

COUNCIL PROCEEDINGS - Council Chambers - Kaukauna, Wisconsin – September 19, 2017

Pursuant to adjournment on September 5, 2017, meeting of the Common Council of the City of Kaukauna called to order by Mayor Rosin at 7:00 P.M. on Tuesday, September 19, 2017.

Roll call, present: Coenen, DeCoster, Driessen, Leon, McGinnis, Meyerhofer, Penterman, and Roehrig.

Also present: Atty. Davidson, DPW/Eng. Sundelius, Fin. Dir. VanRossum, Police Chief Manion, Fire Chief Hirte, HR Dir. Vanderloop, Utility Fin. Mgr. Pickett, Rec. Dir. Malloy, Planning/Eng. Tech Holmes, and interested citizens.

One minute of silent prayer and the Pledge of Allegiance to the American Flag observed by the assembly present.

Motion by Meyerhofer, seconded by Penterman, to suspend the rules and waive the reading of the minutes of the previous meeting of September 5, 2017.

All Ald. voted aye.

Motion carried.

Motion by Meyerhofer, seconded by Leon, to adopt the minutes of the previous meeting of September 5, 2017.

All Ald. voted aye.

Motion carried.

Motion by Meyerhofer, seconded by McGinnis, that Vouchers No. 103413 through No. 103510 be approved and placed on file with the Clerk/Treasurer.

Upon roll call, all Ald. voted aye.

Motion carried.

Motion by Meyerhofer, seconded by Leon, to reappoint John Moore to the Kaukauna Utility Commission.

All Ald. voted aye.

Motion carried.

Ald. McGinnis presented the minutes of the 1000 Islands Environmental Center Committee of August 17, 2017, and moved it be accepted and placed on file, seconded by Leon.

All Ald. voted aye.

Motion carried.

Ald. McGinnis presented and read the following report:

BOARD OF PUBLIC WORKS

Meeting of the Board of Public Works called to order by Chairman McGinnis at 6:00 P.M. on Monday, September 18, 2017.

Members present: Coenen, DeCoster, Driessen, Leon, McGinnis, Meyerhofer, Penterman, and Roehrig (via phone).

Also present: Mayor Rosin, DPW/Eng. Sundelius, Atty. Davidson, Fire Chief Hirte, Fin. Dir. VanRossum, HR Dir. Vanderloop, Police Chief Manion, Planner Jakel, St. Supt. VandenHeuvel, Rec. Dir. Malloy, Eng./GIS Spec. Neumeier, and interested citizens.

1. Motion by Meyerhofer, seconded by Penterman, that no more bids be received for the dump truck (Fleet #209) and those already received be opened.

All Ald. voted aye.

Motion carried.

2. Bids are as follows:

| BIDDER | AMOUNT |
|--------------------------|--------------|
| Quality Truck, Appleton | \$142,359.00 |
| Wis. Kenworth, Green Bay | \$144,400.00 |
| Truck Country, Kaukauna | \$145,999.00 |
| JS Peterbilt, DePere | \$170,520.43 |

Motion by Meyerhofer, seconded by Coenen, to authorize Street Superintendent to tabulate the bids and come back with a recommendation.

All Ald. voted aye.

Motion carried.

3. DPW/Eng. Sundelius reviewed correspondence from the League of Wisconsin Municipalities concerning an attempt to remove local control over quarry operations by adding language to the budget bill. This will limit our authority to place restrictions or conditions on the operations of MCC including blasting and hours of operation. Planner Jakel also reviewed the attempt to prohibit using eminent domain or condemnation powers to establish or extend recreational trails, bicycle ways or lanes, or pedestrian ways. The Governor has agreed to veto these items.

