

COUNCIL PROCEEDINGS - Council Chambers - Kaukauna, Wisconsin – July 17, 2018

Pursuant to adjournment on June 19, 2018, meeting of the Common Council of the City of Kaukauna called to order by Mayor Penterman at 7:00 P.M. on Tuesday, July 17, 2018.

Roll call present: Coenen, DeCoster, Driessen, Duda, Kohne, McGinnis, Roehrig and Thiele.

Also present: DPW/Eng. Sundelius, Planner Jakel, Police Chief Manion, Rec. Dir. Malloy, Fin. Dir. Van Rossum, and interested citizens.

One minute of silent prayer and the Pledge of Allegiance to the American Flag observed by the assembly present.

Motion by Coenen, seconded by DeCoster to suspend the rules and waive the reading of the minutes of the previous meeting of June 19, 2018.

All Ald. voted aye.

Motion carried.

Motion made by Coenen, seconded by Kohne to approve the minutes of the June 19, 2018 meeting as presented.

All Ald. voted aye.

Motion carried.

Presentation of letters, petitions, remonstrances, memorials, and accounts – none.

Bills Payable - Coenen made a motion, seconded by Kohne to pay bills out of the proper accounts.

All Ald. voted aye.

Motion carried

Public Appearances – Michael Weaver, 516 E. 14th Street, made positive comments about the E. 14th Street work being done by Vinton Construction. The entire street was poured in under six hours. He is amazed by their proficiency and their procedures. The mayor will have DPW/Eng. Sundelius pass these positive comments on the Vinton Construction.

Business Presented by the Mayor

Appointment of Penni Pautz to the 1000 Islands Environmental Committee.

Motion made by Kohne, seconded by Driessen to appoint Penni Pautz to the 1000 Islands Environmental Center Committee.

All Ald. voted aye.

Motion carried.

Mayor Penterman stated that tomorrow is Hawaiian Day at the Kaukauna Swimming Pool.

The cover of the July issue of Municipality Magazine is a photo of Kaukauna.

Report of Standing and Special Committees

Presentation of the Board of Public Works by Chairman McGinnis.

BOARD OF PUBLIC WORKS

Meeting of the Board of Public Works called to order by Chairman McGinnis at 6:00 P.M. on Monday, July 16, 2018.

Members present: Coenen, DeCoster, Driessen, Duda, Kohne, McGinnis, Roehrig and Thiele.

Also present: Mayor Penterman, DPW/Eng. Sundelius, Police Chief Manion, Eng./GIS Spec. Neumeier, Fire Chief Hirte, Principal Planner Watson, Fin. Dir. Van Rossum, Street Superintendent VandenHeuvel, Project Engineer Cesafsky, and interested citizens.

1. **Correspondence** – None.
2. **Open Bids for Project #5-18, Konkapot Creek Streambank Restoration.**

Motion made by Coenen, seconded by DeCoster to accept no more bids and open the bids received.
All voted aye.
Motion carried.

Eng./GIS Spec. Neumeier provided an overview map of the areas of the Konkapot Creek being worked on this year. The City will be bidding and performing the work and the County is reimbursing the City approximately 70% of the cost.

Bids are as follows:

<u>Contractor</u>	<u>Total Bid</u>
Carl Bowers and Sons Construction	\$177,475.00
Hintz Trucking	\$140,573.00

Motion made by Duda, seconded by Kohne to tabulate bids and have Engineers report back with a recommendation to the Common Council.
All voted aye.
Motion carried.

3. **Update on Remodeling of Portion of the Former City Hall (Phase 3).**

DPW/Eng. Sundelius gave an overview and showed pictures of the project. A surprise in the project was finding an underground storage tank with fuel oil. This will need to be abandoned in place.

4. **Authorization to Bid #7-18, Peters Road Outfall Restoration.**

DPW/Eng. Sundelius provided background information on this project. Alderman Kohne asked who would absorb the cost of this project. DPW/Eng. Sundelius informed the Common Council that this would be paid by the City.

Motion made by Coenen, seconded by Driessen to authorize the Engineering Department to seek bids for Project #7-18 Peters Road Outfall Restoration.
All voted aye.
Motion carried.

Motion made by Kohne, seconded by Duda to amend the agenda to move item #6 up ahead of item #5.
All voted aye.
Motion carried.

6. United States Coast Guard letter concerning the Veteran's Memorial Lift Bridge.

DPW/Eng. Sundelius presented a June 22, 2018 letter from the United States Coast Guard (USCG) and answered questions from Common Council. The letter stated that the Veteran's Memorial Lift Bridge will need to be operational as a drawbridge no later than May 1, 2021. Alderman Roerhig would like information from the Fox River Navigational System Authority (FRNSA) as to the plans, anticipated cost, and funding sources for the ~~Neenah~~ Lock (Menasha Lock - Amended) and the Rapid Croshe Boat Lift.

