

COUNCIL PROCEEDINGS - Council Chambers - Kaukauna, Wisconsin – February 22, 2017

Pursuant to adjournment on February 7, 2017, meeting of the Common Council of the City of Kaukauna called to order by Mayor Rosin at 7:00 P.M. on Wednesday, February 22, 2017.

Roll call, present: Coenen, Driessen, Leon, McGinnis, Meyerhofer, Penterman, and Roehrig.

Absent & excused: Collins.

Also present: Atty. Davidson, DPW/Eng. Sundelius, Fin. Dir. VanRossum, HR Dir. Vanderloop, Police Chief Manion, Fire Chief Hirte, Planner Jakel, KU Mgr. Feldt, and interested citizens.

One minute of silent prayer and the Pledge of Allegiance to the American Flag observed by the assembly present.

Motion by Meyerhofer, seconded by Penterman, to suspend the rules and waive the reading of the minutes of the previous meeting of February 7, 2017.

All Ald. present voted aye.

Motion carried.

Motion by Meyerhofer, seconded by Leon, to adopt the minutes of the previous meeting of February 7, 2017.

All Ald. present voted aye.

Motion carried.

Motion by Meyerhofer, seconded by Leon, that Vouchers No. 101774 through No. 101921 be approved and placed on file with the Clerk/Treasurer.

Upon roll call, all Ald. present voted aye.

Motion carried.

Mayor reported that the filing cabinet was returned with a finish that blends in nicely with the existing furniture in the Council Chambers. He also distributed a letter from Twila Hurst, League of Wisconsin Municipalities, who was here for a safety meeting, commenting on how the plan to evacuate the kids from River View Middle School due to a gas leak was executed perfectly by all parties.

Ald. Meyerhofer presented the minutes of the Kaukauna Alcohol, Tobacco, and Other Drug Abuse Prevention Board of November 16, 2016, and moved it be accepted and placed on file, seconded by Leon.

All Ald. present voted aye.

Motion carried.

Ald. McGinnis presented the minutes of the 1000 Islands Environmental Center Committee of January 19, 2017, and moved it be accepted and placed on file, seconded by Coenen.

All Ald. present voted aye.

Motion carried.

Ald. Meyerhofer presented the minutes of the Heart of the Valley Metropolitan Sewerage District Commission of January 10, 2017, and moved it be accepted and placed on file, seconded by Leon.

All Ald. present voted aye.

Motion carried.

Ald. Coenen presented the following applications for operator licenses for the 2016-2018 License Year:

Ayla A. Dombroski – 420 E. Taft Avenue, Appleton
Leslie A. Gerrits – 1650 S. Kelly Road, Little Chute
Tiffany A. Mohrlök – 1410 N. Graceland Avenue, Appleton
Brandon L. Siwek – 2830 N. Park Drive Lane, Appleton

and moved that they be granted as presented, seconded by McGinnis.

All Ald. present voted aye.

Motion carried.

Motion by Meyerhofer, seconded by McGinnis, to grant a Sidewalk Builder's License to Dan Verbeten Construction, Kaukauna.

All Ald. present voted aye.

Motion carried.

Ald. Meyerhofer presented the Fire Report for the month of January, 2017, and moved it be accepted and placed on file, seconded by Leon.

All Ald. present voted aye.

Motion carried.

Ald. Meyerhofer presented the Ambulance Report for the month of January, 2017, and moved it be accepted and placed on file, seconded by Penterman.

All Ald. present voted aye.

Motion carried.

Ald. Meyerhofer presented the Police Department Report for the month of January, 2017, and moved it be accepted and placed on file, seconded by Leon.

All Ald. present voted aye.

Motion carried.

Ald. Meyerhofer presented the Municipal Court Report for the month of January, 2017, and moved it be accepted and placed on file, seconded by Leon.

All Ald. present voted aye.

Motion carried.

Ald. Meyerhofer presented the Treasurer Deposit Report for the month of January, 2017, and moved it be accepted and placed on file, seconded by Leon.

All Ald. present voted aye.

Motion carried.

Ald. Meyerhofer presented the Summary of Permits and Fees for the month of January, 2017, and moved it be accepted and placed on file, seconded by Leon.

All Ald. present aye.

Motion carried.

DPW/Eng. Sundelius explained that we are one of first communities to be selected for a compliance audit of our Municipal Storm Water Management Program (MS4). The office meeting was February 14, 2017, and the field meeting will be May 11, 2017.

Atty. Davidson reported that he will be working on a policy and procedure for open records requests that come in from the various departments. He is requesting all departments to direct all open records requests to his office for a specific period of time and he will put together a policy for the council to approve.

Motion by Meyerhofer, seconded Driessen, to direct the Mayor and staff to put together a policy for open records requests and direct all departments to direct these requests to the City Attorney for three months and come back with a recommended policy.

All Ald. present voted aye.

Motion carried.

Motion by Meyerhofer, seconded by Leon, to suspend the rules and waive the reading of Ordinance No. 1756.

All Ald. present voted aye.

Motion carried.

