

Adopted Budget

for the city of

KAUUNAE
Kaukauna

ON THE FOX

fiscal year
January 1, 2016 to December 31, 2016

Eugene J. Rosin

Mayor

CITY OF KAUKAUNA

2016 BUDGET
EUGENE ROSIN
Mayor

CITY COUNCIL

1st District – Linda Collins / Diana Driessen

2nd District – Tim Roehrig / Brenda Leon

3rd District - Lee Meyerhofer / Thomas McGinnis

4th District – Anthony Penterman / Michael Coenen

APPOINTED DEPARTMENT HEADS

Director of Public Works - John Sundelius

Library Director – Anthony Wieczorek

Finance Director – William Van Rossum

Naturalist – Debra Nowak

Fire Chief – Paul Hirte

Planning/Comm Development - Robert Jakel

Human Resources – Denise Vanderloop

Police Chief – John Manion

ELECTED OFFICERS

City Attorney – Kevin Davidson

Municipal Justice – Eugene Schaefer

City Clerk/Treasurer – Sue Duda

President of the Council – Lee Meyerhofer



Memorandum

To: President Meyerhofer and Members of the Common Council
From: Mayor Gene Rosin
Date: October 16, 2015

To further enhance the quality of life in the City of Kaukauna, we are committed to the cooperation among the City Council, staff, and members of the community, Kaukauna Service Organizations, and businesses. By combining our diverse backgrounds, skills, and styles to achieve common goals, our success is achieved through combined efforts of our people with an emphasis on respect, fairness, and integrity to serve human needs.

We as a City are generating more facts, doing more research, and reading more publications than ever before. Consistent with the last several Budgets, our City residents should be very happy with this proposed Budget document. In these economic times, we were still able to come in with an extremely good rate without the elimination of services. The City Council and staff, through past budgeting decisions, have placed the City of Kaukauna in a sound financial position compared to many Wisconsin communities. This allows us to address many of our fiscal concerns.

The following proposed Budget is sensitive to the property tax payer and enhances the high level of service our residents expect with staffing increases in our protective service departments.

1. Property Tax Rate – The 2016 Budget will increase the City's assessed tax rate by \$0.11 per \$1,000 of assessed value which is a 1.25% increase.
2. Property Tax Levy - The City's tax levy increased \$137,050 or 1.67%. Under state law, the levy is allowed to increase 1.64%, plus increased debt service requirements. This levy increase is less than the maximum permitted under state law.
3. Budgeted Expenditures – Budgeted General Fund expenditures for 2016 are \$12,893,078 – an increase of 1.3%. This will allow the City to continue to qualify for the State Expenditure Restraint Program Aid. The City has qualified every year since the inception of the program.
4. General Fund Balance – Our General Fund Balance is projected to be \$4,399,833 on December 31, 2015. This fund balance exceeds the Council objective of \$1,933,962 at year end which will allow the City to begin to address space needs in municipal facilities.
5. Level of Service and Capital Improvements – The 2016 Capital Improvement Program will see an investment in our community that will benefit our residents and instill pride in our City.

With construction wrapping up in Spring of 2016 on the new Municipal Building, Phase II will begin with the demolition of the present Police and Administration building. The City will continue to provide ongoing improvements to our sanitary sewers, storm sewers and ponds, and various parks throughout our City.

You should feel very confident that the level of service provided to your community will match or exceed any others in the Fox Valley.

6. Economic Development – The heart and soul of every community, besides its residents, is its small downtown businesses. The City Planner, Mayor and the City Council are committed to enhancing our business districts. The completion of Hydro Park and amenities such as sculptures, walking trails, and the community Christmas tree will enhance the quality of life for our residents. In addition to these projects, we will witness enhancements to the Veteran's Park.

You will also see street reconstruction projects on Gertrude Street (High Street to Delanglade Street) which will include a walking path. Construction will begin on Second, Third, Main Avenue, and Reaume Avenue in our downtown area, and Island Street Bridge will receive a new deck replacement.

Inquiries have picked up at Commerce Crossing. This shovel-ready commercial area will hopefully see some new development.

7. Statements on Budget – The 2016 City Budget Plan reflects some difficult decisions and also added needs that had to be addressed.

There are no deletions of staff in this Budget, although with changes in state law, there are three people who work over 30 hours per week that will be receiving benefits. Also in this Budget, there is a 50/50 cost share liaison officer who will be working in the grade schools beginning August 1, 2016.

This Budget also retains the recycling / solid waste fee. This is a very important consideration due to reductions in transportation aids and extremely tight levy limits.

We will be able to keep our Capital projects manageable and moving forward. I am committed to seeing our City parks maintained and Anderson Park equipment installed.

Our City Department Heads are constantly looking at ways to be as fiscally responsible as possible without jeopardizing our residents' safety and services.

Kaukauna is still the greatest place on the face of the earth, thanks to the combined efforts of the City Council, City staff, volunteers, and residents.

CITY OF KAUKAUNA

2015 BUDGET TABLE OF CONTENTS

BACKGROUND INFORMATION AND OVERVIEW	PAGE
History of Kaukauna	1-1
How to Read the Budget	1-3
Mission Statement of the City and Budget Policies	1-5
Financial Program Summary	1-7
Budget Process	1-10
Organization Chart	1-12
Departmental Position Summary	1-13
 SCHEDULES AND SUMMARIES	
Summary of Municipal Tax Levy Distribution	2-1
Comparative Summary of Jurisdictional Levies and Assessed Tax Rates	2-2
Comparative Summary of Jurisdictional Levies and Equalized Value Tax Rates	2-3
Comparative Summary of Assessed and Equalized Valuations	2-4
Comparative Summary of Assessed Value by Property Type Chart	2-5
Summary of Municipal Tax Levy and General Fund Balance	2-6
General Fund Balance Chart	2-7
Projected Fund Balance - All Funds	2-8
 REVENUE AND EXPENDITURE SUMMARIES	
Summary of Revenues & Expenditures for All Funds	3-1
General Fund Revenues	3-2
General Fund Revenues Chart	3-5
General Fund Expenditures	3-6
General Fund Expenditures Chart	3-9
Summary of General Fund Expenditures by Type	3-10
Summary of General Fund Expenditures by Type Chart	3-13
1000 Islands Environmental Center Revenues and Expenditures	3-14
Debt Service Fund Revenue & Expenditure Summary	3-15
Park Development Fund Revenue & Expenditure Summary	3-16
Capital Projects Fund Revenue & Expenditure Summary	3-17
Redevelopment Authority Revenue & Expenditure Summary	3-18
Special Assessment Revenue & Expenditure Summary	3-19
Space Needs Fund Revenue & Expenditure Summary	3-20
 REVENUE PROJECTIONS	
Budgeted Revenue Sources - All Funds	4-1
Budgeted Revenues - All Funds Chart	4-2
Revenue Sources - All Funds Chart	4-3
Revenue Comparison by Revenue Source	4-4
 LONG-TERM DEBT	
Summary of Long-term Debt Practices, Policies and Future Projections	5-1
Summary of Indebtedness, Principal Only	5-2
Annual Principal and Interest Debt Service Requirements	5-3
Summary of Long-term Debt and Percent of Legal Debt Limit	5-4
Percent of Legal Debt Limit Chart	5-5
Ratio of Net General Bonded Debt to Assessed Value and Net Bonded Debt Per Capita	5-6
Ratio of Net General Bonded Debt to Budgeted General Fund Expenditures	5-7
Current and Future Projected Debt Service Requirements	5-8

CITY OF KAUKAUNA

2015 BUDGET TABLE OF CONTENTS

CAPITAL PROJECTS	PAGE
Capital Projects Summary.....	6-1
Capital Projects Projected Fund Balance.....	6-2
Capital Projects Fund Revenues & Expenditures Summary.....	6-3
Capital Projects Five-Year Plan	6-4
 DETAILED FUND SCHEDULES	
General Government Expenditures Detail:	
Assessment.....	7-2
Auditing Services.....	7-4
City Attorney.....	7-6
City Hall Maintenance	7-10
Clerk/Treasurer	7-14
Commissioners.....	7-18
Common Council.....	7-22
Elections.....	7-26
Finance.....	7-28
Human Resources.....	7-32
Information Technology.....	7-34
Mayor.....	7-36
Municipal Justice	7-40
Office Equipment & Supplies	7-44
Planning/Community Development.....	7-46
 Public Safety Expenditures Detail:	
Ambulance	7-50
Building Inspection	7-54
Fire	7-56
Fire Safety	7-62
Police.....	7-66
School Patrol	7-72
 Health & Social Services Expenditures Detail:	
Alcohol & Other Drug Awareness	7-76
 Transportation Expenditures Detail:	
Bridge Maintenance	7-78
Bus Subsidy	7-80
Engineering	7-82
Equipment Maintenance & Replacement.....	7-88
Forestry	7-92
Snow & Ice Control.....	7-96
Street Department Administration	7-100
Street Lighting	7-106
Street Maintenance	7-108
Street Signs & Markers	7-112
Traffic Control.....	7-116
Weed Control	7-120

CITY OF KAUKAUNA

2015 BUDGET TABLE OF CONTENTS

Sanitation Expenditures Detail:	PAGE
Refuse Collection	7-124
Refuse Disposal	7-128
Leisure Expenditures Detail:	
Adult Sports	7-130
Athletic Fields	7-134
Civic Promotions	7-138
Community Center	7-140
Dance Classes	7-142
Library	7-144
Swimming Pool	7-148
Youth Sports	7-152
Conservation & Development of Natural Resources Expenditures Detail:	
Parks	7-156
Emergency Government Expenditures Detail:	
Civil Defense	7-160
Non-Departmental Expenditures Detail:	
Health Insurance	7-164
Property & Liability Insurance	7-166
Retirement Costs	7-168
STORM WATER UTILITY	
Storm Water Utility Summary	8-1
Storm Water Projected Cash Balance	8-2
Storm Water Revenue and Expenditure Summary	8-3
Street Cleaning Detail	8-4
Storm Sewer Maintenance Detail	8-6
Sanitary Sewer Billing	8-8
Summary of Debt Service Costs	8-9
Capital Projects Five Year Plan	8-10
SANITARY SEWER UTILITY	
Sanitary Sewer Utility Summary	9-1
Sanitary Sewer Projected Cash Balance	9-2
Sanitary Sewer Revenue and Expenditure Summary	9-3
Sanitary Sewer Maintenance	9-4
HOVMSD-Sewerage Treatment	9-6
Sewer User Billing Cost	9-7
Summary of Debt Service Costs	9-8
Capital Projects Five Year Plan	9-9
BUDGET ADOPTION RESOLUTION	10-1
APPENDICES	
Appendix A - Chart of Accounts	11-1
Appendix B - Demographic Profile	11-8
Appendix C - Library Budget Detail	11-10
Appendix D - Environmental Center Budget Detail	11-14
Appendix E - Glossary	11-16

CITY OF KAUKAUNA

2016 BUDGET

HISTORY OF KAUKAUNA

Kaukauna is one of Wisconsin's oldest communities. The first white explorer to see Kaukauna was Jean Nicolet, who pushed his birch bark canoe up the Fox River from Green Bay in search of a water passage to the Orient. Nicolet made allies with the Winnebago Indians that he found in the region. Trappers, hunters, missionaries, and merchants soon followed with additional expeditions to the new territory.

Because travelers had to carry their boats and cargoes over the three waterfalls at what is now Kaukauna, that spot was destined by nature to become a way station and settlement on this important waterway. When Father Claude Allouez paused there on April 18, 1670, he noted in his journal, "we passed the portage called by the natives KeKaling, our sailors dragging the canoe among the rapids: while I walked on the River-bank, where I found apple-trees and vine-stocks in great numbers."

Thousands of bales of furs were carried over the KeKalin Falls during the ensuing fur-trading period and log dwellings were erected at the site to house the portagers and travelers. By 1760, Charles de Langlade had a fur trading post at the falls. Dominique Ducharme was the first permanent white settler and built a substantial log house in 1790 in KeKalin (Kaukauna) and began trading with the Menomini and Chippewa Indians. At the time, 1,500 Indians lived in the village of Kaukauna.

The north side of the City was the first to be settled, with Dominique Ducharme's land deed of 1793. The Ducharme deed was Wisconsin's first recorded deed in which he obtained several hundred acres of land for the initial payment of two barrels of rum. In 1818, Augustin Grignon moved from Green Bay to take up residence in Kaukauna on a government grant of 1,000 acres of land on the lower rapids. On this property, but closer to the river, Augustine's son Charles built the "Mansion in the Woods" in 1837. The Charles A. Grignon Home is the oldest home in Outagamie County and is listed on the National Register of Historic Places.

A settlement known as Statesburg began on the south side of what is now Kaukauna. The Stockbridge tribe fought on the side of the Americans in the Revolutionary War, and were rewarded with western land to be held with the native American groups already in the area.

In 1831, a new series of American treaties resulted in the relocation to the Stockbridge settlements. The departure of the Stockbridge from Statesburg substantially reduced the population. The Grignons were left in the wilderness in the company of a small group of French farmers.

Two factors led to immediate growth: the 1836 Treaty of the Cedar opened the Fox Valley settlement through U.S. territorial land offices, and George W. Lawe arrived in 1850 to create the first plat on the north side of town. The plat of about 17 blocks created the "diagonal" French-oriented street system which still prevails on the near north and south sides of Kaukauna.

A small north side business district developed during canal building activities in the 1850's. The Chicago and Northwestern Railroad's north side line encouraged local industry such as flour milling and lumber processing in the 1860's and 1870's, but before 1880, the north side remained a modest settlement and the south side had reverted to scattered farms.

The second railroad boom of the 1880's brought Irish and German workers. These workers created the south side Village of Ledyard. In 1881, Milwaukee Lakeshore and Western Railroad relocated its district office from Manitowoc to Kaukauna's south side. First Street was vacated and the railroads sprang up. Company housing for the railroad workers was developed in the south central area known as "Yankee Hill."

CITY OF KAUKAUNA

2016 BUDGET *HISTORY OF KAUKAUNA*

In 1885, the Village of Ledyard joined with the north side to form the City of Kaukauna. The 1880's railroad developments coincided with the creation of new waterpower canals to supply Kaukauna industry. The men who built the railroad and power canals stayed to help create the paper industry that is important to Kaukauna to this day. The construction of five municipal hydroelectric generating plants gave Kaukauna its nickname, "The Electric City." Kaukauna holds the bragging rights to providing its citizens with the lowest electric rates in the state. The City's industrial and commercial network, consisting of 818 acres, provides a strong backbone for the City's financial health.

Today, the City of Kaukauna is a growing and prosperous community of just over 15,000 residents. The City of Kaukauna provides its residents with a full-time Police, Fire and Ambulance service. Kaukauna is well maintained with regular garbage collection, street sweeping and ongoing street upgrades.

Kaukauna is the home of the Historic Grignon Mansion and 1000 Islands Environmental Center – to name just a couple of its many jewels. The City's devoted care of its many athletic fields, public parks, swimming pool, and trail system enhance the quality of life that our residents so richly deserve.

SOURCES:

Walking Tour Through Old Kaukauna, Dept. of Planning and Community Development, City of Kaukauna (1983).

Charles A. Grignon Mansion Pamphlet, Outagamie County Historical Society (1988).

CITY OF KAUKAUNA
2016 BUDGET
HOW TO READ THE BUDGET

The budget document represents the financial support for the operation of the City of Kaukauna and goals of the City Council and management for the 2015 fiscal year. The budget document is organized in twelve categories. Each category and a description of its contents follow:

MAYOR'S BUDGET MESSAGE - The opening category of the budget provides the City Council and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and recommendations regarding the financial policy for the coming fiscal year.

BACKGROUND INFORMATION AND OVERVIEW - This category of the budget provides the reader of the budget document with an understanding of the City of Kaukauna.

A brief history of the City is included to help the reader of the budget document develop an understanding of how the City was founded and why some of the landmarks, structures and industries present in the City today exist.

The mission statement of the City is an overall summary of the goals the Mayor, City Council and other personnel will strive to complete during the upcoming fiscal year. Specific departmental goals are included in the detailed fund schedules of the budget document to assist the reader in evaluating the departmental requests for financial resources to accomplish their respective mission and goals.

The underlying policies are used by the Mayor, City Council and other personnel in preparing and adopting the budget. This listing of policies allows the reader of the budget document to get a feel for the objectives used in evaluating and analyzing the budget to ensure that the budget meets the goals of the City before it is adopted.

The financial summary highlights the major revenues sources and expenditures for the upcoming fiscal year and any changes in financial policy from current and previous fiscal years. This summary also provides a projection of the financial future of the City.

The organization chart of the City is included to depict for the reader of the budget document the organizational structure and lines of authority between the Citizens of the City of Kaukauna, the City Council, the Mayor and departmental personnel.

SCHEDULES AND SUMMARIES - This section of the budget document includes numerous analyses that comparatively evaluate the assessed valuation, equalized valuation, related tax rates, revenues and expenditures for all funds. In many instances the summaries include several years of historical data for comparative purposes. These schedules and the information therein lay the groundwork for the departmental budgets.

REVENUE AND EXPENSE - This section of the budget document contains the summaries of revenues and expenditures for all budgeted funds of the City.

REVENUE PROJECTIONS - This section of the budget document provides a summary of revenue sources from all funds. The major revenue sources are further analyzed through the use of a five-year comparison and commentary on each of these major sources.

CITY OF KAUKAUNA
2016 BUDGET
HOW TO READ THE BUDGET

LONG-TERM DEBT - This section provides various analyses of debt both from a historical perspective and on a go-forward basis. The information contained within this section provides the basis for future decisions.

CAPITAL PROJECTS - This section summarizes projected fund balance in capital projects, current and budgeted revenues and expenses, and a five-year plan for future projects.

DETAILED FUND SCHEDULES - The detailed fund schedules are organized on departmental basis. For general fund departments, each schedule details expenditures for the prior fiscal year, current year budgeted expenditures, current year six-month actual expenditures, current year estimated expenditures and the upcoming fiscal years' budgeted expenditures.

STORM WATER UTILITY - This is an enterprise fund that was created in July of 2009. The schedules in this section summarize the costs that are necessary to meet State of Wisconsin storm water quality discharge standards.

SANITARY SEWER UTILITY - This is an enterprise fund that was created beginning January 1, 2012 to account for sanitary sewerage treatment system costs. The schedules in this section summarize the activities involved in operating a sanitary sewer collection system and the cost of sewerage treatment by the Heart of the Valley Metropolitan Sewerage District.

BUDGET ADOPTION RESOLUTION - This section includes a copy of the resolution designating appropriations, levying a tax, and setting the rate for the budget of the City.

APPENDICES - The appendix includes supplemental information that may be useful in reading the budget document.

Appendix A - The chart of accounts describes the types of expenditures to be classified within the specific object codes used by departments in preparing their budget.

Appendix B - The demographic profile provides statistical and supplemental data about the City of Kaukauna and the population it serves.

Appendix C - The detailed Library budget. This budget is controlled by an independent board and is not under the direct control of the City Council.

Appendix D - The detailed Environmental Center budget. This budget is controlled by a board which is appointed by the City Council.

Appendix E - The glossary includes a translation of terms commonly used in a budget document and the related resolutions. The glossary also includes a description of the funds established by the City.

CITY OF KAUKAUNA

2016 BUDGET

MISSION AND VALUE STATEMENT OF THE CITY

The City Council and City staff are committed to providing high level services that enhance the quality of life for its citizens and create a safe and attractive environment for visitors, businesses and residents through efficient and effective operations.

