

COUNCIL PROCEEDINGS - Council Chambers - Kaukauna, Wisconsin – February 21, 2018

Pursuant to adjournment on February 6, 2018, meeting of the Common Council of the City of Kaukauna called to order by Mayor Rosin at 7:00 P.M. on Wednesday, February 21, 2018.

Roll call, present: Coenen, DeCoster, Driessen, Leon, McGinnis, Meyerhofer, Penterman, and Roehrig.

Also present: DPW/Eng. Sundelius, Atty. Davidson, Fin. Dir. VanRossum, Planner Jakel, Police Chief Manion, HR Dir. Vanderloop, and interested citizens.

One minute of silent prayer and the Pledge of Allegiance to the American Flag observed by the assembly present.

Motion by Meyerhofer, seconded by Leon, to suspend the rules and waive the reading of the minutes of the previous meeting of February 6, 2018.

All Ald. voted aye.

Motion carried.

Motion by Meyerhofer, seconded by Coenen, to adopt the minutes of the previous meeting of February 6, 2018.

All Ald. voted aye.

Motion carried.

Motion by Meyerhofer, seconded by Coenen, that Vouchers No. 104479 through No. 104592 be approved and placed on file with the Clerk/Treasurer.

Upon roll call, all Ald. voted aye.

Motion carried.

Motion by Meyerhofer, seconded by Penterman, to accept and place on file the Board of Canvasser report.

All Ald. voted aye.

Motion carried.

The Mayor thanked the Public Works Department on the excellent job of clearing the ice for the election yesterday. We had a good turnout and everything went well.

Ald. McGinnis presented the minutes of the 1000 Islands Environmental Center Committee of January 18, 2018, and moved it be accepted and placed on file, seconded by Meyerhofer.

All Ald. voted aye.

Motion carried.

Ald. Meyerhofer presented the minutes of the Heart of the Valley Metropolitan Sewerage District Commission of January 9, 2018, and moved it be accepted and placed on file, seconded by Leon.

All Ald. voted aye.

Motion carried.

Ald. Coenen presented the following applications for operator licenses for the 2016-2018 License Year:

Donna J. Buckoski – 220 S. Elm Street, Kimberly
Sudarshan M. Lamichhane – 409 ½ Main Avenue, Kaukauna
Renee E. Peterson – 1140 Harrison Street, Kaukauna

and moved that they be granted as presented, seconded by Meyerhofer.

All Ald. voted aye.

Motion carried.

Motion by Coenen, seconded by Leon, to grant a Class A Beer License to Pit Row Inc., Catherine LaCount, Agent, 3011 Lawe Street, Kaukauna, formerly Badger Quik Stop.

All Ald. voted aye.

Motion carried.

Motion by Meyerhofer, seconded by Coenen, to grant a Sidewalk Builders License to Dan Verbeten Construction.

All Ald. voted aye.

Motion carried.

Ald. Meyerhofer presented the Fire Report for the month of January, 2018, and moved it be accepted and placed on file, seconded by Leon.

All Ald. voted aye.

Motion carried.

Ald. Meyerhofer presented the Ambulance Report for the month of January, 2018, and moved it be accepted and placed on file, seconded by DeCoster.

All Ald. voted aye.

Motion carried.

Ald. Meyerhofer presented the Police Department Report for the month of January, 2018, and moved it be accepted and placed on file, seconded by McGinnis.

All Ald. voted aye.

Motion carried.

Ald. Meyerhofer presented the Municipal Court Report for the month of January, 2018, and moved it be accepted and placed on file, seconded by Penterman.

All Ald. voted aye.

Motion carried.

Ald. Meyerhofer presented the Treasurer Deposit Report for the month of January, 2018, and moved it be accepted and placed on file, seconded by DeCoster.

All Ald. voted aye.

Motion carried.

Ald. Meyerhofer presented the Summary of Permits and Fees for the month of January, 2018, and moved it be accepted and placed on file, seconded by Leon.

All Ald. voted aye.

Motion carried.

Planner Jakel recommended the bid from Milbach Construction accepting the Rosetta Stone alternate. This project will not start until June.

Motion by Driessen, seconded by McGinnis, to award the bid for Project No. 6-17 – Grand Kakalin Overlook Rebid to Milbach Construction in the amount of \$495,975 to include Alternate #1 with the Rosetta Stone.

All Ald. voted aye.

Motion carried.

DPW/Eng. Sundelius gave an update on the Memorial Bridge. He explained that they had a meeting last Friday with the Corp of Engineers, East Central Wisconsin, Fox River Navigation, and the City. It was a good meeting and everyone is trying to find a funding source so we do not have to lose the \$880,000 STP urban funds. Option 2 would delay refurbishment until 2021-22.

Discussion held on the natural gas pipeline easement submitted by the Wisconsin Public Service Commission (WPSC). The permanent easement for placement of a 20" steel natural gas main would run across the Rapide Croche property to serve Fox Energy Center to provide a second source of gas supply. There would be minimal disruption to municipal property and Kaukauna Utilities has no technical objection to the granting of the easement. The agreed upon compensation of \$14,761 is equal to the amount other property recently sold for. The easement has been reviewed and approved by the Kaukauna Utilities Commission. Ald. Meyerhofer thought we should negotiate Item #6 Reserved Rights and #10 Exercise of Rights regarding the extent of easement rights and responsibilities in the event of abandonment.

Motion by Meyerhofer, seconded by Coenen, to table the easement and decline to take action and refer to City Attorney to negotiate with Wisconsin Public Service Commission.

