

COUNCIL PROCEEDINGS - Council Chambers - Kaukauna, Wisconsin – March 21, 2017

Pursuant to adjournment on March 7, 2017, meeting of the Common Council of the City of Kaukauna called to order by Mayor Rosin at 7:00 P.M. on Tuesday, March 21, 2017.

Roll call, present: Coenen, Driessen, Leon, McGinnis, Meyerhofer (via phone), Penterman, and Roehrig.

Absent & excused: Collins.

Also present: DPW/Eng. Sundelius, Fin. Dir. VanRossum, HR Dir. Vanderloop, Police Chief Manion, Fire Chief Hirte, Planner Jakel, Rec. Dir. Malloy, and interested citizens.

One minute of silent prayer and the Pledge of Allegiance to the American Flag observed by the assembly present.

Motion by Penterman, seconded by Leon, to suspend the rules and waive the reading of the minutes of the previous meeting of March 7, 2017.

All Ald. present voted aye.

Motion carried.

Motion by Penterman, seconded by McGinnis, to adopt the minutes of the previous meeting of March 7, 2017, as presented.

All Ald. present voted aye.

Motion carried.

Motion by Penterman, seconded by Coenen, that Vouchers No. 102031 through No. 102181 be approved and placed on file with the Clerk/Treasurer.

Upon roll call, all Ald. present voted aye.

Motion carried.

Motion by McGinnis, seconded by Coenen, to reappoint Tony Nytes and Marshall Knutson to the Industrial and Commercial Development Commission.

All Ald. present voted aye.

Motion carried.

Motion by Coenen, seconded by Leon, to appoint Tom Acord to the Industrial and Commercial Development Commission to replace Dan O'Neill.

All Ald. present voted aye.

Motion carried.

Ald. Penterman presented the minutes of the Kaukauna Public Library of October 25, November 22, and December 27, 2016, and moved it be accepted and placed on file, seconded by Leon.

All Ald. present voted aye.

Motion carried.

Ald. McGinnis presented the minutes of the 1000 Islands Environmental Center Committee of February 16, 2017, and moved it be accepted and placed on file, seconded by Leon.

All Ald. present voted aye.

Motion carried.

Ald. McGinnis presented and read the following report:

BOARD OF PUBLIC WORKS

Meeting of the Board of Public Works called to order by Chairman McGinnis at 6:00 P.M. on Monday, March 20, 2017.

Members present: Coenen, Leon, McGinnis, Meyerhofer (via phone), Penterman, and Roehrig.

Absent & excused: Collins and Driessen.

Also present: Mayor Rosin, DPW/Eng. Sundelius, Planner Jakel, Police Chief Manion, Fin. Dir. VanRossum, Fire Chief Hirte, HR Dir. Vanderloop, Rec. Dir. Malloy, Eng./GIS Spec. Neumeier, and interested citizens.

1. Eng./GIS Spec. Neumeier explained that the sanitary sewer and water mains in the Quinney/Metoxen area are in poor condition and are part of our ongoing utility updates. This is the first of two phases of utility relays in the neighborhood to be completed in anticipation of street reconstruction. This is a joint project with Kaukauna Utilities and is included in the 2017 Capital Projects.

Motion by Penterman, seconded by Coenen, to authorize the Engineering Department to seek bids for Project No. 2-17 - Quinney/Metoxen Utility Relay, Phase 1 of 2.

All Ald. voted aye.

Motion carried.

2. Eng./GIS Spec. Neumeier explained that Outagamie County Land Conservation has applied for and received a Great Lakes Regional Initiative grant to provide restoration and stabilization projects in Plum Creek and Konkapot Creek watersheds. Several areas along Konkapot Creek have severely eroded streambanks and the City would like to work with the County on at least two projects along the Konkapot Trail. The first \$24/ft of each project can be paid for with grant funds that targets sediment reduction.

Motion by Meyerhofer, seconded by Roehrig, to authorize the Engineering Department to work with Outagamie County Land Conservation on Konkapot Creek Stream Restoration Projects and check with the Department of Natural Resources in regards to stormwater credits in conjunction with the construction of this type of project.

All Ald. voted aye.

Motion carried.

