

Adopted Budget

for the city of

Kaukauna

ON THE FOX

fiscal year
January 1, 2017 to December 31, 2017

Eugene J. Rosin

Mayor

CITY OF KAUKAUNA

2017 BUDGET
EUGENE ROSIN
Mayor

CITY COUNCIL

1st District – Linda Collins / Diana Driessen

2nd District – Tim Roehrig / Brenda Leon

3rd District - Lee Meyerhofer / Thomas McGinnis

4th District – Anthony Penterman / Michael Coenen

APPOINTED DEPARTMENT HEADS

Director of Public Works - John Sundelius

Library Director – Anthony Wieczorek

Finance Director – William Van Rossum

Naturalist – Debra Nowak

Fire Chief – Paul Hirte

Planning/Comm Development - Robert Jakel

Human Resources – Denise Vanderloop

Police Chief – John Manion

ELECTED OFFICERS

City Attorney – Kevin Davidson

Municipal Justice – John Van Drunen

City Clerk/Treasurer – Sue Duda

President of the Council – Lee Meyerhofer

Memorandum

To: President Meyerhofer and Members of the Common Council

From: Mayor Gene Rosin

Date: October 19, 2016

To further enhance the quality of life in the City of Kaukauna, we are committed to the cooperation among the City Council, staff, and members of the community, Kaukauna Service Organizations, and businesses. By combining our diverse backgrounds, skills, and styles to achieve common goals, our success is achieved through combined efforts of our people with an emphasis on respect, fairness, and integrity to serve human needs.

We as a City are generating more facts, doing more research, and reading more publications than ever before. Consistent with the last several Budgets, our City residents should be very happy with this proposed Budget document. In these economic times, we were still able to come in with an extremely good rate without the elimination of services. The City Council and staff, through past budgeting decisions, have placed the City of Kaukauna in a sound financial position compared to many Wisconsin communities. This allows us to address many of our fiscal concerns.

The following proposed Budget is sensitive to the property tax payer and enhances the high level of service our residents expect.

1. Property Tax Rate – The 2017 Budget will decrease the City's assessed tax rate by \$0.05 per \$1,000 of assessed value which is a 0.51% increase.
2. Property Tax Levy - The City's tax levy increased \$37,055 or 0.44%. Under state law, the levy is allowed to increase 1.2%, plus increased debt service requirements. This levy increase is less than the maximum permitted under state law.
3. Budgeted Expenditures – Budgeted General Fund expenditures for 2017 are \$13,339,386 – an increase of 3.4%. This will allow the City to continue to qualify for the State Expenditure Restraint Program Aid. The City has qualified every year since the inception of the program.
4. General Fund Balance – Our General Fund Balance is projected to be \$ 4,833,800 on December 31, 2016. This fund balance exceeds the Council objective of \$2,000,908 at year end which will allow the City to begin to address space needs in municipal facilities.
5. Level of Service and Capital Improvements – The 2017 Capital Improvement Program will see an investment in our community that will benefit our residents and instill pride in our City.

Construction on the new Municipal Service Building wrapped up on time in Spring of 2016. Phase II will begin with the demolition of the former Police and Administration building in the fall of 2016. The City will continue to provide ongoing improvements to our sanitary sewers, storm sewers and ponds, and various parks throughout our City.

You should feel very confident that the level of service provided to your community will match or exceed any others in the Fox Valley.

6. Economic Development – The heart and soul of every community, besides its residents, is its small downtown businesses. The City Planner, Mayor and the City Council are committed to enhancing our business districts. The completion of Hydro Park and amenities such as sculptures, walking trails, and the community Christmas tree will enhance the quality of life for our residents.

You will also see street reconstruction projects on Gertrude Street (High Street to Delanglade Street) which will include a walking path. Construction will begin on Second, Third, Main Avenue, and Reaume Avenue in our downtown area, and Island Street Bridge has received a new deck replacement.

This Budget also reflects the closing of TIF District #7, which is the former Gidding & Lewis property.

Inquiries have picked up at Commerce Crossing. This shovel-ready commercial area will hopefully see some new development.

7. Statements on Budget – The 2017 City Budget Plan reflects some difficult decisions and also added needs that had to be addressed.

There are no deletions of staff in this Budget.

This Budget also retains the recycling / solid waste fee. This is a very important consideration due to reductions in transportation aids and extremely tight levy limits.

We will be able to keep our Capital projects manageable and moving forward. I am committed to seeing our City parks maintained and Anderson Park equipment installed.

Our City Department Heads are constantly looking at ways to be as fiscally responsible as possible without jeopardizing our residents' safety and services.

Kaukauna is still the greatest place on the face of the earth, thanks to the combined efforts of the City Council, City staff, volunteers, and residents.

CITY OF KAUKAUNA

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CITY OF KAUKAUNA

2017 BUDGET

HISTORY OF KAUKAUNA

Kaukauna is one of Wisconsin's oldest communities. The first white explorer to see Kaukauna was Jean Nicolet, who pushed his birch bark canoe up the Fox River from Green Bay in search of a water passage to the Orient. Nicolet made allies with the Winnebago Indians that he found in the region. Trappers, hunters, missionaries, and merchants soon followed with additional expeditions to the new territory.

Because travelers had to carry their boats and cargoes over the three waterfalls at what is now Kaukauna, that spot was destined by nature to become a way station and settlement on this important waterway. When Father Claude Allouez paused there on April 18, 1670, he noted in his journal, "we passed the portage called by the natives KeKaling, our sailors dragging the canoe among the rapids: while I walked on the River-bank, where I found apple-trees and vine-stocks in great numbers."

Thousands of bales of furs were carried over the KeKalin Falls during the ensuing fur-trading period and log dwellings were erected at the site to house the portagers and travelers. By 1760, Charles de Langlade had a fur trading post at the falls. Dominique Ducharme was the first permanent white settler and built a substantial log house in 1790 in KeKalin (Kaukauna) and began trading with the Menomini and Chippewa Indians. At the time, 1,500 Indians lived in the village of Kaukauna.

The north side of the City was the first to be settled, with Dominique Ducharme's land deed of 1793. The Ducharme deed was Wisconsin's first recorded deed in which he obtained several hundred acres of land for the initial payment of two barrels of rum. In 1818, Augustin Grignon moved from Green Bay to take up residence in Kaukauna on a government grant of 1,000 acres of land on the lower rapids. On this property, but closer to the river, Augustine's son Charles built the "Mansion in the Woods" in 1837. The Charles A. Grignon Home is the oldest home in Outagamie County and is listed on the National Register of Historic Places.

A settlement known as Statesburg began on the south side of what is now Kaukauna. The Stockbridge tribe fought on the side of the Americans in the Revolutionary War, and were rewarded with western land to be held with the native American groups already in the area.

In 1831, a new series of American treaties resulted in the relocation to the Stockbridge settlements. The departure of the Stockbridge from Statesburg substantially reduced the population. The Grignons were left in the wilderness in the company of a small group of French farmers.

Two factors led to immediate growth: the 1836 Treaty of the Cedar opened the Fox Valley settlement through U.S. territorial land offices, and George W. Lawe arrived in 1850 to create the first plat on the north side of town. The plat of about 17 blocks created the "diagonal" French-oriented street system which still prevails on the near north and south sides of Kaukauna.

A small north side business district developed during canal building activities in the 1850's. The Chicago and Northwestern Railroad's north side line encouraged local industry such as flour milling and lumber processing in the 1860's and 1870's, but before 1880, the north side remained a modest settlement and the south side had reverted to scattered farms.

The second railroad boom of the 1880's brought Irish and German workers. These workers created the south side Village of Ledyard. In 1881, Milwaukee Lakeshore and Western Railroad relocated its district office from Manitowoc to Kaukauna's south side. First Street was vacated and the railroads sprang up. Company housing for the railroad workers was developed in the south central area known as "Yankee Hill."

CITY OF KAUKAUNA

2017 BUDGET

HISTORY OF KAUKAUNA

In 1885, the Village of Ledyard joined with the north side to form the City of Kaukauna. The 1880's railroad developments coincided with the creation of new waterpower canals to supply Kaukauna industry. The men who built the railroad and power canals stayed to help create the paper industry that is important to Kaukauna to this day. The construction of five municipal hydroelectric generating plants gave Kaukauna its nickname, "The Electric City." Kaukauna holds the bragging rights to providing its citizens with the lowest electric rates in the state. The City's industrial and commercial network, consisting of 818 acres, provides a strong backbone for the City's financial health.

Today, the City of Kaukauna is a growing and prosperous community of just over 15,500 residents. The City of Kaukauna provides its residents with a full-time Police, Fire and Ambulance service. Kaukauna is well maintained with regular garbage collection, street sweeping and ongoing street upgrades.

Kaukauna is the home of the Historic Grignon Mansion and 1000 Islands Environmental Center – to name just a couple of its many jewels. The City's devoted care of its many athletic fields, public parks, swimming pool, and trail system enhance the quality of life that our residents so richly deserve.

SOURCES:

Walking Tour Through Old Kaukauna, Dept. of Planning and Community Development, City of Kaukauna (1983).

Charles A. Grignon Mansion Pamphlet, Outagamie County Historical Society (1988).

CITY OF KAUKAUNA

2017 BUDGET

HOW TO READ THE BUDGET

The budget document represents the financial support for the operation of the City of Kaukauna and goals of the City Council and management for the 2017 fiscal year. The budget document is organized in twelve categories. Each category and a description of its contents follow:

MAYOR'S BUDGET MESSAGE - The opening category of the budget provides the City Council and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and recommendations regarding the financial policy for the coming fiscal year.

BACKGROUND INFORMATION AND OVERVIEW - This category of the budget provides the reader of the budget document with an understanding of the City of Kaukauna.

A brief history of the City is included to help the reader of the budget document develop an understanding of how the City was founded and why some of the landmarks, structures and industries present in the City today exist.

The mission statement of the City is an overall summary of the goals the Mayor, City Council and other personnel will strive to complete during the upcoming fiscal year. Specific departmental goals are included in the detailed fund schedules of the budget document to assist the reader in evaluating the departmental requests for financial resources to accomplish their respective mission and goals.

The underlying policies are used by the Mayor, City Council and other personnel in preparing and adopting the budget. This listing of policies allows the reader of the budget document to get a feel for the objectives used in evaluating and analyzing the budget to ensure that the budget meets the goals of the City before it is adopted.

The financial summary highlights the major revenues sources and expenditures for the upcoming fiscal year and any changes in financial policy from current and previous fiscal years. This summary also provides a projection of the financial future of the City.

The organization chart of the City is included to depict for the reader of the budget document the organizational structure and lines of authority between the Citizens of the City of Kaukauna, the City Council, the Mayor and departmental personnel.

SCHEDULES AND SUMMARIES - This section of the budget document includes numerous analyses that comparatively evaluate the assessed valuation, equalized valuation, related tax rates, revenues and expenditures for all funds. In many instances the summaries include several years of historical data for comparative purposes. These schedules and the information therein lay the groundwork for the departmental budgets.

REVENUE AND EXPENSE - This section of the budget document contains the summaries of revenues and expenditures for all budgeted funds of the City.

REVENUE PROJECTIONS - This section of the budget document provides a summary of revenue sources from all funds. The major revenue sources are further analyzed through the use of a five-year comparison and commentary on each of these major sources.

CITY OF KAUKAUNA
2017 BUDGET
HOW TO READ THE BUDGET

LONG-TERM DEBT - This section provides various analyses of debt both from a historical perspective and on a go-forward basis. The information contained within this section provides the basis for future decisions.

CAPITAL PROJECTS - This section summarizes projected fund balance in capital projects, current and budgeted revenues and expenses, and a five-year plan for future projects.

DETAILED FUND SCHEDULES - The detailed fund schedules are organized on departmental basis. For general fund departments, each schedule details expenditures for the prior fiscal year, current year budgeted expenditures, current year six-month actual expenditures, current year estimated expenditures and the upcoming fiscal years' budgeted expenditures.

STORM WATER UTILITY – This is an enterprise fund that was created in July of 2009. The schedules in this section summarize the costs that are necessary to meet State of Wisconsin storm water quality discharge standards.

SANITARY SEWER UTILITY – This is an enterprise fund that was created beginning January 1, 2012 to account for sanitary sewerage treatment system costs. The schedules in this section summarize the activities involved in operating a sanitary sewer collection system and the cost of sewerage treatment by the Heart of the Valley Metropolitan Sewerage District.

BUDGET ADOPTION RESOLUTION - This section includes a copy of the resolution designating appropriations, levying a tax, and setting the rate for the budget of the City.

APPENDICES - The appendix includes supplemental information that may be useful in reading the budget document.

Appendix A - The chart of accounts describes the types of expenditures to be classified within the specific object codes used by departments in preparing their budget.

Appendix B - The demographic profile provides statistical and supplemental data about the City of Kaukauna and the population it serves.

Appendix C - The detailed Library budget. This budget is controlled by an independent board and is not under the direct control of the City Council.

Appendix D - The detailed Environmental Center budget. This budget is controlled by a board which is appointed by the City Council.

Appendix E - The glossary includes a translation of terms commonly used in a budget document and the related resolutions. The glossary also includes a description of the funds established by the City.

CITY OF KAUKAUNA

2017 BUDGET

MISSION AND VALUE STATEMENT OF THE CITY

The City Council and City staff are committed to providing high level services that enhance the quality of life for its citizens and create a safe and attractive environment for visitors, businesses and residents through efficient and effective operations.

The City Council and City staff are proud of our City's history and committed to the stewardship of the City's future. Cooperation among City Council, City staff, members of the community and other governmental entities enables us to combine diverse backgrounds, skills, and styles to achieve common goals. Our success is achieved through the effort of our staff with an emphasis on service, respect, fairness and integrity to meet community needs.

BUDGET POLICIES

1. Maintain and/or improve the quality of basic public services and physical facilities necessary to encourage citizens and businesses to remain and/or invest in the City.

The 2017 operating budget does not anticipate any reduction in services. The 2017 capital improvement budget includes approximately \$2,080,000 for street and sidewalk improvements, \$955,000 for utility improvements, \$376,000 for municipal equipment, \$517,000 for park improvements and \$3,650,000 for Fire Station building improvements.

2. Continually evaluate existing municipal services to determine if these services are effective and conducted in the most efficient manner.

The 2017 budget provides the necessary funds to continue to contract for Ambulance Billing services. It also provides funds to streamline the Time and Attendance process making it more efficient for payroll processing. All other municipal services remain unchanged from the prior year.

3. Pay the full cost of current services with current revenues and avoid borrowing for operating expenses.

The 2017 budget does not include borrowing for any operational expenses; however, several pieces of equipment with useful lives of ten years or more are planned for in the capital improvement budget.

4. Maintain a property tax and user charge structure that provides an attractive environment for citizens, business and industry within Northeastern Wisconsin.

The City, through its municipally owned electric utility, has the lowest electrical rates in northeastern Wisconsin.

The sanitary sewer user rate was increased from \$6.50 to \$6.75 per hundred cubic feet effective December 1, 2015. This rate is budgeted to remain the same for budget year 2017.

The storm sewer utility rate was increased from \$66.00 per ERU per year to \$72.00 per ERU per year December 1, 2015. This rate is also budgeted to remain the same for the 2017 budget year.

The assessed tax rate for the City is projected to decrease by \$0.05 or 0.51%. The assessed tax rate for the City and the overlapping municipal tax jurisdictions is projected to be a modest increase if any.

CITY OF KAUKAUNA

2017 BUDGET *BUDGET POLICIES*

5. Provide an adequate level of reserve funds to provide for unforeseen needs, fiscal emergencies, establish adequate security for bondholders and mitigate the need for short-term financing.

In November of 2010, the City Council adopted a revised fund balance policy that requires the general fund balance to be at least 15% of the operating budget. The total projected fund balance of \$4,833,800 meets the City Council directive. The projected balance of \$4,833,800 is considerably more than the City Council directive. Fifteen percent (15%) of the 2017 budget of \$13,339,386 equals \$2,000,908. Cash reserves in excess of City Council directive will be used to address the second phase of space needs in the municipal facilities and for future economic growth opportunities in the community. The fund balances for the past five years have exceeded the targeted balance. This has mitigated the City's need to issue short-term revenue anticipation notes and is a potential source of funds to evaluate the feasibility and planning for new municipal facilities.

6. Develop and maintain a fiscal planning and budgeting system which anticipates underlying economic change and provides for planned, orderly year-to-year changes to property tax and service levels. Such a system would also respond to unanticipated events in order to avoid fiscal crisis or severe municipal service disruptions.

Five year planning has not been done for the general operating fund but will be considered in the coming years. There is planning in place for capital projects and debt service planning. Multiple year finance planning also exists to address space needs within municipal facilities. Related summary schedules are in the debt service and capital projects sections.

7. Maintain financial accounting and budgetary practices that provide for full and open disclosure of the City's financial affairs.

Management has developed the 2017 budget document in conformance with national Government Finance Officers Association (GFOA) presentation guidelines. Conformance with these standards provides reasonable disclosure of financial plans of the City.

8. Long-term debt will be used in moderation so as not to impose an excessive burden on future Kaukauna taxpayers.

The City's general obligation debt is 71.7% of the allowable legal limit as of December 31, 2016. However, approximately 31.6% of the allowable legal limit is the result of debt incurred in Tax Incremental District Nos. 4, 5, 6, 8 and the environmental remediation TIF district. The tax Incremental debt with the exception of Tax Incremental District No. 6, Tax Incremental District No. 8, and a portion of the others is expected to be repaid with tax increments and as such will not be placed on the general tax levy.

CITY OF KAUKAUNA
2017 BUDGET
FINANCIAL PROGRAM SUMMARY

As required by law, the proposed budget for 2017 is balanced and provides for the needs and requirements of the City. The budget for 2017 is the result of sound financial management and affords a reasonable measure of protection for future operations of our City. The budget is adopted at the departmental level as identified in schedules that are attached to the budget adoption resolution. Therefore, resolutions authorizing budgetary adjustments are only required for budgetary adjustments between departments.

ACCOUNTING BASIS

The City of Kaukauna uses the modified accrual basis of accounting. Under this accounting method, revenues are recognized in the accounting period in which they become available and measurable. Available means collectible within the current accounting period or soon enough thereafter to be used to pay liabilities of the current accounting period. Expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for unearned interest on long-term debt, which is recognized when due.

BUDGETARY BASIS

All the funds in this budget document are prepared on the modified accrual basis of accounting, except for interest expenditures in the debt service where unearned interest is budgeted when due. All of the following funds, which are included in this budget document, are funded in part by the property tax levy except the Capital Projects and Redevelopment Funds.

General Fund - This fund is the primary operating fund for the City of Kaukauna. It accounts for most of the services provided to city residents such as police, fire, sanitation, street maintenance, building inspection, planning, zoning, engineering, recreation, public library, and sewerage system.

1000 Islands Environmental Center - This is a special revenue fund that receives the majority of its revenue from Outagamie County, Kaukauna Public Schools and the City of Kaukauna. It accounts for the programs and services, which are offered at a City owned nature preserve, on the east side of the city along the Fox River.

General Debt Service Fund - This debt service fund accounts for all the debt service requirements of the City including Tax Incremental District Nos. 4, 5, 6, 7, 8, and the Environmental Remediation TIF District No. 1. The primary source of revenue is the property tax levy and repayment of special assessment projects that were constructed with general obligation bond proceeds.

Park Development Fund - This is a capital projects fund that has been established to account for significant park development projects. Historically the source of revenue for this fund was a portion of the admission tax received from the local pari-mutuel dog racing facility. Since this source of revenue no longer exists, this fund's primary source of revenue is the property tax levy.

Capital Project Fund - These schedules reflect the activity of all the capital project funds with the exception of the Industrial Park Development Fund and the Park Development Fund. The primary source of revenue for this fund is proceeds from the issuance of long-term debt.

Redevelopment Fund - The information provided assists the user in determining the cumulative scope of redevelopment projects that may be possible during the proposed budget year. This is a revolving loan fund whose initial source of funds was block grant funds.

CITY OF KAUKAUNA
2017 BUDGET
FINANCIAL PROGRAM SUMMARY

Special Assessment / Debt Service Stabilization Fund - This is a special revenue fund that receives its revenue from the repayment of special assessments such as street and sidewalk improvements. The City borrows for these assessable improvements. This fund accounts for the repayment of special assessments and transfers monies to the general debt service fund to offset debt service payments that resulted from borrowing for assessable projects.

Space Needs Fund – This is a specific capital projects fund established to accept levy dollars and borrowed funds for the specific purpose of addressing the space needs of City operations.

Storm Water Utility – This enterprise fund was created in July 2009 to account for the costs associated with complying with State and Federal regulation relative to the quality of storm water that is discharged into local waterways. The revenue for this fund will be derived from an equivalent storm water runoff unit charge that will be placed on the monthly utility bill.

Sanitary Sewer Utility – This is an enterprise fund that was created beginning January 1, 2012 to account for sanitary sewerage treatment system costs. The schedules in this section summarize the activities involved in operating a sanitary sewer collection system and the cost of sewerage treatment by the Heart of the Valley Metropolitan Sewerage District.

FINANCIAL FRAMEWORK

Major Revenue Sources - The importance of sound revenue estimates cannot be overstated. Revenue estimates have been carefully analyzed and in the areas where some fluctuations are typical, a conservative approach has been used. This budget contains three major sources of revenue: property taxes, intergovernmental revenues and sewerage system user fees. The property tax levy, which accounts for approximately 44.5% of General Fund revenue, is budgeted to decrease 0.51%. The tax levy decrease is primarily the result of decreased debt service requirements and reduced levied monies necessary to address space needs in municipal facilities. The budgeted levy decrease complies with current levy limit legislation. This legislation allows the levy to increase by the percent increase in net new construction, 1.20%, for the City of Kaukauna plus any increase in general obligation debt payments. Typically the property tax levy absorbs most of the fluctuations in other funding sources. Intergovernmental revenue, that account for approximately 26.9% of all general fund revenue, is budgeted to increase \$29,837 or 0.8%. The other major source of revenue is sanitary sewerage system user fees, which is budgeted to remain flat for the 2017 budget.

Debt Service Requirements - Since 1993, the total outstanding debt has risen while the long-term debt as a percent of the legal limit has decreased to approximately 71.7%. It is the goal of management to maintain long-term debt in maturity terms of ten years or less. The exception to ten year debt was the refinancing debt issued in 2010 for Tax Incremental District No. 5. This debt was issued for sixteen years to take advantage of favorable interest rates and to facilitate repayment. The increase to 84.1% was primarily the result of the City's purchase and development of additional land for a new industrial park, downtown TID investment and the purchase of the former Fox Valley Greyhound Park for redevelopment. Approximately 31.6% of the current outstanding debt is the result of debt incurred in Tax Incremental District Nos. 4, 5, 6, 7, 8 and the Environmental Remediation Tax Incremental District No. 1. The tax incremental debt is expected to be repaid with tax increments and as such will not be placed on the general tax levy except for Tax Incremental District Nos. 4, 5 and 7 as well as Environmental Remediation Tax Incremental District No. 1. The tax increment of these districts will only pay for a portion of the debt at this time. Projected debt service requirements for 2017 and the next several years are going to continue to increase steadily and then level off as the City makes a concerted effort to limit the amount of general obligation debt issued.

CITY OF KAUKAUNA
2017 BUDGET
FINANCIAL PROGRAM SUMMARY

Capital Projects Impact - The 2017 Capital Projects Budget will require the issuance of approximately \$4,000,000 of general obligation long-term debt of which \$2,000,000 is for the construction of the new Fire Station. The five-year Capital Improvement Program plan will require future debt issues of approximately \$1,500,000 per year. The analyses in the debt service and capital project sections of this document indicate this is a manageable five-year plan.

Fund Balance - The General Fund balance is projected to be \$4,833,800 as of December 31, 2016. One of the budget policies is to provide adequate levels of reserve funds to mitigate the need for short-term financing to meet operational expenses. The City does not anticipate short-term financing in 2016 since general fund balance exceeds the year-end target of \$2,000,908. The monies in excess of the year-end target will allow the City to begin to address space needs within its municipal facilities for the Fire Station and DPW garage. Excellent progress has been made in this area since December 31, 1992 when the fund balance in the General Fund was \$374,864 and the City needed to borrow short-term funds for operations.

General Fund Revenues - The general fund revenue budget is projected to increase \$448,598 3.5%. The property tax component increased \$304,610 5.4%. Typically, the property tax component will generally increase faster than total revenues if one or more of the following situations exist; user fees are not increased, new user fees are not implemented, other revenue sources decrease or remain the same, or there is a significant reduction in interest earned on investments.

In lieu of taxes from the City owned electric and water utilities is based on the current tax rate and the value of utility property in the City. This revenue source is also likely to fluctuate, as the tax rate fluctuates due to changes in State law. In 2017, this tax represents 11.1% of total general fund revenue sources. This tax source is budgeted to increase by \$150,1506 or 11.3% for 2017. The reason for the increase is that this tax is being booked to the debt service fund to pay debt service requirements on the RDA Lease revenue bond regarding the Redevelopment Authority Lease for the New City Hall. The payments are structure in a way that decrease with each year. One could assume this revenue will increase slightly based on that factor alone. However, much more goes into the calculation that makes it difficult to project accurately.

Intergovernmental revenues are expected to increase \$29,837. State shared revenue and expenditure restraint are budgeted to remain approximately the same this year and State highway aids are budgeted to decrease Slightly. This revenue source contains an element of uncertainty since shared revenue is often a topic at the State level when the discussion turns toward tax relief or when the State is experiencing difficult economic times.

General Fund Expenditures - The City has settled labor contracts with all the bargaining units for 2017 except with the Fire Department Local.

The continued goal of management is to minimize the use of long-term debt to purchase large pieces of equipment.

The 2017 general fund expenditure budget of \$13,339,386 increased \$443,400 or 3.44%. Even with this increase, the City will continue to qualify for State expenditure restraint program funds. The expenditure restraint program will provide approximately \$275,000 in revenues for 2017.

SUMMARY

The financial future of the City of Kaukauna appears to be very stable. The citizens have shown a willingness to fund the current level of quality services when needed and financial management practices remain frugal. The most important budgetary objective should be to provide the highest possible level of service to our citizens without impairing the City's sound financial condition. To accomplish this objective, existing City programs and services must continually be evaluated to determine if they are meeting the needs of the residents, effectively and conducted in the most efficient manner. This budget continues that commitment.

CITY OF KAUKAUNA

2017 BUDGET *BUDGET PROCESS*

The preparation of the budget is a complex process. The process allows for the opportunity to review the accomplishments of the current year and establish new goals for the upcoming year.

The budget document is an annual plan of estimated expenditures and the proposed means of financing them. It is the method by which the City delivers its services and programs to the residents for the fiscal year beginning January 1 through December 31.

Preparation of the budget begins in mid-July when the six-month actual results are prepared and distributed to department heads along with budgetary request forms for the ensuing year.

Using the City-wide and departmental goals and objectives as their guide, department heads are asked to estimate their expenditures for the remainder of the year, and submit budget requests and mission statements for the upcoming year. Budget requests are returned to the Finance Department in mid-September. The Finance Department then calculates all of the related benefits and returns a completed copy of departmental budget requests to the department heads by late September.

In late September budget conferences are held. In attendance at budget conferences are the Mayor, the Finance Director and the department head. It is during these conferences that any adjustments to departmental requests are discussed and made. This process continues until a balanced budget is attained.

By mid-October final budget adjustments have been made, and the Mayor's proposed budget is prepared and available for distribution. In early November, a public hearing is held on the Mayor's proposed budget. The Committee of the Whole reviews the Mayor's proposed budget and then recommends to the City Council that the proposed budget be adopted.

In mid-November the budget is adopted by the City Council. The adopted budget is then printed and distributed. After adoption the budget becomes a control mechanism by which to measure the resources expended to meet the approved objectives.

Any budget updates must be adopted in resolution form by the City Council and published in a local newspaper.

The budget timetable for the 2017 budget process appears on the following page.

CITY OF KAUKAUNA
2017 BUDGET
BUDGET PROCESS TIMETABLE

August 01, 2016

Distribute six-month actual history and budget request forms to department heads.

August 22, 2016

Department heads should return their budget request forms by this date.

September 23, 2016

Finance Department will have all benefits calculated and return a completed copy of the Departmental requests to the respective department heads.

October 24, 2016

Final budget adjustments will have been made and the Mayor's proposed budget will be printed and available for distribution.

October 25, 2016

Public Notice details to be given to Clerk for Posting

November 9, 2016

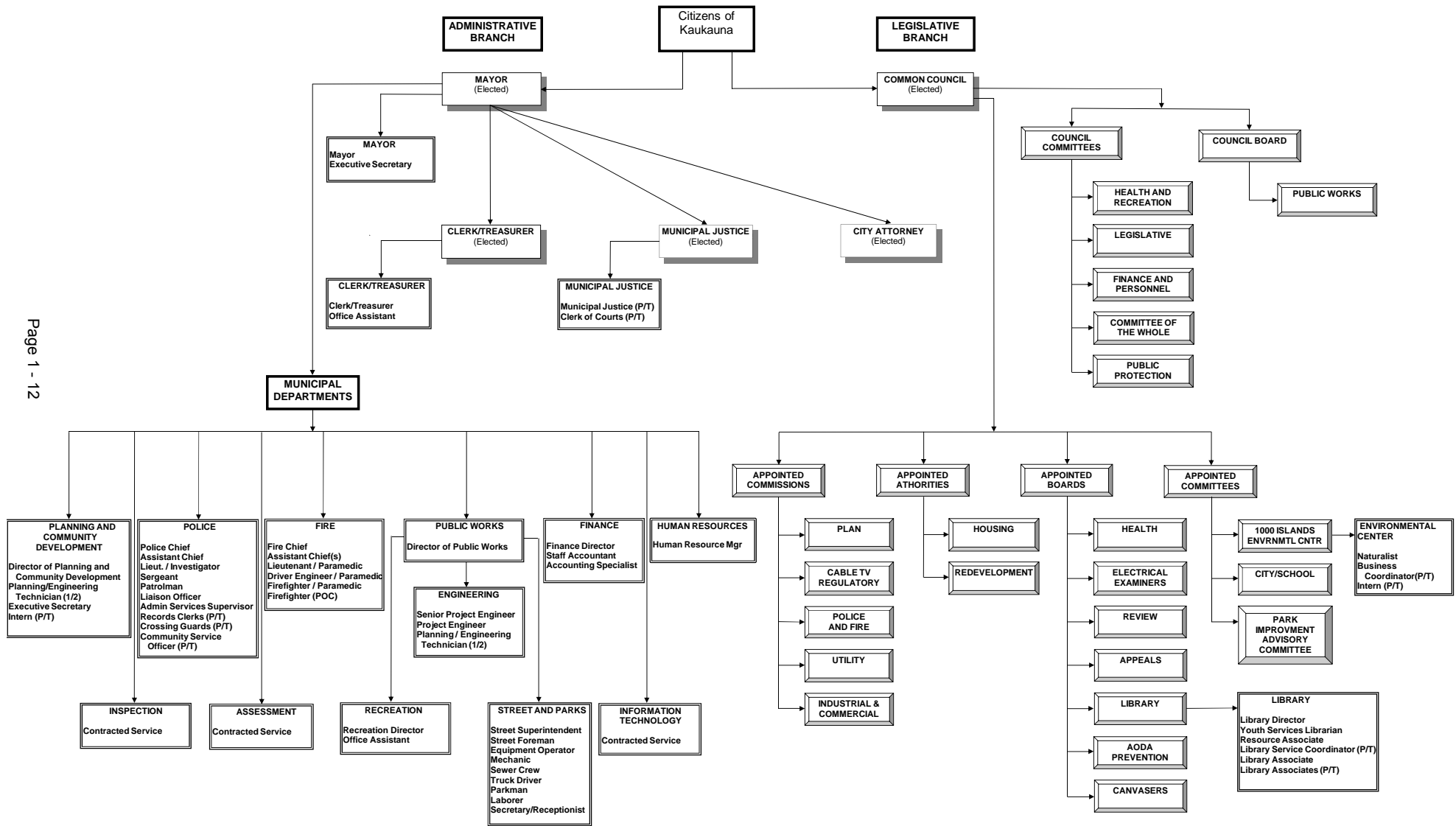
Committee of the Whole Budget Presentation of the Mayor's proposed budget

November 15, 2016

Public hearing, Budget adoption.

CITY OF KAUKAUNA

2017 BUDGET Organizational Chart



CITY OF KAUKAUNA

2017 BUDGET

DEPARTMENTAL POSITION SUMMARY

DEPARTMENT	2015			2016			2017			INCREASE/DECREASE		
	FULL-TIME	PART-TIME	TEMPORARY	FULL-TIME	PART-TIME	TEMPORARY	FULL-TIME	PART-TIME	TEMPORARY	FULL-TIME	PART-TIME	TEMPORARY
City Attorney	0.00	0.75	0.00	0.00	0.75	0.00	0.00	0.75	0.00	0.00	0.00	0.00
City Garage/Fire Dept. Maintenance	1.10	0.00	0.00	0.80	0.00	0.00	0.20	0.00	0.00	-0.60	0.00	0.00
Clerk/Treasurer	1.00	0.80	0.00	1.00	0.92	0.00	2.00	0.00	0.00	1.00	-0.92	0.00
Elections	0.00	0.00	35.00	0.00	0.00	35.00	0.00	0.00	35.00	0.00	0.00	0.00
Finance	3.00	0.00	0.00	3.00	0.00	0.00	3.00	0.00	0.00	0.00	0.00	0.00
Mayor	2.00	0.00	0.00	2.00	0.00	0.00	2.00	0.00	0.00	0.00	0.00	0.00
Municipal Service Building	0.00	0.00	0.00	0.00	0.00	0.00	0.30	0.00	0.00	0.30	0.00	0.00
Municipal Judge	0.00	0.50	0.00	0.00	0.50	0.00	0.00	0.50	0.00	0.00	0.00	0.00
Planning/Comm. Dev.	2.50	0.00	1.00	2.50	0.00	1.00	2.50	0.00	2.00	0.00	0.00	1.00
Building Inspection	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fire	20.00	18.00	0.00	20.00	18.00	0.00	20.00	18.00	0.00	0.00	0.00	0.00
Police	26.20	2.88	0.00	26.00	2.86	0.00	27.00	3.06	0.00	1.00	0.20	0.00
School Patrol	0.00	2.74	0.00	0.00	0.00	0.00	0.00	2.14	0.00	0.00	2.14	0.00
Engineering	3.50	0.00	1.00	3.50	0.00	1.00	3.50	0.00	1.00	0.00	0.00	0.00
Eqp. Maint. & Replacement	2.50	0.00	0.04	2.50	0.00	0.04	2.30	0.00	0.00	-0.20	0.00	-0.04
Forestry	1.20	0.00	0.40	1.20	0.00	0.40	1.20	0.00	0.40	0.00	0.00	0.00
Snow & Ice Removal	2.10	0.00	0.00	2.10	0.00	0.00	2.10	0.00	0.00	0.00	0.00	0.00
Storm Sewer Maintenance	1.00	0.00	0.00	1.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Street Cleaning	1.45	0.00	0.00	1.45	0.00	0.00	1.45	0.00	0.00	0.00	0.00	0.00
Street Dept. Administration	2.00	0.00	0.30	2.00	0.00	0.30	2.00	0.00	0.30	0.00	0.00	0.00
Street Maintenance	3.60	0.00	2.10	3.60	0.00	2.10	3.60	0.00	2.10	0.00	0.00	0.00
Street Signs & Markers	0.65	0.00	0.80	0.65	0.00	0.80	0.85	0.00	0.80	0.20	0.00	0.00
Traffic Control	0.05	0.00	0.00	0.05	0.00	0.00	0.05	0.00	0.00	0.00	0.00	0.00
Weed Control	0.20	0.00	1.60	0.20	0.00	1.60	0.20	0.00	1.60	0.00	0.00	0.00
Refuse Collection	3.90	0.00	1.90	3.90	0.00	1.90	3.90	0.00	1.90	0.00	0.00	0.00
Adult Sports	0.33	0.27	8.00	0.33	0.31	8.00	0.66	0.00	8.00	0.33	-0.31	0.00
Athletic Fields	1.25	0.00	0.10	1.25	0.00	0.10	1.25	0.00	0.10	0.00	0.00	0.00
Carnegie Buildign	0.00	0.00	0.00	0.00	0.00	0.00	0.10	0.00	0.00	0.10	0.00	0.00
Library	4.00	4.80	0.00	4.00	4.77	0.00	4.00	4.77	0.00	0.00	0.00	0.00
Swimming Pool	0.43	0.27	40.00	0.43	0.31	40.00	0.66	0.10	40.00	0.23	-0.21	0.00
Youth Sports	0.33	0.27	15.00	0.33	0.31	15.00	0.66	0.00	15.00	0.33	-0.31	0.00
Sanitary Sewer Utility	1.40	0.00	0.06	1.40	0.00	0.06	1.40	0.00	0.06	0.00	0.00	0.00
Parks	3.30	0.00	1.70	3.80	0.00	1.70	3.80	0.00	1.70	0.00	0.00	0.00
TOTAL	88.99	31.28	109.00	88.99	28.73	109.00	91.68	29.32	109.96	2.69	0.59	0.96



RESOLUTION NO. 4012

RESOLUTION DESIGNATING APPROPRIATIONS AND LEVYING A TAX FOR THE 2017 BUDGET OF THE CITY OF KAUKAUNA

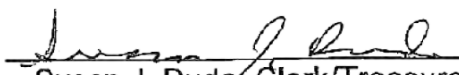
BE IT HEREBY RESOLVED, by the City Council of the City of Kaukauna, Wisconsin, that there hereby be appropriated out of the receipts of the City of Kaukauna for the calendar year 2017, including monies received from the general property tax levy, as described in attached budget schedules for General Fund, 1000 Islands Environmental Center, Debt Service Fund, Park Development Fund, Special Assessment / Debt Stabilization Fund, Space Needs Fund, Sanitary Sewer Utility Fund and Storm Water Utility Fund the amounts shown in said attached Schedules.

BE IT FURTHER RESOLVED, that the following be and is hereby declared the tax levy for 2016, collected in 2017, upon all taxable property within the City of Kaukauna as returned by the Assessor in the year 2016, for the uses and purposes as set forth in said budget, and that all taxing officers of the City are hereby authorized and directed to spread the tax upon the current tax roll of the City of Kaukauna.

1. There is levied upon the taxable property of the City of Kaukauna for the General Fund, the sum of \$5,927,487.
2. There is levied upon the taxable property of the City of Kaukauna for the 1000 Islands Environmental Center, the sum of \$146,989 .
3. There is levied upon the taxable property of the City of Kaukauna for debt service, all bonds and notes legally required, the sum of \$2,149,690 .
4. There is levied upon the taxable property of the City of Kaukauna for the Park Development Fund, the sum of \$15,000.
5. There is levied upon the taxable property of the City of Kaukauna for the Space Needs Fund, the sum of \$138,220 for a total tax levy of \$8,377,385.

Introduced and adopted this the 15th day of November, 2016.

APPROVED: 
Eugene J. Rosin, Mayor

ATTEST: 
Susan J. Duda, Clerk/Treasurer

CITY OF KAUKAUNA

2017 BUDGET

SUMMARY OF MUNICIPAL TAX LEVY DISTRIBUTION

<i>FUND</i>	<i>2015 LEVY</i>	<i>2016 LEVY</i>	<i>INCREASE / (DECREASE)</i>	<i>PERCENT</i>
GENERAL	5,624,997	5,927,487	302,490	5.38%
1,000 ISLANDS ENVIRONMENTAL CENTER	131,550	146,989	15,439	11.74%
DEBT SERVICE	2,376,976	2,149,690	(227,286)	-9.56%
PARK DEVELOPMENT FUND	15,000	15,000	0	0.00%
SPACE NEEDS FUND	191,807	138,220	(53,587)	-27.94%
TOTAL MUNICIPAL LEVY	8,340,330	8,377,385	37,055	0.44%

CITY OF KAUKAUNA

2017 BUDGET

COMPARATIVE SUMMARY OF JURISDICTIONAL LEVIES AND EQUALIZED VALUE TAX RATES FOR THE 2015 & 2016 LEVY YEARS - OUTAGAMIE COUNTY

<i>JURISDICTION</i>	<i>2015 LEVY</i>	<i>2016 LEVY</i>	<i>INCREASE / (DECREASE) IN LEVY</i>	<i>%</i>	<i>2015 TAX RATE</i>	<i>2016 TAX RATE</i>	<i>INCREASE / (DECREASE) TAX RATE</i>	<i>%</i>
KAUKAUNA MUNICIPAL	8,339,900.92	8,376,971.65	37,070.73	0.44	9.22330	8.88920	(0.33410)	(3.62)
KAUKAUNA SCHOOL DISTRICT	8,253,518.98	8,298,158.49	44,639.51	0.54	9.12777	8.80557	(0.32220)	(3.53)
FOX VALLEY TECHNICAL COLLEGE	1,010,753.10	1,050,710.74	39,957.64	3.95	1.11782	1.11496	(0.00286)	(0.26)
OUTAGAMIE COUNTY	4,352,086.87	4,512,946.41	160,859.54	3.70	4.81308	4.78890	(0.02418)	(0.50)
STATE FORESTRY	160,354.08	167,534.51	7,180.43	4.48	0.16971	0.16971	0.00000	0.00
ENVIRONMENTAL TIF DISTRICT NO. 1	34,935.32	47,315.25	12,379.93	35.44	---	---	---	---
TAX INCREMENTAL DISTRICT NO. 4	13,151.11	18,567.40	5,416.29	41.19	---	---	---	---
TAX INCREMENTAL DISTRICT NO. 5	0.00	17,821.69	17,821.69	0.00	---	---	---	---
TAX INCREMENTAL DISTRICT NO. 6	894,868.30	840,443.97	(54,424.33)	(6.08)	---	---	---	---
TAX INCREMENTAL DISTRICT NO. 7	10,407.25	8,311.44	(2,095.81)	(20.14)	---	---	---	---
TAX INCREMENTAL DISTRICT NO. 8	34,240.01	125,433.80	91,193.79	266.34	---	---	---	---
SUBTOTAL	23,104,215.94	23,464,215.34	359,999.41	1.56	24.45168	23.76834	(0.68334)	(2.79)
STATE CREDIT - SCHOOLS	(1,475,575.23)	(1,459,945.98)	15,629.25	1.06	(1.56171)	(1.47887)	0.08284	5.30
NET LEVY AND TAX RATE	21,628,642.29	22,004,269.36	375,628.66	1.74	22.88997	22.28947	(0.60050)	(2.62)

CITY OF KAUKAUNA

2017 BUDGET

COMPARATIVE SUMMARY OF JURISDICTIONAL LEVIES AND ASSESSED VALUE TAX RATES FOR THE 2015 & 2016 LEVY YEARS - OUTAGAMIE COUNTY

<i>JURISDICTION</i>	2015 LEVY	2016 LEVY	INCREASE / (DECREASE) IN LEVY	%	2015 TAX RATE	2016 TAX RATE	INCREASE / (DECREASE) TAX RATE	%
KAUKAUNA MUNICIPAL	8,339,900.92	8,376,971.65	37,070.73	0.44	8.97931	8.88331	(0.09600)	(1.07)
KAUKAUNA SCHOOL DISTRICT	8,253,518.98	8,298,158.49	44,639.51	0.54	8.88630	8.79973	(0.08657)	(0.97)
FOX VALLEY TECHNICAL COLLEGE	1,010,753.10	1,050,710.74	39,957.64	3.95	1.08825	1.11422	0.02597	2.39
OUTAGAMIE COUNTY	4,352,086.87	4,512,946.41	160,859.54	3.70	4.68575	4.78573	0.09998	2.13
STATE FORESTRY	160,354.08	167,534.51	7,180.43	4.48	0.16522	0.16959	0.00437	2.64
ENVIRONMENTAL TIF DISTRICT NO. 1	34,935.32	47,315.25	12,379.93	35.44	---	---	---	---
TAX INCREMENTAL DISTRICT NO. 4	13,151.11	18,567.40	5,416.29	0.00	---	---	---	---
TAX INCREMENTAL DISTRICT NO. 5	0.00	17,821.69	17,821.69	0.00	---	---	---	---
TAX INCREMENTAL DISTRICT NO. 6	894,868.30	840,443.97	(54,424.33)	(6.08)	---	---	---	---
TAX INCREMENTAL DISTRICT NO. 7	10,407.25	8,311.44	(2,095.81)	(20.14)	---	---	---	---
TAX INCREMENTAL DISTRICT NO. 8	34,240.01	125,433.80	91,193.79	0.00	---	---	---	---
SUBTOTAL	23,104,215.94	23,464,215.34	359,999.41	1.56	23.80483	23.75258	(0.05225)	(0.22)
STATE CREDIT - SCHOOLS	(1,475,575.23)	(1,459,945.98)	15,629.25	1.06	(1.52039)	(1.47789)	0.04250	2.80
NET LEVY AND TAX RATE	21,628,642.29	22,004,269.36	375,628.66	1.74	22.28444	22.27469	(0.00975)	(0.04)

CITY OF KAUKAUNA

2017 BUDGET

COMPARATIVE SUMMARY OF ASSESSED AND EQUALIZED VALUATIONS FOR THE 2015 & 2016 LEVIES

	JANUARY 1, 2015	JANUARY 1, 2016	INCREASE / (DECREASE)	%
ASSESSED VALUATION				
REAL ESTATE				
Residential	690,044,800	695,564,900	5,520,100	0.80%
Commercial	166,785,100	170,892,700	4,107,600	2.46%
Manufacturing	73,051,200	72,025,200	(1,026,000)	-1.40%
Agricultural	37,100	36,900	(200)	-0.54%
TOTAL REAL ESTATE	929,918,200	938,519,700	8,601,700	0.92%
PERSONAL PROPERTY				
Machinery, Tools & Patterns	30,452,800	37,001,500	6,548,700	21.50%
Furniture, Fixtures & Equipment	8,170,100	10,219,900	2,049,800	25.09%
All Other Personal Property	1,979,900	2,118,200	138,300	6.99%
TOTAL PERSONAL PROPERTY	40,602,800	49,339,600	8,736,800	21.52%
TOTAL ASSESSED VALUATION	970,521,000	987,859,300	17,338,500	1.79%
TOTAL ASSESSED VALUATION				
Calumet County	47,100	47,100	0	0.00%
Outagamie County	970,521,000	987,859,300	17,338,300	1.79%
TOTAL ASSESSED VALUATION	956,537,100	987,906,400	17,338,300	1.81%
EQUALIZED VALUATION				
TOTAL CITY (Excluding TID Increments)				
Calumet County	46,500	46,500	0	0.00%
Outagamie County	904,221,100	942,375,800	38,154,700	4.22%
TOTAL EXCLUDING TID INCREMENTS	904,267,600	942,422,300	38,154,700	4.22%
TID INCREMENTS				
ENVIRONMENTAL REMEDIATION NO. 1	1,438,800	2,005,000	566,200	39.35%
TID NO. 4	541,600	786,800	245,200	45.27%
TID NO. 5	0	755,200	755,200	0.00%
TID NO. 6	36,853,200	35,614,100	(1,239,100)	-3.36%
TID NO. 7	428,600	352,200	(76,400)	-17.83%
TID NO. 8	1,410,100	5,315,300	3,905,200	276.94%
TOTAL TID INCREMENTS	40,672,300	44,828,600	4,156,300	10.22%
TOTAL INCLUDING TID INCREMENTS	944,939,900	987,250,900	42,311,000	4.48%
ASSESSMENT RATIO - OUTAGAMIE CTY	102.707%	99.934%		

