

COUNCIL PROCEEDINGS - Council Chambers - Kaukauna, Wisconsin – July 18, 2017

Regular meeting of the Common Council of the City of Kaukauna called to order by Mayor Rosin in the Council Chambers at 7:04 P.M. on Tuesday, July 18, 2017.

Roll call, present: Coenen (via phone), DeCoster, Driessen, Leon, McGinnis, and Penterman.

Absent & excused: Meyerhofer and Roehrig.

Also present: Atty. Davidson, DPW/Eng. Sundelius, Fin. Dir. VanRossum, Planner Jakel, Fire Chief Hirte, Police Chief Manion, HR Dir. Vanderloop, Rec. Dir. Malloy, and interested citizens.

One minute of silent prayer and the Pledge of Allegiance to the American Flag observed by the assembly present.

Motion by Penterman, seconded by Leon, that the reading of the minutes of the previous meeting of June 20, 2017, be dispensed with and declared approved as recorded in the official book of Council Proceedings.

All Ald. voted aye.

Motion carried.

Motion by Penterman, seconded by Leon, that Vouchers No. 102922 through No. 103048 be approved and placed on file with the Clerk/Treasurer.

Upon roll call, all Ald. present voted aye.

Motion carried.

Kim Arts, 1333 Edgewood Drive, stated she was appalled at the amount of her ambulance bill as a resident of the City of Kaukauna. She was charged as Advanced Life Support and her bill was \$1,123 at \$14 per mile. The paramedics were great. She did contact Gold Cross, DePere, Neenah, and Menasha to compare fees and they all were much lower than Kaukauna. Non-residents in Kaukauna pay \$80 more. The Mayor stated we are currently reviewing all the fees throughout the City and this will be taken under consideration.

Motion by Penterman, seconded by Leon, to reappoint Keith Petersen and Lee St. Aubin to the Building Construction Review Board.

All Ald. present voted aye.

Motion carried.

Ald. McGinnis presented the minutes of the 1000 Islands Environmental Center Committee of June 15, 2017, and moved it be accepted and placed on file, seconded by Leon.

All Ald. present voted aye.

Motion carried.

Ald. McGinnis presented and read the following report:

#### BOARD OF PUBLIC WORKS

Meeting of the Board of Public Works called to order by Chairman McGinnis at 6:00 P.M. on Monday, July 17, 2017.

Members present: Coenen (via phone), DeCoster, Leon, McGinnis, and Penterman.

Absent & excused: Driessen, Meyerhofer, and Roehrig.

Also present: Mayor Rosin, DPW/Eng. Sundelius, Atty. Davidson, Planner Jakel, Police Chief Manion, Fire Chief Hirte, Fin. Dir. VanRossum, HR Dir. Vanderloop, St. Supt. VanDenHeuvel, Rec. Dir. Malloy, Sr. Proj. Eng. Strelcheck, and interested citizens.

1. DPW/Eng. Sundelius introduced Tim Rank from the Wisconsin Department of Transportation. Mr. Rank explained that the State will continue to utilize this language for projects to ensure consistency throughout the region/state. The State understands the City's concern but the State needs the City's approval to avoid further delays to the project. The railroad has two crossings involved in this project – one on Delanglade Street and one on Lawe Street.

Motion by Penterman, seconded by Leon, to authorize the Director of Public Works to enter into the State/Municipal Maintenance Agreement as part of the Delanglade Street (STH 55) reconstruction project.

Upon voice vote: aye: DeCoster, Leon, McGinnis, and Penterman (4).  
nay: Coenen (1).

Motion carried.

2. Sr. Proj. Eng. Strelcheck gave an update on the concrete paving project.

Motion by Leon, seconded by Penterman, to adjourn.

All Ald. present voted aye.

Motion carried.

Meeting adjourned at 6:25 P.M.

Susan J. Duda  
Clerk/Treasurer

and moved for its adoption, seconded by DeCoster.

All Ald. present voted aye.

Motion carried.

Ald. McGinnis presented the following report:

### **CITY PLAN COMMISSION**

A meeting of the City Plan Commission was called to order at 4:00 p.m. on Thursday, July 13, 2017, by Chairman Rosin.

Members Present: Feldt, McGinnis, Oldenburg, Rosin, Schoenike, and Sundelius.

Absent and Excused: Penterman and VanderSanden.

Also Present: Planning/Engineering Tech Holmes, Planning Intern Harp, City Attorney Davidson, Media, and Applicant.

1. A motion to excuse the absent Commission members was made by Sundelius, seconded by Feldt. All members voted Aye. Motion carried.
2. A motion to approve the minutes of the June 8, 2017, meeting was made by McGinnis, seconded by Oldenburg. All members voted aye. Motion carried.
3. Mr. Holmes explained that the Certified Survey Map (CSM) for the City of Kaukauna Municipal

Services Building (MSB) was previously approved and the minor changes suggested had been incorporated. The CSM will clean up parcels of the former MSB site, the new Fire Department, and the Street Department and accommodate the rezoning of the entire parcel to CBD – Commercial Business District. A motion to recommend approval of the CSM to the Council was made by Sundelius, seconded by Schoenike. All members voted aye. Motion carried.

