview of the project and answered questions from the Council.

Motion by Roehrig, seconded by Kohne to accept a new storm water detention pond easement and a 20' wide storm sewer and drainage easement on Lots 39 and 40 of Wildlife Heights.

All Ald. present voted aye.

Motion carried.

7. General Matters – None.

Motion by Kohne, seconded by Coenen to adjourn.

All Ald. present voted aye.

Motion carried.

Meeting adjourned at 6:25 P.M.

Sally Kenney
Clerk/Treasurer

Motion made by McGinnis, seconded by Kohne to adopt the minutes as read.

All Ald. present voted aye.

Motion carried.

Health & Recreation Meeting of October 1, 2018.

Presentation of the Health & Recreation Meeting of October 1, 2018 by Chairman Roehrig.

HEALTH AND RECREATION COMMITTEE

A meeting of the Health and Recreation Committee was called to order by Chairman Roehrig on Monday, October 1, 2018 at 6:25 p.m.

Members present: Roehrig, Duda, McGinnis, and Kohne.

Also present: Mayor Penterman, Ald. Coenen, Driessen, Thiele, Attorney Davidson, Eng./GIS Spec. Neumeier, Planner Jakel, Principal Planner Watson, Assistant Police Chief Graff, Assistant Fire Chief Teesch, HR Director Vanderloop, Finance Director VanRossum, Street Superintendent VandenHeuvel, and interested citizens.

1. **Correspondence** – None.
2. **Temporary Class B Beer License to Trinity Lutheran Church on October 14, 2018, at 804 Grignon Street, Activity Center, Kaukauna.**

Motion by McGinnis, seconded by Duda to approve Temporary Class B Beer License to Trinity Lutheran Church on October 14, 2018, at 804 Grignon Street, Activity Center, Kaukauna
All members voted aye.
Motion carried.

3. **Temporary Class B Beer License to Safe Haven Pet Sanctuary on October 12, 2018 at 109 E. 8th Street, Gym & Studio, Kaukauna.**

Motion by Kohne, seconded by McGinnis to approve Temporary Class B Beer License to Safe Haven Pet Sanctuary on October 12, 2018 at 109 E. 8th Street, Gym & Studio, Kaukauna.
All members voted aye.
Motion carried.

4. **Temporary Class B Beer License to Holy Cross Church on October 14, 2018 at 309 Desnoyer Street, Gym & Cafeteria, Kaukauna.**

Motion by Duda, seconded by Kohne to approve Temporary Class B Beer License to Holy Cross Church on October 14, 2018 at 309 Desnoyer Street, Gym & Cafeteria, Kaukauna.
All members voted aye.
Motion carried.

5. **General Matters** – None.

Motion made by McGinnis, seconded by Kohne to adjourn.
All members voted aye.
Motion carried.

Meeting adjourned at 6:28 P.M.

Sally Kenney
Clerk/Treasurer

Motion made by Roehrig, seconded by Kohne to adopt the minutes as read.
All Ald. present voted aye.
Motion carried.

KATODA Meeting of August 29, 2018.

Motion by Kohne, seconded by Coenen to receive and place on file the minutes of the KATODA Meeting of August 29, 2018.
All Ald. present voted aye.
Motion carried.

Library Board Meeting of August 28, 2018.

Motion by Driessen, seconded by Thiele to receive and place on file the meeting minutes from the Library Board Meeting of August 28, 2018.
All Ald. present voted aye.
Motion carried.

Operators/Bar Tenders License - The following operators have applied for an operator's license for 2018-2020 and has been recommended for approval based upon the records check done by the Kaukauna Police Department.

Shayna N. Chartier – 512 Franklin St., Little Chute
Gina L. Combs – 846 Manitowoc St., Menasha
Brittnee A. Diedrich – 1701 Lawe St., Kaukauna
Shauna J. Hallock – 3115 W. Ryegrass Dr., Appleton
Crystal E. Johnson – 1310 W. Homestead Dr., Appleton
James C. M. Malouf V – 301 Klein St., Kaukauna
Megan A. Merson – 919 Wilson St., Kaukauna
Danielle E. M. Polanco – 171 Claribel St., Kaukauna
Jaime L. Schmitt – 3425 Fieldcrest Dr., Kaukauna
Alexandra E. Seefeldt – 512 Jackson St., Little Chute

Motion made by Roehrig, seconded by McGinnis to approve the Operators/Bartenders license.
All Ald. present voted aye.
Motion carried.

Reports of City Officers

Swearing in of Officer David Knepfel - Chief Manion introduced Officer Knepfel and his family. Officer Knepfel's wife and daughter performed the ceremonial pinning of badge. He was then congratulated by Common Council, City Officials and citizens.

Presentation of Ordinances and Resolutions

Motion made by Coenen, seconded by McGinnis to suspend the rules and wave the reading of the Resolution No. 4149 - Vacating of a Portion of Arbor Way.

All Ald. present voted aye.

Motion carried.

Motion by Coenen seconded by Thiele to adopt Resolution No. 4149 - Vacating of a Portion of Arbor Way.

All Ald. present voted aye.