CITY OF KAUKAUNA

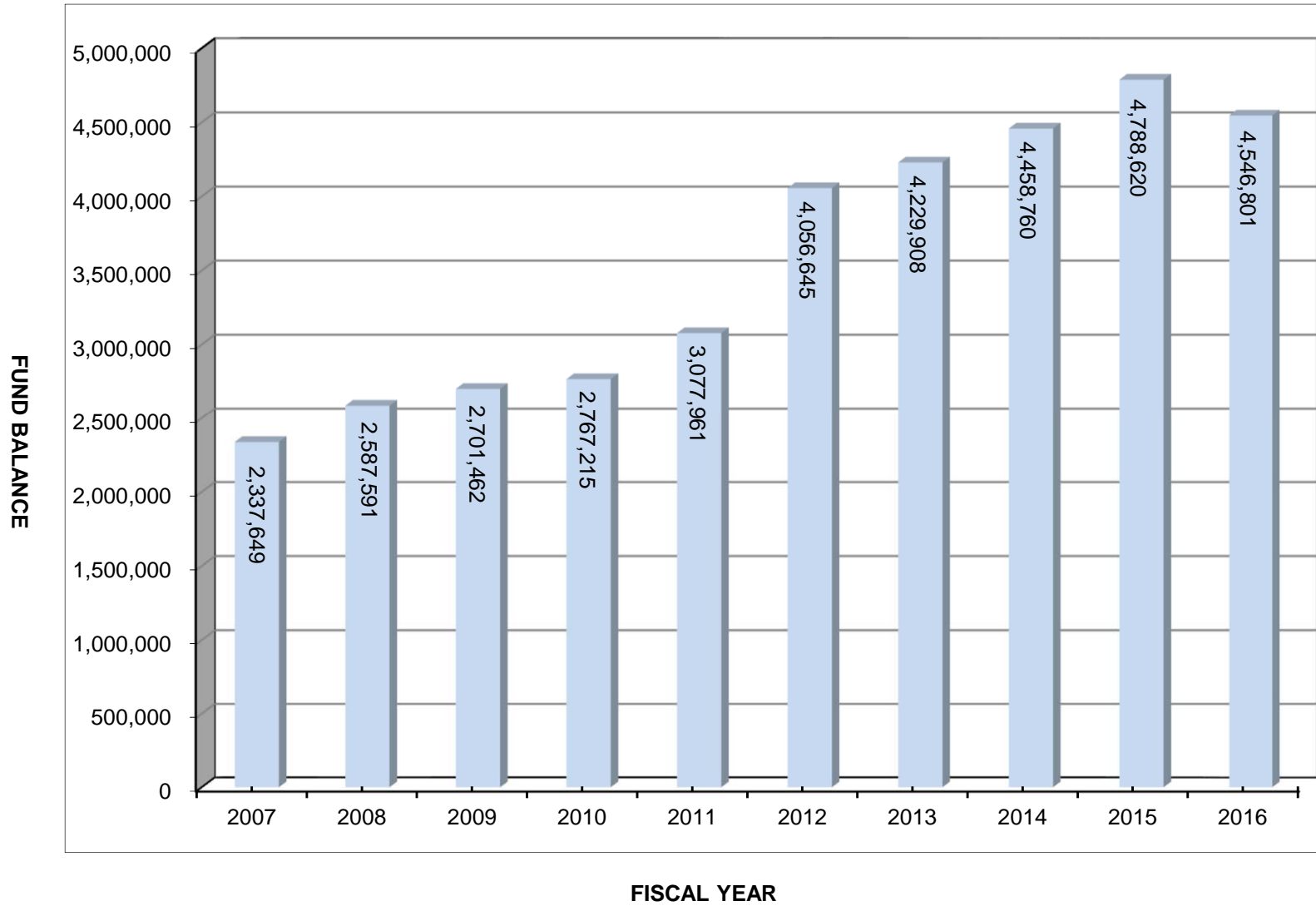
2017 BUDGET

*SUMMARY OF MUNICIPAL TAX LEVY AND
GENERAL FUND BALANCE
FOR THE FISCAL YEARS 2007 THROUGH 2016*

<i>FISCAL YEAR</i>	<i>MUNICIPAL TAX LEVY</i>	<i>GENERAL FUND BALANCE</i>
2007	6,730,386	2,337,649
2008	7,062,753	2,587,591
2009	7,189,374	2,701,462
2010	7,431,640	2,767,215
2011	7,683,476	3,077,961
2012	7,683,476	4,056,645
2013	7,977,126	4,229,908
2014	8,203,280	4,458,760
2015	8,340,330	4,788,620
2016	8,377,385	4,546,801 *

* Preliminary estimate for 2017 budget

CITY OF KAUKAUNA
2017 BUDGET
FUND BALANCE - GENERAL FUND



CITY OF KAUKAUNA

2017 BUDGET

PROJECTED FUND BALANCE AS OF DECEMBER 31, 2016

	GENERAL FUND	ENVIRON- MENTAL CENTER FUND	REDEVELOP- MENT AUTHORITY FUND	GENERAL DEBT SERVICE FUND	CAPITAL PROJECTS FUND	PARK DEVELOP- MENT FUND	SPECIAL ASSESSMENT FUND	CITY HALL/PD FACILITY FUND	SPACE NEEDS FUND
BALANCE AS OF DECEMBER 31, 2015									
Inventories and Prepaid Expenses	172,830	0	0	0	0	0	0	0	0
Assigned For Subsequent Years' Expenditure	0	35,895	737,321	0	667,972	52,277	2,364,195	4,026,586	3,128,854
Unassigned	4,461,991	0	0	0	(64,688)	0	0	0	0
Total	4,634,821	35,895	737,321	0	603,284	52,277	2,364,195	4,026,586	3,128,854
PROJECTED CHANGE IN FUND BALANCE FROM 2016 OPERATIONS									
Revenues And Operating Transfers In	12,338,933	200,550	201,500	5,457,544	0	15,000	1,177,496	880,695	3,691,807
Expenditures And Operating Transfers Out	(12,001,953)	(201,742)	(151,019)	(5,457,544)	0	(25,000)	(1,741,419)	(4,033,720)	(3,736,661)
Total	336,980	(1,192)	50,481	(0)	0	(10,000)	(563,923)	(3,153,025)	(44,854)
ADJUSTMENTS TO FUND BALANCE									
Transfers to Other Funds	425,000	0	0	0	0	0	0	0	0
Transfers From Other Funds	0	0	0	0	0	0	0	0	425,000
Total	(425,000)	0	0	0	0	0	0	0	425,000
BALANCE AS OF DECEMBER 31, 2016									
Inventories and Prepaid Expenses	172,830	0	0	0	0	0	0	0	0
Assigned For Subsequent Years' Expenditure	0	34,703	787,802	0	603,284	42,277	1,800,272	873,561	3,509,000
Unassigned	4,373,971	0	0	0	0	0	0	0	0
Total	4,546,801	34,703	787,802	0	603,284	42,277	1,800,272	873,561	3,509,000

Kaukauna ON THE FOX

CITY OF KAUKAUNA

2017 BUDGET

SUMMARY OF REVENUES & EXPENDITURES FOR ALL FUNDS

<i>FUND</i>	<i>2015 ACTUAL</i>	<i>2016 BUDGET</i>	<i>2016 6 MONTH ACTUAL</i>	<i>2016 ESTIMATED ACTUAL</i>	<i>2017 BUDGET</i>
REVENUES					
General	12,235,196	12,890,788	4,931,985	12,338,933	13,339,386
Special Revenues					
1000 Islands	200,252	215,989	148,171	200,550	215,989
Redevelopment Authority	329,316	250,900	57,706	201,500	250,900
Special Assessment	1,435,203	955,000	1,071,896	1,177,496	955,000
Debt Service	7,001,961	5,249,856	5,009,173	5,457,544	6,814,856
Capital Projects	2,222,623	2,900,500	971,932	2,005,452	2,900,500
Space Needs Fund	2,035,000	1,738,220	191,807	616,807	5,238,220
Park Development Fund	15,000	30,000	15,000	30,000	30,000
Enterprise					
Storm Water Utility	877,267	920,273	407,484	966,000	965,250
Sanitary Sewer Utility	3,388,588	3,159,654	1,404,455	3,202,700	3,241,000
TOTAL REVENUES	29,740,405	28,311,180	14,209,607	26,196,982	33,951,100
EXPENDITURES					
General	11,677,013	12,890,788	5,621,940	12,001,953	13,339,386
Special Revenue					
1,000 Islands	200,252	215,989	148,171	200,550	215,989
Redevelopment Authority	17,393	150,000	151,019	151,019	150,000
Special Assessment	320,618	1,280,000	966,000	1,641,419	1,280,000
Debt Service	6,512,274	6,814,856	3,142,081	5,457,544	6,814,856
Capital Projects	2,853,900	2,900,500	(681,110)	2,544,736	2,900,500
Space Needs Fund	0	5,839,500	38,088	3,736,661	5,839,500
Park Development Fund	6,686	25,000	9,815	25,000	25,000
Enterprise					
Storm Water Utility	802,498	966,547	234,715	955,502	965,236
Sanitary Sewer Utility	2,812,532	3,213,368	1,351,954	3,057,036	3,235,725
TOTAL EXPENDITURES	25,203,167	34,296,548	10,982,673	29,771,420	34,766,191

CITY OF KAUKAUNA

2017 BUDGET GENERAL FUND REVENUES - **NON-COVERED SERVICE**

DESCRIPTION	2015 ACTUAL	2016 BUDGET	2016 6 MONTH ACTUAL	2016 ESTIMATED ACTUAL	2017 BUDGET
TAXES					
Property Taxes - General	4,513,995	5,199,997	3,093,789	5,199,997	5,927,487
Public Accommodation Tax	1,111	1,100	1,351	3,200	1,500
In Lieu of Taxes - Utilities	2,154,146	1,332,256	1,105,797	1,332,256	1,482,406
In Lieu of Taxes - Round House	19,368	19,500	14,854	18,212	20,140
In Lieu of Taxes - Housing Authority	0	19,000	17,350	19,000	17,000
In Lieu of Taxes - WPPI	100,000	100,000	100,000	100,000	100,000
In Lieu of Taxes - Local 400	10,000	10,000	10,000	10,000	10,000
TOTAL TAXES	6,798,620	6,681,853	4,343,141	6,682,665	7,558,533
INTERGOVERNMENTAL					
State Expenditure Restraint	87,277	90,000	0	88,701	93,940
State Law Enforcement Grants	3,840	7,000	0	0	0
State Connecting Hwy Aid	59,400	59,829	29,614	59,829	60,013
State General Transportation Aid	249,052	218,224	265,769	218,224	220,855
State Computer Aids	27,033	25,000	0	25,000	25,000
County Library Aid	202,568	190,000	37,112	270,000	195,241
TOTAL INTERGOVERNMENTAL	629,170	590,053	332,495	661,754	595,050
REGULATION & COMPLIANCE					
Liquor Licenses	16,940	18,000	16,830	19,000	18,000
Business Licenses	14,091	19,000	21,234	25,375	22,900
Cable Television Franchise Fee	133,457	136,000	66,082	132,000	136,000
Nonbusiness License	5,699	6,500	5,527	6,475	6,400
Construction & Building Permits	154,224	101,500	97,239	225,000	115,000
Court Fines & Forfeitures	101,311	105,000	50,328	80,000	95,000
Police Fines	19,764	20,000	14,155	20,000	21,500
Police Fees	3,547	2,000	1,106	2,500	2,500
TOTAL REGULATION & COMPLIANCE	449,033	408,000	272,501	510,350	417,300
CHARGES FOR SERVICE					
General Government Fees	9,197	9,000	12,246	19,000	11,000
Ambulance Fees - Covered Services	372,920	550,000	273,888	550,000	450,000
Law Enforcement Fees	728	300	5,176	6,000	900
Highway & Street Dept Charges	380	250	0	200	100

CITY OF KAUKAUNA

2017 BUDGET GENERAL FUND REVENUES - **NON-COVERED SERVICE**

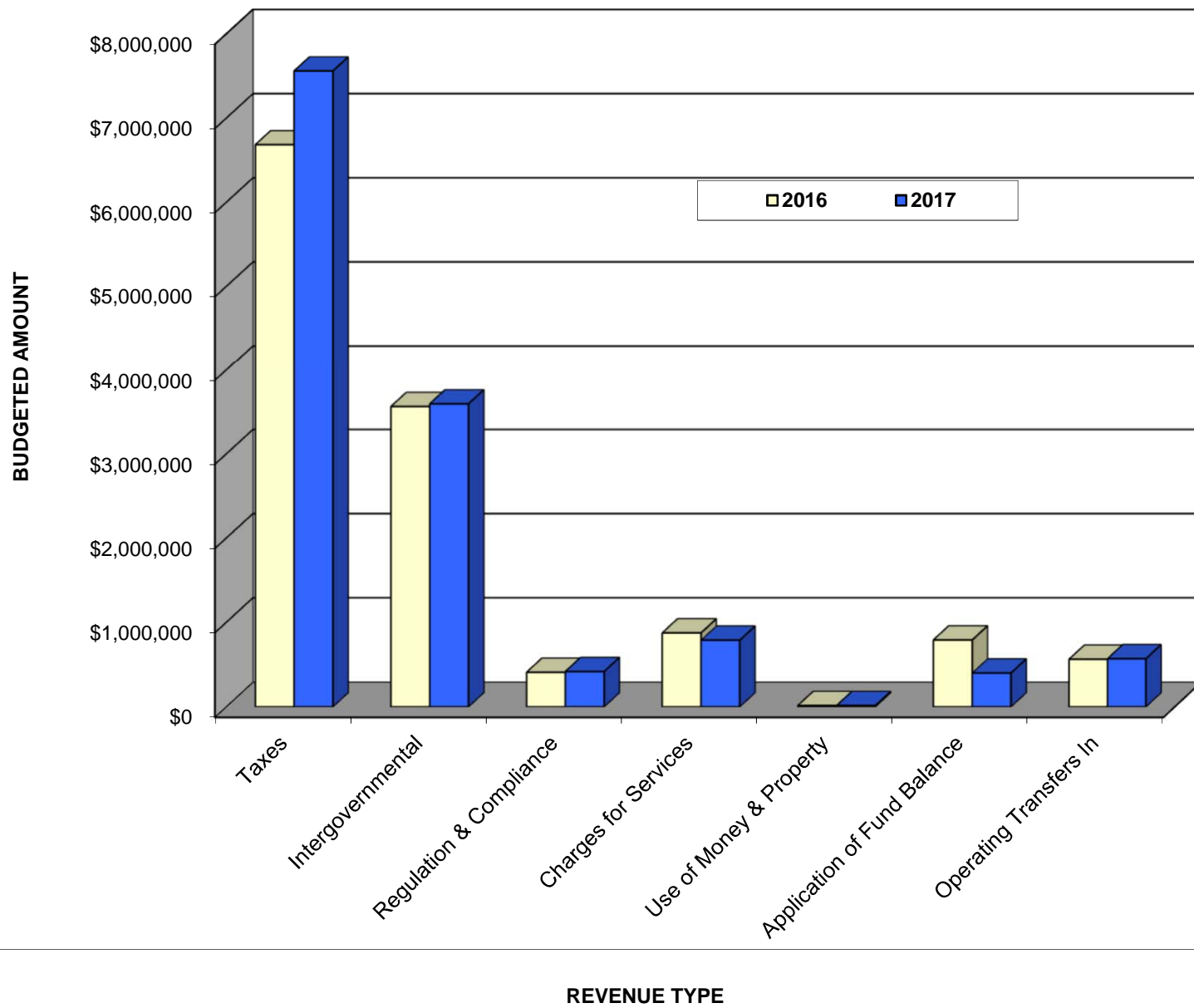
DESCRIPTION	2015 ACTUAL	2016 BUDGET	2016 6 MONTH ACTUAL	2016 ESTIMATED ACTUAL	2017 BUDGET
CHARGES FOR SERVICE (CON'T)					
Weed & Nuisance Control Charges	5,111	1,000	4,535	5,000	3,000
Alcohol & Drug Abuse Donations	1,643	500	800	1,600	900
Library Fines & Fees	18,214	18,000	32,761	42,000	35,000
Park Fees	2,386	2,000	2,067	3,000	2,100
Community Center Fees	3,544	9,000	2,982	1,000	2,000
Swimming Pool Fees	141,439	135,000	44,940	94,389	130,000
Recreation Fees	140,110	140,000	71,450	146,667	140,000
Plan Deposits	1,675	1,000	420	600	1,000
TOTAL CHARGES FOR SERVICE	697,348	866,050	451,265	869,456	776,000
USE OF MONEY & PROPERTY					
Interest on Investments	12,251	15,000	6,894	10,000	15,000
Insurance Recovery	0	0	28,106	43,106	0
Sale of City Equipment	6,000	0	360	4,500	0
TOTAL USE OF MONEY & PROPERTY	18,251	15,000	35,360	57,606	15,000
OPERATING TRANSFERS IN					
Grant Funds	0	0	0	0	0
Solid Waste Fund	314,366	200,000	172,358	200,000	200,000
Storm Water Utility	91,500	93,000	45,750	93,000	88,082
Sanitary Sewer Utility	91,500	94,000	45,750	94,000	105,128
Kaukauna Utility Contribution	175,000	175,000	87,500	175,000	175,000
TOTAL OPERATING TRANSFERS IN	672,366	562,000	351,357	562,000	568,210
Application of Unassigned Fund Balance	0	790,000	0	0	400,000
TOTAL NON-COVERED SERVICES	9,264,787	9,912,956	5,786,120	9,343,831	10,330,093

CITY OF KAUKAUNA

2017 BUDGET GENERAL FUND REVENUE - **COVERED SERVICE**

DESCRIPTION	2015 ACTUAL	2016 BUDGET	2016 6 MONTH ACTUAL	2016 ESTIMATED ACTUAL	2017 BUDGET
INTERGOVERNMENTAL					
Shared Revenue - Covered Services	2,452,206	2,194,287	0	2,194,287	2,210,473
Expend Restraint - Covered Services	169,420	170,885	0	172,184	182,355
Fire Insurance Dues - Covered Services	37,804	39,000	40,756	40,756	39,000
Connecting Hwy Aid - Covered Services	25,457	25,641	12,692	25,641	25,720
General Transportation Aid - Covered Services	581,121	541,489	113,901	541,489	540,715
TOTAL INTERGOVERNMENTAL	3,266,008	2,971,302	167,349	2,974,357	2,998,262
CHARGES FOR SERVICE					
Fire Protection Fees - Covered Services	35	30	22	45	30
Garbage Collection - Covered Services	6,230	3,000	2,201	7,700	5,000
Snow Removal - Covered Services	5,121	3,500	12,026	13,000	6,000
TOTAL CHARGES FOR SERVICE	11,386	6,530	14,249	20,745	11,030
TOTAL - COVERED SERVICES	3,277,394	2,977,832	181,598	2,995,102	3,009,292
TOTAL REVENUE SOURCES	12,542,181	12,890,788	5,967,717	12,338,933	13,339,386

CITY OF KAUKAUNA
Comparison of Budgeted General Fund Revenues



CITY OF KAUKAUNA

2017 BUDGET GENERAL FUND EXPENDITURES - **NON-COVERED SERVICE**

DESCRIPTION	2015 ACTUAL	2016 BUDGET	2016 6 MONTH ACTUAL	2016 ESTIMATED ACTUAL	2017 BUDGET
GENERAL GOVERNMENT					
Assessment	32,832	33,553	20,646	28,303	29,003
Auditing Services	20,650	21,000	7,000	21,000	21,700
City Attorney	138,024	142,651	66,770	143,852	146,551
Clerk/Treasurer	173,255	184,922	86,959	180,341	191,685
Commissioners	4,001	4,874	2,937	4,874	3,958
Common Council	36,076	43,259	19,690	39,460	43,073
Elections	6,622	25,754	6,690	25,029	9,739
Finance	326,076	351,417	172,045	349,976	390,170
Fire Dept / Public Works Maintenance	250,041	165,197	137,712	124,948	92,102
Human Resources	129,177	122,300	23,452	106,800	140,300
Information Technology	112,665	94,035	19,894	138,871	184,543
Mayor	206,428	215,810	93,368	216,077	218,053
Municipal Building Maintenance	0	84,000	3,225	117,610	145,534
Municipal Judge	35,114	46,709	22,861	48,228	51,988
Office Equipment & Supplies	24,024	26,200	12,617	23,480	25,000
Planning/Community Development	218,293	227,802	113,476	225,820	236,326
TOTAL GENERAL GOVERNMENT	1,713,276	1,789,483	809,343	1,794,670	1,929,724
PUBLIC SAFETY					
Ambulance	134,628	155,434	72,897	155,404	160,058
Building Inspection	104,958	131,350	40,007	114,256	121,350
Police	2,904,431	3,001,401	1,432,428	3,000,705	3,077,804
School Patrol	82,603	66,846	34,008	68,095	66,592
TOTAL PUBLIC SAFETY	3,226,620	3,355,031	1,579,341	3,338,460	3,425,804
HEALTH & SOCIAL SERVICES					
Alcohol & Other Drug Awareness	3,590	2,000	2,000	2,000	2,500
TOTAL HEALTH & SOCIAL SERVICES	3,590	2,000	2,000	2,000	2,500
TRANSPORTATION					
Bridge Maintenance	8,806	5,600	247	5,600	7,800
Bus Subsidies	23,482	24,678	17,281	24,678	25,000
Engineering	407,531	420,255	209,832	417,938	430,151
Equipment Maintenance & Replacement	249,531	277,086	126,737	253,070	258,629
Forestry	112,729	119,207	55,066	112,440	121,396
Street Department Administration	166,230	176,076	77,969	162,832	167,083
Street Lighting	235,046	238,000	90,047	216,000	233,000
Street Maintenance	410,228	436,171	156,151	402,713	436,715

CITY OF KAUKAUNA

2017 BUDGET GENERAL FUND EXPENDITURES - **NON-COVERED SERVICE**

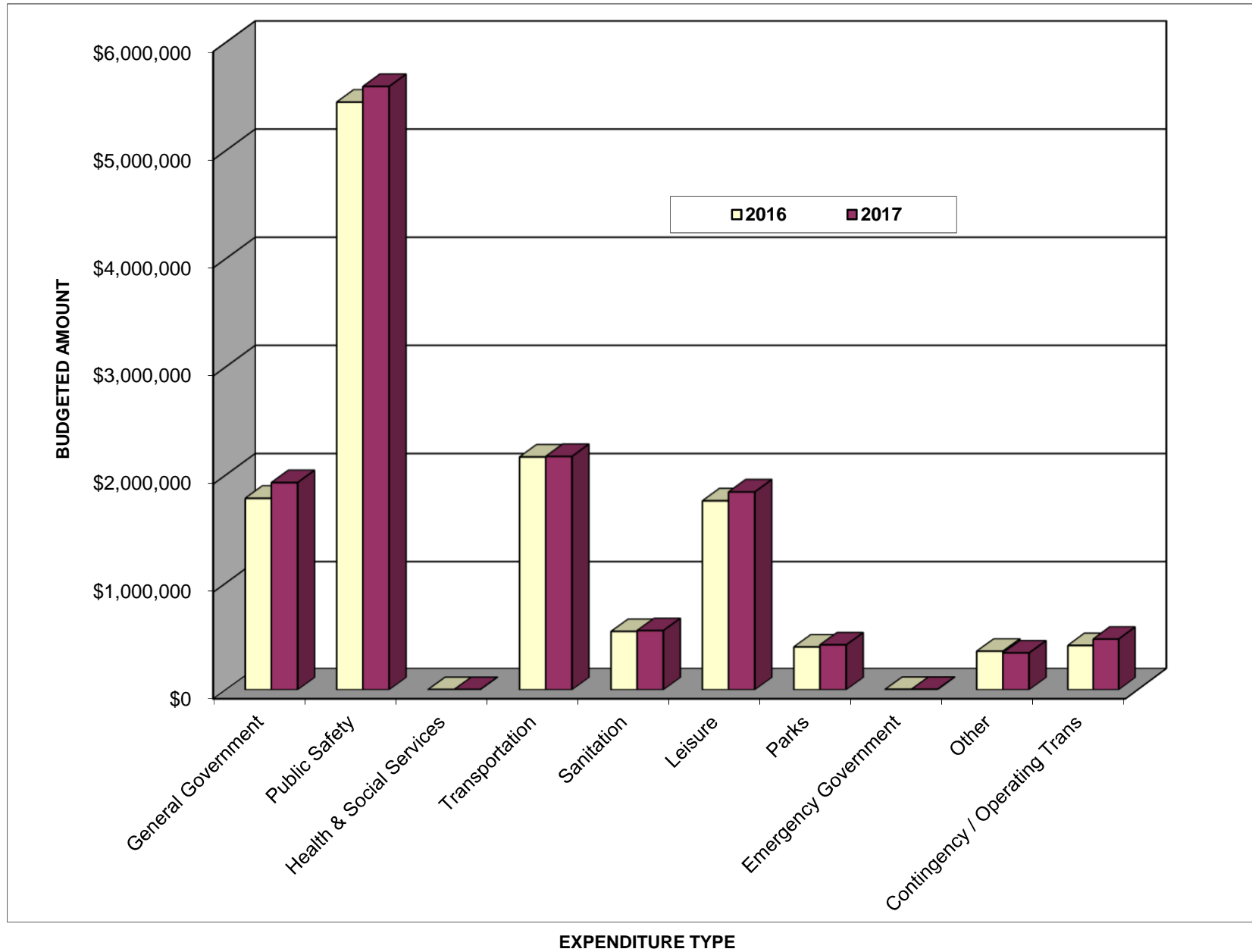
DESCRIPTION	2015 ACTUAL	2016 BUDGET	2016 6 MONTH ACTUAL	2016 ESTIMATED ACTUAL	2017 BUDGET
TRANSPORTATION (CON'T)					
Street Signs & Markers	96,638	74,478	59,817	108,115	93,479
Traffic Controls	46,236	25,170	8,860	27,074	27,549
Weed Control	29,551	31,978	17,835	38,623	34,278
TOTAL TRANSPORTATION	1,786,009	1,828,699	819,841	1,769,083	1,835,080
LEISURE					
Adult Sports	68,267	88,799	34,705	88,762	91,653
Athletic Field	141,122	164,297	53,027	143,566	165,877
Carnegie Building	0	0	5,053	14,076	21,717
Civic Promotions	5,073	10,000	4,701	12,000	10,000
Community Center	3,206	3,100	1,932	3,100	3,100
Dance Classes	45,107	66,851	24,248	64,126	68,834
Library	511,373	917,886	245,618	491,524	958,270
Swimming Pool	297,135	343,661	100,739	339,348	353,249
Youth Sports	152,047	165,851	66,124	159,565	169,910
TOTAL LEISURE	1,223,330	1,760,445	536,149	1,316,066	1,842,610
CONSERVATION & DEVELOPMENT OF NATURAL RESOURCES					
Parks	469,003	401,798	187,167	396,512	421,104
EMERGENCY GOVERNMENT					
Civil Defense	2,950	4,054	1,398	3,654	4,120
OTHER					
Health Insurance	194,408	223,293	122,029	229,143	214,436
Property & Liability Insurance	141,963	131,670	112,259	149,982	130,702
Retirement Costs	6,285	6,680	3,340	2,783	0
TOTAL OTHER	342,657	361,643	237,628	381,909	345,138
Contingent Expenditures	0	415,000	0		475,010
SUB-TOTAL NON-COVERED SERVICES	8,767,435	9,918,153	4,172,867	9,002,353	10,281,090

CITY OF KAUKAUNA

2017 BUDGET GENERAL FUND EXPENDITURES - COVERED SERVICE

DESCRIPTION	2015 ACTUAL	2016 BUDGET	2016 6 MONTH ACTUAL	2016 ESTIMATED ACTUAL	2017 BUDGET
PUBLIC SAFETY					
Fire	1,977,428	2,088,028	933,816	2,066,550	2,161,614
Fire Safety	3,342	5,215	484	2,654	5,215
TOTAL PUBLIC SAFETY	1,980,771	2,093,243	934,299	2,069,204	2,166,829
SANITATION					
Refuse Collection	422,557	418,379	196,659	408,417	427,113
Refuse Disposal	247,173	128,500	91,812	128,500	128,500
TOTAL SANITATION	669,729	546,879	288,471	536,917	555,613
TRANSPORTATION					
Snow & Ice Control	259,078	337,710	226,303	393,478	335,854
TOTAL TRANSPORTATION	259,078	337,710	226,303	393,478	335,854
SUB-TOTAL COVERED SERVICES	2,909,577	2,977,832	1,449,073	2,999,599	3,058,296
TOTAL EXPENDITURES	11,677,013	12,895,985	5,621,940	12,001,953	13,339,386

CITY OF KAUKAUNA
Comparison of Budgeted General Fund Expenditures



CITY OF KAUKAUNA

2017 BUDGET

GENERAL FUND

SUMMARY OF EXPENDITURES BY TYPE - **NON-COVERED SERVICES**

DESCRIPTION	PERSONAL SERVICES	NON-PERSONAL SERVICES	OUTLAY	TOTAL EXPENDITURES
GENERAL GOVERNMENT				
Assessment	153	28,850	-	29,003
Auditing Services	-	21,700	-	21,700
City Attorney	129,011	17,040	500	146,551
City Garage / Fire Dept Maintenance	25,602	66,500	-	92,102
Carnegie Building	9,017	12,700	-	21,717
Municipal Service Building	25,534	120,000	-	145,534
Clerk/Treasurer	164,322	27,363	-	191,685
Commissioners	3,658	300	-	3,958
Common Council	34,873	8,200	-	43,073
Elections	6,239	3,500	-	9,739
Finance	296,260	92,510	1,400	390,170
Human Resources	-	140,300	-	140,300
Information Technology	-	154,522	30,021	184,543
Mayor	192,703	25,350	-	218,053
Municipal Judge	34,791	13,197	4,000	51,988
Office Equipment & Supplies	-	25,000	-	25,000
Planning/Community Development	232,126	4,200	-	236,326
TOTAL GENERAL GOVERNMENT	1,154,288	761,232	35,921	1,951,441
PUBLIC SAFETY				
Ambulance	107,478	52,580	-	160,058
Building Inspection	-	121,350	-	121,350
Police	2,855,645	163,235	58,924	3,077,804
School Patrol	64,817	1,775	-	66,592
TOTAL PUBLIC SAFETY	3,027,940	338,940	58,924	3,425,804
HEALTH & SOCIAL SERVICES				
Alcohol & Other Drug Awareness	-	2,500	-	2,500
TOTAL HEALTH & SOCIAL SERVICES	-	2,500	-	2,500
TRANSPORTATION				
Bridge Maintenance	-	7,800	-	7,800
Bus Subsidies	-	25,000	-	25,000
Engineering	412,951	16,200	1,000	430,151
Equip Maintenance & Replacement	192,279	66,350	-	258,629
Forestry	112,296	9,100	-	121,396
Street Department Administration	164,193	2,890	-	167,083
Street Lighting	-	233,000	-	233,000
Street Maintenance	310,475	126,240	-	436,715
Street Signs & Markers	74,179	19,300	-	93,479
Traffic Controls	3,849	12,200	11,500	27,549
Weed Control	32,678	1,600	-	34,278
TOTAL TRANSPORTATION	1,302,900	519,680	12,500	1,835,080

CITY OF KAUKAUNA

2017 BUDGET

GENERAL FUND

SUMMARY OF EXPENDITURES BY TYPE - **NON-COVERED SERVICES**

DESCRIPTION	PERSONAL SERVICES	NON-PERSONAL SERVICES	OUTLAY	TOTAL EXPENDITURES
LEISURE				
Adult Sports	78,443	13,210	-	91,653
Athletic Field	110,077	47,800	8,000	165,877
Civic Promotions	-	10,000	-	10,000
Community Center	-	3,100	-	3,100
Dance Classes	32,159	36,675	-	68,834
Library	505,294	452,976	-	958,270
Swimming Pool	238,179	111,070	4,000	353,249
Youth Sports	116,000	53,910	-	169,910
TOTAL LEISURE	1,080,152	728,741	12,000	1,820,893
CONSERVATION & DEVELOPMENT OF NATURAL RESOURCES				
Parks	331,604	86,300	3,200	421,104
EMERGENCY GOVERNMENT				
Civil Defense	3,120	1,000	-	4,120
OTHER				
Health Insurance	-	214,436	-	214,436
Property & Liability Insurance	-	130,702	-	130,702
Retirement Costs	-	-	-	-
TOTAL OTHER	-	345,138	-	345,138
Contingent Expenditures		475,010		475,010
SUB-TOTAL NON-COVERED SERVICES	6,900,004	3,258,541	122,545	10,281,090

CITY OF KAUKAUNA

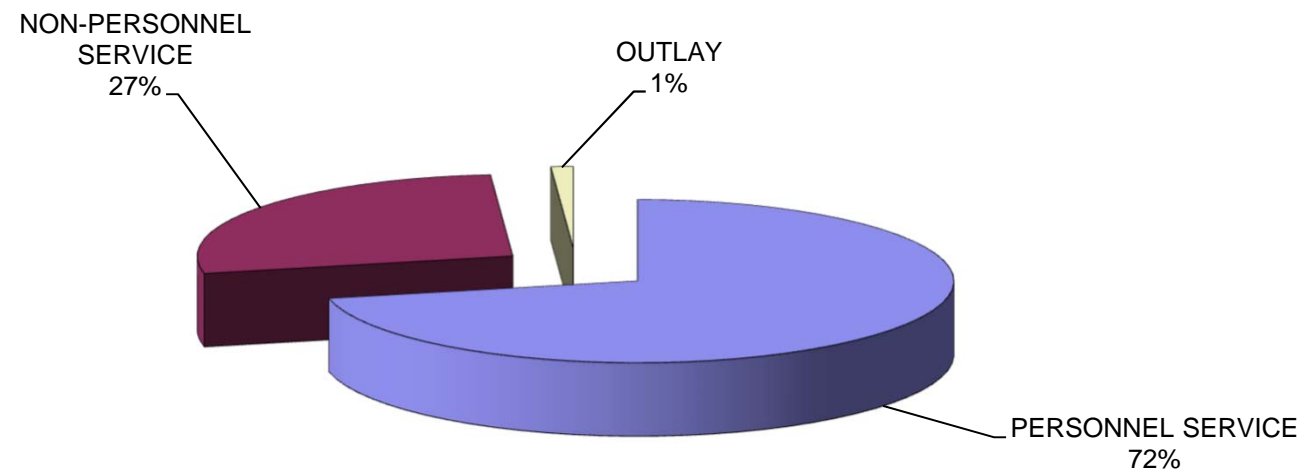
2017 BUDGET

GENERAL FUND

SUMMARY OF EXPENDITURES BY TYPE - **COVERED SERVICES**

DESCRIPTION	PERSONAL SERVICES	NON-PERSONAL SERVICES	OUTLAY	TOTAL EXPENDITURES
PUBLIC SAFETY				
Fire	2,063,853	68,760	29,000	2,161,614
Fire Safety	-	5,215	-	5,215
TOTAL PUBLIC SAFETY	2,063,853	73,975	29,000	2,166,829
TRANSPORTATION				
Snow & Ice Removal	240,754	95,100	-	335,854
TOTAL TRANSPORTATION	240,754	95,100	-	335,854
SANITATION				
Refuse Collection	340,913	86,200	-	427,113
Refuse Disposal	-	128,500	-	128,500
TOTAL SANITATION	340,913	214,700	-	555,613
SUB-TOTAL COVERED SERVICES	2,645,520	383,775	29,000	3,058,296
TOTAL EXPENDITURES	9,545,525	3,642,316	151,545	13,339,386

CITY OF KAUKAUNA
2017 Budgeted General Fund Expenditures by Type



CITY OF KAUKAUNA

2017 BUDGET

SPECIAL ASSESSMENT FUND (215) REVENUE AND EXPENDITURE SUMMARY

<i>DESCRIPTION</i>	<i>2015 ACTUAL</i>	<i>2016 BUDGET</i>	<i>2016 6 MONTH ACTUAL</i>	<i>2016 ESTIMATED ACTUAL</i>	<i>2017 BUDGET</i>
REVENUE					
Special Assessments	1,364,355	750,000	1,011,934	1,113,934	900,000
Interest On Special Assessments	70,848	50,000	59,962	63,562	55,000
TOTAL REVENUE	1,435,203	800,000	1,071,896	1,177,496	955,000
EXPENDITURES					
Sidewalk Improvements	239,209	60,000	150,000	150,000	150,000
Street Improvements	31,800	500,000	816,000	1,250,509	1,130,000
Water System Improvements	49,609	0	0	240,910	0
TOTAL EXPENDITURES	320,618	560,000	966,000	1,641,419	1,280,000
OTHER FINANCING USES					
Operating Transfer to Debt Service	550,514	100,000	0	100,000	609,857
TOTAL OTHER FINANCING SOURCES	550,514	100,000	0	100,000	609,857
EXCESS (DEFICIT) OF REVENUE & OTHER FINANCING SOURCES OVER EXPEND.	564,071	140,000	105,896	(563,923)	(934,857)

CITY OF KAUKAUNA

2017 BUDGET

VEHICLE REGISTRATION FEE FUND (221) REVENUE AND EXPENDITURE SUMMARY

<i>DESCRIPTION</i>	<i>2015 ACTUAL</i>	<i>2016 BUDGET</i>	<i>2016 6 MONTH ACTUAL</i>	<i>2016 ESTIMATED ACTUAL</i>	<i>2017 BUDGET</i>
REVENUE					
Registration Fee	0	140,000	98,896	195,000	175,000
TOTAL REVENUE	0	140,000	98,896	195,000	175,000
EXPENDITURES	0	0	0	0	0
TOTAL EXPENDITURES	0	0	0	0	0
OTHER FINANCING USES					
Operating Transfer to Debt Service		100,000	0	100,000	150,000
TOTAL OTHER FINANCING SOURCES	0	100,000	0	100,000	150,000
EXCESS (DEFICIT) OF REVENUE & OTHER FINANCING SOURCES OVER EXPEND.	0	40,000	98,896	95,000	25,000

CITY OF KAUKAUNA

2017 BUDGET

ErTID #1 FUND (450)

REVENUE & EXPENDITURE SUMMARY

DESCRIPTION	2015 ACTUAL	2016 BUDGET	2016 6 MONTH ACTUAL	2016 ESTIMATED ACTUAL	2017 BUDGET
REVENUE					
Property Taxes - TIF	22,236	33,525	34,937	34,937	46,717
Other Revenue	0	0	0	0	0
TOTAL REVENUE	22,236	33,525	34,937	34,937	46,717
EXPENDITURES					
District Expenditures	1,959	1,000	46	10,100	1,000
TOTAL EXPENDITURES	1,959	1,000	46	10,100	1,000
OTHER FINANCING SOURCES					
Transfer From TID#6 as Receipt TID	0	100,000	0	100,000	140,000
TOTAL OTHER FINANCING SOURCES	0	100,000	0	100,000	140,000
OTHER FINANCING SOURCES (USES)					
Repayment of Due To Debt Service Fund	0	0	0	0	100,000
Transfer to Debt Service Fund	95,992	80,625	65,563	80,625	104,375
TOTAL OTHER FINANCING SOURCES	95,992	80,625	65,563	80,625	204,375
EXCESS (DEFICIT) OF REVENUE, OTHER FINANC. SOURCES & EXPENDITURES	(75,716)	51,900	(30,671)	44,212	(18,659)
Cash Balance at December 31, 2016	0			44,212	25,553

CITY OF KAUKAUNA

2017 BUDGET

TAX INCREMENTAL DISTRICT #6 FUND (466) REVENUE & EXPENDITURE SUMMARY

DESCRIPTION	2015 ACTUAL	2016 BUDGET	2016 6 MONTH ACTUAL	2016 ESTIMATED ACTUAL	2017 BUDGET
REVENUE					
Property Taxes - TIF	654,132	858,680	894,868	894,868	829,809
State Computer Aids	3,300	1,500	0	3,000	2,000
Interest Income	170	200	35	200	200
Other Revenue - Loan Repayment	26,727	26,727	13,363	26,727	26,727
TOTAL REVENUE	684,328	887,107	908,266	924,795	858,736
EXPENDITURES					
District Expenditures	16,150	20,000	3,849	15,000	10,000
TOTAL EXPENDITURES	16,150	20,000	3,849	15,000	10,000
OTHER FINANCING USES					
Transfer to Debt Service Fund	599,863	668,124	524,737	668,124	660,538
Transfer to TID ERTID #1	0	100,000	0	100,000	140,000
Repayment of Due To General Fund	0	0	0	0	249,314
TOTAL OTHER FINANCING SOURCES	599,863	768,124	524,737	768,124	1,049,852
EXCESS (DEFICIT) OF REVENUE, OTHER FINANC. SOURCES & EXPENDITURES	68,316	98,983	379,680	141,671	(201,116)

Cash Balance at December 31, 2016	90,659		232,330	31,214
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CITY OF KAUKAUNA

2017 BUDGET

CAPITAL PROJECTS FUND REVENUES & EXPENDITURES SUMMARY

DESCRIPTION	2015 ACTUAL	2016 BUDGET	2016 6 MONTH ACTUAL	2016 ESTIMATED ACTUAL	2017 BUDGET
REVENUE					
State Gants	66,000	0		61,400	0
Other Revenue	1,376	0		1,400	0
Interest	3,031	1,500	5,932	1,200	1,500
TOTAL REVENUE	70,407	1,500	5,932	64,000	1,500
EXPENDITURES					
2017 Municipal Equipment	0	0	0	0	174,000
Park Improvements	0	0	0	0	325,000
Street & Highway Improvements	0	0	0	0	2,326,500
Miscellaneous	0	0	0	0	75,000
2016 Municipal Equipment	0	262,500	0	45,000	0
Park Improvements	0	195,000	0	181,943	0
Street & Highway Improvements	0	1,012,800	16,229	723,903	0
Municipal Building Improvements	0	250,000	0	0	0
2015 Municipal Equipment	1,325	0	(285,227)	97,900	0
Park Improvements	79,000	0	(305,000)	265,000	0
Fire Equipment Outlay	15,217	0	0	0	0
Storm/Sanitary Sewer Construction	6,234	0	(85,000)	75,000	0
Street & Highway Improvements	1,875,323	0	(327,894)	655,180	0
Sidewalk Improvements	0	0		17,000	0
2014 Municipal Equipment	144,665	0	0	0	0
Park Improvements	34,209	0	0	90,000	0
Fire Equipment Outlay	522,322	0	0	0	0
Street & Highway Improvements	17,867	0	151,655	184,659	0
2013 Municipal Equipment	12,141	0	0	0	0
Street & Highway Improvements	29,830	0	(3,296)	0	0
Water System Improvements	84,688	0	0	0	0
2012 Municipal Building Improvements	0	0	0	0	0
Municipal Equipment	6,714	0	799	799	0
Storm Sewer Construction	24,367	0	156,624	208,352	0
TOTAL EXPENDITURES	2,853,900	1,720,300	(681,110)	2,544,736	2,900,500
OTHER FINANCING SOURCES (USES)					
Proceeds of General Obligation Notes	2,152,216	1,718,800	0	1,506,943	1,619,000
Transferred from Special Assessment Fund	0	0	966,000	434,509	1,280,000
TOTAL OTHER FINANCING SOURCES (USES)	2,152,216	1,718,800	966,000	1,941,452	2,899,000
EXCESS (DEFICIT) OF REV. & OTHER FINANCING SOURCES (USES) OVER EXPENDITURES	(631,277)	0	1,653,042	(539,284)	0

CITY OF KAUKAUNA

2017 BUDGET

REDEVELOPMENT AUTHORITY, SPECIAL REVENUE FUND (206 & 218)

REVENUE & EXPENDITURE SUMMARY

<i>DESCRIPTION</i>	<i>2015 ACTUAL</i>	<i>2016 BUDGET</i>	<i>2016 6 MONTH ACTUAL</i>	<i>2016 ESTIMATED ACTUAL</i>	<i>2017 BUDGET</i>
REVENUE					
Loan Payments	328,533	275,000	56,345	200,000	250,000
Interest	783	225	1,361	1,500	900
TOTAL REVENUE	329,316	275,225	57,706	201,500	250,900
EXPENDITURES					
Economic Development	17,393	150,000	151,019	151,019	150,000
TOTAL EXPENDITURES	17,393	150,000	151,019	151,019	150,000
OTHER FINANCING SOURCES					
Application of Fund Balance	0	0	0	0	0
TOTAL OTHER FINANCING SOURCES	0	0	0	0	0
EXCESS (DEFICIT) OF REVENUE, OTHER FINANC. SOURCES & EXPENDITURES	311,923	125,225	(93,313)	50,481	100,900

CITY OF KAUKAUNA

2017 BUDGET

1000 ISLANDS ENVIRONMENTAL CENTER FUND (201)

REVENUES AND EXPENDITURES

DESCRIPTION	2015 ACTUAL	2016 BUDGET	2016 6 MONTH ACTUAL	2016 ESTIMATED ACTUAL	2017 BUDGET
REVENUE					
Taxes	110,438	131,550	131,550	131,550	146,989
Kaukauna School District	15,000	15,000	0	15,000	15,000
Outagamie County	10,000	10,000	5,025	10,000	10,000
Interest Income	15,000	15,000	0	15,000	15,000
Other Center Receipts	16,876	14,000	6,560	14,000	14,000
Restricted Donations	32,938	15,000	5,036	15,000	15,000
TOTAL REVENUE	200,252	200,550	148,171	200,550	215,989
EXPENDITURES					
Wages and Benefits	123,972	155,410	73,468	155,042	158,589
Maintenance	46,467	45,140	14,539	46,700	57,400
Capital Outlay	0	0	0	0	0
TOTAL EXPENDITURES	170,439	200,550	88,007	201,742	215,989
EXCESS (DEFICIT) OF REVENUES OVER EXPENDITURES	29,813	0	60,163	(1,192)	0

CITY OF KAUKAUNA

2017 BUDGET DEBT SERVICE FUND (301) REVENUE AND EXPENDITURE SUMMARY

DESCRIPTION	2015 ACTUAL	2016 BUDGET	2016 6 MONTH ACTUAL	2016 ESTIMATED ACTUAL	2017 BUDGET
REVENUE					
Property Tax	2,130,145	2,376,976	2,376,976	2,376,976	2,149,690
Payment in Lieu of Tax	0	867,695	0	867,695	817,594
TOTAL REVENUE	2,130,145	3,244,671	2,376,976	3,244,671	2,967,284
EXPENDITURES					
Principal Payment	5,275,000	3,690,000	2,493,375	3,690,000	5,340,000
Interest Payment	1,236,161	1,766,794	648,343	1,766,794	1,474,106
Debt Service Fees	1,113	750	363	750	750
TOTAL EXPENDITURES	6,512,274	5,457,544	3,142,081	5,457,544	6,814,856
EXCESS (DEFICIT) REVENUES OVER EXPENDITURES	(4,382,129)	(2,212,873)	(765,105)	(2,212,873)	(3,847,573)
OTHER FINANCING SOURCES					
Refinancing Outstanding Debt	875,000	0	0	0	1,565,000
Operating Transfer In	3,996,816	2,212,873	2,632,197	2,212,873	2,282,573
TOTAL OTHER FINANCING SOURCES	4,871,816	2,212,873	2,632,197	2,212,873	3,847,573
EXCESS (DEFICIT) OF REVENUE & OTHER FINANCING SOURCES OVER EXPENDITURES	489,686	(0)	1,867,092	(0)	0

Operating Transfers

	2016	2017
TID #4 (Estimated Increment)	0	18,000
TID # 5 (Estimated Increment)	0	17,000
TID #6	621,612	660,538
TID #8	0	31,300
ERTIF (Estimated Increment)	22,000	104,375
Storm Water Utility	485,588	409,305
Sanitary Sewer Utility	671,336	282,197
Vehicle Registration Fee Fund	100,000	150,000
Special Assessment Fund	100,000	609,857
	<u>2,000,536</u>	<u>2,282,573</u>

CITY OF KAUKAUNA

2017 BUDGET

PARK DEVELOPMENT FUND REVENUE & EXPENDITURE SUMMARY

DESCRIPTION	2015 ACTUAL	2016 BUDGET	2016 6 MONTH ACTUAL	2016 ESTIMATED ACTUAL	2017 BUDGET
REVENUE					
Property Taxes - General	15,000	15,000	15,000	15,000	15,000
Other Revenue	0	0	0	0	0
TOTAL REVENUE	15,000	15,000	15,000	15,000	15,000
EXPENDITURES					
Park Development Expenditures	6,686	25,000	9,815	25,000	25,000
TOTAL EXPENDITURES	6,686	25,000	9,815	25,000	25,000
OTHER FINANCING SOURCES					
Application of Fund Balance	0	15,000	0	15,000	15,000
TOTAL OTHER FINANCING SOURCES	0	15,000	0	15,000	15,000
EXCESS (DEFICIT) OF REVENUE, OTHER FINANC. SOURCES & EXPENDITURES	8,314	5,000	5,185	5,000	5,000

CITY OF KAUKAUNA

2017 BUDGET

SPACE NEEDS FUND (403) REVENUE AND EXPENDITURE SUMMARY

DESCRIPTION	2015 ACTUAL	2016 BUDGET	2016 6 MONTH ACTUAL	2016 ESTIMATED ACTUAL	2017 BUDGET
REVENUE					
Property Taxes - General	1,035,000	616,807	191,807	191,807	138,220
Other Revenue	1,000,000		0	425,000	1,600,000
TOTAL REVENUE	2,035,000	616,807	191,807	616,807	1,738,220
EXPENDITURES					
Space Needs	0	198,040	38,088	3,736,661	5,839,500
TOTAL EXPENDITURES	0	198,040	38,088	3,736,661	5,839,500
OTHER FINANCING SOURCES					
Proceeds of General Obligation Notes	0	0	0	1,000,000	3,500,000
TOTAL OTHER FINANCING SOURCES	0	0	0	1,000,000	3,500,000
EXCESS (DEFICIT) OF REVENUE, OTHER FINANC. SOURCES & EXPENDITURES	2,035,000	418,767	153,719	(2,119,854)	(601,280)

Cash Balance at December 31, 2016	3,128,854		1,009,000	407,720
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CITY OF KAUKAUNA

2017 BUDGET

SOLID WASTE FUND (220) REVENUE & EXPENDITURE SUMMARY

DESCRIPTION	2015 ACTUAL	2016 BUDGET	2016 6 MONTH ACTUAL	2016 ESTIMATED ACTUAL	2017 BUDGET
REVENUE					
Recycling And Garbage Collection	336,378	330,000	143,639	330,000	330,000
Other Revenue	0	0	0	0	0
TOTAL REVENUE	336,378	330,000	143,639	330,000	330,000
EXPENDITURES					
General Supplies	(2,280)	0	(1,020)	0	0
Refuse Disposal	0	130,000	0	99,405	130,000
TOTAL EXPENDITURES	(2,280)	130,000	(1,020)	99,405	130,000
OTHER FINANCING USES					
Transfer to General Fund	342,856	200,000	172,358	200,000	200,000
TOTAL OTHER FINANCING SOURCES	342,856	200,000	172,358	200,000	200,000
EXCESS (DEFICIT) OF REVENUE, OTHER FINANCING USES & EXPENDITURES	(4,197)	0	(27,698)	30,595	0

