

COUNCIL PROCEEDINGS - Council Chambers - Kaukauna, Wisconsin – March 7, 2017

Regular meeting of the Common Council of the City of Kaukauna called to order by Mayor Rosin in the Council Chambers at 7:00 P.M. on Tuesday, March 7, 2017.

Roll call, present: Coenen (via phone), Collins, Driessen, Leon, McGinnis, Meyerhofer (via phone), Penterman, and Roehrig.

Also present: Atty. Davidson, DPW/Eng. Sundelius, Police Chief Manion, Fin. Dir. VanRossum, Planner Jakel, HR Dir. Vanderloop, Fire Chief Hirte, Rec. Dir. Malloy, and interested citizens.

One minute of silent prayer and the Pledge of Allegiance to the American Flag observed by the assembly present.

Motion by Penterman, seconded by Leon, to suspend the rules and waive the reading of the minutes of the previous meeting of February 22, 2017.

All Ald. voted aye.

Motion carried.

Motion by Penterman, seconded by McGinnis, to adopt the minutes of the previous meeting of February 22, 2017.

All Ald. voted aye.

Motion carried.

Motion by Penterman, seconded by Leon, that Vouchers No. 101922 through No. 102030 be approved and placed on file with the Clerk/Treasurer.

Upon roll call, all Ald. voted aye.

Motion carried.

The Mayor presented a press release expressing his concern that Kaukauna Youth Baseball has chosen to relocate their home to the southeast quadrant of STH 55 and CTH KK in the Village of Harrison. The City has been working with the Kaukauna Area School District and Kaukauna Youth Baseball to locate the proposed baseball complex within the City of Kaukauna for several months. The City will investigate the possibility of developing a recreational youth baseball program in 2018 that is not affiliated with any state or national program.

Motion by McGinnis, seconded by Driessen, to approve the press release as presented.

All Ald. voted aye.

Motion carried.

Ald. Penterman presented the minutes of the Kaukauna Veterans Memorial Park Association of May 10, 2016, and moved it be accepted and placed on file, seconded by Leon.

All Ald. voted aye.

Motion carried.

Ald. McGinnis presented the following report:

CITY PLAN COMMISSION

A meeting of the City Plan Commission was called to order at 4:00 p.m. on Thursday, February 9, 2017, by Chairman Rosin.

Members Present: Feldt, McGinnis, Oldenburg, Penterman, Rosin, Schoenike, and Sundelius.

Absent and Excused: VanderSanden.

Also Present: Planning Director Jakel, City Attorney Davidson, Planning/Engineering Technician Holmes, Project Engineer Neumeier, and Applicants.

1. A motion to excuse the absent Commission member was made by Penterman, seconded by Oldenburg. All members voted aye. Motion carried.
2. A motion to approve the minutes of the January 26, 2017, meeting was made by McGinnis, seconded by Feldt. All members voted aye. Motion carried.
3. Mr. Jakel explained that Commission approval of the final plat for Wildenberg North would be contingent on a number of issues - a ten-foot utility easement should be shown along Lots 17 through 27. An easement granting the City of Kaukauna property for storm water purposes should be labeled on the plat. If the electrical service and sewer and water are to be looped, an easement must be noted. A storm sewer easement from the road to the pond must be included. Wetlands need to be mitigated or evidence of WDNR approval shown. On-going issues related to Wildenberg 4 need to be resolved prior to approval of this plat. Mr. Sundelius explained that staff met with the applicant regarding the issues with Wildenberg 4 – they are working with their engineer to address them. Mr. Sundelius explained that this review does not mean that Mr. Dercks can start construction – this plat still needs final approval by the Council and the on-going issues with Wildenberg 4 need to be resolved. Mr. Jakel explained that he would draft a letter to Mr. Dercks defining the issues and clarifying the criteria for approval. The letter will be copied to Attorney Davidson. A motion to recommend to the Council approval of the plat subject to the conditions noted above was made by Sundelius, seconded by McGinnis. All members voted aye. Motion carried.
4. Mr. Jakel explained that the warranty deed for STH 55 ROW would accommodate the acquisition of property for the reconstruction for STH 55. Once the four parcels of municipally-owned property are acquired by the City, costs will be reimbursed by the State as part of the project. Mr. Sundelius asked for clarification on why a parcel of land connecting US 41 and the on-ramp is not being acquired. Mr. Jakel will look into it and suggested that the property might be assembled and re-platted as right-of-way. A motion to recommend to the Council approval of the warranty deed as presented was made by Schoenike, seconded by Feldt. All members voted aye. Motion carried.