3. DPW/Eng. Sundelius gave an update on the Fire Station. Project should be completed by the end of October with the move in early November. Fire Chief Hirte reviewed the training that will be available in the new station.

4. DPW/Eng. Sundelius explained that a group including the School District, Fire Department, and Police Department had previously met to go over the Oak Street/Island Street intersection and this was the best alternative and the consensus was to leave it as is.

5. Ald. Penterman questioned where the tornado siren located at St. Al's will be moved to. Fire Chief Hirte explained that it will be moved to Quinney and they are working with the school district to do it when school is not in session.

Meeting adjourned at 6:20 P.M.

Susan J. Duda
Clerk/Treasurer

and moved for its adoption, seconded by Leon.
All Ald. present voted aye.
Motion carried.

Ald. Roehrig presented and read the following report:

FINANCE AND PERSONNEL COMMITTEE

A meeting of the Finance and Personnel Committee was called to order by Chairman Rosin on Monday, March 20, 2017, at 6:30 P.M.

Members present: Coenen, Meyerhofer (via phone), and Roehrig.

Absent & excused: Collins and Driessen.

Also present: Ald. Leon, McGinnis, and Penterman, DPW/Eng. Sundelius, Fin. Dir. VanRossum, Planner Jakel, Fire Chief Hirte, Police Chief Manion, HR Dir. Vanderloop, Rec. Dir. Malloy, Eng./GIS Spec. Neumeier, and interested citizens.

1. Clerk/Treasurer read correspondence from Dale Siebers, Post 3319 Quartermaster, requesting a \$300 donation for the Memorial Day Program at Veterans Memorial Park.

Motion by Coenen, seconded by Roehrig, to accept and place on file the correspondence from Dale Siebers, Post 3319 Quartermaster.

All members present voted aye.

Motion carried.

2. Motion by Roehrig, seconded by Coenen, to grant the request of Dale Siebers, Electric City Post 3319, for \$300 for the Memorial Day Program at Veterans Memorial Park.

All members present voted aye.

Motion carried.

3. Motion by Meyerhofer, seconded by Coenen, to fill the vacant firefighter/paramedic position.

All members present voted aye.

Motion carried.

4. Eng./GIS Spec. Neumeier explained that the Housing Authority would like to install solar panels on the garage unit of their facility. They applied for and received a grant from WPPI to help recover half of the \$36,655 cost of the project. The majority of the 24,000 kwh/yr generated will be sold back to the Kaukauna Utilities and will provide clean energy and an important new source of income to help the Housing Authority maintain their aging facilities. The labor for panel installation is being provided at no cost by Fox Valley Technical College as part of their photovoltaic installation technician program training. Kaukauna Utilities and Hipke Electric will provide the necessary connections to allow the solar energy generation to be connected into the distribution system at a reduced cost to the Housing Authority. The Housing Authority must pay the entire cost up front and then submit all receipts to WPPI for grant reimbursement up to \$18,300. The Housing Authority would like to ask the City for a one time donation of \$9,150 to pay for half of their share of the material expenses and \$27,450 in the form of a short term loan that would be paid back when the Authority receives grant reimbursement. The Housing Authority would be responsible for the balance of approximately \$11,500.

Motion by Meyerhofer, seconded by Coenen, to authorize the Kaukauna Housing Authority a loan in the amount of \$36,600 with \$5,000 of that amount a donation to allow them to move forward with the installation of the solar panels.

All members present voted aye.

Motion carried.

Meeting adjourned at 6:42 P.M.

Susan Duda
Clerk/Treasurer

and moved for its adoption, seconded by McGinnis.

All Ald. present voted aye.

Motion carried.

Ald. Coenen presented the following applications for operator licenses for the 2016-2018 License Year:

Chelsea R. Fraley - 1015 Gregory Street, Neenah
Rachel L. Gadicke - 1410 Washington Street, Little Chute
Jesse J. Garcia - 704 Blackwell Street, Kaukauna
April L. Hudson - 710 Main Avenue, Kaukauna
Amanda R. Martaus - 813 Lawe Street, Kaukauna
Sara A. Schmitt - 403 E. 20th Street, Kaukauna
Suresh Subedi - 228 Enterprise Street, Stockbridge
Shawn R. Thielemann - 709 Buchanan Street, Little Chute

and moved that they be granted as presented, seconded by Penterman.