CITY OF KAUKAUNA

2017 BUDGET

MUNICIPAL SERVICES DEPARTMENT BUILDING FUND (404) REVENUE AND EXPENDITURE SUMMARY

DESCRIPTION	2015 ACTUAL	2016 BUDGET	2016 6 MONTH ACTUAL	2016 ESTIMATED ACTUAL	2017 BUDGET
REVENUE					
Property Taxes - General	0	0	0	0	0
Interest Income	0	0	9,613	13,000	13,000
Other Revenue	0	867,695	867,695	867,695	818,000
TOTAL REVENUE	0	0	877,308	880,695	831,000
EXPENDITURES					
Municipal Service Building	6,547,580	4,568,300	2,852,922	4,033,720	500
TOTAL EXPENDITURES	6,547,580	4,568,300	2,852,922	4,033,720	500
OTHER FINANCING SOURCES					
RDA Lease Bond	10,568,300	0	0	0	0
TOTAL OTHER FINANCING SOURCES	10,568,300	0	0	0	0
OTHER FINANCING USES					
Transfer to Debt Service Fund	0	867,695	669,273	867,695	817,594
TOTAL OTHER FINANCING SOURCES	0	867,695	669,273	867,695	817,594
EXCESS (DEFICIT) OF REVENUE, OTHER FINANC. SOURCES & EXPENDITURES	4,020,720	(5,435,995)	(2,644,887)	(4,020,720)	12,906

Cash Balance at December 31, 2016	4,026,586		5,866	18,772
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CITY OF KAUKAUNA

2017 BUDGET

INDUSTRIAL PARK FUND (401) REVENUE & EXPENDITURE SUMMARY

DESCRIPTION	2015 ACTUAL	2016 BUDGET	2016 6 MONTH ACTUAL	2016 ESTIMATED ACTUAL	2017 BUDGET
REVENUE					
Interest Income	0	0	0	0	0
Other Revenue - Loan Repayment	23,933	23,933	9,972	23,933	23,933
Other Revenue - Land Sales	12,170	150,000	0	574,747	90,000
TOTAL REVENUE	36,103	173,933	9,972	598,680	113,933
EXPENDITURES					
Industrial Park Expenditures	6,582	0	637	38,400	18,000
TOTAL EXPENDITURES	6,582	0	637	38,400	18,000
OTHER FINANCING USES					
Repayment of Due To General Fund	0	0	0	0	150,000
Transfer to Debt Service Fund	474,244	478,369	478,369	478,369	
TOTAL OTHER FINANCING SOURCES	474,244	478,369	478,369	478,369	150,000
EXCESS (DEFICIT) OF REVENUE, OTHER FINANC. SOURCES & EXPENDITURES	(444,722)	(304,436)	(469,034)	81,911	(54,067)

Cash Balance at December 31, 2016	413	82,324	28,257
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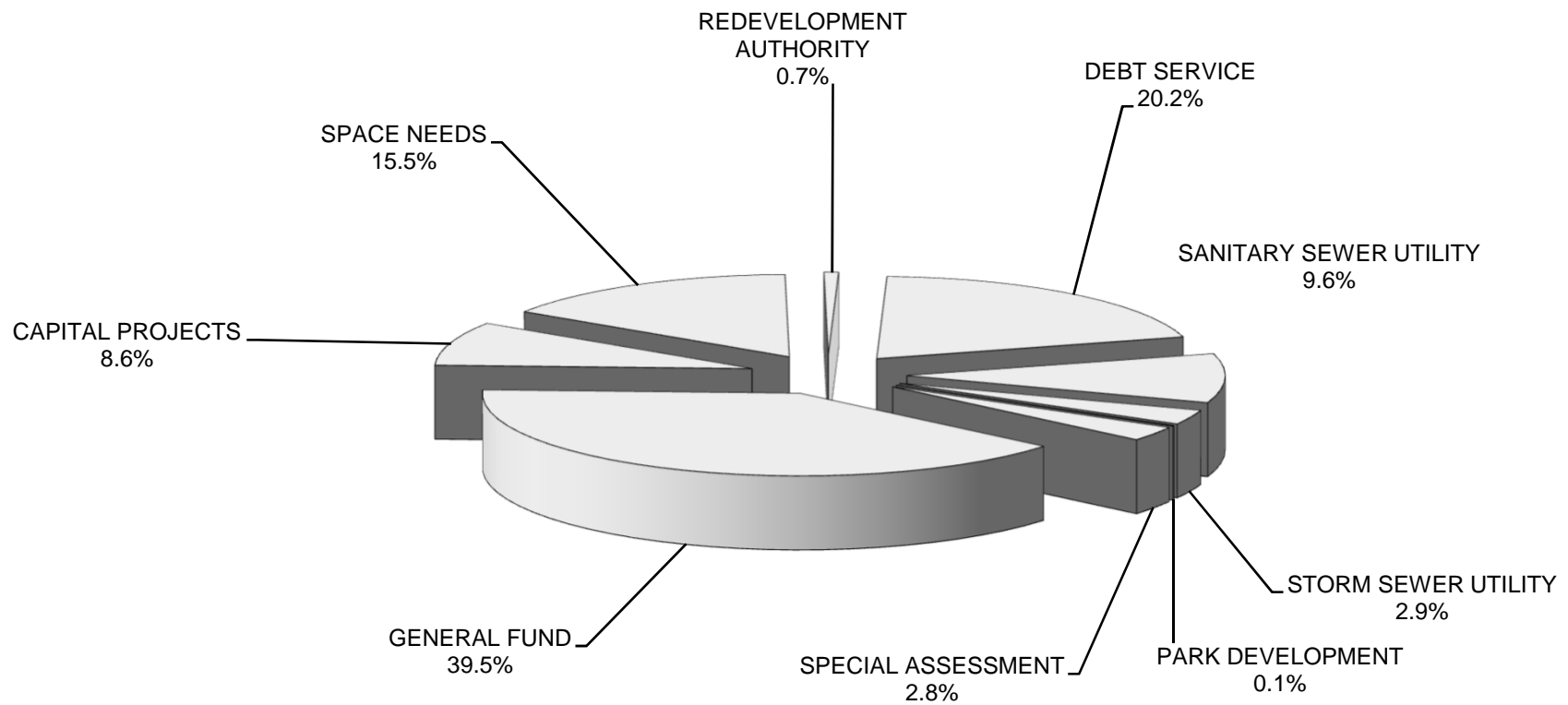
CITY OF KAUKAUNA

2017 BUDGET

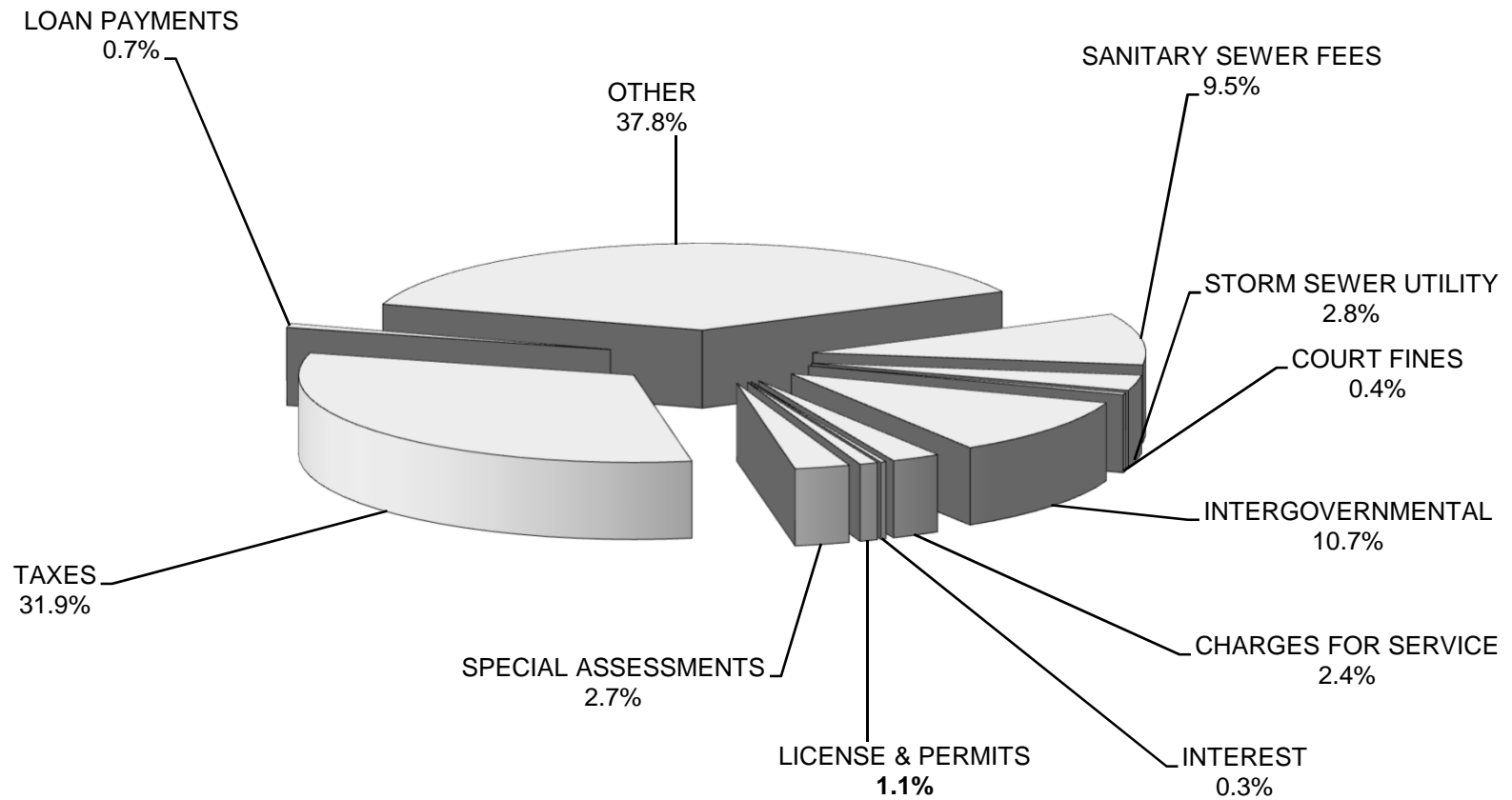
BUDGETED REVENUE SOURCES - ALL FUNDS

	GENERAL FUND	1000 ISLANDS	REDEVELOP AUTHORITY	DEBT SERVICE	CAPITAL PROJECTS	PARK DEVELOP.	SPECIAL ASSESSMENT	SPACE NEEDS	STORM SEWER UTLY	SANITARY SEWER UTLY	TOTAL
TAXES	7,558,533	146,989	0	2,967,284	0	15,000	0	138,220			10,826,025
SPECIAL ASSESSMENTS	0	0	0	0	0	0	900,000	0	0	0	900,000
INTERGOVERNMENTAL	3,593,312	25,000	0	0	0	0	0	0	0	0	3,618,312
SANITARY SEWER SERVICE FEES	0	0	0	0	0	0	0	0	0	3,241,000	3,241,000
STORM SEWER SERVICE FEES	0	0	0	0	0	0	0	0	965,250	0	965,250
LICENSE AND PERMITS	298,300	0	0	0	0	0	0	0	0	0	298,300
COURT FINES AND FORFEITURES	119,000	0	0	0	0	0	0	0	0	0	119,000
CHARGES FOR SERVICE	787,030	14,000	0	0	0	0	0	0	0	0	801,030
INTEREST	15,000	15,000	900	0	1,500	0	55,000	0	0	0	87,400
LOAN PAYMENTS	0	0	250,000		0	0	0	0	0	0	250,000
OTHER	968,210	15,000	0	3,847,573	2,899,000	15,000	0	5,100,000	0	0	12,844,783
TOTAL REVENUE SOURCES	13,339,386	215,989	250,900	6,814,856	2,900,500	30,000	955,000	5,238,220	965,250	3,241,000	33,951,100

CITY OF KAUKAUNA
2017 Budgeted Revenues - All Funds



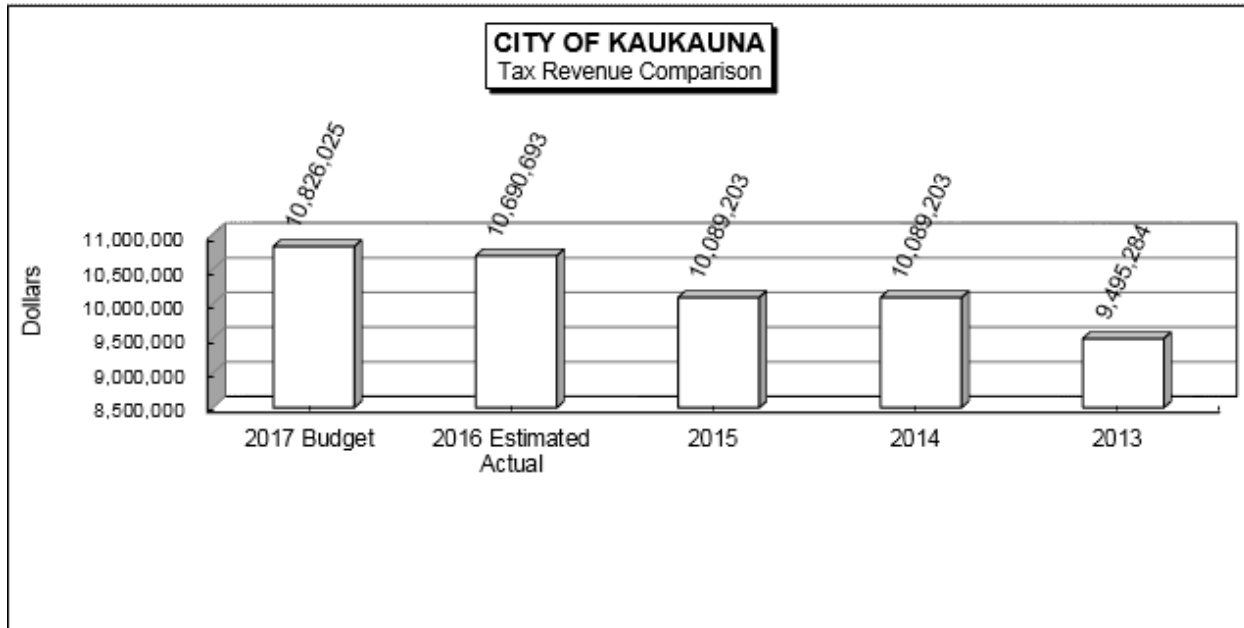
CITY OF KAUKAUNA
2017 Budgeted Revenues by Source - All Funds



CITY OF KAUKAUNA

2017 BUDGET

REVENUE COMPARISON BY REVENUE SOURCE



There are three primary sources of tax revenue for the City. Property tax, which includes tax on real estate and personal property, is the largest and most significant revenue source. Property tax represents 78.4% of all budgeted taxes and 44.4% of all general fund revenue sources budgeted. The property tax levy is budgeted to increase \$302,490 or 5.4% for 2017. This is less than the maximum allowed under the current levy freeze legislation. This legislation allows the levy to increase by the percentage of increase in net new construction, 1.20% for the City of Kaukauna, plus any increase in scheduled general obligation debt. There is also a State program that rewards municipalities for controlling expenditures by providing additional State aids. The City has consistently qualified for this aid.

The second tax revenue source is the payment on lieu of taxes from the City's electric and water utilities. This payment is based on the current tax rate and the value of utility property in the City. As the tax rate fluctuates due to changes in State law related to funding of education, this revenue source is also likely to fluctuate. In 2017, this tax represents 11.1% of all general fund revenue sources. This tax source is also funds the Redevelopment Authority lease payment for the City Hall and Police Department building.

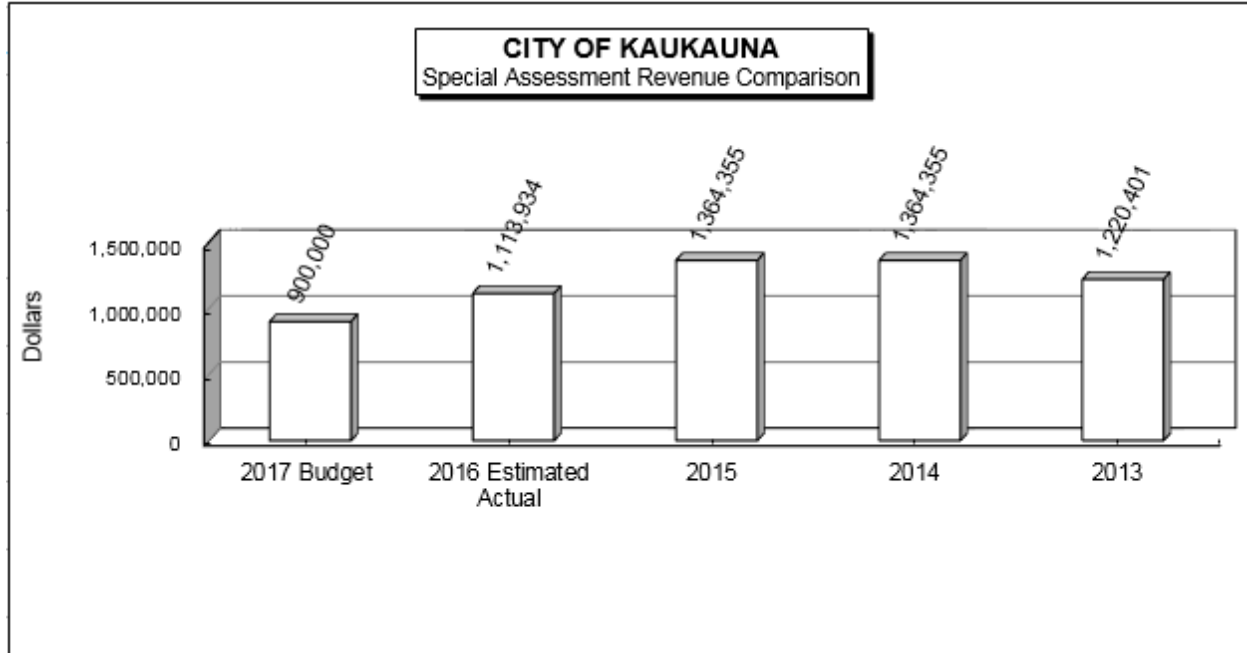
The third tax revenue is in lieu of taxes from the City's housing authority. This revenue is based on the current tax rate and the value of housing authority property in the City. The budget amount for this tax source is \$17,000 for 2017.

The tax revenue sources have increased by an average of 6.3% over the last four years. The real estate and personal property taxes are often viewed as a primary revenue source to balance the budget.

CITY OF KAUKAUNA

2017 BUDGET

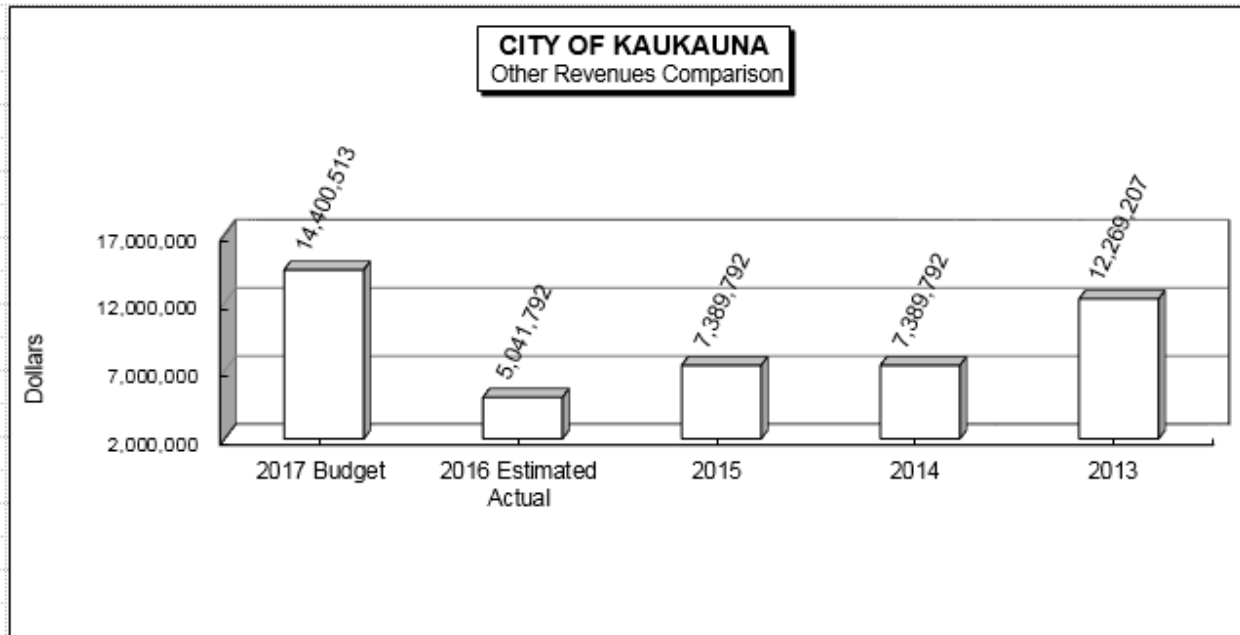
REVENUE COMPARISON BY REVENUE SOURCE



The City of Kaukauna finances special assessment projects such as street improvements, sanitary sewer mains and laterals, water mains and sidewalk replacement primarily by issuing long-term debt. A resolution established in 2015 allows for all special assessments to be repaid within a ten-year period. This revenue stream is used to repay the debt that was used to finance the projects initially. The amount of assessable work that is done on a yearly basis can vary greatly. Beginning in 2013 the City was constructing few assessable projects therefore budgeted revenues are decreasing. Due to the uncertain nature of this revenue source, the City will utilize a decreasing amount of special assessment monies to offset the required tax levy in debt service funds. These monies are accounted for in a special revenue fund referred to as the Special Assessment Fund.

CITY OF KAUKAUNA

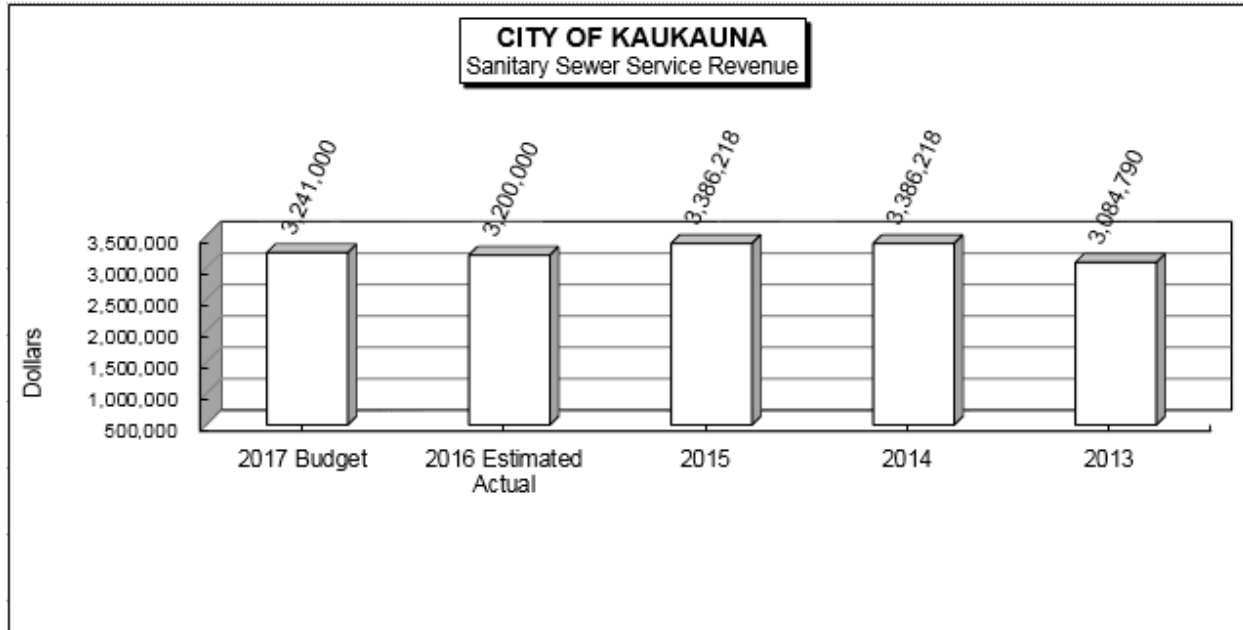
2017 BUDGET REVENUE COMPARISON BY REVENUE SOURCE



Other revenue sources consist of regulation and compliance revenues, charges for service other than sewer user fees, use of property and money and operating transfers. Some of the smaller components within this revenue source such as building permits, police fines, swimming pool user fees and interest on investments are heavily influenced by external factors. The remaining components of other revenue sources are primarily related to user fees and license fees.

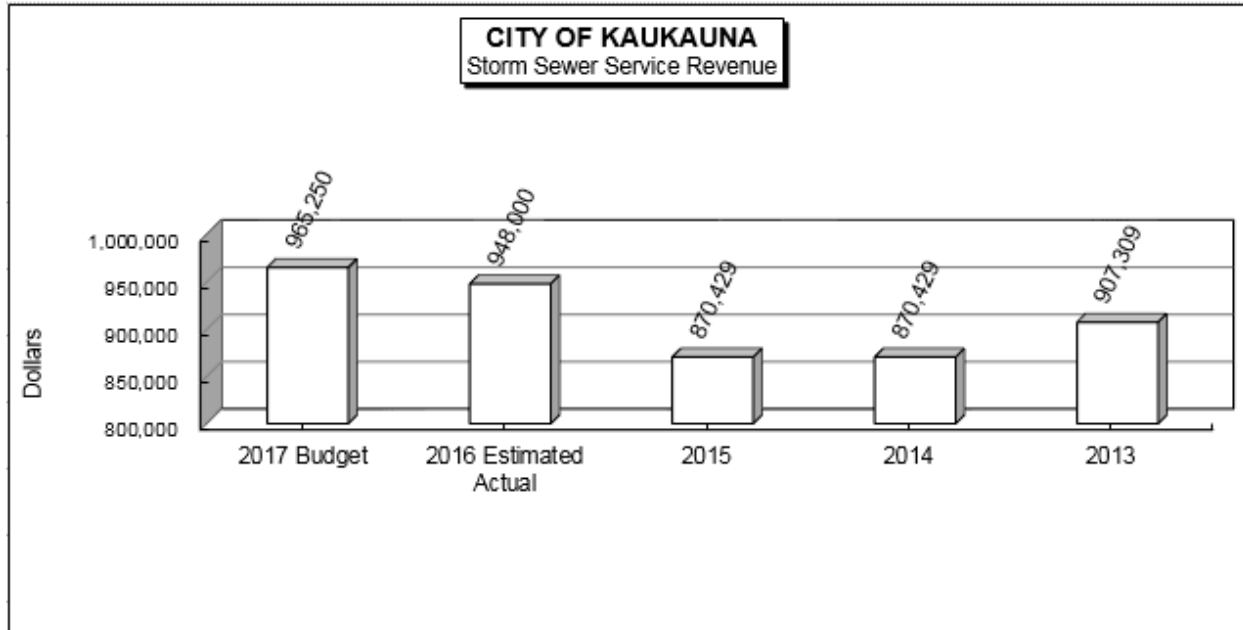
These revenues sources will remain relatively static unless decisions are made to increase user fees or license and permit fees. The expected large increase in 2017 is the result of refinancing \$1,500,000 for the TIF #8, repayment of \$500,000 to general from various TIDs and financing \$1,000,000 for the Fire Station Space Needs project. A Similar story around the pike in 2013, which is the result of refinancing \$6,300,000 of Build America Bond.

CITY OF KAUKAUNA
2017 BUDGET
REVENUE COMPARISON BY REVENUE SOURCE



The City established a separate Sanitary Sewer Utility beginning January 1, 2012 to account for sanitary sewer system operations. The revenue is established at a level sufficient to recover annual operating costs and to maintain adequate reserves. This revenue source has increased significantly several years ago due to a significant plant expansion at the Heart of the Valley Metropolitan Sewerage District; however, sewerage treatment costs have been relatively stable since 2010. The sewer user volume rate was last changed \$6.75 per 100 cu. Ft. effective January 1, 2016.

CITY OF KAUKAUNA
2017 BUDGET
REVENUE COMPARISON BY REVENUE SOURCE



The City established a Storm Sewer Utility beginning in 2009 with the first user rate starting in 2010 to fund and account for the construction and maintenance of mandated storm water quality improvement and retention facilities. The revenue is established at a level sufficient to recover annual operating costs and to maintain adequate reserves. This revenue source has increased significantly in the first three years but has remained relatively stable since 2013. The equivalent residential unit (ERU) rate was most recently changed to \$6.00 per ERU per month beginning in 2016.

CITY OF KAUKAUNA

2016 BUDGET

SUMMARY OF LONG-TERM DEBT PRACTICES, POLICIES, AND FUTURE PROJECTIONS

Historical Perspective: The City of Kaukauna has historically used general obligation debt to finance all of its capital improvements until 2013. In 2013 the City started to issue revenue bonds to finance utility projects. The schedule on page 5-3 indicates that all of the current long-term debt will mature within the next 10 years. The exception to this is the utility revenue bonds issued in 2016 will mature within 15 years. The City has historically issued long-term debt in maturities of ten years or less for General Obligation issues.

Page 5-4 shows the City's outstanding long-term debt and percent of legal debt limit. It is also considerably less than it was as of December 31, 2008. Long term general obligation debt rose considerably from 2002 to 2012 primarily as a result of the purchase and development of industrial park property, development of a downtown TID, acquisition of Fox Valley Greyhound Park for redevelopment and to meet the infrastructure demands of a growing community. Since 2013 the City is making a concerted effort to reduce outstanding general obligation debt to allow the City to address space needs deficiencies within municipal facilities. The ability of the City to pay off long-term debt has remained strong over the past five years as shown on Page 5-6 since tax incremental district debt and industrial park related debt is serviced by land sales and tax incremental revenues. This schedule shows that the net Levy needed to pay debt has been on a downward trend for the past several years and is expected to continue in that direction in 2017.

The graph on Page 5-5 depicts a downward trend with the overall City Debt limit, giving the city more borrowing power if needed for future projects. Page 5-5 also graphically illustrates the historical trend of tax incremental debt and all other general obligation debt. In the past ten years general obligation debt excluding tax incremental financing debt has been between 40.1% and 52.8% of the City's legal debt limit. At the end of 2016, general obligation debt excluding tax incremental financing debt is at its lowest in the past ten years at 40.1% of the legal limit while overall general obligation debt including TID debt less debt service stabilization funds is at 71.7% of the legal limit.

The schedule on page 5-6 shows that although the net debt levied per capita and the debt subject to the tax levy debt rose to its highest level in 2010, the ratio of net levied debt to equalized value had decreased appreciably since 2010. Property valuation compared to debt is a very good indicator of the City's ability to satisfy its debt service requirements. 2016 will be the lowest its been in the past ten years.

The schedule on page 5-7 indicates that the ratio of net general obligation debt to general fund expenditures has increased modestly since 2007 with the exception of 2008 when \$7,660,000 of TIF bond anticipation notes were refinanced, 2010 when \$11,385,000 of TIF bond anticipation notes were refinanced and 2014 when \$1,000,000 of ERTIF bonds were refinanced. Although the ratio between debt service requirements and general fund expenditures has increased modestly, the information on page 5-8 would suggest that this ratio will continue to increase modestly over the next few years. This ratio is a good indicator that the City is not shifting operational type costs over to long-term debt.

Future Projections: The schedule on page 5-8 details the effect of anticipated future debt service requirements. The footnotes indicate the estimated future long-term debt. The most noteworthy column on this schedule is the column that indicates anticipated future tax levy impacts (right-most column). For the past several years, the City has decreased its annual long-term general obligation debt issue size. Going forward the City plans on continuing to issue revenue bonds for utility projects and finance special assessment projects with available funds to the extent possible. This strategy will reduce the annual general obligation borrowing to an average of \$1,200,000 per year for 2017 through 2020 with the exception of 2017 as the city plans to borrow \$3,500,000 for the new fire station. Based upon the assumptions in this schedule, the City will continually need to increase the debt service levy until 2021. At that time, debt service requirements are expected to peak. This issue should be considered as decisions are made regarding future capital expenditures and probable revenue sources.

CITY OF KAUKAUNA

2017 BUDGET SUMMARY OF INDEBTEDNESS, PRINCIPAL ONLY AS OF DECEMBER 31, 2016

DESCRIPTION	ORIGINAL PRINCIPAL AMOUNT	INTEREST RATE	OUTSTANDING BALANCE DEC. 31, 2016	PRINCIPAL TO BE RETIRED 2017	OUTSTANDING BALANCE DEC. 31, 2017
GENERAL OBLIGATION					
2008 General Obligation Notes	3,000,000	3.91%	1,375,000	650,000	725,000
2011 General Obligation Notes	2,775,000	2.71%	2,500,000	75,000	2,425,000
2012 General Obligation Notes	2,800,000	2.34%	2,600,000	75,000	2,525,000
2013 General Obligation Notes	1,125,000	3.38%	975,000	50,000	925,000
2013 General Obligation Notes	5,900,000	2.03%	4,600,000	1,050,000	3,550,000
2014 General Obligation Notes	1,300,000	2.49%	1,250,000	50,000	1,200,000
2015 General Obligation Notes	3,550,000	2.71%	3,375,000	175,000	3,200,000
2015 General Obligation Notes	1,650,000	3.08%	1,600,000	50,000	1,550,000
2016 General Obligation Notes	1,525,000	2.23%	1,525,000	300,000	1,225,000
TOTAL GENERAL OBLIGATION DEBT			19,800,000	2,475,000	17,325,000
TAX INCREMENTAL DISTRICT NO. 4					
2014 General Obligation Notes	350,000	2.68%	300,000	25,000	275,000
TOTAL TAX INCREMENTAL DISTRICT NO. 4			300,000	25,000	275,000
TAX INCREMENTAL DISTRICT NO. 5					
2010 General Obligation Bonds	3,950,000	3.40%	3,800,000	75,000	3,725,000
2010 General Obligation Bonds	6,575,000	4.20%	6,300,000	100,000	6,200,000
TOTAL TAX INCREMENTAL DISTRICT NO. 5			10,100,000	175,000	9,925,000
TAX INCREMENTAL DISTRICT NO. 6					
2007 General Obligation Notes	2,435,000	2.38%	1,960,000	450,000	1,510,000
2010 General Obligation Notes	1,350,000	2.22%	775,000	150,000	625,000
TOTAL TAX INCREMENTAL DISTRICT NO. 6			2,735,000	600,000	2,135,000
ENVIRONMENTAL REMEDIATION TID NO. 1					
2014 General Obligation Notes	1,000,000	3.51%	900,000	75,000	825,000
TOTAL ENVIRONMENTAL REMEDIATION TID NO. 1			900,000	75,000	825,000
ENVIRONMENTAL REMEDIATION TID NO. 8					
2015 General Obligation Notes	1,650,000	2.00%	1,565,000	0	1,565,000
TOTAL ENVIRONMENTAL REMEDIATION TID NO. 8			1,565,000	0	1,565,000
TOTAL GENERAL OBLIGATION DEBT			35,400,000	3,350,000	32,050,000
REVENUE BONDS					
SANITARY SEWER UTILITY					
2013 Revenue Bonds	1,950,000	3.67%	1,750,000	125,000	1,625,000
2015 Revenue Bonds	1,225,000	3.48%	1,175,000	75,000	1,100,000
2016 Revenue Bonds	1,225,000	2.37%	1,225,000	50,000	1,175,000
TOTAL SANITARY SEWER UTILITY			4,150,000	250,000	3,900,000
STORM SEWER UTILITY					
2016 Revenue Bonds	1,350,000	2.20%	1,350,000	75,000	1,275,000
TOTAL STORM SEWER UTILITY			1,350,000	75,000	1,275,000
LEASE REVENUE BONDS					
2015 RDA Lease	10,500,000	3.88%	10,200,000	425,000	9,775,000
TOTAL Lease Revenue Bonds			10,200,000	425,000	9,775,000

CITY OF KAUKAUNA

2017 BUDGET

ANNUAL PRINCIPAL AND INTEREST DEBT SERVICE REQUIREMENTS AS OF DECEMBER 31,2016

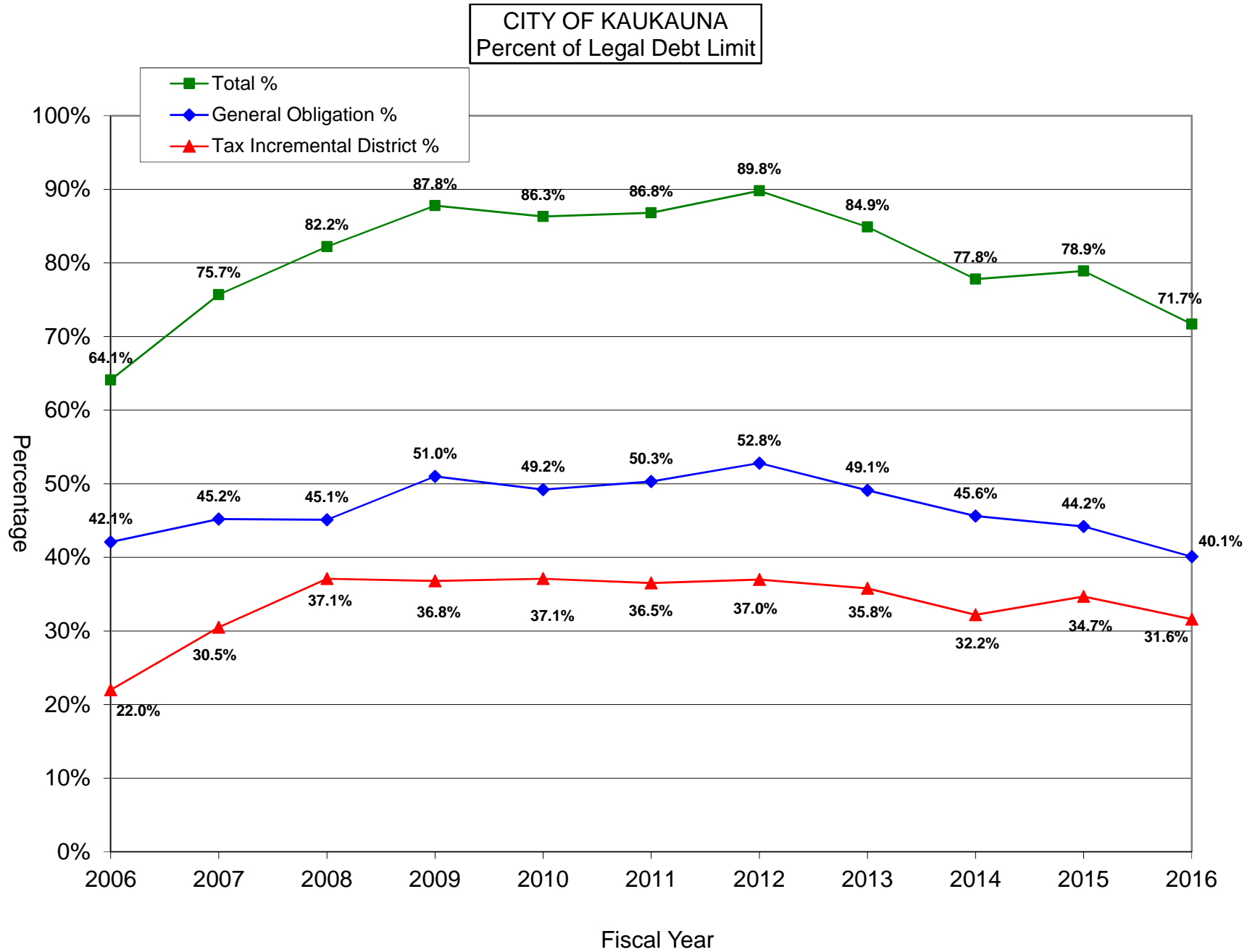
YEAR	DEBT SERVICE FUND	TAX INCREMENTAL DISTRICT #4 DEBT	TAX INCREMENTAL DISTRICT #5 DEBT	TAX INCREMENTAL DISTRICT #6 DEBT	TAX INCREMENTAL DISTRICT #8 DEBT	ENVIRONMENTAL REMEDATION TID DEBT	STORM WATER UTILITY DEBT	SANITARY SEWER UTILITY DEBT	GRAND TOTAL
2017	780,110	33,000	565,687	660,538	1,596,300	104,375	409,305	282,197	4,431,513
2018	3,701,177	32,500	685,250	574,788		102,687	654,918	541,517	6,292,838
2019	3,454,993	32,000	925,250	440,238		100,625	661,346	423,761	6,038,213
2020	3,004,656	31,375	1,381,125	258,538		147,625	580,168	309,900	5,713,388
2021	2,778,946	55,250	1,420,500	201,050		143,719	543,524	263,431	5,406,419
2022	2,483,811	53,750	1,482,250	196,675		139,344	382,397	247,967	4,986,194
2023	1,890,307	52,250	1,538,250	191,425		159,000	349,920	256,023	4,437,175
2024	1,727,994	50,750	1,539,200	210,800		153,000	385,055	225,051	4,291,850
2025	1,174,216		1,635,150	263,900			406,917	243,968	3,724,150
2026	823,972		1,670,650				149,803	244,725	2,889,150
2027	830,994						154,186	273,695	1,258,875
	22,651,176	340,875	12,843,312	2,997,952	1,596,300	1,050,375	4,677,537	3,312,236	49,469,763

CITY OF KAUKAUNA

2017 BUDGET

*SUMMARY OF LONG-TERM DEBT
AND PERCENT OF LEGAL DEBT LIMIT
FOR THE FISCAL YEARS 2006 THROUGH 2016*

<i>FISCAL YEAR END</i>	<i>EQUALIZED PROPERTY VALUE</i>	<i>LONG-TERM DEBT</i>	<i>PERCENT OF LEGAL DEBT LIMIT</i>
2016	987,297,400	35,400,000	71.7%
2015	944,939,900	37,265,000	78.9%
2014	922,944,000	35,925,000	77.8%
2013	896,096,700	38,025,000	84.9%
2012	898,369,100	40,325,000	89.8%
2011	932,227,600	40,450,000	86.8%
2010	935,396,400	40,385,000	86.3%
2009	923,875,600	40,570,000	87.8%
2008	928,064,700	38,160,000	82.2%
2007	884,859,600	33,495,000	75.7%
2006	863,650,900	27,670,000	64.1%



CITY OF KAUKAUNA

2017 BUDGET

RATIO OF NET GENERAL OBLIGATION DEBT TO EQUALIZED VALUE AND NET GENERAL OBLIGATION DEBT PER CAPITA

LEVY YEAR	POPULATION	EQUALIZED VALUE	TOTAL GENERAL OBLIGATION DEBT	PAYABLE FROM OTHER FUNDS	DEBT SUBJECT TO TAX LEVY	RATIO OF NET LEVIED DEBT TO EQUALIZED VALUE	NET LEVIED DEBT PER CAPITA
2016	15,848	987,297,400	35,400,000	19,852,296	15,547,704	1.57%	981.05
2015	15,799	944,939,900	37,265,000	21,260,722	16,004,278	1.69%	1,012.99
2014	15,725	922,944,000	35,925,000	19,633,810	16,291,190	1.77%	1,036.01
2013	15,715	896,096,700	38,025,000	21,999,659	16,025,341	1.79%	1,019.75
2012	15,627	898,369,100	40,325,000	23,504,531	16,820,469	1.87%	1,076.37
2011	15,519	932,227,600	40,450,000	21,811,214	18,638,786	2.00%	1,201.03
2010	15,462	935,396,400	40,385,000	20,312,900	20,072,100	2.15%	1,298.16
2009	15,414	923,875,600	40,570,000	19,395,000	21,175,000	2.29%	1,373.75
2008	15,229	928,064,700	38,160,000	19,745,000	18,415,000	1.98%	1,209.21
2007	15,095	884,859,600	33,495,000	16,145,000	17,350,000	1.96%	1,149.39
2006	14,515	863,650,900	27,670,000	12,320,000	15,350,000	1.78%	1,057.53

CITY OF KAUKAUNA

2017 BUDGET

RATIO OF GENERAL OBLIGATION DEBT SERVICE TO BUDGETED GENERAL FUND EXPENDITURES

<i>YEAR</i>	<i>PRINCIPAL</i>	<i>INTEREST</i>	<i>TOTAL G.O. DEBT SERVICE</i>	<i>BUDGETED GENERAL FUND EXPENDITURES</i>	<i>RATIO OF G.O. DEBT TO GENERAL EXPENDITURES</i>
2017	3,350,000	1,081,513	4,431,513	13,341,604	33.22%
2016	3,390,000	1,199,099	4,589,099	13,422,675	34.19%
2015	3,760,000	1,218,994	4,978,994	12,765,767	39.00%
2014*	4,425,000	1,251,319	5,676,319	12,468,789	45.52%
2013	3,200,000	1,465,290	4,665,290	12,232,971	38.14%
2012	2,925,000	1,495,203	4,420,203	14,132,539	31.28%
2011	2,710,000	1,589,207	4,276,538	14,045,193	30.45%
2010**	15,410,000	1,594,414	17,004,414	13,899,315	122.34%
2009	2,255,000	1,777,809	4,032,809	13,494,514	29.88%
2008**	9,780,000	1,402,264	11,182,264	12,693,009	88.10%
2007	2,025,000	1,315,573	3,340,573	12,063,546	27.69%

* 2014 Debt service total includes refinancing \$1,000,000 notes for ERTIF #1

** 2010 Debt service total includes refinancing \$12,985,000 bond and note anticipation notes for TID No. 5, TID No. 6, and general obligation note anticipation notes.

***2008 Debt service total includes refinancing \$7,660,000 bond anticipation notes for TID No. 5.

CITY OF KAUKAUNA

2017 BUDGET

CURRENT AND FUTURE DEBT SERVICE REQUIREMENTS - PRINCIPAL ONLY

YEAR	TOTAL ACTUAL DEBT SERVICE REQUIREMENTS	INDUSTRIAL PARK PAYMENTS	TID #4 PAYMENTS	TID #5 PAYMENTS	TID #6 PAYMENTS	TID #8 PAYMENTS	ERTIF PAYMENTS	STORM WATER UTILITY PAYMENTS	SANITARY SEWER UTILITY PAYMENTS	CURRENT PRINCIPAL ONLY TAX LEVY IMPACT	FUTURE DEBT SERVICE REQUIREMENTS	CURRENT AND FUTURE PRINCIPAL ONLY LEVY IMPACT
2017	2,925,000	0	25,000	175,000	600,000	1,565,000	75,000	320,227	247,073	1,482,700	125,000	1,607,700
2018	4,435,000	0	25,000	300,000	525,000		75,000	467,637	319,801	2,722,562	225,000	2,947,562
2019	4,335,000	0	25,000	550,000	400,000		75,000	490,410	217,954	2,576,636	350,000	2,926,636
2020	4,140,000	0	25,000	1,025,000	225,000		125,000	425,889	91,858	2,222,253	475,000	2,697,253
2021	3,970,000	0	50,000	1,100,000	175,000		125,000	398,890	48,368	2,072,742	575,000	2,647,742
2022	3,695,000	0	50,000	1,200,000	175,000		125,000	251,976	13,890	1,879,134	650,000	2,529,134
2023	3,275,000	0	50,000	1,300,000	175,000		150,000	202,996	27,780	1,369,224	1,033,500	2,402,724
2024	3,260,000	0	50,000	1,350,000	200,000		150,000	246,996	27,780	1,235,224	1,047,400	2,282,624
2025	2,825,000	0	0	1,500,000	260,000		0	278,998	27,780	758,222	1,410,000	2,168,222
2026	2,100,000	0	0	1,600,000			0	28,750	34,725	436,525	1,623,500	2,060,025
2027	575,000	0	0	0	0		0	37,375	45,143	492,482	1,464,500	1,956,982
2028	275,000	0	0	0	0		0	0	0	275,000	1,584,000	1,859,000
2029	100,000	0	0	0	0		0	0	0	100,000	1,666,000	1,766,000
2030	100,000	0	0	0	0		0	0	0	100,000	1,577,700	1,677,700
2031	0	0	0	0	0		0	0	0	0		0
	36,010,000	0	300,000	10,100,000	2,735,000	1,565,000	900,000	3,150,144	1,102,152	17,722,704	13,806,600	31,529,304

The future debt service amounts above assume borrowing \$3.5 million in 2017, \$2.0millin in 2018 and 2019 .

CITY OF KAUKAUNA
2017 BUDGET
CAPITAL PROJECTS SUMMARY

Historical Perspective: The long-term debt issued has averaged about \$3,000,000 for the past ten years except for the past two years when debt issues averaged \$1,200,000. This decrease recognizes the City needs to set aside debt capacity to address space needs within the municipal facilities complex. The decreased borrowing was expected to produce the desired results by 2017 which is reflective on Page 5-8. However, as the space needs within the municipal facilities are being addressed over the next few years, debt service requirements will continue a very modest upward trend.

The City has used long-term debt to finance major equipment purchases such as road graders, fire trucks and ambulances, which tend to have a significant impact on the operating budget in the year purchased. The 2017 capital projects budget does not anticipate levying any monies to offset long-term borrowing needs.

The five-year capital projects schedule beginning on page 6-4 summarizes anticipated projects. It is also anticipated that additional projects will be added or removed from years 2018 through 2021.