The City Council and City staff are proud of our City's history and committed to the stewardship of the City's future. Cooperation among City Council, City staff, members of the community and other governmental entities enables us to combine diverse backgrounds, skills, and styles to achieve common goals. Our success is achieved through the effort of our staff with an emphasis on service, respect, fairness and integrity to meet community needs.

BUDGET POLICIES

1. Maintain and/or improve the quality of basic public services and physical facilities necessary to encourage citizens and businesses to remain and/or invest in the City.

The 2016 operating budget does not anticipate any reduction in services. The 2016 capital improvement budget includes approximately \$2,390,000 for street and sidewalk improvements, \$1,340,000 for utility improvements, \$262,500 for municipal equipment, \$195,000 for park improvements and \$4,750,000 for municipal building improvements.

2. Continually evaluate existing municipal services to determine if these services are effective and conducted in the most efficient manner.

The 2016 budget provides the necessary funds to contract for Ambulance Billing services. The 2016 budget also provide for one additional Liaison Officer in the Police Department as well as fulltime employment for three (3) part-time employees from the previous budget year. All other municipal services remain unchanged from the prior year.

3. Pay the full cost of current services with current revenues and avoid borrowing for operating expenses.

The 2016 budget does not include borrowing for any operational expenses; however, several pieces of equipment with useful lives of ten years or more are planned for in the capital improvement budget.

4. Maintain a property tax and user charge structure that provides an attractive environment for citizens, business and industry within Northeastern Wisconsin.

The City, through its municipally owned electric utility, has the lowest electrical rates in northeastern Wisconsin.

The sanitary sewer user rate was increased from \$6.25 to \$6.50 per hundred cubic feet effective December 1, 2014. This rate is budgeted to increase from \$6.50 to 6.75 per hundred cubic feet for budget year 2016.

The storm sewer utility rate was increased from \$50.00 per ERU per year to \$66.00 per ERU per year beginning in 2012. This rate is budgeted to increased from \$66.00 per ERU to \$72.00 per ERU.

The assessed tax rate for the City is projected to increase by \$0.11 or 1.25%. The assessed tax rate for the City and the overlapping municipal tax jurisdictions is projected to be a modest increase.

CITY OF KAUKAUNA

2015 BUDGET *BUDGET POLICIES*

5. Provide an adequate level of reserve funds to provide for unforeseen needs, fiscal emergencies, establish adequate security for bondholders and mitigate the need for short-term financing.

In November of 2010, the City Council adopted a revised fund balance policy that requires the general fund balance to be at least 15% of the operating budget. The total projected fund balance of \$4,399,899 meets the City Council directive. The projected balance of \$4,399,899 is considerably more than the City Council directive. Fifteen percent (15%) of the 2016 budget of \$12,893,078 equals \$1,933,961. Cash reserves in excess of City Council directive will be used to address the second phase of space needs in the municipal facilities and for future economic growth opportunities in the community. The fund balances for the past five years have exceeded the targeted balance. This has mitigated the City's need to issue short-term revenue anticipation notes and is a potential source of funds to evaluate the feasibility and planning for new municipal facilities.

6. Develop and maintain a fiscal planning and budgeting system which anticipates underlying economic change and provides for planned, orderly year-to-year changes to property tax and service levels. Such a system would also respond to unanticipated events in order to avoid fiscal crisis or severe municipal service disruptions.

Five year planning has not been done for the general operating fund but will be considered in the coming years. There is planning in place for capital projects and debt service planning. Multiple year finance planning also exists to address space needs within municipal facilities. Related summary schedules are in the debt service and capital projects sections.

7. Maintain financial accounting and budgetary practices that provide for full and open disclosure of the City's financial affairs.

Management has developed the 2016 budget document in conformance with national Government Finance Officers Association (GFOA) presentation guidelines. Conformance with these standards provides reasonable disclosure of financial plans of the City.

8. Long-term debt will be used in moderation so as not to impose an excessive burden on future Kaukauna taxpayers.

The City's general obligation debt is 80.8% of the allowable legal limit as of December 31, 2015. However, approximately 33.8% of the allowable legal limit is the result of debt incurred in Tax Incremental District Nos. 4, 5, 6, 8 and the environmental remediation TIF district. The tax Incremental debt with the exception of Tax Incremental District No. 6, Tax Incremental District No. 8, and a portion of the others is expected to be repaid with tax increments and as such will not be placed on the general tax levy.

CITY OF KAUKAUNA
2016 BUDGET
FINANCIAL PROGRAM SUMMARY

As required by law, the proposed budget for 2016 is balanced and provides for the needs and requirements of the City. The budget for 2016 is the result of sound financial management and affords a reasonable measure of protection for future operations of our City. The budget is adopted at the departmental level as identified in schedules that are attached to the budget adoption resolution. Therefore, resolutions authorizing budgetary adjustments are only required for budgetary adjustments between departments.

ACCOUNTING BASIS

The City of Kaukauna uses the modified accrual basis of accounting. Under this accounting method, revenues are recognized in the accounting period in which they become available and measurable. Available means collectible within the current accounting period or soon enough thereafter to be used to pay liabilities of the current accounting period. Expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for unearned interest on long-term debt, which is recognized when due.

BUDGETARY BASIS

All the funds in this budget document are prepared on the modified accrual basis of accounting, except for interest expenditures in the debt service where unearned interest is budgeted when due. All of the following funds, which are included in this budget document, are funded in part by the property tax levy except the Capital Projects and Redevelopment Funds.

General Fund - This fund is the primary operating fund for the City of Kaukauna. It accounts for most of the services provided to city residents such as police, fire, sanitation, street maintenance, building inspection, planning, zoning, engineering, recreation, public library, and sewerage system.

1000 Islands Environmental Center - This is a special revenue fund that receives the majority of its revenue from Outagamie County, Kaukauna Public Schools and the City of Kaukauna. It accounts for the programs and services, which are offered at a City owned nature preserve, on the east side of the city along the Fox River.

General Debt Service Fund - This debt service fund accounts for all the debt service requirements of the City including Tax Incremental District Nos. 4, 5, 6, 7, 8, and the Environmental Remediation TIF District No. 1. The primary source of revenue is the property tax levy and repayment of special assessment projects that were constructed with general obligation bond proceeds.

Park Development Fund - This is a capital projects fund that has been established to account for significant park development projects. Historically the source of revenue for this fund was a portion of the admission tax received from the local pari-mutuel dog racing facility. Since this source of revenue no longer exists, this fund's primary source of revenue is the property tax levy.

Capital Project Fund - These schedules reflect the activity of all the capital project funds with the exception of the Industrial Park Development Fund and the Park Development Fund. The primary source of revenue for this fund is proceeds from the issuance of long-term debt.

Redevelopment Fund - The information provided assists the user in determining the cumulative scope of redevelopment projects that may be possible during the proposed budget year. This is a revolving loan fund whose initial source of funds was block grant funds.

CITY OF KAUKAUNA
2015 BUDGET
FINANCIAL PROGRAM SUMMARY

Special Assessment / Debt Service Stabilization Fund - This is a special revenue fund that receives its revenue from the repayment of special assessments such as street and sidewalk improvements. The City borrows for these assessable improvements. This fund accounts for the repayment of special assessments and transfers monies to the general debt service fund to offset debt service payments that resulted from borrowing for assessable projects.

Space Needs Fund – This is a specific capital projects fund established to accept levy dollars and borrowed funds for the specific purpose of addressing the space needs of City operations.

Storm Water Utility – This enterprise fund was created in July 2009 to account for the costs associated with complying with State and Federal regulation relative to the quality of storm water that is discharged into local waterways. The revenue for this fund will be derived from an equivalent storm water runoff unit charge that will be placed on the monthly utility bill.

Sanitary Sewer Utility – This is an enterprise fund that was created beginning January 1, 2012 to account for sanitary sewerage treatment system costs. The schedules in this section summarize the activities involved in operating a sanitary sewer collection system and the cost of sewerage treatment by the Heart of the Valley Metropolitan Sewerage District.

FINANCIAL FRAMEWORK

Major Revenue Sources - The importance of sound revenue estimates cannot be overstated. Revenue estimates have been carefully analyzed and in the areas where some fluctuations are typical, a conservative approach has been used. This budget contains three major sources of revenue: property taxes, intergovernmental revenues and sewerage system user fees. The property tax levy, which accounts for approximately 43.6% of General Fund revenue, is budgeted to increase 1.67%. The tax levy increase is primarily the result of increased debt service requirements and levied monies necessary to address space needs in municipal facilities. The budgeted levy increase complies with current levy limit legislation. This legislation allows the levy to increase by the percent increase in net new construction, 1.64%, for the City of Kaukauna plus any increase in general obligation debt payments. Typically the property tax levy absorbs most of the fluctuations in other funding sources. Intergovernmental revenue, that account for approximately 27.6% of all general fund revenue, is budgeted to decrease \$42,411 or 1.2%. The other major source of revenue is sanitary sewerage system user fees, which is budgeted to decrease \$144,027 for 2016.

Debt Service Requirements - Since 1993, the total outstanding debt has risen while the long-term debt as a percent of the legal limit has also increased to approximately 84.1% in 2012 and now stands at 80.8%. It is the goal of management to maintain long-term debt in maturity terms of ten years or less. The exception to ten year debt was the refinancing debt issued in 2010 for Tax Incremental District No. 5. This debt was issued for sixteen years to take advantage of favorable interest rates and to facilitate repayment. The increase to 84.1% was primarily the result of the City's purchase and development of additional land for a new industrial park, downtown TID investment and the purchase of the former Fox Valley Greyhound Park for redevelopment. Approximately 33.8% of the current outstanding debt is the result of debt incurred in Tax Incremental District Nos. 4, 5, 6, 7, 8 and the Environmental Remediation Tax Incremental District No. 1. The tax incremental debt is expected to be repaid with tax increments and as such will not be placed on the general tax levy except for Tax Incremental District Nos. 4, 5 and 7 as well as Environmental Remediation Tax Incremental District No. 1. The tax increment of these districts will only pay for a portion of the debt at this time. Projected debt service requirements for 2016 and the next several years are going to continue to increase steadily and then level off as the City makes a concerted effort to limit the amount of general obligation debt issued.

CITY OF KAUKAUNA
2016 BUDGET
FINANCIAL PROGRAM SUMMARY

Capital Projects Impact - The 2016 Capital Projects Budget will require the issuance of approximately \$1,367,500 of general obligation long-term debt. The five-year Capital Improvement Program plan will require future debt issues of approximately \$1,720,300 per year. The analyses in the debt service and capital project sections of this document indicate this is a manageable five-year plan.

Fund Balance - The General Fund balance is projected to be \$4,399,833 as of December 31, 2015. One of the budget policies is to provide adequate levels of reserve funds to mitigate the need for short-term financing to meet operational expenses. The City does not anticipate short-term financing in 2015 since general fund balance exceeds the year-end target of \$1,933,962. The monies in excess of the year-end target will allow the City to begin to address space needs within its municipal facilities. Excellent progress has been made in this area since December 31, 1992 when the fund balance in the General Fund was \$374,864 and the City needed to borrow short-term funds for operations.

General Fund Revenues - The general fund revenue budget is projected to increase \$165,459 or 1.3%. The property tax component increased \$1,121,977 or 24.96%. The reason for the significant increase is due to the Redevelopment Authority lease payment that begins in the 2016 budget. Typically the property tax component will generally increase faster than total revenues if one or more of the following situations exist; user fees are not increased, new user fees are not implemented, other revenue sources decrease or remain the same, or there is a significant reduction in interest earned on investments.

In lieu of taxes from the City owned electric and water utilities is based on the current tax rate and the value of utility property in the City. This revenue source is also likely to fluctuate, as the tax rate fluctuates due to changes in State law. In 2016, this tax represents 10.3% of total general fund revenue sources. This tax source is budgeted to decrease by \$764,306 or 36.5% for 2016. The reason for the significant decrease is that this tax is being booked to the debt service fund to pay debt service requirements on the RDA Lease revenue bond regarding the Redevelopment Authority Lease for the New City Hall.

Intergovernmental revenues are expected to increase \$42,411. State shared revenue and expenditure restraint are budgeted to remain approximately the same this year and State highway aids are budgeted to decrease \$72,069. This revenue source contains an element of uncertainty since shared revenue is often a topic at the State level when the discussion turns toward tax relief or when the State is experiencing difficult economic times.

General Fund Expenditures - The City has settled labor contracts with all the bargaining units for 2016 except with the Police Department Local.

The continued goal of management is to minimize the use of long-term debt to purchase large pieces of equipment.

The 2016 general fund expenditure budget of \$12,893,078 increased \$165,459 or 1.3%. This increase will allow the City to continue to qualify for State expenditure restraint program funds. The expenditure restraint program will provide approximately \$260,885 in revenues for 2016.

SUMMARY

The financial future of the City of Kaukauna appears to be very stable. The citizens have shown a willingness to fund the current level of quality services when needed and financial management practices remain frugal. The most important budgetary objective should be to provide the highest possible level of service to our citizens without impairing the City's sound financial condition. To accomplish this objective, existing City programs and services must continually be evaluated to determine if they are meeting the needs of the residents, effectively and conducted in the most efficient manner. This budget continues that commitment.

CITY OF KAUKAUNA

2016 BUDGET *BUDGET PROCESS*

The preparation of the budget is a complex process. The process allows for the opportunity to review the accomplishments of the current year and establish new goals for the upcoming year.

The budget document is an annual plan of estimated expenditures and the proposed means of financing them. It is the method by which the City delivers its services and programs to the residents for the fiscal year beginning January 1 through December 31.

Preparation of the budget begins in mid-July when the six-month actual results are prepared and distributed to department heads along with budgetary request forms for the ensuing year.

Using the City-wide and departmental goals and objectives as their guide, department heads are asked to estimate their expenditures for the remainder of the year, and submit budget requests and mission statements for the upcoming year. Budget requests are returned to the Finance Department in mid-September. The Finance Department then calculates all of the related benefits and returns a completed copy of departmental budget requests to the department heads by late September.

In late September budget conferences are held. In attendance at budget conferences are the Mayor, the Finance Director and the department head. It is during these conferences that any adjustments to departmental requests are discussed and made. This process continues until a balanced budget is attained.

By mid-October final budget adjustments have been made, and the Mayor's proposed budget is prepared and available for distribution. In early November, a public hearing is held on the Mayor's proposed budget. The Committee of the Whole reviews the Mayor's proposed budget and then recommends to the City Council that the proposed budget be adopted.

In mid-November the budget is adopted by the City Council. The adopted budget is then printed and distributed. After adoption the budget becomes a control mechanism by which to measure the resources expended to meet the approved objectives.

Any budget updates must be adopted in resolution form by the City Council and published in a local newspaper.

The budget timetable for the 2016 budget process appears on the following page.

CITY OF KAUKAUNA
2016 BUDGET
BUDGET PROCESS TIMETABLE

July 27, 2015

Distribute six-month actual history and budget request forms to department heads.

August 17, 2015

Department heads should return their budget request forms by this date.

September 18, 2015

Finance Department will have all benefits calculated and return a completed copy of the departmental requests to the respective department heads.

October 23, 2015

Final budget adjustments will have been made and the Mayor's proposed budget will be printed and available for distribution.

November 9, 2015

Public hearing, Committee of the Whole review's the Mayor's proposed budget.

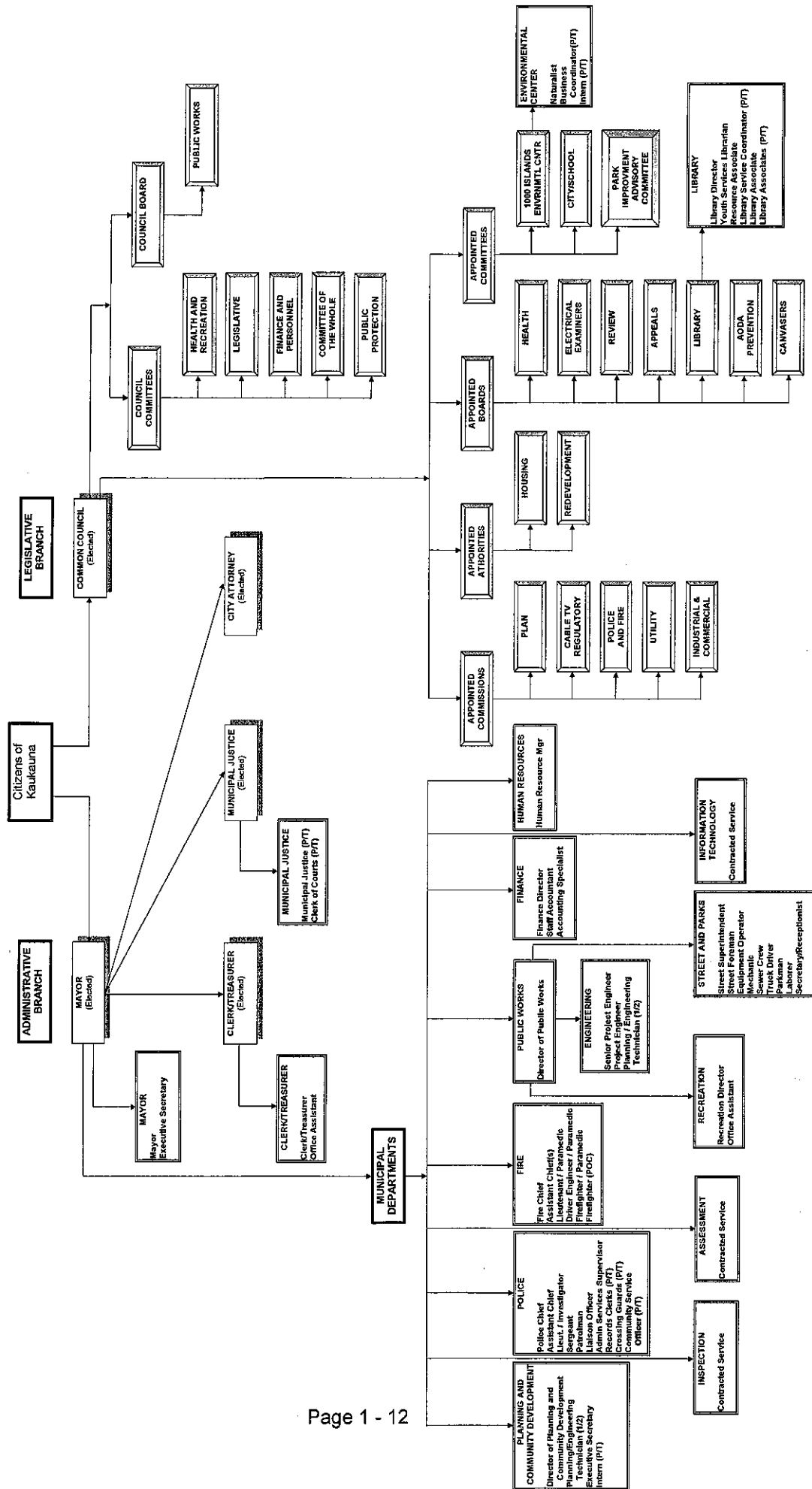
November 17, 2015

Budget adoption.