Ald. Meyerhofer presented Ordinance No. 1756 authorizing placement of traffic regulation signs on Elderberry Lane, Sunset Avenue, Rusty Street, Rusty Court, and Ducharme Street and moved for its adoption, seconded by McGinnis.

All Ald. present voted aye.

Motion carried.

Motion by Meyerhofer, seconded by Leon, to suspend the rules and waive the reading of Ordinance No. 1757.

All Ald. present voted aye.

Motion carried.

Ald. Meyerhofer presented Ordinance No. 1757 amending Section 9.27 (2) regarding truancy in the Municipal Code of the City of Kaukauna and moved for its adoption, seconded by Leon.

All Ald. present voted aye.

Motion carried.

Motion by Meyerhofer, seconded by Leon, to suspend the rules and waive the reading of Ordinance No. 1758.

All Ald. present voted aye.

Motion carried.

Atty. Davidson explained that the City is paying the fees associated with credit card transactions and we need to correct the system to reflect that appropriate fees are being collected.

Ald. Meyerhofer presented Ordinance No. 1758 authorizing the City of Kaukauna to pay transaction processing fees for online and window credit card and debit card payments and moved for its adoption, seconded by Penterman.

All Ald. present voted aye.

Motion carried.

Motion by Meyerhofer, seconded by Penterman, to direct the Mayor to look at all the fees to see if they need to be adjusted.

All Ald. present voted aye.

Motion carried.

Motion by Meyerhofer, seconded by Leon, to suspend the rules and waive the reading of Resolution No. 4076.

All Ald. present voted aye.

Motion carried.

Ald. Meyerhofer presented Resolution No. 4076, preliminary resolution vacating a portion of East 13th Street, and moved for its adoption, seconded by Coenen.

All Ald. present voted aye.

Motion carried.

Ald. Meyerhofer presented Resolution No. 4077 approving the sale of municipally owned property to the City of Kaukauna for Hwy. 55 acquisition and moved we waive the reading and adopt the resolution, seconded by Leon.

All Ald. present voted aye.

Motion carried.

Motion by Meyerhofer, seconded by Leon, to suspend the rules and waive the reading of Resolution No. 4078.

All Ald. present voted aye.

Motion carried.

Ald. Meyerhofer presented Resolution No. 4078 authorizing the Finance Director and Clerk/Treasurer of the City of Kaukauna to transfer budgeted funds from the general fund to the space needs fund and moved for its adoption, seconded by Coenen.

All Ald. present voted aye.

Motion carried.

Kevin Mullen from Hutchinson, Shockey, Erley & Co., was present and stated that the amount of the borrowing did change from \$11,125,000 to \$11,150,000. Our Standard & Poors Rating is A and the net interest rate is 3.81%.

Motion by Meyerhofer, seconded by Leon, to suspend the rules and waive the reading of Resolution No. 4079.

All Ald. present voted aye.

Motion carried.

Ald. Meyerhofer presented Resolution No. 4079 supplementing Resolution No. 2690; authorizing the issuance and awarding the sale of \$11,150,000 Electric System Revenue Bonds, Series 2017A, and providing for the payment of such bonds and other details and covenants with respect thereto and moved for its adoption, seconded by McGinnis.

All Ald. present voted aye.

Motion carried.

Fin. Dir. VanRossum reported that we are looking at vendors for a time and attendance program to better manage benefits and employee records and everyone will be able to access their payroll information from the online portal including the Council members. The plan is to implement on June 1st.

Ald. Leon asked if we could talk about allowing chickens in the City Limits on a future agenda.

Motion by Meyerhofer, seconded by Penterman, to convene to Closed Session at 7:36 P.M. pursuant to Wisconsin State Statutes 19.85 (1) (c) to discuss Fire Department union negotiations.

All Ald. present voted aye.

Motion carried.

Motion by Meyerhofer, seconded by McGinnis, to reconvene to Open Session at 7:41 P.M.

All Ald. present voted aye.

Motion carried.

Motion by Meyerhofer, seconded by Penterman, to ratify the 2017-2018 Collective Bargaining Agreement with the Fire Department Union, Local 1594, International Association of Firefighters, as presented.

All Ald. present voted aye.

Motion carried.

Motion by McGinnis, seconded by Meyerhofer, to convene to Closed Session at 7:42 P.M. pursuant to Wisconsin State Statutes 19.85 (1) (e) to discuss disposition of municipal owned property situated in NEW Prosperity Center.

All Ald. present voted aye.

Motion carried.

Motion by Meyerhofer, seconded by Penterman, to reconvene to Open Session at 8:05 P.M.

All Ald. present voted aye.

Motion carried.

Motion by Penterman, seconded by Coenen, to convene to Closed Session at 8:06 P.M. pursuant to Wisconsin State Statutes 19.85 (1) (e) to discuss land acquisition.

All Ald. present voted aye.

Motion carried.

Motion by McGinnis, seconded by Driessen, to reconvene to Open Session at 8:49 P.M.

All Ald. present voted aye.

Motion carried.

Motion by Penterman, seconded by McGinnis, to adjourn.

All Ald. present voted aye.

Motion carried.

Meeting adjourned at 8:50 P.M.

Susan J. Duda

Clerk/Treasurer