

Pursuant to adjournment on October 3, 2017, meeting of the Common Council of the City of Kaukauna called to order by Mayor Rosin at 7:00 P.M. on Tuesday, October 17, 2017.

Roll call, present: Coenen, DeCoster, Driessen, Leon, McGinnis, Meyerhofer, Penterman, and Roehrig.

Also present: Atty. Davidson, DPW/Eng. Sundelius, Fin. Dir. VanRossum, and interested citizens.

One minute of silent prayer and the Pledge of Allegiance to the American Flag observed by the assembly present.

Mayor reported that the eagle donated by John Brogan was placed in the plaza by the pedestrian bridge and looks really nice.

Motion by Meyerhofer, seconded by Leon, to suspend the rules and waive the reading of the minutes of the previous meeting of October 3, 2017.

All Ald. voted aye.

Motion carried.

Motion by Meyerhofer, seconded by McGinnis, to adopt the minutes of the previous meeting of October 3, 2017.

All Ald. voted aye.

Motion carried.

Motion by Meyerhofer, seconded by Leon, that Vouchers No. 103677 through No. 103758 be approved and placed on file with the Clerk/Treasurer.

Upon roll call, all Ald. voted aye.

Motion carried.

Motion by McGinnis, seconded by Leon, to deny the insurance claim for Karen Trom for removal of tree due to property damage per recommendation of Statewide Services.

All Ald. voted aye.

Motion carried.

The Mayor asked when the Council would like to have the open house for the fire station. General consensus was to have yet this year and not wait until next year. Moving date is tentatively November 20th.

The Mayor declared the Public Hearing open at 7:08 P.M. for the proposed changes to the Commercial Core District zoning regulations requiring certain landscape buffers adjoining residentially zoned property and asked if anyone present wanted to speak FOR or AGAINST the proposed changes, no one appeared. The Mayor declared the Public Hearing closed at 7:09 P.M.

Ald. Leon presented and read the following report:

#### PUBLIC PROTECTION AND SAFETY COMMITTEE

A meeting of the Public Protection and Safety Committee was called to order by Chairman Leon on Monday, October 16, 2017, at 6:29 P.M.

Members present: Coenen, Driessen, Leon, and McGinnis.

Members present: DeCoster, Meyerhofer, Penterman, and Roehrig, Atty. Davidson, Mayor Rosin, DPW/Eng. Sundelius, Fire Chief Hirte, Police Chief Manion, HR Dir. Vanderloop, Fin. Dir. VanRossum, St. Supt. VandenHeuvel, Rec. Dir. Malloy, Eng./GIS Spec. Neumeier, and interested citizens.

1. Police Chief Manion reported on the speed compliance study that was recently done. The project ran from August 3 through September 17, 2017. There were 86 citations issued for speeding and 9 for other violations. The project area of CTH CE at Fieldcrest Drive has a 35 mph speed limit – 64,300 vehicles were tracked and 51,200 of these vehicles were over the speed limit with the highest speed tracked at 95 mph at 11:20 pm. The project area at Crooks Avenue at Ann Street has a 25 mph speed limit – 111,200 vehicles were tracked and 100,200 of these were over the speed limit with the highest speed tracked at 83 mph at 2:08 am. We need to notify the public to slow down and do the speed limit. Speeding leads to reckless driving and accidents. We will continue to educate the public on the results of the study and enforcing the speed limits.

Meeting adjourned at 6:40 P.M.

Susan Duda  
Clerk/Treasurer

and moved for its adoption, seconded by Coenen.  
All Ald. voted aye.  
Motion carried.

Ald. McGinnis presented the minutes of the 1000 Islands Environmental Center Committee of September 21, 2017, and moved it be accepted and placed on file, seconded by Leon.  
All Ald. voted aye.  
Motion carried.

Ald. McGinnis presented and read the following report:

#### BOARD OF PUBLIC WORKS

Meeting of the Board of Public Works called to order by Chairman McGinnis at 6:00 P.M. on Monday, October 16, 2017.

Members present: Coenen, DeCoster, Driessen, Leon, McGinnis, Meyerhofer, Penterman, and Roehrig.

Also present: Mayor Rosin, DPW/Eng. Sundelius, Atty. Davidson, Police Chief Manion, Fire Chief Hirte, Fin. Dir. VanRossum, HR Dir. Vanderloop, St. Supt. VandenHeuvel, Rec. Dir. Malloy, Eng./GIS Spec. Neumeier, Trevor Frank-Architect from SEH, and interested citizens.

Board will tour the new Fire Station after the meeting.

1. Eng./GIS Spec. Neumeier reviewed the annual report for the Clearwater Sustainability Program for 2016. The governing body must review the annual report and pass a resolution. DPW/Eng. Sundelius stated that the grade point average for the categories in the report was 4.00 or an A. Board thanked Eng./GIS Spec. Neumeier for the excellent job.