4. Mr. Holmes explained that the applicant's (Thomas Kromm's) intent with the CSM was to purchase approximately 1,300 square feet from Lot 2 to accommodate the construction of a detached garage in the rear of the property. Even with the sale, Lot 2 will still have approximately 16,000 square feet and will remain as a conforming lot with room for additional structures. Mr. Sundelius explained that the math on the two lots doesn't quite add up. The surveyor explained that an error on the parcel map didn't account for the realignment of Tranquil Way and that Outagamie County may adjust the lot lines. Mr. Sundelius asked why the new lot line was skewed and not straight. The surveyor explained that the applicant wanted more room in the rear of the yard. A motion to recommend approval of the CSM for Thomas Kromm to the Council was made by Schoenike, seconded by Feldt. All members voted aye. Motion carried.

5. Mr. Holmes explained that a home previously on the property at 705 Dodge Street had been damaged by fire and demolished. The owners of the adjoining property, Benchwarmer's Bar and Grill, purchased the property with the intent of using it as a parking area for their customers and tenants. They are anticipating 10 to 11 parking stalls and will install curbing and a fence to screen neighboring properties. Mr. Holmes explained that it is a good use of the property as it is unlikely to ever be built upon. Chairman Rosin asked if there would be adequate room to access 709 Dodge for maintenance. Mr. Holmes explained that there would be 3 to 4 feet of space and that the property is grandfathered in and will be required to be brought to code if it is removed. Mr. McGinnis asked about setbacks for the fence. Mr. Oldenburg explained that there are none. A motion to recommend to the Council to approve the request to rezone 705 Dodge Street from RTF – Residential Two Family to CCD – Commercial Core District was made by McGinnis, seconded by Sundelius. All members voted aye. Motion carried.

There being no further business to be brought before the Commission, a motion to adjourn the meeting at 4:15 pm was made by McGinnis, seconded by Feldt. All members voted aye. Motion carried.

Julianne Schroeder  
Executive Secretary

and moved it be accepted and placed on file, seconded by Leon.

All Ald. present voted aye.

Motion carried.

Ald. Penterman presented the minutes of the Heart of the Valley Metropolitan Sewerage District Commission of June 13, 2017, and moved it be accepted and placed on file, seconded by McGinnis.

All Ald. present voted aye.

Motion carried.

Ald. Driessen presented the following applications for operator licenses for the 2016-2018 License Year:

Daniel L. Adams - 2020 N. Union Street, Appleton  
Melissa M. Brantmeier - 607 Buchanan Street, Little Chute  
Chastity J. Edwards - 123 Lamplighter Drive, Kaukauna  
Andrew J. C. Gay - 300 Southern Star Lane, DePere  
Kelly I. Hollander - 1212 8th Street, Green Bay  
Leah A. Kitterman - 209 W. 3rd Street, Kaukauna  
Amber S. McKendry - 423 ½ Draper Street, Kaukauna  
Eliza C. Punzel - W1770 Lau Road, Kaukauna  
Adam M. Schmitz - W445 Cindy Ann Lane, Kaukauna  
Douglas R. Weber - 524 W. 6th Street, Kaukauna

and moved that they be granted as presented, seconded by Penterman.

All Ald. present voted aye.

Motion carried.

Ald. Driessen presented the following applications for operator licenses for the 2016-2018 License Year:

Jessica L. Fumelle - 720 W. 5th Street, Appleton - record  
Angela J. Ogden - 1305 E. Main Street, Little Chute – falsified application  
Amber L. Starr - 164 Grant Street, Kaukauna – falsified application

and moved that they be denied based upon the recommendation of the Police Department, seconded by McGinnis.

All Ald. present voted aye.

Motion carried.

Ald. Penterman presented the Fire Report for the month of June, 2017, and moved it be accepted and placed on file, seconded by Leon.

All Ald. present voted aye.

Motion carried.

Ald. Penterman presented the Ambulance Report for the month of June, 2017, and moved it be accepted and placed on file, seconded by McGinnis.

All Ald. present voted aye.

Motion carried.

Ald. Penterman presented the Police Department Report for the month of June, 2017, and moved it be accepted and placed on file, seconded by DeCoster.

All Ald. present voted aye.

Motion carried.

Ald. Penterman presented the Municipal Court Report for the month of June, 2017, and moved it be accepted and placed on file, seconded by McGinnis.

All Ald. present voted aye.

Motion carried.

Ald. Penterman presented the Treasurer Deposit Report for the month of June, 2017, and moved it be accepted and placed on file, seconded by Leon.

All Ald. present voted aye.

Motion carried.

Ald. Penterman presented the Summary of Permits and Fees for the month of June, 2017, and moved it be accepted and placed on file, seconded by Driessen.

All Ald. present voted aye.

Motion carried.

Planner Jakel reviewed the plans for the Civil War Encampment at the Grignon Mansion on July 29 and 30, 2017. The encampment requires Council approval for overnight camping on the Mansion grounds. A list of attendees will be provided to the Police Department.