Future Perspective: The schedule on page 5-8 indicates continued increases in debt service requirements for the next two years based \$3,500,000 of new borrowing in 2017 for the new fire station and \$2,00,000 of new borrowing for General Infrastructure. Borrowing will then level out to \$2,000,000 per year thereafter. Debt service payments are projected to level out or decrease depending ongoing spending plans by 2019.

CITY OF KAUKAUNA

2017 BUDGET

CAPITAL PROJECTS FUND

PROJECTED FUND BALANCE AS OF DECEMBER 31, 2016

DESCRIPTION	BALANCE
BALANCE AS OF JANUARY 1, 2016	
Assigned for Subsequent Years Expenditures	603,284
PROJECTED CHANGE IN FUND BALANCE FROM 2016 OPERATIONS	
Revenues & Other Financing Sources	2,005,452
Expenditures	<u>(2,544,736)</u>
SUBTOTAL	(539,284)
PROJECTED BALANCE AS OF DECEMBER 31, 2016	
Assigned for Subsequent Years Expenditures	<u>64,000</u>

CITY OF KAUKAUNA

2017 BUDGET CAPITAL PROJECTS FUND REVENUES & EXPENDITURES SUMMARY

DESCRIPTION	2015 ACTUAL	2016 BUDGET	2016 6 MONTH ACTUAL	2016 ESTIMATED ACTUAL	2017 BUDGET
REVENUE					
State Gants	66,000	0		61,400	0
Other Revenue	1,376	0		1,400	0
Interest	3,031	1,500	5,932	1,200	1,500
TOTAL REVENUE	70,407	1,500	5,932	64,000	1,500
EXPENDITURES					
2017 Municipal Equipment	0	0	0	0	174,000
Park Improvements	0	0	0	0	325,000
Street & Highway Improvements	0	0	0	0	2,326,500
Miscellaneous	0	0	0	0	75,000
	0	0	0	0	
2016 Municipal Equipment	0	262,500	0	45,000	0
Park Improvements	0	195,000	0	181,943	0
Street & Highway Improvements	0	1,012,800	16,229	723,903	0
Municipal Building Improvements	0	250,000	0	0	0
2015 Municipal Equipment	1,325	0	(285,227)	97,900	0
Park Improvements	79,000	0	(305,000)	265,000	0
Fire Equipment Outlay	15,217	0	0	0	0
Storm/Sanitary Sewer Construction	6,234	0	(85,000)	75,000	0
Street & Highway Improvements	1,875,323	0	(327,894)	655,180	0
Sidewalk Improvements	0	0		17,000	0
2014 Municipal Equipment	144,665	0	0	0	0
Park Improvements	34,209	0	0	90,000	0
Fire Equipment Outlay	522,322	0	0	0	0
Street & Highway Improvements	17,867	0	151,655	184,659	0
2013 Municipal Equipment	12,141	0	0	0	0
Street & Highway Improvements	29,830	0	(3,296)	0	0
Water System Improvements	84,688	0	0	0	0
2012 Municipal Building Improvements	0	0	0	0	0
Municipal Equipment	6,714	0	799	799	0
Storm Sewer Construction	24,367	0	156,624	208,352	0
TOTAL EXPENDITURES	2,853,900	1,720,300	(681,110)	2,544,736	2,900,500
OTHER FINANCING SOURCES (USES)					
Proceeds of General Obligation Notes	2,152,216	1,718,800	0	1,506,943	1,619,000
Transferred from Special Assessment Fund	0	0	966,000	434,509	1,280,000
TOTAL OTHER FINANCING SOURCES (USES)	2,152,216	1,718,800	966,000	1,941,452	2,899,000
EXCESS (DEFICIT) OF REV. & OTHER FINANCING SOURCES (USES) OVER EXPENDITURES	(631,277)	0	1,653,042	(539,284)	0

CITY OF KAUKAUNA
CAPITAL PROJECTS 2017-2021

YEAR	CLASSIFICATIONS/ DESCRIPTIONS	PROJECT TOTAL	GENERAL OBLIGATION BORROWING	SPECIAL ASSESSMENT	STORM WATER UTILITY	SANITARY SEWER UTILITY	PARK DEVELOPMENT FUND	OTHER
2017	EQUIPMENT							
	Replace 2007 Chevrolet Colorado (Inspection #18)	\$28,000	\$28,000					
	Replace 2002 Sterling 5 Yard Dump (#209)	\$140,000	\$140,000					
	Replace Leaf Blower for #105	\$6,000	\$6,000					
	Replace 2001 Smith Co. Lawn Sweeper (#111)	\$37,000	\$37,000					
	Replace 1998 C.C.C. Garbage Truck (#226)	\$165,000	\$165,000					(Eliminate Business Refuse Collection?)
2017	MUNICIPAL BUILDINGS/STRUCTURES							
	Fire Station Completion	\$3,650,000	\$3,650,000					
	Park Department Roof Replacements	\$250,000	\$250,000					
	Mobile Smart Board	\$8,000	\$8,000					
2017	SANITARY SEWER							
	Quinney/Metoxen Area (Phase 1 of 2)	\$475,000		\$75,000		\$400,000		
	Manhole Lining/Repair	\$50,000				\$50,000		
2017	PARK IMPROVEMENTS							
	Municipal Pool Amenity Analysis	\$10,000	\$10,000					
	Anderson Park Play Equipment	\$75,000	\$75,000					
	Dog Park Bridge Replacement	\$67,000	\$67,000					
	Main Avenue to Fox Shores Trail	\$175,000	\$175,000					
	Grignon Mansion Steps	\$20,000	\$10,000					\$10,000

CITY OF KAUKAUNA
CAPITAL PROJECTS 2017-2021

YEAR	CLASSIFICATIONS/ DESCRIPTIONS	PROJECT TOTAL	GENERAL OBLIGATION BORROWING	SPECIAL ASSESSMENT	STORM WATER UTILITY	SANITARY SEWER UTILITY	PARK DEVELOPMENT FUND	OTHER
(Friends of the Mansion)								
2017	STORM SEWER							
	Oakridge Avenue Area (Phase 2 of 3)	\$250,000			\$250,000			
	Erosion Control/Remediation on Storm Water Outfalls	\$35,000			\$35,000			
	Loderbauer Road	\$275,000			\$220,000			\$50,000
(Developer)								
2017	STREET PAVING							
	Reconstruction							
	Downtown Southside (2nd, 3rd, Main, Reaume)	\$750,000	\$175,000	\$450,000				
	Main Avenue Terminus, 2nd Street/Crooks Avenue Corner	\$50,000	\$50,000					
	Oakridge Avenue to Crooks Avenue (Phase 2 of 3) (E. 15th Street, E. 16th Street)	\$680,000	\$208,000	\$472,000				
	Loderbauer Road - City Limits to Traffic Lights	\$500,000	\$200,000	\$300,000				
	Alley Reconstruction	\$100,000	\$100,000					
2017	SIDEWALKS							
	Replace Defective Walk	\$175,000	\$25,000	\$150,000				
2017	MISCELLANEOUS							
	Regulatory/Street Sign Upgrade	\$20,000	\$20,000					
	Concrete/Asphalt Recycling (Red Hills)	\$50,000	\$50,000					
TOTAL		\$8,041,000	\$5,449,000	\$1,447,000	\$505,000	\$450,000	\$0	\$60,000

CITY OF KAUKAUNA
CAPITAL PROJECTS 2017-2021

YEAR	CLASSIFICATIONS/ DESCRIPTIONS	PROJECT TOTAL	GENERAL OBLIGATION BORROWING	SPECIAL ASSESSMENT	STORM WATER UTILITY	SANITARY SEWER UTILITY	PARK DEVELOPMENT FUND	OTHER
2018	EQUIPMENT							
	Replace 2008 Skid Steer (#30)	\$30,000	\$30,000					
	Replace 2008 ODB Leaf Loader (#39)	\$45,000	\$45,000					
	Replace 2008 Ambulance (#2192)	\$180,000	\$180,000					
	Police Department Body Cameras	\$15,000	\$15,000					
2018	MUNICIPAL BUILDINGS/STRUCTURES							
	City Hall Construction - Phase 3	\$1,000,000	\$1,000,000					
	Replace Roof Over Street Department Vehicle Storage Area	\$200,000	\$200,000					
2018	SANITARY SEWER							
	Manhole Lining/Repair	\$50,000				\$50,000		
	Quinney/Metoxen Area (Phase 2 of 2)	\$550,000		\$100,000		\$450,000		
	River Street Sanitary Sewer	\$80,000				\$80,000		
	Delanglade Street (STH 55) Reconstruction	\$100,000				\$100,000		
2018	PARK IMPROVEMENTS							
	Haas Road Park Equipment	\$50,000	\$50,000					
	Jonen Park Pavillion	\$200,000	\$200,000					
	Pool Deck Replacement/Patio/Splash Pad	\$200,000	\$200,000					
2018	STORM SEWER							
	Delanglade Street (STH 55)	\$50,000			\$50,000			
	Sarah Street/Doty Street/Wisconsin Avenue Area	\$450,000			\$450,000			
	Erosion Control/Remediation - Shoreline/Outfalls	\$35,000			\$35,000			
	Oakridge Avenue to Crooks Avenue Area (Phase 2 of 3)	\$750,000	\$300,000	\$450,000				
	Mini Storm Sewer - East 19th Street	\$125,000			\$125,000			

CITY OF KAUKAUNA
CAPITAL PROJECTS 2017-2021

YEAR	CLASSIFICATIONS/ DESCRIPTIONS	PROJECT TOTAL	GENERAL OBLIGATION BORROWING	SPECIAL ASSESSMENT	STORM WATER UTILITY	SANITARY SEWER UTILITY	PARK DEVELOPMENT FUND	OTHER
2018	STREET PAVING							
	New Concrete Streets	\$700,000	\$155,000	\$420,000				
	Coriander Court - All 570'							
	Tarragon Drive - All 720'							
	Sweet Meadow Lane - all 950'							
	Moon Ridge Meadows							
	Nature View Court							
	Reconstruction							
	Sarah Street/Doty Street/Wisconsin Avenue Area	\$1,400,000	\$560,000	\$840,000				
	Wisconsin Avenue - 575'							
	Doty Street - 1700'							
	Sarah Street - 1900'							
	Depot Street - 900'							
	Kaukauna Street - 900'							
	Desnoyer - 900'							
	Oakridge Avenue to Crooks Avenue Area (Phase 3 of 3)	\$700,000	\$280,000	\$420,000				
	(E. 12th, E. 13th, and E. 14th Streets, Oakridge Avenue)							
	River Street - All (including parking lots)	\$200,000	\$150,000	\$50,000				
	Alley Reconstruction	\$100,000	\$100,000					
	Concrete Street Repair Patch Program	\$150,000	\$150,000					
	Pool Road and Parking Lot	\$200,000	\$200,000					
2018	SIDEWALKS							
	None							
2018	MISCELLANEOUS							
	Regulatory/Street Sign Upgrade/Sign Inventory	\$20,000	\$20,000					
	Relocate Composte/Recycling Site at Red Hills	\$15,000	\$15,000					
TOTAL		\$7,595,000	\$3,850,000	\$2,280,000	\$660,000	\$680,000	\$0	\$0

CITY OF KAUKAUNA
CAPITAL PROJECTS 2017-2021

YEAR	CLASSIFICATIONS/ DESCRIPTIONS	PROJECT TOTAL	GENERAL OBLIGATION BORROWING	SPECIAL ASSESSMENT	STORM WATER UTILITY	SANITARY SEWER UTILITY	PARK DEVELOPMENT FUND	OTHER
2019	EQUIPMENT							
	Replace 2009 Kubota Tractor (#107)	\$30,000	\$30,000					
	Replace 2009 Kubota Mower (#109)	\$20,000	\$20,000					
	Replace 2009 John Deere Mower (#125)	\$18,000	\$18,000					
	Replace 2009 Peterbuilt Garbage Truck (#224)							
2019	MUNICIPAL BUILDINGS/STRUCTURES							
	Replace Optech Voting Machines - 2 Total	\$20,000	\$20,000					
	Replace Accounting Software	\$200,000	\$200,000					
2019	SANITARY SEWER							
	Plank Road Area (Plank Road, Washington Street, Green Bay Road, Florence Street)	\$600,000				\$600,000		
	Manhole Lining/Repair	\$50,000				\$50,000		
2019	PARK IMPROVEMENTS							
	Jonen Park Complex Expansion	\$150,000	\$150,000					
	Pool Climbing Wall Feature	\$50,000	\$50,000					
2019	STORM SEWER							
	Ducharme Street/Armstrong Lane	\$200,000			\$200,000			
	Erosion Control/Remediation on Stormwater Outfalls/Shorelines	\$35,000			\$35,000			

CITY OF KAUKAUNA
CAPITAL PROJECTS 2017-2021

YEAR	CLASSIFICATIONS/ DESCRIPTIONS	PROJECT TOTAL	GENERAL OBLIGATION BORROWING	SPECIAL ASSESSMENT	STORM WATER UTILITY	SANITARY SEWER UTILITY	PARK DEVELOPMENT FUND	OTHER
2019	STREET PAVING							
	New Concrete Streets	\$800,000	\$195,000	\$480,000				
	Antelope Trail - 1250'							
	Gray Squirrel - Antelope Trail to Bear Paw Trail - 350'							
	Bear Paw Trail - White Birch to Gray Squirrel - 1150'							
	White Birch - White Wolf to Elk Trail - 500'							
	Ridge Court - 770'							
	Nature View Court							
	Reconstruction							
	Ducharme Street (CTH "OO" to Gertrude Street) - 1935'							
	Armstrong Lane (Ducharme Street to End) - 475'							
	Island Street (Dodge Street to Tail Race) - 400'							
	Schultheis Street (All)							
	Oak Street (All)							
	Alley Reconstruction	\$100,000	\$100,000					
2019	SIDEWALKS							
	Replace Defective Walks	\$200,000	\$25,000	\$175,000				
2019	MISCELLANEOUS							
	Regulatory/Street Sign Upgrade	\$20,000	\$20,000					
	TOTAL	\$2,493,000	\$828,000	\$655,000	\$235,000	\$650,000	\$0	\$0

CITY OF KAUKAUNA
CAPITAL PROJECTS 2017-2021

YEAR	CLASSIFICATIONS/ DESCRIPTIONS	PROJECT TOTAL	GENERAL OBLIGATION BORROWING	SPECIAL ASSESSMENT	STORM WATER UTILITY	SANITARY SEWER UTILITY	PARK DEVELOPMENT FUND	OTHER
2020	EQUIPMENT							
	Replace 2008 Pick Up Truck (#11)	\$24,000	\$24,000					
	Replace 2009 Peterbuilt Garbage Truck (#225)							
2020	MUNICIPAL BUILDINGS/STRUCTURES							
2020	SANITARY SEWER							
	Presidential Streets Area (Possibly 2021)	\$500,000				\$500,000		
2020	PARK IMPROVEMENTS							
	Haas Road Park Pavillion	\$250,000	\$250,000					
2020	STORM SEWER							
	Badger Road Pond	\$300,000			\$195,000			\$105,000
	Erosion Control/Remediation on Stormwater Outfalls/Shorelines	\$35,000			\$35,000			(DNR Grant)
2020	STREET PAVING							
	New Concrete Streets							
	Reconstruction							
	STH 96 (Green Bay Road)	\$2,300,000	\$200,000	\$100,000				\$2,000,000
	River Street/Parking Area							
	Alley Reconstruction	\$100,000	\$100,000					
2020	SIDEWALKS							
	None							
2020	MISCELLANEOUS							
	Regulatory/Street Sign Upgrade	\$20,000	\$20,000					
TOTAL		\$3,529,000	\$594,000	\$100,000	\$230,000	\$500,000	\$0	\$2,105,000

CITY OF KAUKAUNA
CAPITAL PROJECTS 2017-2021

YEAR	CLASSIFICATIONS/ DESCRIPTIONS	PROJECT TOTAL	GENERAL OBLIGATION BORROWING	SPECIAL ASSESSMENT	STORM WATER UTILITY	SANITARY SEWER UTILITY	PARK DEVELOPMENT FUND	OTHER
2021	EQUIPMENT							
	Replace 2011 Kubota Tractor (#108)							
	Replace 2006 International with Sander, Plow, Wing (#208)							
2021	MUNICIPAL BUILDINGS/STRUCTURES							
2021	SANITARY SEWER							
	Replace Back Up Generators (Augustine Street & Tower Drive)	\$500,000				\$500,000		
2021	PARK IMPROVEMENTS							
2021	STORM SEWER							
2021	STREET PAVING							
	New Concrete Streets							
	Reconstruction							
	Island Street - Dodge Street to Tail Race Bridge							
	Alley Reconstruction							
		\$100,000	\$100,000					
2021	SIDEWALKS							
	None							
2021	MISCELLANEOUS							
	Regulatory Sign Update - Final	\$20,000	\$20,000					
	TOTAL	\$620,000	\$120,000	\$0	\$0	\$500,000	\$0	\$0





CITY OF KAUKAUNA

2017 BUDGET

DIVISION: GENERAL GOVERNMENT

DEPARTMENT: ASSESSMENT

MISSION STATEMENT

To uniformly and equitably assess all real estate and personal property except those properties designated manufacturing by the Department of Revenue, public utilities, and property exempt by state statute. The assessment procedures are dictated by Chapter 70 of the Wisconsin Statutes. Conduct open book and attend all Board of Review sessions. Provide information as to assessment and appeal procedures per request. (A booklet is available to the general public at the Assessor's Office that explains the assessment and appeals process.) Estimate property taxes for potential new construction in the city. Provide information to all city departments upon request. Assess all annexations, new construction, additions, changes, new plats, deletions, etc. to submit an assessment report on an annual basis to the Mayor and Common Council.

Increase (Decrease) in 2017 Budget

The Assessment budget decreased \$4,550, 13.6%

CITY OF KAUKAUNA

2017 BUDGET

FUND: 101
DEPT: 51505

DIVISION: GENERAL GOVERNMENT
DEPARTMENT: ASSESSMENT

<i>OBJECT CODE</i>	<i>DESCRIPTION</i>	<i>2015 ACTUAL</i>	<i>2016 BUDGET</i>	<i>2016 6 MONTHS ACTUAL</i>	<i>2016 ESTIMATED ACTUAL</i>	<i>2017 BUDGET</i>
PERSONNEL SERVICES						
Wages & Salaries						
5104	Temporary Payroll	150	150	0	150	150
5154	Social Security	2	2	0	2	2
5163	Workers Compensation	1	1	0	1	1
TOTAL PERSONNEL SERVICES		153	153	0	153	153
NON-PERSONNEL SERVICES						
Purchased Services		25,650				
5325	Contractual Services	32,678	33,400	20,646	28,150	28,850
TOTAL NON-PERSONNEL SERVICES		32,678	33,400	20,646	28,150	28,850
TOTAL ASSESSMENT		32,832	33,553	20,646	28,303	29,003

CITY OF KAUKAUNA

2017 BUDGET

*DIVISION: GENERAL GOVERNMENT
DEPARTMENT: AUDITING SERVICES*

MISSION STATEMENT

The department identifies the annual financial audit costs for the City.

Increase (Decrease) in 2017 Budget \$700 (3%)

The Auditing Services budget remained mostly flat with a \$700. This budget cycle took into consideration additional audits required for potential grants

CITY OF KAUKAUNA

2017 BUDGET

FUND: 101
DEPT: 51515

DIVISION: GENERAL GOVERNMENT
DEPARTMENT: AUDITING SERVICES

OBJECT CODE	DESCRIPTION	2015 ACTUAL	2016 BUDGET	2016 6 MONTHS ACTUAL	2016 ESTIMATED ACTUAL	2017 BUDGET
NON-PERSONNEL SERVICES						
Purchased Services						
5325	Contractual Services	20,650	21,000	7,000	21,000	21,700
TOTAL NON-PERSONNEL SERVICES		20,650	21,000	7,000	21,000	21,700
TOTAL AUDITING SERVICES		20,650	21,000	7,000	21,000	21,700

CITY OF KAUKAUNA

2017 BUDGET

DIVISION: GENERAL GOVERNMENT

DEPARTMENT: CITY ATTORNEY

MISSION STATEMENT

The City Attorney is required by Section 62.09 (12) of the Wisconsin Statutes to handle all legal matters in which the City has an interest.

Increase (Decrease) in 2017 Budget

The City Attorney budget increased \$3,533, 2%

CITY OF KAUKAUNA

2017 BUDGET

FUND: 101
DEPT: 51305

DIVISION: GENERAL GOVERNMENT
DEPARTMENT: CITY ATTORNEY

OBJECT CODE	DESCRIPTION	2015 ACTUAL	2016 BUDGET	2016 6 MONTHS ACTUAL	2016 ESTIMATED ACTUAL	2017 BUDGET
PERSONNEL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	87,118	88,567	41,850	88,567	90,157
<i>Fringe Benefits</i>						
5151	Retirement Plan	10,191	10,273	4,855	10,274	11,540
5154	Social Security	6,483	6,775	3,116	6,775	6,897
5157	Group Health Insurance	20,048	19,705	10,252	19,705	20,111
5160	Group Life Insurance	150	154	77	154	162
5163	Workers Compensation	142	177	88	177	144
TOTAL PERSONNEL SERVICES		124,132	125,651	60,238	125,652	129,011
NON-PERSONNEL SERVICES						
<i>Travel/Training</i>						
5205	Seminar Expense	0	600	0	600	400
5208	Travel - City Business	0	500	0	500	1000
5211	Education & Memberships	764	2,000	352	2,000	1500
<i>Purchased Services</i>						
5303	Communications	240	240	120	240	240
5315	Maintenance - Office Equipment	0	500	0	500	220
5325	Contractual Services	12,887	12,000	6,060	12,000	13200
<i>Supplies</i>						
5401	Office Supplies	0	800	0	1,000	300
5431	Postage	0	360	0	360	180
TOTAL NON-PERSONNEL SERVICES		13,891	17,000	6,532	17,200	17,040
OUTLAY						
5804	Office Equipment	0	0	0	1,000	500
TOTAL OUTLAY		0	0	0	1,000	500
TOTAL CITY ATTORNEY		138,024	142,651	66,770	143,852	146,551

CITY OF KAUKAUNA

2017 BUDGET

DIVISION: GENERAL GOVERNMENT

DEPARTMENT: CITY ATTORNEY

<i>TITLE OF POSITION</i>	<i>NUMBER OF FULL-TIME EQUIVALENTS</i>		<i>2015 ACTUAL</i>	<i>2016 BUDGET</i>	<i>2016</i>	<i>2017</i>
	<i>2016</i>	<i>2017</i>			<i>ESTIMATED ACTUAL</i>	<i>PROPOSED BUDGET</i>
City Attorney	0.75	0.75		88,567	88,567	90,157
TOTAL	0.75	0.75	87,118	88,567	88,567	90,157

Kaukauna ON THE FOX

CITY OF KAUKAUNA

2017 BUDGET

DIVISION: GENERAL GOVERNMENT

DEPARTMENT: CLERK/TREASURER

MISSION STATEMENT

Performs duties as required by State Statutes, care and custody of the corporate seal and all papers and records of the City. Attend council meetings and maintain records of proceedings. Coordinate agendas and minutes for other committees, commissions, and boards. Maintain and update the ordinance book. Issue and maintain records for licenses and permits. Administer oaths. Collect, invest, and disburse municipal funds.

2015 - 2016 Goals and Objectives

Prepare numerous agendas and recording of minutes, resolutions, and ordinances.

Issue various licenses and permits.

Maintain City records.

Administer oaths of office.

Meet Legal Advertising deadlines.

Meet Posting requirements.

2015 - 2016 Accomplishments

Prepare numerous agendas and recording of minutes, resolutions, and ordinances.

Issue various licenses and permits.

Maintain City records.

Administer oaths of office.

Meet Legal Advertising deadlines.

Meet Posting requirements.

2016 - 2017 Goals and Objectives

Prepare numerous agendas and recording of minutes, resolutions, and ordinances.

Issue various licenses and permits.

Maintain City records.

Administer oaths of office.

Meet Legal Advertising deadlines.

Meet Posting requirements.

Increase (Decrease) in 2017 Budget

The Clerk/Treasurer budget increased \$7,444, 4.0%

CITY OF KAUKAUNA

2017 BUDGET

DIVISION: GENERAL GOVERNMENT

DEPARTMENT: CLERK/TREASURER

Service Efforts:

ITEM	AS OF 12/31/14	AS OF 12/31/15	AS OF 06/30/16
# of council meetings	26	24	12
# of real estate inquiry forms processed	362	419	260
# of deposits made	288	295	155
# of resolutions processed	48	61	14
# of ordinances processed	9	20	12
# of tax bills issued	7,117	7,011	N/A
# of receipts issued	4,893	5245	2590
# of licenses issued	251	249	212
# of dog licenses issued	866	817	753
# pieces of mail processed	33,525	31,402	14,953
Yard waste vouchers issued	467	652	204
Non-refrigerant stickers issued	92	60	44
Refrigerant stickers issued	117	103	49
# of long-term debt issues/IRB	4	9	0

CITY OF KAUKAUNA

2017 BUDGET

FUND: 101
DEPT: 51420

DIVISION: GENERAL GOVERNMENT
DEPARTMENT: CLERK/TREASURER

OBJECT CODE	DESCRIPTION	2015 ACTUAL	2016 BUDGET	2016 6 MONTHS ACTUAL	2016 ESTIMATED ACTUAL	2017 BUDGET
PERSONNEL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	91,348	97,888	44,622	96,854	102,420
5119	Longevity Pay	16	48	0	60	80
<i>Fringe Benefits</i>						
5151	Retirement Plan	9,315	9,734	4,467	9,613	10,887
5154	Social Security	5,967	7,488	3,219	7,409	7,835
5157	Group Health Insurance	32,022	39,409	20,505	39,409	40,222
5160	Group Life Insurance	322	263	197	393	413
5163	Workers Compensation	1,694	2,592	1,261	2,552	2,465
TOTAL PERSONNEL SERVICES		140,685	157,422	74,271	156,291	164,322
NON-PERSONNEL SERVICES						
<i>Travel/Training</i>						
5205	Seminar Expense	1,008	800	323	800	800
5208	Travel - City Business	882	900	0	450	900
5211	Education & Memberships	115	300	65	300	300
<i>Purchased Services</i>						
5325	Contractual Services	3,779	5,000	2,738	5,000	6,000
5328	Advertising	10,924	10,000	3,818	7,800	10,000
5334	Printing Expense	171	1,000	0	1,000	800
<i>Supplies</i>						
5401	Office Supplies	2,260	2,500	822	1,700	2,000
5402	Desktop Printing Expense	0	0	0	0	500
5499	Miscellaneous	11,556	7,000	4,921	7,000	6,063
TOTAL NON-PERSONNEL SERVICES		30,695	27,500	12,688	24,050	27,363
OUTLAY						
5804	Office Equipment	1,875	0	0	0	0
TOTAL OUTLAY		1,875	0	0	0	0
TOTAL CLERK/TREASURER		173,255	184,922	86,959	180,341	191,685

CITY OF KAUKAUNA

2017 BUDGET

DIVISION: GENERAL GOVERNMENT

DEPARTMENT: CLERK/TREASURER

<i>TITLE OF POSITION</i>	<i>NUMBER OF FULL-TIME EQUIVALENTS</i>		<i>2015 ACTUAL</i>	<i>2016 BUDGET</i>	<i>2016</i>	<i>2017</i>
	<i>2016</i>	<i>2017</i>			<i>ESTIMATED ACTUAL</i>	<i>PROPOSED BUDGET</i>
Clerk/Treasurer	1.00	1.00		65,458	64,424	65,581
Office Assistant	1.00	1.00		32,430	32,430	36,839
TOTAL	2.00	2.00	91,348	97,888	96,854	102,420

CITY OF KAUKAUNA

2017 BUDGET

DIVISION: GENERAL GOVERNMENT

DEPARTMENT: COMMISSIONERS

MISSION STATEMENT

The costs of Police and Fire Commissioners (\$75 per month) and Utility Commissioners (\$300 per quarter) are charged to this department. Kaukauna Utility refunds the cost of Utility Commissioners.

Increase (Decrease) in 2017 Budget

The Commissioner's budget decreased \$916, 18.8%

CITY OF KAUKAUNA

2017 BUDGET

FUND: 101
DEPT: 51110

DIVISION: GENERAL GOVERNMENT
DEPARTMENT: COMMISSIONERS

OBJECT CODE	DESCRIPTION	2015 ACTUAL	2016 BUDGET	2016 6 MONTHS ACTUAL	2016 ESTIMATED ACTUAL	2017 BUDGET
PERSONNEL SERVICES						
	<i>Wages & Salaries</i>					
5101	Regular Payroll	4,500	4,500	2,875	4,500	3,600
	<i>Fringe Benefits</i>					
5154	Social Security	97	65	58	65	52
5163	Workers Compensation	4	9	5	9	6
	TOTAL PERSONNEL SERVICES	4,601	4,574	2,937	4,574	3,658
NON-PERSONNEL SERVICES						
5205	Seminar Expense	(600)	300	0	300	300
	TOTAL NON-PERSONNEL SERVICES	(600)	300	0	300	300
	TOTAL COMMISSIONERS	4,001	4,874	2,937	4,874	3,958

CITY OF KAUKAUNA

2017 BUDGET

DIVISION: GENERAL GOVERNMENT

DEPARTMENT: COMMISSIONERS

TITLE OF POSITION	NUMBER OF FULL-TIME EQUIVALENTS		2015 ACTUAL	2016 BUDGET	2016	2017
	2016	2017			ESTIMATED ACTUAL	PROPOSED BUDGET
Police & Fire Commissioner	**	**		900	900	900
Police & Fire Commissioner	**	**		900	900	
Police & Fire Commissioner	**	**		900	900	900
Police & Fire Commissioner	**	**		900	900	900
Police & Fire Commissioner	**	**		900	900	900
TOTAL	0.00	0.00	4,500	4,500	4,500	3,600

**FTE calculation not readily determined due to the nature of the position.



CITY OF KAUKAUNA

2017 BUDGET

DIVISION: GENERAL GOVERNMENT

DEPARTMENT: COMMON COUNCIL

MISSION STATEMENT

The City Council will serve the needs and concerns of the City and strive to affect the greatest good for the community as a whole while maintaining a solid perspective between individual rights and the common good.

The City Council will take a leadership position in the community. It will act as the catalyst for new programs based on the needs of the community. The Council will promote cooperation between various segments of the community.

The City Council together with the Mayor and staff will develop and adopt a fiscally responsible budget on an annual basis. This budget will provide the resources to maintain a high quality of service yet must be responsive to economic conditions both within and outside the community.

Based on the realization that the needs of the City are continually changing, the Council will periodically review policies and procedures so that City Government as a whole can maintain a high level of effectiveness.

The Council will strive to keep the citizens informed on matters affecting the community. At the same time, the Council must keep well informed on the needs and concerns of the citizens and respond to these needs in a consistent and prudent manner.

The Council will seek and respect the recommendations of the Mayor, staff members, and various boards and commissions. The Council accepts the fact that good government is a cooperative process and that encouraging and accepting these recommendations does not diminish the authority of the Council.

The Council will continue to be cognizant of the needs of City employees and strive for a satisfying work experience. The Council will encourage its employees to upgrade their skills.

The Council will continue to identify areas within the community that need special attention and develop programs for their improvement.

The Council will encourage legislation at the County, State and Federal levels that is in the best interest of the community.

The Council will promote the community both within and outside.

Increase (Decrease) in 2017 Budget

The Common Council budget decreased by \$186, 0.4%

CITY OF KAUKAUNA

2017 BUDGET

FUND: 101
DEPT: 51105

DIVISION: GENERAL GOVERNMENT
DEPARTMENT: COMMON COUNCIL

OBJECT CODE	DESCRIPTION	2015 ACTUAL	2016 BUDGET	2016 6 MONTHS ACTUAL	2016 ESTIMATED ACTUAL	2017 BUDGET
PERSONNEL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	29,520	32,720	15,560	32,720	34,320
<i>Fringe Benefits</i>						
5154	Social Security	445	474	226	474	498
5163	Workers Compensation	50	65	31	65	55
5166	Unemployment Insurance	84	0	0	0	0
TOTAL PERSONNEL SERVICES		30,100	33,259	15,817	33,260	34,873
NON-PERSONNEL SERVICES						
<i>Travel/Training</i>						
5205	Seminar Expense	1,706	5,500	0	1,700	3,500
5208	Travel - City Business	580	500	0	500	600
5211	Education & Memberships	3,666	4,000	3,651	3,700	3,800
5499	Miscellaneous	24	0	222	300	300
TOTAL NON-PERSONNEL SERVICES		5,976	10,000	3,873	6,200	8,200
TOTAL COMMON COUNCIL		36,076	43,259	19,690	39,460	43,073

CITY OF KAUKAUNA

2017 BUDGET

DIVISION: GENERAL GOVERNMENT

DEPARTMENT: COMMON COUNCIL

TITLE OF POSITION	NUMBER OF FULL-TIME EQUIVALENTS		2015 ACTUAL	2016 BUDGET	2016	2017
	2016	2017			ESTIMATED ACTUAL	PROPOSED BUDGET
Alderman	**	**		4,720	4,720	4,920
Alderman	**	**		4,000	4,000	4,200
Alderman	**	**		4,000	4,000	4,200
Alderman	**	**		4,000	4,000	4,200
Alderman	**	**		4,000	4,000	4,200
Alderman	**	**		4,000	4,000	4,200
Alderman	**	**		4,000	4,000	4,200
Alderman	**	**		4,000	4,000	4,200
TOTAL	0.00	0.00	29,520	32,720	32,720	34,320

Kaukauna ON THE FOX

CITY OF KAUKAUNA

2017 BUDGET

DIVISION: GENERAL GOVERNMENT

DEPARTMENT: ELECTIONS

MISSION STATEMENT

Administration of elections per State Statutes.

2015 - 2016 Goals and Objectives

Conduct four elections in 2016. Ongoing training for election officials and staff. New statewide voter registration program implemented in January of 2016.

2015 - 2016 Accomplishments

Conducted two elections in 2015 and four in 2016. Ongoing training for election officials and staff.

2016 - 2017 Goals and Objectives

Conduct two elections in 2017. Ongoing training for election officials and staff. Change polling place while remodeling of Community Room is in process.

Increase (Decrease) in 2017 Budget

The Elections budget decreased \$16,015, 62.2%

Service Efforts:

ELECTION	NO. OF REGISTERED VOTERS	ELECTION DAY CHANGES
Spring – 4/7/15	8,505	30
Primary – 2/16/16	8,366	12
Spring - 4/5/16	8,415	630

CITY OF KAUKAUNA

2017 BUDGET

FUND: 101
DEPT: 51425

DIVISION: GENERAL GOVERNMENT
DEPARTMENT: ELECTIONS

OBJECT CODE	DESCRIPTION	2015 ACTUAL	2016 BUDGET	2016 6 MONTHS ACTUAL	2016 ESTIMATED ACTUAL	2017 BUDGET
PERSONNEL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	0	200	0	0	200
5104	Temporary Payroll	3,245	13,000	5,763	14,500	6,000
<i>Fringe Benefits</i>						
5151	Retirement Plan	0	13	0	0	14
5154	Social Security	0	15	0	0	15
5163	Workers Compensation	5	26	12	29	10
TOTAL PERSONNEL SERVICES		3,250	13,254	5,774	14,529	6,239
NON-PERSONNEL SERVICES						
<i>Travel/Training</i>						
5205	Seminar Expense	0	400	0	400	200
5208	Travel - City Business	94	100	0	100	100
<i>Purchased Services</i>						
5325	Contractual Services	2,658	1,000	0	1,000	2,500
5334	Printing Expense	153	6,000	50	5,000	250
<i>Supplies</i>						
5401	Office Supplies	276	4,000	639	3,000	250
5431	Postage	147	600	196	600	150
5499	Miscellaneous	43	400	30	400	50
TOTAL NON-PERSONNEL SERVICES		3,371	12,500	916	10,500	3,500
TOTAL ELECTIONS		6,622	25,754	6,690	25,029	9,739

CITY OF KAUKAUNA

2017 BUDGET

DIVISION: GENERAL GOVERNMENT

DEPARTMENT: FINANCE

MISSION STATEMENT

The finance department is responsible for planning, directing and administering the major functions of accounting, budgeting, financial reporting, employer insurance management, employee benefit programs and electronic data processing to insure the City's financial stability and compliance with goals, policies and regulations.

2015 - 2016 Goals and Objectives

- Continue to evaluate ways to increase city staff efficiencies using modern technologies.
- Continue to evaluate accounting systems and procedures to enhance efficiencies.
- Develop Policies and procedures of Finance functions
- Implement Time Clock Plus (a time and attendance) software program
- Implement Invoice Soft to reduce paper and admin work

2015 - 2016 Accomplishments

- Reduced our aging Accounts receivable by increasing our collection efforts. We've partner with State Debt Collection (SDC) agency for our past due and have had a great response. We've developed and put in place a process to continue this effort going forward.
- Researched possible vendors for invoice software that will reduce paper and administrative data entry. We've narrowed it down to two vendors which we plan to partner with in 2017.
- Evaluated our current accounting system as well as ours to see if we are getting everything we can from our current system. Also worked with other municipalities who have the same software to gain more knowledge of capabilities.

2016 - 2017 Goals and Objectives

- Research and Implement a time and attendance software program that will reduce human errors, time entering data and save the city money by eliminating these errors and inefficiencies.
- Implement Invoice Software that will increase efficiencies and allow for more flexibility with staffing in the Finance department.
- Continue to evaluate our Environmental Resource Partner (ERP) A.K.A, our accounting software to see if we can do more with it in regards to reporting and data analysis.

Increase (Decrease) in 2017 Budget

The Finance budget increased \$38,763, 11.0%

Service Efforts:

INDICATORS	AS OF 12/31/14	AS OF 12/31/15	AS OF 06/30/16
# of new special assessment bills processed	287	230	461
# of real estate inquiry forms processed	361		
# of accounts payable checks processed	3,401	3098	1495
# of payroll checks processed	4,175		
# of miscellaneous receivable bills processed	464	618	502
# of receipts processed	4,892	5245	2589

CITY OF KAUKAUNA

2017 BUDGET

FUND: 101
DEPT: 51510

DIVISION: GENERAL GOVERNMENT
DEPARTMENT: FINANCE

OBJECT CODE	DESCRIPTION	2015 ACTUAL	2016 BUDGET	2016 6 MONTHS ACTUAL	2016 ESTIMATED ACTUAL	2017 BUDGET
PERSONNEL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	201,836	194,604	96,958	194,604	201,874
5119	Longevity Pay	540	620	0	620	660
<i>Fringe Benefits</i>						
5151	Retirement Plan	16,971	15,796	7,573	15,782	17,305
5154	Social Security	13,762	14,935	6,789	14,935	15,494
5157	Group Health Insurance	60,120	59,114	30,757	59,114	60,333
5160	Group Life Insurance	516	858	133	266	280
5163	Workers Compensation	315	390	204	390	324
TOTAL PERSONNEL SERVICES		294,060	286,317	142,414	285,711	296,270
NON-PERSONNEL SERVICES						
<i>Travel/Training</i>						
5205	Seminar Expense	834	800	356	800	1,000
5208	Travel - City Business	376	500	127	500	800
5211	Education & Memberships	703	600	25	600	800
<i>Purchased Services</i>						
5303	Communications	100	0	120	240	300
5315	Maintenance - Office Equipment	375	500	0	0	0
5325	Contractual Services	20,107	59,000	28,579	59,000	87,300
5334	Printing Expense	639	1,300	0	850	710
<i>Supplies</i>						
5401	Office Supplies	1,179	900	423	875	900
5402	Desktop Printing Expense	0	0	0	0	450
5422	Data Processing Supplies	116	500	0	400	250
TOTAL NON-PERSONNEL SERVICES		24,428	64,100	29,631	63,265	92,510
OUTLAY						
	KITD User Fees	0	0	0	0	0
	KITD Infrastructure Mtnce/Replace	0	0	0	0	0
5804	Office Equipment	7,587	1,000	0	1,000	1,400
TOTAL OUTLAY		7,587	1,000	0	1,000	1,400
TOTAL FINANCE		326,076	351,417	172,045	349,976	390,180

CITY OF KAUKAUNA

2017 BUDGET

DIVISION: GENERAL GOVERNMENT

DEPARTMENT: FINANCE

TITLE OF POSITION	NUMBER OF FULL-TIME EQUIVALENTS		2015 ACTUAL	2016 BUDGET	2016	2017
	2016	2017			ESTIMATED ACTUAL	PROPOSED BUDGET
Finance Director	1.00	1.00		91,198	91,198	95,223
Staff Accountant	1.00	1.00		57,596	57,596	58,816
Accounting Specialist	1.00	1.00		45,810	45,810	47,835
TOTAL	3.00	3.00	201,836	194,604	194,604	201,874

Kaukauna ON THE FOX

CITY OF KAUKAUNA

2017 BUDGET

DIVISION: GENERAL GOVERNMENT

DEPARTMENT: CITY GARAGE / FIRE STATION & COMMUNITY CENTER MAINTENANCE

MISSION STATEMENT

This department is responsible for all utilities for all three departments. The building maintenance cost for all except the street and parks departments is accounted for in this department budget. Finally, the Janitorial Service in the Community center and Street Department.

Increase (Decrease) in 2017 Budget

The City Garage / Fire Dept & Community Center Maintenance budget decreased \$73,095, 44.2%

CITY OF KAUKAUNA

2017 BUDGET

FUND: 101
DEPT: 51605

DIVISION: GENERAL GOVERNMENT
DEPARTMENT: FIRE DEPT / PUBLIC WORKS MAINTENANCE

OBJECT CODE	DESCRIPTION	2015 ACTUAL	2016 BUDGET	2016 6 MONTHS ACTUAL	2016 ESTIMATED ACTUAL	2017 BUDGET
PERSONNEL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	60,045	40,942	41,486		15,678
5104	Temporary Payroll	275	200	1,249		
5107	Overtime Pay	892	200	1,366		
5110	Shift Premium Pay	215	50	112		
5113	Job Class Premium Pay	82	200	155		
5119	Longevity Pay	36	48	0	48	32
5125	Call Time	298	100	0		
<i>Fringe Benefits</i>						
5151	Retirement Plan	6,522	4,819	4,850	9,701	2,011
5154	Social Security	4,505	3,181	3,191	4	1,202
5157	Group Health Insurance	21,260	15,764	11,615	23,229	6,033
5160	Group Life Insurance	65	82	32	64	68
5163	Workers Compensation	1,599	1,611	1,756	2	578
TOTAL PERSONNEL SERVICES		95,794	67,197	65,811	33,048	25,602
NON-PERSONNEL SERVICES						
<i>Purchased Services</i>						
5303	Communications	10,606	6,000	5,048	6,000	6,000
5306	Heating Fuels	30,142	27,000	22,413	27,000	20,000
5309	Water, Sewer & Electric	73,964	37,000	25,478	30,000	25,000
5312	Maintenance - Building	39,534	28,000	18,210	28,000	15,000
5325	Contractual Services	0	0	751	900	500
TOTAL NON-PERSONNEL SERVICES		154,247	98,000	71,901	91,900	66,500
TOTAL FIRE DEPT / PW MAINTENANCE		250,041	165,197	137,712	124,948	92,102

CITY OF KAUKAUNA

2017 BUDGET

DIVISION: GENERAL GOVERNMENT

DEPARTMENT: FIRE DEPT MAINTENANCE / DPW

TITLE OF POSITION	NUMBER OF FULL-TIME EQUIVALENTS		2015 ACTUAL	2016 BUDGET	2016	2017
	2016	2017			ESTIMATED ACTUAL	PROPOSED BUDGET
Janitor	0.80	0.20		55,270	0	15,678
TOTAL	0.80	0.20	60,045	55,270	0	15,678



CITY OF KAUKAUNA

2017 BUDGET

DIVISION: GENERAL GOVERNMENT

DEPARTMENT: HUMAN RESOURCES

MISSION STATEMENT

The Human Resources Department provides effective human resources services to all employees of the City, maintain compliance with all regulations (State & Federal) and administer all Human Resources policies and procedures. This is accomplished through the following functions: labor relations, policy and procedure development, recruitment and hiring, human resource records maintenance, employee counseling, employee assistance program, unemployment compensation, employee orientation, wage and salary administration, benefits administration, law compliance, training and education and employee relations.

2015 - 2016 Goals and Objectives

Complete labor contract negotiations for Police contract that expires December 31, 2015.

Communicate and distribute revised approved employee handbook.

Complete wage and compensation study of non-represented positions.

Evaluate the option of a high deductible health plan with Employer's Trust Fund for 2017.

2015 - 2016 Accomplishments

Completed labor contract negotiations for Police contract that expired December 31, 2015.

Completed and reviewing rough draft of employee handbook.

Continue analyzing final data for wage and compensation study of non-represented positions.

ETF is soliciting RFP's for a self-insured plan effective 2018. A group met to evaluate in conjunction with moving to a high-deductible plan for 2017. With many unknowns until details of self-insured plan are released in 2017, the group decided to maintain the current health plan structure for 2017.

Review of new Fair labor standards act effective December 2016 and any potential changes for the City.

Review and implementation of proper administration in cooperation with payroll for the Affordability Care Act.

2016 - 2017 Goals and Objectives

Complete labor contract negotiations for Fire contract that expires December 31, 2016.

Communicate and distribute revised approved employee handbook.

Complete wage and compensation study of non-represented positions.

Evaluate the self-insured and high deductible health plans and recommend implementation of one of the plans for 2018.

Evaluate Deferred Compensation plans and make recommendations for 2018.

Increase (Decrease) in 2017 Budget

The Human Resources budget increased \$18,000, 14.7%

CITY OF KAUKAUNA

2017 BUDGET

FUND: 101
DEPT: 51415

DIVISION: GENERAL GOVERNMENT
DEPARTMENT: HUMAN RESOURCES

OBJECT CODE	DESCRIPTION	2015 ACTUAL	2016 BUDGET	2016 6 MONTHS ACTUAL	2016 ESTIMATED ACTUAL	2017 BUDGET
NON-PERSONNEL SERVICES						
<i>Travel/Training</i>						
5218	Tuition Reimbursement Program	3,560	5,000	367	3,000	3,000
<i>Purchased Services</i>						
5325	Contractual Services	103,341	101,000	28,312	95,000	121,000
5328	Advertising	2,451	3,000	478	2,500	3,000
5385	Employee Wellness Program	17,364	10,000	(6,994)	3,000	10,000
5398	Employee Safety Program	0	1,000	45	1,000	1,000
5399	Employee Assistance Program	1,818	2,050	1,134	2,050	2,050
5401	Office Supplies	643	250	110	250	100
5402	Desktop Printing Expense	0	0	0	0	150
TOTAL NON-PERSONNEL SERVICES		129,177	122,300	23,452	106,800	140,300
TOTAL HUMAN RESOURCES		129,177	122,300	23,452	106,800	140,300

CITY OF KAUKAUNA

2017 BUDGET

*DIVISION: GENERAL GOVERNMENT
DEPARTMENT: INFORMATION TECHNOLOGY*

MISSION STATEMENT

This department accounts for the costs associated with managing the City's computer network.

2015 - 2016 Goals and Objectives

- Guest Wi-Fi and Wi-Fi throughout New building
- Office upgrade to 2013
- Training – Office Suite 2013
- Get moved and setup in New building
- Develop new Website

2015 - 2016 Accomplishments

- Moved into New MSB, worked out issues with the new technologies
- Established Wi-Fi points in the building and working towards entire building having connection
- Developed new Website
- Began planning discussion on future of IT for the city and all related entities

2016 - 2017 Goals and Objectives

- Create a standards catalog for technology equipment for users
- Migrate all employees to O365 E3 licenses to standardize the Office version throughout organization
- Create a 5-year plan on upgrading PCs to mitigate the risk of downtime due to machine failures
- Begin the creation of a virtual environment allowing for greater flexibility & reliability within our systems and users. To accomplish this, we will need the following
 - Additional Servers
 - Switches
 - RAM
 - SANDs
 - Licenses
- Establish a cost per user for all equipment to better plan for future upgrades/replacement

Increase (Decrease) in 2017 Budget

The Information Technology budget increased \$90,508, 96.2%

CITY OF KAUKAUNA

2017 BUDGET

FUND: 101
DEPT: 51430

DIVISION: GENERAL GOVERNMENT
DEPARTMENT: INFORMATION TECHNOLOGY

<i>OBJECT CODE</i>	<i>DESCRIPTION</i>	<i>2015 ACTUAL</i>	<i>2016 BUDGET</i>	<i>2016 6 MONTHS ACTUAL</i>	<i>2016 ESTIMATED ACTUAL</i>	<i>2017 BUDGET</i>
<i>Purchased Services</i>						
5315	Maintenance - Office Equipment	0	1,000	0	1,000	1,000
5324	User Licencing	0	0	0	0	8,088
5325	Contractual Services	92,704	75,035	19,894	137,871	145,434
<i>TOTAL NON-PERSONNEL SERVICES</i>		92,704	76,035	19,894	138,871	154,522
<i>OUTLAY</i>						
5804	Office Equipment	19,960	18,000	0	0	30,021
<i>TOTAL OUTLAY</i>		19,960	18,000	0	0	30,021
<i>TOTAL INFORMATION TECHNOLOGY</i>		112,665	94,035	19,894	138,871	184,543

CITY OF KAUKAUNA

2017 BUDGET

DIVISION: GENERAL GOVERNMENT

DEPARTMENT: MAYOR

MISSION STATEMENT

The Office of the Mayor coordinates and administers the operations of city government; carries out the policies adopted by the Mayor and Common Council; appoints members to committees, commissions and boards subject to the approval of the Council; works with the Council in identifying and solving problems facing the city and in implementing appropriate measures for the welfare of the citizens of Kaukauna; monitors performance of staff in carrying out programs to achieve city goals; prepares the annual executive budget; seeks to achieve effective coordination and efficient delivery of services to assure economy, accountability and responsiveness to the citizens' needs.