Motion by Meyerhofer, seconded by Coenen, to accept and place on file the 2016 Annual Report to the Heart of the Valley Metropolitan Sewerage District.

All Ald. voted aye.

Motion carried.

2. DPW/Eng. Sundelius presented pictures taken of the new fire station from a drone by a firefighter/paramedic. The large four-fold doors for the apparatus bay will not be here until October 31st and then will be installed causing a delay. The Fire Department will tentatively move around mid November.

3. DPW/Eng. Sundelius reviewed the phase 3 of the space needs improvements which is the Street, Park, and Recreation Departments remodeling. Trevor Frank was present to answer any questions. Estimated costs came in higher than anticipated at \$3,257,800 for the total project. This project could be split with Phase 3 being the remodeling of the former fire station and Phase 4 remodeling the Street Department and yard drop off areas. This will be talked about internally first. DPW/Eng. Sundelius would like to give the Board a chance to review the final design/construction contract with Short Elliott Hendrickson (SEH) for Phase 3 and also tour the Street Department garage and yard before the next Board Meeting.

Meeting adjourned at 6:26 P.M.

Susan J. Duda  
Clerk/Treasurer

and moved for its adoption, seconded by Penterman.

All Ald. voted aye.

Motion carried.

Ald. McGinnis presented the following report:

### **CITY PLAN COMMISSION**

A meeting of the City Plan Commission was called to order at 4:00 p.m. on Thursday, October 5, 2017, by Chairman Rosin.

Members Present: Feldt, McGinnis, Oldenburg, Penterman, Rosin, Schoenike, Sundelius, and VanderSanden.

Also Present: Planning Director Jakel, City Attorney Davidson, Planning/Engineering Tech Holmes, Media, and interested citizens.

1. A motion to approve the minutes of the August 3, 2017, meeting was made by McGinnis, seconded by Penterman. All members voted aye. Motion carried.

2. Mr. Jakel explained the procedure of this initial review of the proposed development at 2401 Main Avenue (former St. Al's Church/School property) for a petition to rezone property from Institutional to Residential Multi Family to accommodate the construction of 40 apartment units – 20 new construction and 20 located in the existing school building as submitted by Commonwealth Companies. Kevin McDonald of Commonwealth Development explained the history of the company and an overview of the project. Proposed are 12 two-bedroom apartments, 4 one-bedroom apartments and 4 three-bedroom apartments in the former school and church building with 20 units of townhouses on the Hendricks Avenue side of the property. Onsite property management will be part of this project along with other amenities. The housing density of the project will be 4.5 units per acre - the surrounding neighborhood is 5 units per acre.

John Johnson, Business Manager for St. Katharine Drexel, explained how the project would help the parish with the property. He explained developing the site as single family was not financially possible as he had several developers look into doing just that. He also stated that Commonwealth Developers as of now were the only interested party. Mr. Penterman asked if more units would be constructed on the south side of the property. The developer stated there would not be. Mr. Schoenike asked what would prevent the developer from placing more units in the future. Mr. Jakel explained the Planned Unit Development (PUD) zoning district and how it can be used to limit what can be done on a parcel. Mr. VanderSanden asked if the landscape and traffic flow plan has been finalized. Mr. Jakel explained it would be part of the PUD plan.

Reg Munes of 2100 Sullivan Avenue asked if the pond would be fenced. Mr. McDonald stated it may be fenced or may be a dry pond, although it's too early to tell until the engineering is completed. Bonnie Landreman of 2100 Welhouse Drive explained that she did not want multi-family housing on this site and was told in 2015 that there was enough multi-family in the City. She also asked what the rent would be. Mr. McDonald stated the rent would be about \$726 per month. Greg Landro, the broker for the property, stated his first choice for development of the property was Commonwealth Development and development of this site would be an asset to the City. Peter Meulemans of 2608 Main Avenue was questioning multi-family apartments with low rent and the kind of people that would be drawn to this development. He would like to see senior housing at the site. Karen Jansen of Laverne Lane was concerned about the increase in traffic and the type of people who would be living there. Julie Thorpe had concerns with the traffic and property values of the surrounding homes. Laurie Baldwin of 2616 Main Avenue was not in favor of the development and had her property rezoned to single family to keep multi-family away from the site. She would like to see a church or a school built on the site instead of multi-family. Peggy Dahlin of 2201 Main Avenue stated that she was in favor of Commonwealth Development being the firm who was redeveloping the site because someone was going to be doing something there and it may as well be them. Nick Hietpas wants to see a park or a school at the site instead of multi-family. Kitty Verhagen of 1801 Welhouse Drive stated traffic is bad in the area because of the schools - other times of the day it is not bad at all. She would like to see some taxes brought in from the property and a small playground would be nice for the neighborhood.