CITY OF KAUKAUNA

2014 BUDGET

Organizational Chart



CITY OF KAUKAUNA
2016 BUDGET
DEPARTMENTAL POSITION SUMMARY

DEPARTMENT	2014			2015			2016			INCREASE/DECREASE		
	FULL-TIME	PART-TIME	TEMPORARY	FULL-TIME	PART-TIME	TEMPORARY	FULL-TIME	PART-TIME	TEMPORARY	FULL-TIME	PART-TIME	TEMPORARY
City Attorney	0.00	0.75	0.00	0.00	0.75	0.00	0.00	0.75	0.00	0.00	0.00	0.00
City Garage/Fire Dept. Maintenance	1.10	0.00	0.00	1.10	0.00	0.00	0.80	0.00	0.00	-0.30	0.00	0.00
Clerk/Treasurer	1.00	0.80	0.00	1.00	0.80	0.00	1.00	0.92	0.00	0.00	0.12	0.00
Elections	0.00	0.00	35.00	0.00	0.00	35.00	0.00	0.00	35.00	0.00	0.00	0.00
Finance	3.00	0.00	0.00	3.00	0.00	0.00	3.00	0.00	0.00	0.00	0.00	0.00
Mayor	2.00	0.00	0.00	2.00	0.00	0.00	2.00	0.00	0.00	0.00	0.00	0.00
Municipal Judge	0.00	0.50	0.00	0.00	0.50	0.00	0.00	0.50	0.00	0.00	0.00	0.00
Planning/Comm. Dev.	2.50	0.00	1.00	2.50	0.00	1.00	2.50	0.00	1.00	0.00	0.00	0.00
Building Inspection	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fire	19.00	18.00	0.00	20.00	18.00	0.00	20.00	18.00	0.00	0.00	0.00	0.00
Police	25.20	2.88	0.00	26.20	2.88	0.00	26.00	2.86	0.00	-0.20	-0.02	0.00
School Patrol	0.00	2.74	0.00	0.00	2.74	0.00	0.00	2.58	0.00	0.00	-0.16	0.00
Engineering	3.50	0.00	1.00	3.50	0.00	1.00	3.50	0.00	1.00	0.00	0.00	0.00
Eqp. Maint. & Replacement	2.50	0.00	0.04	2.50	0.00	0.04	2.50	0.00	0.04	0.00	0.00	0.00
Forestry	0.95	0.00	0.40	1.20	0.00	0.40	1.20	0.00	0.40	0.00	0.00	0.00
Snow & Ice Removal	2.10	0.00	0.00	2.10	0.00	0.00	2.10	0.00	0.00	0.00	0.00	0.00
Storm Sewer Maintenance	1.00	0.00	0.00	1.00	0.00	0.00	1.00	0.00	0.00	0.00	0.00	0.00
Street Cleaning	1.70	0.00	0.00	1.45	0.00	0.00	1.45	0.00	0.00	0.00	0.00	0.00
Street Dept. Administration	2.00	0.00	0.30	2.00	0.00	0.30	2.00	0.00	0.30	0.00	0.00	0.00
Street Maintenance	3.60	0.00	2.10	3.60	0.00	2.10	3.60	0.00	2.10	0.00	0.00	0.00
Street Signs & Markers	0.65	0.00	0.80	0.65	0.00	0.80	0.65	0.00	0.80	0.00	0.00	0.00
Traffic Control	0.05	0.00	0.00	0.05	0.00	0.00	0.05	0.00	0.00	0.00	0.00	0.00
Weed Control	0.20	0.00	1.60	0.20	0.00	1.60	0.20	0.00	1.60	0.00	0.00	0.00
Refuse Collection	3.90	0.00	1.90	3.90	0.00	1.90	3.90	0.00	1.90	0.00	0.00	0.00
Adult Sports	0.33	0.27	8.00	0.33	0.27	8.00	0.33	0.31	8.00	0.00	0.04	0.00
Athletic Fields	1.25	0.00	0.10	1.25	0.00	0.10	1.25	0.00	0.10	0.00	0.00	0.00
Library	4.00	4.80	0.00	4.00	4.80	0.00	4.00	4.77	0.00	0.00	-0.03	0.00
Swimming Pool	0.43	0.27	40.00	0.43	0.27	40.00	0.43	0.31	40.00	0.00	0.04	0.00
Youth Sports	0.33	0.27	15.00	0.33	0.27	15.00	0.33	0.31	15.00	0.00	0.04	0.00
Sanitary Sewer Utility	1.40	0.00	0.06	1.40	0.00	0.06	1.40	0.00	0.06	0.00	0.00	0.00
Parks	3.30	0.00	1.70	3.30	0.00	1.70	3.80	0.00	1.70	0.50	0.00	0.00
TOTAL	86.99	31.28	109.00	88.99	31.28	109.00	88.99	31.31	109.00	0.00	0.03	0.00

Kaukanna ON THE FOX

CITY OF KAUKAUNA

2016 BUDGET

SUMMARY OF MUNICIPAL TAX LEVY DISTRIBUTION

<i>FUND</i>	<i>2014 LEVY</i>	<i>2015 LEVY</i>	<i>INCREASE / (DECREASE)</i>	<i>PERCENT</i>
GENERAL	4,495,310	5,199,997	704,687	15.68%
1,000 ISLANDS ENVIRONMENTAL CENTER	110,438	131,550	21,112	19.12%
DEBT SERVICE	2,547,532	2,376,976	(170,556)	-6.69%
PARK DEVELOPMENT FUND	15,000	15,000	0	0.00%
SPACE NEEDS FUND	1,035,000	616,807	(418,193)	-40.41%
TOTAL MUNICIPAL LEVY	8,203,280	8,340,330	137,050	1.67%

CITY OF KAUKAUNA

2016 BUDGET

COMPARATIVE SUMMARY OF JURISDICTIONAL LEVIES AND
EQUALIZED VALUE TAX RATES FOR THE 2014 & 2015 LEVY YEARS - OUTAGAMIE COUNTY

JURISDICTION	2014 LEVY	2015 LEVY	INCREASE / (DECREASE) IN LEVY	%	2014 TAX RATE	2015 TAX RATE	INCREASE / (DECREASE) TAX RATE	%
KAUKAUNA MUNICIPAL	8,202,867.15	8,339,900.92	137,033.77	1.67	9.15866	9.22330	0.06464	0.71
KAUKAUNA SCHOOL DISTRICT	8,164,483.76	8,253,518.98	89,035.22	1.09	9.11580	9.12777	0.01197	0.13
FOX VALLEY TECHNICAL COLLEGE	1,005,582.49	1,010,753.10	5,170.61	0.51	1.12275	1.11782	(0.00493)	(0.44)
OUTAGAMIE COUNTY	4,335,732.57	4,352,086.87	16,354.30	0.38	4.84093	4.81308	(0.02785)	(0.58)
STATE FORESTRY	156,621.24	160,354.08	3,732.84	2.38	0.16971	0.16972	0.00001	0.01
ENVIRONMENTAL TIF DISTRICT NO. 1	22,235.90	34,936.90	12,701.00	57.12	---	---	---	---
TAX INCREMENTAL DISTRICT NO. 4	6,488.30	13,151.11	6,662.81	100.00	---	---	---	---
TAX INCREMENTAL DISTRICT NO. 6	678,396.23	894,868.30	216,472.07	31.91	---	---	---	---
TAX INCREMENTAL DISTRICT NO. 7	2,040.64	10,407.25	8,366.61	410.00	---	---	---	---
TAX INCREMENTAL DISTRICT NO. 8	0.00	34,240.01	34,240.01	0.00	---	---	---	---
SUBTOTAL	22,574,448.28	23,104,217.52	529,769.24	2.35	24.40785	24.45169	0.04384	0.18
STATE CREDIT - SCHOOLS	(1,293,912.32)	(1,475,575.23)	(181,662.91)	(14.04)	(1.40201)	(1.56179)	(0.15978)	(11.40)
NET LEVY AND TAX RATE	21,280,535.96	21,628,642.29	348,106.33	1.64	23.00584	22.88990	(0.11594)	(0.50)

CITY OF KAUKAUNA

2016 BUDGET

COMPARATIVE SUMMARY OF JURISDICTIONAL LEVIES AND
ASSESSED VALUE TAX RATES FOR THE 2014 & 2015 LEVY YEARS - OUTAGAMIE COUNTY

JURISDICTION	2014 LEVY	2015 LEVY	INCREASE/ (DECREASE) IN LEVY	%	2014 TAX RATE	2015 TAX RATE	INCREASE/ (DECREASE) TAX RATE	%
KAUKAUNA MUNICIPAL	8,202,867.15	8,339,900.92	137,033.77	1.67	8.84658	8.97931	0.13273	1.50
KAUKAUNA SCHOOL DISTRICT	8,164,483.76	8,253,518.98	89,035.22	1.09	8.80518	8.88630	0.08112	0.92
FOX VALLEY TECHNICAL COLLEGE	1,005,582.49	1,010,753.10	5,170.61	0.51	1.08449	1.08825	0.00376	0.35
OUTAGAMIE COUNTY	4,335,732.57	4,352,086.87	16,354.30	0.38	4.67597	4.68575	0.00978	0.21
STATE FORESTRY	156,621.24	160,354.08	3,732.84	2.38	0.16375	0.16522	0.00147	0.90
ENVIRONMENTAL TIF DISTRICT NO. 1	22,235.90	34,936.90	12,701.00	57.12	--	--	--	--
TAX INCREMENTAL DISTRICT NO. 4	6,488.30	13,151.11	6,662.81	0.00	--	--	--	--
TAX INCREMENTAL DISTRICT NO. 6	654,131.83	894,868.30	240,736.47	36.80	--	--	--	--
TAX INCREMENTAL DISTRICT NO. 7	2,040.64	10,407.25	8,366.61	410.00	--	--	--	--
TAX INCREMENTAL DISTRICT NO. 8	0.00	34,240.01	34,240.01	0.00	--	--	--	--
SUBTOTAL	22,550,183.88	23,104,217.52	554,033.64	2.46	23.57597	23.80483	0.22886	0.97
STATE CREDIT - SCHOOLS	(1,293,912.32)	(1,475,575.23)	(181,662.91)	(14.04)	(1.35277)	(1.52039)	(0.16762)	(12.39)
NET LEVY AND TAX RATE	21,256,271.56	21,628,642.29	372,370.73	1.75	22.22320	22.28444	0.06124	0.28

CITY OF KAUKAUNA

2016 BUDGET

COMPARATIVE SUMMARY OF ASSESSED AND EQUALIZED VALUATIONS FOR THE 2014 & 2015 LEVIES

	JANUARY 1, 2014	JANUARY 1, 2015	INCREASE / (DECREASE)	%
ASSESSED VALUATION				
REAL ESTATE				
Residential	685,930,000	690,044,800	4,114,800	0.60%
Commercial	165,751,800	166,785,100	1,033,300	0.62%
Manufacturing	65,327,900	73,051,200	7,723,300	11.82%
Agricultural	84,800	37,100	(47,700)	-56.25%
TOTAL REAL ESTATE	917,094,500	929,918,200	12,871,400	1.40%
PERSONAL PROPERTY				
Machinery, Tools & Patterns	28,019,000	30,452,800	2,433,800	8.69%
Furniture, Fixtures & Equipment	9,799,000	8,170,100	(1,628,900)	-16.62%
All Other Personal Property	1,624,600	1,979,900	355,300	21.87%
TOTAL PERSONAL PROPERTY	39,442,600	40,602,800	1,160,200	2.94%
TOTAL ASSESSED VALUATION	956,537,100	970,521,000	0	0.00%
TOTAL ASSESSED VALUATION				
Calumet County	47,100	47,100	0	0.00%
Outagamie County	956,490,000	970,521,000	14,031,000	1.47%
TOTAL ASSESSED VALUATION	956,537,100	970,568,100	14,031,000	1.47%
EQUALIZED VALUATION				
TOTAL CITY (Excluding TID Increments)				
Calumet County	46,500	46,500	0	0.00%
Outagamie County	894,671,100	904,221,100	9,550,000	1.07%
TOTAL EXCLUDING TID INCREMENTS	894,717,600	904,267,600	9,550,000	1.07%
TID INCREMENTS				
ENVIRONMENTAL REMEDIATION NO. 1	916,400	1,438,800	522,400	57.01%
TID NO. 4	267,400	541,600	274,200	102.54%
TID NO. 5	0	0	0	0.00%
TID NO. 6	26,958,500	36,853,200	9,894,700	36.70%
TID NO. 7	84,100	428,600	344,500	409.63%
TID NO. 8	0	1,410,100	0	0.00%
TOTAL TID INCREMENTS	28,226,400	40,672,300	12,445,900	44.09%
TOTAL INCLUDING TID INCREMENTS	922,944,000	944,939,900	21,995,900	2.38%
ASSESSMENT RATIO - OUTAGAMIE CTY	103.6347%	102.0591%		

CITY OF KAUKAUNA

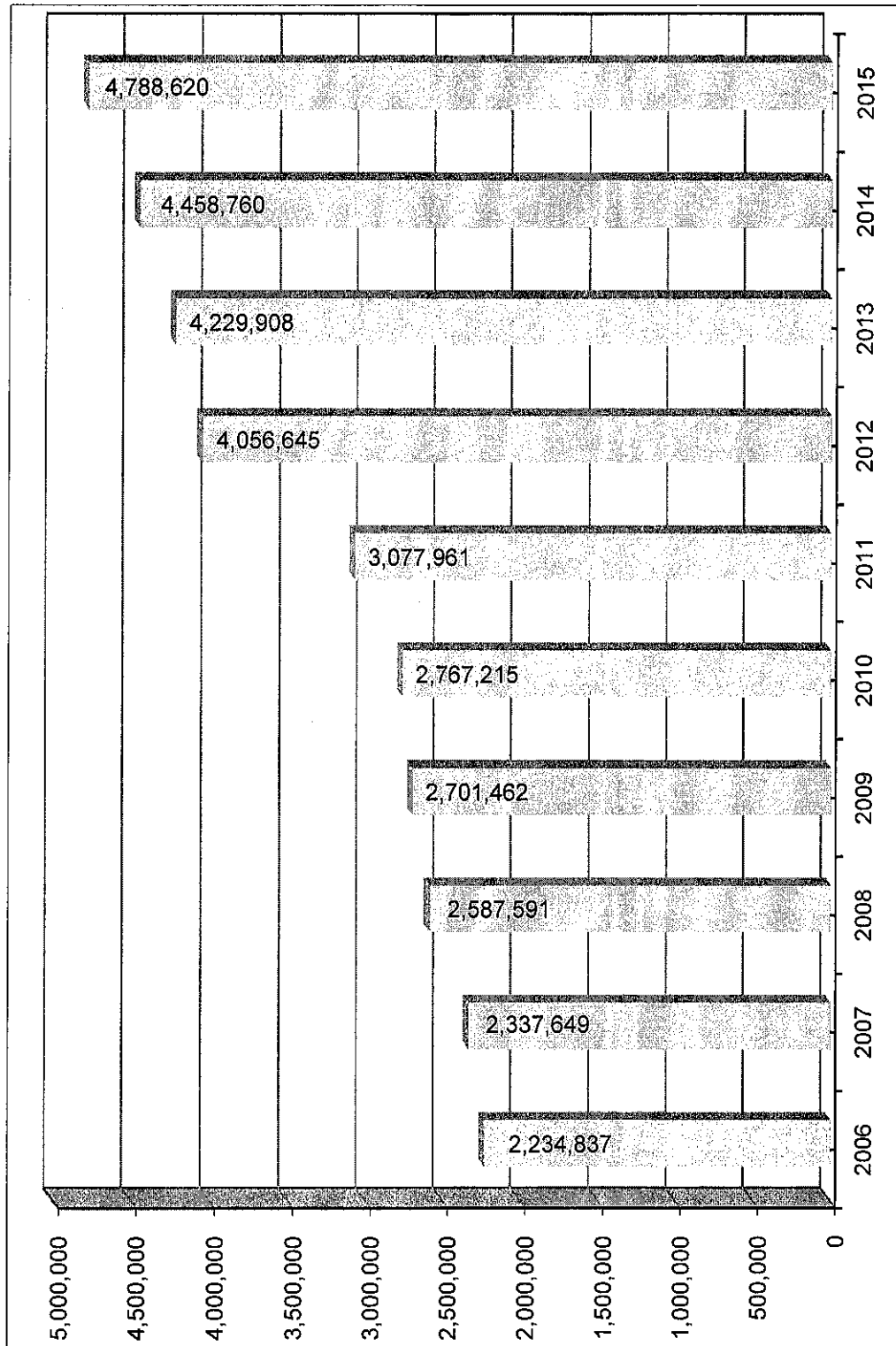
2016 BUDGET

SUMMARY OF MUNICIPAL TAX LEVY AND
GENERAL FUND BALANCE
FOR THE FISCAL YEARS 2006 THROUGH 2015

FISCAL YEAR	MUNICIPAL TAX LEVY	GENERAL FUND BALANCE
2006	6,463,037	2,234,837
2007	6,730,386	2,337,649
2008	7,062,753	2,587,591
2009	7,189,374	2,701,462
2010	7,431,640	2,767,215
2011	7,683,476	3,077,961
2012	7,683,476	4,056,645
2013	7,977,126	4,229,908
2014	8,203,280	4,458,760
2015	8,340,330	4,788,620 *

* Preliminary estimate for 2016 budget

**CITY OF KAUKAUNA
2016 BUDGET
FUND BALANCE - GENERAL FUND**



FISCAL YEAR

FUND BALANCE

CITY OF KAUKAUNA

2016 BUDGET PROJECTED FUND BALANCE AS OF DECEMBER 31, 2015

	GENERAL FUND	ENVIRON- MENTAL CENTER FUND	REDEVELOP- MENT AUTHORITY FUND	GENERAL DEBT SERVICE FUND	CAPITAL PROJECTS FUND	PARK DEVELOP- MENT FUND	SPECIAL ASSESSMENT FUND	CITY HALL/PD FACILITY FUND	SPACE NEEDS FUND
BALANCE AS OF DECEMBER 31, 2014									
Inventories and Prepaid Expenses	165,010	0	0	0	0	0	0	0	0
Assigned For Subsequent Years' Expenditure	0	30,424	393,198	0	1,234,560	43,963	2,287,504	4,500,000	1,198,296
Unassigned	4,293,750	0	0	0	0	0	0	0	0
Total	4,458,760	30,424	393,198	0	1,234,560	43,963	2,287,504	4,500,000	1,198,296
PROJECTED CHANGE IN FUND BALANCE									
FROM 2015 OPERATIONS									
Revenues And Operating Transfers In	12,249,349	184,438	295,190	4,979,744	1,300,000	15,000	883,000	0	1,035,000
Expenditures And Operating Transfers Out	(11,919,489)	(192,803)	(50,000)	(4,979,744)	(3,442,928)	(30,000)	(500,000)	(4,500,000)	(488,350)
Total	329,860	(8,365)	245,190	0	(2,142,928)	(15,000)	383,000	(4,500,000)	546,650
BALANCE AS OF DECEMBER 31, 2015									
Inventories and Prepaid Expenses	165,010	0	0	0	0	0	0	0	0
Assigned For Subsequent Years' Expenditure	0	22,059	638,388	0	(908,368)	28,963	2,670,504	0	1,744,946
Unassigned	4,623,610	0	0	0	0	0	0	0	0
Total	4,788,620	22,059	638,388	0	(908,368)	28,963	2,670,504	0	1,744,946