All Ald. present voted aye.

Motion carried.

Ald. Coenen presented the following application for an operator's license for the 2016-2018 License Year:

Caitlin E. Leitzke - 317 Dixon Street, Kaukauna

and moved that it be denied based upon the recommendation of the Police Department due to a falsified application, seconded by McGinnis.

All Ald. present voted aye.

Motion carried.

Ald. Penterman presented the Fire Report for the month of February, 2017, and moved it be accepted and placed on file, seconded by Leon.

All Ald. present voted aye.

Motion carried.

Ald. Penterman presented the Ambulance Report for the month of February, 2017, and moved it be accepted and placed on file, seconded by Leon.

All Ald. present voted aye.

Motion carried.

Ald. Penterman presented the Police Department Report for the month of February, 2017, and moved it be accepted and placed on file, seconded by Leon.

All Ald. present voted aye.

Motion carried.

Ald. Penterman presented the Municipal Court Report for the month of February, 2017, and moved it be accepted and placed on file, seconded by Coenen.

All Ald. present voted aye.

Motion carried.

Ald. Penterman presented the Treasurer Deposit Report for the month of February, 2017, and moved it be accepted and placed on file, seconded by Leon.

All Ald. present voted aye.

Motion carried.

Ald. Penterman presented the Summary of Permits and Fees for the month of February, 2017, and moved it be accepted and placed on file, seconded by Leon.

All Ald. present aye.

Motion carried.

Motion by Penterman, seconded by Coenen, to receive and place on file the 2016 Annual Report of the Fire Department.

All Ald. present aye.

Motion carried.

Motion by Penterman, seconded by McGinnis, to receive and place on file the 2016 Annual Report of the Police Department.

All Ald. present aye.

Motion carried.

The Mayor stated that both departments did an excellent job on the annual reports.

Planner Jakel updated the Council on the financing for the renovation project for Clay Eiting at 150-152 East Second Street. Abby Bank has committed to a \$400,000 loan on the project. The City had agreed to guarantee 50% of the outstanding principal of that \$400,000 loan. A TIF Grant of \$200,000 will be included as a source of the funds. A draft copy of the agreement for the Community Development Investment Grant between the Wisconsin Economic Development Corporation and the City was reviewed. Clay was present to answer any questions.

Motion by Meyerhofer, seconded by Leon, to reaffirm the use of TID Financing grant funds of \$200,000 for the downtown improvement for Clay Eiting, 150-152 E. Second Street, and to commit to the loan guarantee.

All Ald. present aye.

Motion carried.

Motion by Penterman, seconded by McGinnis, to suspend the rules and waive the reading of Resolution No. 4080.

All Ald. present voted aye.

Motion carried.

Ald. Penterman presented Resolution No. 4080 approving a Certified Survey Map for Matthew Vanderloop and moved for its adoption, seconded by Leon.

All Ald. present voted aye.

Motion carried.

Motion by Penterman, seconded by Coenen, to suspend the rules and waive the reading of Resolution No. 4081.

All Ald. present voted aye.

Motion carried.

Planner Jakel explained that the conveyance of land in 1986 to Todd VanHarpen never occurred as the conditions to complete the conveyance have lapsed rendering such conveyance impracticable. The City Attorney is recommending that this resolution be repealed.

Ald. Penterman presented Resolution No. 4081 repealing Resolution No. 2501 authorizing the sale of land to Todd J. VanHarpen and further authorizing the Mayor and Clerk/Treasurer to execute a conveyance on behalf of the City and moved for its adoption, seconded by Coenen.

All Ald. present voted aye.

Motion carried.

Motion by Penterman, seconded by Driessen, to suspend the rules and waive the reading of Resolution No. 4082.

All Ald. present voted aye.

Motion carried.

Ald. Penterman presented Resolution No. 4082 accepting Wildenberg North and requiring sewer therein and moved for its adoption, seconded by Coenen.

All Ald. present voted aye.

Motion carried.

Motion by Driessen, seconded by Coenen, to adjourn.

All Ald. present voted aye.

Motion carried.

Meeting adjourned at 7:30 P.M.

Susan J. Duda

Clerk/Treasurer