

Regular meeting of the Common Council of the City of Kaukauna called to order by Mayor Rosin in the Council Chambers at 7:00 P.M. on Tuesday, May 2, 2017.

Roll call, present: Coenen, DeCoster, Driessen, Leon, McGinnis, Meyerhofer, and Penterman.

Absent & excused: Roehrig.

Also present: Atty. Davidson, Police Chief Manion, Fire Chief Hirte, Fin. Dir. VanRossum, Planner Jakel, HR Dir. Vanderloop, Rec. Dir. Malloy, Sr. Proj. Eng. Strelcheck, and interested citizens.

One minute of silent prayer and the Pledge of Allegiance to the American Flag observed by the assembly present.

Motion by Meyerhofer, seconded by Leon, to suspend the rules and waive the reading of the minutes of the previous meeting of April 18, 2017.

All Ald. present voted aye.

Motion carried.

Motion by Meyerhofer, seconded by Coenen, to adopt the minutes of the previous meeting of April 18, 2017.

All Ald. present voted aye.

Motion carried.

Motion by Meyerhofer, seconded by McGinnis, that Vouchers No. 102480 through No. 102586 be approved and placed on file with the Clerk/Treasurer.

Upon roll call, all Ald. present voted aye.

Motion carried.

The Mayor handed out a map from Habitat for Humanity showing the houses that they are working on this week as part of the Rock the Block Program.

Ald. Leon presented and read the following report:

PUBLIC PROTECTION AND SAFETY COMMITTEE

A meeting of the Public Protection and Safety Committee was called to order by Chairman Leon on Monday, May 1, 2017, at 6:41 P.M.

Members present: Coenen, Driessen, Leon, and McGinnis.

Members present: DeCoster, Meyerhofer, Penterman, and Roehrig, Atty. Davidson, Mayor Rosin, DPW/Eng. Sundelius, Fire Chief Hirte, HR Dir. Vanderloop, Fin. Dir. VanRossum, Planner Jakel, Rec. Dir. Malloy, Eng./GIS Spec. Neumeier, Sr. Proj. Eng. Strelcheck, and interested citizens.

1. Ald. McGinnis nominated Ald. Driessen as Vice-Chairman of the Public Protection and Safety Committee.

Motion by McGinnis, seconded by Coenen, that nominations be closed, rules be suspended, and a unanimous ballot be cast for Ald. Driessen as Vice-Chairman of the Public Protection and Safety Committee.

All members voted aye, present: Driessen.

Motion carried.

2. Ald. McGinnis nominated Ald. Coenen as Secretary of the Public Protection and Safety Committee.

Motion by McGinnis, seconded by Driessen, that nominations be closed, rules be suspended, and a unanimous ballot be cast for Ald. Coenen as Secretary of the Public Protection and Safety Committee.

All members voted aye, present: Coenen.

Motion carried.

Meeting adjourned at 6:42 P.M.

Susan Duda
Clerk/Treasurer

and moved for its adoption, seconded by McGinnis.

All Ald. present voted aye.

Motion carried.

Ald. McGinnis presented the following report:

CITY PLAN COMMISSION

A meeting of the City Plan Commission was called to order at 4:00 p.m. on Thursday, April 6, 2017, by Chairman Rosin.

Members Present: Feldt, McGinnis, Oldenburg, Rosin, Schoenike, and Sundelius.

Absent and Excused: Penterman and VanderSanden.

Also Present: Planning Director Jakel, Project Engineer Neumeier, Planning/Engineering Technician Holmes, Jim Sehloff of Davel Engineering, and Media.

1. A motion to excuse the absent Commission members was made by Feldt, seconded by McGinnis. All members voted aye. Motion carried.
2. A motion to approve the minutes of the March 23, 2017, meeting was made by McGinnis, seconded by Feldt. All members voted aye. Motion carried.
3. Mr. Jakel explained modifications to the plat for Hurkman Heights were due to the small wetland area that needs to be avoided – part of the road would be eliminated and the Kwik Trip property split by the wetland would need to be addressed. Property to the east of Hurkman Heights would be connected although the developer was not in favor of the option as it adds right-of-way and a corner lot. The Town of Vandebroek would vacate the unimproved right-of-way on Ducharme Street and the City would acquire it. Mr. Jakel noted that Lots 68, 69, and 70 have significant frontage and asked if they may be reconfigured. Mr. Sehloff explained that there are plans for a pond in that area. Mr. Sundelius asked if the layout was revised with consideration to the Kwik Trip property. Mr. Jakel explained that it would need to be a cul-de-sac although it may not be used for some time. Mr. Sundelius asked if Kwik Trip wanted the option. Mr. Jakel explained that they did. Mr. Sundelius explained that sanitary sewer to serve the plat comes from Highway 41 and 55. Mr. Neumeier explained that approval is on hold due to the transfer of property. Kwik Trip has reviewed the plat and are not against the easements, however they do want access – which can be accomplished based on previous discussions. Mr. Jakel explained that access between Kwik Trip and proposed backyards should be eliminated and the acquisition and vacation of I41 right of way would be required. Mr. Neumeier asked about the property behind Lots 61 through 68. Mr. Sehloff explained that it is