Kaukauna ON THE FOX

CITY OF KAUKAUNA

2016 BUDGET

SUMMARY OF REVENUES & EXPENDITURES FOR ALL FUNDS

<i>FUND</i>	<i>2014 ACTUAL</i>	<i>2015 BUDGET</i>	<i>2015 6 MONTH ACTUAL</i>	<i>2015 ESTIMATED ACTUAL</i>	<i>2016 BUDGET</i>
REVENUES					
General	12,235,196	12,727,619	4,931,985	12,249,349	12,890,788
Special Revenues					
1000 Islands	172,509	177,438	139,151	184,438	200,550
Redevelopment Authority	352,284	200,200	228,821	295,190	275,225
Special Assessment	1,036,384	545,000	738,128	883,000	800,000
Debt Service	7,001,961	4,979,744	4,216,902	4,979,744	5,457,544
Capital Projects	1,353,640	1,369,000	68,499	1,368,600	1,720,300
Space Needs Fund	1,075,000	1,035,000	1,035,000	1,035,000	191,807
Park Development Fund	18,000	30,000	15,000	30,000	30,000
Enterprise					
Storm Water Utility	848,134	835,000	434,405	854,500	920,273
Sanitary Sewer Utility	3,091,591	3,100,900	1,562,434	3,000,900	3,159,654
TOTAL REVENUES	27,184,699	24,999,901	13,370,325	24,880,721	25,646,141
EXPENDITURES					
General	11,591,056	12,717,619	5,413,908	11,919,489	12,890,788
Special Revenue					
1,000 Islands	172,509	177,438	139,151	184,438	200,550
Redevelopment Authority	164,208	200,200	16,088	50,000	150,000
Special Assessment	660,287	600,000	53,010	500,000	560,000
Debt Service	6,512,274	4,979,744	3,051,677	4,979,744	5,457,544
Capital Projects	1,104,303	1,369,000	464,977	3,442,928	1,720,300
Space Needs Fund	244,699	500,000	353,349	488,350	198,040
Park Development Fund	79,997	30,000	2,096	30,000	25,000
Enterprise					
Storm Water Utility	876,469	784,441	273,652	795,164	961,807
Sanitary Sewer Utility	2,889,688	3,095,160	1,190,223	3,006,618	3,158,577
TOTAL EXPENDITURES	24,295,491	24,453,602	10,958,131	25,396,730	25,322,608

CITY OF KAUKAUNA

2016 BUDGET GENERAL FUND REVENUES - **NON-COVERED SERVICE**

DESCRIPTION	2014 ACTUAL	2015 BUDGET	2015 6 MONTH ACTUAL	2015 ESTIMATED ACTUAL	2016 BUDGET
TAXES					
Property Taxes - General	4,668,410	4,495,310	2,071,176	4,495,310	5,199,997
Public Accommodation Tax	861	1,100	573	1,146	1,100
In Lieu of Taxes - Utilities	1,854,722	2,096,562	1,077,073	2,096,562	1,332,256
In Lieu of Taxes - Round House	19,368	19,500	8,070	19,500	19,500
In Lieu of Taxes - Housing Authority	38,000	19,000	0	19,000	19,000
In Lieu of Taxes - WPPI	100,000	100,000	100,000	100,000	100,000
In Lieu of Taxes - Local 400	10,000	10,000	10,000	10,000	10,000
TOTAL TAXES	6,691,360	6,741,472	3,266,892	6,741,518	6,681,853
INTERGOVERNMENTAL					
State Expenditure Restraint	89,017	90,000	0	90,000	90,000
State Law Enforcement Grants	8,558	0	3,840	3,840	7,000
State Connecting Hwy Aid	59,002	21,072	29,700	21,641	59,829
State General Transportation Aid	628,092	207,945	290,561	207,945	218,224
State Computer Aids	24,158	25,000	0	25,000	25,000
County Library Aid	187,660	192,000	132,942	192,000	190,000
TOTAL INTERGOVERNMENTAL	996,486	536,017	457,042	540,426	590,053
REGULATION & COMPLIANCE					
Liquor Licenses	13,205	16,000	16,335	24,503	18,000
Business Licenses	23,199	17,000	8,186	16,000	19,000
Cable Television Franchise Fee	136,137	136,500	99,888	136,500	136,000
Nonbusiness License	6,182	7,000	6,030	7,000	6,500
Construction & Building Permits	96,845	90,000	103,148	154,722	101,500
Court Fines & Forfeitures	93,333	110,000	51,581	105,000	105,000
Police Fines	19,218	20,000	12,209	21,000	20,000
Police Fees	3,459	2,000	1,809	2,500	2,000
TOTAL REGULATION & COMPLIANCE	391,579	398,500	299,186	467,224	408,000
CHARGES FOR SERVICE					
General Government Fees	10,992	8,500	6,913	8,500	9,000
Ambulance Fees - Covered Services	361,995	385,000	213,724	380,000	550,000
Law Enforcement Fees	555	100	323	700	300
Highway & Street Dept Charges	361	250	260	500	250

CITY OF KAUKAUNA

2016 BUDGET

GENERAL FUND

REVENUES - **NON-COVERED SERVICE**

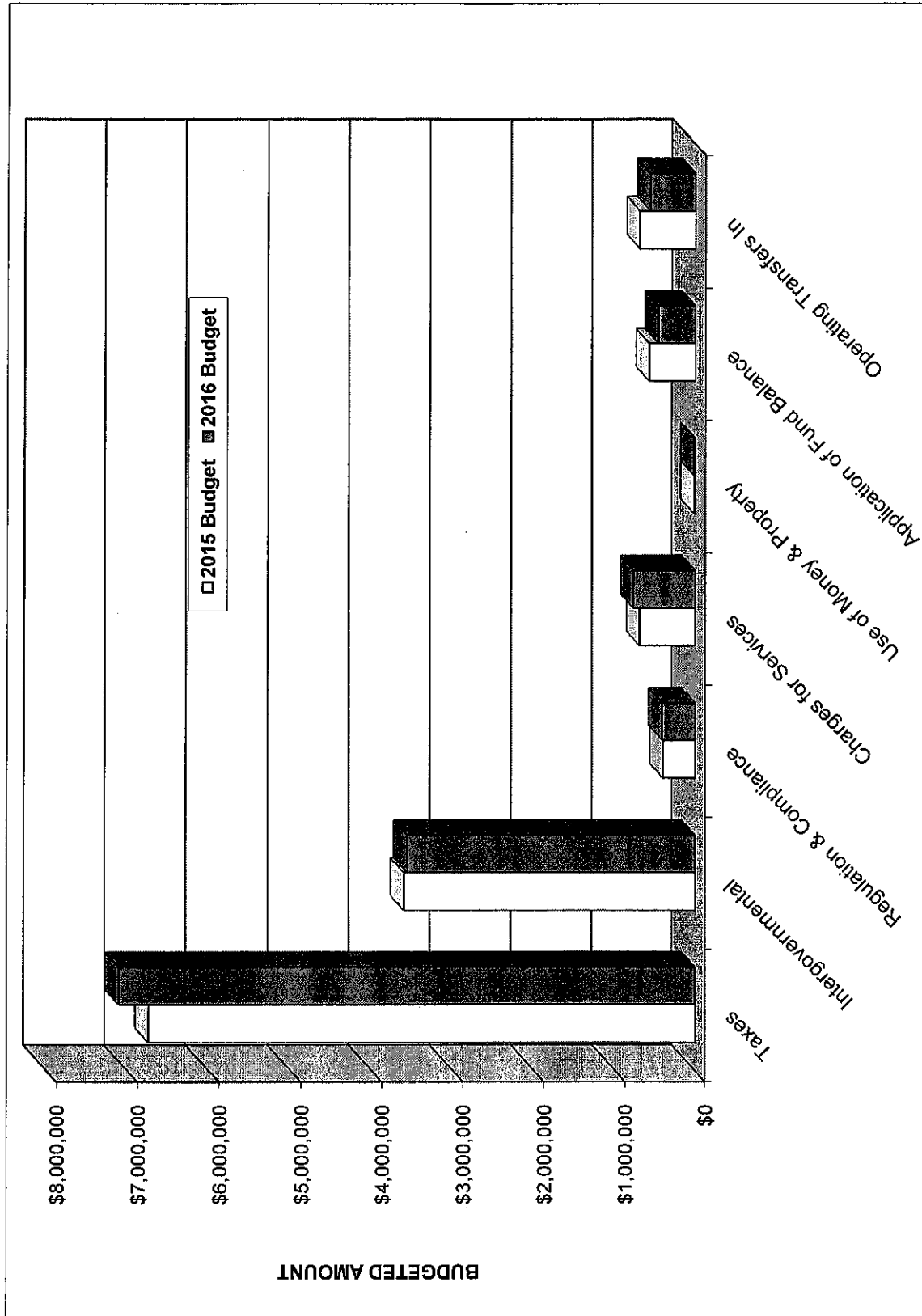
DESCRIPTION	2014 ACTUAL	2015 BUDGET	2015 6 MONTH ACTUAL	2015 ESTIMATED ACTUAL	2016 BUDGET
CHARGES FOR SERVICE (CON'T)					
Weed & Nuisance Control Charges	2,033	1,000	1,190	1,800	1,000
Alcohol & Drug Abuse Donations	1,736	500	800	1,400	500
Library Fines & Fees	18,487	18,000	9,383	18,400	18,000
Park Fees	2,556	2,000	2,104	3,000	2,000
Community Center Fees	7,638	9,000	4,587	7,000	9,000
Swimming Pool Fees	138,445	135,000	43,573	135,000	135,000
Recreation Fees	148,712	135,000	75,623	150,000	140,000
Plan Deposits	946	1,000	1,675	2,500	1,000
TOTAL CHARGES FOR SERVICE	694,457	695,350	360,155	708,800	866,050
USE OF MONEY & PROPERTY					
Interest on Investments	14,810	15,000	5,474	15,000	15,000
Sale of City Equipment	0	0	4,000	4,000	0
TOTAL USE OF MONEY & PROPERTY	14,810	15,000	9,474	19,000	15,000
OPERATING TRANSFERS IN					
Grant Funds	0	0	28,479	0	0
Solid Waste Fund	310,560	330,000	142,580	330,000	200,000
Storm Water Utility	91,500	93,000	45,500	91,000	93,000
Sanitary Sewer Utility	91,500	94,000	46,000	92,000	94,000
Kaukauna Utility Contribution	175,000	175,000	87,500	175,000	175,000
TOTAL OPERATING TRANSFERS IN	668,560	692,000	350,059	688,000	562,000
Application of Unassigned Fund Balance	0	575,000	0	0	790,000
TOTAL NON-COVERED SERVICES	9,457,252	9,653,339	4,742,809	9,164,968	9,912,956

CITY OF KAUKAUNA

2016 BUDGET GENERAL FUND REVENUE - **COVERED SERVICE**

DESCRIPTION	2014 ACTUAL	2015 BUDGET	2015 6 MONTH ACTUAL	2015 ESTIMATED ACTUAL	2016 BUDGET
INTERGOVERNMENTAL					
Shared Revenue - Covered Services	2,435,434	2,175,000	0	2,175,000	2,194,287
Expend Restraint - Covered Services	0	166,697	0	166,697	170,885
Fire Insurance Dues - Covered Services	39,461	39,000	37,804	40,000	39,000
Connecting Hwy Aid - Covered Services	25,286	63,216	12,728	63,216	25,641
General Transportation Aid - Covered Se	269,182	623,837	124,526	622,228	541,489
TOTAL INTERGOVERNMENTAL	2,769,364	3,067,750	175,058	3,067,141	2,971,302
CHARGES FOR SERVICE					
Fire Protection Fees - Covered Services	58	30	19	40	30
Garbage Collection - Covered Services	6,230	3,000	2,801	4,200	3,000
Snow Removal - Covered Services	2,293	3,500	11,298	13,000	3,500
TOTAL CHARGES FOR SERVICE	8,581	6,530	14,118	17,240	6,530
TOTAL - COVERED SERVICES	2,777,944	3,074,280	189,176	3,084,381	2,977,832
TOTAL REVENUE SOURCES	12,235,196	12,727,619	4,931,985	12,249,349	12,890,788

CITY OF KAUKAUNA
Comparison of Budgeted General Fund Revenues



CITY OF KAUKAUNA

2016 BUDGET GENERAL FUND EXPENDITURES - NON-COVERED SERVICE

DESCRIPTION	2014 ACTUAL	2015 BUDGET	2015 6 MONTH ACTUAL	2015 ESTIMATED ACTUAL	2016 BUDGET
GENERAL GOVERNMENT					
Assessment	31,637	33,153	10,840	32,303	33,553
Auditing Services	20,350	21,000	20,650	20,650	21,000
City Attorney	125,815	143,536	62,922	139,722	142,651
City Garage / Fire Dept Maintenance	276,517	263,656	124,785	265,943	160,000
City Hall Maintenance	0	0	0	0	84,000
Clerk/Treasurer	168,256	167,680	76,132	166,822	184,922
Commissioners	2,970	3,513	1,279	4,674	4,874
Common Council	34,863	40,504	19,105	38,789	43,259
Elections	18,419	12,543	4,627	10,762	25,754
Finance	309,906	323,755	161,096	319,346	351,417
Human Resources	98,676	122,800	57,343	119,300	122,300
Information Technology	49,490	75,500	17,386	75,500	94,035
Mayor	203,620	210,446	87,019	210,181	215,810
Municipal Judge	40,703	46,009	15,482	46,117	46,709
Office Equipment & Supplies	27,223	28,800	11,621	26,900	26,200
Planning/Community Development	209,763	217,685	94,480	218,117	227,802
TOTAL GENERAL GOVERNMENT	1,618,208	1,710,580	764,767	1,695,126	1,784,286
PUBLIC SAFETY					
Ambulance	142,465	152,848	63,783	145,806	155,434
Building Inspection	112,446	136,725	123,738	121,200	131,350
Police	2,768,727	2,887,155	1,317,982	2,875,945	3,001,401
School Patrol	74,784	83,310	41,492	78,876	66,846
TOTAL PUBLIC SAFETY	3,098,422	3,260,038	1,546,995	3,221,827	3,355,031
HEALTH & SOCIAL SERVICES					
Alcohol & Other Drug Awareness	3,982	2,000	1,090	2,000	2,000
TOTAL HEALTH & SOCIAL SERVICES	3,982	2,000	1,090	2,000	2,000
TRANSPORTATION					
Bridge Maintenance	1,756	5,600	8,521	9,071	5,600
Bus Subsidies	20,328	25,000	0	22,000	24,678
Engineering	399,771	406,791	180,112	405,034	420,255
Equipment Maintenance & Replacement	244,317	268,267	138,493	266,496	277,086
Forestry	118,223	117,876	43,481	110,014	119,207
Street Department Administration	168,717	170,893	75,816	170,800	176,076
Street Lighting	230,164	238,000	117,311	233,500	238,000
Street Maintenance	432,768	436,589	131,102	393,396	436,171

CITY OF KAUKAUNA

**2016 BUDGET
GENERAL FUND
EXPENDITURES - NON-COVERED SERVICE**

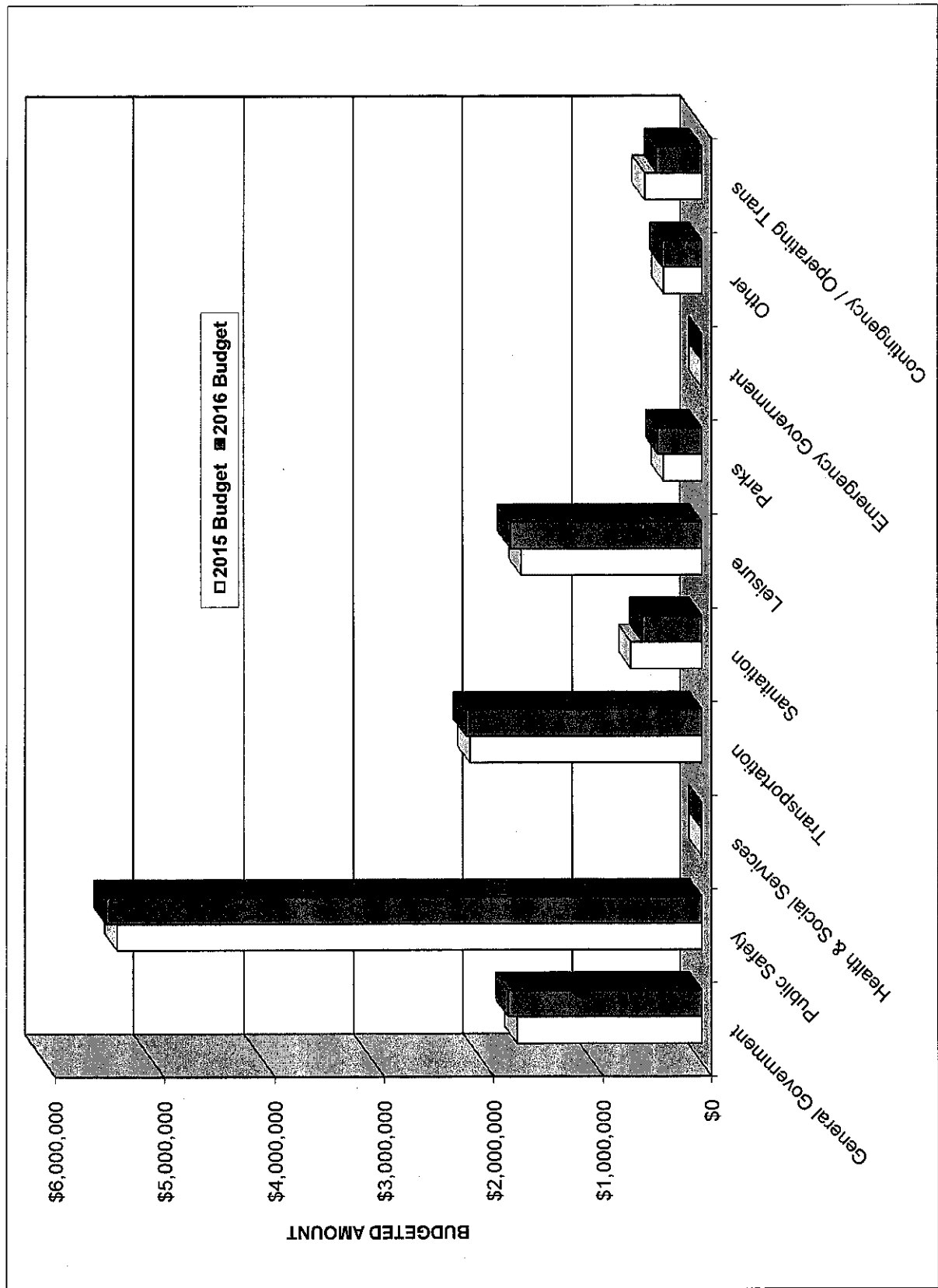
DESCRIPTION	2014 ACTUAL	2015 BUDGET	2015 6 MONTH ACTUAL	2015 ESTIMATED ACTUAL	2016 BUDGET
TRANSPORTATION (CON'T)					
Street Signs & Markers	86,873	68,025	37,596	85,725	74,478
Traffic Controls	11,153	24,477	4,023	23,416	25,170
Weed Control	28,959	30,593	6,679	27,084	31,978
TOTAL TRANSPORTATION	1,743,029	1,792,111	743,134	1,746,536	1,828,699
LEISURE					
Adult Sports	71,868	77,733	29,700	78,953	88,799
Athletic Field	144,423	155,164	63,017	145,801	164,297
Civic Promotions	6,475	10,000	2,029	7,000	10,000
Community Center	2,689	3,000	2,162	3,200	3,100
Dance Classes	45,880	66,331	18,067	63,057	66,851
Library	716,656	864,436	358,313	668,987	917,886
Swimming Pool	289,764	330,115	78,098	330,936	343,661
Youth Sports	146,233	154,537	66,281	154,358	165,851
TOTAL LEISURE	1,423,988	1,661,316	617,667	1,452,292	1,760,445
CONSERVATION & DEVELOPMENT OF NATURAL RESOURCES					
Parks	373,665	348,808	228,033	441,097	401,798
EMERGENCY GOVERNMENT					
Civil Defense	3,064	4,007	1,289	3,507	4,054
OTHER					
Health Insurance	260,402	212,397	103,218	190,527	223,293
Property & Liability Insurance	114,692	127,500	107,628	127,450	131,670
Retirement Costs	6,341	6,680	2,946	6,286	6,680
TOTAL OTHER	381,435	346,577	213,792	324,263	361,643
Contingent Expenditures	0	525,000	0	0	415,000
SUB-TOTAL NON-COVERED SERVICES	8,645,793	9,650,437	4,116,767	8,886,648	9,912,956

