

COUNCIL PROCEEDINGS - Council Chambers - Kaukauna, Wisconsin – May 16, 2017

Pursuant to adjournment on May 2, 2017, meeting of the Common Council of the City of Kaukauna called to order by Mayor Rosin at 7:00 P.M. on Tuesday, May 16, 2017.

Roll call, present: Coenen, DeCoster, Driessen, Leon, McGinnis, Meyerhofer, and Penterman.

Absent & excused: Roehrig.

Also present: Atty. Davidson, DPW/Eng. Sundelius, Fin. Dir. VanRossum, Planner Jakel, Fire Chief Hirte, Police Chief Manion, HR Dir. Vanderloop, Rec. Dir. Malloy, and interested citizens.

One minute of silent prayer and the Pledge of Allegiance to the American Flag observed by the assembly present.

Motion by Meyerhofer, seconded by Penterman, to suspend the rules and waive the reading of the minutes of the previous meeting of May 2, 2017.

All Ald. present voted aye.

Motion carried.

Motion by Meyerhofer, seconded by Leon, to adopt the minutes of the previous meeting of May 2, 2017.

All Ald. present voted aye.

Motion carried.

Motion by Meyerhofer, seconded by McGinnis, that Vouchers No. 102587 through No. 102667 be approved and placed on file with the Clerk/Treasurer.

All Ald. present voted aye.

Motion carried.

Ald. McGinnis presented the minutes of the 1000 Islands Environmental Center Committee of April 20, 2017, and moved it be accepted and placed on file, seconded by Leon.

All Ald. present voted aye.

Motion carried.

Ald. McGinnis presented and read the following report:

BOARD OF PUBLIC WORKS

Meeting of the Board of Public Works called to order by Chairman McGinnis at 6:00 P.M. on Monday, May 15, 2017.

Members present: Coenen, DeCoster, Driessen, Leon, McGinnis, Meyerhofer, and Penterman.

Absent & excused: Roehrig.

Also present: Mayor Rosin, DPW/Eng. Sundelius, Atty. Davidson, Planner Jakel, Police Chief Manion, Fire Chief Hirte, HR Dir. Vanderloop, Rec. Dir. Malloy, Eng./GIS Spec. Neumeier, and interested citizens.

A tour of the new fire station was held at 5:15 P.M.

1. Motion by Meyerhofer, seconded by Coenen, that no more bids be accepted for Project No. 3-17 – NEW Prosperity Center Storm Sewer Realignment.

All Ald. present voted aye.

Motion carried.

2. Motion by Meyerhofer, seconded by Leon, that the bids already received be opened for Project No. 3-17 – NEW Prosperity Center Storm Sewer Realignment.

All Ald. present voted aye.

Motion carried.

3. Bids are as follows:

CONTRACTOR	BID AMOUNT
Carl Bowers and Sons, Kaukauna	\$49,870
Roger Bowers Construction, Kaukauna	\$70,735

Motion by Meyerhofer, seconded by Penterman, to authorize Engineering Department to tabulate the bids and come back with a recommendation.

All Ald. present voted aye.

Motion carried.

4. Motion by Meyerhofer, seconded by Leon, to award the bid for Project No. 2-17 – Quinney/Metoxen Utility Relay, Phase 1 of 2, to Feaker & Sons Inc. in the amount of \$1,246,987.60.

All Ald. present voted aye.

Motion carried.

5. DPW/Eng. Sundelius reviewed the area that the sidewalk replacement program will be covering in 2017 and also showed where the sidewalks were done in the past.

Motion by Meyerhofer, seconded by Penterman, to authorize the Engineering Department to seek bids for Project No. 4-17 – Sidewalk Replacement Project.

All Ald. present voted aye.

Motion carried.

6. DPW/Eng. Sundelius handed out the timeline for the new fire station. We gained an extra week and are on schedule for completion in late October.

7. DPW/Eng. Sundelius reviewed the history for Anderson Park. The property was purchased in 2007 for the development of a neighborhood park. The park land remained as a hay field for several years after the purchase but has been mowed by the Street Department for several years now. The Capital Improvement Plan anticipated an expenditure of \$75,000 for playground equipment in 2017. Funds for parks are in the subdivision fee account and the park development account. Engineering is recommending we use the subdivision account. The Street Department will perform the site work and equipment assembly. Ald. Penterman asked if the Lions Club could help.

Motion by Driessen, seconded by Penterman, to authorize the Street Department to purchase playground equipment for Anderson Park with funds to come out of the subdivision fee account at a cost not to exceed \$75,000.

All Ald. present voted aye.

Motion carried.

8. Motion by Penterman, seconded by Leon, to grant a Sidewalk Builders License to VanRossum Masonry Inc., Freedom.

All Ald. present voted aye.

Motion carried.

9. Fire Chief Hirte explained that they secured a portable siren at St. Al's until the outdoor siren at Quinney can be installed. It is currently operable and working.

10. DPW/Eng. Sundelius stated that there will be an informational meeting for the downtown project on Monday, May 22, 2017, at 5:00 P.M. and invited the aldermen to attend.