Each budget requires more creative thinking than the previous as our City continues to grow and prosper.

2015 - 2016 Goals and Objectives

Relocate Kaukauna Public Library.

Complete construction of new City Hall and Police Department.

Move into new Administrative and Police buildings.

Start demolition of old City Hall Administration and Police Department as part of Phase II.

Promote construction of former Lawe Street Gustman auto lot for a hotel.

Secure funding for Veteran Lift Bridge repairs.

Continue to work with Building Inspection Department to ensure residential and businesses are in compliance with zoning and nonconforming status due to lack of maintenance.

2015 - 2016 Accomplishments

Kaukauna Utilities and the City of Kaukauna celebrated the completion of Hydro Park during Public Power Week in October 2015.

Two new benches were added to the Veteran's Memorial Park and Ring of Honor before Veteran's Day – One in honor of Thomas Otte and the other the American Legion.

Rocko, the Police canine, joined the Kaukauna force in November and has been well received within the community.

Kaukauna's tradition of having a community Christmas tree returned after many years of absence.

On a cold February Monday morning, the doors to the new Kaukauna Public Library opened with more than 100 people waiting to get in and see the new building.

The Lion of the Fox was unveiled at a Council meeting in Late February. Thanks to the Kaukauna High School Civic Engagement Class for their fundraising and generous donation!

Expera Specialty Solutions moved its national headquarters into the former Eagle Mill, now known as Grand Kakalin Development Mill.

In June 2016, the new Kaukauna Municipal Building opened for business along with the Kaukauna Police Department. This 48,000 square foot environmentally friendly structure will serve our City for many decades to come.

CITY OF KAUKAUNA

2017 BUDGET

DIVISION: GENERAL GOVERNMENT

DEPARTMENT: MAYOR

2016 - 2017 Goals and Objectives

Proceed with demolition of former Police Department and Administration Building.

Start construction of Fire Department complex as part of Phase II.

Promote hotel construction on former Lawe Street Gustman auto lot.

Secure additional funding for Veteran's lift bridge.

Continue to work with Building Inspection Department to ensure residential and businesses are in compliance with zoning and nonconforming status due to lack of maintenance.

Increase (Decrease) in 2017 Budget

The Mayor Department budget increased \$1,929, 0.8%

FUND: 101
DEPT: 51405

2017 BUDGET
DIVISION: GENERAL GOVERNMENT
DEPARTMENT: MAYOR

OBJECT CODE	DESCRIPTION	2015 ACTUAL	2016 BUDGET	2016 6 MONTHS ACTUAL	2016 ESTIMATED ACTUAL	2017 BUDGET
PERSONNEL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	118,919	120,778	57,199	120,778	123,117
5119	Longevity Pay	420	420	0	420	420
<i>Fringe Benefits</i>						
5151	Retirement Plan	13,567	14,059	6,635	14,059	15,778
5154	Social Security	8,561	9,272	4,086	9,272	9,451
5157	Group Health Insurance	40,096	39,409	20,505	39,409	40,222
5160	Group Life Insurance	724	713	385	770	809
5163	Workers Compensation	2,015	3,019	1,496	3,019	2,906
TOTAL PERSONNEL SERVICES		184,303	187,670	90,304	187,727	192,703
NON-PERSONNEL SERVICES						
<i>Travel/Training</i>						
5205	Seminar Expense	2,848	600	55	600	600
5208	Travel - City Business	500	600	155	550	550
5211	Education & Memberships	1,047	900	0	800	800
5215	Expense Allowance	2,650	3,100	210	3,000	3,000
<i>Purchased Services</i>						
5303	Communications	240	240	120	400	400
5325	Contractual Services	858	8,000	0	8,000	5,000
5334	Printing Expense	11,830	11,800	1,318	11,800	11,800
5340	Rent - Equipment	1,370	1,400	703	1,400	1,400
<i>Supplies</i>						
5401	Office Supplies	433	1,000	214	1,000	800
5402	Desktop Printing Expense	0	0	0	0	200
5422	Data Processing Supplies	0	100	0	400	400
5499	Miscellaneous	350	400	290	400	400
TOTAL NON-PERSONNEL SERVICES		22,126	28,140	3,064	28,350	25,350
TOTAL MAYOR		206,428	215,810	93,368	216,077	218,053

CITY OF KAUKAUNA

2017 BUDGET

DIVISION: GENERAL GOVERNMENT

DEPARTMENT: MAYOR

TITLE OF POSITION	NUMBER OF FULL-TIME EQUIVALENTS		2015 ACTUAL	2016 BUDGET	2016	2017
	2016	2017			ESTIMATED ACTUAL	PROPOSED BUDGET
Mayor	1.00	1.00		75,864	75,864	77,252
Executive Secretary	1.00	1.00		44,914	44,914	45,865
TOTAL	2.00	2.00	118,919	120,778	120,778	123,117

CITY OF KAUKAUNA

2017 BUDGET

DIVISION: GENERAL GOVERNMENT

DEPARTMENT: MUNICIPAL SERVICE BUILDING MAINTENANCE

MISSION STATEMENT

City Hall maintenance is responsible for janitorial services in the Municipal Services Building with the exception of the Fire department and portions of the Police department. Building maintenance costs for the Municipal Services Building except the Street and Park departments are accounted for in this department.

Increase (Decrease) in 2017 Budget

The Municipal Service Building Maintenance budget is newly established in 2016. With the commencement date of mid-year, we have little history to go by. That being said we have a new building under warranty and don't expect the maintenance to be significant. The first full year of budgeting the MSB department has a budget of \$145,534.

CITY OF KAUKAUNA

2017 BUDGET

FUND: 101
DEPT: 51606

DIVISION: GENERAL GOVERNMENT
DEPARTMENT: MUNICIPAL BUILDING

OBJECT CODE	DESCRIPTION	2015 ACTUAL	2016 BUDGET	2016 6 MONTHS ACTUAL	2016 ESTIMATED ACTUAL	2017 BUDGET
PERSONNEL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	0	0	0	48,387	15,678
5104	Temporary Payroll	0	0	0	0	
5107	Overtime Pay	0	0	0	0	
5110	Shift Premium Pay	0	0	0	0	
5113	Job Class Premium Pay	0	0	0	0	
5119	Longevity Pay	0	0	0	48	32
5125	Call Time	0	0	0		
<i>Fringe Benefits</i>						
5151	Retirement Plan	0	0	0	0	2,011
5154	Social Security	0	0	0	3,705	1,202
5157	Group Health Insurance	0	0	0	0	6,033
5160	Group Life Insurance	0	0	0	0	0
5163	Workers Compensation	0	0	0	1,870	578
TOTAL PERSONNEL SERVICES		0	0	0	54,010	25,534
NON-PERSONNEL SERVICES						
<i>Purchased Services</i>						
5303	Communications	0	6,000	0	6,000	1,000
5306	Heating Fuels	0	18,000	400	10,000	30,000
5309	Water, Sewer & Electric	0	38,000	1,327	31,600	42,000
5312	Maintenance - Building	0	7,000	0	1,000	7,000
5325	Contractual Services	0	15,000	1,498	15,000	40,000
TOTAL NON-PERSONNEL SERVICES		0	84,000	3,225	63,600	120,000
TOTAL MUNICIPAL BUILDING		0	84,000	3,225	117,610	145,534

CITY OF KAUKAUNA

2017 BUDGET

DIVISION: GENERAL GOVERNMENT

DEPARTMENT: MUNICIPAL BUILDING MAINTENANCE

TITLE OF POSITION	NUMBER OF FULL-TIME EQUIVALENTS		2015 ACTUAL	2016 BUDGET	2016	2017
	2016	2017			ESTIMATED ACTUAL	PROPOSED BUDGET
Janitor	0.00	0.30	0	0	48,387	15,678
TOTAL	0.00	0.30	0	0	48,387	15,678



CITY OF KAUKAUNA

2017 BUDGET

DIVISION: GENERAL GOVERNMENT

DEPARTMENT: MUNICIPAL JUDGE

MISSION STATEMENT

The Municipal Judge has such jurisdiction as provided by law and Sec. 755.045 of the Wisconsin State Statutes and exclusive jurisdiction of violations of City ordinances. The procedures of Municipal Court are in accordance with Sec. 1.15 of the Municipal Code and Chapters 66, 254 and 800 of the Wisconsin State Statutes.

2015 - 2016 Goals and Objectives

- Continue judicial education.
- Attend judicial meetings.
- Attend clerk meetings.
- Attend Truancy court monthly at High School.
- Attend Truancy court monthly at Middle School.
- Continue Community Service Program.
- Continue Pay Plan Contract with debtors.
- Follow up and maintain accounts with Tax Intercept.
- Continue to send payment reminders.

2015 - 2016 Accomplishments

- *Transitioned to new judge*
- *Attended new judge judicial college*
- *Attended judicial meetings*
- *Attend clerk meetings*
- *Attend truancy court monthly at high school and middle school*
- *Sending defaults, good cause indigence, community service, payment reminders and trip notice*
- *Update Tax intercept*

2016 - 2017 Goals and Objectives

- Continue judicial education
- Attend judicial meetings
- Attend clerk meetings
- Attend truancy court monthly at high school
- Attend truancy court monthly at middle school
- Continue community service program
- Continue pay plan contract with debtors
- Follow up and maintain accounts with TRIP
- Continue to send payment reminders
- Implement State Debt collection (SDC) program
- Implement online Point and pay program
- Implement a new Point of sale (POS) device allowing for payment to be taken in court room.

Increase (Decrease) in 2017 Budget

The Municipal Justice budget increased \$5,279, 7.8%

CITY OF KAUKAUNA

2017 BUDGET

DIVISION: GENERAL GOVERNMENT

DEPARTMENT: MUNICIPAL JUDGE

Service Efforts:

INDICATOR	AS OF 12/31/14	AS OF 12/31/15	AS OF 06/30/16
# of citations processed	1,250	1484	649
# of court appearances	485	495	263
# of trials held	14	16	5
# of scheduled trials	138	101	48

CITY OF KAUKAUNA

2017 BUDGET

FUND: 101
DEPT: 51205

DIVISION: GENERAL GOVERNMENT
DEPARTMENT: MUNICIPAL JUDGE

OBJECT CODE	DESCRIPTION	2015 ACTUAL	2016 BUDGET	2016 6 MONTHS ACTUAL	2016 ESTIMATED ACTUAL	2017 BUDGET
PERSONNEL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	28,563	29,613	13,892	29,613	30,204
5119	Longevity Pay	108	120	0	120	120
<i>Fringe Benefits</i>						
5151	Retirement Plan	1,648	1,802	822	1,800	1,980
5154	Social Security	2,092	2,275	938	2,275	2,320
5160	Group Life Insurance	110	113	56	112	118
5163	Workers Compensation	46	59	29	59	49
TOTAL PERSONNEL SERVICES		32,567	33,982	15,737	33,979	34,791
NON-PERSONNEL SERVICES						
<i>Travel/Training</i>						
5205	Seminar Expense	543	800	629	800	800
5208	Travel - City Business	99	450	320	450	450
5211	Education & Memberships	840	800	840	840	840
<i>Purchased Services</i>						
5325	Contractual Services	541	9,852	3,842	9,852	10,007
5334	Printing Expense	107	275	0	275	300
<i>Supplies</i>						
5401	Office Supplies	200	300	262	300	300
5402	Desktop Printing Expense	0	0	0	250	250
5422	Data Processing Supplies	217	250	0	250	250
TOTAL NON-PERSONNEL SERVICES		2,547	12,727	5,893	13,017	13,197
OUTLAY						
5804	Office Equipment	0	0	1,232	1,232	4,000
TOTAL OUTLAY		0	0	1,232	1,232	4,000
TOTAL MUNICIPAL JUDGE		35,114	46,709	22,861	48,228	51,988

CITY OF KAUKAUNA

2017 BUDGET

DIVISION: GENERAL GOVERNMENT

DEPARTMENT: MUNICIPAL JUDGE

TITLE OF POSITION	NUMBER OF FULL-TIME EQUIVALENTS		2015 ACTUAL	2016 BUDGET	2016	2017
	2016	2017			ESTIMATED ACTUAL	PROPOSED BUDGET
Judge	**	**		10,107	10,107	10,289
Clerk of Courts	0.50	0.50		19,126	19,126	19,535
Deputy Clerk of Courts	**	**		380	380	380
TOTAL	0.50	0.50	28,563	29,613	29,613	30,204

** FTE calculation not readily determined due to the nature of the position

CITY OF KAUKAUNA

2017 BUDGET

DIVISION: GENERAL GOVERNMENT

DEPARTMENT: OFFICE EQUIPMENT & SUPPLIES

MISSION STATEMENT

This department accounts for postage expense for all City departments, copier costs of the central copier and offices supplies that are charged to other departments when used.

Increase (Decrease) in 2017 Budget

The Office Equipment & Supplies budget decreased \$1,200, 6.5%

CITY OF KAUKAUNA

2017 BUDGET

FUND: 101
DEPT: 51435

DIVISION: GENERAL GOVERNMENT
DEPARTMENT: OFFICE EQUIPMENT & SUPPLIES

<i>OBJECT CODE</i>	<i>DESCRIPTION</i>	<i>2015 ACTUAL</i>	<i>2016 BUDGET</i>	<i>2016 6 MONTHS ACTUAL</i>	<i>2016 ESTIMATED ACTUAL</i>	<i>2017 BUDGET</i>
NON-PERSONNEL SERVICES						
<i>Purchased Services</i>						
5340	Rent - Equipment	7,969	10,200	3,732	7,500	9,000
<i>Supplies</i>						
5401	Office Supplies	1,023	2,000	2,480	2,480	1,500
5402	Desktop Printing Expense	0	0	0	0	0
5431	Postage	15,032	14,000	6,405	13,500	14,500
TOTAL NON-PERSONNEL SERVICES		24,024	26,200	12,617	23,480	25,000
TOTAL OFFICE EQUIPMENT & SUPPLIES		24,024	26,200	12,617	23,480	25,000

CITY OF KAUKAUNA

2017 BUDGET

DIVISION: GENERAL GOVERNMENT

DEPARTMENT: PLANNING/COMMUNITY DEVELOPMENT

MISSION STATEMENT

The mission of the Planning and Community Development Department is to promote the orderly growth and development of the City in a manner intended to maintain a high quality living environment.

2015 - 2016 Goals and Objectives

Complete street renovations in the downtown including park improvements and improved access to the Fox River.

Work with civic groups to promote events in the downtown to attract visitors. Provide incentives to create living space in the downtown including art and cultural facilities.

2015 - 2016 Accomplishments

Increased programming of events for Hydro Park, Grignon Mansion, and Farmer's Market. Completed Phase I of the Grand Kakalin project. Construction started on Highway 96 multi-family development and residential plats along Gertrude Street. Subdivided and sold several industrial lots as well as accommodated the expansion of Bernatello's Pizza. Completed package for Lehrer Landfill ErTIF.

2016 - 2017 Goals and Objectives

Complete the designs for mini-parks in downtown as part of the street improvement program. Provide for the redevelopment of the Carnegie Library as well as Phase II to the Grand Kakalin (Gustman lot). Complete design and partial implementation of a trails program including a foot bridge to Little Chute. Begin development of a downtown/river-front master plan to bring trails, river, road, people and businesses together.

Increase (Decrease) in 2017 Budget

The Planning/Community Development budget increased \$8,524, 4.7%

Service Efforts:

INDICATOR	2014	2015	AS OF 6/30/16
Acres of Ind. Park land sold	1.64	0	2.14
Grant funds received	\$500,200	0	\$30,000
# of new RACK loans	4	0	0
# of new subdivisions	1	1	1
# of variance requests	1	1	2
Acres annexed into the City	0	12.00	15.00

CITY OF KAUKAUNA

2017 BUDGET

FUND: 101
DEPT: 51410

DIVISION: GENERAL GOVERNMENT
DEPARTMENT: PLANNING/COMMUNITY DEVELOPMENT

OBJECT CODE	DESCRIPTION	2015 ACTUAL	2016 BUDGET	2016 6 MONTHS ACTUAL	2016 ESTIMATED ACTUAL	2017 BUDGET
PERSONNEL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	159,042	161,373	82,232	161,373	164,789
5104	Temporary Payroll	13,323	15,345	7,135	15,345	18,684
	Longevity Pay	968	1,020	0	1,020	1,020
<i>Fringe Benefits</i>						
5151	Retirement Plan	16,690	18,035	9,214	18,058	20,134
5154	Social Security	12,836	13,253	6,678	13,253	13,568
5157	Group Health Insurance	7,985	7,850	4,125	7,850	8,078
5160	Group Life Insurance	637	625	340	681	715
5163	Workers Compensation	3,422	5,201	2,774	5,201	5,138
TOTAL PERSONNEL SERVICES		214,904	222,702	112,500	222,780	232,126
NON-PERSONNEL SERVICES						
<i>Travel/Training</i>						
5205	Seminar Expense	468	500	63	350	500
5208	Travel - City Business	229	500	0	200	400
5211	Education & Memberships	610	500	0	620	600
<i>Purchased Services</i>						
5303	Communications	82	100	44	100	100
5325	Contractual Services	144	200	117	200	300
5334	Printing Expense	0	200	0	100	0
5340	Rent - Equipment	1,370	2,500	703	1,200	1,200
<i>Supplies</i>						
5401	Office Supplies	488	600	49	270	1,100
5402	Desktop Printing Expense	0	0	0	0	0
TOTAL NON-PERSONNEL SERVICES		3,389	5,100	976	3,040	4,200
TOTAL PLANNING/COMM DEVELOP		218,293	227,802	113,476	225,820	236,326

CITY OF KAUKAUNA

2017 BUDGET

DIVISION: GENERAL GOVERNMENT

DEPARTMENT: PLANNING/COMMUNITY DEVELOPMENT

TITLE OF POSITION	NUMBER OF FULL-TIME EQUIVALENTS		2015 ACTUAL	2016 BUDGET	2016	2017
	2016	2017			ESTIMATED ACTUAL	PROPOSED BUDGET
Director	1.00	1.00		87,661	87,661	89,516
Executive Secretary	1.00	1.00		44,914	44,914	45,865
Planning/Engineering Tech.	0.50	0.50		28,798	28,798	29,408
TOTAL	2.50	2.50	159,042	161,373	161,373	164,789



CITY OF KAUKAUNA

2017 BUDGET

*DIVISION: PUBLIC SAFETY
DEPARTMENT: AMBULANCE*

MISSION STATEMENT

As an integral part of the fire service in our community, the City of Kaukauna ambulance program will provide for the efficient care and safe transportation of victims of illness or injury. By maintaining the highest level of care and professionalism, the firefighter/paramedics will meet the needs of the community to help insure the safety and well-being of the populace.

2015 - 2016 Goals and Objectives

Continue to work on various committees related to pre-hospital care and communications. Personnel serve on the local Regional Trauma Advisory Committee, Outagamie County EMS Chiefs' Association, and Fox Valley Technical College EMS advisory committee.

Continue to provide the highest level of pre-hospital care to the citizens in the Kaukauna Fire Department's service area.

Continue to provide CPR, first aid, and injury prevention to individuals who work and live in the community.

Comply with all regulations and standards set forth by OSHA, Wisconsin Department of Commerce, Wisconsin Department of Health and Family Services, and national health organizations.

Work with the City of Kaukauna Police Department on creating a plan regarding possible active shooter incidents that may occur in the service area of both entities.

Research and secure monies to purchase new cardiac monitors for both fire department ambulances.

Complete active shooter training in conjunction with the City police department and sheriff's department.

Implement field based reporting utilizing tablets on ambulance calls.

Work with local hospitals on EKG telemetry for cardiac related illnesses.

Continue to gather and obtain information regarding the Community Paramedic program. This program is designed to reduce hospital admissions and readmissions, home safety and fire prevention evaluations and increasing the overall quality of life for the citizens of Kaukauna.

Complete the second session of the mandatory paramedic refresher course set by the State of Wisconsin.

Review and update the paramedic operational plan and protocol to ensure the fire department ambulance service is in compliance and delivering the most up-to-date care options available.

2015 - 2016 Accomplishments

The Assistant Chief/EMS Director continues to serve as a liaison between the fire department ambulance service and the numerous surrounding first responder agencies, coordinating patient care prior to fire department arrival at emergency incident scenes.

The fire department continued to provide the highest level of pre-hospital care available to its residents and those employed in and around the surrounding area. This not only involves care of the sick and injured, but also vehicle extrication and various forms of rescue work.

CITY OF KAUKAUNA

2017 BUDGET

*DIVISION: PUBLIC SAFETY
DEPARTMENT: AMBULANCE*

2015 - 2016 Accomplishments (cont.)

All record keeping, reporting, and maintenance of the required documents we completed as required by fire department policy, the paramedic operational plan, and State of Wisconsin Department of Health and Family Services.

Public education was offered for the entire community. This included injury prevention and general topics related to health and safety. CPR was provided to all students enrolled in the Kaukauna High School Health Classes, and the general public. We are grateful for the opportunity to provide public education and appreciate the enthusiasm from the population we serve.

All fire department paramedics completed re-licensure with the State of Wisconsin allowing them to function within the guidelines set forth by the fire department medical director and State of Wisconsin.

The ambulance service continued to maintain membership in the Oshkosh Buying Group and Mobile Healthcare Alliance, which are regional groups of EMS providers that pool resources that enable us to utilize group purchasing for our ambulance supplies. This has resulted in a significant savings over the past several years.

Fire department paramedics completed the biennial paramedic refresher training. This refresher training is mandated by the State of Wisconsin and is comprised of 52 hours of certified training on all medical topics including CPR, Advanced Cardiac Life Support and Pediatric Advanced Life Support.

2016 - 2017 Goals and Objectives

Complete a review of the fire department's patient care guidelines, procedures, and protocols. The protocols are standing orders used during EMS calls. Our Service Medical Director Ryan Murphy M.D. and Assistant Chief/EMS Director will review the protocols and update them with the most current medications and patient care procedures.

Continue to provide the highest level of pre-hospital care to the citizens in the Kaukauna Fire Department's service area.

Continue to provide CPR, first aid, and injury prevention to individuals who work and live in the community.

Comply with all regulations and standards set forth by OSHA, Wisconsin Department of Commerce, Wisconsin Department of Health and Family Services, and national health organizations.

Continue to maintain relations between mutual aid agencies and area hospitals. This will be accomplished by belonging to EMS organizations and participating in area training opportunities.

Maintain memberships in the Oshkosh Buying group and the Mobile Healthcare Alliance which allows the EMS department to purchase medical supplies at a discount.

Continue to work on various committees related to pre-hospital care and communications. Personnel serve on the local Regional Trauma Advisory Committee, Outagamie County EMS Chiefs' Association, and Fox valley Technical College EMS Advisory Committee.

Begin the first session of the State of Wisconsin mandatory 52-hour Paramedic refresher course. As part of the refresher the staff will also complete CPR, ACLS and PALS certification.

Continue to work with the City of Kaukauna Police Department, local EMS organizations, and Outagamie County law enforcement on creating and implementing a plan regarding possible active shooter incidents that may occur in the service area of both entities.

Work on a replacement plan for the Physio Control LifePak 12 cardiac monitors currently in use on fire department ambulances.

Purchase personal protective tactical gear for use during possible active shooter or high risk violent incidents.

Increase (Decrease) in 2017 Budget

The Ambulance budget increased \$4,624, 3%

Service Efforts:

INDICATOR	AS OF 12/31/14	AS OF 12/31/15	AS OF 6/30/16
Patient's treated & transported	814	817	446
Patient's treated and released	158	158	85
Cancelled / No patient found	27	34	14
Dead at scene	16	19	17
Back to back runs	97	128	52

CITY OF KAUKAUNA

2017 BUDGET

FUND: 101
DEPT: 52305

DIVISION: PUBLIC SAFETY
DEPARTMENT: AMBULANCE

OBJECT CODE	DESCRIPTION	2015 ACTUAL	2016 BUDGET	2016 6 MONTHS ACTUAL	2016 ESTIMATED ACTUAL	2017 BUDGET
PERSONNEL SERVICES						
<i>Wages & Salaries</i>						
5107	Overtime Pay	41,553	36,000	18,067	35,000	36,000
5113	Job Class Premium Pay	28,876	31,775	17,002	34,000	35,000
<i>Fringe Benefits</i>						
5151	Retirement Plan	11,396	11,778	5,919	11,682	14,204
5154	Social Security	997	1,026	492	1,083	1,137
5157	Group Health Insurance	13,414	18,196	6,353	12,706	18,595
5160	Group Life Insurance	60	64	34	68	71
5163	Workers Compensation	1,971	2,535	1,326	2,581	2,471
TOTAL PERSONNEL SERVICES		98,265	101,374	49,193	97,119	107,478
NON-PERSONNEL SERVICES						
<i>Travel/Training</i>						
5205	Seminar Expense	0	1,000	0	500	1,000
5208	Travel - City Business	107	575	0	250	575
5211	Education & Memberships	1,809	4,000	135	4,000	4,000
<i>Purchased Services</i>						
5303	Communications	2,988	6,510	4,477	6,510	5,730
5318	Maintenance - Automotive	4,723	6,000	3,052	7,500	6,000
5321	Maintenance - Other Equipment	660	1,000	0	1,000	1,000
5325	Contractual Services	5,473	9,800	2,915	9,800	9,800
5328	Advertising	0	100	0	50	100
5334	Printing Expense	427	1,000	119	800	500
<i>Supplies</i>						
5401	Office Supplies	41	200	0	200	200
5402	Desktop Printing Expense	0	0	0	0	0
5404	Clothing Expense	0	400	0	200	200
5407	Automotive Supplies	4,695	7,000	1,483	5,000	7,000
5410	General Supplies	104	150	0	150	150
5419	Medical & Lab Supplies	15,335	16,000	11,523	22,000	16,000
5422	Data Processing Supplies	0	250	0	250	250
5431	Postage	0	75	0	75	75
TOTAL NON-PERSONNEL SERVICES		36,363	54,060	23,704	58,285	52,580
TOTAL AMBULANCE		134,628	155,434	72,897	155,404	160,058

CITY OF KAUKAUNA

2017 BUDGET

DIVISION: PUBLIC SAFETY
DEPARTMENT: BUILDING INSPECTION

MISSION STATEMENT

The mission of the Building Inspection Department is to protect and foster the health, safety and well being of Kaukauna residents who occupy or use the buildings within the corporate limits of the City. The mission not only entails inspecting the older housing units but also entails enforcing current codes and construction practices in new construction. The enforcement level of the Building Inspection Department not only affects the quality of construction today but also directly affects the safety and well being of the occupants tomorrow.

Increase (Decrease) in 2017 Budget

The Building Inspection budget decreasing \$10,000, 7.6%

Service Efforts:

INDICATOR	AS OF 12/31/14	AS OF 12/31/15	AS OF 06/30/16
New Residential Units	28	37	32
Other Residential Permits Issued	181	179	95
Commercial Permits Issued	32	58	24
Est. Residential Const. Value	\$4,000,818	\$7,531,400	\$5,013,000
Est. Commercial Const. Value	\$5,549,810	\$30,958,299	\$2,681,624
Est. Other Const. Value	\$4,764,212	\$6,729,761	\$2,493,204
Permit Revenue	\$121,962	\$233,755	\$109,252

CITY OF KAUKAUNA

2017 BUDGET

FUND: 101
DEPT: 52405

DIVISION: PUBLIC SAFETY
DEPARTMENT: BUILDING INSPECTION

OBJECT CODE	DESCRIPTION	2015 ACTUAL	2016 BUDGET	2016 6 MONTHS ACTUAL	2016 ESTIMATED ACTUAL	2017 BUDGET
NON-PERSONNEL SERVICES						
<i>Travel/Training</i>						
5205	Seminar Expense	625	550	245	500	550
5208	Travel - City Business	0	200	0	100	150
5211	Education & Memberships	180	400	541	600	600
<i>Purchased Services</i>						
5303	Communications	994	1,100	387	900	1,000
5318	Maintenance - Automotive	61	500	62	350	350
5325	Contractual Services	98,836	125,000	37,512	108,350	115,000
5328	Advertising	700	0	0	0	0
5334	Printing Expense	0	150	0	0	0
5340	Rent - Equipment	1,370	1,500	703	1,406	1,500
<i>Supplies</i>						
5401	Office Supplies	225	350	71	150	200
5402	Desktop Printing Expense	0	0	0	0	0
5407	Automotive Supplies	521	600	144	300	400
5499	Miscellaneous	1,446	1,000	341	1,600	1,600
TOTAL NON-PERSONNEL SERVICES		104,958	131,350	40,007	114,256	121,350
TOTAL BUILDING INSPECTION		104,958	131,350	40,007	114,256	121,350

CITY OF KAUKAUNA

2017 BUDGET

DIVISION: PUBLIC SAFETY

DEPARTMENT: FIRE

MISSION STATEMENT

The Kaukauna Fire Department is committed to providing a safe and healthy community for both citizens and business by minimizing fire loss through sound fire prevention efforts, competent suppression techniques and efficient emergency medical care.

2015 - 2016 Goals and Objectives

Continue to provide high quality fire, EMS, and rescue services.

Continue to provide fire prevention and education.

Enable field based reporting.

Expand use of fire records system.

Outsource EMS billing.

Plan for construction of fire station.

Participate with City Safety Committee.

Continue with health and wellness programming.

Update fire standard operating guidelines.

Establish eligibility lists for full-time and POC firefighters.

Continue to meet training objectives.

2015 - 2016 Accomplishments

Delivered complete fire, rescue, fire prevention and EMS services to community.

Expanded field based premise and reporting components of RMS.

Outsourced EMS billing to Lifequest.

Planned for the construction of new fire station.

Chaired and participated with City Safety Committee.

Continued with Health and Wellness programming.

Established eligibility hiring lists for fulltime and POC Firefighters.

Provided fire and EMS training to staff.

Purchased UTV and expanded wild land firefighting program.

CITY OF KAUKAUNA

2017 BUDGET DIVISION: PUBLIC SAFETY DEPARTMENT: FIRE

2015 - 2016 Accomplishments(cont.)

Administered all services in compliance with all regulatory agency's.

Hired three new replacement firefighter paramedics.

Hired one POC firefighter.

Participate with various professional affiliations.

Applied for fire act funding to aid in equipment purchases.

2016 - 2017 Goals and Objectives

Continue to deliver a very effective level of professional services to the community.

Complete building design and construction for fire station.

Prepare and move into newly constructed fire station.

Participate with various professional affiliations.

Continue to expand use of field based reporting.

Expand use of fire records management.

Participate in City Safety Committee.

Participate with health and wellness programming.

Stablish and maintain eligibility hiring lists.

Increase (Decrease) in 2017 Budget

The Fire budget increased \$73,586, 3.5%

Service Efforts:

INDICATOR	AS OF 12/31/15	AS OF 6/30/15	AS OF 6/30/16
Fire Incidents	23	9	21
Hazardous Materials/Conditions	55	18	24
Service Calls/Good Intent	70	46	32
Alarms/Activation	71	39	40
Rescue, extinguish, medical assist			
Rescue/Assist/Extrication	252	140	66
Total # of burning permits	82	66	69

CITY OF KAUKAUNA

2017 BUDGET

FUND: 101
DEPT: 52205

DIVISION: PUBLIC SAFETY
DEPARTMENT: FIRE

OBJECT CODE	DESCRIPTION	2015 ACTUAL	2016 BUDGET	2016 6 MONTHS ACTUAL	2016 ESTIMATED ACTUAL	2017 BUDGET
PERSONNEL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	1,224,430	1,305,997	610,351	1,306,042	1,343,332
5107	Overtime Pay	23,820	24,000	7,112	21,000	24,000
5113	Job Class Premium Pay	0	200	0	100	100
5116	Holiday Pay	64,439	65,728	11,547	65,750	67,750
5119	Longevity Pay	4,290	4,450	0	4,450	4,215
5122	FLSA Pay	7,038	8,000	2,925	8,000	8,000
<i>Fringe Benefits</i>						
5151	Retirement Plan	215,252	246,711	107,406	243,566	283,382
5154	Social Security	17,433	18,014	8,371	18,834	19,776
5157	Group Health Insurance	283,071	285,068	135,299	270,599	261,101
5160	Group Life Insurance	1,769	1,897	870	1,741	1,828
5163	Workers Compensation	36,628	52,673	25,273	52,560	50,369
TOTAL PERSONNEL SERVICES		1,878,171	2,012,738	909,153	1,992,641	2,063,853
NON-PERSONNEL SERVICES						
<i>Travel/Training</i>						
5205	Seminar Expense	0	1,200	0	700	1,200
5208	Travel - City Business	229	900	180	500	900
5211	Education & Memberships	2,245	4,415	1,655	4,415	4,475
<i>Purchased Services</i>						
5303	Communications	419	0	276	419	772
5312	Maintenance - Building	6,798	7,000	2,959	7,000	5,200
5315	Maintenance - Office Equipment	140	600	300	600	600
5318	Maintenance - Automotive	10,045	6,000	3,590	7,500	8,500
5321	Maintenance - Other Equipment	5,088	6,000	1,634	6,000	6,000
5325	Contractual Services	9,289	10,450	4,043	10,450	9,888
5328	Advertising	0	200	0	0	200
5334	Printing Expense	0	300	0	100	300
5340	Rent - Equipment	1,404	1,700	696	1,700	1,700
<i>Supplies</i>						
5401	Office Supplies	1,018	800	220	800	650
5402	Desktop Printing Expense	0	0	0	0	150
5404	Clothing Expense	19,053	12,350	3,284	12,350	12,350
5407	Automotive Supplies	4,094	7,000	1,333	5,000	7,000
5410	General Supplies	1,706	1,600	208	1,600	1,600
5413	Chemical & Ordnance	0	500	0	500	500
5416	Custodial Supplies	1,301	1,700	277	1,700	1,700
5431	Postage	28	75	18	75	75
5499	Miscellaneous	4,677	5,000	302	5,000	5,000
TOTAL NON-PERSONNEL SERVICES		67,535	67,790	20,976	66,409	68,760

CITY OF KAUKAUNA

2017 BUDGET

FUND: 101
DEPT: 52205

DIVISION: PUBLIC SAFETY
DEPARTMENT: FIRE

OBJECT CODE	DESCRIPTION	2015 ACTUAL	2016 BUDGET	2016 6 MONTHS ACTUAL	2016 ESTIMATED ACTUAL	2017 BUDGET
OUTLAY						
5807	Machinery, Tools & Instruments	31,722	7,500	3,686	7,500	29,000
TOTAL OUTLAY		31,722	7,500	3,686	7,500	29,000
TOTAL FIRE		1,977,428	2,088,028	933,816	2,066,550	2,161,614

CITY OF KAUKAUNA

2017 BUDGET

DIVISION: PUBLIC SAFETY

DEPARTMENT: FIRE

TITLE OF POSITION	NUMBER OF FULL-TIME EQUIVALENTS		2015 ACTUAL	2016 BUDGET	2016	2017
	2016	2017			ESTIMATED ACTUAL	PROPOSED BUDGET
Chief	1.00	1.00		91,605	91,605	93,544
Assistant Chief	1.00	1.00		80,274	80,274	81,973
Assistant Chief - Shift	1.00	1.00		76,934	76,934	78,654
Assistant Chief - Shift	1.00	1.00		76,934	76,934	78,654
Assistant Chief - Shift	1.00	1.00		74,640	74,640	78,028
Lieutenant / Paramedic	1.00	1.00				
Lieutenant / Paramedic	1.00	1.00				
Lieutenant / Paramedic	1.00	1.00				
Driver Operator / Paramedic	1.00	1.00				
Driver Operator / Paramedic	1.00	1.00				
Driver Operator / Paramedic	1.00	1.00				
Driver Operator / Paramedic	1.00	1.00				
Driver Operator / Paramedic	1.00	1.00				
Driver Operator / Paramedic	1.00	1.00				
Firefighter / Paramedic	1.00	1.00				
Firefighter / Paramedic	1.00	1.00				
Firefighter / Paramedic	1.00	1.00				
Firefighter / Paramedic	1.00	1.00				
Firefighter / Paramedic	1.00	1.00				
Firefighter / Paramedic	1.00	1.00				
POC Firefighter / Team Leader	**	**				
POC Firefighter / Team Leader	**	**				
POC Firefighter / Team Leader	**	**				
POC Firefighter / Driver Operator	**	**				
POC Firefighter / Driver Operator	**	**				
POC Firefighter / Driver Operator	**	**				
POC Firefighter / Driver Operator	**	**				
POC Firefighter / Driver Operator	**	**				
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POC Firefighter	**	**				
POC Firefighter	**	**				
POC Firefighter	**	**				
POC Firefighter	**	**				
POC Firefighter	**	**				
POC Firefighter	**	**				
TOTAL	20.00	20.00	1,224,430	1,305,997	1,306,042	1,343,332



CITY OF KAUKAUNA

2017 BUDGET

*DIVISION: PUBLIC SAFETY
DEPARTMENT: FIRE SAFETY*

MISSION STATEMENT

Recognizing that education and code enforcement are vital components in the prevention of fires and the reduction of fire losses. The Kaukauna Fire Department will sustain a comprehensive public awareness program within the community through regular fire prevention inspections and public education programming.

2015 - 2016 Goals and Objectives

All Kaukauna fire department staff will continue to conduct company based fire inspections throughout the community. We will continue to work on the Fire Records Management System and continue adding businesses to the premise module and continue to move our database of inspections from the current approach database to the Fire Records Management Data Base. This process will be completed by the end of 2015. We continue to add premise drawings of each building in the city to the fire scene 5 program. The project is very time consuming with limited staff to work on the project, but when the project is complete, it will aid the officers while responding to emergencies. All records will continue to be kept current to the Department of Commerce Regulations. We continue to send all NFIRS reports to the federal data base. All fire department members will have continuing education so that they are keep up to date with the most current code interpretations.

The Juvenile Fire Starters program will continue in 2016.

The fire arson program will remain in place for 2016, and all investigators will keep current with continuing education in both arson investigation classes as well as fire investigation classes to keep current with all updates and standards.

The general public will receive education in code compliance and fire prevention. The Kaukauna fire department will continually update our curriculum and objectives as well as our public safety program materials to meet all current standards.

The Inspection/Prevention and Investigation bureau continues to work on enhancing our Records Management System to encompass the inspection module as well as investigations, training and equipment modules.

2015 - 2016 Accomplishments

The 2015 National Fire Prevention week was October 4th – 10th 2015. The theme was “Every Bedroom Needs a Working Smoke Alarm” was presented to all Kaukauna public and parochial schools, Pre K – 5th grades. This year’s theme focused on making sure that every bedroom in every place of residence has a working smoke detector installed in it. We also focused on when and how to change the batteries, how to maintain each smoke detector and where they should be placed throughout the place of residence. We also discussed having parents test the smoke detectors when their children are sleeping to make sure that they are woken up by the sound of the detector. It was stressed that the smoke detector is your homes early warning device so that if you should have a fire, the detector will warn you in time for you to get out of the house and dial 911. Our fire prevention classes and message was also extended to home schooled children, elderly and assisted living groups and homes, civic groups, industry, manufacturing, business, high school students, churches as well as many other organizations and groups throughout the city of Kaukauna. These programs are presented throughout the community and in many different venues such as schools, churches, fire department, businesses, community picnics and as well as numerous other outside venues. The classes given were not only limited to the fire prevention message but tailored to the needs of the group and the venue they live and work in. This year we handed out water bottles with the prevention theme on them to each third grader throughout the school district.

Examples of some of the classes that were offered to the public were CPR training, AED training, fire extinguisher training, work place safety, tornado drills, fire drills, injury prevention, home and business fire and evacuation drills and evacuation drills, work and school. These programs have all been designed to help promote a safer working environment, a safer home environment as well as increasing fire safety and

2015 - 2016 Accomplishments (cont.)

promoting public health and safety in the City of Kaukauna. The City of Kaukauna fire department continues to investigate and determine origin and cause of all fires within the City of Kaukauna. The Kaukauna fire department continues to play an active role in the Outagamie County arson task force.

Quarterly fire inspections continue to be completed by both the fire inspector as well as the duty shifts. Our fire inspections have moved to all field based inspections that are being completed on electronic tablets and stored in the records management system and include; Code compliance, reporting, follow inspections, complaint inspections, special event inspections and prevention education as required by the state of Wisconsin department of Commerce.

The Kaukauna fire department continues to be actively involved in the fox valley fire inspectors group as well as the area 7 fire inspectors group, which are both valuable assets and resources for code enforcement as well as coordinating information with other departments in Outagamie, Brown, Winnebago and Calumet counties.

The Kaukauna fire department continues to administer the smoke/battery detector program that we have and managed for the past 10 years from a grant that we received. The program is designed to give out smoke detectors and batteries to families in residential settings who are economically disadvantaged at no charge to them.

The Kaukauna fire department continues to donate to the heats on program by donating both smoke and carbon monoxide detectors to local families who are unable to purchase them on their own.

The Kaukauna fire department continues to work with juvenile fire setters within our juvenile fire setters program. All juveniles that participation the program were directly involved in setting fires within our community. Juveniles are referred to us by Outagamie County health and family services, youth and family service as well as families that bring their children to the fire department for education on playing with fire.

The Kaukauna fire department continues to have representation on the fire records management system user group, as well as representation on the 800 MH radio system and the Premier One mobile data computer system which meets monthly to discuss updates, problems and future needs of the system. The City of Kaukauna added field based fire inspections to how we are complete our required fire inspections. Inspectors now inspect using an electronic tablet to complete all fire inspections. The use of the electronic tablets has been a very much needed and long process to get up and running as much data entry was needed prior to launching the process. Since the launch in June of 2016 it has shown to be hugely beneficial to our department.

2016 - 2017 Goals and Objectives

All Kaukauna fire department staff will continue to conduct company based fire inspections throughout the community. We will continue to work on the Fire Records Management System and continue to complete fire inspections using the Records Management data base. This process was implemented in June of 16 and will continue. We continue to add premise drawings of each building in the city to the fire scene 5 program. The project is very time consuming with limited staff to work on the project, but when the project is complete, it will aid the officers while responding to emergencies. All records will continue to be kept current to the Department of Commerce Regulations. We continue to send all NFIRS reports to the federal data base. All fire department members will have continuing education so that they are keep up to date with the most current code interpretations.

The juvenile fire starters program will continue in 2017.

The fire arson program will remain in place for 2017, and all investigators will keep current with continuing education in both arson investigation classes as well as fire investigation classes to keep current with all updates and standards.

CITY OF KAUKAUNA

2017 BUDGET

*DIVISION: PUBLIC SAFETY
DEPARTMENT: FIRE SAFETY*

2016 - 2017 Goals and Objectives (cont.)

The general public will receive education in code compliance and fire prevention. The Kaukauna fire department will continually update our curriculum and objectives as well as our public safety program materials to meet all current standards.

The Inspection/Prevention and Investigation bureau continues to work on enhancing our Records Management System to encompass the inspection module as well as investigations, training and equipment modules.

Increase (Decrease) in 2017 Budget

The Fire Safety budget remained the same as 2016 Budget.

Service Efforts:

INDICATOR	AS OF 12/31/15	AS OF 6/30/15	AS OF 6/30/16
Inspectable occupancies	560	561	560
Inspections conducted	1009	561	560
Violations issued	84	33	41
Public extinguisher & Fire Drill training (in hours)	5.5	1.25	3
Public health & Safety Education (in hours)	15	7.5	7
Public CPR and first aid training (in hours)	10	2	4
Scout training (in hours)	2.5	6	1.5
Public speaking engagements (in hours)	42	7	20

CITY OF KAUKAUNA

2017 BUDGET

FUND: 101
DEPT: 52215

DIVISION: PUBLIC SAFETY
DEPARTMENT: FIRE SAFETY

OBJECT CODE	DESCRIPTION	2015 ACTUAL	2016 BUDGET	2016 6 MONTHS ACTUAL	2016 ESTIMATED ACTUAL	2017 BUDGET
NON-PERSONNEL SERVICES						
<i>Travel/Training</i>						
5205	Seminar Expense	0	650	0	650	650
5208	Travel - City Business	0	200	0	200	200
5211	Education & Memberships	85	500	261	239	500
<i>Purchased Services</i>						
5328	Advertising	0	70	0	70	70
5334	Printing Expense	150	350	0	350	350
5397	Fire Safety Education	2,124	2,500	11	413	2,500
<i>Supplies</i>						
5401	Office Supplies	91	325	212	112	325
5402	Desktop Printing Expense	0	0	0	0	0
5410	General Supplies	893	350	0	350	350
5434	Photographic Supplies	0	270	0	270	270
TOTAL NON-PERSONNEL SERVICES		3,342	5,215	484	2,654	5,215
TOTAL FIRE SAFETY		3,342	5,215	484	2,654	5,215

CITY OF KAUKAUNA

2017 BUDGET

DIVISION: PUBLIC SAFETY

DEPARTMENT: POLICE

MISSION STATEMENT

The mission of the Kaukauna Police Department is to enhance the quality of life in the City of Kaukauna by working cooperatively with the public to enforce the law, preserve the peace, reduce the fear of crime, and provide for a safe environment.

The Kaukauna Police Department will strive to provide quality police services and promote a “partnership for a safer community” through police and citizen interaction, with emphasis on education, respect fairness and integrity.

2015 - 2016 Goals and Objectives

Attain a full time Police School Liaison for the 7 Elementary Schools by a Cops Grant and/or in conjunction with the Kaukauna School District cost share. We currently do not have a Liaison Officer for Pre School to 4th grade.

Create a smooth transition to the new Police department and its space acquisition by proper planning with staff members.

Transition into a new Evidence tracking system.

Monitor crashes as they relate to speed. Make necessary adjustments. Vehicles traveling faster are directly related to increased accidents.

Control police service costs by weekly monitoring of invoices and allocating funds by priority.

Stay current and futuristic with police technology and equipment.

Train with the most current resources and techniques available; keep Best Practices as the guide.

2015 - 2016 Accomplishments

Attained a full-time position of Police School Liaison for the Elementary Schools

Continued emphasis on Community /Police relations with positive, responsive actions by police responding to the community's needs.

Educate the public with articles in the local newspaper on current issues facing all of us.

Completed the transition from the old police department building to the new modern police agency and all of its technologies and efficiencies.

Continuing to purchase equipment that is up to date with current tactics, to match that of our law and citizen's concerns.

Operated under the allotted budget dollars yet, maintained quality police services

2016 - 2017 Goals and Objectives

Put into place a quality evidence tracking program with the newly purchased “Beast System”.

Continue to train on how we interact with the general public observing where we can improve, if necessary.

To create a storage building for housing very large evidence and property that is not able to be stored in the current evidence room; ie. cars, camper, boats, motorcycles, etc.

To enhance our collaborative training efforts with other departments and the community, by utilizing our new building and its training opportunities.

Developing a quality website for the police department to create positive interaction and a trusting relationship.