CITY OF KAUKAUNA

**2016 BUDGET
GENERAL FUND
EXPENDITURES - COVERED SERVICE**

DESCRIPTION	2014 ACTUAL	2015 BUDGET	2015 6 MONTH ACTUAL	2015 ESTIMATED ACTUAL	2016 BUDGET
PUBLIC SAFETY					
Fire	1,876,486	2,081,743	869,995	2,051,249	2,088,028
Fire Safety	2,711	4,940	168	4,662	5,215
TOTAL PUBLIC SAFETY	1,879,197	2,086,683	870,163	2,055,911	2,093,243
SANITATION					
Refuse Collection	400,116	402,608	178,619	387,590	418,379
Refuse Disposal	251,438	249,500	93,745	249,500	128,500
TOTAL SANITATION	651,554	652,108	272,364	637,090	546,879
TRANSPORTATION					
Snow & Ice Control	414,512	338,391	154,614	339,840	337,710
TOTAL TRANSPORTATION	414,512	338,391	154,614	339,840	337,710
SUB-TOTAL COVERED SERVICES	2,945,263	3,077,182	1,297,141	3,032,841	2,977,832
TOTAL EXPENDITURES	11,591,056	12,727,619	5,413,908	11,919,489	12,890,788

CITY OF KAUKAUNA
Comparison of Budgeted General Fund Expenditures



CITY OF KAUKAUNA

2016 BUDGET

GENERAL FUND

SUMMARY OF EXPENDITURES BY TYPE - NON-COVERED SERVICES

DESCRIPTION	PERSONAL SERVICES	NON-PERSONAL SERVICES	OUTLAY	TOTAL EXPENDITURES
GENERAL GOVERNMENT				
Assessment	153	33,400	-	33,553
Auditing Services	-	21,000	-	21,000
City Attorney	125,651	17,000	-	142,651
City Garage / Fire Dept Maintenance	67,197	98,000	-	165,197
City Hall Maintenance	-	84,000	-	84,000
Clerk/Treasurer	157,422	27,500	-	184,922
Commissioners	4,574	300	-	4,874
Common Council	33,259	10,000	-	43,259
Elections	13,254	12,500	-	25,754
Finance	286,317	64,100	1,000	351,417
Human Resources	-	122,300	-	122,300
Information Technology	-	76,035	18,000	94,035
Mayor	187,670	28,140	-	215,810
Municipal Judge	33,982	12,727	-	46,709
Office Equipment & Supplies	-	26,200	-	26,200
Planning/Community Development	222,702	5,100	-	227,802
TOTAL GENERAL GOVERNMENT	1,132,181	638,302	19,000	1,789,483
PUBLIC SAFETY				
Ambulance	101,374	54,060	-	155,434
Building Inspection	-	131,350	-	131,350
Police	2,777,009	170,480	57,450	3,004,939
School Patrol	64,821	2,025	-	66,846
TOTAL PUBLIC SAFETY	2,943,204	357,915	57,450	3,358,569
HEALTH & SOCIAL SERVICES				
Alcohol & Other Drug Awareness	-	-	-	-
TOTAL HEALTH & SOCIAL SERVICES	-	-	-	-
TRANSPORTATION				
Bridge Maintenance	-	5,600	-	5,600
Bus Subsidies	-	24,678	-	24,678
Engineering	402,705	16,550	1,000	420,255
Equip Maintenance & Replacement	215,736	61,350	-	277,086
Forestry	109,907	9,300	-	119,207
Street Department Administration	172,886	3,190	-	176,076
Street Lighting	-	238,000	-	238,000
Street Maintenance	311,431	124,740	-	436,171
Street Signs & Markers	55,578	18,900	-	74,478
Traffic Controls	3,770	10,400	11,000	25,170
Weed Control	30,128	1,850	-	31,978
TOTAL TRANSPORTATION	1,302,141	514,558	12,000	1,828,699

CITY OF KAUKAUNA

2016 BUDGET

GENERAL FUND

SUMMARY OF EXPENDITURES BY TYPE - NON-COVERED SERVICES

DESCRIPTION	PERSONAL SERVICES	NON-PERSONAL SERVICES	OUTLAY	TOTAL EXPENDITURES
LEISURE				
Adult Sports	75,689	13,110	-	88,799
Athletic Field	106,847	49,450	8,000	164,297
Civic Promotions	-	10,000	-	10,000
Community Center	-	3,100	-	3,100
Dance Classes	25,776	41,075	-	66,851
Library	494,442	416,709	-	911,151
Swimming Pool	232,251	111,410	-	343,661
Youth Sports	112,741	53,110	-	165,851
TOTAL LEISURE	1,047,747	697,964	8,000	1,753,711
CONSERVATION & DEVELOPMENT OF NATURAL RESOURCES				
Parks	316,798	82,000	3,000	401,798
EMERGENCY GOVERNMENT				
Civil Defense	3,054	1,000	-	4,054
OTHER				
Health Insurance	-	223,293	-	223,293
Property & Liability Insurance	-	131,670	-	131,670
Retirement Costs	-	6,680	-	6,680
TOTAL OTHER	-	361,643	-	361,643
Contingent Expenditures		415,000		415,000
SUB-TOTAL NON-COVERED SERVICES	6,745,125	3,068,382	99,450	9,912,956

CITY OF KAUKAUNA

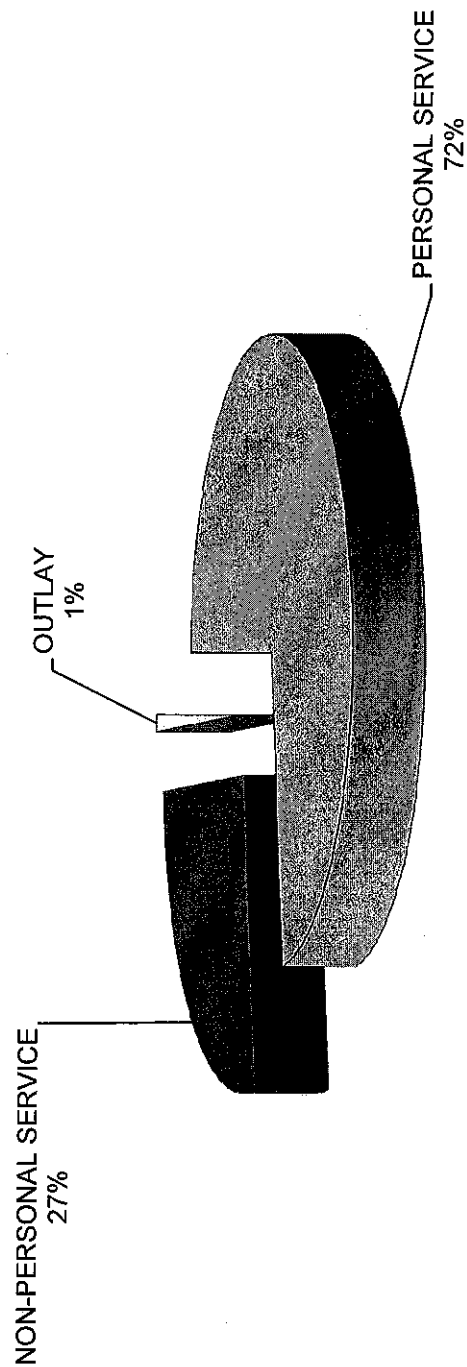
2016 BUDGET

GENERAL FUND

SUMMARY OF EXPENDITURES BY TYPE - COVERED SERVICES

DESCRIPTION	PERSONAL SERVICES	NON-PERSONAL SERVICES	OUTLAY	TOTAL EXPENDITURES
PUBLIC SAFETY				
Fire	2,012,738	67,790	7,500	2,088,028
Fire Safety	-	5,215	-	5,215
TOTAL PUBLIC SAFETY	2,012,738	73,005	7,500	2,093,243
TRANSPORTATION				
Snow & Ice Removal	239,110	98,600	-	337,710
TOTAL TRANSPORTATION	239,110	98,600	-	337,710
SANITATION				
Refuse Collection	335,129	83,250	-	418,379
Refuse Disposal	-	128,500	-	128,500
TOTAL SANITATION	335,129	211,750	-	546,879
SUB-TOTAL COVERED SERVICES	2,586,977	383,355	7,500	2,977,832
TOTAL EXPENDITURES	9,332,102	3,451,737	106,950	12,890,789

CITY OF KAUKAUNA
2016 Budgeted General Fund Expenditures by Type



CITY OF KAUKAUNA

2016 BUDGET SPECIAL ASSESSMENT FUND REVENUE AND EXPENDITURE SUMMARY

DESCRIPTION	2014 ACTUAL	2015 BUDGET	2015 6 MONTH ACTUAL	2015 ESTIMATED ACTUAL	2016 BUDGET
REVENUE					
Special Assessments	954,228	500,000	668,968	800,000	750,000
Interest On Special Assessments	82,157	45,000	69,160	83,000	50,000
TOTAL REVENUE	1,036,384	545,000	738,128	883,000	800,000
EXPENDITURES					
Sidewalk Improvements	153,238	0	0	0	60,000
Street Improvements	482,867	600,000	53,010	500,000	500,000
Water System Improvements	24,183	0	0	0	0
TOTAL EXPENDITURES	660,287	600,000	53,010	500,000	560,000
OTHER FINANCING USES					
Operating Transfer to Debt Service	707,442	547,282	0	550,000	100,000
TOTAL OTHER FINANCING SOURCES	707,442	547,282	0	550,000	100,000
EXCESS (DEFICIT) OF REVENUE & OTHER FINANCING SOURCES OVER EXPEND.	(331,346)	(602,282)	685,118	(167,000)	140,000

CITY OF KAUKAUNA

2016 BUDGET VEHICLE REGISTRATION FEE FUND REVENUE AND EXPENDITURE SUMMARY

DESCRIPTION	2014 ACTUAL	2015 BUDGET	2015 6 MONTH ACTUAL	2015 ESTIMATED ACTUAL	2016 BUDGET
REVENUE					
Registration Fee	0	0	1,675	45,000	140,000
TOTAL REVENUE	0	0	1,675	45,000	140,000
EXPENDITURES					
					0
TOTAL EXPENDITURES	0	0	0	0	0
OTHER FINANCING USES					
Operating Transfer to Debt Service			0		100,000
TOTAL OTHER FINANCING SOURCES	0	0	0	0	100,000
EXCESS (DEFICIT) OF REVENUE & OTHER FINANCING SOURCES OVER EXPEND.	0	0	1,675	45,000	40,000

CITY OF KAUKAUNA

2016 BUDGET TAX INCREMENTAL DISTRICT #5 FUND REVENUE & EXPENDITURE SUMMARY

DESCRIPTION	2014 ACTUAL	2015 BUDGET	2015 6 MONTH ACTUAL	2015 ESTIMATED ACTUAL	2016 BUDGET
REVENUE					
Property Taxes - TIF	0	0	0	0	0
State Computer Aids	0	0	0	0	0
Interest Income	0	0	0	0	0
Other Revenue - TID #5 Donation	0	0	0	0	100,000
TOTAL REVENUE	0	0	0	0	100,000
EXPENDITURES					
District Expenditures				150	150
TOTAL EXPENDITURES	0	0	0	150	150
OTHER FINANCING USES					
Transfer From TID #6	0	0	0	0	100,000
TOTAL OTHER FINANCING SOURCES	0	0	0	0	100,000
EXCESS (DEFICIT) OF REVENUE, OTHER FINANC. SOURCES & EXPENDITURES	0	0	0	(150)	(150)

Cash Balance at December 31,

63,049

62,899

62,749

CITY OF KAUKAUNA

2016 BUDGET TAX INCREMENTAL DISTRICT #6 FUND REVENUE & EXPENDITURE SUMMARY

DESCRIPTION	2014 ACTUAL	2015 BUDGET	2015 6 MONTH ACTUAL	2015 ESTIMATED ACTUAL	2016 BUDGET
REVENUE					
Property Taxes - TIF	533,238	679,392	533,238	679,392	858,680
State Computer Aids	2,677	1,500	0	1,500	1,500
Interest Income	35	200	35	200	200
Other Revenue - Loan Repayment	26,727	26,727	13,363	26,727	26,727
TOTAL REVENUE	562,677	707,819	546,636	707,819	887,107
EXPENDITURES					
District Expenditures	261,618	25,000	16,150	16,150	20,000
TOTAL EXPENDITURES	261,618	25,000	16,150	16,150	20,000
OTHER FINANCING USES					
Transfer to Debt Service Fund	563,113	621,613	397,306	621,612	668,124
Transfer to TID #5	0	0	0	0	100,000
TOTAL OTHER FINANCING SOURCES	563,113	621,613	397,306	621,612	768,124
EXCESS (DEFICIT) OF REVENUE, OTHER FINANC. SOURCES & EXPENDITURES	(262,053)	61,206	133,180	70,057	98,983

Cash Balance at December 31, 2015

2,677

72,734

171,717

CITY OF KAUKAUNA

2016 BUDGET CAPITAL PROJECTS FUND REVENUES & EXPENDITURES SUMMARY

DESCRIPTION	2014 ACTUAL	2015 BUDGET	2016 6 MONTH ACTUAL	2015 ESTIMATED ACTUAL	2016 BUDGET
REVENUE					
State Gants	45,564	0	66,000	66,000	0
Other Revenue	6,940	0	1,376	1,400	0
Interest	1,136	1,500	1,124	1,200	1,500
TOTAL REVENUE	53,640	1,500	68,499	68,600	1,500
EXPENDITURES					
2016 Municipal Equipment	0	0	0	0	262,500
Park Improvements	0	0	0	0	195,000
Street & Highway Improvements	0	0	0	0	1,012,800
Storm/Sanitary Sewer Construction	0	0	0	0	0
Municipal Building Improvements	0	0	0	0	250,000
2015 Municipal Equipment	17,524	0	300,000	475,000	0
Park Improvements	15,150	400,000	108,629	500,000	0
Street & Highway Improvements	334,297	944,000	50,266	1,700,000	0
Sidewalk Improvements	0	25,000	0	175,000	0
2014 Municipal Equipment	0	0	82,300	60,000	0
Park Improvements	0	0	0	15,150	0
Street & Highway Improvements	0	0	(106,408)	280,000	0
2013 Municipal Building Improvements	0	0	0	4,500	0
Municipal Equipment	213,347	0	12,141	12,141	0
Park Improvements	111,178	0	0	200,000	0
Sidewalk Improvements	60	0	0	0	0
Street & Highway Improvements	70,487	0	23,679	23,679	0
Bond Issuance Expense	(7,380)	0	0	0	0
Water System Improvements	123,017	0	(6,151)	(6,151)	0
2012 Municipal Building Improvements	0	0	0	0	0
Municipal Equipment	56,202	0	3,609	3,609	0
Park Improvements	81,850	0	0	0	0
Street & Highway Improvements	8,508	0	0	0	0
Sidewalk Improvements	400	0	0	0	0
Storm Sewer Construction	79,663	0	(3,087)	0	0
TOTAL EXPENDITURES	1,104,303	1,369,000	464,977	3,442,928	1,720,300
OTHER FINANCING SOURCES (USES)					
Proceeds of General Obligation Notes	1,300,000	1,367,500	0	1,300,000	1,718,800
TOTAL OTHER FINANCING SOURCES (USES)	1,300,000	1,367,500	0	1,300,000	1,718,800
EXCESS (DEFICIT) OF REV. & OTHER FINANCING SOURCES (USES) OVER EXPENDITURES	249,337	0	(396,478)	(2,074,328)	0

CITY OF KAUKAUNA

2016 BUDGET

REDEVELOPMENT AUTHORITY, SPECIAL REVENUE FUND REVENUE & EXPENDITURE SUMMARY

DESCRIPTION	2014 ACTUAL	2015 BUDGET	2015 6 MONTH ACTUAL	2015 ESTIMATED ACTUAL	2016 BUDGET
REVENUE					
Loan Payments	352,024	200,000	228,609	295,000	275,000
Interest	260	200	212	190	225
TOTAL REVENUE	352,284	200,200	228,821	295,190	275,225
EXPENDITURES					
Economic Development	164,208	200,200	16,088	50,000	150,000
TOTAL EXPENDITURES	164,208	200,200	16,088	50,000	150,000
OTHER FINANCING SOURCES					
Application of Fund Balance	0	0	0	0	0
TOTAL OTHER FINANCING SOURCES	0	0	0	0	0
EXCESS (DEFICIT) OF REVENUE, OTHER FINANC. SOURCES & EXPENDITURES	188,076	0	212,733	245,190	125,225

CITY OF KAUKAUNA

2016 BUDGET

1000 ISLANDS ENVIRONMENTAL CENTER REVENUES AND EXPENDITURES

DESCRIPTION	2014 ACTUAL	2015 BUDGET	2015 6 MONTH ACTUAL	2015 ESTIMATED ACTUAL	2016 BUDGET
REVENUE					
Taxes	97,990	110,438	110,438	110,438	131,550
Kaukauna School District	15,000	15,000	0	15,000	15,000
Outagamie County	10,000	10,000	5,000	10,000	10,000
Interest Income	15,000	15,000	0	15,000	15,000
Other Center Receipts	16,422	14,000	9,508	16,000	14,000
Restricted Donations	18,097	13,000	14,205	18,000	15,000
TOTAL REVENUE	172,509	177,438	139,151	184,438	200,550
EXPENDITURES					
Wages and Benefits	119,247	122,638	52,892	122,663	149,550
Maintenance	55,536	54,800	25,730	70,140	51,000
Capital Outlay	0	0	0	0	0
TOTAL EXPENDITURES	174,783	177,438	78,622	192,803	200,550
EXCESS (DEFICIT) OF REVENUES OVER EXPENDITURES	(2,274)	0	60,529	(8,365)	0

CITY OF KAUKAUNA

2016 BUDGET DEBT SERVICE FUND REVENUE AND EXPENDITURE SUMMARY

DESCRIPTION	2014 ACTUAL	2015 BUDGET	2015 6 MONTH ACTUAL	2015 ESTIMATED ACTUAL	2016 BUDGET
REVENUE					
Property Tax	2,130,145	2,547,532	2,547,532	2,547,532	2,376,976
Payment in Lieu of Tax	0	0	0	0	867,695
TOTAL REVENUE	2,130,145	2,547,532	2,547,532	2,547,532	3,244,671
EXPENDITURES					
Principal Payment	5,275,000	3,760,000	2,385,000	3,760,000	3,690,000
Interest Payment	1,236,161	1,218,994	665,927	1,218,994	1,766,794
Debt Service Fees	1,113	750	750	750	750
TOTAL EXPENDITURES	6,512,274	4,979,744	3,051,677	4,979,744	5,457,544
EXCESS (DEFICIT) REVENUES OVER EXPENDITURES	(4,382,129)	(2,432,212)	(504,145)	(2,432,212)	(2,212,873)
OTHER FINANCING SOURCES					
Refinancing Outstanding Debt	875,000	0	0	0	0
Operating Transfer In	3,996,816	2,432,212	1,669,370	2,432,212	2,212,873
TOTAL OTHER FINANCING SOURCES	4,871,816	2,432,212	1,669,370	2,432,212	2,212,873
EXCESS (DEFICIT) OF REVENUE & OTHER FINANCING SOURCES OVER EXPENDITURES	489,686	0	1,165,225	0	(0)