There being no further business to be brought before the Commission, a motion to adjourn the meeting at 4:20 p.m. was made by Sundelius, seconded by Feldt. All members voted aye. Motion carried.

Julianne Schroeder, Executive Secretary

and moved it be accepted and placed on file, seconded by Leon.

All Ald. voted aye.

Motion carried.

Ald. McGinnis presented and read the following report:

BOARD OF PUBLIC WORKS

Meeting of the Board of Public Works called to order by Chairman McGinnis at 6:00 P.M. on Monday, March 6, 2017.

Members present: Coenen (via phone), Collins, Driessen, Leon, McGinnis, Meyerhofer (via phone), Penterman, and Roehrig.

Also present: Mayor Rosin, DPW/Eng. Sundelius, Atty. Davidson, Planner Jakel, Fin. Dir. VanRossum, Fire Chief Hirte, HR Dir. Vanderloop, St. Supt.

VandenHeuvel, Rec. Dir. Malloy, Eng./GIS Spec. Neumeier, Sr. Proj. Eng. Strelcheck, and interested citizens.

1. Eng./GIS Spec. Neumeier reviewed the MS4 annual report showing activities and updates to the City's stormwater management that we need to report to the Wisconsin Department of Natural Resources. The report is distributed to the Board and Council and placed on the website in an effort to provide awareness to the activities the City is doing to maintain compliance as well as to gather comments on the report itself.

Motion by Meyerhofer, seconded by Leon, to accept and place on file the Municipal Separate Storm Sewer System (MS4) annual report.

All Ald. voted aye.

Motion carried.

2. DPW/Eng. Sundelius reviewed the 2017 Concrete Street Paving Project which will include the southside downtown area, E. 15th Street/E. 16th Street/Oakridge Avenue area, Loderbauer Road, and the Fire Station pavement areas.

Motion by Penterman, seconded by Driessen, to authorize the Engineering Department to seek bids for Project No. 1-17, Concrete Street Paving Project.

All Ald. voted aye.

Motion carried.

3. DPW/Eng. Sundelius gave an update on the Veterans Memorial Bridge. The total estimated City funding is \$1,056,193. The updated construction cost is \$1,557,000 which is a \$357,000 increase over the original construction estimate. This additional cost is to be funded by the City as the State grant is capped at \$880,000. DPW/Eng. Sundelius recommended having the Mayor contact the Wisconsin Department of Transportation, Fox River Navigational System Authority, Coast Guard, and all appropriate elected officials explaining the funding situation. The bids are scheduled to be let in July of 2018.

Motion by Roehrig, seconded by Penterman, to direct the Mayor to send a letter to the appropriate agencies and individuals explaining the situation the City is in and our efforts to obtain funding.

All Ald. voted aye.

Motion carried.

4. Motion by Penterman, seconded by Roehrig, to convene to Closed Session at 6:21 P.M. pursuant to Wisconsin State Statutes 19.85 (1) (e) to discuss acquisition of property.

All Ald. voted aye.

Motion carried.

5. Motion by Penterman, seconded by Driessen, to reconvene to Open Session at 7:23 P.M.

All Ald. voted aye.

Motion carried.

6. Motion by Driessen, seconded by Collins, to take no action on the acquisition of property.

All Ald. voted aye.

Motion carried.

7. Motion by Penterman, seconded by Collins, to amend the Council agenda for tomorrow to discuss the proposed Kaukauna Youth Baseball Complex.

All Ald. voted aye.

Motion carried.

Meeting adjourned at 7:25 P.M.

Susan J. Duda
Clerk/Treasurer

and moved for its adoption, seconded by Penterman.
All Ald. voted aye.
Motion carried.

Ald. Collins presented and read the following report:

HEALTH AND RECREATION COMMITTEE

A meeting of the Health and Recreation Committee was called to order by Vice-Chairman Collins on Monday, March 6, 2017, at 7:26 p.m.