owned by the developer and is still in the Town. A motion to approve the preliminary plat and direct Davel Engineering and the developer to proceed with the final plat was made by Sundelius, seconded by Schoenike. All members voted aye. Motion carried.

4. Mr. Jakel explained the Town of Buchanan is rebuilding CTH “ZZ” from Wrightstown south to the City limits near the landfill including widening the street, constructing an asphalt shoulder, and improving bicycle and trail access. Some property acquisition will be required near the Rapide Croche property. Mr. Feldt explained that the Utility is still waiting on information including an offer to purchase and an appraisal. Mr. Jakel agreed that no action could be taken until this information is received and reviewed.

5. Mr. Jakel explained that the State of Wisconsin is reconstructing STH 96 from Lawe Street northeast to the corporate limits. The WDOT contract requires the City to acquire right-of-way property on 45 parcels and then be reimbursed by the State. A motion to recommend to the Council approving the request for proposals for professional services for the right-of-way acquisition for the reconstruction of STH 96 (Green Bay Road) from Lawe Street northeast to the corporate limits was made by McGinnis, seconded by Schoenike. All members voted aye. Motion carried.

There being no further business to be brought before the Commission, a motion to adjourn the meeting at 4:25 p.m. was made by Feldt, seconded by Sundelius. All members voted aye. Motion carried.

Julianne Schroeder, Executive Secretary

and moved it be accepted and placed on file, seconded by Meyerhofer.

All Ald. present voted aye.

Motion carried.

Ald. McGinnis presented and read the following report:

BOARD OF PUBLIC WORKS

Meeting of the Board of Public Works called to order by Chairman McGinnis at 6:00 P.M. on Monday, May 1, 2017.

Members present: Coenen, DeCoster, Driessen, Leon, McGinnis, Meyerhofer, Penterman, and Roehrig.

Also present: Mayor Rosin, DPW/Eng. Sundelius, Atty. Davidson, Planner Jakel, Police Chief Manion, Fin. Dir. VanRossum, Fire Chief Hirte, HR Dir. Vanderloop, Rec. Dir. Malloy, Eng./GIS Spec. Neumeier, Sr. Proj. Eng. Strelcheck, and interested citizens.

1. Ald. Meyerhofer nominated Ald. Penterman as Vice-Chairman of the Board of Public Works.

Motion by Meyerhofer, seconded by Coenen, that nominations be closed, rules be suspended, and a unanimous ballot be cast for Ald. Penterman as Vice-Chairman of the Board of Public Works.

All Ald. voted aye, present: Penterman.

Motion carried.

2. Motion by Meyerhofer, seconded by Penterman, that no more bids be accepted for Project No. 2-17 – Quinney/Metoxen Utility Relay, Phase 1 of 2, and those already received be opened.

All Ald. voted aye.

Motion carried.

3. Bids are as follows:

CONTRACTOR	BID AMOUNT
Feaker & Sons Co., DePere	\$1,246,987.60
DeGroot, Inc., Green Bay	\$1,248,209.58
Carl Bowers and Sons, Kaukauna	\$1,250,874.25
Roger Bowers Construction, Kaukauna	\$1,279,583.10
PTS Contractors, Inc., Green Bay	\$1,312,646.68
Dorner Inc., Luxemburg	\$1,475,604.85

Motion by Meyerhofer, seconded by Leon, to authorize Engineering Department to tabulate the bids and come back with a recommendation.

All Ald. voted aye.

Motion carried.

4. DPW/Eng. Sundelius explained that the three plaza areas will be removed from the bid for Project No. 1-17 – Concrete Street Paving Project and the plaza areas will be rebid with the bid opening in June.

Motion by Meyerhofer, seconded by Penterman, to award the bid for Project No. 1-17 – Concrete Street Paving Project to Vinton Construction with the removal of bid items B73, B74, and B75 for a revised contract amount of \$5,187,920.32.

All Ald. voted aye.

Motion carried.