Alderman Coenen suggested contacting the USCG asking why the bridge needs to be operational one year before the FRNSA anticipates completion of their projects.

5. Refuse/Recycling Fee History and Purpose.

DPW/Eng. Sundelius provided background information on the Refuse/Recycling Fee.

Finance Director Van Rossum provided information on the monthly garbage collection fee financial impact.

Street Superintendent VandenHeuvel provided the figures for total garbage tonnage and cost per year for the last eleven years.

7. Permission to bid replacement of 2007 pickup truck (Fleet #18, Building Inspection)

Motion made by Coenen, seconded by Roehrig to authorize the bidding to replace the 2007 pickup truck (Fleet #18, Building Inspection)

All voted aye.

Motion carried.

8. Permission to bid required DNR Landfill Capital Improvements for Lehrer Landfill.

Principal Planner Watson provided information on the required DNR Landfill Capital Improvements for Lehrer Landfill.

Motion made by Coenen, seconded by Driessen to bid the required DNR Landfill Capital Improvements for Lehrer Landfill.

All voted aye.

Motion carried.

9. Award contract for the maintenance of the railing on the Navigational Canal across from Thilwerth Park.

Principal Planner Watson informed the Common Council of the railing along power canal that is

both unsafe and unsightly. Bids have been sourced from four companies on the maintenance project.

Motion made by Coenen, seconded by Roehrig to award contract for the maintenance of the railing on the Navigational Canal across from Thilwerth Park to Hietpas Welding for a powder coated railing.

All voted aye.

Motion carried.

10. General Matters.

DPW/Eng. Sundelius introduced Brandon Cesafsky as the new Project Engineer.

Alderman Driessen inquired about the possible ways to clean-up the Marathon gas station site.

DPW/Eng. Sundelius suggested that the City Building Inspection Department look to see if there are any issues, and if there are, to get them corrected. The Street Department can cut the grass if it is in violation of the weed ordinance.

Motion by Driessen, seconded by Kohne to adjourn.

All voted aye.

Motion carried.

Meeting adjourned at 6:40 P.M.

Sally Kenney
Clerk/Treasurer

DPW/Eng. Sundelius stated that the first paragraph under item six should read Menasha Lock instead of Neenah Lock. Motion made by Coenen, seconded by Duda to adopt the Board of Public Works meeting minutes from July 16, 2017 as amended.

All voted aye.

Motion carried.

Presentation of the Health and Recreation Committee of July 16, 2018 by Chairman Roehrig.

HEALTH AND RECREATION COMMITTEE

A meeting of the Health and Recreation Committee was called to order by Chairman Roehrig on Monday, July 16, 2018 at 6:40 p.m.

Members present: Roehrig, Duda, McGinnis, and Kohne.

Also present: Mayor Penterman, Ald. Coenen, DeCoster, Driessen, Thiele, DPW/Eng. Sundelius, Fin. Dir. Van Rossum, Principal Planner Watson, Fire Chief Hirte, Police Chief Manion, Street Superintendent VandenHeuvel, Eng./GIS Spec. Neumeier, and interested citizens.

1. Correspondence – None.

2. Peddlers, Canvassers, Solicitors, and Transient Merchants License to Joewade Sajady, Elemental Core Outreach, 1719 Silvercrest Drive, Apt. 4, Appleton, for the sale of water conditioners, reverse osmosis, declorinators, UV lights, etc.

Motion by Kohne, seconded by McGinnis to grant a Peddlers, Canvassers, Solicitors, and Transient Merchants License to Joewade Sajady, Elemental Core Outreach, 1719 Silvercrest Drive, Apt. 4, Appleton, for the sale of water conditioners, reverse osmosis, declorinators, UV lights, etc.

All members voted aye.

Motion carried.

3. Peddlers, Canvassers, Solicitors, and Transient Merchants License to Enrique Caravants, 1424 N. Gillett, Appleton for the sale of water delivery systems and purifiers for residential use.

License was recommended for denial by the Kaukauna Police Department.

Motion by Kohne, seconded by McGinnis to deny the Peddlers, Canvassers, Solicitors, and Transient Merchants License to Enrique Caravants, 1424 N. Gillett, Appleton for the sale of water delivery systems and purifiers for residential use.

All members voted aye.

Motion carried.

4. Discuss allowing bees in the City.

Principal Planner Watson share the information from her research into Bee Keeping Ordinances maintained by 16 municipalities in Brown, Outagamie, and Winnebago Counties.

Motion by McGinnis, seconded by Kohne to continue the investigation into a bee keeping ordinance and bring to the Legislative Committee.