4. DPW/Eng. Sundelius explained that staff reviewed traffic control on Reaume Avenue due to the change in geometrics at Reaume Avenue/Hendricks Avenue and changes by the Fire Station. Two changes are proposed: 1) that Reaume Avenue and Whitney Street traffic be stopped at Hendricks Avenue. The alignment at Whitney Street and Reaume Avenue at Hendricks Avenue are offset and we could compensate for that offset by requiring stop signs on these streets. 2) Remove the "right turn no stop" from the stop sign at Second Street on Reaume Avenue. This adds confusion to vehicle operators approaching Second Street from Bicentennial Court and also with the addition of the Fire Station entrance point onto Second Street.

Motion by Driessen, seconded by Meyerhofer, to direct the City Attorney to draft an ordinance authorizing the changes to the stop sign placement on the Reaume Avenue/Whitney Street/Hendricks Avenue intersection and removal of the "right turn no stop" sign on Reaume Avenue at Second Street.

All Ald. voted aye.

Motion carried.

5. DPW/Eng. Sundelius explained that Reaume Avenue currently has a ninety minute parking restriction on the east side of the street between Third Street and Fourth Street. This parking restriction should be removed to increase parking opportunities in this area.

Motion by Driessen, seconded by Leon, to direct the City Attorney to draft an ordinance removing the ninety minute parking restriction on the east side of Reaume Avenue between Third Street and Fourth Street.

All Ald. voted aye.

Motion carried.

6. Eng./GIS Spec. Neumeier explained that we are starting the next phase of the stormwater requirements. The first permit term of Total Maximum Daily Load (TMDL) requirements for Total Suspended Solids (TSS) and Total Phosphorus (TP) in the City's stormwater runoff will be in effect starting March of 2018. The City will have a TMDL action plan in place at that time to begin working toward our mandated TSS and TP reduction goals. A key component to this plan will be our street sweeping program. The recent Municipal Separate Storm Sewer System (MS4) compliance audit discovered some discrepancies between our planned and actual sweeping program. The Wisconsin Department of Natural Resources would like these discrepancies addressed and a proposed course of action submitted this fall. The Engineering Department and Street Department are working together to better meet our street sweeping needs. The Engineering Department would also like to discuss a citywide parking ordinance to improve the efficiency of our street sweeping program. Eng./GIS Spec. Neumeier explained street sweeping once or twice a month the parking controls and without parking controls. He provided a handout from the City of Manitowoc explaining their parking restrictions for street sweeping. They started their program in 2009. Their parking restrictions are in place from April 1st through September 30th of each year from 3:00 am to 6:00 am. Ald. Meyerhofer suggested we check with the City of Manitowoc to see how their sweep sweeping program is going.

Motion by Meyerhofer, seconded by Coenen, to direct staff to draft a citywide parking ordinance for street sweeping for review with suggestions on how we can market it.

All Ald. voted aye.

Motion carried.

7. Eng./GIS Spec. Neumeier presented a sample of a sign that could be placed at the entrance of Konkapot Creek educating the community on Plum and Konkapot Creek Watersheds.

8. DPW/Eng. Sundelius stated that the Associated General Contractors of Wisconsin announced that Frank O. Zeise Construction Company was one of the winners of the organizations 2017 Build Wisconsin Award for the City of Kaukauna Municipal Services Building.

9. Motion by Meyerhofer, seconded by Coenen, to close Wisconsin Avenue from Lawe Street to the family and friends sculpture garden on September 23, 2017, for a block party from 8 am to midnight with the event running from 2 pm to 10 pm.

All Ald. voted aye.

Motion carried.

10. Ald. Penterman requested an update on Anderson Park, Second Street, and the Fire Station. St. Supt. VandenHeuvel stated they should be grading and leveling Anderson Park next week. DPW/Eng. Sundelius stated that Second Street is going extremely well and the project should be completed by Oct. 9th. The Fire Station should be completed by the end of October. Tentative date to move should be early November.

Motion by Penterman, seconded by Driessen, to adjourn.

All Ald. voted aye.

Motion carried.

Meeting adjourned at 6:56 P.M.

Susan J. Duda
Clerk/Treasurer

and moved for its adoption, seconded by Meyerhofer.