5. DPW/Eng. Sundelius explained that the complaints are coming in regarding the MCC quarry. The Street Department swept and removed debris deposited on Plank Road from trucks leaving the quarry. MCC will be invoiced for the labor and equipment used to remove the debris. Whenever the blasting occurs, the homeowners are calling to complain. MCC does have a list that they use to notify residents they are blasting.

6. Planner Jakel presented five proposals for State Highway 96 right-of-way acquisitions with one being pulled due to work load constraints. Proposals: Corre, Inc. - \$75,570; Moss and Associates, Green Bay -\$81,175; Omni Associates, Inc., Appleton - \$83,550; and Right of Way Professionals, Inc. - \$112,035.

Motion by Meyerhofer, seconded by Driessen, to accept the proposal from Corre, Inc. in the amount of \$75,570 for the State Highway 96 right-of-way acquisitions.

All Ald. voted aye.

Motion carried.

7. Jessica Tomoulin representing the annual Firecracker 5k gave an update on this year's 10th annual event on July 4, 2017. The route will be the same as last year. There will be entertainment on July 3, 2017, in Hydro Park as part of Live in Hydro Park. A giveaway will be held if you are pre-registered by June 16th.

Motion by Penterman, seconded by Meyerhofer, to close Island Street from the Island Street bridge south to the Dodge Street intersection and Elm Street from Island Street to Thilmany Road.

All Ald. voted aye.

Motion carried.

8. Aldermen wanted to thank everyone involved with the Bazaar After Dark event this past Saturday. It was very positive for the community. A letter should be sent to Adrienne Palm as the lead organizer for a job well done.

Meeting adjourned at 6:24 P.M.

Susan J. Duda
Clerk/Treasurer

and moved for its adoption, seconded by Penterman.
All Ald. present voted aye.
Motion carried.

Ald. Meyerhofer presented and read the following report:

FINANCE AND PERSONNEL COMMITTEE

A meeting of the Finance and Personnel Committee was called to order by Chairman Rosin on Monday, May 1, 2017, at 6:27 P.M.

Members present: Coenen, DeCoster, Meyerhofer, Penterman, and Roehrig.

Also present: Ald. Driessen, Leon, and McGinnis, Atty. Davidson, DPW/Eng. Sundelius, Fin. Dir. VanRossum, Planner Jakel, Fire Chief Hirte, HR Dir. Vanderloop, Rec. Dir. Malloy, Eng./GIS Spec. Neumeier, Sr. Proj. Eng. Strelcheck, and interested citizens.

1. Ald. Penterman nominated Ald. Meyerhofer as Vice-Chairman of the Finance and Personnel Committee.

Motion by Penterman, seconded by Coenen, that nominations be closed, rules be suspended, and a unanimous ballot be cast for Ald. Meyerhofer as Vice-Chairman of the Finance and Personnel Committee.

All members voted aye, present: Meyerhofer.
Motion carried.

2. Ald. Meyerhofer nominated Ald. Coenen as Secretary of the Finance and Personnel Committee.

Motion by Meyerhofer, seconded by Penterman, that nominations be closed, rules be suspended, and a unanimous ballot be cast for Ald. Coenen as Secretary of the Finance and Personnel Committee.

All members voted aye, present: Coenen.
Motion carried.

3. Planner Jakel reviewed the terms and conditions of the Developers Agreement with Clay Eiting for the redevelopment of 150-152 East Second Street. Three recommendations were made to the agreement: 1) The TIF amount is capped at \$200,000; 2) The City guarantees 50% of principal on Abby Bank loan; and 3) There is a minimum \$500,000 value on the building. The Developers Agreement will probably be approved at the next council meeting on May 16th.

Meeting adjourned at 6:40 P.M.

Susan Duda
Clerk/Treasurer

and moved for its adoption, seconded by Coenen.
All Ald. present voted aye.
Motion carried.

Ald. Meyerhofer presented and read the following report:

LEGISLATIVE COMMITTEE

A meeting of the Legislative Committee was called to order by Chairman Meyerhofer on Monday, May 1, 2017, at 6:43 P.M.

Members present: Leon, Meyerhofer, Penterman, and Roehrig.

Also present: Ald. Coenen, DeCoster, Driessen, and McGinnis, Atty. Davidson, Mayor Rosin, DPW/Eng. Sundelius, Fire Chief Hirte, Planner Jakel, Fin. Dir. VanRossum, HR Dir. Vanderloop, Rec. Dir. Malloy, Eng./GIS Spec. Neumeier, Sr. Proj. Eng. Strelcheck, and interested citizens.

1. Ald. Penterman nominated Ald. Leon as Vice-Chairman of the Legislative Committee.

Motion by Penterman, seconded by Roehrig, that nominations be closed, rules be suspended, and a unanimous ballot be cast for Ald. Leon as Vice-Chairman of the Legislative Committee. All members voted aye, present: Leon.
Motion carried.