All members voted aye.

Motion carried.

5. Amplified music request by Rodney Harrison at Benchwarmers, 701 Dodge Street, on Sundays from 10am-3pm, July 22 through September 2.

Police Chief Manion suggested that some discussion be held with the neighboring residents.

Motion by Kohne, seconded by Duda to temporarily hold back on this application until we hear back from the police department.

All members voted aye.

Motion carried.

6. General Matters – None.

Meeting adjourned at 6:55 P.M.

Sally Kenney
Clerk/Treasurer

The council was informed that no license is needed for the Amplified music request by Rodney Harrison at Benchwarmers, as it is part of the outdoor permit ordinance that is already in place, as long as the decibel levels stay below the allowed number it is acceptable.

Motion made by Roerhig seconded by Kohne to adopt minutes of the Health & Recreation Committee Meeting of July 16, 2018.

All Ald voted aye.
Motion carried.

Presentation of the Public Protection and Safety Committee by Chairman Driessen.

PUBLIC PROTECTION AND SAFETY COMMITTEE

A meeting of the Public Protection and Safety Committee was called to order by Chairman Driessen on Monday, July 16, 2018, at 6:55 P.M.

Members present: Driessen, Duda, Kohne, and Thiele.

Also present: Coenen, DeCoster, McGinnis, and Roehrig, Mayor Penterman, DPW/Eng. Sundelius, Fin. Dir. Van Rossum, Principal Planner Watson, Fire Chief Hirte, Police Chief Manion, Street Superintendent VandenHeuvel, Eng./GIS Spec. Neumeier, and interested citizens.

1. Correspondence – None.
2. Augustine Street Parking Restrictions.

DPW/Eng. Sundelius gave an overview of the information provided.

Motion by Kohne, seconded by Theile to direct the City Attorney to draft the necessary ordinance to restrict parking on the South side of Augustine Street per request from the Engineering Department.
All members voted aye.
Motion carried.

3. General Matters

Roehrig relayed concerns from residents about the lack of a crossing guard on the corner of Island and Dodge Streets. Chief Manion stated that this item will be looked into and a recommendation made to the Council on ways to make this and other intersections of concern safer.

Motion by Kohne, seconded by Thiele to adjourn.
All members voted aye
Motion carried.

Meeting adjourned at 7:03 P.M.

Sally Kenney
Clerk/Treasurer

Motion made by Driessen, seconded by Kohne to adopt the minutes of the Public Protection and Safety Committee as presented.
All Ald. voted aye.
Motion carried.

Motion made by McGinnis, seconded by Coenen to receive and place on file the minutes of the 1000 Islands Environmental Center Committee meeting of June 15, June 21, June 28 & July 5, 2018 as presented.
All Ald. voted aye.
Motion carried.

City Plan Commission of June 7, 2018

Motion by McGinnis, seconded by Duda to receive and place on file the minutes of the City Plan Commission Meeting of June 7, 2018.

All Ald. voted aye.

Motion carried.

Heart of the Valley Metropolitan Sewage District of June 12, 2018

Motion by Coenen, seconded by McGinnis to receive and place on file the minutes of the Heart of the Valley Metropolitan Sewage District of June 12, 2018.

All Ald. voted aye.

Motion carried.

Operators/Bar Tenders License - The following operators have applied for an operator's license for 2018-2020 and has been recommended for approval based upon the records check done by the Kaukauna Police Department.

Adam P. Ashauer - 712 W. 7th St., Apt. A, Kaukauna
Melissa A. Bornemann - W5003 Cherrywood Dr., Sherwood
Sandra J. Brouillard - 440 Bicentennial Ct., Apt. 32, Kaukauna
Heather M. Cherney - N3910 Liberty Ln., Freedom
Renee L. Diedrick - 1301 Hillcrest Dr., Kaukauna
Barbara J. Duda - 919 Grignon St., Kaukauna
Elishea L. Evers - 133 Grant St., Kaukauna
Chelsea R. Fraley - 1804 Dublin Tr., Apt. 55, Neenah
Rachel L. Gadick - 1410 Washington St., Little Chute
Rose E. Hietpas - 1409 Glenview Ave., Kaukauna
Jennifer A. Hills - 424 E. Franklin Ave., Neenah
Gina L. Hoffman - 809 Gertrude St., Kaukauna
Katherine M. Howard - 2030 Autumn Ln., Appleton
Heather P. Johnson - 35 Newberry Ct., Appleton
Lucas M. King - W3162 Lochbur Ln., Appleton
Jeri L. Kuehne - 1220 Greyhound St., Kaukauna
Josh R. LeNoble - N9580 Tyler Ln., Kaukauna
Gail E. Marzahl - 1019 Kristy St., Kaukauna
Leslie A. Peotter - 1604 Hillcrest Dr., Kaukauna
Judith A. Reed - 173 ½ W. Wisconsin Ave., Kaukauna
Wesley A. Roberts - 2410 Sullivan Ave., Kaukauna
Simplicia O. Rodriguez - 512 S. Commercial St., Neenah
Crystal A. Sampson - 124 Kayla St., Combined Locks
Daniel J. Schmidt - 317 Louise Dr., Wrightstown
Brian M. Siebers - 109 N. Elm St., Kimberly
Brandi L. Sievert - 1021 Augustine St., Kaukauna
Courtlyn R. Socwell - 521 W. 10th St., Kaukauna
Brett H. VandenHoogen - 2230 Imperial Ln., Appleton
Tracy J. VanderBloom - 221 W. Ann St., Kaukauna
Jennifer M. VanDinter - 1488 Circle Dr., Menasha
Nicole M. Vergstegen - 307 Taylor St., Kaukauna
Catherine M. Weyenberg - 212 Maple St., Kaukauna
Amanda J. Young - 715 Oviatt St., Kaukauna
Payton L. Ziegler - 1701 Green Bay Rd., Kaukauna