Motion carried

Motion by Coenen, seconded by Kohne to suspend the rules and wave the reading of the Resolution No. 4150 - Vacating of a Portion of Blackwell Street Northeast of Walnut Street.

Driessen abstained.

All other Ald. present voted aye.

Motion carried.

Motion by Coenen, seconded by McGinnis to adopt the Resolution No. 4150 - Vacating of a Portion of Blackwell Street Northeast of Walnut Street.

Driessen abstained.

All other Ald. present voted aye.

Motion carried.

Motion made by Coenen, seconded by Kohne to suspend the rules and wave the reading of the Resolution No. 4151 - Accepting a 1-Lot Certified Survey Map for K&B Developments, Inc.

All Ald. present voted aye.

Motion carried.

Motion by Coenen seconded by Thiele to adopt Resolution No. 4151 - Accepting a 1-Lot Certified Survey Map for K&B Developments, Inc.

All Ald. present voted aye.

Motion carried.

Motion by Coenen, seconded by Kohne to suspend the rules and waive the reading of the Resolution No. 4152 - Accepting a 3-Lot Certified Survey Map for the City of Kaukauna within Commerce Crossing.

All Ald. present voted aye.

Motion carried.

Planner Jakel stated that a number of easements of record were not shown on the map, but will be included on the recorded survey map.

Motion by Coenen, seconded by Kohne to adopt the Resolution No. 4152 - Accepting a 3-Lot Certified Survey Map for the City of Kaukauna within Commerce Crossing with included easements.

All Ald. present voted aye.

Motion carried.

Motion by Coenen, seconded by Kohne to suspend the rules and waive the reading of the Resolution No. 4153 - Accepting a 2-Lot Certified Survey Map for the City of Kaukauna within Commerce Crossing.

All Ald. present voted aye.

Motion carried.

Motion by Coenen, seconded by McGinnis to adopt the Resolution No. 4153 - Accepting a 2-Lot Certified Survey Map for the City of Kaukauna within Commerce Crossing.

All Ald. present voted aye.

Motion carried.

Motion by Coenen, seconded by Thiele to suspend the rules and waive the reading of the Resolution Amending Resolution 2018-4132 Creating Tax Increment District #10.

All Ald. present voted aye.

Motion carried.

Item 8f – Resolution Amending Resolution 2018-4132 Creating Tax Increment District #10 was pulled from the agenda for further review from the Department of Revenue.

Motion by Coenen, seconded by Thiele to suspend the rules and waive the reading of the Resolution No. 4154 - Releasing existing White Wolf Pond easements.

All Ald. present voted aye.

Motion carried.

Motion by Coenen, seconded by Kohne to adopt Resolution No. 4154 - Releasing existing White Wolf Pond easements.

All Ald. voted aye.

Motion carried.

Motion by Coenen, seconded by Kohne to suspend the rules and waive the reading of the Resolution No. 4155 - Releasing existing easement for Loderbauer Road Storm Water Pond.

All Ald. voted aye.

Motion carried.

Motion by Coenen, seconded by McGinnis to adopt Resolution No. 4155 - Releasing existing easement for Loderbauer Road Storm Water Pond.

All Ald. present voted aye.

Motion carried.

Motion by Coenen, seconded by Kohne to suspend the rules and waive the reading of Resolution No. 4156 - Authorizing the partial release of a sanitary sewer and water main easement within lot 15, Wildenberg North plat.

All Ald. present voted aye.

Motion carried.

Motion by Coenen, seconded by McGinnis to adopt the Resolution No. 4156 - Authorizing the partial release of a sanitary sewer and water main easement within lot 15, Wildenberg North plat.

All Ald. present voted aye.

Motion carried.

Consideration of Miscellaneous Business – Alderman Kohne inquired about changing the makeup of the KATODA board. Mayor Penterman will look into this item.

Convene to closed session pursuant to Wisconsin Statutes 19.85(1)(c) to review letters of interested candidates for Municipal Judge.

Motion by McGinnis, seconded by Coenen to adjourn to closed session pursuant to Wisconsin Statutes 19.85(1)(c) to review letters of interested candidates for Municipal Judge.

Adjourned to closed session at 7:29 pm.

All Ald. present voted aye.

Motion carried.

Motion by Coenen, seconded by Driessen to return to open session. Returned to open session at 7:55 pm.

All Ald. present voted aye.
Motion carried.

Motion by Coenen, seconded by Kohne to interview two selected candidates for the appointed municipal judge position.

All Ald. present voted aye.
Motion carried.

Convene to closed session pursuant to Wisconsin Statutes 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business.

Motion by McGinnis, seconded by Coenen to adjourn to closed session pursuant to Wisconsin Statutes 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business.

Adjourned to closed session at 7:59 pm.

All Ald. present voted aye.
Motion carried.

Motion by Coenen, seconded by Driessen to return to open session. Returned to open session at 8:34 pm.

All Ald. present voted aye.
Motion carried.

Adjourn

Motion by Coenen, seconded by Driessen to adjourn.

All Ald. present voted aye.
Motion carried.

Meeting adjourned at 8:35 P.M.

Sally A. Kenney, Clerk/Treasurer