11. DPW/Eng. Sundelius presented a letter from the League of Wisconsin loss control consultant stating that she did an impromptu safety inspection of a Street Department tree removal crew and she was very impressed with what she saw. The Street Department crew was acting in a very professional and safe manner.

Meeting adjourned at 6:21 P.M.

Susan J. Duda
Clerk/Treasurer

and moved for its adoption, seconded by Driessen.

All Ald. present voted aye.

Motion carried.

Ald. McGinnis presented the following report:

CITY PLAN COMMISSION

A meeting of the City Plan Commission was called to order at 4:00 p.m. on Thursday, April 27, 2017, by Chairman Rosin.

Members Present: McGinnis, Oldenburg, Penterman, Rosin, and Sundelius.

Absent and Excused: Feldt, Schoenike, and VanderSanden.

Also Present: Planning Director Jakel and Project Engineer Neumeier.

1. A motion to excuse the absent Commission members was made by Penterman, seconded by McGinnis. All members voted aye. Motion carried.
2. A motion to approve the minutes of the April 6, 2017, meeting was made by McGinnis, seconded by Penterman. All members voted aye. Motion carried.
3. Mr. Jakel explained that Dennis Reimer would like to combine his two lots into one. His garage is close to the lot line so combining the lots would allow him to expand the garage and be in conformance with the code. A motion for Common Council approval of the Certified Survey Map for property at 165 Garfield Street was made by Sundelius, seconded by McGinnis. All members voted aye. Motion carried.

4. Mr. Jakel wanted to provide the Commission with information regarding the landscape schematic for Grand Kakalin because there were so many questions pertaining to it. The landscape project at Grand Kakalin is part of a grant wherein a minimum of \$500,000 had to be committed to infrastructure improvements and street and road improvements. The City promised improvements to a peninsula that was donated by Expera for the Kakalin project. Mr. Jakel explained the plans to the group. This project must be put out for bid and will be done so in three components for cost savings purposes and the flexibility to complete portions in stages, if necessary. Mr. Jakel commented that City staff has many projects going on presently, so he will have SEH put bid documents together in our format. After DNR review for impacts on the sea wall, the City will then put the project out for bid. Mr. Neumeier inquired if any of the work would be tied in with the canal wall or is that a future project cost. Mr. Jakel replied that he has some elements to coordinate yet with KU with where their lines cross the river and SEH is doing the canal design. On the opposite side, the City still does not have a secured lease on the property yet. Mr. Jakel is working with Attorney Davidson to secure the lease. Once a lease is secured, the plans need to be submitted to the State Historic Preservation Office which will take more time. There are two small areas that encroach onto Randy Stadtmueller's property, but Randy has written off that he will allow City to use the property, as he supports the project. Mr. Sundelius inquired if the turf would be restored on both sides of the asphalt after the trail is constructed. Mr. Jakel replied that he will get a new estimate. Mr. Sundelius suggested getting the estimate from a local contractor.
5. Mr. McGinnis explained that his parish is requesting permission to move a garage structure from St. Mary's Place to St. Mary's Cemetery (the name St. Katharine Cemetery was misstated on the April 27th agenda). A concrete slab has been prepared for the structure. Building Inspector Jon Oldenburg stated that the shed is in excellent shape and that it is a movable, viable structure. Mr. McGinnis has spoken with Police Chief Manion regarding moving the garage and whether a police escort was required. Mr. Jakel replied that what typically is done in a situation like this is to have the item moved at night with roads marked no parking on both sides. He further stated that the Police Department is accommodating in situations like this. A motion to allow the moving of an existing garage structure from St. Katharine Drexel (St. Mary's Place) to St. Mary's Cemetery site along with approving the application permit for moving was made by Penterman, seconded by McGinnis. All members voted aye. Motion carried.

There being no further business to be brought before the Commission, a motion to adjourn the meeting at 4:25 was made by McGinnis, seconded by Sundelius. All members voted aye. Motion carried.

Karen Koch, Executive Secretary

and moved it be accepted and placed on file, seconded by Meyerhofer.

All Ald. present voted aye.

Motion carried.

Ald. Meyerhofer presented the minutes of the Kaukauna Public Library Board of February 28 and March 28, 2017, and moved it be accepted and placed on file, seconded by Leon.

All Ald. present voted aye.

Motion carried.

Ald. Meyerhofer presented the minutes of the Heart of the Valley Metropolitan Sewerage District Commission of April 11 and 27, 2017, and moved it be accepted and placed on file, seconded by Leon.

All Ald. present voted aye.

Motion carried.

Ald. Coenen presented and read the following report:

HEALTH AND RECREATION COMMITTEE

A meeting of the Health and Recreation Committee was called to order by Chairman Coenen on Monday, May 15, 2017, at 6:25 p.m.

Members present: Coenen, Driessen, McGinnis, and Roehrig.

Also present: Ald. DeCoster, Leon, Meyerhofer, and Penterman, Mayor Rosin, Atty. Davidson, Planner Jakel, Fire Chief Hirte, Fin. Dir. VanRossum, DPW/Eng. Sundelius, HR Dir. Vanderloop, Rec. Dir. Malloy, Eng./GIS Spec. Neumeier, Sr. Proj. Eng. Strelcheck, and interested citizens.