Members present: Coenen (via phone), Collins, Leon, and McGinnis.

Also present: Ald. Driessen, Meyerhofer (via phone), Penterman, and Roehrig, Atty. Davidson, Mayor Rosin, Planner Jakel, Fire Chief Hirte, Fin. Dir. VanRossum, DPW/Eng. Sundelius, Sr. Proj. Eng. Strelcheck, and interested citizens.

1. Motion by McGinnis, seconded by Leon, to grant a Solicitor's License to Joseph VanThull, Freedom, to sell kettle corn, popcorn, pop, water, and mini donuts.

All members voted aye.
Motion carried.

2. Motion by Collins, seconded by McGinnis, to grant a Solicitor's License to Jeffrey Myse, Appleton, to sell replacement windows and doors for Packerland Home Improvement.

All members voted aye.
Motion carried.

3. Planner Jakel explained the plans to have an indoor Farmer's Market on March 25, 2017, at City Hall in the Atrium on both the first and second floors. Our event coordinator formed an advisory committee and this is something they would like to try.

Motion by Leon, seconded by McGinnis, to grant the event coordinator permission to have an indoor Farmer's Market in the Atrium at City Hall.

All members voted aye.
Motion carried.

4. Discussion held on allowing chickens in the City Limits. Our existing ordinance does not allow chickens in the City. Ald. Leon would like us to discuss the possibility of allowing chickens. It hasn't come up for discussion at committee level and she would like that to be done as aldermen are getting requests for this. She had sample ordinances from Neenah and Menasha and stated we could limit the quantity of chickens, have requirements for the construction of coops, not allow roosters, etc. Noise and health issues are probably the bigger concerns and we can address that in an ordinance. Ald. Meyerhofer requested past minutes to see why they were not allowed.

Motion by McGinnis, seconded by Collins, to put this on a back burner for now but bring back to a future agenda.

All members voted aye.
Motion carried.

Meeting adjourned at 7:45 P.M.

Susan J. Duda
Clerk/Treasurer

and moved for its adoption, seconded by Leon.

All Ald. voted aye.

Motion carried.

Ald. Collins presented the following applications for operator licenses for the 2016-2018 License Year:

Kathleen A. Catrine – 177 Raught Street, Kaukauna

Renee M. LaFleur-Linder – W6830 School Road, Greenville

Tracy L. Munes – W3980 Hwy 10, Menasha

Aubrey R. Roberts – 168 Grant Street, Kaukauna

Seuorng S. Siebert – 813 Winona Way, Appleton

Ellen M. VanGroll – 317 E. 16th Street, Kaukauna

Joseph R. Vazquez – 701 ½ Dodge Street, Kaukauna

and moved that they be granted as presented, seconded by Penterman.

All Ald. voted aye.

Motion carried.

Police Chief Manion gave an update on the funding for the K-9 Program. The Police Department received \$9,000 in unsolicited donations last year that were applied to the K-9 Program. We currently have \$31,780 in that account at the end of 2016 which would cover the cost for the three year period. We are half way through now and we should have a nice start if the City decides to seek a second dog.

Ald. Penterman stated we should place a sign on the council chambers door stating we would be returning to open session after a closed session. Last night we had an interested citizen stop for the discussion on the chicken ordinance and left as we were in closed session.

Ald. Driessen requested that the intersection by River Middle School and Journey's at Island Street and Oak Street be looked at as people are zipping down the bridge. Police Chief Manion stated that speeding is not the issue, it is the congestion of traffic at the time school gets out. Parents are waiting for 15 minutes before they can turn left to go to the north side. He will review with the Engineering Department.

Motion by McGinnis, seconded by Penterman, to convene to Closed Session at 7:18 P.M. pursuant to Wisconsin State Statutes 19.85 (1) (e) to discuss developers agreement with Polyflex.

All Ald. voted aye.

Motion carried.

Motion by Meyerhofer, seconded by Collins, to reconvene to Open Session at 7:29 P.M.

All Ald. voted aye.

Motion carried.

Motion by McGinnis, seconded by Penterman, to adjourn.

All Ald. voted aye.

Motion carried.

Meeting adjourned at 7:30 P.M.

Susan J. Duda
Clerk/Treasurer