Operating Transfers

Industrial Park Fund (Estimated Increment)	474,244	10,000
TID #4 (Estimated Increment)	0	13,000
TID #5	0	100,000
TID #6	621,612	668,124
TID #8	0	31,300
ERTIF (Estimated Increment)	22,000	33,525
Storm Water Utility	311,442	485,588
Sanitary Sewer Utility	455,632	671,336
Vehicle Registration Fee Fund		100,000
Special Assessment Fund	547,282	100,000
	2,432,212	2,212,873

CITY OF KAUKAUNA

2016 BUDGET PARK DEVELOPMENT FUND REVENUE & EXPENDITURE SUMMARY

DESCRIPTION	2014 ACTUAL	2015 BUDGET	2015 6 MONTH ACTUAL	2015 ESTIMATED ACTUAL	2016 BUDGET
REVENUE					
Property Taxes - General	15,000	15,000	15,000	15,000	15,000
Other Revenue	3,000	0	0	0	0
TOTAL REVENUE	18,000	15,000	15,000	15,000	15,000
EXPENDITURES					
Park Development Expenditures	79,997	30,000	2,096	30,000	25,000
TOTAL EXPENDITURES	79,997	30,000	2,096	30,000	25,000
OTHER FINANCING SOURCES					
Application of Fund Balance	0	15,000	0	15,000	15,000
TOTAL OTHER FINANCING SOURCES	0	15,000	0	15,000	15,000
EXCESS (DEFICIT) OF REVENUE, OTHER FINANC. SOURCES & EXPENDITURES	(61,997)	0	12,904	0	5,000

CITY OF KAUKAUNA

2016 BUDGET SPACE NEEDS FUND REVENUE AND EXPENDITURE SUMMARY

DESCRIPTION	2014 ACTUAL	2015 BUDGET	2015 6 MONTH ACTUAL	2015 ESTIMATED ACTUAL	2016 BUDGET
REVENUE					
Property Taxes - General	1,075,000	1,035,000	1,035,000	1,035,000	191,807
Other Revenue	0	0	0	0	
TOTAL REVENUE	1,075,000	1,035,000	1,035,000	1,035,000	191,807
EXPENDITURES					
Space Needs	244,699	500,000	353,349	488,350	198,040
TOTAL EXPENDITURES	244,699	500,000	353,349	488,350	198,040
OTHER FINANCING SOURCES					
Application of Fund Balance	0	0	0	0	0
TOTAL OTHER FINANCING SOURCES	0	0	0	0	0
EXCESS (DEFICIT) OF REVENUE, OTHER FINANC. SOURCES & EXPENDITURES	830,301	535,000	681,651	546,650	(6,233)

CITY OF KAUKAUNA

2016 BUDGET SOLID WASTE FUND REVENUE & EXPENDITURE SUMMARY

DESCRIPTION	2014 ACTUAL	2015 BUDGET	2015 6 MONTH ACTUAL	2015 ESTIMATED ACTUAL	2016 BUDGET
REVENUE					
Recycling And Garbage Collection	310,560	330,000	171,070	330,000	330,000
Other Revenue	0	0	0	0	0
TOTAL REVENUE	310,560	330,000	171,070	330,000	330,000
EXPENDITURES					
General Supplies	0	0	1,140	1,500	0
Refuse Disposal	241,451	0	0	0	130,000
TOTAL EXPENDITURES	241,451	0	1,140	1,500	130,000
OTHER FINANCING USES					
Transfer to General Fund	0	330,000	171,070	330,000	200,000
TOTAL OTHER FINANCING SOURCES	0	330,000	171,070	330,000	200,000
EXCESS (DEFICIT) OF REVENUE, OTHER FINANCING USES & EXPENDITURES	69,109	0	341,000	658,500	0

CITY OF KAUKAUNA

2016 BUDGET

CITY HALL AND POLICE DEPARTMENT BUILDING FUND REVENUE AND EXPENDITURE SUMMARY

DESCRIPTION	2014 ACTUAL	2015 BUDGET	2015 6 MONTH ACTUAL	2015 ESTIMATED ACTUAL	2016 BUDGET
REVENUE					
Property Taxes - General	0	0	0	0	0
Other Revenue	0	0	0	0	0
TOTAL REVENUE	0	0	0	0	0
EXPENDITURES					
Municipal Service Building	0	0	0	6,000,000	4,568,300
TOTAL EXPENDITURES	0	0	0	6,000,000	4,568,300
OTHER FINANCING SOURCES					
RDA Lease Bond	0	10,500,000	0	10,568,300	0
TOTAL OTHER FINANCING SOURCES	0	10,500,000	0	10,568,300	0
EXCESS (DEFICIT) OF REVENUE, OTHER FINANC. SOURCES & EXPENDITURES	0	10,500,000	0	4,568,300	(4,568,300)

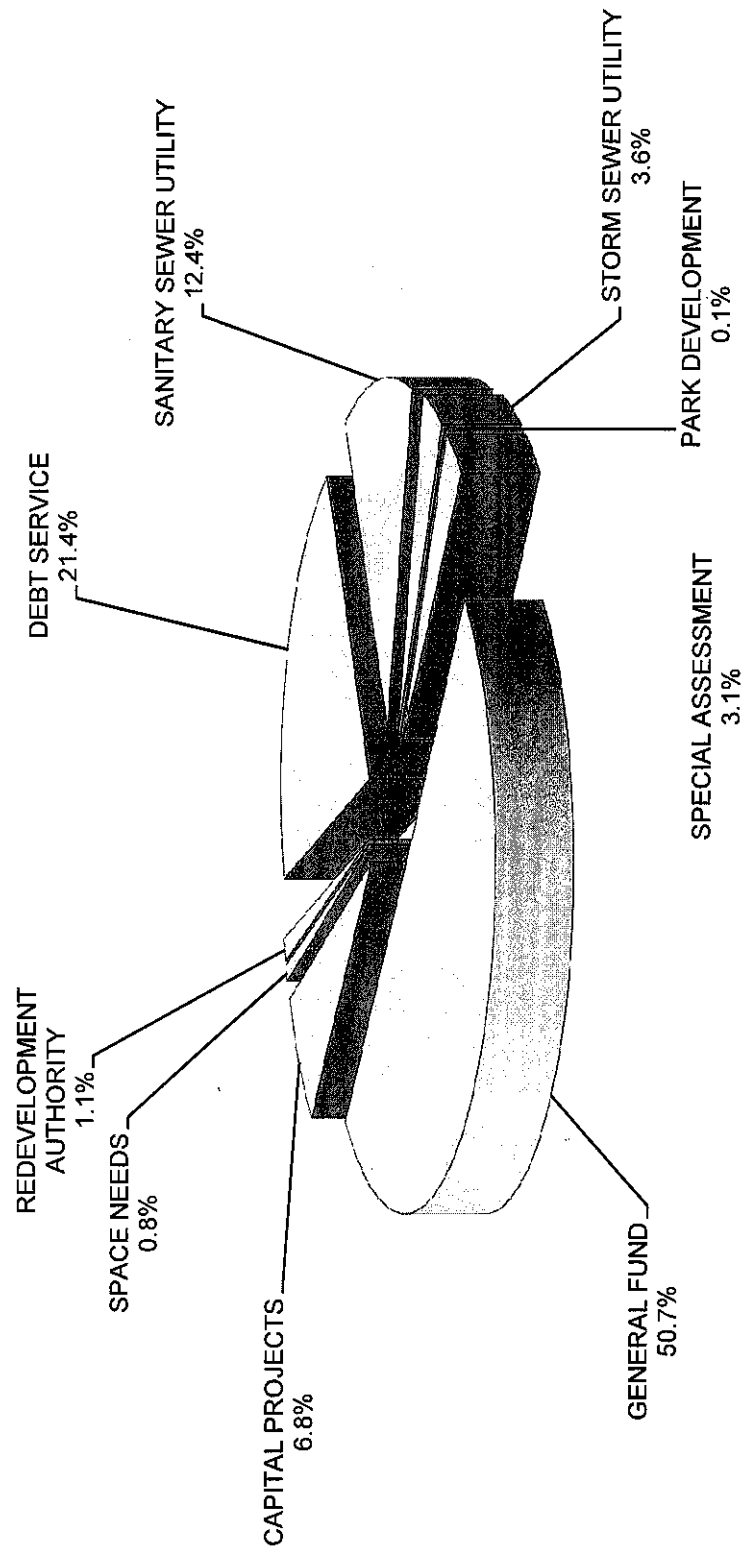
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CITY OF KAUKAUNA

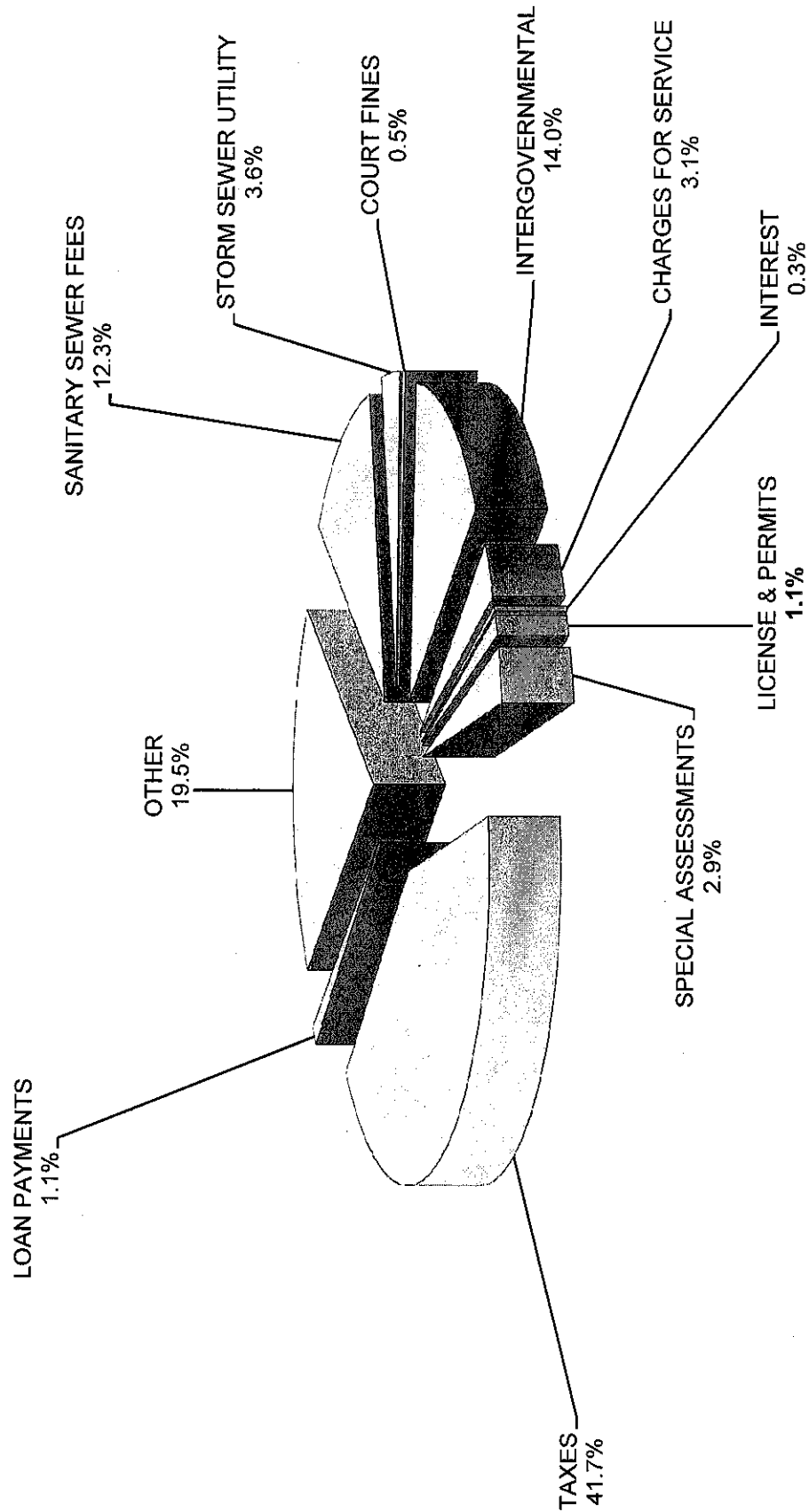
2016 BUDGET BUDGETED REVENUE SOURCES - ALL FUNDS

	GENERAL FUND	1000 ISLANDS	REDEVELOP AUTHORITY	DEBT SERVICE	CAPITAL PROJECTS	PARK DEVELOP.	SPECIAL ASSESSMENT	SPACE NEEDS	STORM SEWER UTLY	SANITARY SEWER UTLY	TOTAL
TAXES	7,106,853	131,550	0	3,244,671	0	15,000	0	191,807			10,689,881
SPECIAL ASSESSMENTS	0	0	0	0	0	0	750,000	0	0	0	750,000
INTERGOVERNMENTAL	3,561,356	25,000	0	0	0	0	0	0	0	0	3,586,356
SANITARY SEWER SERVICE FEES	0	0	0	0	0	0	0	0	0	3,159,654	3,159,654
STORM SEWER SERVICE FEES	0	0	0	0	0	0	0	0	920,273	0	920,273
LICENSE AND PERMITS	281,000	0	0	0	0	0	0	0	0	0	281,000
COURT FINES AND FORFEITURES	127,000	0	0	0	0	0	0	0	0	0	127,000
CHARGES FOR SERVICE	772,580	14,000	0	0	0	0	0	0	0	0	786,580
INTEREST	15,000	15,000	225	0	1,500	0	50,000	0	0	0	81,725
LOAN PAYMENTS	0	0	275,000	0	0	0	0	0	0	0	275,000
OTHER	1,027,000	15,000	0	2,212,873	1,718,800	15,000	0	0	0	0	4,988,673
TOTAL REVENUE SOURCES	12,890,788	200,550	275,225	5,457,544	1,720,300	30,000	800,000	191,807	920,273	3,159,654	25,646,141

CITY OF KAUKAUNA
2016 Budgeted Revenues - All Funds



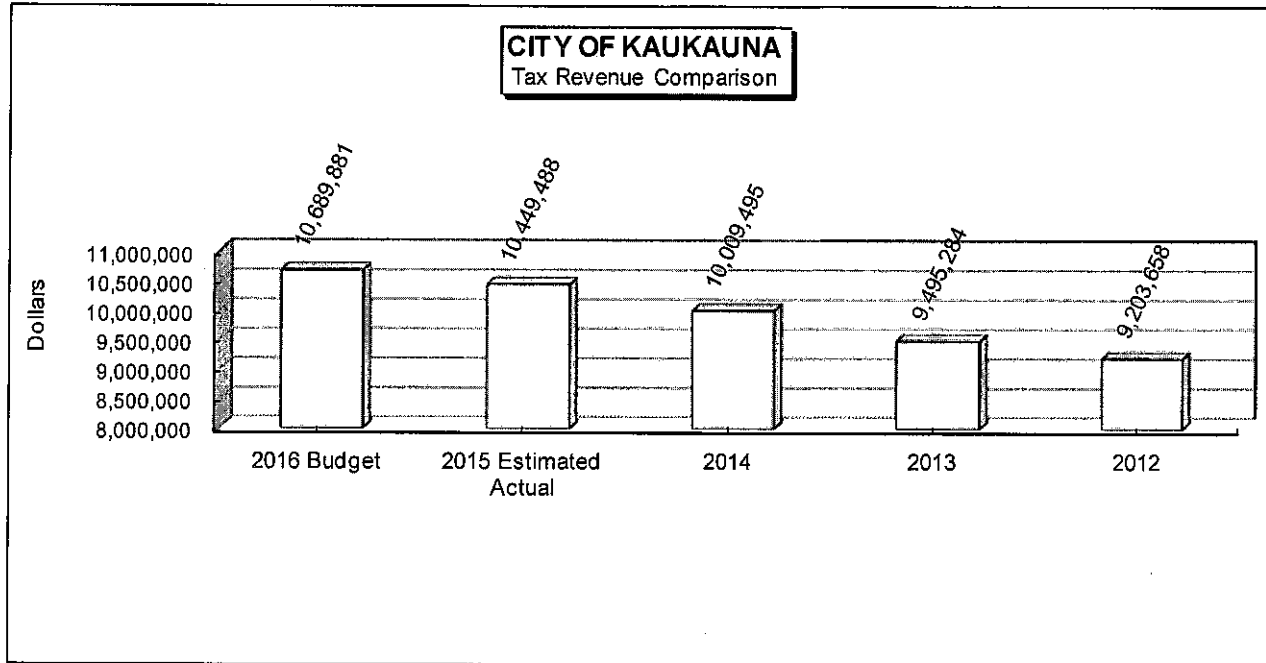
CITY OF KAUKAUNA
2016 Budgeted Revenues by Source - All Funds



CITY OF KAUKAUNA

2016 BUDGET

REVENUE COMPARISON BY REVENUE SOURCE



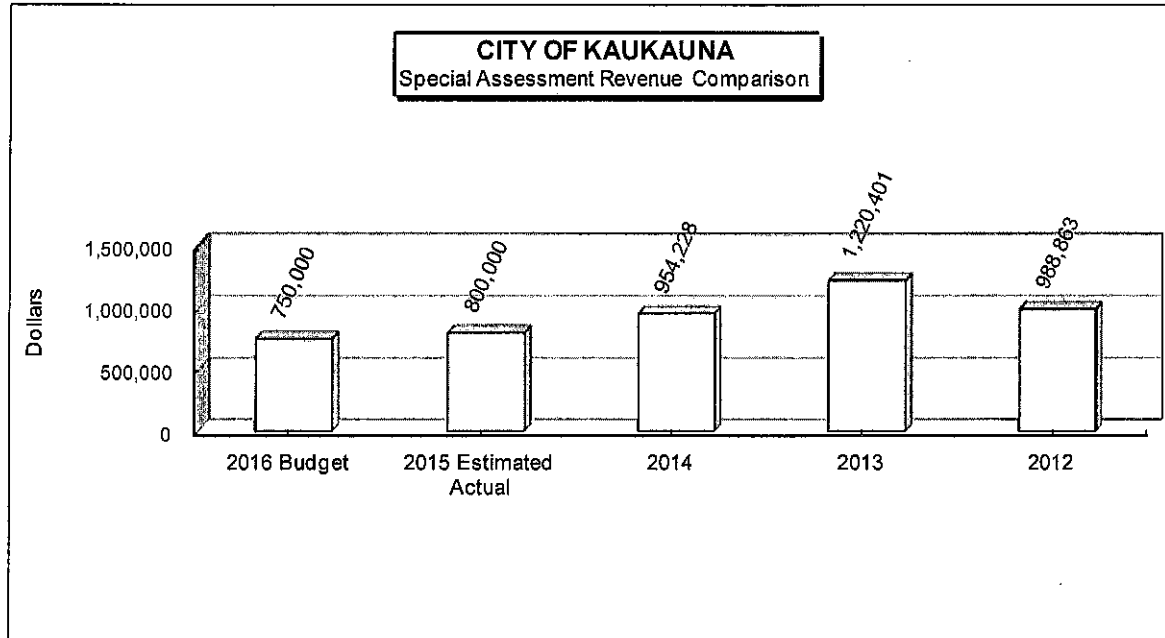
There are three primary sources of tax revenue for the City. Property tax, which includes tax on real estate and personal property, is the largest and most significant revenue source. Property tax represents 78.8% of all budgeted taxes and 43.6% of all general fund revenue sources budgeted. The property tax levy is budgeted to increase \$137,050 or 1.67% for 2016. This is less than the maximum allowed under the current levy freeze legislation. This legislation allows the levy to increase by the percentage of increase in net new construction, 1.64% for the City of Kaukauna, plus any increase in scheduled general obligation debt. There is also a State program that rewards municipalities for controlling expenditures by providing additional State aids. The City has consistently qualified for this aid.