All Ald. voted aye.

Motion carried.

#3 – Ald. Meyerhofer suggested that we take a position and recommended we draft comments to the League.

Ald. Meyerhofer presented the minutes of the Kaukauna Library Board of June 27, 2017, and moved it be accepted and placed on file, seconded by Leon.

All Ald. voted aye.

Motion carried.

Ald. Meyerhofer presented the minutes of the Heart of the Valley Metropolitan Sewerage District Commission of August 8, 2017, and moved it be accepted and placed on file, seconded by Leon.

All Ald. voted aye.

Motion carried.

Ald. Coenen presented the following report:

HEALTH AND RECREATION COMMITTEE

A meeting of the Health and Recreation Committee was called to order by Chairman Coenen on Monday, September 18, 2017, at 6:57 p.m.

Members present: Coenen, Driessen, McGinnis, and Roehrig (via phone).

Also present: Ald. DeCoster, Leon, Meyerhofer, and Penterman, Mayor Rosin, DPW/Eng. Sundelius, Atty. Davidson, Fire Chief Hirte, Police Chief Manion, Planner Jakel, HR Dir. Vanderloop, Fin. Dir. VanRossum, St. Supt. VandenHeuvel, Rec. Dir. Malloy, Eng./GIS Spec. Neumeier, and interested citizens.

1. Motion by McGinnis, seconded by Driessen, to grant a Solicitor's License to Otto K. Panzenhagen III, Menasha, to sell Spectrum Communication and Cable services.

All members present voted aye.

Motion carried.

2. Motion by McGinnis, seconded by Driessen, to grant a Solicitor's License to Andrew Kaye, West Allis, to sell Spectrum Communication and Cable services (error on agenda – will correct next meeting). All members present voted aye.

Motion carried.

3. The Mayor's Office did a poll for Halloween Trick or Treat hours. The results were 128 responses for Saturday, October 28, 2017; 152 responses for Sunday, October 29, 2017; and 382 responses for Tuesday, October 31, 2017. The time with the most votes was 4 pm – 7 pm with 201 votes with the next closest being 5 pm to 7 pm with 108.

Motion by Driessen, seconded by McGinnis, to set the Halloween Trick or Treat hours at 4 pm to 7 pm on October 31st.

All members present voted aye.

Motion carried.

Meeting adjourned at 7:01 P.M.

Susan J. Duda
Clerk/Treasurer

and moved for its adoption, seconded by Penterman.

All Ald. voted aye.

Motion carried.

Ald. Meyerhofer commended the Mayor's Office on the survey done on the Halloween Hours.

Ald. Coenen presented the following applications for operator licenses for the 2016-2018 License Year:

Renee N. Abhold – 500 E. 20th Street, Kaukauna

Amber M. Boehnlein – 149 Lamplighter Drive, Kaukauna

Kelly J. Jansen – 408 Arthur Court, Kimberly

Jaime B. Puphal – 886 3rd Street, Menasha

Tania A. Zornow – 1701 Crooks Avenue, Kaukauna

and moved that they be granted as presented, seconded by Meyerhofer.

All Ald. voted aye.

Motion carried.

Fin. Dir. VanRossum stated that staff is reviewing our insurance policy pricing and comparing with competitors. He received a quote from Cities and Villages Mutual Insurance Company (CVMIC).

Motion by Meyerhofer, seconded by Coenen, to authorize staff to review the insurance policies and come back with a recommendation.

All Ald. voted aye.

Motion carried.

Ald. Meyerhofer presented the Fire Report for the month of August, 2017, and moved it be accepted and placed on file, seconded by Coenen.

All Ald. voted aye.

Motion carried.

Ald. Meyerhofer presented the Ambulance Report for the month of August, 2017, and moved it be accepted and placed on file, seconded by Leon.

All Ald. voted aye.

Motion carried.

Ald. Meyerhofer presented the Police Department Report for the month of August, 2017, and moved it be accepted and placed on file, seconded by Coenen.