2. Ald. Roehrig nominated Ald. Penterman as Secretary of the Legislative Committee.

Motion by Roehrig, seconded by Leon, that nominations be closed, rules be suspended, and a unanimous ballot be cast for Ald. Penterman as Secretary of the Legislative Committee. All members voted aye, present: Penterman.
Motion carried.

Meeting adjourned at 6:45 P.M.

Susan Duda
Clerk/Treasurer

and moved for its adoption, seconded by Coenen.
All Ald. present voted aye.
Motion carried.

Ald. Coenen presented and read the following report:

HEALTH AND RECREATION COMMITTEE

A meeting of the Health and Recreation Committee was called to order by Chairman Coenen on Monday, May 1, 2017, at 6:25 p.m.

Members present: Coenen, Driessen, McGinnis, and Roehrig.

Also present: Ald. DeCoster, Leon, Meyerhofer, and Penterman, Mayor Rosin, Atty. Davidson, Planner Jakel, Fire Chief Hirte, Fin. Dir. VanRossum, DPW/Eng. Sundelius, HR Dir. Vanderloop, Rec. Dir. Malloy, Eng./GIS Spec. Neumeier, Sr. Proj. Eng. Strelcheck, and interested citizens.

1. Ald. McGinnis nominated Ald. Roehrig as Vice-Chairman of the Health and Recreation Committee.

Motion by McGinnis, seconded by Driessen, that nominations be closed, rules be suspended, and a unanimous ballot be cast for Ald. Roehrig as Vice-Chairman of the Health and Recreation Committee.

All members voted aye, present: Roehrig.

Motion carried.

2. Ald. Roehrig nominated Ald. McGinnis as Secretary of the Health and Recreation Committee.

Motion by Roehrig, seconded by Driessen, that nominations be closed, rules be suspended, and a unanimous ballot be cast for Ald. McGinnis as Secretary of the Health and Recreation Committee.

All members voted aye, present: McGinnis.

Motion carried.

3. Motion by McGinnis, seconded by Roehrig, to grant a Temporary Class B Retailers License to KARMA for Electric City Experience on June 10, 2017, at Hydro Park and Central Park.

All members voted aye.

Motion carried.

Meeting adjourned at 6:26 P.M.

Susan J. Duda

Clerk/Treasurer

and moved for its adoption, seconded by Penterman.

All Ald. present voted aye.

Motion carried.

Ald. Collins presented the following applications for operator licenses for the 2016-2018 License Year:

Benjamin R. Allgeyer – 627 Monroe Street, Little Chute

Michael J. Granger – 311 W. 15th Street, Kaukauna

Tracy L. Miller – 85 N. Peters Avenue, Fond du Lac

and moved that they be granted as presented, seconded by Meyerhofer.

All Ald. present voted aye.

Motion carried.

Police Chief Manion reported that they are checking the scrap vehicles to make sure they are properly strapped and loaded within regulations. Aldermen asked that the Police Department go around and check for unlicensed vehicles.

Motion by Meyerhofer, seconded by Leon, to suspend the rules and waive the reading of Resolution No. 4089.

All Ald. present voted aye.

Motion carried.

Ald. Meyerhofer presented Resolution No. 4089 approving a Certified Survey Map for Dennis Riemer and moved for its adoption, seconded by Penterman.

All Ald. present voted aye.

Motion carried.

Motion by Meyerhofer, seconded by Leon, to suspend the rules and waive the reading of Resolution No. 4090.

All Ald. present voted aye.

Motion carried.

Ald. Meyerhofer presented Resolution No. 4090 terminating Tax Incremental District No. 7 and moved for its adoption, seconded by Leon.

All Ald. present voted aye.

Motion carried.

Ald. Driessen stated she is receiving complaints about the Buyer Guide being tossed in yards. They could at least get it on the porch. Police Chief Manion was asked to call the Ganett office and make them aware of the situation and ask them to distribute only if the resident wants them.

Motion by McGinnis, seconded by Penterman, to convene to Closed Session at 7:25 P.M. pursuant to Wisconsin State Statutes 19.85 (1) (e) to discuss disposition of property in Commerce Crossing.

All Ald. present voted aye.

Motion carried.

Motion by Penterman, seconded by Meyerhofer, to reconvene to Open Session at 7:55 P.M.

All Ald. present voted aye.

Motion carried.

Motion by Meyerhofer, seconded by Penterman, to adjourn.

All Ald. present voted aye.

Motion carried.

Meeting adjourned at 7:56 P.M.

Susan J. Duda
Clerk/Treasurer