The second tax revenue source is the payment on lieu of taxes from the City's electric and water utilities. This payment is based on the current tax rate and the value of utility property in the City. As the tax rate fluctuates due to changes in State law related to funding of education, this revenue source is also likely to fluctuate. In 2016, this tax represents 10.3% of all general fund revenue sources. This tax source is budgeted to begin funding the Redevelopment Authority lease payment for the City Hall and Police Department building in 2016.

The third tax revenue is in lieu of taxes from the City's housing authority. This revenue is based on the current tax rate and the value of housing authority property in the City. The budget amount for this tax source is \$19,000 for 2016.

The tax revenue sources have increased by an average of 3.80% over the last four years. The real estate and personal property taxes are often viewed as a primary revenue source to balance the budget.

CITY OF KAUKAUNA
2016 BUDGET
REVENUE COMPARISON BY REVENUE SOURCE

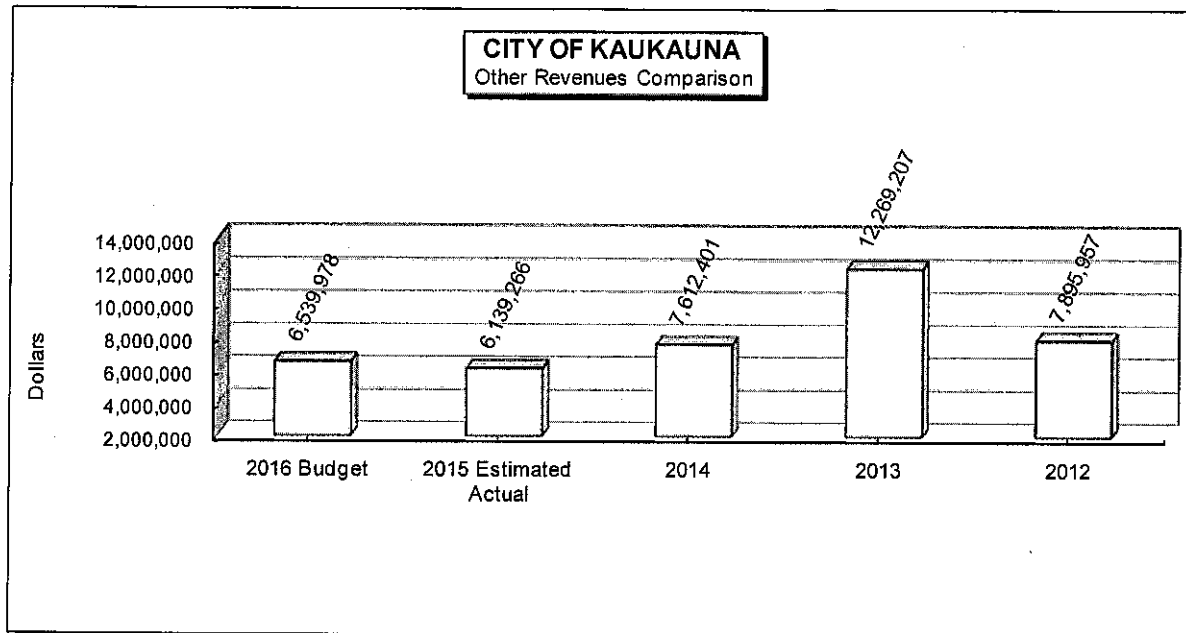


The City of Kaukauna finances special assessment projects such as street improvements, sanitary sewer mains and laterals, water mains and sidewalk replacement primarily by issuing long-term debt. Sidewalk special assessments are repaid within a five-year period while most other types of special assessments are repaid within an eight-year period. This revenue stream is used to repay the debt that was used to finance the projects initially. The amount of assessable work that is done on a yearly basis can vary greatly. Beginning in 2013 the City was constructing few assessable projects therefore budgeted revenues are decreasing. Due to the uncertain nature of this revenue source, the City will utilize a decreasing amount of special assessment monies to offset the required tax levy in debt service funds. These monies are accounted for in a special revenue fund referred to as the Special Assessment Fund.

CITY OF KAUKAUNA

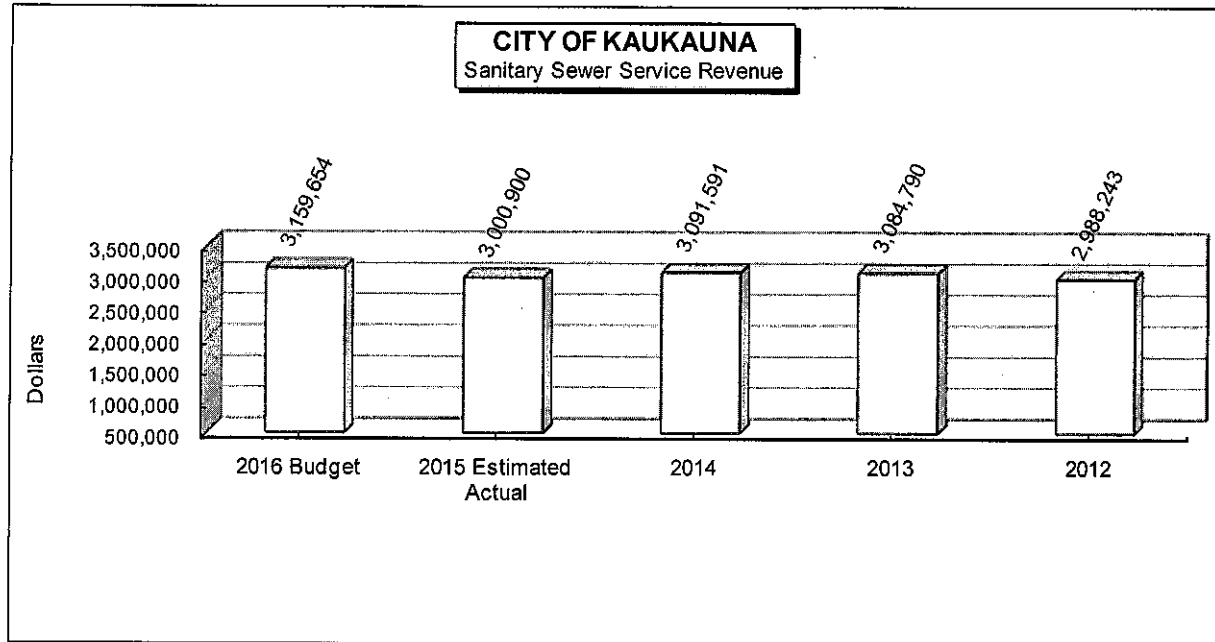
2016 BUDGET

REVENUE COMPARISON BY REVENUE SOURCE



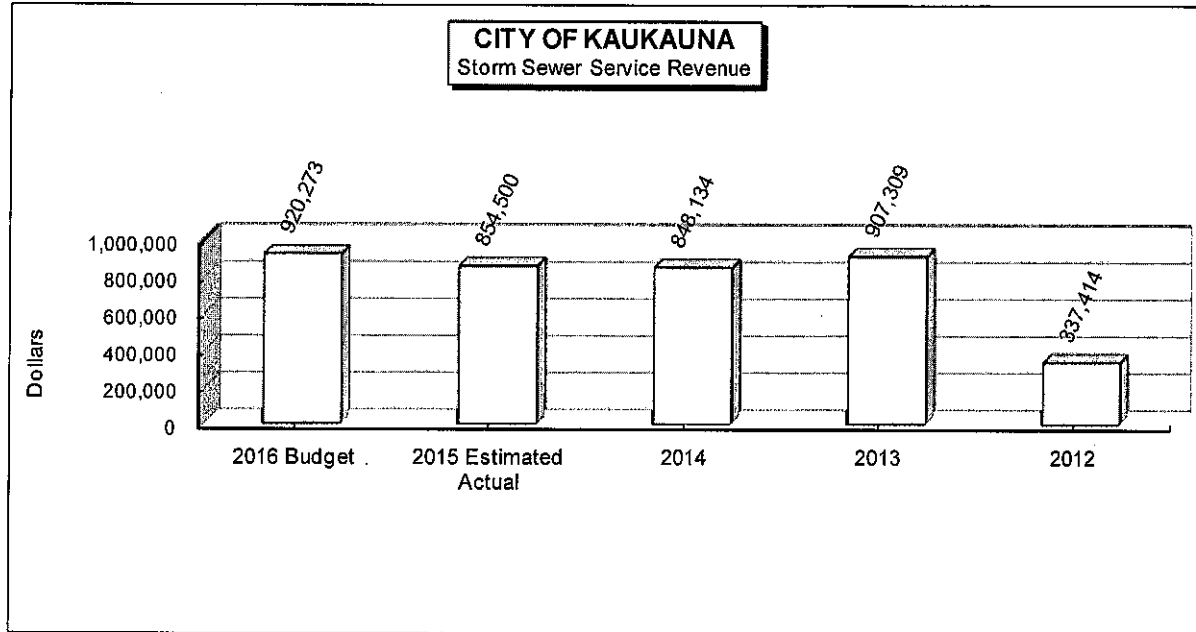
Other revenue sources consist of regulation and compliance revenues, charges for service other than sewer user fees, use of property and money and operating transfers. Some of the smaller components within this revenue source such as building permits, police fines, swimming pool user fees and interest on investments are heavily influenced by external factors. The remaining components of other revenue sources are primarily related to user fees and license fees. These revenues sources will remain relatively static unless decisions are made to increase user fees or license and permit fees. The large increase in 2013 is the result of refinancing \$6,300,000 of Build America Bond. The increases in 2012 and 2014 also include the refinancing of smaller amounts of debt.

CITY OF KAUKAUNA
2016 BUDGET
REVENUE COMPARISON BY REVENUE SOURCE



The City established a separate Sanitary Sewer Utility beginning January 1, 2012 to account for sanitary sewer system operations. The revenue is established at a level sufficient to recover annual operating costs and to maintain adequate reserves. This revenue source has increased significantly several years ago due to a significant plant expansion at the Heart of the Valley Metropolitan Sewerage District; however, sewerage treatment costs have been relatively stable since 2010. The sewer user volume rate was last changed \$6.50 per 100 cu. Ft. effective January 1, 2015. This rate is budgeted to increase to \$6.75 per 100 cu. Ft. in the 2016 budget.

CITY OF KAUKAUNA
2016 BUDGET
REVENUE COMPARISON BY REVENUE SOURCE



The City established a Storm Sewer Utility beginning in 2009 with the first user rate starting in 2010 to fund and account for the construction and maintenance of mandated storm water quality improvement and retention facilities. The revenue is established at a level sufficient to recover annual operating costs and to maintain adequate reserves. This revenue source has increased significantly in the first three years but has remained relatively stable since 2013. The equivalent residential unit (ERU) rate was most recently changed to \$5.50 per ERU per month beginning in 2012. This rate is budgeted to increase to \$6.00 per 100 cu. Ft. in the 2016 budget.

CITY OF KAUKAUNA

2016 BUDGET

SUMMARY OF LONG-TERM DEBT PRACTICES, POLICIES, AND FUTURE PROJECTIONS

Historical Perspective: The City of Kaukauna has historically used general obligation debt to finance all of its capital improvements until 2013. In 2013 the City started to issue revenue bonds to finance utility projects. The schedule on page 5-3 indicates that all of the current long-term debt will mature within the next 10 years except for one debt issue in Tax Incremental District 5 debt which will mature within 11 years. The City has historically issued long-term debt in maturities of ten years or less. Page 5-4 shows the City's outstanding long-term debt and percent of legal debt limit has remained close to flat from the previous year. It is also less than it was as of December 31, 2008. Long term general obligation debt rose considerably from 2002 to 2012 primarily as a result of the purchase and development of industrial park property, development of a downtown TID, acquisition of Fox Valley Greyhound Park for redevelopment and to meet the infrastructure demands of a growing community. Since 2013 the City is making a concerted effort to reduce outstanding general obligation debt to allow the City to address space needs deficiencies within municipal facilities. The ability of the City to pay off long-term debt has remained strong over the past five years as shown on Page 5-6 since tax incremental district debt and industrial park related debt is serviced by land sales and tax incremental revenues. This schedule shows that the net Levy needed to pay debt has been on a downward trend for the past 7 years.

Page 5-5 graphically illustrates the historical trend of tax incremental debt and all other general obligation debt. In the past ten years general obligation debt excluding tax incremental financing debt has been between 35.6% and 52.8% of the City's legal debt limit. At the end of 2015, general obligation debt excluding tax incremental financing debt is at 47% of the legal limit while overall general obligation debt including TID debt less debt service stabilization funds is at 80.8% of the legal limit.

The schedule on page 5-6 shows that although the net debt levied per capita and the debt subject to the tax levy debt rose to its highest level in 2009, the ratio of net levied debt to equalized value had decreased appreciably since 2009. Property valuation compared to debt is a very good indicator of the City's ability to satisfy its debt service requirements.

The schedule on page 5-7 indicates that the ratio of net general obligation debt to general fund expenditures has increased modestly since 2005 with the exception of 2008 when \$7,660,000 of TIF bond anticipation notes were refinanced, 2010 when \$11,385,000 of TIF bond anticipation notes were refinanced and 2014 when \$1,000,000 of ERTIF bonds were refinanced. Although the ratio between debt service requirements and general fund expenditures has increased modestly, the information on page 5-8 would suggest that this ratio will continue to increase modestly over the next few years. This ratio is a good indicator that the City is not shifting operational type costs over to long-term debt.

Future Projections: The schedule on page 5-8 details the effect of anticipated future debt service requirements. The footnotes indicate the estimated future long-term debt. The most noteworthy column on this schedule is the column that indicates anticipated future tax levy impacts (right-most column). For the past several years, the City has decreased its annual long-term general obligation debt issue size. Going forward the City plans on continuing to issue revenue bonds for utility projects and finance special assessment projects with available funds to the extent possible. This strategy will reduce the annual general obligation borrowing to an average of \$1,200,000 per year for 2016 through 2020. Based upon the assumptions in this schedule, the City will continually need to increase the debt service levy until 2019. At that time, debt service requirements are expected to peak. This issue should be considered as decisions are made regarding future capital expenditures and probable revenue sources.

CITY OF KAUKAUNA

2016 BUDGET SUMMARY OF INDEBTEDNESS, PRINCIPAL ONLY AS OF DECEMBER 31, 2015

DESCRIPTION	ORIGINAL PRINCIPAL AMOUNT	INTEREST RATE	OUTSTANDING BALANCE DEC. 31, 2015	PRINCIPAL TO BE RETIRED 2016	OUTSTANDING BALANCE DEC. 31, 2016
GENERAL OBLIGATION					
2006 General Obligation Notes	2,650,000	5.93%	465,000	465,000	0
2006 General Obligation Notes	3,400,000	4.11%	575,000	575,000	0
2008 General Obligation Notes	3,000,000	3.91%	1,875,000	500,000	1,375,000
2011 General Obligation Notes	2,775,000	2.71%	2,575,000	75,000	2,500,000
2012 General Obligation Notes	2,800,000	2.34%	2,675,000	75,000	2,600,000
2013 General Obligation Notes	1,125,000	3.38%	1,025,000	50,000	975,000
2013 General Obligation Notes	5,900,000	2.03%	5,200,000	600,000	4,600,000
2014 General Obligation Notes	1,300,000	2.49%	1,275,000	25,000	1,250,000
2015 General Obligation Notes	3,550,000	2.71%	3,550,000	175,000	3,375,000
2015 General Obligation Notes	1,650,000	3.08%	1,650,000	50,000	1,600,000
TOTAL GENERAL OBLIGATION DEBT			20,865,000	2,590,000	18,275,000
TAX INCREMENTAL DISTRICT NO. 4					
2014 General Obligation Notes	350,000	2.68%	325,000	25,000	300,000
TOTAL TAX INCREMENTAL DISTRICT NO. 4			325,000	25,000	300,000
TAX INCREMENTAL DISTRICT NO. 5					
2010 General Obligation Bonds	3,950,000	3.40%	3,850,000	50,000	3,800,000
2010 General Obligation Bonds	6,575,000	4.20%	6,400,000	100,000	6,300,000
TOTAL TAX INCREMENTAL DISTRICT NO. 5			10,250,000	150,000	10,100,000
TAX INCREMENTAL DISTRICT NO. 6					
2007 General Obligation Notes	2,435,000	2.38%	2,435,000	475,000	1,960,000
2010 General Obligation Notes	1,350,000	2.22%	875,000	100,000	775,000
TOTAL TAX INCREMENTAL DISTRICT NO. 6			3,310,000	575,000	2,735,000
ENVIRONMENTAL REMEDIATION TID NO. 1					
2014 General Obligation Notes	1,000,000	3.51%	950,000	50,000	900,000
TOTAL ENVIRONMENTAL REMEDIATION TID NO. 1			950,000	50,000	900,000
ENVIRONMENTAL REMEDIATION TID NO. 8					
2015 General Obligation Notes	1,650,000	2.00%	1,565,000	0	1,565,000
TOTAL ENVIRONMENTAL REMEDIATION TID NO. 8			1,565,000	0	1,565,000
TOTAL GENERAL OBLIGATION DEBT			37,265,000	3,390,000	33,875,000
REVENUE BONDS					
SANITARY SEWER UTILITY					
2013 Revenue Bonds	1,950,000	3.67%	1,850,000	100,000	1,750,000
2015 Revenue Bonds	1,225,000	3.48%	1,225,000	50,000	1,175,000
TOTAL SANITARY SEWER UTILITY			3,075,000	150,000	2,925,000
LEASE REVENUE BONDS					
2015 RDA Lease	10,500,000	3.88%	10,500,000	300,000	10,200,000
TOTAL Lease Revenue Bonds			10,500,000	300,000	10,200,000