All Ald. voted aye.

Motion carried.

Ald. Meyerhofer presented the Municipal Court Report for the month of August, 2017, and moved it be accepted and placed on file, seconded by Leon.

All Ald. voted aye.

Motion carried.

Ald. Meyerhofer presented the Treasurer Deposit Report for the month of August, 2017, and moved it be accepted and placed on file, seconded by Penterman.

All Ald. voted aye.

Motion carried.

Ald. Meyerhofer presented the Summary of Permits and Fees for the month of August, 2017, and moved it be accepted and placed on file, seconded by Leon.

All Ald. voted aye.

Motion carried.

Motion by Meyerhofer, seconded by Coenen, to approve the pledge and security agreement with respect to the Fox Cities Exhibition Center Project.

All Ald. voted aye.

Motion carried.

Motion by Penterman, seconded by Driessen, to grant permission to the Police Chief to fill the vacant Community Service Officer position in the Police Department.

All Ald. voted aye.

Motion carried.

Motion by Meyerhofer, seconded by Leon, to suspend the rules and waive the reading of the rezoning ordinance for 705 Dodge Street.

All Ald. voted aye.

Motion carried.

Ald. Meyerhofer presented ordinance rezoning 705 Dodge Street from Residential Two Family District to Commercial Core District and moved for its adoption, seconded by Penterman. Planning/Eng. Tech. Holmes explained the plans to construct a parking lot for customers and tenants next to Benchwarmers Bar. The 10 stall lot will be one way with the cars entering from Dodge Street, parking toward the bar at an angle, and exiting south out towards the alley to Cleveland Avenue or Boyd Avenue. A curb and fence will be installed to prevent cars from entering the residential property to the east and screen the adjacent property from the headlights. Discussion held on changing the language/ordinance in the zoning districts to allow for a paved parking lot not gravel and adequate fencing. Ald. Meyerhofer moved that we table this item.

Motion by Meyerhofer, seconded by Leon, to suspend the rules and waive the reading of Resolution No. 4101.

All Ald. voted aye.

Motion carried.

Ald. Meyerhofer presented Resolution No. 4101 supplementing Resolution No. 3000; authorizing the issuance and awarding the sale of \$3,975,000 Waterworks System Revenue Bonds, Series 2017A; and providing for the payment of such bonds and other details and covenants with respect thereto and moved for its adoption, seconded by McGinnis.

All Ald. voted aye.

Motion carried.

Motion by Meyerhofer, seconded by Leon, to suspend the rules and waive the reading of Resolution No. 4102.

All Ald. voted aye.

Motion carried.

Ald. Meyerhofer presented Resolution No. 4102 authorizing a pledge and security agreement with respect to the Fox Cities Exhibition Center Project and moved for its adoption, seconded by Leon.

All Ald. voted aye.

Motion carried.

Motion by Penterman, seconded by Leon, to convene to Closed Session at 7:48 P.M. pursuant to Wisconsin State Statutes 19.85 (1) (g) to confer with legal counsel regarding Gerald VanDynHoven with respect to

litigation in which it is or is likely to become involved.

All Ald. voted aye.

Motion carried.

Motion by McGinnis, seconded by Coenen, to reconvene to Open Session at 8:04 P.M.

All Ald. voted aye.

Motion carried.

Motion by McGinnis, seconded by Coenen, to convene to Closed Session at 8:05 P.M. pursuant to Wisconsin State Statutes 19.85 (1) (g) to confer with legal counsel regarding Appleton Coated receivership matter with respect to litigation in which it is or is likely to become involved.

All Ald. voted aye.

Motion carried.

Motion by Driessen, seconded by Penterman, to reconvene to Open Session at 8:18 P.M.

All Ald. voted aye.

Motion carried.

Motion by Driessen, seconded by Coenen, to adjourn.

All Ald. voted aye.

Motion carried.

Meeting adjourned at 8:18 P.M.

Susan J. Duda

Clerk/Treasurer