CITY OF KAUKAUNA

2017 BUDGET

DIVISION: PUBLIC SAFETY

DEPARTMENT: POLICE

Increase (Decrease) in 2017 Budget

The Police budget increased \$76,403, 2.5%

Service Efforts:

INDICATOR	AS OF 12/31/14	AS OF 12/31/15	AS OF 06/30/16
Calls for service	10,048	10,355	5,003
Arrests	2,095	2,032	934
Municipal citations	394	472	172
Traffic citations	1,029	1,200	488
Warning citations	1,212	2,008	879
Juvenile incidents	351	425	237
Accidents	348	359	190
Miles patrolled	217,032	212,439	100,317

CITY OF KAUKAUNA

2017 BUDGET

FUND: 101
DEPT: 52105

DIVISION: PUBLIC SAFETY
DEPARTMENT: POLICE

OBJECT CODE	DESCRIPTION	2015 ACTUAL	2016 BUDGET	2016 6 MONTHS ACTUAL	2016 ESTIMATED ACTUAL	2017 BUDGET
PERSONNEL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	1,684,579	1,748,976	825,194	1,741,279	1,794,188
5107	Overtime Pay	60,137	70,000	13,044	60,000	64,888
5110	Shift Premium Pay	1,884	1,900	961	1,900	1,990
5113	Job Class Premium Pay	122	100	49	100	120
5116	Holiday Pay	91,057	89,957	37,320	89,957	90,178
5119	Longevity Pay	7,354	7,672	2,839	7,672	7,500
5125	Call Time	1,966	3,562	781	1,889	1,902
<i>Fringe Benefits</i>						
5151	Retirement Plan	175,838	211,997	98,282	211,997	244,047
5154	Social Security	133,876	147,046	65,509	145,564	149,999
5157	Group Health Insurance	442,456	438,623	226,927	453,853	455,945
5160	Group Life Insurance	2,630	2,693	1,416	2,832	2,974
5163	Workers Compensation	42,615	54,483	26,867	53,896	41,914
TOTAL PERSONNEL SERVICES		2,644,515	2,777,009	1,299,189	2,770,940	2,855,645
NON-PERSONNEL SERVICES						
<i>Travel/Training</i>						
5205	Seminar Expense	7,186	8,000	2,841	8,000	8,000
5208	Travel - City Business	464	1,500	75	1,500	1,500
5211	Education & Memberships	682	800	315	800	800
<i>Purchased Services</i>						
5303	Communications	10,096	7,971	4,402	7,971	3,058
5312	Maintenance - Building	2,414	3,500	841	3,500	3,500
5315	Maintenance - Office Equipment	130	500	25	500	500
5318	Maintenance - Automotive	26,545	23,400	1,317	23,400	23,400
5321	Maintenance - Other Equipment	1,694	2,500	1,132	2,500	2,500
5325	Contractual Services	19,177	23,703	14,599	23,703	26,652
5328	Advertising	431	800	396	1,000	1,000
5334	Printing Expense	16	1,500	36	1,500	200
5340	Rent - Equipment	5,110	4,400	2,877	4,400	4,400
5391	Crime Prevention Program	1,045	1,000	100	1,000	1,000
5399	K9 Program	368	0	(130)	0	0

CITY OF KAUKAUNA

2017 BUDGET

FUND: 101
DEPT: 52105

DIVISION: PUBLIC SAFETY
DEPARTMENT: POLICE

OBJECT CODE	DESCRIPTION	2015 ACTUAL	2016 BUDGET	2016 6 MONTHS ACTUAL	2016 ESTIMATED ACTUAL	2017 BUDGET
NON-PERSONNEL SERVICES (CONTINUED)						
	<i>Supplies</i>					
5401	Office Supplies	4,266	3,000	863	3,500	3,000
5402	Desktop Printing Expense	0	0	0	0	0
5404	Clothing Expense	16,123	11,500	11,000	12,125	12,500
5407	Automotive Supplies	37,870	52,000	16,970	40,000	48,000
5410	General Supplies	877	1,000	799	1,000	1,000
5413	Chemical & Ordnance	15,437	10,268	10,769	16,396	12,550
5414	Evidence	1,660	3,350	532	3,350	4,025
5416	Custodial Supplies	183	500	0	500	500
5419	Medical & Lab Supplies	2,683	3,000	759	2,500	2,500
5422	Data Processing Supplies	2,182	1,800	609	1,800	1,800
5431	Postage	20	50	0	20	50
5434	Photographic Supplies	0	100	0	0	0
5499	Miscellaneous	662	800	148	800	800
TOTAL NON-PERSONNEL SERVICES		157,320	166,942	71,274	161,765	163,235
OUTLAY						
5807	Machinery, Tools & Instruments	37,705	9,950	10,437	13,761	8,824
5830	Automotive	64,891	47,500	51,527	54,239	50,100
TOTAL OUTLAY		102,596	57,450	61,965	68,000	58,924
TOTAL POLICE		2,904,431	3,001,401	1,432,428	3,000,705	3,077,804

CITY OF KAUKAUNA

2017 BUDGET

DIVISION: PUBLIC SAFETY

DEPARTMENT: POLICE

TITLE OF POSITION	NUMBER OF FULL-TIME EQUIVALENTS		2015 ACTUAL	2016 BUDGET	2016	2017
	2016	2017			ESTIMATED ACTUAL	PROPOSED BUDGET
Chief	1.00	1.00		95,728	95,728	97,754
Assistant Chief	1.00	1.00		83,885	83,885	85,662
Investigator	1.00	1.00		76,816	76,816	78,443
Sergeant	1.00	1.00		67,079	67,079	68,237
Sergeant	1.00	1.00		67,079	67,079	68,237
Sergeant	1.00	1.00		67,079	67,079	68,578
Sergeant	1.00	1.00		65,855	65,855	66,992
Patrolman / Meg Officer	1.00	1.00		65,107	65,107	66,232
Patrolman / Detective	1.00	1.00		65,107	65,107	66,232
Patrolman / K-9	1.00	1.00		62,752	62,752	64,500
Patrolman	1.00	1.00		65,107	66,929	66,232
Patrolman	1.00	1.00		65,107	65,107	66,232
Patrolman	1.00	1.00		65,107	65,107	66,232
Patrolman	1.00	1.00		65,107	65,107	66,232
Patrolman	1.00	1.00		65,107	60,549	65,692
Patrolman	1.00	1.00		65,107	65,107	64,771
Patrolman	1.00	1.00		63,672	63,672	63,596
Patrolman	1.00	1.00		63,293	63,293	61,074
Patrolman	1.00	1.00		60,037	60,037	61,074
Patrolman	1.00	1.00		59,392	59,392	57,735
Patrolman	1.00	1.00		58,450	58,450	57,735
Patrolman	1.00	1.00		55,909	55,909	56,909
Patrolman	1.00	1.00		55,838	55,838	56,166
Police School Liaison Officer	1.00	1.00		65,107	65,107	66,232
Police School Liaison Officer	1.00	1.00		64,718	64,718	65,841
Police School Liaison Officer	0.50	1.00		32,164	22,242	66,232
Admin Services Supervisor	1.00	1.00		52,241	52,241	53,347
Police Records Clerk II	0.73	0.73		27,186	27,186	26,840
Police Records Clerk II	0.63	0.63		22,452	22,452	20,370
Police Records Clerk I	0.50	0.50		16,263	16,263	16,629
Police Records Clerk I	0.50	0.50		14,667	14,667	15,155
Community Service Officer	0.50	0.50		11,453	11,453	11,696
Janitor/DPW Laborer	0.00	0.20		0	0	10,452
SUBTOTAL	29.36	30.06		1,829,971	1,817,313	1,893,341
Less: School share of PSLO				80,995	76,034	99,153
TOTAL	29.36	30.06	1,684,579	1,748,976	1,741,279	1,794,188



CITY OF KAUKAUNA

2017 BUDGET

DIVISION: PUBLIC SAFETY
DEPARTMENT: SCHOOL PATROL

MISSION STATEMENT

The City of Kaukauna School Crossing Guard program provides uniformed adult supervision at nine school intersections where the majority of the students cross within the City. The crossing guards assist students, bikers and pedestrians when they are crossing the intersections to and from their classes. This service is provided between the hours of 7:00 and 8:15 A.M., and from 2:45 through 4:00 P.M. As of January 1, 1994 our guards are patrolling nine full-time intersections.

During three weeks in June, three of our crossing guards are involved in the Safety Town program that is designed to teach safety habits to the children who are entering kindergarten. It has evolved into a comprehensive program covering everything from crossing the street, to playground behavior, littering, avoiding poisons, stranger danger, call 911 and fire prevention. Police Officers and Firemen also participate as guest speakers.

2015 - 2016 Goals and Objectives

Continue Crossing Guard program.

Continue Safety Town program.

Continue biannual meetings with Crossing Guards.

2015 - 2016 Accomplishments

Completed a safe year of crossing children to and from school.

Completed and trained children at Safety Town program.

Held biannual Crossing Guard meetings.

2016 - 2017 Goals and Objectives

Continue Crossing Guard program.

Continue Safety Town program.

Continue biannual meetings with Crossing Guards

Increase (Decrease) in 2017 Budget

The School Patrol budget decreased \$254, 0.4%

Service Efforts:

INDICATOR	AS OF 12/31/14	AS OF 12/31/15	AS OF 06/30/16
# of intersections patrolled	9	7	7
# of Safety Town graduates	80	80	100

CITY OF KAUKAUNA

2017 BUDGET

FUND: 101
DEPT: 52110

DIVISION: PUBLIC SAFETY
DEPARTMENT: SCHOOL PATROL

OBJECT CODE	DESCRIPTION	2015 ACTUAL	2016 BUDGET	2016 6 MONTHS ACTUAL	2016 ESTIMATED ACTUAL	2017 BUDGET
PERSONNEL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	61,291	54,583	28,388	56,703	57,887
<i>Fringe Benefits</i>						
5151	Retirement Plan	481	455	256	455	468
5154	Social Security	1,719	1,646	855	1,808	1,725
5157	Group Health Insurance	6,060	5,963	3,382	5,102	2,540
5160	Group Life Insurance	60	67	32	63	67
5163	Workers Compensation	1,602	2,107	1,097	2,189	2,130
TOTAL PERSONNEL SERVICES		71,213	64,821	34,008	66,320	64,817
NON-PERSONNEL SERVICES						
<i>Supplies</i>						
5404	Clothing Expense	1,500	1,625	0	1,375	1,375
5499	Miscellaneous	9,890	400	0	400	400
TOTAL NON-PERSONNEL SERVICES		11,390	2,025	0	1,775	1,775
TOTAL SCHOOL PATROL		82,603	66,846	34,008	68,095	66,592

CITY OF KAUKAUNA

2017 BUDGET

DIVISION: PUBLIC SAFETY

DEPARTMENT: SCHOOL PATROL

TITLE OF POSITION	NUMBER OF FULL-TIME EQUIVALENTS		2015 ACTUAL	2016 BUDGET	2016	2017
	2016	2017			ESTIMATED ACTUAL	PROPOSED BUDGET
Crossing Guard	0.26	0.26		6,889	6,889	7,033
Crossing Guard	0.26	0.26		6,889	6,889	7,033
Crossing Guard	0.26	0.26		6,889	6,889	7,033
Crossing Guard	0.26	0.26		6,889	6,889	7,033
Crossing Guard	0.26	0.26		6,889	6,889	7,033
Crossing Guard	0.26	0.26		6,889	6,889	7,033
Crossing Guard	0.26	0.26		6,889	6,889	7,033
Crossing Guard - Sub.	0.08	0.08		2,120	2,120	2,164
Crossing Guard - Sub.	0.08	0.08		2,120	2,120	2,164
Crossing Guard - Sub.	0.08	0.08		2,120	2,120	2,164
Crossing Guard - Sub.	0.00	0.08		0	2,120	2,164
TOTAL	2.06	2.14	61,291	54,583	56,703	57,887

Kaukauna ON THE FOX

CITY OF KAUKAUNA

2017 BUDGET

DIVISION: HEALTH AND SOCIAL SERVICES

DEPARTMENT: ALCOHOL & OTHER DRUG AWARENESS

MISSION STATEMENT

The Alcohol and Other Drug Abuse Prevention Board's mission as defined by City ordinance is as follows.

The Board shall take such steps as it determines necessary to educate the public regarding the problems of alcohol and other drug abuse and to develop public information programs to relation thereto.

The Board shall make recommendations to the Council in cases where Council action is required on matters pertaining to the prevention of alcohol and other drug abuse.

To the extent possible the Board shall coordinate all activities related to the prevention of alcohol and other drug abuse in the City and shall cooperate with other county and state agencies organized for a similar purpose.

Increase (Decrease) in 2017 Budget

The Alcohol & Other Drug Awareness budget increased \$500, 25%

CITY OF KAUKAUNA

2017 BUDGET

FUND: 101
DEPT: 54980

DIVISION: HEALTH & SOCIAL SERVICES
DEPARTMENT: ALCOHOL & OTHER DRUG AWARENESS

<i>OBJECT CODE</i>	<i>DESCRIPTION</i>	<i>2015 ACTUAL</i>	<i>2016 BUDGET</i>	<i>2016 6 MONTHS ACTUAL</i>	<i>2016 ESTIMATED ACTUAL</i>	<i>2017 BUDGET</i>
NON-PERSONNEL SERVICES						
Purchased Services						
5499	Miscellaneous	3,590	2,000	2,000	2,000	2,500
TOTAL NON-PERSONNEL SERVICES		3,590	2,000	2,000	2,000	2,500
TOTAL ALCOHOL & DRUG AWARENESS		3,590	2,000	2,000	2,000	2,500

CITY OF KAUKAUNA

2017 BUDGET

DIVISION: TRANSPORTATION

DEPARTMENT: BRIDGE MAINTENANCE

MISSION STATEMENT

The mission of the bridge maintenance department is to provide for the operation of the city's lift bridge. Operation expenditures include maintenance and utilities for the bridge tender building.

Increase (Decrease) in 2017 Budget

The Bridge Maintenance budget \$2,200, 39.3%

CITY OF KAUKAUNA

2017 BUDGET

FUND: 101
DEPT: 53306

DIVISION: TRANSPORTATION
DEPARTMENT: BRIDGE MAINTENANCE

OBJECT CODE	DESCRIPTION	2015 ACTUAL	2016 BUDGET	2016 6 MONTHS ACTUAL	2016 ESTIMATED ACTUAL	2017 BUDGET
NON-PERSONNEL SERVICES						
<i>Purchased Services</i>						
5309	Water, Sewer & Electric	465	600	247	600	800
5325	Contractual Services	8,341	5,000	0	5,000	7,000
TOTAL NON-PERSONNEL SERVICES		8,806	5,600	247	5,600	7,800
TOTAL BRIDGE MAINTENANCE		8,806	5,600	247	5,600	7,800

CITY OF KAUKAUNA

2017 BUDGET

DIVISION: TRANSPORTATION

DEPARTMENT: BUS SUBSIDY

MISSION STATEMENT

This department accounts for the cost of Valley Transit bus service that is provided to the City.

Increase (Decrease) in 2017 Budget

The Bus Subsidy budget increased \$322, 1.3%

CITY OF KAUKAUNA

2017 BUDGET

FUND: 101
DEPT: 53520

DIVISION: TRANSPORTATION
DEPARTMENT: BUS SUBSIDY

OBJECT CODE	DESCRIPTION	2015 ACTUAL	2016 BUDGET	2016 6 MONTHS ACTUAL	2016 ESTIMATED ACTUAL	2017 BUDGET
NON-PERSONNEL SERVICES						
Purchased Services						
5325	Contractual Services	23,482	24,678	17,281	24,678	25,000
TOTAL NON-PERSONNEL SERVICES		23,482	24,678	17,281	24,678	25,000
TOTAL BUS SUBSIDIES		23,482	24,678	17,281	24,678	25,000

CITY OF KAUKAUNA

2017 BUDGET

DIVISION: TRANSPORTATION

DEPARTMENT: ENGINEERING

MISSION STATEMENT

Manage the City's capital improvement program including the design, construction and management of streets, sewers, sidewalk construction and repair programs. Also responsible for compiling special assessments and record keeping. Do survey work as required and conduct traffic studies.

Manage City's sanitary and storm sewer systems, streets, engineering designs for building repair. Inspection and quality control for all City public works projects.

2015 - 2016 Goals and Objectives

Continue to work with the Heart of the Valley Metropolitan Sewerage District (HOVMSD) to reduce the amount of inflow and infiltration that enters the sanitary sewer system. This work will include sewer reconstruction projects, replacement of private sanitary sewer laterals, flow monitoring, and any other tasks deemed necessary by the HOVMSD and its consulting engineer.

Continue to work with the Wisconsin Department of Natural Resources to meet new and expanding storm water management issues.

Continue to work with the Wisconsin Department of Transportation on the development of construction design and engineering documents for the reconstruction of Delanglade Street from Lawe Street to U.S.H. 41.

Continue to work the Wisconsin Department of Transportation on the development of construction design and engineering documents the reconstruction of S.T.H. 96 (Plank Road and Green Bay Road) from Lawe Street northeast to the city limit line.

Continue to work with Kaukauna Utilities to coordinate sanitary sewer replacement and water main replacement projects.

Continue to develop the City's G.I.S. system.

Continue with the development of Anderson Park located on Peters Road.

As in the past, the Engineering Department will continue to:

Complete construction projects for sewer, water and paving in a timely, cost effective manner which minimizes disruptions to residents and the travelling public.

Work with the Wisconsin Department of Transportation, Wisconsin Department of Natural Resources, Outagamie County Highway Department, and other agencies as needed to effectively carry out the duties delegated to the Department of Public Works.

Assist other City departments and department heads if requested.

Develop the City's Capital Improvement Plan

CITY OF KAUKAUNA

2017 BUDGET

DIVISION: TRANSPORTATION

DEPARTMENT: ENGINEERING

2015 - 2016 Goals and Objectives (cont.)

Successfully complete the following projects:

- Concrete Street Paving Project
- Sanitary Sewer Relay / Water Main Replacement project with Kaukauna Utilities
- Badger Road Wet Pond
- Sidewalk Replacement Project
- Sanitary Sewer Relay in Grignon Park
- Sanitary Sewer Relay at Thilmany Mill
- Mini-Storm Sewer Project
- Storm Water Outfall Project at various locations
- Complete Construction of the new City Hall

2015 - 2016 Accomplishments

Provided (in whole or in part) design, construction engineering, inspection and contract management services for a wide variety of municipal projects including:

- Concrete Street Paving Project – Various Locations
- Sanitary Sewer Relay – Phase 2 of 2 – Kaukauna Street, Sarah Street and West Wisconsin Avenue
- Mini Storm Sewer Project & Storm Lateral Installation – Various Locations
- Island Street Bridge Replacement
- Veteran's Lift Bridge Rehabilitation Design Contract
- Installed RRFB Pedestrian Crossing System at the Hyland Avenue & High Street intersection
- Added a RRFB Pedestrian Crossing System to the existing crossing at the East Eighteenth Street and Crooks Avenue intersection.
- Replaced traffic cabinet and control system at the intersection of Lawe Street and Taylor Street
- Deer Run Court Storm Sewer Outfall Rehabilitation

Continued to work with Kaukauna Utilities on the addition of a restroom and pavilion building to Hydro Park

Completed construction of the new Municipal Services Building

Continued to work with the architect and other consultants toward the construction of a new Fire Station.

Provided the City's liability insurance carrier with technical assistance and background information for claims filed against the City in regards to trips and falls, flooding, street defects, sewer backups and other damage claims.

Continued to work with the Wisconsin Department of Transportation on the development of construction design and engineering documents for the reconstruction of Delanglade Street from Lawe Street to U.S.H. 41.

Continued to work the Wisconsin Department of Transportation on the development of construction design and engineering documents the reconstruction of S.T.H. 96 (Plank Road and Green Bay Road) from Lawe Street northeast to the city limit line.

Continued to implement the DNR required Storm Water Management Plan for the City

Assisted the Building Inspection Department with clear water inspections and enforcement.

Attended all Board of Public Works meetings

CITY OF KAUKAUNA

2017 BUDGET

DIVISION: TRANSPORTATION

DEPARTMENT: ENGINEERING

2015 - 2016 Accomplishments (cont.)

Performed numerous other “typical” Engineering Department duties including establishing sidewalk and driveway line and grade for new home construction, manage traffic signal operation, maintenance and repair, sewer user fee credits, map updates for various departments, address assignments and answered engineering and public works related questions and concerns from the public, press and other agencies.

2016 - 2017 Goals and Objectives

Continue to work with the Heart of the Valley Metropolitan Sewerage District (HOVMSD) to reduce the amount of inflow and infiltration that enters the sanitary sewer system. This work will include sewer reconstruction projects, replacement of private sanitary sewer laterals, flow monitoring, and any other tasks deemed necessary by the HOVMSD and its consulting engineer.

Continue to work with the Wisconsin Department of Natural Resources to meet new and expanding storm water management issues.

Continue to work with the Wisconsin Department of Transportation on the development of construction design and engineering documents for the reconstruction of Delanglade Street from Lawe Street to U.S.H. 41.

Continue to work the Wisconsin Department of Transportation on the development of construction design and engineering documents the reconstruction of S.T.H. 96 (Plank Road and Green Bay Road) from Lawe Street northeast to the city limit line.

Continue to work with Kaukauna Utilities to coordinate sanitary sewer replacement and water main replacement projects.

Continue to develop the City’s G.I.S. system.

Continue to work with the architect and general contractor on the construction of the new Fire Station.

Continue with the development of Anderson Park located on Peters Road.

As in the past, the Engineering Department will continue to:

Complete construction projects for sewer, water and paving in a timely, cost effective manner which minimizes disruptions to residents and the travelling public.

Work with the Wisconsin Department of Transportation, Wisconsin Department of Natural Resources, Outagamie County Highway Department, and other agencies as needed to effectively carry out the duties delegated to the Department of Public Works.

Assist other City departments and department heads if requested.

Develop the City’s Capital Improvement Plan

CITY OF KAUKAUNA

2017 BUDGET

DIVISION: TRANSPORTATION

DEPARTMENT: ENGINEERING

2016 - 2017 Goals and Objectives (cont.)

Successfully complete the following projects:

- Concrete Street Paving Project
- Sanitary Sewer Relay / Water Main Replacement project with Kaukauna Utilities
- Badger Road Wet Pond
- Sidewalk Replacement Project
- Sanitary Sewer Relay in Grignon Park
- Sanitary Sewer Relay at Thilmany Mill
- Mini-Storm Sewer Project
- Storm Water Outfall Project at various locations
- Complete Construction of the new Fire Station

Increase (Decrease) in 2017 Budget

The Engineering budget increased \$9,896, 2.4%

CITY OF KAUKAUNA

2017 BUDGET

FUND: 101
DEPT: 53105

DIVISION: TRANSPORTATION
DEPARTMENT: ENGINEERING

OBJECT CODE	DESCRIPTION	2015 ACTUAL	2016 BUDGET	2016 6 MONTHS ACTUAL	2016 ESTIMATED ACTUAL	2017 BUDGET
PERSONNEL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	268,396	272,350	137,369	272,350	278,117
5104	Temporary Payroll	7,451	7,314	2,562	6,700	7,314
5119	Longevity Pay	1,253	1,260	0	1,260	1,355
<i>Fringe Benefits</i>						
5151	Retirement Plan	27,830	30,290	15,446	30,290	34,006
5154	Social Security	19,832	21,037	10,332	21,028	21,486
5157	Group Health Insurance	60,086	59,114	30,410	58,420	59,598
5160	Group Life Insurance	483	496	248	496	521
5163	Workers Compensation	7,214	10,844	5,654	10,820	10,554
TOTAL PERSONNEL SERVICES		392,545	402,705	202,021	401,365	412,951
TOTAL NON-PERSONNEL SERVICES						
<i>Travel/Training</i>						
5205	Seminar Expense	921	2,200	718	1,500	2,200
5208	Travel - City Business	1,796	1,800	929	1,800	1,800
5211	Education & Memberships	532	450	0	450	450
<i>Purchased Services</i>						
5303	Communications	942	1,100	484	1,000	1,000
5315	Maintenance - Office Equipment	1,163	1,300	0	1,250	1,300
5318	Maintenance - Automotive	62	400	205	350	400
5321	Maintenance - Other Equipment	0	200	0	100	200
5325	Contractual Services	3,193	3,550	2,050	3,500	3,500
5334	Printing Expense	58	250	0	100	200
5340	Rent - Equipment	1,370	1,400	855	1,500	1,450
<i>Supplies</i>						
5401	Office Supplies	640	1,200	237	1,000	1,100
5402	Desktop Printing Expense	0	0	0	0	200
5407	Automotive Supplies	1,159	1,500	185	800	1,200
5410	General Supplies	3,127	1,200	125	1,200	1,200
5499	Miscellaneous	24	0	0	0	
TOTAL NON-PERSONNEL SERVICES		14,987	16,550	5,788	14,550	16,200
OUTLAY						
5807	Machinery, Tools & Instruments	0	1,000	2,023	2,023	1,000
TOTAL OUTLAY		0	1,000	2,023	2,023	1,000
TOTAL ENGINEERING		407,531	420,255	209,832	417,938	430,151

CITY OF KAUKAUNA

2017 BUDGET

DIVISION: TRANSPORTATION

DEPARTMENT: ENGINEERING

<i>TITLE OF POSITION</i>	<i>NUMBER OF FULL-TIME EQUIVALENTS</i>		<i>2015 ACTUAL</i>	<i>2016 BUDGET</i>	<i>2016</i>	<i>2017</i>
	<i>2016</i>	<i>2017</i>			<i>ESTIMATED ACTUAL</i>	<i>PROPOSED BUDGET</i>
Director of Public Works	1.00	1.00		100,035	100,035	102,153
Senior Project Engineer	1.00	1.00		73,509	73,509	75,065
Project Engineer	1.00	1.00		70,008	70,008	71,491
Planning/Engineering Tech.	0.50	0.50		28,798	28,798	29,408
TOTAL	3.50	3.50	268,396	272,350	272,350	278,117

CITY OF KAUKAUNA

2017 BUDGET

DIVISION: TRANSPORTATION

DEPARTMENT: EQUIPMENT MAINTENANCE & REPLACEMENT

MISSION STATEMENT

The mission of this department is to provide operating departments with service, maintenance, and repairs to assigned vehicles and equipment. Duties include the changing of oil, lubrications, engine tuning, repairs, equipment painting, mounting plows, etc. This department also administers the annual systematic equipment replacement program.

Increase (Decrease) in 2017 Budget

The Equipment Maintenance & Replacement budget decreased \$18,457, 6.7%

CITY OF KAUKAUNA

2017 BUDGET

FUND: 101
DEPT: 53308

DIVISION: TRANSPORTATION
DEPARTMENT: EQUIPMENT MAINTENANCE & REPLACEMENT

OBJECT CODE	DESCRIPTION	2015 ACTUAL	2016 BUDGET	2016 6 MONTHS ACTUAL	2016 ESTIMATED ACTUAL	2017 BUDGET
PERSONNEL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	109,647	134,832	57,643	110,000	118,568
5107	Overtime Pay	1,412	3,000	1,059	2,000	2,500
5110	Shift Premium Pay	25	25	29	50	50
5113	Job Class Premium Pay	1,065	1,500	612	1,000	1,200
5119	Longevity Pay	398	452	0	452	116
5125	Call Time	103	400	105	200	300
<i>Fringe Benefits</i>						
5151	Retirement Plan	11,675	13,417	6,682	13,365	12,791
5154	Social Security	8,043	10,726	4,300	8,698	9,389
5157	Group Health Insurance	43,908	45,705	22,186	44,373	42,645
5160	Group Life Insurance	193	267	97	193	203
5163	Workers Compensation	3,087	5,412	2,490	4,389	4,517
TOTAL PERSONNEL SERVICES		179,555	215,736	95,203	184,720	192,279
NON-PERSONNEL SERVICES						
<i>Purchased Services</i>						
5318	Maintenance - Automotive	51,625	46,000	19,211	50,000	50,000
5325	Contractual Services	346	350	113	350	350
<i>Supplies</i>						
5410	General Supplies	17,255	15,000	12,209	18,000	16,000
5499	Miscellaneous	750	0	0		
TOTAL NON-PERSONNEL SERVICES		69,976	61,350	31,533	68,350	66,350
TOTAL EQUIP. MAINTEN. & REPLACE.		249,531	277,086	126,737	253,070	258,629

CITY OF KAUKAUNA

2017 BUDGET

DIVISION: TRANSPORTATION

DEPARTMENT: EQUIPMENT MAINTENANCE & REPLACEMENT

TITLE OF POSITION	NUMBER OF FULL-TIME EQUIVALENTS		2015 ACTUAL	2016 BUDGET	2016	2017
	2016	2017			ESTIMATED ACTUAL	PROPOSED BUDGET
Mechanic	1.00	1.00		54,622	44,562	55,772
Laborer	1.00	1.00		54,622	44,562	47,118
Laborer	0.30	0.30		15,353	12,525	15,678
Laborer	0.20	0.00		10,235	8,350	0
TOTAL	2.50	2.30	109,647	134,832	110,000	118,568



CITY OF KAUKAUNA

2017 BUDGET

DIVISION: TRANSPORTATION

DEPARTMENT: FORESTRY

MISSION STATEMENT

The forestry department is responsible for the planting, trimming and removal of trees, stumps and brush from terraces or from areas where it interferes with city property. It is also responsible for the removal of trees and branches after storms, and to maintain clearance over streets and walks.

Increase (Decrease) in 2017 Budget

The Forestry budget increased \$2,189, 1.8%

CITY OF KAUKAUNA

2017 BUDGET

FUND: 101
DEPT: 53310

DIVISION: TRANSPORTATION
DEPARTMENT: FORESTRY

OBJECT CODE	DESCRIPTION	2015 ACTUAL	2016 BUDGET	2016 6 MONTHS ACTUAL	2016 ESTIMATED ACTUAL	2017 BUDGET
PERSONNEL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	65,922	63,844	33,862	64,000	65,192
5104	Temporary Payroll	5,143	5,400	1,337	4,200	4,500
5107	Overtime Pay	567	600	427	100	750
5110	Shift Premium Pay	4	0	2	6	50
5113	Job Class Premium Pay	253	200	185	375	300
5119	Longevity Pay	297	352	0	352	360
5125	Call Time	252	400	207	600	500
<i>Fringe Benefits</i>						
5151	Retirement Plan	6,485	7,586	3,540	7,080	8,595
5154	Social Security	4,957	5,081	2,566	5,067	5,202
5157	Group Health Insurance	20,393	23,646	9,449	18,899	24,133
5160	Group Life Insurance	82	65	37	73	77
5163	Workers Compensation	1,922	2,733	1,430	2,688	2,637
TOTAL PERSONNEL SERVICES		106,277	109,907	53,041	103,440	112,296
NON-PERSONNEL SERVICES						
<i>Purchased Services</i>						
5325	Contractual Services	1,747	2,500	489	2,500	2,500
<i>Supplies</i>						
5407	Automotive Supplies	3,885	4,000	883	3,500	3,800
5410	General Supplies	448	600	653	800	600
5425	Botanical & Agricultural	372	2,200	0	2,200	2,200
TOTAL NON-PERSONNEL SERVICES		6,452	9,300	2,024	9,000	9,100
TOTAL FORESTRY		112,729	119,207	55,066	112,440	121,396

CITY OF KAUKAUNA

2017 BUDGET

DIVISION: TRANSPORTATION

DEPARTMENT: FORESTRY

<i>TITLE OF POSITION</i>	<i>NUMBER OF FULL-TIME EQUIVALENTS</i>		<i>2015 ACTUAL</i>	<i>2016 BUDGET</i>	<i>2016</i>	<i>2017</i>
	<i>2016</i>	<i>2017</i>			<i>ESTIMATED ACTUAL</i>	<i>PROPOSED BUDGET</i>
Heavy Equipment Operator	0.60	0.60		32,773	32,210	33,463
Small Truck Driver	0.35	0.35		18,277	18,200	18,664
Laborer	0.25	0.25		12,794	13,590	13,065
TOTAL	1.20	1.20	65,922	63,844	64,000	65,192

Kaukauna ON THE FOX

CITY OF KAUKAUNA

2017 BUDGET

*DIVISION: TRANSPORTATION
DEPARTMENT: SNOW & ICE CONTROL*

MISSION STATEMENT

The mission of snow and ice control department is to keep streets and city owned sidewalks open to traffic in all winter conditions and to provide skid-free pavement surfaces at intersections, stop and yield signs. Responsibilities include ordering, mixing and stockpiling of chips and salt, application of these materials, plowing, removal, and hauling of snow. Also included is the removal of snow and ice from private walks when not performed by owners. Private work is billed to the property owner.

Increase (Decrease) in 2017 Budget

The Snow & Ice Control budget decreased \$1,856, 0.5%

CITY OF KAUKAUNA

2017 BUDGET

FUND: 101
DEPT: 53304

DIVISION: TRANSPORTATION
DEPARTMENT: SNOW & ICE CONTROL

OBJECT CODE	DESCRIPTION	2015 ACTUAL	2016 BUDGET	2016 6 MONTHS ACTUAL	2016 ESTIMATED ACTUAL	2017 BUDGET
PERSONNEL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	71,177	108,515	82,685	115,000	110,812
5104	Temporary Payroll	138	0	383	450	400
5107	Overtime Pay	41,587	52,000	31,423	45,000	50,000
5110	Shift Premium Pay	249	300	228	300	300
5113	Job Class Premium Pay	226	175	176	250	250
5119	Longevity Pay	341	393	0	393	432
5125	Call Time	5,303	8,000	3,583	6,500	7,000
<i>Fringe Benefits</i>						
5151	Retirement Plan	10,535	15,585	12,003	24,005	16,763
5154	Social Security	8,360	12,958	8,861	12,816	12,919
5157	Group Health Insurance	33,727	34,267	47,550	95,099	35,013
5160	Group Life Insurance	190	379	304	609	639
5163	Workers Compensation	2,634	6,538	5,335	6,481	6,226
TOTAL PERSONNEL SERVICES		174,467	239,110	192,531	306,903	240,754
TOTAL NON-PERSONNEL SERVICES						
<i>Purchased Services</i>						
5318	Maintenance - Automotive	888	3,000	732	2,000	2,500
5322	Maintenance - Roads & Walks	36,829	46,000	26,453	42,000	45,000
5328	Advertising	529	600	346	575	600
<i>Supplies</i>						
5407	Automotive Supplies	14,845	34,000	10,603	27,000	32,000
5410	General Supplies	31,520	15,000	(4,361)	15,000	15,000
TOTAL NON-PERSONNEL SERVICES		84,611	98,600	33,771	86,575	95,100
TOTAL SNOW & ICE REMOVAL		259,078	337,710	226,303	393,478	335,854

CITY OF KAUKAUNA

2017 BUDGET

DIVISION: TRANSPORTATION

DEPARTMENT: SNOW & ICE CONTROL

<i>TITLE OF POSITION</i>	<i>NUMBER OF FULL-TIME EQUIVALENTS</i>		<i>2015 ACTUAL</i>	<i>2016 BUDGET</i>	<i>2016</i>	<i>2017</i>
	<i>2016</i>	<i>2017</i>			<i>ESTIMATED ACTUAL</i>	<i>PROPOSED BUDGET</i>
Small Truck Driver	1.00	1.00		52,221	55,342	53,326
Laborer	0.60	0.60		30,706	32,541	31,356
Laborer	0.50	0.50		25,588	27,117	26,130
TOTAL	2.10	2.10	71,177	108,515	115,000	110,812



CITY OF KAUKAUNA

2017 BUDGET

DIVISION: TRANSPORTATION

DEPARTMENT: STREET DEPARTMENT ADMINISTRATION

MISSION STATEMENT

The mission of Street Department Administration is to provide effective and efficient management of the street, sanitation, and park departments. Street department administration is in charge of and responsible for maintenance and repair of streets, alleys, curbs and gutters, sidewalks, street signs, traffic control devices, storm sewers, sanitary sewers, city buildings and structures, parks, athletic fields and all machinery, equipment and property used in any activity under departmental control.

The administration also has charge of such public services as garbage and refuse collection and disposal, snow and ice control, street cleaning and flushing, recycling and such other activities as may be assigned from time to time by the council.

The administration also determines the priorities, objectives, policies, procedures and overall resource needs. Also responsible for the development and implementation of public policies regarding the street, sanitation, and park departments.

2015-2016 Goals and Objectives

Continue to provide effective and efficient direction and control of the Street and Park Departments.

Maintain the city's designation of a "Tree City USA" by the National Arbor Day Foundation.

Provide continuing education opportunities for all Street and Park department personnel.

Continue with systematic equipment replacement. Equipment scheduled to be purchased is Replace (#23) 1998 John Deere 410 E Backhoe, Replace (#40) 2006 ODB Leaf Loader (#111) 2001 Smithco Lawn Sweeper 60 G, Vacuum Street Sweeper, continued sign installation and inventory. .

Continued to upgrade city drinking fountains to comply with Department of Natural Resources Bureau of Water Supply.

Continue to clean, inspect and rebuild city sewers.

Working with State to keep the Gypsy Moth and Emerald Ash Borer problem to a minimum.

Fencing and diamond upgrades at Bayorgeon and Riverside Parks.

Continue to move forward with the development of Jonen Park, future Anderson Park and Haas Road Park.

2015 - 2016 Accomplishments

The Street and Park Department continued to provide effective and efficient maintenance services for the residents of the city, its visitors, various organizations, and the Kaukauna area school district. Routine maintenance (refuse collection, snow removal, street repair, park care, sewer maintenance, weed cutting, street maintenance, vehicle maintenance, etc.) was performed throughout the year.

The city received recognition for the 23rd year in a row as a "Tree City USA" by the National Arbor Day Foundation. The award identifies the city as one, which realizes the benefits of tree planting and maintenance of the urban forest.

Personnel from the street and park department continued to participate in various educational opportunities. Safety training sessions were attended in Confined Space Training, Hearing Conservation, Vehicle safety and maintenance, blood borne pathogens etc. Educational seminars were attended in 2015 including the Snowplow Rodeo Competition.

Continue to upgrade city drinking fountains to comply with the Department of Natural Resources Bureau of Water Supply.

Work with Calumet County Highway Department to paint center lines in heavy traffic district.

The Fourth of July 5K, Suicide Awareness, Live From Hydro Park, Electric City Experience, Tour De Fox Bike Tour and other various events such as Christmas Parade, and numerous block parties all required assistance again this year. The majority of our help for these events is in the form of traffic control.

Continue to seek training for preventive measures of the Emerald Ash Borer.

Replaced or rebuilt numerous sanitary and storm sewers on city streets.

Maintain, remove and replace when needed many trees throughout the city parks and right of ways.

Crack sealed multiple city streets.

Multiple landscape projects throughout the city.

Construction of ball diamonds and continued maintenance in many areas and city parks.

Continue to adjust and perfect automated collection.

2016 - 2017 Goals and Objectives

Continue to provide effective and efficient direction and control of the Street and Park Departments.

Maintain the cities designation of Tree City USA by the National Arbor Day Foundation.

Provide continuing education opportunities for all Street and Park Department personnel.

Continue emphasizing safety and provide the equipment and tools necessary to achieve a safe working environment.

Continue working with safety coordinator to provide safe work environments while maintaining optimum efficiency.

Continue with systematic equipment replacement. Equipment scheduled to be purchased in 2017 is Replace (#209) 2002 Sterling L7501 (140,000), Replace (#226) 1998 C.C.C. Garbage Truck w/ 25 yd Leach Packer (165,000) (#111) 2001 Smithco Lawn Sweeper 60 G (37,000), Leaf blower for #105 (6,000), continued sign installation and inventory.

Continue to upgrade city drinking fountains to comply with Department of Natural Resources Bureau of Water Supply.

Working with State to keep the gypsy moth problem to a minimum.

Continue education through the DNR regarding the Emerald Ash Borer.

Continue to clean, inspect and rebuild city sewers.

Continue to build and maintain new equipment and property at Jonen Park, Dog Walking Park, moving forward with the development of future Anderson Park and Haas Road Park while maintaining and upgrading all city parks.

Work to create an honest, trusting work environment between our workforce and Management to provide less wasted time and more efficient workdays.

Continue professional working relationship with Kaukauna Utilities, Fire Department, Police Department, 1000 Island, Library and others. Providing safety within the city both in our day to day operations and emergency situations.

Increase (Decrease) in 2016 Budget

The street department administration budget decreased \$8,993, 5.1%

CITY OF KAUKAUNA

2017 BUDGET

FUND: 101
DEPT: 53110

DIVISION: TRANSPORTATION
DEPARTMENT: STREET DEPARTMENT ADMINISTRATION

OBJECT CODE	DESCRIPTION	2015 ACTUAL	2016 BUDGET	2016 6 MONTHS ACTUAL	2016 ESTIMATED ACTUAL	2017 BUDGET
PERSONNEL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	110,145	111,759	53,096	111,759	114,124
5119	Longevity Pay	505	600	0	600	600
<i>Fringe Benefits</i>						
5151	Retirement Plan	9,048	9,347	4,413	9,347	10,155
5154	Social Security	8,086	8,595	3,870	8,595	8,776
5157	Group Health Insurance	31,065	39,409	14,031	26,861	27,454
5160	Group Life Insurance	246	252	126	252	264
5163	Workers Compensation	1,953	2,924	1,451	2,924	2,820
TOTAL PERSONNEL SERVICES		161,047	172,886	76,986	160,337	164,193
NON-PERSONNEL SERVICES						
<i>Travel/Training</i>						
5205	Seminar Expense	3,889	1,000	6	750	1,000
5211	Education & Memberships	15	50	0	30	50
<i>Purchased Service</i>						
5303	Communications	240	240	120	240	240
5325	Contractual Services	80	750	39	150	300
5328	Advertising	0	200	356	375	300
<i>Supplies</i>						
5401	Office Supplies	865	800	369	800	850
5410	General Supplies	93	150	93	150	150
TOTAL NON-PERSONNEL SERVICES		5,183	3,190	983	2,495	2,890
TOTAL ST DEPT ADMINISTRATION		166,230	176,076	77,969	162,832	167,083

CITY OF KAUKAUNA

2017 BUDGET

DIVISION: TRANSPORTATION

DEPARTMENT: STREET DEPARTMENT ADMINISTRATION

<i>TITLE OF POSITION</i>	<i>NUMBER OF FULL-TIME EQUIVALENTS</i>		<i>2015 ACTUAL</i>	<i>2016 BUDGET</i>	<i>2016</i>	<i>2017</i>
	<i>2016</i>	<i>2017</i>			<i>ESTIMATED ACTUAL</i>	<i>PROPOSED BUDGET</i>
Street Superintendent	1.00	1.00		73,509	73,509	75,065
Typist/Receptionist	1.00	1.00		38,250	38,250	39,059
TOTAL	2.00	2.00	110,145	111,759	111,759	114,124

CITY OF KAUKAUNA

2017 BUDGET

*DIVISION: TRANSPORTATION
DEPARTMENT: STREET LIGHTING*

MISSION STATEMENT

This department accounts for the cost of maintaining and operating the street lights and decorative theme lights within the City.

Increase (Decrease) in 2017 Budget

The Street Lighting budget decreased \$5,000, 2.1%

CITY OF KAUKAUNA

2017 BUDGET

FUND: 101
DEPT: 53420

DIVISION: TRANSPORTATION
DEPARTMENT: STREET LIGHTING

OBJECT CODE	DESCRIPTION	2015 ACTUAL	2016 BUDGET	2016 6 MONTHS ACTUAL	2016 ESTIMATED ACTUAL	2017 BUDGET
NON-PERSONNEL SERVICES						
<i>Purchased Services</i>						
5309	Water, Sewer & Electric	229,876	235,000	92,370	215,000	230,000
5321	Maintenance - Other Equipment	5,170	3,000	(2,323)	1,000	3,000
TOTAL NON-PERSONNEL SERVICES		235,046	238,000	90,047	216,000	233,000
TOTAL STREET LIGHTING		235,046	238,000	90,047	216,000	233,000

CITY OF KAUKAUNA

2017 BUDGET

DIVISION: TRANSPORTATION

DEPARTMENT: STREET MAINTENANCE

MISSION STATEMENT

The mission of the street maintenance department is to provide smooth, safe pavements for vehicular and bicycle movement. Street maintenance activities include the tarring of joints, patching of potholes, patching for street oiling, grading gravel streets, and repairing curbs. Reconstruction of small sections of concrete, asphalt, and gravel streets and alleys is also performed.

Increase (Decrease) in 2017 Budget

The Street Maintenance budget remained flat over 2016

CITY OF KAUKAUNA

2017 BUDGET

FUND: 101
DEPT: 53301

DIVISION: TRANSPORTATION
DEPARTMENT: STREET MAINTENANCE

OBJECT CODE	DESCRIPTION	2015 ACTUAL	2016 BUDGET	2016 6 MONTHS ACTUAL	2016 ESTIMATED ACTUAL	2017 BUDGET
PERSONNEL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	181,574	202,127	74,917	190,000	208,606
5104	Temporary Payroll	11,051	10,500	272	8,000	500
5107	Overtime Pay	4,111	4,500	909	3,500	4,200
5110	Shift Premium Pay	51	75	1	50	50
5113	Job Class Premium Pay	563	725	24	500	600
5119	Longevity Pay	630	775	120	775	780
5125	Call Time	206	250	157	225	250
<i>Fringe Benefits</i>						
5151	Retirement Plan	15,836	15,764	6,692	13,385	17,781
5154	Social Security	14,200	16,099	5,697	15,037	16,415
5157	Group Health Insurance	55,480	51,970	23,469	46,939	53,147
5160	Group Life Insurance	261	194	112	224	235
5163	Workers Compensation	5,104	8,452	3,071	7,838	7,911
TOTAL PERSONNEL SERVICES		289,069	311,431	115,441	286,473	310,475
NON-PERSONNEL SERVICES						
<i>Purchased Services</i>						
5303	Communications	240	240	120	240	240
5312	Maintenance - Building	11,243	20,000	3,056	20,000	20,000
5318	Maintenance - Automotive	164	0	0	0	0
5322	Maintenance - Roads & Walks	71,023	70,000	19,998	60,000	70,000
5325	Contractual Services	11,057	10,500	8,837	14,000	12,000
5328	Advertising	431	0	0	0	0
<i>Supplies</i>						
5407	Automotive Supplies	13,185	15,000	3,270	12,000	13,500
5410	General Supplies	9,925	9,000	5,429	10,000	10,500
TOTAL NON-PERSONNEL SERVICES		117,268	124,740	40,710	116,240	126,240
OUTLAY						
5807	Machinery, Tools & Instruments	3,891	0	0	0	0
TOTAL OUTLAY		3,891	0	0	0	0
TOTAL STREET MAINTENANCE		410,228	436,171	156,151	402,713	436,715

CITY OF KAUKAUNA

2017 BUDGET

*DIVISION: TRANSPORTATION
DEPARTMENT: STREET MAINTENANCE*

<i>TITLE OF POSITION</i>	<i>NUMBER OF FULL-TIME EQUIVALENTS</i>		<i>2015 ACTUAL</i>	<i>2016 BUDGET</i>	<i>2016</i>	<i>2017</i>
	<i>2016</i>	<i>2017</i>			<i>ESTIMATED ACTUAL</i>	<i>PROPOSED BUDGET</i>
Street Foreman	1.00	1.00		65,186	61,275	68,064
Heavy Equipment Operator	1.00	1.00		54,622	51,345	55,772
Tandem Trucks	1.00	1.00		53,808	50,580	54,957
Laborer	0.60	0.60		28,511	26,800	29,813
TOTAL	3.60	3.60	181,574	202,127	190,000	208,606



CITY OF KAUKAUNA

2017 BUDGET

DIVISION: TRANSPORTATION

DEPARTMENT: STREET SIGNS & MARKERS

MISSION STATEMENT

The mission of the street signs and markers department is to make, install, repair, and replace traffic control and street signs. This department is also responsible for painting traffic lanes, crosswalks, parking stalls, no parking areas, etc. on all city streets and parking areas.

Increase (Decrease) in 2017 Budget

The Street Signs & Markers budget increased \$18,601, 33.5%

CITY OF KAUKAUNA

2017 BUDGET

FUND: 101
DEPT: 53303

DIVISION: TRANSPORTATION
DEPARTMENT: STREET SIGNS & MARKERS

OBJECT CODE	DESCRIPTION	2015 ACTUAL	2016 BUDGET	2016 6 MONTHS ACTUAL	2016 ESTIMATED ACTUAL	2017 BUDGET
PERSONNEL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	39,535	34,737	27,323	45,000	45,929
5104	Temporary Payroll	5,545	5,000	1,790	5,300	5,300
5107	Overtime Pay	1,287	600	59	500	600
5110	Shift Premium Pay	33	50	14	50	50
5113	Job Class Premium Pay	623	500	157	600	600
5119	Longevity Pay	177	213	0	213	228
5125	Call Time	103	200	105	150	200
<i>Fringe Benefits</i>						
5151	Retirement Plan	3,945	2,866	2,195	4,389	4,442
5154	Social Security	3,099	2,849	2,065	3,635	3,719
5157	Group Health Insurance	13,366	6,881	4,848	9,696	11,078
5160	Group Life Insurance	113	88	41	82	86
5163	Workers Compensation	1,247	1,594	1,147	2,000	1,947
TOTAL PERSONNEL SERVICES		69,073	55,578	39,744	71,615	74,179
NON-PERSONNEL SERVICES						
<i>Purchased Services</i>						
5321	Maintenance - Other Equipment	1,322	300	203	700	700
5325	Contractual Services	6,403	4,000	881	6,500	4,000
<i>Supplies</i>						
5407	Automotive Supplies	1,797	1,600	478	1,500	1,600
5410	General Supplies	12,536	5,000	14,805	20,000	5,000
5413	Chemical & Ordnance	5,507	8,000	3,706	7,800	8,000
TOTAL NON-PERSONNEL SERVICES		27,565	18,900	20,073	36,500	19,300
TOTAL STREET SIGNS & MARKERS		96,638	74,478	59,817	108,115	93,479

CITY OF KAUKAUNA

2017 BUDGET

DIVISION: TRANSPORTATION

DEPARTMENT: STREET SIGNS & MARKERS

<i>TITLE OF POSITION</i>	<i>NUMBER OF FULL-TIME EQUIVALENTS</i>		<i>2015 ACTUAL</i>	<i>2016 BUDGET</i>	<i>2016</i>	<i>2017</i>
	<i>2016</i>	<i>2017</i>			<i>ESTIMATED ACTUAL</i>	<i>PROPOSED BUDGET</i>
Tandem Trucks	0.50	0.50		26,904	34,853	27,478
Small Truck Driver	0.15	0.15		7,833	10,147	7,999
Laborer	0.00	0.20		0	0	10,452
TOTAL	0.65	0.85	39,535	34,737	45,000	45,929



CITY OF KAUKAUNA

2017 BUDGET

*DIVISION: TRANSPORTATION
DEPARTMENT: TRAFFIC CONTROL*

MISSION STATEMENT

The traffic control department's mission is to provide for the maintenance and repair of the city's six signalized intersections and one flashing/warning light. This includes labor, parts, contractual services and electrical service.