Motion made by Roehrig, seconded by Kohne to approve the Operators/Bar tenders license.

7 Ald. voted aye. 1 Ald. Abstained.

Motion carried.

Denied Operators/Bar Tenders License - The following operators have applied for an operator's license for 2018-2020 and has been denied for approval based upon the records check done by the Kaukauna Police Department.

Brady M. Schmitz - 1325 Vandenbroek Rd., Apt 4, Kaukauna - Falsified Application

Motion made by Roehrig, seconded by Kohne to deny the Operators/Bar tenders license.

All Ald. voted aye.

Motion carried.

Reports of City Officers

Motion by Coenen, seconded by Kohne to receive and place on file the Fire Report.

All Ald. voted aye.

Motion carried.

Motion made by Coenen, seconded by Duda to receive and place on file the Ambulance Report.

All Ald. voted aye.

Motion carried.

Motion made by Coenen, seconded by McGinnis to receive and place on file the Police Report.

All Ald. voted aye.

Motion carried.

Alderman Thiele asked about the partial month that was missing. Police Chief Manion explained that a new system has been put in place and that July report will include the missing numbers.

Motion made by Coenen, seconded by DeCoster to receive and place on file the Municipal Court Report.

All Ald. voted aye.

Motion carried.

Motion made by Coenen, seconded by McGinnis to receive and place on file the Treasurer's Deposit Report.

All Ald. voted aye.

Motion carried.

Motion made by Coenen, seconded by Duda to receive and place on file the Building Inspection Report.

All Ald. voted aye.

Motion carried.

Award Contract for Project 5-18, Konkapot Creek Streambank Restoration.

DPW/Eng. Sundelius and the City of Kaukauna Engineering Department recommend awarding project 5-18 to the low bidder, Hinz Trucking at a cost of \$140,753.

Kohne made a motion, seconded by Duda to award Contract for Project 5-18, Konkapot Creek Streambank Restoration to Hinz Trucking at a cost of \$140,573.

All voted aye.

Motion carried.

Presentation of Ordinances and Resolutions

Motion made by Coenen, seconded by McGinnis to suspend the rules and wave the reading of the Resolution

4133 authorizing the sale of property to KCS Real Estate Ventures, LLC.

All Ald. voted aye.

Motion carried.

Motion by Coenen, seconded by McGinnis to adopt Resolution 4133 authorizing the sale of property to KCS Real Estate Ventures, LLC.

All Ald. voted aye.

Motion carried.

Consideration of Miscellaneous Business

McGinnis received questions from a resident on Reaume Avenue about the parking lot on the corner of Reaume and Third Streets. DPW/Eng. Sundelius stated that this lot was designated by ordinance for the use by Fire Department only. They anticipate that once the Street and Recreation remodeling project is complete, this parking lot will be used by city staff and leave the parking lot closest to building open for visitors.

Convene to closed session per Wis. Stat 19.85(1)(e) to discuss disposition of Municipal Property.

Motion by Kohne, seconded by Coenen to convene to closed session per Wis. Stat 19.85(1)(e) to discuss disposition of municipal property.

All Ald. voted aye.

Motion carried.

Reconvene to open session for possible action

Motion by Roehrig, seconded by DeCoster to reconvene to open session for possible action.

All Ald. voted aye.

Motion carried.

No action was taken.

Adjourn

Motion by Coenen, seconded by McGinnis to adjourn.

All Ald. voted aye.

Motion carried.

Meeting adjourned at 7:47 P.M.

Sally A. Kenney, Clerk/Treasurer