There being no further comments the Mayor asked the commission to continue with the agenda.

3. Mr. Holmes explained the situation with Benchwarmers Tavern and the desire to install a parking lot on a vacant residential property next door which the tavern purchased. The Common Council desired the screening language and the parking surface language to be included in the Commercial Core District when the rezoning was before the Council. Mr. Holmes explained the City Attorney recommended the following language to be added to the Commercial Core District along with the Central Business District while we were at this as both sections of the code lacked the following protection for adjacent owners of residential property.

17.20 (6) Parking Surface Requirements. All parking areas shall be surfaced with a durable, dustproof surface consisting of concrete or bituminous concrete or of compacted gravel or crushed stone properly sealed and surface treated.

17.20 (7) Incompatible Use Buffer Requirements. All areas wherein parking surfaces or vehicular traffic fall within 10 feet of a property line abutting a single family dwelling or two family dwelling shall require a fence, hedge or landscaped buffer, as set forth in Section 17.32 Supplementary district regulations.

Mr. Sundelius asked for the part of 17.20 (6) above to be removed, or of a compacted gravel or crushed stone properly sealed and surface treated. He would like this to be removed from section 17.32 (7) (h) 7 under section 17.32 supplementary district regulations.

A motion was made to direct the City Attorney to draft the proper ordinances changing Section 17.20, 17.21, and 17.32 by Sundelius seconded by Penterman. Upon roll call, all members voted aye. Motion carried.

4. Mr. Holmes explained the rezoning of the commercial lot addressed as 301 East 20<sup>th</sup> Street behind Clever K 9 submitted by Dick Salm. The lot was residential in shape has all of the necessary utilities and was adjacent to residential property. The owner wishes to construct a single family home on the parcel. A motion was made by Schoenike to approve the rezoning seconded by McGinnis, all members voted aye. Motion carried.

5. Mr. Jakel explained the owners of 2010 Autumn Lane were present and would like to purchase 20 feet of property from the City of the future park off of Haas Road. The Commissioners asked for the matter to be placed on the agenda for a future meeting with the proper maps.

There being no further business to be brought before the Commission, a motion to adjourn the meeting at 6:05 p.m. was made by Penterman, seconded by Sundelius. All members voted aye. Motion carried.

Jason Holmes, Planning/Engineering Technician

and moved it be accepted and placed on file, seconded by Leon.

All Ald. voted aye.

Motion carried.

Ald. Meyerhofer presented the minutes of the Heart of the Valley Metropolitan Sewerage District Commission of September 12, 2017, and moved it be accepted and placed on file, seconded by Coenen.

All Ald. voted aye.

Motion carried.

Ald. Coenen presented the following report:

#### HEALTH AND RECREATION COMMITTEE

A meeting of the Health and Recreation Committee was called to order by Chairman Coenen on Tuesday, October 16, 2017, at 6:27 p.m.

Members present: Coenen, Driessen, McGinnis, and Roehrig.

Also present: Ald. DeCoster, Leon, Meyerhofer, and Penterman, Mayor Rosin, Atty. Davidson, DPW/Eng. Sundelius, Fire Chief Hirte, Police Chief Manion, Fin. Dir. VanRossum, HR Dir. Vanderloop, St. Supt. VandenHeuvel, Rec. Dir. Malloy, Eng./GIS Spec. Neumeier, and interested citizens.

1. Motion by Roehrig, seconded by McGinnis, to grant a Temporary Class B Retailers License to Holy Cross Parish for Oktoberfest, 220 Doty Street, for October 29, 2017.

All members voted aye.

Motion carried.

Meeting adjourned at 6:28 P.M.

Susan J. Duda  
Clerk/Treasurer

and moved for its adoption, seconded by Meyerhofer.  
All Ald. voted aye.  
Motion carried.

Ald. Coenen presented the following applications for operator licenses for the 2016-2018 License Year:

Rachel C. DeValk – N135 Brux Road, Appleton  
Fallon A. Sanders – 401 E. 20th Street, Kaukauna  
Ellen B. Wicker – 207 W. 8th Street, Kaukauna

and moved that they be granted as presented, seconded by Penterman.  
All Ald. voted aye.  
Motion carried.

Ald. Coenen presented the following application for an operator's license for the 2016-2018 License Year:

Zachary W. Duwe – 215 W. Winneconne Avenue, Neenah

and moved that it be denied due to his record based upon the recommendation of the Police Department,  
seconded by Penterman.  
All Ald. voted aye.  
Motion carried.

Ald. Meyerhofer presented the Fire Report for the month of September, 2017, and moved it be accepted and  
placed on file, seconded by Leon.  
All Ald. voted aye.  
Motion carried.