Increase (Decrease) in 2017 Budget

The Traffic Control budget increased \$2,379, 9.5%

CITY OF KAUKAUNA

2017 BUDGET

FUND: 101
DEPT: 53305

DIVISION: TRANSPORTATION
DEPARTMENT: TRAFFIC CONTROL

OBJECT CODE	DESCRIPTION	2015 ACTUAL	2016 BUDGET	2016 6 MONTHS ACTUAL	2016 ESTIMATED ACTUAL	2017 BUDGET
PERSONNEL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	340	2,690	90	1,000	2,748
5107	Overtime Pay	0	100	0	50	100
5119	Longevity Pay	15	18	0	18	18
5125	Call Time	0	50	0	50	50
<i>Fringe Benefits</i>						
5151	Retirement Plan	24	189	6	74	198
5154	Social Security	27	219	7	86	223
5157	Group Health Insurance	49	393	26	52	404
5160	Group Life Insurance	1	1	1	1	1
5163	Workers Compensation	8	110	5	43	107
TOTAL PERSONNEL SERVICES		463	3,770	134	1,374	3,849
NON-PERSONNEL SERVICES						
<i>Purchased Services</i>						
5309	Water, Sewer & Electric	6,983	6,500	2,933	6,500	6,500
5325	Contractual Services	26,673	3,500	5,378	7,000	5,000
<i>Supplies</i>						
5410	General Supplies	662	400	414	700	700
TOTAL NON-PERSONNEL SERVICES		34,318	10,400	8,726	14,200	12,200
OUTLAY						
5807	Machinery, Tools & Instruments	11,454	11,000		11,500	11,500
TOTAL OUTLAY		11,454	11,000	0	11,500	11,500
TOTAL TRAFFIC CONTROL		46,236	25,170	8,860	27,074	27,549

CITY OF KAUKAUNA

2017 BUDGET

DIVISION: TRANSPORTATION

DEPARTMENT: TRAFFIC CONTROL

<i>TITLE OF POSITION</i>	<i>NUMBER OF FULL-TIME EQUIVALENTS</i>		<i>2015 ACTUAL</i>	<i>2016 BUDGET</i>	<i>2016</i>	<i>2017</i>
	<i>2016</i>	<i>2017</i>			<i>ESTIMATED ACTUAL</i>	<i>PROPOSED BUDGET</i>
Tandem Trucks	0.05	0.05		2,690	1,000	2,748
TOTAL	0.05	0.05	340	2,690	1,000	2,748

Kaukauna ON THE FOX

CITY OF KAUKAUNA

2017 BUDGET

*DIVISION: TRANSPORTATION
DEPARTMENT: WEED CONTROL*

MISSION STATEMENT

The mission of the weed control department is the control of noxious weeds. Responsibilities include the mowing of street right-of-ways, vacant lots, and lawns which property owner have neglected to maintain. Weed/grass control on private property is charged to the property owner.

Increase (Decrease) in 2017 Budget

The Weed Control budget increased \$2,300, 7.2%

CITY OF KAUKAUNA

2017 BUDGET

FUND: 101
DEPT: 53640

DIVISION: TRANSPORTATION
DEPARTMENT: WEED CONTROL

OBJECT CODE	DESCRIPTION	2015 ACTUAL	2016 BUDGET	2016 6 MONTHS ACTUAL	2016 ESTIMATED ACTUAL	2017 BUDGET
PERSONNEL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	9,206	10,235	6,699	12,000	10,452
5104	Temporary Payroll	13,325	13,000	6,878	17,500	15,000
5119	Longevity Pay	0	9	0	9	12
<i>Fringe Benefits</i>						
5151	Retirement Plan	982	1,188	710	1,392	1,339
5154	Social Security	870	971	593	1,172	1,017
5157	Group Health Insurance	2,481	3,823	2,211	4,421	3,905
5160	Group Life Insurance	8	5	8	15	16
5163	Workers Compensation	584	897	533	1,139	937
TOTAL PERSONNEL SERVICES		27,455	30,128	17,632	37,648	32,678
NON-PERSONNEL SERVICES						
<i>Purchased Services</i>						
5318	Maintenance - Automotive	529	500	55	300	500
5328	Advertising	296	200	51	175	200
<i>Supplies</i>						
5407	Automotive Supplies	453	850	55	250	600
5410	General Supplies	818	300	42	250	300
TOTAL NON-PERSONNEL SERVICES		2,096	1,850	203	975	1,600
TOTAL WEED CONTROL		29,551	31,978	17,835	38,623	34,278

CITY OF KAUKAUNA

2017 BUDGET

*DIVISION: TRANSPORTATION
DEPARTMENT: WEED CONTROL*

<i>TITLE OF POSITION</i>	<i>NUMBER OF FULL-TIME EQUIVALENTS</i>		<i>2015 ACTUAL</i>	<i>2016 BUDGET</i>	<i>2016</i>	<i>2017</i>
	<i>2016</i>	<i>2017</i>			<i>ESTIMATED ACTUAL</i>	<i>PROPOSED BUDGET</i>
Laborer	0.20	0.20		10,235	12,000	10,452
TOTAL	0.20	0.20	9,206	10,235	12,000	10,452



CITY OF KAUKAUNA

2017 BUDGET

DIVISION: SANITATION

DEPARTMENT: REFUSE COLLECTION

MISSION STATEMENT

The mission of the Refuse Collection Department is to provide regular weekly collection of garbage and rubbish and to transport this garbage to a disposal site in order to enhance public health, sanitation and community appearance. Also included in budget expenditures are the various special collections in the spring and fall, including tire collection weeks.

Increase (Decrease) in 2017 Budget

The Refuse Collection budget increased \$8,734, 2.1%

CITY OF KAUKAUNA

2017 BUDGET

FUND: 101
DEPT: 53620

DIVISION: SANITATION
DEPARTMENT: REFUSE COLLECTION

OBJECT CODE	DESCRIPTION	2015 ACTUAL	2016 BUDGET	2016 6 MONTHS ACTUAL	2016 ESTIMATED ACTUAL	2017 BUDGET
PERSONNEL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	218,046	205,851	101,222	205,000	210,657
5104	Temporary Payroll	8,775	8,300	3,661	9,000	8,500
5107	Overtime Pay	2,860	750	0	500	750
5113	Job Class Premium Pay	343	400	146	300	350
5119	Longevity Pay	1,045	1,078	0	1,078	1,150
5125	Call Time	105	50	0	50	50
<i>Fringe Benefits</i>						
5151	Retirement Plan	20,437	21,412	9,460	18,921	20,599
5154	Social Security	16,193	16,038	7,409	15,957	16,411
5157	Group Health Insurance	66,510	72,107	30,566	61,132	73,620
5160	Group Life Insurance	810	791	323	645	678
5163	Workers Compensation	5,970	8,352	4,270	8,333	8,148
TOTAL PERSONNEL SERVICES		341,092	335,129	157,057	320,917	340,913
NON-PERSONNEL SERVICES						
<i>Purchased Services</i>						
5318	Maintenance - Automotive	43,490	40,000	31,241	50,000	45,000
5325	Contractual Services	0	400	(1,117)	300	400
5328	Advertising	397	1,000	461	900	1,000
<i>Supplies</i>						
5404	Clothing Expense	296	350	87	300	300
5407	Automotive Supplies	30,593	40,000	8,780	35,000	38,000
5410	General Supplies	6,689	1,500	150	1,000	1,500
TOTAL NON-PERSONNEL SERVICES		81,465	83,250	39,602	87,500	86,200
TOTAL REFUSE COLLECTION		422,557	418,379	196,659	408,417	427,113

CITY OF KAUKAUNA

2017 BUDGET

DIVISION: SANITATION

DEPARTMENT: REFUSE COLLECTION

TITLE OF POSITION	NUMBER OF FULL-TIME EQUIVALENTS		2015 ACTUAL	2016 BUDGET	2016	2017
	2016	2017			ESTIMATED ACTUAL	PROPOSED BUDGET
Heavy Equipment Operator	1.00	1.00		54,622	54,396	55,772
Heavy Equipment Operator	1.00	1.00		54,622	54,396	55,772
Laborer	1.00	1.00		51,490	51,277	52,574
Small Truck Driver	0.50	0.50		26,110	26,002	26,663
Laborer	0.40	0.40		19,007	18,928	19,876
TOTAL	3.90	3.90	218,046	205,851	205,000	210,657



CITY OF KAUKAUNA

2017 BUDGET

DIVISION: SANITATION

DEPARTMENT: REFUSE DISPOSAL

MISSION STATEMENT

The mission of the refuse disposal department is to account for the tipping fees for disposal of refuse and debris and for the fees associated with the city's recycling program. Also included are the costs associated with the processing of waste concrete, yard debris, leaves and brush located at the city leased site at the Red Hills Landfill.

Increase (Decrease) in 2017 Budget

The Refuse Disposal budget remained unchanged.

CITY OF KAUKAUNA

2017 BUDGET

FUND: 101
DEPT: 53630

DIVISION: SANITATION
DEPARTMENT: REFUSE DISPOSAL

OBJECT CODE	DESCRIPTION	2015 ACTUAL	2016 BUDGET	2016 6 MONTHS ACTUAL	2016 ESTIMATED ACTUAL	2017 BUDGET
NON-PERSONNEL SERVICES						
<i>Purchased Services</i>						
5325	Contractual Services	246,212	122,000	77,408	122,000	122,000
5395	Recycling Costs	960	6,500	14,403	6,500	6,500
TOTAL NON-PERSONNEL SERVICES		247,173	128,500	91,812	128,500	128,500
TOTAL REFUSE DISPOSAL		247,173	128,500	91,812	128,500	128,500

CITY OF KAUKAUNA

2017 BUDGET

DIVISION: LEISURE

DEPARTMENT: ADULT SPORTS

MISSION STATEMENT

To provide adult citizens organized sports leagues to including men's softball and adult coed kickball.

2015 - 2016 Goals and Objectives

Move Rec Office to temporary location and set up for continuing service.

Add 1-2 new adult programs.

2015 - 2016 Accomplishments

Successful move to New City Hall. Work still ongoing to move rec programs.

Added Zentangle class, Group Fight Fitness class, Fitting in Fitness class, Eat Right for Life class, and Mindfulness and Relaxation class.

2016 - 2017 Goals and Objectives

Add 1-2 new adult programs.

Increase (Decrease) in 2017 Budget

The Adult Sports budget will increase by \$2,854 or 3.2%

Service Efforts:

INDICATOR	2014	2015	2016
Number of teams	35	33	28
Number of annual participants	420	396	274
Adult Open Gym	20	14	*
Fitness/Health Classes	160		*9
Adult Archery Leagues	14	8	6

*Registration for fall/winter programs is not complete at this time.

CITY OF KAUKAUNA

2017 BUDGET

FUND: 101
DEPT: 55320

DIVISION: LEISURE
DEPARTMENT: ADULT SPORTS

OBJECT CODE	DESCRIPTION	2015 ACTUAL	2016 BUDGET	2016 6 MONTHS ACTUAL	2016 ESTIMATED ACTUAL	2017 BUDGET
PERSONNEL SERVICES						
Wages & Salaries						
5101	Regular Payroll	32,626	34,417	16,120	34,417	36,168
5104	Temporary Payroll	13,746	19,946	5,797	19,946	20,345
5107	Overtime Pay	172	0	153	153	0
5119	Longevity Pay	56	80	0	80	100
Fringe Benefits						
5151	Retirement Plan	3,214	3,444	1,628	3,456	3,892
5154	Social Security	2,541	2,928	1,246	2,940	3,070
5157	Group Health Insurance	7,470	13,137	6,700	12,907	13,164
5160	Group Life Insurance	49	42	29	58	61
5163	Workers Compensation	928	1,695	673	1,695	1,643
TOTAL PERSONNEL SERVICES		60,802	75,689	32,346	75,652	78,443
NON-PERSONNEL SERVICES						
Purchased Services						
5303	Communications	80	160	40	160	160
5325	Contractual Services	2,651	2,600	0	2,600	2,600
5328	Advertising	1,739	2,550	0	2,550	2,650
Supplies						
5401	Office Supplies	247	500	89	500	500
5402	Desktop Printing Expense	0	0	0	0	0
5407	Automotive Supplies	71	400	22	400	400
5422	Data Processing Supplies	0	1,200	0	1,200	1,200
5428	Recreation	2,676	4,500	2,208	4,500	4,500
5431	Postage	0	1,200	0	1,200	1,200
TOTAL NON-PERSONNEL SERVICES		7,465	13,110	2,359	13,110	13,210
OUTLAY						
5801	Land & Buildings	0	0	0	0	0
TOTAL OUTLAY		0	0	0	0	0
TOTAL ADULT SPORTS		68,267	88,799	34,705	88,762	91,653

CITY OF KAUKAUNA

2017 BUDGET

DIVISION: LEISURE

DEPARTMENT: ADULT SPORTS

TITLE OF POSITION	NUMBER OF FULL-TIME EQUIVALENTS		2015 ACTUAL	2016 BUDGET	2016	2017
	2016	2017			ESTIMATED ACTUAL	PROPOSED BUDGET
Recreation Director	0.33	0.33		23,334	23,334	23,828
Office Assistant	0.33	0.33		11,083	11,083	12,340
TOTAL	0.66	0.66	32,626	34,417	34,417	36,168



CITY OF KAUKAUNA

2017 BUDGET

DIVISION: LEISURE

DEPARTMENT: ATHLETIC FIELDS

MISSION STATEMENT

The mission of the athletic field department is to provide and maintain recreation facilities available for use by the public and the Kaukauna Area School District. The city maintains fields and buildings at the Doty Bayorgeon recreational facility, Horseshoe Park, Riverside Park, Grignon Home, Central Park, and Jonen Park.

Increase (Decrease) in 2017 Budget

The Athletic Fields budget increased \$1,580, 1%

Performance Measures

INDICATOR	2014	2015	2016
# of fields to prepare	16	16	17
# of times fields prepared	612	612	625

CITY OF KAUKAUNA

2017 BUDGET

FUND: 101
DEPT: 55415

DIVISION: LEISURE
DEPARTMENT: ATHLETIC FIELDS

OBJECT CODE	DESCRIPTION	2015 ACTUAL	2016 BUDGET	2016 6 MONTHS ACTUAL	2016 ESTIMATED ACTUAL	2017 BUDGET
PERSONNEL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	51,214	64,869	21,482	60,000	66,245
5104	Temporary Payroll	856	1,000	368	750	1,500
5107	Overtime Pay	0	250	56	200	250
5113	Job Class Premium Pay	0	400	40	100	200
5119	Longevity Pay	345	354	0	354	400
5125	Call Time	0	0	0	100	0
<i>Fringe Benefits</i>						
5151	Retirement Plan	5,479	7,642	2,405	7,047	8,588
5154	Social Security	3,759	5,054	1,568	4,651	5,155
5157	Group Health Insurance	18,671	24,631	7,611	15,222	25,139
5160	Group Life Insurance	89	66	36	72	76
5163	Workers Compensation	1,368	2,581	870	2,370	2,524
TOTAL PERSONNEL SERVICES		81,780	106,847	34,436	90,866	110,077
NON-PERSONNEL SERVICES						
<i>Purchased Services</i>						
5309	Water, Sewer & Electric	23,059	20,000	9,312	20,000	20,000
5312	Maintenance - Building	5,910	4,000	855	3,800	4,000
5321	Maintenance - Other Equipment	47	250	753	1,000	500
5322	Maintenance - Roads & Walks	139	3,000	55	2,700	3,000
5325	Contractual Services	2,807	1,500	274	1,000	1,500
<i>Supplies</i>						
5407	Automotive Supplies	1,736	2,500	773	1,700	2,300
5410	General Supplies	6,631	5,200	3,019	6,500	6,500
5425	Botanical & Agricultural	14,051	13,000	3,550	8,000	10,000
TOTAL NON-PERSONNEL SERVICES		54,379	49,450	18,591	44,700	47,800
OUTLAY						
5801	Land & Buildings	4,964	8,000	0	8,000	8,000
TOTAL OUTLAY		4,964	8,000	0	8,000	8,000
TOTAL ATHLETIC FIELD		141,122	164,297	53,027	143,566	165,877

CITY OF KAUKAUNA

2017 BUDGET

DIVISION: LEISURE

DEPARTMENT: ATHLETIC FIELDS

<i>TITLE OF POSITION</i>	<i>NUMBER OF FULL-TIME EQUIVALENTS</i>		<i>2015 ACTUAL</i>	<i>2016 BUDGET</i>	<i>2016</i>	<i>2017</i>
	<i>2016</i>	<i>2017</i>			<i>ESTIMATED ACTUAL</i>	<i>PROPOSED BUDGET</i>
Parkman	1.00	1.00		52,075	48,166	53,180
Laborer	0.25	0.25		12,794	11,834	13,065
TOTAL	1.25	1.25	51,214	64,869	60,000	66,245

Kaukauna ON THE FOX

CITY OF KAUKAUNA

2017 BUDGET

DIVISION: LEISURE

DEPARTMENT: CARNEGIE BUILDING

MISSION STATEMENT

Carnegie building is responsible for janitorial services in the Carnegie building as long as the Recreation department is utilizing that facility.

Increase (Decrease) in 2017 Budget

The Carnegie Building operations and Maintenance budget is newly established in 2017. With very little data on how the building operates we did our best estimate at what the cost will be for the 2017 year regarding in maintenance and utilities.

CITY OF KAUKAUNA

2017 BUDGET

DIVISION: LEISURE

DEPARTMENT: CARNEGIE BUILDING

FUND: 101
DEPT: 55115

OBJECT CODE	DESCRIPTION	2015 ACTUAL	2016 BUDGET	2016 6 MONTHS ACTUAL	2016 ESTIMATED ACTUAL	2017 BUDGET
PERSONNEL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	0	0	0	5,000	5,226
5104	Temporary Payroll	0	0	0		200
5107	Overtime Pay	0	0	0		200
5110	Shift Premium Pay	0	0	0		50
5113	Job Class Premium Pay	0	0	0		200
5119	Longevity Pay	0	0	0	0	11
5125	Call Time	0	0	0		100
<i>Fringe Benefits</i>						
5151	Retirement Plan	0	0	0	0	347
5154	Social Security	0	0	0	383	446
5157	Group Health Insurance	0	0	0	0	2,011
5160	Group Life Insurance	0	0	0	0	6
5163	Workers Compensation	0	0	0	193	220
TOTAL PERSONNEL SERVICES		0	0	0	5,576	9,017
NON-PERSONNEL SERVICES						
<i>Purchased Services</i>						
5306	Heating Fuels	0	0	116	1,500	2,300
5309	Water, Sewer & Electric	0	0	4,937	7,000	5,000
5312	Maintenance - Building	0	0	0	0	1,000
5325	Contractual Services	0	0	0	0	4,000
5413	Chemical & Ordnance					400
TOTAL NON-PERSONNEL SERVICES		0	0	5,053	8,500	12,700
TOTAL CARNEGIE BUILDING		0	0	5,053	14,076	21,717

CITY OF KAUKAUNA

2017 BUDGET

DIVISION: LEISURE

DEPARTMENT: CARNEGIE BUILDING

TITLE OF POSITION	NUMBER OF FULL-TIME EQUIVALENTS		2015 ACTUAL	2016 BUDGET	2016	2017
	2016	2017			ESTIMATED ACTUAL	PROPOSED BUDGET
Janitor	0.00	0.10		0	4,500	5,226
TOTAL	0.00	0.10	51,214	0	4,500	5,226



CITY OF KAUKAUNA

2017 BUDGET

DIVISION: LEISURE

DEPARTMENT: CIVIC PROMOTIONS

MISSION STATEMENT

Civic promotion is responsible for promoting the public image at the City. Grignon Home contribution, Christmas decorations, Memorial Day contribution and Fox Cities Marathon are some of the programs supported by this department.

Increase (Decrease) in 2017 Budget

The Civic Promotions budget remains flat.

CITY OF KAUKAUNA

2017 BUDGET

DIVISION: LEISURE

DEPARTMENT: CIVIC PROMOTIONS

FUND: 101
DEPT: 55190

OBJECT CODE	DESCRIPTION	2015 ACTUAL	2016 BUDGET	2016 6 MONTHS ACTUAL	2016 ESTIMATED ACTUAL	2017 BUDGET
NON-PERSONNEL SERVICES						
	<i>Supplies</i>					
5499	Miscellaneous	5,073	10,000	4,701	12,000	10,000
TOTAL NON-PERSONNEL SERVICES		5,073	10,000	4,701	12,000	10,000
TOTAL CIVIC PROMOTIONS		5,073	10,000	4,701	12,000	10,000
Christmas Decorations & Parade						
Various Civic Promotions						
						0

CITY OF KAUKAUNA

2017 BUDGET

DIVISION: LEISURE

DEPARTMENT: COMMUNITY CENTER

MISSION STATEMENT

This category is primarily related to programs offered to senior citizens.

2015 - 2016 Goals and Objectives

Move Rec Office to temporary location and set up for continuing service.

Add 1-2 new programs

2015 - 2016 Accomplishments

Successful move to New City Hall. Work still ongoing to move rec programs.

Added Stretching and Endurance class, foot care clinics and T'ai Chi.

2016 - 2017 Goals and Objectives

Add 1-2 new programs

Increase (Decrease) in 2017 Budget

The Community Center budget will remain the same at 0% increase.

Service Efforts:

INDICATOR	AS OF 12/31/14	AS OF 12/31/15	AS OF 6/30/16
# of Community Room bookings	387	361	*193
# of Konkapot Room bookings	342	367	*158
XYZ Group Participants	340	172	*205
Strong Bones	74	80	*53
Stepping On	14	16	*

* Registration for fall/winter programs is not complete at this time.

CITY OF KAUKAUNA

2017 BUDGET

DIVISION: LEISURE

FUND: 101
DEPT: 55405

DEPARTMENT: COMMUNITY CENTER

OBJECT CODE	DESCRIPTION	2015 ACTUAL	2016 BUDGET	2016 6 MONTHS ACTUAL	2016 ESTIMATED ACTUAL	2017 BUDGET
	NON-PERSONNEL SERVICES					
	<i>Purchased Services</i>					
5325	Contractual Services	250	1,200	1,050	1,200	1,200
	<i>Supplies</i>					
5428	Recreation	2,956	1,900	882	1,900	1,900
	TOTAL NON-PERSONNEL SERVICES	3,206	3,100	1,932	3,100	3,100
	TOTAL COMMUNITY CENTER	3,206	3,100	1,932	3,100	3,100

CITY OF KAUKAUNA

2017 BUDGET

DIVISION: LEISURE

DEPARTMENT: DANCE CLASSES

MISSION STATEMENT

This category is intended to provide dance lessons, which include tap, tumbling, ballet, hip hop, lyrical jazz, Irish dance, break dancing & tricks, musical theatre and jazz for boys and girls ages 3 through high school ages. We offer a six-week beginner program in the spring, two 5-week summer sessions and a 28-week program that begins in September and concludes with the annual dance recital in mid April.

2015 - 2016 Goals and Objectives

Move Rec Office to temporary location and set up for continuing service.

Add dance related workshops, short dance experiences that market the program and bring in potential new dancers.

Add dance team prep workshops to increase our dancers' chances of successfully making middle school and high school dance teams.

2015 - 2016 Accomplishments

Successful move to New City Hall. Work still ongoing to move rec programs.

Added Dance Team prep workshops and Princess Ballroom workshop.

Restructured class age groups.

2016 - 2017 Goals and Objectives

Create and maintain a viable dance studio in the Old Library.

Incorporate more instructor involvement in administrative duties.

Increase (Decrease) in 2017 Budget

The Dance Classes budget will increase by \$1,983 or 3.0%.

Service Efforts:

INDICATOR	2014	2015	2016
Dance Lessons	225	244	*
Beginner Dance Lessons	150	197	119
Summer	-	128	151

* Registration for fall/winter programs is not complete at this time.

CITY OF KAUKAUNA

2017 BUDGET

FUND: 101
DEPT: 55310

DIVISION: LEISURE
DEPARTMENT: DANCE CLASSES

OBJECT CODE	DESCRIPTION	2015 ACTUAL	2016 BUDGET	2016 6 MONTHS ACTUAL	2016 ESTIMATED ACTUAL	2017 BUDGET
PERSONNEL SERVICES						
<i>Wages & Salaries</i>						
5104	Temporary Payroll	22,820	24,476	12,684	24,476	30,589
<i>Fringe Benefits</i>						
5154	Social Security	336	355	179	355	444
5163	Workers Compensation	596	945	490	945	1,126
TOTAL PERSONNEL SERVICES		23,752	25,776	13,353	25,776	32,159
NON-PERSONNEL SERVICES						
<i>Travel/Training</i>						
5205	Seminar Expense	355	1,000	522	1,000	1,000
5208	Travel - City Business	269	500	0	500	500
<i>Purchased Services</i>						
5325	Contractual Services	2,180	10,225	5,694	7,500	6,325
5328	Advertising	92	2,450	0	2,450	2,450
5334	Printing Expense	924	1,000	791	1,000	1,000
5402	Desktop Printing Expense	0	0	0	0	0
<i>Supplies</i>						
5404	Clothing Expense	14,710	21,500	1,629	21,500	21,000
5422	Data Processing Supplies	551	1,200	0	1,200	1,200
5428	Recreation	1,766	2,000	1,746	2,000	2,000
5431	Postage	508	1,200	514	1,200	1,200
TOTAL NON-PERSONNEL SERVICES		21,354	41,075	10,896	38,350	36,675
TOTAL DANCE CLASSES		45,107	66,851	24,248	64,126	68,834

CITY OF KAUKAUNA

2017 BUDGET

DIVISION: LEISURE

DEPARTMENT: LIBRARY

MISSION STATEMENT

The Kaukauna Public Library enhances people's lives and opens doors for curious minds.

2015 - 2016 Goals and Objectives

Facilitate the re-location of the Library with shortest possible time closed.
Train staff to operate effectively in their new environment.
Develop the means to handle meeting room bookings efficiently in the new Library.
Maintain friendly and welcoming atmosphere in the new location.
Continue to offer quality programs to patrons of all ages.
Maintain current and relevant collections of materials in various formats.
Continue to partner with area schools and organizations.
Develop and implement a realistic but effective personnel plan for the Library.
Develop more up to date output measures for determining effectiveness of Library services.

2015 - 2016 Accomplishments

Moved into a new facility while only being closed two weeks.
Trained staff to work within their new environment.
Organized thank you event for donors.
Worked with Fire and Police to develop safety protocols.
Began developing plans for Interactive Learning Garden.
Library cable linked with City network.
Continued collaboration with KASD, KCSS, Trinity Lutheran and City Departments.
Served on Advisory Board for Reach Out and Read and helped launch Aurora Clinic as site.
Participated with Fox Valley Poverty Outreach Improvement Network Team (POINT).
Participated in Fox Cities Reads and Fox Cities Book Festival.
Managed Library with limited staff.
Developed long range staffing plan.
Introduced updated output measures.
Had first Administrative Staff planning retreat.

2016 - 2017 Goals and Objectives

Address staffing needs.
Implement use of Past Perfect software in Local History collection.
Explore further collaboration with local historical organizations.
Improve volunteer management to better focus skills and abilities.
Develop Library website page(s) on City website.
Continue developing programs of interest and service to community.
Continue activity in POINT.
Develop Readers Services with local Senior Centers.
Develop Core curriculum for outreach visitations.
Begin process for developing Library's next Long Range Plan.
Host Library Board Planning Retreat.
Continue to develop Library collections.

CITY OF KAUKAUNA

2017 BUDGET

DIVISION: LEISURE

DEPARTMENT: LIBRARY

Increase (Decrease) in 2017 Budget \$40,384, 4.4%

Service Efforts:

INDICATOR	2014	2015
Volumes owned	49,228	51,080
Volumes per capita	3.3	3.4
Videos owned	4,363	3,732
Videos per 1,000 capital	0.29	0.25
Subscriptions (periodical & newspaper)	151	151
Total circulation	174,752	161,844
Circulation per capita	11.65	10.79
Circulation per volume	3.28	3.17
Library Visits	127,755	116,694
Reference transactions	13,100	12,500
Number of programs	431	475
Attendance at programs	10,346	11,972
Number of users of public computers	16,539	12,577

Revised Service Efforts:

INDICATOR CATEGORY		2014	2015	2016 (7 months)
Library Services	Circulation	174,751	161,844	102,316
	Group Visits			
	Programs	518	475	290
	Program Attendance	10,600	11,961	8,950
	Outreach Visits			
	Collaborations			
	Teacher Pack Preparation		86	57
	Door Count	127,755	116,694	75,981
	Total Volunteer Hours	122	293	851
Financial Support	Municipal Appropriation	596,905	648,148	
	County Appropriations	187,534	202,495	
	Resident Support per Capita	37.86	38.99	

Technology Usage	Wireless Sessions	6,418	6,885	5,343
	% of Self-Check in Total Circulation	-20.7%	37.3%	55.0%
	Public Computer Usage	11,836	9,526	4,969
	Overdrive Usage	9,093	10,026	6,788
	Webpage Access	49,112	43,099	34,314

Meeting Rooms Use	Conference Rooms	N/A	N/A	236
	Study Rooms	N/A	N/A	333
	Local History Room	824	552	206

CITY OF KAUKAUNA

2017 BUDGET

FUND: 101
DEPT: 55110

DIVISION: LEISURE
DEPARTMENT: LIBRARY

OBJECT CODE	DESCRIPTION	2015 ACTUAL*	2016 BUDGET	2016 6 MONTHS ACTUAL*	2016 ESTIMATED ACTUAL*	2017 BUDGET
PERSONNEL SERVICES						
Wages & Salaries						
5101	Regular Payroll	391,694	378,289	189,383	378,289	391,071
5151	Retirement Plan	28,567	25,855	13,039	25,854	33,608
5154	Social Security	24,922	25,050	11,804	25,050	25,728
5157	Group Health Insurance	64,140	62,937	30,386	60,355	52,981
5160	Group Life Insurance	1,417	1,554	610	1,219	1,280
5163	Workers Compensation	634	757	396	757	626
TOTAL PERSONNEL SERVICES		511,373	494,442	245,618	491,524	505,294
NON-PERSONNEL SERVICES						
Travel/Training						
5208	Travel - City Business	-	500	-	-	250
5211	Education & Memberships	-	1,000	-	-	500
Purchased Services						
5303	Communications	-	240	-	-	240
5306	Heating Fuels	-	6,000	-	-	4,000
5309	Water, Sewer & Electric	-	13,000	-	-	8,000
5325	Contractual Services	-	8,000	-	-	63,500
5328	Advertising	-	1,850	-	-	600
5312	Maintenance - Building	-	124,320	-	-	110,113
5313	Lease - Building	-	111,141	-	-	133,140
5331	General Insurance	-	3,000	-	-	8,400
Supplies						
5401	Office Supplies	-	6,750	-	-	5,825
5402	Desktop Printing Expense	-	8,500	-	-	2,000
5422	Data Processing Supplies	-	6,300	-	-	4,500
5431	Postage	-	1,500	-	-	675
5441	Library Material	-	98,298	-	-	65,222
5442	Service Contracts	-	29,095	-	-	42,961
5444	Library Programs	-	3,500	-	-	2,750
5499	Miscellaneous	-	450	-	-	300
TOTAL NON-PERSONNEL SERVICES		0	423,444	0	0	452,976
OUTLAY						
5804	Office Equipment	0	0	0	0	
TOTAL OUTLAY		0	0	0	0	0
TOTAL LIBRARY		511,373	917,886	245,618	491,524	958,270

*Restructured Budget Accounts in the 2017. Actuals will be available during the 2018 budget cycle

CITY OF KAUKAUNA

2017 BUDGET

DIVISION: LEISURE

DEPARTMENT: LIBRARY

TITLE OF POSITION	NUMBER OF FULL-TIME EQUIVALENTS		2015 ACTUAL	2016 BUDGET	2016	2017
	2016	2017			ESTIMATED ACTUAL	PROPOSED BUDGET
Library Director	1.00	1.00		85,348	85,348	89,107
Youth Librarian	1.00	1.00		61,715	61,715	64,432
Technology Coordinator	1.00	1.00		47,005	47,005	48,388
Library Associate	1.00	1.00		32,237	32,237	33,257
Library Associate	0.53	0.53		17,850	17,850	18,078
Library Associate	0.53	0.53		17,850	17,850	18,078
Library Associate	0.53	0.53		17,850	17,850	18,078
Library Associate	0.53	0.53		17,850	17,850	18,078
Library Associate	0.53	0.53		16,086	16,086	16,712
Library Associate	0.53	0.53		15,851	15,851	16,339
Library Associate	0.53	0.53		15,405	15,405	16,332
Library Associate	0.53	0.53		15,392	15,392	16,114
TOTAL	8.77	8.77	391,694	378,289	378,289	391,071

Kaukauna ON THE FOX

CITY OF KAUKAUNA

2017 BUDGET

DIVISION: LEISURE

DEPARTMENT: SWIMMING POOL

MISSION STATEMENT

To provide aquatic programs including open swim, swim lessons, water aerobics, lap swimming, volleyball leagues and swimming pool rentals to residents of the City of Kaukauna. To provide all necessary support staff for the safety of the above mentioned programs and facility usage.

2015 - 2016 Goals and Objectives

Continue to evaluate potential for and feasibility of splash pad and miniature golf attractions.

Evaluate concession stand offerings.

Replace water heater on male side of bath house.

Replace Diving Boards with Boards, Climbing Wall and/or Drop Slide.

2015 - 2016 Accomplishments

Replaced tot slide.

Replaced Diving Board Stands.

2016 - 2017 Goals and Objectives

Continue to evaluate potential for and feasibility of splash pad and miniature golf attractions.

Evaluate concession stand offerings.

Replace water heater on male side of bath house.

Increase (Decrease) in 2017 Budget

The Swimming Pool budget will increase by \$9,588 or 2.8%.

Service Efforts:

INDICATOR	2014	2015	2016
Days of operation	80	80	
Daily attendance	38,906	38,368	
Avg. daily attendance	486	480	
Swimming lesson participants	1,681	1,642	1,674
Water aerobic participants	29	16	15
Individual passes issued	707	652	734
Pool rentals	41 hours	39 hours	42 hours
Discover SCUBA/Snorkeling	11	12	25

CITY OF KAUKAUNA

2017 BUDGET

FUND: 101
DEPT: 55410

DIVISION: LEISURE
DEPARTMENT: SWIMMING POOL

OBJECT CODE	DESCRIPTION	2015 ACTUAL	2016 BUDGET	2016 6 MONTHS ACTUAL	2016 ESTIMATED ACTUAL	2017 BUDGET
PERSONNEL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	35,233	39,535	16,497	40,294	41,394
5104	Temporary Payroll	138,800	161,897	38,365	159,579	165,096
5107	Overtime Pay	172	0	153	172	0
5119	Longevity Pay	62	64	0	64	112
<i>Fringe Benefits</i>						
5151	Retirement Plan	3,405	4,040	1,672	3,344	4,561
5154	Social Security	4,576	5,377	1,750	5,414	5,569
5157	Group Health Insurance	7,581	13,920	6,861	13,722	14,214
5160	Group Life Insurance	51	46	31	61	64
5163	Workers Compensation	4,310	7,372	1,956	7,318	7,169
TOTAL PERSONNEL SERVICES		194,191	232,251	67,285	229,968	238,179
NON-PERSONNEL SERVICES						
<i>Travel/Training</i>						
5205	Seminar Expense	1,170	1,000	125	1,000	1,000
5208	Travel - City Business	0	100	0	100	100
<i>Purchased Services</i>						
5303	Communications	80	160	40	80	160
5306	Heating Fuels	10,468	10,000	116	10,000	10,000
5309	Water, Sewer & Electric	19,612	15,000	4,937	15,000	15,000
5312	Maintenance - Building	20,848	20,000	1,674	20,000	20,000
5318	Maintenance - Automotive	245	1,500	99	400	1,500
5325	Contractual Services	17,920	24,050	13,127	24,050	23,085
5328	Advertising	1,743	2,550	2,248	2,250	2,550
<i>Supplies</i>						
5401	Office Supplies	1,213	2,000	985	2,000	2,000
5402	Desktop Printing Expense	0	0	0	0	0
5404	Clothing Expense	811	3,500	1,613	3,000	3,500
5407	Automotive Supplies	305	800	70	250	800
5410	General Supplies	4,870	3,500	2,598	4,000	3,500
5413	Chemical & Ordnance	1,012	3,500	2,567	3,500	4,125
5422	Data Processing Supplies	0	1,200	0	1,200	1,200
5425	Botanical & Agricultural	432	2,350	945	2,350	2,350
5428	Recreation	450	1,000	991	1,000	1,000
5431	Postage	1,515	1,200	0	1,200	1,200
5440	Concession Product	20,250	18,000	1,319	18,000	18,000
TOTAL NON-PERSONNEL SERVICES		102,944	111,410	33,454	109,380	111,070
OUTLAY						
5804	Office Equipment	0	0	0	0	4,000
TOTAL OUTLAY		0	0	0	0	4,000
TOTAL SWIMMING POOL		297,135	343,661	100,739	339,348	353,249

CITY OF KAUKAUNA

2017 BUDGET

DIVISION: LEISURE

DEPARTMENT: SWIMMING POOL

<i>TITLE OF POSITION</i>	<i>NUMBER OF FULL-TIME EQUIVALENTS</i>		<i>2015 ACTUAL</i>	<i>2016 BUDGET</i>	<i>2016</i>	<i>2017</i>
	<i>2016</i>	<i>2017</i>			<i>ESTIMATED ACTUAL</i>	<i>PROPOSED BUDGET</i>
Recreation Director	0.33	0.33		23,334	23,334	23,828
Office Assistant	0.33	0.33		11,083	11,083	12,340
Laborer	0.10	0.10		5,118	5,118	5,226
TOTAL	0.76	0.76	35,233	39,535	39,535	41,394

Kaukauna ON THE FOX

CITY OF KAUKAUNA

2017 BUDGET

DIVISION: LEISURE

DEPARTMENT: YOUTH SPORTS

MISSION STATEMENT

To provide the youth of the City of Kaukauna with a broad range of programs to include a variety of sports programs, i.e. softball, soccer, T-ball, Rec-Ball, wrestling, flag football, baseball, and gymnastics. Provide all necessary staff for safe and adequate supervision of various programs and activities being offered. Provide staff for Safety Town and Kidz Academy programs.

2015 - 2016 Goals and Objectives

Move Rec Office to temporary location and set up for continuing service.

Add two new youth programs.

2015 - 2016 Accomplishments

Successful move to New City Hall. Work still ongoing to move rec programs.

Added Major League Baseball Pitch, Hit & Run event, Zentangle For Kids class, Storytime yoga class, Sports Nutrition Workshop, Ultimate Games Instruction, Easy Pinterest Sews for Summer class, and TeenStage program

2016 - 2017 Goals and Objectives

Add two new programs.

Increase (Decrease) in 2017 Budget

The Youth Sports budget will increase by \$4,059 or 2.4%.

Service Efforts:

INDICATOR	2014	2015	2016
Gymnastics participants	418	367	345
Summer sports participants	395	289	301
Boys volleyball league	36	32	*
Flag football participants	37	19	*
Football FUNdamentals participants	47	55	*32
Wrestling participants	162	199	*40
Winter basketball participants	179	148	*104
7-8 Year Old Baseball League	155	156	NA
Kidz Academy participants	111	100	96
Girls Softball participants	125	90	89
Safety Town participants	80	80	100
Bricks4Kidz	87	34	-
Disc Golf Instruction	36	44	48

INDICATOR	2014	2015	2016
Girls Volleyball Instruction	44	32	*19
Junior Golf League	36	40	61
Pee Wee Golf	23	29	37
Golf Instruction	8	11	14
KidStage	82	73	77
Kiddy Keys	31	26	*5
Kiddy Keys & Company	21	23	*-
Martial Arts	47	22	26
Nature Journaling/Draw On Wisconsin/Fox River Explorers/Easy Pinterest Sews for Summer	10	20	19
Archery Instruction	49	134	94
Rifle Instruction	23	31	23
Kayaking Instruction	5	6	2
Lil Mad Kat Art Classes	126	149	*59

* Registration for fall/winter programs is not complete at this time.

CITY OF KAUKAUNA

2017 BUDGET

FUND: 101
DEPT: 55305

DIVISION: LEISURE
DEPARTMENT: YOUTH SPORTS

OBJECT CODE	DESCRIPTION	2015 ACTUAL	2016 BUDGET	2016 6 MONTHS ACTUAL	2016 ESTIMATED ACTUAL	2017 BUDGET
PERSONNEL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	34,014	34,417	16,120	34,417	36,168
5104	Temporary Payroll	41,377	55,128	19,523	55,128	56,065
5107	Overtime Pay	172	0	153	153	0
5119	Longevity Pay	56	80	0	80	100
<i>Fringe Benefits</i>						
5151	Retirement Plan	3,159	3,446	1,628	3,456	3,892
5154	Social Security	2,988	3,438	1,446	3,450	3,587
5157	Group Health Insurance	7,188	13,137	6,700	12,907	13,164
5160	Group Life Insurance	49	42	29	58	60
5163	Workers Compensation	1,733	3,053	1,204	3,053	2,964
TOTAL PERSONNEL SERVICES		90,735	112,741	46,803	112,702	116,000
NON-PERSONNEL SERVICES						
<i>Travel/Training</i>						
5205	Seminar Expense	620	600	463	763	600
5211	Education & Memberships	150	150	0	0	150
<i>Purchased Services</i>						
5303	Communications	80	160	40	100	160
5318	Maintenance - Automotive	0	350	0	50	350
5325	Contractual Services	18,318	7,650	7,191	15,000	8,650
5328	Advertising	2,150	2,850	415	800	3,150
5389	Girls Softball	8,785	12,000	1,462	5,000	12,000
5390	Youth Wrestling	4,628	7,000	2,422	4,000	7,000
<i>Supplies</i>						
5401	Office Supplies	1,762	1,000	131	1,600	1,000
5402	Desktop Printing Expense	0	0	0	0	0
5404	Clothing Expense	9,160	8,500	1,337	8,500	8,500
5407	Automotive Supplies	71	500	22	50	500
5422	Data Processing Supplies	2,066	1,200	2,148	2,300	1,200
5428	Recreation	10,125	9,950	2,490	7,500	9,450
5431	Postage	3,397	1,200	1,200	1,200	1,200
TOTAL NON-PERSONNEL SERVICES		61,312	53,110	19,322	46,863	53,910
OUTLAY						
5804	Office Equipment	0	0	0	0	0
TOTAL OUTLAY		0	0	0	0	0
TOTAL YOUTH SPORTS		152,047	165,851	66,124	159,565	169,910

CITY OF KAUKAUNA

2017 BUDGET

DIVISION: LEISURE

DEPARTMENT: YOUTH SPORTS

<i>TITLE OF POSITION</i>	<i>NUMBER OF FULL-TIME EQUIVALENTS</i>		<i>2015 ACTUAL</i>	<i>2016 BUDGET</i>	<i>2016</i>	<i>2017</i>
	<i>2016</i>	<i>2017</i>			<i>ESTIMATED ACTUAL</i>	<i>PROPOSED BUDGET</i>
Recreation Director	0.33	0.33		23,334	23,334	23,828
Office Assistant	0.33	0.33		11,083	11,083	12,340
TOTAL	0.66	0.66	34,014	34,417	34,417	36,168

CITY OF KAUKAUNA

2017 BUDGET DIVISION: PARKS DEPARTMENT: PARKS

MISSION STATEMENT

The mission of the park department is to provide an aesthetically pleasing and open space program through planning, construction and effective maintenance. Activities of this department include park cleanup, maintenance of restroom facilities, turf care, (fertilizing, mowing, weed control), repair of benches, tables, grills and playground equipment.

Increase (Decrease) in 2017 Budget

The Parks budget increased \$19,306, 4.8%

Service Efforts:

INDICATOR	2014	2015	2016
Park shelter reservations	153	153	152

CITY OF KAUKAUNA

FUND: 101
DEPT: 55200

2017 BUDGET DIVISION: PARKS DEPARTMENT: PARKS

OBJECT CODE	DESCRIPTION	2015 ACTUAL	2016 BUDGET	2016 6 MONTHS ACTUAL	2016 ESTIMATED ACTUAL	2017 BUDGET
PERSONNEL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	227,735	197,166	80,979	190,000	201,348
5104	Temporary Payroll	16,897	18,000	5,248	16,000	17,000
5107	Overtime Pay	6,836	4,000	2,491	500	5,000
5110	Shift Premium Pay	27	0	0	0	0
5113	Job Class Premium Pay	1,881	1,200	855	2,000	2,000
5119	Longevity Pay	795	866	0	866	897
5125	Call Time	496	350	100	250	350
<i>Fringe Benefits</i>						
5151	Retirement Plan	22,639	20,999	8,489	16,978	23,638
5154	Social Security	17,579	15,835	6,221	15,044	16,281
5157	Group Health Insurance	63,326	49,262	24,180	48,360	56,311
5160	Group Life Insurance	554	567	210	419	440
5163	Workers Compensation	6,714	8,553	3,561	8,091	8,339
TOTAL PERSONNEL SERVICES		365,479	316,798	132,332	298,508	331,604
NON-PERSONNEL SERVICES						
<i>Purchased Services</i>						
5309	Water, Sewer & Electric	28,711	23,500	15,225	28,000	25,000
5312	Maintenance - Building	13,535	4,000	5,290	8,000	6,000
5321	Maintenance - Other Equipment	21,447	20,000	10,857	20,000	20,000
5322	Maintenance - Roads & Walks	6,755	3,800	24	3,000	3,800
5325	Contractual Services	7,440	9,200	13,551	18,000	11,000
<i>Supplies</i>						
5407	Automotive Supplies	6,167	6,000	1,101	5,000	5,500
5410	General Supplies	4,458	4,500	875	4,000	4,500
5425	Botanical & Agricultural	6,719	4,000	2,744	4,000	4,000
5437	Plumbing Supplies	2,948	2,500	1,053	2,300	2,500
5450	Dog Park Supplies	1,433	2,500	411	1,500	2,000
5460	Disk Golf Course Supplies	0	2,000	0	500	2,000
TOTAL NON-PERSONNEL SERVICES		99,614	82,000	51,131	94,300	86,300
OUTLAY						
5807	Machinery, Tools & Instruments	859	0	0	0	0
5833	Park Equipment	3,050	3,000	3,704	3,704	3,200
TOTAL OUTLAY		3,909	3,000	3,704	3,704	3,200
TOTAL PARKS		469,003	401,798	187,167	396,512	421,104

CITY OF KAUKAUNA

2017 BUDGET

DIVISION: PARKS

DEPARTMENT: PARKS

TITLE OF POSITION	NUMBER OF FULL-TIME EQUIVALENTS		2015 ACTUAL	2016 BUDGET	2016	2017
	2016	2017			ESTIMATED ACTUAL	PROPOSED BUDGET
Parkman	1.00	1.00		52,075	50,182	53,180
Parkman	1.00	1.00		52,075	50,182	53,180
Parkman	1.00	1.00		52,075	50,182	53,180
Laborer	0.60	0.60		30,706	29,590	31,356
Laborer	0.20	0.20		10,235	9,863	10,452
TOTAL	3.80	3.80	227,735	197,166	190,000	201,348

Kaukauna ON THE FOX

CITY OF KAUKAUNA

2017 BUDGET

*DIVISION: EMERGENCY GOVERNMENT
DEPARTMENT: CIVIL DEFENSE*

MISSION STATEMENT

To effectively provide warning and recovery services from natural or man-made disasters.

Under State Statute 166., Municipal Government has a responsibility to assist residents in time of emergency or disaster. The City of Kaukauna adopted the Federal & State integrated emergency management concept. Due to a backup system being in place for power outages, natural gas disruptions, communications failures, etc., the City of Kaukauna will be able to respond to any one of several hazards described in a hazard analysis of the City.

2015 - 2016 Goals and Objectives

Maintain operation of emergency equipment

Review and update local emergency plan as needed

Mitigate hazards within the City

Coordinate emergency planning locally and with other jurisdictional agency's

2015 - 2016 Accomplishments

Maintained local emergency operation plan.

Participated in Hazard Mitigation steering committee at Outagamie County.

Maintained emergency management equipment.

2016 - 2017 Goals and Objectives

Continue participation in Hazard Mitigation.

Maintain emergency management equipment.

Maintain and update local emergency operation planning.

Increase (Decrease) in 2017 Budget

The Civil Defense budget remained flat.

CITY OF KAUKAUNA

2017 BUDGET

FUND: 101
DEPT: 52900

DIVISION: EMERGENCY GOVERNMENT
DEPARTMENT: CIVIL DEFENSE

OBJECT CODE	DESCRIPTION	2015 ACTUAL	2016 BUDGET	2016 6 MONTHS ACTUAL	2016 ESTIMATED ACTUAL	2017 BUDGET
PERSONNEL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	2,510	2,500	1,192	2,500	2,500
<i>Fringe Benefits</i>						
5151	Retirement Plan	332	457	158	457	528
5163	Workers Compensation	70	97	47	97	92
TOTAL PERSONNEL SERVICES		2,911	3,054	1,398	3,054	3,120
NON-PERSONNEL SERVICES						
<i>Supplies</i>						
5407	Automotive Supplies	39	100	0	100	100
5410	General Supplies	0	900	0	500	900
TOTAL NON-PERSONNEL SERVICES		39	1,000	0	600	1,000
TOTAL CIVIL DEFENSE		2,950	4,054	1,398	3,654	4,120

CITY OF KAUKAUNA

2017 BUDGET

DIVISION: EMERGENCY GOVERNMENT

DEPARTMENT: CIVIL DEFENSE

TITLE OF POSITION	NUMBER OF FULL-TIME EQUIVALENTS		2015 ACTUAL	2016 BUDGET	2016	2017
	2016	2017			ESTIMATED ACTUAL	PROPOSED BUDGET
Emergency Coordinator	**	**		2,500	2,500	2,500
TOTAL	0.00	0.00	2,510	2,500	2,500	2,500

**** FTE calculation not readily determined due to the nature of the position**

Kaukauna ON THE FOX

CITY OF KAUKAUNA

2017 BUDGET

DIVISION: OTHER

DEPARTMENT: HEALTH INSURANCE

MISSION STATEMENT

This department accounts for the total health insurance cost of all City employees and reflects the transfer of most of these costs to various departments within the City. The unallocated portion represents the City's share of health insurance premiums for retired employees who have not reached Medicare eligible age.