All Ald. voted aye.

Motion carried.

Planner Jakel explained that June 6 (the first Wednesday of June) is National Running Day, a global event focused on bringing awareness to running and a healthy lifestyle. A number of certified 5k runs are held across the country where runners can participate locally and compete nationally as part of this event. Fleet Feet Sports proposes to sponsor a certified 5k run in Kaukauna as part of the Big Run on June 6th. The run would be capped at 500 runners (Firecracker 5k has about 1,200 runners). This run will coincide with the opening of LIVE from Hydro Park concert series and will take advantage of the music and festivities.

Motion by Meyerhofer, seconded by Driessen, to allow the use of municipal property for the Big Run on June 6 subject to the receipt of property insurance certificates.

All Ald. voted aye.

Motion carried.

DPW/Eng. Sundelius reviewed the guidelines for street sweeping parking restrictions. The success of the ordinance will be driven by education and will not focus on citations. The Engineering Department, Street Department, and Police Department recommend that a unified press release be developed and included in the Times Villager, City website, City facebook, and quarterly newsletter to be issued in the summer of 2018. These notices would be repeated annually as part of the City's information and education permit requirements. Educational campaign will include official maps, frequently asked questions (FAQ), flyer for police distribution, and online posts. Sweeper will notify Street Department office of cars that repeatedly violate the ordinance and the sweeper must maneuver around. Street Department office will notify Police Department of these violators and police will deliver an educational windshield flyer. If the same vehicle continues to violate the ordinance, the Street Department office will ask the Police Department to issue a citation. Police Department will not actively look for violators. Ald. DeCoster stated you may get complaints from residents that have a home occupation business. His home occupation business is closed on Mondays which is his garbage day but other home occupation businesses will be affected. This ordinance should also help with residents putting grass clippings in the road.

Ald. Meyerhofer presented Ordinance No. 1771 amending Section 17.12 (1) of the Kaukauna Municipal Code to prohibit parking on public streets during street sweeping and fall leaf pickup and if grass clippings are not addressed in the City's existing ordinance then this should be incorporated in this ordinance and moved for its adoption, seconded by Driessen.

All Ald. voted aye.

Motion carried.

Atty. Davidson reviewed the resolution authorizing the execution and delivery of documents relating to the Fox Cities Exhibition Center Project and stated it does not satisfy what bond counsel is recommending and is subject to alteration and change.

Motion by Meyerhofer, seconded by Coenen, to table this resolution until it meets the City Attorney's approval.

All Ald. voted aye.

Motion carried.

Motion by Coenen, seconded by Roehrig, to direct the Clerk to assign a deputy clerk to handle the upcoming election as the current clerk is on the ballot as well as her daughter.

Upon roll call, all Ald. vote aye.

Motion carried.

Ald. Leon questioned the absentee process as she was getting questioned that absentee ballots were not properly handled this past election. City Attorney stated he is still reviewing the state statutes as to who handles ballots and where they go.

Motion by Leon, seconded by Coenen, to direct the City Attorney to audit the absentee/early voting process for this past election and come back with report.

Upon roll call, all Ald. vote aye.

Motion carried.

Ald. Roehrig congratulated Police Department on the park school event known as Books, Badges, and Board Games. Police officers played board games with families and gave out gift cards.

Motion by McGinnis, seconded by Coenen, to adjourn to Closed Session at 7:56 P.M. pursuant to Wisconsin State Statutes 19.85 (1) (e) to discuss property disposition in Commerce Crossing.

All Ald. voted aye.

Motion carried.

Motion by Coenen, seconded by Penterman, to reconvene to Open Session at 7:45 P.M.

All Ald. voted aye.

Motion carried.

Motion by McGinnis, seconded by Coenen, to adjourn to Closed Session at 7:56 P.M. pursuant to Wisconsin State Statutes 19.85 (1) (e) to discuss property disposition in Commerce Crossing.

All Ald. voted aye.

Motion carried.

Motion by Coenen, seconded by Penterman, to reconvene to Open Session at 8:42 P.M.

All Ald. voted aye.

Motion carried.

Tom Bruss, broker for medical facility #2, presented a non-binding letter of interest for acquisition of property in Commerce Crossing. The company could employ 100 people locally and they are looking for a 40,000 to 50,000 sq.ft. two story facility. Dave Keller, representing Dr. Berkers, has an accepted offer to purchase on Evergreen Drive now and would like to move Dr. Berkers business to the corner of Delanglade and Arbor Way (looking at 2.2 acres) upon completion of the road construction in October of this year.

Jerry VanDynHoven explained he has submitted to the City an Offer to Purchase property at 200 Lawe Street from him in the amount of \$499,750. This is a former gas station which has been cleaned up and tested. Mr. VanDynHoven also stated that the tanks were removed and the property meets DNR standards.

Motion by Meyerhofer, seconded by McGinnis, to adjourn to Closed Session at 8:57 P.M. pursuant to Wisconsin State Statutes 19.85 (1) (e) to discuss acquisition of property at 200 Lawe Street (received offer to purchase).

Upon roll call, all Ald. voted aye.

Motion carried.

Motion by Meyerhofer, seconded by McGinnis, to reconvene to Open Session at 9:11 P.M.

All Ald. voted aye.

Motion carried.

Motion by Meyerhofer, seconded by Coenen, to adjourn.

All Ald. voted aye.

Motion carried.

Meeting adjourned at 9:12 P.M.

Susan J. Duda

Clerk/Treasurer