Ald. Meyerhofer presented the Ambulance Report for the month of September, 2017, and moved it be  
accepted and placed on file, seconded by DeCoster.  
All Ald. voted aye.  
Motion carried.

Ald. Meyerhofer presented the Police Department Report for the month of September, 2017, and moved it be  
accepted and placed on file, seconded by Penterman.  
All Ald. voted aye.  
Motion carried.

Ald. Meyerhofer presented the Municipal Court Report for the month of September, 2017, and moved it be  
accepted and placed on file, seconded by Leon.  
All Ald. voted aye.  
Motion carried.

Ald. Meyerhofer presented the Treasurer Deposit Report for the month of September, 2017, and moved it be  
accepted and placed on file, seconded by Leon.  
All Ald. voted aye.  
Motion carried.

Ald. Meyerhofer presented the Summary of Permits and Fees for the month of September, 2017, and moved it be accepted and placed on file, seconded by Leon.

All Ald. voted aye.

Motion carried.

Motion by Meyerhofer, seconded by Coenen, to waive the reading of the collateral assignment of development agreement for Polyflex.

All Ald. voted aye.

Motion carried.

Motion by McGinnis, seconded by Penterman, to approve the collateral assignment of development agreement for Polyflex.

All Ald. voted aye.

Motion carried.

Motion by Meyerhofer, seconded by Leon, to suspend the rules and waive the reading of Ordinance No. 1761.

All Ald. voted aye.

Motion carried.

Ald. Meyerhofer presented Ordinance No. 1761 amending Section 17.20 of the Kaukauna Municipal Code concerning changes to the Commercial Core District zoning regulations and moved for its adoption, seconded by Coenen.

All Ald. voted aye.

Motion carried.

Motion by Meyerhofer, seconded by Coenen, that we stray from the agenda and move to the ordinance restricting parking on Loderbauer Road.

All Ald. voted aye.

Motion carried.

Motion by Meyerhofer, seconded by Leon, to suspend the rules and waive the reading of Ordinance No. 1762.

All Ald. voted aye.

Motion carried.

Ald. Meyerhofer presented Ordinance No. 1762 repealing and recreating Section 7.12 (1) (ak) of the Kaukauna Municipal Code restricting parking on Loderbauer Road and moved for its adoption, seconded by Penterman.

All Ald. voted aye.

Motion carried.

Motion by Meyerhofer, seconded by Coenen, to suspend the rules and waive the reading of Ordinance No. 1763.

All Ald. voted aye.

Motion carried.

Ald. Meyerhofer presented Ordinance No. 1763 rezoning 705 Dodge Street from Residential Two Family District to Commercial Core District with the amendment that it takes after effect after the previous ordinance amending the Commercial Core District and moved for its adoption, seconded by Penterman.

All Ald. voted aye.

Motion carried.

Motion by Meyerhofer, seconded by Penterman, to suspend the rules and waive the reading of Resolution No. 4103.  
All Ald. voted aye.  
Motion carried.

Ald. Meyerhofer presented Resolution No. 4103 approving the filing of the annual report with the Heart of the Valley Metropolitan Sewerage District as part of the Clearwater Sustainability Program and moved for its adoption, seconded by Coenen.  
All Ald. voted aye.  
Motion carried.

Motion by Meyerhofer, seconded by McGinnis, to suspend the rules and waive the reading of Ordinance No. 1764.  
All Ald. voted aye.  
Motion carried.

Ald. Meyerhofer presented Ordinance No. 1764 creating Section 7.02 (1) (k) of the Kaukauna Municipal Code establishing speed limit of 35 mph on Loderbauer Road south of White Wolf Lane and moved for its adoption, seconded by Coenen.  
All Ald. voted aye.  
Motion carried.

Motion by Meyerhofer, seconded by Leon, to suspend the rules and waive the reading of Ordinance No. 1765.  
All Ald. voted aye.  
Motion carried.

Ald. Meyerhofer presented Ordinance No. 1765 authorizing removal of traffic regulation signs from Hendricks Avenue and Whitney Street and moved for its adoption, seconded by McGinnis.  
All Ald. voted aye.  
Motion carried.

Motion by Meyerhofer, seconded by Leon, to suspend the rules and waive the reading of Ordinance No. 1766.  
All Ald. voted aye.  
Motion carried.

Ald. Meyerhofer presented Ordinance No. 1766 authorizing placement of traffic regulation signs on Whitney Street and moved for its adoption, seconded by McGinnis.  
All Ald. voted aye.  
Motion carried.

Motion by Coenen, seconded by Penterman, to adjourn.  
All Ald. voted aye.  
Motion carried.

Meeting adjourned at 7:26 P.M.

Susan J. Duda  
Clerk/Treasurer