Increase (Decrease) in 2017 Budget

The Health Insurance budget decreased \$8,857, 4.0%

CITY OF KAUKAUNA

2017 BUDGET

FUND: 101
DEPT: 59475

DIVISION: OTHER
DEPARTMENT: HEALTH INSURANCE

OBJECT CODE	DESCRIPTION	2015 ACTUAL	2016 BUDGET	2016 6 MONTHS ACTUAL	2016 ESTIMATED ACTUAL	2017 BUDGET
	PERSONNEL SERVICES					
	<i>Fringe Benefits</i>					
5157	Group Health Insurance	194,408	223,293	122,029	229,143	214,436
	TOTAL PERSONNEL SERVICES	194,408	223,293	122,029	229,143	214,436
	TOTAL HEALTH INSURANCE	194,408	223,293	122,029	229,143	214,436

CITY OF KAUKAUNA

2017 BUDGET

FUND: 101
DEPT: 59375

DIVISION: OTHER
DEPARTMENT: PROPERTY & LIABILITY INSURANCE

OBJECT CODE	DESCRIPTION	2015 ACTUAL	2016 BUDGET	2016 6 MONTHS ACTUAL	2016 ESTIMATED ACTUAL	2017 BUDGET
NON-PERSONNEL SERVICES						
Purchased Services						
5331	General Insurance	141,963	131,670	112,259	149,982	139,102
TOTAL NON-PERSONNEL SERVICES		141,963	131,670	112,259	149,982	139,102
TOTAL LIABILITY & PROPERTY INS.		141,963	131,670	112,259	149,982	139,102
	Consultant					
	General Liability					30,972
	Police Liability					16,220
	Public Officials Bond					16,532
	Auto Liability & Physical Damage					28,420
	Crime					855
	Boiler					4,600
	Fuel Tank (Through Arthur)					4,056
	MPIC					29,113
	Total Insurance					130,768
	Less Dividend					
	Less Allocation to KU					(8,266)
	Less Allocation to Library					(8,400)
	Total					114,102

Kaukauna ON THE FOX

CITY OF KAUKAUNA

2017 BUDGET

DIVISION: OTHER

DEPARTMENT: RETIREMENT COSTS

MISSION STATEMENT

This department accounts for the total retirement plan costs of all City employees and reflects the transfer of most of these costs to various departments within the City. The unallocated portion represents the City's cost of employees who retire under chapter 62.13 of the Wisconsin State Statutes.

Increase (Decrease) in 2017 Budget

The Retirement Costs budget is set at zero as there is no more beneficiaries

CITY OF KAUKAUNA

2017 BUDGET

FUND: 101
DEPT: 59525

DIVISION: OTHER
DEPARTMENT: RETIREMENT COSTS

OBJECT CODE	DESCRIPTION	2015 ACTUAL	2016 BUDGET	2016 6 MONTHS ACTUAL	2016 ESTIMATED ACTUAL	2017 BUDGET
PERSONNEL SERVICES						
<i>Fringe Benefits</i>						
5151	Retirement Plan	6,285	6,680	3,340	2,783	0
TOTAL PERSONNEL SERVICES		6,285	6,680	3,340	2,783	0
TOTAL RETIREMENT COSTS		6,285	6,680	3,340	2,783	0

Kaukauna ON THE FOX

CITY OF KAUKAUNA

2016 BUDGET

STORM WATER UTILITY SUMMARY

The City of Kaukauna created a Storm Water Utility in July 2009 to facilitate compliance with various State and Federal regulations regarding the quality of storm water runoff and discharges. The Equivalent Runoffs units (ERU) rate for storm water was changed in 2015 from \$66/ERU/year to \$72/ERU/Year. The ERU rate is budgeted to remain the same for the 2017 budget.

ERU stands for Equivalent Runoffs units. An ERU is the average impervious area of a single family home. Impervious area refers to any surface that does not allow the natural infiltration of water into the soil (examples include roofs, patios, driveways, sidewalks, and pavement.). A Storm water utility fee is assessed for each ERU that a property that a non-residential property possesses.

Non-residential properties that have more property than an average residential home are charged on ERU for every 2,944 sq. feet of impervious area of that property. The ERU is charged on a monthly basis.

In future years, all utility related costs should be assimilated into utility accounting, budgeting and reporting. These costs should eventually include all equipment purchases, equipment usage, and the utilities share of overhead costs.

CITY OF KAUKAUNA

2017 BUDGET

STORM WATER UTILITY

PROJECTED CASH BALANCE AS OF DECEMBER 31, 2016

DESCRIPTION		BALANCE
BALANCE AS OF JANUARY 1, 2016		
Cash And Receivable Balance Net of Current Liabilities		295,013
PROJECTED CHANGE IN CASH BALANCE FOR 2016		
Revenues & Other Financing Sources	966,000	
Expenses Net of Depreciation	381,983	
Debt Service - Principal and Interest	<u>(409,305)</u>	938,678
PROJECTED CASH BALANCE AS OF DECEMBER 31, 2016		
Projected Cash Balance Net of Current Liabilities		<u>1,233,691</u>

CITY OF KAUKAUNA

2017 BUDGET

STORM WATER UTILITY (601)

BUDGETED REVENUE & EXPENDITURE SUMMARY

DESCRIPTION	2015 ACTUAL	2016 BUDGET	2016 6 MONTH ACTUAL	2016 ESTIMATED ACTUAL	2017 BUDGET
REVENUE					
Storm Water Utility Fees	870,429	915,273	398,035	948,000	953,250
Permit Fees	6,838	5,000	9,449	18,000	12,000
TOTAL REVENUE	877,267	920,273	407,484	966,000	965,250
EXPENSES					
<i>OPERATING EXPENSES</i>					
Street Cleaning	161,931	147,185	43,206	125,000	150,734
Storm Sewer Maintenance	96,925	128,043	54,416	115,000	131,276
KU Meter Reading / Billing Charges	10,813	12,000	6,175	13,000	11,891
Administrative Costs	91,000	90,163	45,500	91,000	88,082
Depreciation	119,526	103,568	0	103,568	173,947
TOTAL OPERATING EXPENSES	480,195	480,959	149,298	447,568	555,930
<i>NONOPERATING (REVENUES) EXPENSES</i>					
State Storm Water Grant	0	0	20,903	20,903	0
Interest & Fiscal Charges - Trans to Debt Fund	87,261	114,810	63,072	114,810	89,078
Capital Improvements		0	1,443	1,443	0
TOTAL NONOPERATING REVENUES (EXPENSES)	87,261	114,810	85,418	137,156	89,078
DEBT PAYMENT - PRINCIPAL ONLY					
Principal - Transfer to Debt Service Fund	235,042	370,779	0	370,779	320,227
TOTAL PAYMENT - PRINCIPAL ONLY	235,042	370,779	0	370,779	320,227
EXCESS (DEFICIT) REVENUES OVER EXPENDITURES	74,769	(46,274)	172,769	10,498	14

CITY OF KAUKAUNA

2017 BUDGET

FUND: 601
DEPT: 53302

STORM WATER UTILITY
DEPARTMENT: STREET CLEANING

OBJECT CODE	DESCRIPTION	2015 ACTUAL	2016 BUDGET	2016 6 MONTHS ACTUAL	2016 ESTIMATED ACTUAL	2017 BUDGET
PERSONNEL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	91,210	78,835	20,208	85,000	75,849
5107	Overtime Payments	4,131	3,500	0	3,500	3,500
5110	Shift Premium Pay	150	150	53	150	150
5113	Job Class Premium Pay	5	0	0	10	10
5119	Longevity pay	495	520	0	520	533
5125	Call Time	52	50	0	100	100
<i>Fringe Benefits</i>						
5151	Retirement Plan	4,150	8,962	2,276	4,551	9,298
5154	Social Security	6,953	6,354	1,482	6,830	6,131
5157	Group Health Insurance	30,875	23,237	5,872	11,743	25,757
5160	Group Life Insurance	164	151	38	77	157
5163	Workers Compensation	2,530	3,206	808	3,446	2,949
TOTAL PERSONNEL SERVICES		140,717	124,965	30,736	115,927	124,434
NON-PERSONNEL SERVICES						
<i>Purchased Services</i>						
5318	Maintenance - Automotive	11,009	8,300	8,690	11,500	12,000
<i>Supplies</i>						
5407	Automotive Supplies	8,212	9,000	1,259	8,000	8,800
5410	General Supplies	5,389	5,500	2,521	5,500	5,500
TOTAL NON-PERSONNEL SERVICES		24,611	22,800	12,470	25,000	26,300
TOTAL STREET CLEANING		165,327	147,765	43,206	140,927	150,734

CITY OF KAUKAUNA

2017 BUDGET

STORM WATER UTILITY
DEPARTMENT: STREET CLEANING

TITLE OF POSITION	NUMBER OF FULL-TIME EQUIVALENTS		2015 ACTUAL	2016 BUDGET	2016	2017
	2016	2017			ESTIMATED ACTUAL	PROPOSED BUDGET
Heavy Equipment Operator	1.00	1.00		54,622	58,894	47,112
Tandem Trucks	0.45	0.45		24,213	26,106	23,512
Laborer	0.00	0.10	0	0	0	5,225
TOTAL	1.45	1.55	91,210	78,835	85,000	75,849

CITY OF KAUKAUNA

2017 BUDGET

FUND: 601
DEPT: 53441

STORM WATER UTILITY
DEPARTMENT: STORM SEWER MAINTENANCE

OBJECT CODE	DESCRIPTION	2015 ACTUAL	2016 BUDGET	2016 6 MONTHS ACTUAL	2016 ESTIMATED ACTUAL	2017 BUDGET
PERSONNEL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	39,348	53,035	21,377	45,000	54,163
5107	Overtime Payments	689	800	0	500	800
5110	Shift Premium Pay	3	10	0	5	10
5113	Job Class Premium Pay	0	25	0	10	25
5119	Longevity Pay	240	250	0	250	300
5125	Call Time	462	600	0	300	500
<i>Fringe Benefits</i>						
5151	Retirement Plan	1,920	6,895	2,480	4,959	7,142
5154	Social Security	2,928	4,186	1,550	3,524	4,269
5157	Group Health Insurance	14,738	19,705	6,520	13,041	20,111
5160	Group Life Insurance	141	122	73	146	153
5163	Workers Compensation	1,063	2,112	852	1,778	2,053
TOTAL PERSONNEL SERVICES		61,532	87,740	32,852	69,512	89,526
NON-PERSONNEL SERVICES						
<i>Purchased Services</i>						
5309	Water, Sewer & Electric	25,510	23,000	10,568	23,000	23,000
5318	Maintenance - Automotive	106	150	0	50	150
5321	Maintenance - Other Equip	134	1,500	20	200	1,000
5322	Maintenance - Roads & Walks	489	7,000	3,833	6,000	7,000
5325	Contractual Services	4,000	5,000	6,111	9,000	7,000
<i>Supplies</i>						
5407	Automotive Supplies	2,699	3,800	1,032	3,000	3,600
5410	General Supplies	0	400	0	0	0
TOTAL NON-PERSONNEL SERVICES		32,939	40,850	21,564	41,250	41,750
TOTAL STORM SEWER MAINTENANCE		94,472	128,590	54,416	110,762	131,276

CITY OF KAUKAUNA

2017 BUDGET

STORM WATER UTILITY

DEPARTMENT: STORM SEWER MAINTENANCE

TITLE OF POSITION	NUMBER OF FULL-TIME EQUIVALENTS		2015 ACTUAL	2016 BUDGET	2016	2017
	2016	2017			ESTIMATED ACTUAL	PROPOSED BUDGET
Sewer Crew	1.00	1.00		53,035	45,000	54,163
TOTAL	1.00	1.00	39,348	53,035	45,000	54,163

CITY OF KAUKAUNA

2017 BUDGET

FUND: 601
DEPT: 53609

STORM WATER UTILITY
DEPARTMENT: SEWER USER BILLING COST

OBJECT CODE	DESCRIPTION	2015 ACTUAL	2016 BUDGET	2016 6 MONTHS ACTUAL	2016 ESTIMATED ACTUAL	2017 BUDGET
NON-PERSONNEL SERVICES						
Purchased Services						
5325	Contractual Services	12,140	12,000	6,175	12,000	11,891
TOTAL NON-PERSONNEL SERVICES		12,140	12,000	6,175	12,000	11,891
TOTAL SEWER USER BILLING COST		12,140	12,000	6,175	12,000	11,891

CITY OF KAUKAUNA

2017 BUDGET

STORM WATER UTILITY SUMMARY OF DEBT SERVICE COSTS

	<i>12/31/16 BALANCE</i>	<i>12/31/17 BALANCE</i>	<i>PRINCIPAL MATURITIES</i>	<i>INTEREST</i>	<i>TOTAL PRINCIPAL AND INTEREST</i>
2015D G.O. Note	184,000	178,250	5,750	5,491	11,241
2015B G.O. Notes	1,350,000	1,280,000	70,000	36,060	106,060
2013B G.O Note	654,447	505,063	149,384	19,705	169,089
2012 G.O. Notes	203,059	197,201	5,858	5,174	11,032
2011 G.O. Notes	608,500	590,245	18,255	16,749	35,004
2008 G.O. Note	150,150	79,170	70,980	5,900	76,880
2016C Revenue Bond	1,350,000	1,275,000	75,000	29,167	104,167
Totals	4,500,156	4,104,929	395,227	118,245	513,472

CITY OF KAUKAUNA

2017 BUDGET

STORM WATER UTILITY

CAPITAL PROJECTS FIVE YEAR PLAN - AMOUNT TO BE BORROWED

PROJECT	2017	2018	2019	2020	2021
EQUIPMENT:					
STORM SEWER IMPROVEMENTS:					
Oakridge Avenue Area (Phase 2 of 3)	250,000				
Erosion Control/Remediation on Storm Water Outfalls	35,000				
Loderbauer Road	275,000				
Delanglade Street (STH 55)		50,000			
Sarah Street/Doty Street/Wisconsin Avenue Area		450,000			
Erosion Control/Remediation - Shoreline/Outfalls		35,000			
Oakridge Avenue to Crooks Avenue Area (Phase 2 of 3)		750,000			
Mini Storm Sewer - East 19th Street		125,000			
Ducharme Street Storm Sewer			200,000		
Erosion Control/Remediation on Storm Water Outfalls			35,000		
Badger Road Pond				300,000	
Erosion Control/Remediation on Storm Water Outfalls				35,000	
					0
TOTAL	560,000	1,410,000	235,000	335,000	0

CITY OF KAUKAUNA

2017 BUDGET

SANITARY SEWER UTILITY SUMMARY

The City of Kaukauna created a Sanitary Sewer Utility beginning in 2012 to more accurately account for activities associated with sewerage collection and treatment, to establish a more accurate user charge rate and to allow for the issuance of revenue bonds to finance utility projects. The current rate is \$6.75 per cubic feet. This rate was reviewed and changed in 2015 and budgeted to remain the same for the 2017 budget.

In future years, all utility related costs should be incorporated into utility accounting budgeting and reporting. These costs should eventually include all equipment purchases, equipment usage, and the utilities share of overhead costs. The 2017 budget incorporates all of the sanitary sewer related debt and includes refined administrative cost allocations.

CITY OF KAUKAUNA

2017 BUDGET

SANITARY SEWER UTILITY

PROJECTED CASH BALANCE AS OF DECEMBER 31, 2016

DESCRIPTION		BALANCE
BALANCE AS OF JANUARY 1, 2016		
Cash And Receivable Balance Net of Current Liabilities		1,765,629
PROJECTED CHANGE IN CASH BALANCE FOR 2016		
Revenues & Other Financing Sources	3,202,700	
Expenses Net of Depreciation	(2,150,500)	
Debt Service - Principal and Interest	(671,336)	
PROJECTED CASH BALANCE AS OF DECEMBER 31, 2016		
Projected Cash Balance Net of Current Liabilities		2,146,493

CITY OF KAUKAUNA

2017 BUDGET

SANITARY SEWER UTILITY FUND (602) BUDGETED REVENUE & EXPENDITURE SUMMARY

DESCRIPTION	2015 ACTUAL	2016 BUDGET	2016 6 MONTH ACTUAL	2016 ESTIMATED ACTUAL	2017 BUDGET
REVENUE					
Sanitary Sewer Utility Fees	3,386,218	3,158,654	1,402,866	3,200,000	3,240,000
Interest Income	2,370	1,000	1,589	2,700	1,000
TOTAL REVENUE	3,388,588	3,159,654	1,404,455	3,202,700	3,241,000
EXPENSES					
<i>OPERATING EXPENSES</i>					
Sanitary Sewer Maintenance	155,160	209,395	72,013	185,000	209,492
HOVMSD Sewerage Treatment Costs	1,474,969	1,730,000	756,534	1,600,000	1,730,000
KU Meter Reading / Billing Charges	234,927	235,000	117,325	235,000	237,820
Administrative Costs	92,000	104,937	46,000	103,000	105,128
Sewer Backup Insurance	27,500	27,500	0	27,500	27,500
Depreciation	229,944	235,200	0	235,200	251,431
TOTAL OPERATING EXPENSES	2,214,500	2,542,032	991,872	2,385,700	2,561,371
<i>NONOPERATING (REVENUES) EXPENSES</i>					
Capital Improvements	(2,658)		0	0	
Interest & Fiscal Charges - Trans to Debt Fund	109,827	163,968	82,785	163,968	177,281
TOTAL NONOPERATING REVENUES (EXPENSES)	107,169	163,968	82,785	163,968	177,281
DEBT PAYMENT - PRINCIPAL ONLY					
Principal Only	490,863	507,368	277,298	507,368	497,073
TOTAL PAYMENT - PRINCIPAL ONLY	490,863	507,368	277,298	507,368	497,073
EXCESS (DEFICIT) REVENUES OVER EXPENDITURES	576,056	(53,714)	52,500	145,664	5,275

CITY OF KAUKAUNA

2017 BUDGET

FUND: 602
DEPT: 53608

SANITARY SEWER UTILITY
DEPARTMENT: SANITARY SEWER MAINTENANCE

OBJECT CODE	DESCRIPTION	2015 ACTUAL	2016 BUDGET	2016 6 MONTHS ACTUAL	2016 ESTIMATED ACTUAL	2017 BUDGET
PERSONNEL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	64,216	76,471	25,667	65,000	78,071
5107	Overtime Payments	798	1,200	390	1,000	1,200
5110	Shift Premium Pay	2	10	1	2	10
5113	Job Class Premium Pay	1,962	1,800	923	1,800	1,800
5119	Longevity Pay	556	624	0	624	624
5125	Call Time	565	1,100	105	500	800
<i>Fringe Benefits</i>						
5151	Retirement Plan	2,100	10,232	3,136	6,273	10,560
5154	Social Security	4,902	6,212	1,950	5,273	6,312
5157	Group Health Insurance	21,536	27,587	10,775	21,550	28,155
5160	Group Life Insurance	225	336	128	256	524
5163	Workers Compensation	1,791	3,135	1,122	2,661	3,036
TOTAL PERSONNEL SERVICES		98,655	128,707	44,196	104,938	131,092
NON-PERSONNEL SERVICES						
<i>Purchased Services</i>						
5309	Water, Sewer & Electric	16,552	16,500	7,347	16,500	16,700
5318	Maintenance - Automotive	3,631	2,000	1,028	1,800	2,000
5321	Maintenance - Other Equip	7,239	6,000	8,593	7,000	6,800
5322	Maintenance - Roads & Walks	962	15,000	6,224	12,000	15,000
5325	Contractual Services	16,732	25,000	3,190	25,000	25,000
<i>Supplies</i>						
5407	Automotive Supplies	4,295	3,000	644	2,700	2,900
5410	General Supplies	755	1,000	792	1,000	1,000
TOTAL NON-PERSONNEL SERVICES		50,166	68,500	27,817	66,000	69,400
OUTLAY						
5807	Machinery, Tools & Instrumnts	1,276	13,000	0	13,000	9,000
TOTAL OUTLAY		1,276	13,000	0	13,000	9,000
TOTAL SANITARY SEWER MAINT		150,097	210,207	72,013	183,938	209,492

CITY OF KAUKAUNA

2017 BUDGET

SANITARY SEWER SERVICE UTILITY
DEPARTMENT: SANITARY SEWER MAINTENANCE

TITLE OF POSITION	NUMBER OF FULL-TIME EQUIVALENTS		2015 ACTUAL	2016 BUDGET	2016	2017
	2016	2017			ESTIMATED ACTUAL	PROPOSED BUDGET
Heavy Equipment Operator	1.00	1.00		54,622	46,428	55,765
Heavy Equipment Operator	0.40	0.40		21,849	18,572	22,306
TOTAL	1.40	1.40	64,216	76,471	65,000	78,071

CITY OF KAUKAUNA

2017 BUDGET

FUND: 602
DEPT: 53610

SANITARY SEWER UTILITY
DEPARTMENT: HOVMSD-SEWERAGE TREATMENT

OBJECT CODE	DESCRIPTION	2015 ACTUAL	2016 BUDGET	2016 6 MONTHS ACTUAL	2016 ESTIMATED ACTUAL	2017 BUDGET
NON-PERSONNEL SERVICES						
Purchased Services						
5309	Water, Sewer & Electric	1,474,969	1,730,000	756,534	1,600,000	1,730,000
TOTAL NON-PERSONNEL SERVICES		1,474,969	1,730,000	756,534	1,600,000	1,730,000
TOTAL HOV SEWERAGE TREATMENT		1,474,969	1,730,000	756,534	1,600,000	1,730,000

CITY OF KAUKAUNA

2017 BUDGET

FUND: 602
DEPT: 53609

SANITARY SEWER UTILITY
DEPARTMENT: SEWER USER BILLING COST

OBJECT CODE	DESCRIPTION	2015 ACTUAL	2016 BUDGET	2016 6 MONTHS ACTUAL	2016 ESTIMATED ACTUAL	2017 BUDGET
NON-PERSONNEL SERVICES						
Purchased Services						
5325	Contractual Services	247,912	235,000	117,325	235,000	237,820
TOTAL NON-PERSONNEL SERVICES		247,912	235,000	117,325	235,000	237,820
TOTAL SEWER USER BILLING COST		247,912	235,000	117,325	235,000	237,820

CITY OF KAUKAUNA

2017 BUDGET

SANITARY SEWER UTILITY SUMMARY OF DEBT SERVICE COSTS

<i>DEBT ISSUE</i>	<i>12/31/16 BALANCE</i>	<i>12/31/17 BALANCE</i>	<i>PRINCIPAL MATURITIES</i>	<i>INTEREST</i>	<i>TOTAL PRINCIPAL AND INTEREST</i>
2015D G.O. Note	222,240	215,295	6,945	8,482	15,427
2013B G.O Note	524,112	455,749	68,363	18,259	86,622
2011 G.O. Note	107,749	104,516	3,233	3,030	6,263
2008 G.O. Debt	248,050	157,850	90,200	13,084	103,284
2013 Revenue Bond	1,650,000	1,525,000	125,000	66,031	191,031
2015 Revenue Bond	1,175,000	1,100,000	75,000	42,375	117,375
2016 Revenue Bond	1,225,000	1,175,000	50,000	26,875	76,875
Totals	5,152,151	4,733,410	418,741	178,135	596,876

CITY OF KAUKAUNA

2017 BUDGET

SANITARY SEWER UTILITY

CAPITAL PROJECTS FIVE YEAR PLAN - AMOUNT TO BE BORROWED

PROJECT	2017	2018	2019	2020	2021
EQUIPMENT:					
SANITARY SEWER IMPROVEMENTS:					
Quinney/Metoxen Area (Phase 1 of 2)	475,000				
Manhole Lining / Repair Project	50,000				
Manhole Lining/Repair		50,000			
Quinney/Metoxen Area (Phase 2 of 2)		550,000			
River Street Sanitary Sewer		80,000			
Delanglade Street (STH 55) Reconstruction		100,000			
Plank Road Area (Plank Road, Washington Street, Green Bay Road, Florence Street)			600,000		
Manhole Lining / Repair Project			50,000		
Presidential Street Area				600,000	
Replace Back Up Generators (Augustine Street & Tower Drive)					500,000
TOTAL	525,000	780,000	650,000	600,000	500,000



APPENDIX A

CHART OF ACCOUNTS - EXPENDITURE CLASSIFICATION

OBJECT CODE	DESCRIPTION	DEFINITION
PERSONAL SERVICES		
	<u>Wage & Salaries:</u>	
5101	Regular Payroll -	Salaries and wages paid to regular authorized employees whether full-time or part-time.
5104	Temporary Payroll -	Salaries and wages paid to temporary or seasonal employees.
5107	Overtime Payments -	Payments made to full-time or part-time employees for overtime services.
5110	Shift Premium Pay -	The additional earnings paid to employees whose work work shift falls within certain hours as defined by the Union Contract. Rate also is defined by Union Contract.
5113	Job Class Premium Pay -	Earnings differential paid to an employee for working at a higher rated job as defined in Union Contract. (Amount here is the amount earned at higher rate minus amount earned at normal rate)
5116	Holiday Pay -	Wages paid to employee in positions covered by Union Contract for additional pay for Holidays even though not worked as well as additional pay for work on the Holiday over and above the regular pay as defined by Union Contract.
5119	Longevity Pay -	Wages paid to employees based on years of service.
5122	FLSA Pay -	Wages paid to employees above contractual requirements to conform with FLSA regulations.
5125	Call Time Pay -	Wages paid to employees per Union Contract for call time.
	<u>Fringe Benefits:</u>	
5151	Retirement Pay -	Employee and employer contributions to Wisconsin Retirement System net of any employee's contribution where applicable.
5154	Social Security -	Employer's social security and medicare only contributions made on behalf of City employees.
5157	Group Health Insurance -	Employee's health insurance premium net of employee's contribution where applicable.
5160	Group Life Insurance -	Employee's life insurance premium net of employee's contribution where applicable.

APPENDIX A

CHART OF ACCOUNTS - EXPENDITURE CLASSIFICATION

OBJECT CODE	DESCRIPTION	DEFINITION
PERSONAL SERVICES		
	<u>Fringe Benefits:</u>	
5163	Workers Compensation -	Employer's worker's compensation insurance premiums paid on behalf of City employees.
5166	Unemployment Insurance -	Reimbursement to the State of Wisconsin for unemployment compensation paid on behalf of unemployed City workers.
NON-PERSONAL SERVICES		
	<u>Travel/Training:</u>	
5202	Car Allowance -	Authorized car allowances to City employees.
5205	Seminar Expenses -	Conferences and seminars, including registration, tuition, book fees, meals, lodging and travel to and from.
5208	Travel - City Business -	Attendance of regular monthly, quarterly, or annual meetings of professional organizations or business meetings attended on behalf of the City, including registrations, meals, lodging and travel to and from.
5211	Education & Memberships -	Books, magazines, directories, reports and other publications, membership in professional organizations.
5215	Expense Allowance -	Allowance to compensate for City business related expenses.
	<u>Purchased Services</u>	
5303	Communications -	Telephone, telegraph, teletype, cable and messenger service communication consoles.
5306	Heating Fuels -	Natural gas, fuel oil, kerosene.
5309	Water, Sewer & Electric -	Electric, water and sanitary sewer service.
5312	Maintenance - Buildings -	Materials and services used in the repair of buildings and their integral parts not of a major outlay nature. Includes such items as removing wastes, cleaning windows, extermination, janitorial service, rug and towel service.
5315	Maintenance - Office Equip. -	Materials and services used in the repair of office equipment - machines, furniture, fixtures - including maintenance contracts.

APPENDIX A

CHART OF ACCOUNTS - EXPENDITURE CLASSIFICATION

OBJECT CODE	DESCRIPTION	DEFINITION
NON-PERSONAL SERVICES		
	<u>Purchased Services:</u>	
5318	Maintenance - Automotive -	Materials and services used in the repair of automotive equipment, including autos, trucks, motorcycles, fire apparatus, rollers, etc. Includes parts, tires, tubes, batteries, electrical and mechanical accessories, but not supplies under 407.
5321	Maintenance - All Other Equip. -	Materials and services used in the repair of machines and mechanical tools, equipment of a scientific or technical nature such as medical, laboratory, scales, pumps, motion picture machine, cameras, projectors, communications systems, traffic signal systems, time clocks and personal equipment such as revolvers, etc.
5322	Maintenance - Roads & Walks -	Materials and services used in the repair and maintenance of streets, bridges, walks, sanitary and storm sewers. catch basins, traffic lane and street sign construction, etc. not of a major outlay nature. Includes materials such as salt, calcium, cement, brick, sand, oiling, patching, etc.
5325	Contractual Services -	All contracted services including testing fees, collection service, legal, appraisal, referees, drama teachers, physical exams, Board of Prisoners expense.
5328	Advertising -	Legal advertising and other public advertising. Also ads in professional journals, etc.
5331	General Insurance -	Insurance premiums of a general nature excluding fringe benefit insurance. Included are Fire, Blanket Bond, General Liability and Auto, Boiler, Money & Securities and Inland Marine Equipment insurance premiums.
5334	Printing Expense	Printing of office forms, letterheads, envelopes, reports, pamphlets publications, poster photographing, codes, etc. Also includes binding and repairs to record books, decals, blueprinting, photostating, signs, etc.
5337	Rent - General -	All rental charges other than for equipment which includes office space, land, right of way, storage space, storage costs, post office boxes, gymnasiums, films, slides, etc.
5340	Rent - Equipment -	Rental of equipment with or without operator, including trucks, construction equipment, office equipment, etc.

APPENDIX A

CHART OF ACCOUNTS - EXPENDITURE CLASSIFICATION

OBJECT CODE	DESCRIPTION	DEFINITION
NON-PERSONAL SERVICES		
<u>Purchased Services:</u>		
5379	Interest Expense -	Interest expense incurred as a result of short or long-term debt instruments.
5382	Bad Debt Expense -	Recognition of uncollectible accounts received such as personal property taxes, ambulance fees and miscellaneous bills.
5385	Wellness Program -	Cost related to the operation of a wellness program.
5388	Officer Friendly Program -	Costs related to the maintenance of the program.
5391	Crime Prevention Program -	Costs related to the maintenance of the program.
5394	Crime Abatement Program -	Costs related to the maintenance of the program.
5395	Recycling Program -	Costs related to the maintenance of the program.
5397	Fire Safety Education -	Costs related to the maintenance of the program.
<u>Supplies:</u>		
5401	Office Supplies -	All supplies necessary for use in operating office drafting supplies, paper, pencils, photostat supplies, ink, etc.
5404	Clothing Expense -	Cost of purchasing, repairing or allowances for canvas, cloth cotton goods, curtains, hats, linens, dress findings, oil cloth, ribbon, robes, shoes, thread, towels, yard and flags, uniforms shirts, trousers, hats, raincoats, boots, rubbers, safety glasses, as well as laundry, dry cleaning and linen services for the above.
5407	Automotive Supplies -	Gasoline, lubricating oil, grease, antifreeze, fuel taxes, etc.
5410	General Supplies -	Waste packing, padlocks, lamps electric bulbs, rope, twine sash cord, small batteries, oil and grease for mechanical use, and all tools of a minor nature not capital outlay; hoes, shovels, rakes, trowels, hammers, screwdrivers, trash cans, step ladders, wire screening, garden hose, sandpaper, wrenches, paint brushes, screws, nuts, bolts, keys, etc.

APPENDIX A

CHART OF ACCOUNTS - EXPENDITURE CLASSIFICATION

OBJECT CODE	DESCRIPTION	DEFINITION
NON-PERSONAL SERVICES		
	<u>Supplies:</u>	
5413	Chemicals and Ordnance -	Ammunition, tear gas, fire arms, gas masks and chemicals such as acetylene oxygen, not used for medical, botanical, road or cleaning purposes also, recharge fire extinguishers, paints, thinners, varnishes, etc.
5416	Custodial Supplies -	Soaps, deodorants, disinfectants, floor oil, wax, scouring powder, bluing, brooms, mops, toilet paper, paper towels, cleaning rags, soap and paper towel dispensers, water softener salt, starch.
5419	Medical & Laboratory Supplies -	All medications, bandages, medicines, prescriptions, suture materials, vaccines, as well as medical, surgical or nursing services.
5422	Data Processing Supplies -	Paper, ribbons, continuous feed forms.
5425	Botanical and Agricultural -	Seeds, bulbs, plants, trees, fertilizers, insecticides for use on plants and trees, flower pots, etc.
5428	Recreation -	Recreational articles for transient use such as baseballs, bats, volley balls, tennis nets, prizes for awards, ping-pong paddles, and balls, arts - crafts materials, phonograph records.
5431	Postage -	All postage, stamps and post office charges for the mailing of letters, packages and parcels.
5434	Photographic Supplies -	Film, flash bulbs, and minor photographic equipment.
5437	Plumbing Supplies -	Fixtures, fittings, pipe, valves, etc.
5440	Concession Product -	Products purchased for resale at municipal concession stands.
5443	Aggregate Supplies -	Road gravel, crushed stone, sand, cold mix, concrete, etc.
5450	Dog Park Supplies	Supplies purchased for Dog Park.
5460	Disk Golf Course Supplies	Supplies purchased for Disk Golf Course.
5499	Miscellaneous -	All materials and supplies which can not be easily classified in the provided account structure.

APPENDIX A

CHART OF ACCOUNTS - EXPENDITURE CLASSIFICATION

OBJECT CODE	DESCRIPTION	DEFINITION
OUTLAY		
5801	Land & Buildings -	All costs in connection with acquisition of land or buildings; the major enlargement or extension of buildings; major permanent improvements, alterations, or replacement of mechanical equipment such as heating or plumbing systems which are an integral part of the building.
5804	Office Equipment -	Purchase of office furniture and equipment.
5807	Machinery, Tools & Instruments -	Purchase of machines and mechanical tools, equipment, scales, power tools, communications equipment, etc., the cost of installing, extending, or enlarging outside electrical service applicable to equipment.
5830	Automotive -	Purchase of automobiles, trucks, motorcycles, fire apparatus, construction equipment, sweepers, graders, roller, lawn care equipment, etc.; and accessories thereto.
5833	Park Equipment -	Includes benches, tables, pool equipment, drinking fountains, etc.
5837	Infrastructure -	The cost of constructing streets, bridges, walks and sewers or of permanent major improvements including contracts and materials. (Does not include ordinary maintenance and repairs)
EXPENSE TRANSFERS		
5899	Expense Transfers -	Costs which are incurred by one department are allocated to other departments.

Kaukauna ON THE FOX

APPENDIX B

DEMOGRAPHIC PROFILE

POPULATION

1980	11,310*
1990	11,982*
2000	12,983*
2007	15,095
2008	15,229
2009	15,414
2010	15,462*
2011	15,519
2012	15,627
2013	15,725*
2014	15,765
2015	15,799
2016	15,848

***Per census; other years are estimates.**

POPULATION CHARACTERISTICS

	<u>1990</u>	<u>2000</u>	<u>2010</u>
Median Age	31.6	35.1	34.6
% School Age	20.8	24.1	25.8
% Working Age	56.7	55.7	60.0
% 65 and Older	13.9	13.7	12.2
Number of Persons/Household	2.7	2.6	2.37
Median Family Income	\$37,036	\$50,187	\$53,034
% Below Poverty Level	4.7	2.6	7.9
Per Capita Income	\$12,748	\$18,748	\$25,401

APPENDIX B

DEMOGRAPHIC PROFILE

HOUSING UNITS

1990	4,454*
2000	5,138*
2007	6,430
2008	6,477
2009	6,531
2010	6,596*
2011	6,678
2012	6,720
2013	6,748
2014	6,791
2015	6,817
2016	6,839

***Per census; other years are based upon new unit figures compiled by the inspection department.**

AREA OF THE CITY

2005	4,653 acres
2006	4,807 acres
2007	4,807 acres
2008	4,813 acres
2009	4,824 acres
2010	4,825 acres
2011	4,834 acres
2012	4,834 acres
2013	4,836 acres
2014	4,839 acres
2015	4,870 acres

MILES OF STREET

2005	71.40
2006	72.24
2007	75.27
2008	75.42
2009	75.64
2010	75.64
2011	75.91
2012	75.91
2013	75.91
2014	75.91
2015	76.57

LARGEST TAXPAYERS

NAME

ASSESSED VALUE (\$)

Albany Intl	20,250,400
Expera	17,809,700
Lamplighter	13,768,100
Team Industries	11,248,800
Dawes Crane	11,183,400
Bassett	7,474,900
Liebovich Steel	7,310,700
Gustman	5,250,500
Wausau Ltd/Truck Country	3,945,000
Bernatello's Pizza INC	3,639,400

APPENDIX C

2017 Kaukauna Public Library Budget by Line

	2016 Budget	2017 Budget	Change +/-	%
REVENUES				
Outagamie County Appropriation	134,224	143,346	9,122	
Calumet County Appropriation	64,900	71,227	6,327	
Local History Microfilm Printing	0	12,314	12,314	
Computer Printing/ Photocopies	50	50	0	
Fines/Fees/Lost Books	4,500	3,500	(1,000)	
Withdrawn Books	11,000	10,750	(250)	
Faxes	2,300	1,800	(500)	
Laminating	25	25	0	
Miscellaneous	200	0	(200)	
TOTAL	217,199	243,012	25,813	11.9%
EXPENSES				
PERSONNEL				
Wages	378,289	391,071	12,782	
Employee Trust Fund	25,855	33,608	7,753	
Public Employee S.S.	25,050	25,728	678	
Health Insurance	62,937	52,981	(9,956)	
Minnesota Life Health	1,555	1,280	(275)	
Worker's Compensation	757	626	(131)	
Unemployment Compensation	0	0	0	
TOTAL	494,442	505,294	10,851	2.2%
TRAVEL - CITY BUSINESS				
Travel - City Business	500	250	(250)	
Memberships	1,000	500	(500)	
TOTAL	1,500	750	(750)	-50.0%
COMMUNICATIONS				
Communications	240	240	0	
TOTAL	240	240	0	0.0%
UTILITIES				
Water, Sewer, and Electric	13,000	8,000	(5,000)	
TOTAL	13,000	8,000	(5,000)	-38.5%
CONTRACTUAL SERVICES				
Library share of HR Director	8,000	8,000	0	
TOTAL	8,000	8,000	0	0.0%
INSURANCE				
Liability Property Insurance	3,000	8,400	5,400	
TOTAL	3,000	8,400	5,400	180.0%
LIBRARY MATERIALS				
Adult Materials	55,000	38,952	(16,048)	
OWLS Overdrive contract	3,500	3,798	298	
Juvenile Materials	35,000	16,500	(18,500)	
Local History Collection	1,000	1,500	500	
TOTAL	94,500	60,750	(33,750)	-35.7%

APPENDIX C

2017 Kaukauna Public Library Budget by Line

SERVICE CONTRACTS

OWLS Contract	26,533	28,783	2,250	
3M Contracts	6,360	9,650	3,290	
TOTAL	32,893	38,433	5,540	16.8%

LIBRARY PROGRAMS

Adult Programs	1,750	1,000	(750)	
Juvenile Programs	1,750	1,750	0	
TOTAL	3,500	2,750	(750)	-21.4%

OFFICE SUPPLIES

Office supplies	6,500	5,500	(1,000)	
Sales Tax	250	325	75	
Postage	1,500	675	(825)	
Memberships	0	0	0	
TOTAL	8,250	6,500	(1,750)	-21.2%

MATERIAL PROCESSING

Library Supplies	5,800	4,100	(1,700)	
Book Processing			0	
Billing for unreturned materials	500	400	(100)	
TOTAL	6,300	4,500	(1,800)	-28.6%

BUILDING & GROUNDS

We-Energies	6,000	4,000	(2,000)	
Contract Worker	0	30,000	30,000	
Cleaning Service	0	25,500	25,500	
TOTAL	6,000	59,500	53,500	891.7%

EQUIPMENT

Computer Equipment & Repair	8,500	2,000	(6,500)	
Small Equipment & Repair			0	
Photocopier	0	9,000	9,000	
Printers	0	0	0	
Reader/Printers	0	0	0	
TOTAL	8,500	11,000	2,500	29.4%

HIRING COSTS

Advertising	1,850	600	(1,250)	
TOTAL	1,850	600		-67.6%

MISCELLANEOUS

Miscellaneous	200	150	(50)	
Board/Staff Recognition	250	150	(100)	
TOTAL	450	300	(150)	-33.3%

BUILDING EXPENSES

Lease - Rent	111,141	133,140	21,999	
Maintenance	124,320	110,113	-14,207	
TOTAL	235,461	243,253	7,792	3.3%

Total Non-Personal	423,444	452,976	-5,750	7.0%
Total Personal	494,442	505,294	10,851	2.2%
	917,886	958,270	5,101	4.4%

APPENDIX D

2017 BUDGET ENVIRONMENTAL CENTER BUDGET DETAIL

DESCRIPTION	2015 ACTUAL	2016 BUDGET	2016 6 MONTHS ACTUAL	2016 ESTIMATED ACTUAL	2017 BUDGET
REVENUES					
Property Taxes	110,438	131,550	131,550	131,550	146,989
Kaukauna School District Aids	15,000	15,000	0	15,000	15,000
Outagamie County Aids	10,000	10,000	5,025	10,000	10,000
Interest Income	15,000	15,000	0	15,000	15,000
Center User Fees	16,876	14,000	6,560	14,000	14,000
Donations & Contributions	32,938	15,000	5,036	15,000	15,000
TOTAL REVENUES	200,252	200,550	148,171	200,550	215,989
EXPENDITURES					
Travel Expense	0	300	0	300	300
Professional Training and Certification	232	600	439	1,600	1,000
Expendable Supplies	2,867	2,500	678	2,500	2,500
Animal and Bird Care	1,016	1,100	343	1,100	1,100
Programs	913	2,600	353	2,600	2,600
Conservancy Zone Maintenance	16,313	3,000	399	3,000	5,000
Telephone	(200)	240	(120)	300	300
Gas	1,528	4,000	1,372	4,000	4,000
Electric and Water	10,393	11,000	4,687	11,000	11,000
Building Maintenance	1,806	6,500	1,066	6,500	6,500
Ground and Conservation Maintenance	0	0	0	0	9,000
Truck Operations and Maintenance	204	500	158	500	500
Janitorial Service	7,919	7,500	3,838	8,000	8,000
Office Supplies	1,963	2,600	1,122	2,600	2,900
Postage	0	100	0	100	100
Miscellaneous	1,514	2,600	203	2,600	2,600
Regular Payroll - Naturalist	59,603	60,774	28,732	60,476	61,449
Longevity	170	180	0	180	230
Retirement Plan	6,466	7,071	3,333	7,036	7,895
Social Security	4,573	4,663	2,112	4,640	4,718
Group Life Insurance	60	61	31	61	64
Workers Compensation	1,555	2,353	1,163	2,341	2,270
Regular Payroll - Business Coordinator	36,711	45,135	21,355	45,135	45,637
Temporary Payroll	5,858	5,880	2,268	5,880	5,998
Longevity	288	360	0	360	360
Retirement Plan	4,003	5,278	2,477	5,278	5,888
Social Security	2,892	3,566	1,581	3,566	3,606
Health Insurance	1,514	19,705	10,252	19,705	20,111
Group Life Insurance	64	66	33	66	69
Workers Compensation	213	318	132	318	294
Restricted/Other	24,342	0	9,972	0	0
TOTAL EXPENDITURES	194,781	200,550	97,979	201,742	215,989

CITY OF KAUKAUNA

2017 BUDGET

APPENDIX D ENVIRONMENTAL CENTER MISSION STATEMENT

MISSION STATEMENT: To provide children, adults and families the knowledge and skills needed to build a sustainable balance between the environment, economy and community through education, conservation and recreation.

Programs offered at the Center include spring, fall and winter educational awareness programs for schools. A full schedule of summer activities including Bird House Building, Fish the Fox, Meet the Animals Day, Crayfish Critter Hunt and many more programs are offered for children. Annual special events include Friends Annual Meeting, Sugar Bush and Spring Art Fair.

The Center also is available for organizations and other groups such as school groups, scout troops, etc. to visit.

Performance Measures:

INDICATOR	AS OF 12/31/14	AS OF 12/31/15	AS OF 6/30/16
School groups	7,934	8,029	3,832
Scouts	486	210	155
Other groups	4,242	4,689	1,092
General public	30,515	31,781	10,484

APPENDIX E

GLOSSARY

ACCOUNTING SYSTEM: The methods and records established to identify, assemble, analyze, classify, record and report the City's transactions and to maintain accountability for the related assets and liabilities.

ACCRUAL BASIS: The recording of the City's transactions that have cash consequences in the period in which those transaction occur rather than in the period in which cash is received or paid by the City.

AGENCY FUND: A fund normally used to account for assets held by the City as an agent for individuals, private organizations or other governments.

APPROPRIATION: A legal authorization granted by the City Council to make expenditures and to incur obligations for specific purposes. An appropriation is usually limited in amount and time it may be expended.

ASSESS: To establish an official property value for taxation.

ASSESSED TAX RATE: The amount of property tax paid by property owners for each \$1,000 of their assessed property value. This rate is computed by dividing the total amount of the tax levies by the total assessed value of the City.

ASSESSED VALUATION: A valuation set upon real estate or other property by the assessor for the City as a basis for levying taxes.

BASIS OF ACCOUNTING: A term used to refer to when revenues, expenditures, expenses, and transfers are recognized in the accounts and reported in the financial statements.

BOND: A written promise to pay a specified sum of money (called the face value or principal amount), at a specified date or dates in the future (called the maturity date), together with periodic interest at a specified rate.

BUDGET: A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them.

BUDGET MESSAGE: A general discussion of the Mayor's proposed budget as presented in writing to the City Council. The budget message should contain an explanation of the principal budget items, an outline of the City's experience during the past year, and its financial status at the time of the message and recommendations regarding the financial policy for the coming year.

CAPITAL BUDGET: A plan of proposed capital outlays and the means of financing them.

CAPITAL PROJECTS FUND: A fund created to account for financial resources to be used for the acquisition or construction of major capital facilities.

CONTINGENCY: An appropriation of funds to cover unforeseen events that occur during the budget year. The City Council must approve all contingency expenditures.

DEBT SERVICE FUND: A fund established to account for the accumulation of resources for and the payment of general long-term debt principal and interest.

DEFICIT: The excess of the liabilities of a fund over its assets. The excess of expenditures over revenues during an accounting period.

APPENDIX E

GLOSSARY

ENCUMBRANCES: The amount of expenditures ultimately to result if unperformed contracts in process are completed.

EQUALIZED TAX RATE: This rate is the computed by dividing the total amount of taxes levied by the total equalized value of the City including tax incremental districts. This rate is the basis for comparing tax rates of various taxing authorities.

EQUALIZED VALUATION: The fair market value of all property in the City as established by the Wisconsin Department of Revenue. This value is used to apportion levies amongst overlapping taxing authorities.

EXPENDITURES: Decreases in net financial resources, including current operating expenses, debt service and capital outlays.

FISCAL YEAR: A 12-month period to which the annual operating budget applies and at the end of which the City determines its financial position and the results of its operations. The fiscal year begins January 1 and ends December 31.

FULL FAITH AND CREDIT: A pledge of the general taxing power for the payment of debt obligations. Bonds carrying such pledges are referred to as general obligation bonds.

FUND: A fiscal and accounting entity with a self-balancing set of accounts in which cash and other resources together with all liabilities and residual equities are segregated to carry on specific activities or attain specific goals.

FUND BALANCE: The difference between fund assets and fund liabilities.

GENERAL FUND: The fund used to account for all financial resources except those required to be accounted for in another fund.

GRANTS: Contributions or gifts of cash or other assets from another government to be used or expended for a specified purpose, activity or facility.

LEVY: To impose taxes, special assessments or service charges for support of governmental activities.

MODIFIED ACCRUAL BASIS OF ACCOUNTING: Revenues and other financial resources are recognized when they are both measurable and available. Expenditures are recognized when the liability is incurred.

OPERATING TRANSFERS: All inter-fund transfers other than residual equity transfers (e.g. legally authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended).

RESERVED FUND BALANCE: Those portions of fund balance that are not appropriable for expenditures or that are legally segregated for a specific future use.

RESIDUAL EQUITY TRANSFERS: Non-routine transfers of equity between funds

REVENUES: Increases in the net current assets of the City from other than expenditure refunds and residual equity transfers. Used to finance the services provided by the City.

SHARED REVENUES: Revenues levied by one government but shared on a predetermined basis, often in proportion to the amount collected at the local level.

APPENDIX E

GLOSSARY

SPECIAL ASSESSMENT: A compulsory levy made against certain properties to defray all or part of the cost of a specific capital improvement or service that benefits primarily those properties.

SPECIAL REVENUE FUND: A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes.

TAXES: Compulsory charges levied by the City to finance services performed for the common benefit.

TRUST FUND: Funds used to account for the assets held by the City in a trustee capacity for other governments, funds and individuals.