Motion by McGinnis, seconded by Leon, to approve overnight camping on the Grignon Mansion grounds for the Civil War Encampment on July 29-30, 2017.

All Ald. present voted aye.

Motion carried.

Motion by Penterman, seconded by McGinnis, to approve the Council dates for 2018 with no meeting on July 3, 2018.

All Ald. present voted aye.

Motion carried.

Planner Jakel updated the Council on the property in Commerce Crossing. Walmart will not be locating in Commerce Crossing due to economic reasons and has nothing to do with the City or State. This was a corporate decision. The City will be getting \$100,000 from Walmart as per the developer's agreement. Goodwill and the strip mall have also pulled out. The medical facility and Berkers Dentistry will stay. The Planning Department will again market this property. The Mayor thanked the department heads for their work with this property.

Fin. Dir. VanRossum explained that a balloon payment is coming due in September for the Grand Kakalin project and we will be refinancing that bond.

Motion by Driessen, seconded by Leon, to authorize the Finance Director to start the process to refinance the bond for Grand Kakalin project.

All Ald. present voted aye.

Motion carried.

Motion by McGinnis, seconded by Penterman, to grant a Class A Beer License to Light House Corner, LLC, 1005 Crooks Avenue, Evelyn M. Defatte-Singh, agent.

All Ald. present voted aye.

Motion carried.

Motion by Penterman, seconded by Leon, to suspend the rules and waive the reading of Resolution No. 4096.

All Ald. present voted aye.

Motion carried.

Ald. Penterman presented Resolution No. 4096 approving a Certified Survey Map for the City of Kaukauna and moved for its adoption, seconded by McGinnis.

All Ald. present voted aye.

Motion carried.

Motion by Penterman, seconded by Leon, to suspend the rules and waive the reading of Resolution No. 4097.

All Ald. present voted aye.

Motion carried.

Ald. Penterman presented Resolution No. 4097 approving a Certified Survey Map for Thomas and Cathy Kromm and moved for its adoption, seconded by Driessen.

All Ald. present voted aye.

Motion carried.

Ald. Coenen asked that when we review the ambulance fees to keep in mind the level of people that are operating our ambulance and how they need to be licensed to administer drugs.

Motion by Driessen, seconded by Penterman, to adjourn.

All Ald. present voted aye.

Motion carried.

Meeting adjourned at 7:30 P.M.

Susan J. Duda

Clerk/Treasurer

#### COUNCIL PROCEEDINGS - Council Chambers - Kaukauna, Wisconsin – June 26, 2017

Special meeting of the Common Council of the City of Kaukauna called to order by Mayor Rosin at 6:05 P.M. on Monday, June 26, 2017.

Roll call, present: Coenen (via phone), DeCoster, Driessen, Leon, McGinnis, Meyerhofer, and Penterman.

Absent & excused: Roehrig.

Also present: Atty. Davidson, DPW/Eng. Sundelius, Police Chief Manion, Planner Jakel, Asst. Fire Chief Gerrits, HR Dir. Vanderloop, and interested citizens.

One minute of silent prayer and the Pledge of Allegiance to the American Flag observed by the assembly present.

Ald. McGinnis presented and read the following report:

#### HEALTH AND RECREATION COMMITTEE

A meeting of the Health and Recreation Committee was called to order by Secretary McGinnis on Monday, June 26, 2017, at 6:00 p.m.

Members present: Coenen (via phone), Driessen, and McGinnis.

Absent & excused: Roehrig.

Also present: Ald. DeCoster, Leon, Meyerhofer, and Penterman, Mayor Rosin, DPW/Eng. Sundelius, Atty. Davidson, Police Chief Manion, Planner Jakel, Asst. Fire Chief Gerrits, HR Dir. Vanderloop, and interested citizens.

1. Motion by Driessen, seconded by McGinnis, to grant a Temporary Class B Retailers License to St. Paul Elder Services, 316 E. 14<sup>th</sup> Street, for brat fry on June 28, 2017.

All members present voted aye.

Motion carried.

Meeting adjourned at 6:02 P.M.

Susan J. Duda  
Clerk/Treasurer

and moved for its adoption, seconded by Meyerhofer.

All Ald. present voted aye.

Motion carried.

Planner Jakel presented a drawing for St. Mary's where they would like to have the car show for the picnic at St. Katharine Drexel Parish on July 9, 2017. West 7<sup>th</sup> Street between Main Avenue and Hendricks Avenue will be closed to allow cars for the car show on the street and parking lots.

Motion by Meyerhofer, seconded by McGinnis, to close West 7<sup>th</sup> Street between Main Avenue and Hendricks Avenue for the parish picnic at St. Katharine Drexel Parish, St. Mary's Site, for the car show on July 9, 2017, for the amount of time as agreed upon by the City Planner.

All Ald. present voted aye.

Motion carried.

Motion by Meyerhofer, seconded by DeCoster, to adjourn.

All Ald. present voted aye.

Motion carried.

Meeting adjourned at 6:08 P.M.

Susan J. Duda  
Clerk/Treasurer