1. Ald. McGinnis nominated Ald. Roehrig as Vice-Chairman of the Health and Recreation Committee.

Motion by McGinnis, seconded by Driessen, that nominations be closed, rules be suspended, and a unanimous ballot be cast for Ald. Roehrig as Vice-Chairman of the Health and Recreation Committee.

All members voted aye, present: Roehrig.

Motion carried.

2. Ald. Roehrig nominated Ald. McGinnis as Secretary of the Health and Recreation Committee.

Motion by Roehrig, seconded by Driessen, that nominations be closed, rules be suspended, and a unanimous ballot be cast for Ald. McGinnis as Secretary of the Health and Recreation Committee.

All members voted aye, present: McGinnis.

Motion carried.

3. Motion by McGinnis, seconded by Roehrig, to grant a Temporary Class B Retailers License to KARMA for Electric City Experience on June 10, 2017, at Hydro Park and Central Park.

All members voted aye.

Motion carried.

Meeting adjourned at 6:26 P.M.

Susan J. Duda
Clerk/Treasurer

and moved for its adoption, seconded by Meyerhofer.

All Ald. present voted aye.

Motion carried.

Ald. Roehrig arrived at this time – 7:12 P.M.

Ald. Coenen presented the following applications for operator licenses for the 2016-2018 License Year:

Madhar Aryal - 3082 Winnipeg Street, Menasha
Amber R. Ebert - 2051 Mayflower Street, Kaukauna
Shannon M. Hegner - 1421 Eugene Street, Menasha
Tiffany L. Hoijer - 710 Main Avenue, Kaukauna
Jeana R. Johnson - 1000 Sterling Heights Drive, Menasha
Stacy L. Scheurer - 410 E. Kimberly Avenue, Kimberly
Kristen R. VandeVoort - 2800 Glenview Avenue, Kaukauna

and moved that they be granted as presented, seconded by Penterman.

All Ald. voted aye.

Motion carried.

Ald. Coenen presented the following application for an operator's license for the 2016-2018 License Year:

Rachel L. Behling - 706 E. 11th Street, Kaukauna

and moved it be denied based upon the recommendation of the Police Department due to her record, seconded by Meyerhofer.

All Ald. voted aye.

Motion carried.

Ald. Meyerhofer presented the Fire Report for the month of April, 2017, and moved it be accepted and placed on file, seconded by Leon.

All Ald. voted aye.

Motion carried.

Ald. Meyerhofer presented the Ambulance Report for the month of April, 2017, and moved it be accepted and placed on file, seconded by Leon.

All Ald. voted aye.

Motion carried.

Ald. Meyerhofer presented the Police Department Report for the month of April, 2017, and moved it be accepted and placed on file, seconded by Penterman.

All Ald. voted aye.

Motion carried.

Ald. Meyerhofer presented the Municipal Court Report for the month of April, 2017, and moved it be accepted and placed on file, seconded by McGinnis.

All Ald. voted aye.

Motion carried.

Ald. Meyerhofer presented the Treasurer Deposit Report for the month of April, 2017, and moved it be accepted and placed on file, seconded by Leon.

All Ald. voted aye.

Motion carried.

Ald. Meyerhofer presented the Summary of Permits and Fees for the month of April, 2017, and moved it be accepted and placed on file, seconded by Penterman.

All Ald. voted aye.

Motion carried.

Ald. Meyerhofer presented the Finance Report for the month ended April 30, 2017, and moved it be accepted and placed on file, seconded by McGinnis.

All Ald. voted aye.

Motion carried.

DPW/Eng. Sundelius explained that he would like to replace the bid item of Alternate A7 and reuse additional 128 lineal feet of 30" RCP storm sewer in place of 24" storm sewer for Project No. 3-17 changing the total bid amount to \$48,830.

Motion by Meyerhofer, seconded by Penterman, to award the bid for Project No. 3-17, NEW Prosperity Center Storm Sewer Realignment to Carl Bowers & Sons Construction in the amount of \$48,830.

All Ald. voted aye.

Motion carried.

Motion by Meyerhofer, seconded by Penterman, to suspend the rules and waive the reading of Resolution No. 4091.

All Ald. voted aye.

Motion carried.

Ald. Meyerhofer presented Resolution No. 4091, preliminary resolution declaring intent to exercise special assessment police powers for public improvements on Loderbauer Road, and moved for its adoption, seconded by McGinnis.

All Ald. voted aye.

Motion carried.

Motion by Coenen, seconded by Penterman, to convene to Closed Session at 7:19 P.M. pursuant to Wisconsin State Statutes 19.85 (1) (e) to discuss disposition of property.

All Ald. voted aye.

Motion carried.

Motion by Penterman, seconded by Coenen, to reconvene to Open Session at 7:34 P.M.

All Ald. voted aye.

Motion carried.

Motion by Penterman, seconded by Meyerhofer, to adjourn.

All Ald. voted aye.

Motion carried.

Meeting adjourned at 7:35 P.M.

Susan J. Duda

Clerk/Treasurer