CITY OF KAUKAUNA

2016 BUDGET

ANNUAL PRINCIPAL AND INTEREST DEBT SERVICE REQUIREMENTS AS OF DECEMBER 31, 2015

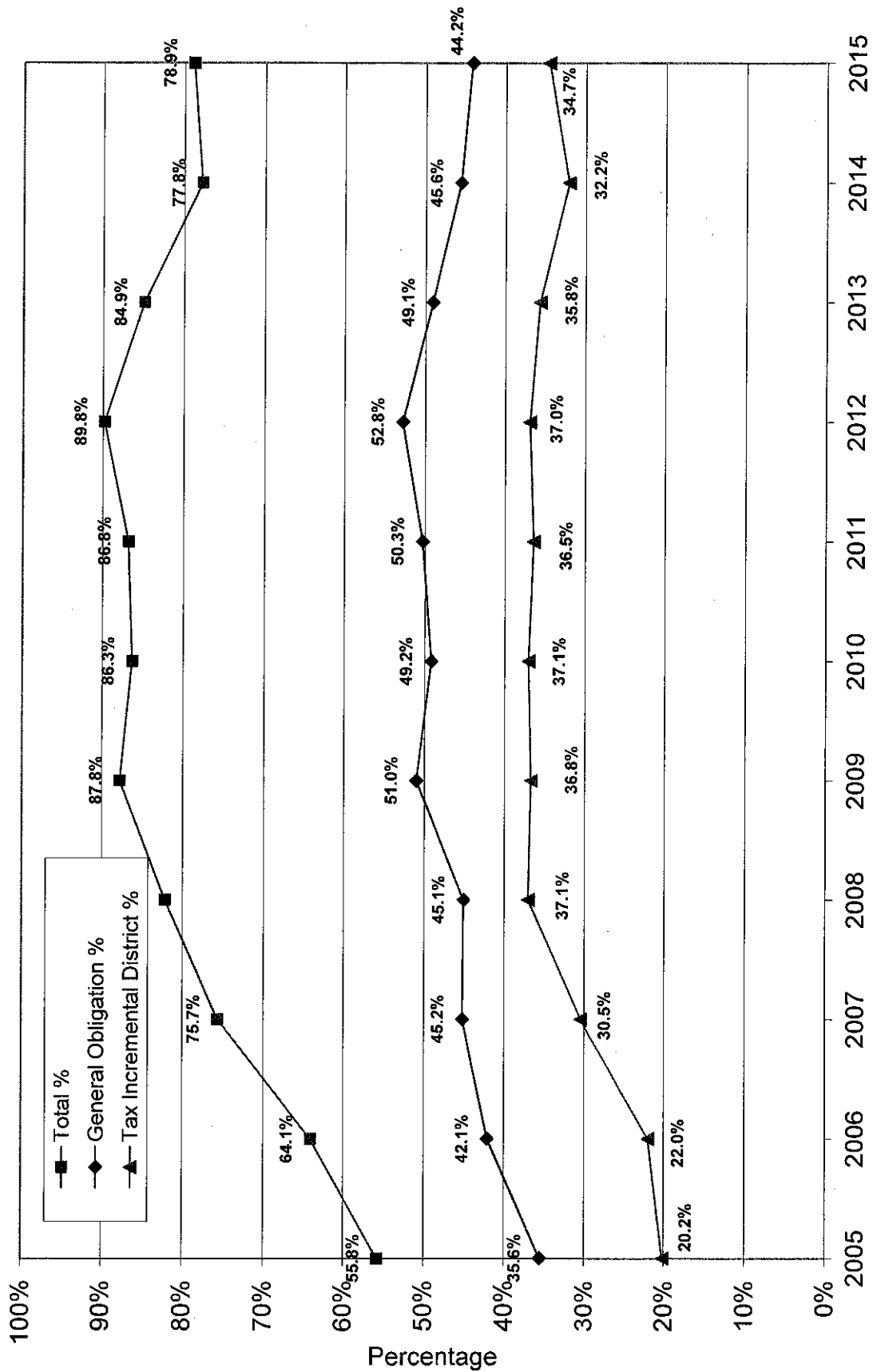
YEAR	DEBT SERVICE FUND	INDUSTRIAL PARK FUND		TAX INCREMENTAL DISTRICT #4		TAX INCREMENTAL DISTRICT #5		TAX INCREMENTAL DISTRICT #6		TAX INCREMENTAL DISTRICT #8		ENVIRONMENTAL REMEDIATION TID		STORM WATER UTILITY		SANITARY SEWER UTILITY		GRAND TOTAL
		DEBT	FUND	DEBT	TAX	DEBT	TAX	DEBT	TAX	DEBT	TAX	DEBT	TAX	DEBT	TAX	DEBT	TAX	
2016	2,724,920		478,369	33,500		545,438		668,124		31,300		80,625		485,588		671,336		5,719,200
2017	2,612,200			33,000		565,687		660,538		1,596,300		104,375		502,088		715,825		6,790,013
2018	3,441,594			32,500		685,250		574,788				102,687		536,018		643,501		6,016,337
2019	3,325,492			32,000		925,250		440,238				100,625		549,879		518,228		5,891,712
2020	2,858,614			31,375		1,381,125		258,538				147,625		525,877		366,234		5,569,388
2021	2,731,845			55,250		1,420,500		201,050				143,719		423,136		314,419		5,289,920
2022	2,364,885			53,750		1,482,250		196,675				139,344		263,883		270,906		4,771,694
2023	1,800,748			52,250		1,538,250		191,425				159,000		197,096		262,906		4,201,675
2024	1,642,158			50,750		1,539,200		210,800				153,000		235,036		279,906		4,110,850
2025	1,295,856					1,635,150		263,900						259,838		269,407		3,724,151
2026	672,506					1,670,650								259,838		286,156		2,889,150
2027	721,881													259,838		277,156		1,258,875
	26,192,699		478,369	374,375		13,388,750		3,666,076		1,627,600		1,131,000		4,498,115		4,875,980		56,232,964

CITY OF KAUKAUNA

2016 BUDGET
*SUMMARY OF LONG-TERM DEBT
AND PERCENT OF LEGAL DEBT LIMIT
FOR THE FISCAL YEARS 2005 THROUGH 2015*

<i>FISCAL YEAR END</i>	<i>EQUALIZED PROPERTY VALUE</i>	<i>LONG-TERM DEBT</i>	<i>PERCENT OF LEGAL DEBT LIMIT</i>
2015	944,939,900	37,265,000	78.9%
2014	922,944,000	35,925,000	77.8%
2013	896,096,700	38,025,000	84.9%
2012	898,369,100	40,325,000	89.8%
2011	932,227,600	40,450,000	86.8%
2010	935,396,400	40,385,000	86.3%
2009	923,875,600	40,570,000	87.8%
2008	928,064,700	38,160,000	82.2%
2007	884,859,600	33,495,000	75.7%
2006	863,650,900	27,670,000	64.1%
2005	797,165,900	22,235,000	55.8%

CITY OF KAUKAUNA
Percent of Legal Debt Limit



CITY OF KAUKAUNA

2016 BUDGET

RATIO OF NET GENERAL OBLIGATION DEBT
TO EQUALIZED VALUE AND NET GENERAL OBLIGATION DEBT PER CAPITA

LEVY YEAR	POPULATION	EQUALIZED VALUE	TOTAL GENERAL OBLIGATION DEBT	PAYABLE FROM OTHER FUNDS	DEBT SUBJECT TO TAX LEVY	RATIO OF NET LEVIED DEBT TO EQUALIZED VALUE	NET LEVIED DEBT PER CAPITA
2015	15,848	944,939,900	37,265,000	22,997,872	14,267,128	1.51%	900.25
2014	15,725	922,944,000	35,925,000	19,633,810	16,291,190	1.77%	1,036.01
2013	15,715	896,096,700	38,025,000	21,999,659	16,025,341	1.79%	1,019.75
2012	15,627	898,369,100	40,325,000	23,504,531	16,820,469	1.87%	1,076.37
2011	15,519	932,227,600	40,450,000	21,811,214	18,638,786	2.00%	1,201.03
2010	15,462	935,396,400	40,385,000	20,312,900	20,072,100	2.15%	1,298.16
2009	15,414	923,875,600	40,570,000	19,395,000	21,175,000	2.29%	1,373.75
2008	15,229	928,064,700	38,160,000	19,745,000	18,415,000	1.98%	1,209.21
2007	15,095	884,859,600	33,495,000	16,145,000	17,350,000	1.96%	1,149.39
2006	14,515	863,650,900	27,670,000	12,320,000	15,350,000	1.78%	1,057.53
2005	14,217	797,165,900	22,235,000	8,060,000	14,175,000	1.78%	997.05

CITY OF KAUKAUNA

2016 BUDGET

RATIO OF GENERAL OBLIGATION DEBT SERVICE TO BUDGETED GENERAL FUND EXPENDITURES

YEAR	PRINCIPAL	INTEREST	TOTAL G.O. DEBT SERVICE	BUDGETED GENERAL FUND EXPENDITURES	RATIO OF G.O. DEBT TO GENERAL EXPENDITURES
2016	3,390,000	1,199,099	4,589,099	13,422,675	34.19%
2015	3,760,000	1,218,994	4,978,994	12,765,767	39.00%
2014	4,425,000	1,251,319	5,676,319	12,468,789	45.52%
2013	3,200,000	1,465,290	4,665,290	12,232,971	38.14%
2012	2,925,000	1,495,203	4,420,203	14,132,539	31.28%
2011	2,710,000	1,589,207	4,276,538	14,045,193	30.45%
2010	15,410,000	1,594,414	17,004,414	13,899,315	122.34%
2009	2,255,000	1,777,809	4,032,809	13,494,514	29.88%
2008	9,780,000	1,402,264	11,182,264	12,693,009	88.10%
2007	2,025,000	1,315,573	3,340,573	12,063,546	27.69%
2006	2,075,000	968,291	3,043,291	11,579,382	26.28%

2014 Debt service total includes refinancing \$1,000,000 notes for ERTIF #1

2010 Debt service total includes refinancing \$12,985,000 bond and note anticipation notes for TID No. 5, TID No. 6, and general obligation note anticipation notes.

2008 Debt service total includes refinancing \$7,660,000 bond anticipation notes for TID No. 5.

CITY OF KAUKAUNA

2015 BUDGET CURRENT AND FUTURE DEBT SERVICE REQUIREMENTS - PRINCIPAL ONLY

YEAR	TOTAL ACTUAL DEBT SERVICE REQUIREMENTS	INDUSTRIAL PARK PAYMENTS	TID #4 PAYMENTS	TID #5 PAYMENTS	TID #6 PAYMENTS	TID #8 PAYMENTS	ERTIF PAYMENTS	STORM WATER UTILITY PAYMENTS	SANITARY SEWER UTILITY PAYMENTS	CURRENT PRINCIPAL ONLY TAX LEVY IMPACT	FUTURE DEBT SERVICE REQUIREMENTS	CURRENT AND FUTURE PRINCIPAL ONLY LEVY IMPACT
2016	3,690,000	465,000	25,000	150,000	575,000	50,000	50,000	370,778	357,368	1,696,854	50,000	1,746,854
2017	5,240,000	0	25,000	175,000	600,000	1,565,000	75,000	408,196	368,181	3,588,623	125,000	3,713,623
2018	4,610,000	0	25,000	300,000	525,000	75,000	75,000	457,999	318,996	2,908,005	225,000	3,133,005
2019	4,210,000	0	25,000	550,000	400,000	75,000	75,000	484,601	212,563	2,462,836	350,000	2,812,836
2020	4,015,000	0	25,000	1,025,000	225,000	125,000	125,000	476,063	75,813	2,063,124	475,000	2,538,124
2021	3,870,000	0	50,000	1,100,000	175,000	125,000	125,000	387,390	34,478	1,998,132	575,000	2,573,132
2022	3,495,000	0	50,000	1,200,000	175,000	125,000	125,000	240,476		1,704,524	650,000	2,354,524
2023	3,050,000	0	50,000	1,300,000	175,000	150,000	150,000	179,996		1,195,004	750,000	1,945,004
2024	3,510,000	0	50,000	1,350,000	200,000	150,000	150,000	223,996		1,536,004	850,000	2,386,004
2025	3,250,000	0	0	1,500,000	260,000	0	0	255,998		1,234,002	725,000	1,959,002
2026	2,525,000	0	0	1,600,000		0	0	255,996		669,004	575,000	1,244,004
2027	1,000,000	0	0	0	0	0	0	255,996		744,004	425,000	1,169,004
2028	700,000	0	0	0	0	0	0	255,996		444,004	225,000	669,004
2029	525,000	0	0	0	0	0	0	255,996		269,004	225,000	494,004
2030	425,000	0	0	0	0	0	0	255,996		169,004	225,000	394,004
	44,115,000	465,000	325,000	10,250,000	3,310,000	1,565,000	950,000	4,765,473	1,367,399	22,682,128	6,450,000	29,132,128

The future debt service amounts above assume borrowing \$1.2 million in 2017, 2018 and 2019 .

CITY OF KAUKAUNA

2016 BUDGET

CAPITAL PROJECTS SUMMARY

Historical Perspective: The long-term debt issued has averaged about \$3,000,000 for the past ten years except for the past two years when debt issues averaged \$1,200,000. This decrease recognizes the City needs to set aside debt capacity to address space needs within the municipal facilities complex. The decreased borrowing will produce the desired results by 2016. However, debt service requirements continue a very modest upward trend.

The City has used long-term debt to finance major equipment purchases such as road graders, fire trucks and ambulances, which tend to have a significant impact on the operating budget in the year purchased. The current capital improvement budget includes \$241,500 of municipal equipment. The 2016 capital projects budget does not anticipate levying any monies to offset long-term borrowing needs.

The five-year capital projects schedule beginning on page 6-4 summarizes anticipated projects. It is also anticipated that additional projects will be added or removed from years 2017 through 2020.

Future Perspective: The schedule on page 5-8 indicates continued increases in debt service requirements for the next four years based on \$1,200,000 of new borrowing per year. At that time, debt service payments are projected to level out or decrease depending ongoing spending plans.

CITY OF KAUKAUNA

2016 BUDGET

CAPITAL PROJECTS FUND

PROJECTED FUND BALANCE AS OF DECEMBER 31, 2015

DESCRIPTION		BALANCE
BALANCE AS OF JANUARY 1, 2015		
Assigned for Subsequent Years Expenditures		985,224
PROJECTED CHANGE IN FUND BALANCE FROM 2014 OPERATIONS		
Revenues & Other Financing Sources	1,369,000	
Expenditures	<u>(1,720,300)</u>	
SUBTOTAL		(351,300)
PROJECTED BALANCE AS OF DECEMBER 31, 2014		
Assigned for Subsequent Years Expenditures		<u>633,924</u>

CITY OF KAUKAUNA

2015 BUDGET CAPITAL PROJECTS FUND REVENUES & EXPENDITURES SUMMARY

DESCRIPTION	2013 ACTUAL	2014 BUDGET	2014 6 MONTH ACTUAL	2014 ESTIMATED ACTUAL	2016 BUDGET
REVENUE					
State Gants	0	0	0	0	0
Interest	1,508	2,000	362	1,500	1,500
TOTAL REVENUE	1,508	2,000	362	1,500	1,500
EXPENDITURES					
2015 Municipal Building Improvements	0	0	0	0	250,000
Municipal Equipment	0	0	0	0	241,500
Park Improvements	0	0	0	0	195,000
Street & Highway Improvements	0	0	0	0	1,012,800
Sidewalk Improvements	0	0	0	0	0
Miscellaneous	0	0	0	0	21,000
Bond Issuance Expense	0	0	0	0	0
2014 Municipal Equipment	0	751,000	0	60,000	0
Park Improvements	0	75,000	15,150	15,150	0
Street & Highway Improvements	0	408,000	688,316	280,000	0
2013 Municipal Building Improvements	0	0	4,500	4,500	0
Municipal Equipment	105,401	0	193,332	193,332	0
Park Improvements	0	0	(822)	111,178	0
Sidewalk Improvements	30,286	0	60	60	0
Street & Highway Improvements	426,608	0	27,529	27,529	0
Bond Issuance Expense	7,380	0	0	0	0
2012 Municipal Building Improvements	14,284	0	23,940	38,900	0
Municipal Equipment	210,135	0	0	0	0
Park Improvements	54,769	0	7,977	81,850	0
Street & Highway Improvements	126,020	0	965	965	0
2011 Park Improvements	45,462	0	0	0	0
Storm Sewer Construction	204,223	0	0	0	0
Street & Highway Improvements	136,440	0	0	0	0
TOTAL EXPENDITURES	1,361,008	1,234,000	960,947	813,464	1,720,300
OTHER FINANCING SOURCES (USES)					
Proceeds of General Obligation Notes	1,137,227	1,262,000	0	1,300,000	1,367,500
TOTAL OTHER FINANCING SOURCES (USES)	1,137,227	1,262,000	0	1,300,000	1,367,500
EXCESS (DEFICIT) OF REV. & OTHER FINANCING SOURCES (USES) OVER EXPENDITURES	(222,273)	30,000	(960,585)	488,036	(351,300)

CITY OF KAUKAUNA

CAPITAL PROJECTS 2016-2020

YEAR	CLASSIFICATIONS/ DESCRIPTIONS	PROJECT TOTAL	GENERAL OBLIGATION BORROWING	SPECIAL ASSESSMENT	STORM WATER UTILITY	SANITARY SEWER UTILITY	PARK DEVELOPMENT FUND	OTHER
2016	EQUIPMENT							
	Replace 1998 Backhoe (#23)	\$120,000	\$120,000					
	Replace 2006 Leaf Loader (#40)	\$45,000	\$45,000					
	Replace 2001 Smithco Lawn Sweeper (#111)	\$35,000	\$35,000					
	Replace Fire Department Car (#2132)	\$30,000	\$30,000					
2016	MUNICIPAL BUILDINGS/STRUCTURES							
	Fire Station Construction - Phase 2	\$4,500,000						
	Replace Roof Over Street/Park Department	\$250,000	\$250,000					\$4,500,000
2016	SANITARY SEWER							
	Sarah/Doty Area/Wisconsin Avenue (Phase 2 of 2)	\$650,000				\$650,000		
	Manhole Lining/Repair	\$50,000				\$50,000		
2016	PARK IMPROVEMENTS							
	Pool Diving Stand/Board Replacement, Plunge Slide	\$60,000	\$60,000					
	Haas Road Park Equipment	\$50,000	\$50,000					
	Anderson Park Equipment	\$50,000	\$50,000					
	Dog Park Bridge Replacement	\$35,000	\$35,000					

CITY OF KAUKAUNA

CAPITAL PROJECTS 2016-2020

YEAR	CLASSIFICATIONS/ DESCRIPTIONS	PROJECT TOTAL	GENERAL OBLIGATION BORROWING	SPECIAL ASSESSMENT	STORM WATER UTILITY	SANITARY SEWER UTILITY	PARK DEVELOPMENT FUND	OTHER
2016	STORM SEWER							
	Gertrude Street Storm Sewer	\$25,000			\$25,000			
	Ducharme Street Storm Sewer	\$200,000			\$200,000			
	Erosion Control/Remediation on Storm Water Outfalls	\$35,000			\$35,000			
	Glenview Avenue Mini Storm	\$130,000			\$130,000			
	Southside Downtown Storm Water Management	\$250,000			\$250,000			
2016	STREET PAVING							
	New Concrete Streets - None							
	Reconstruction							
	Downtown Southside (2nd, 3rd, Main, Reaume)	\$750,000	\$300,000	\$450,000				
	Gertrude Street (High Street to STH 55) - 1733'	\$650,000	\$350,000	\$300,000				
	STH 96 (Green Bay Road) Right of Way Acquisition	\$50,000	\$50,000					
	Island Street Bridge Deck Replacement	\$840,000	\$212,800					
	Alley Reconstruction	\$100,000	\$100,000					\$627,200
2016	SIDEWALKS							
	None							
2016	MISCELLANEOUS							
	Regulatory/Street Sign Upgrade	\$10,000		\$10,000				
	Beast Evidence Software	\$11,000		\$11,000				
	TOTAL	\$8,926,000	\$1,708,800	\$750,000	\$640,000	\$700,000	\$0	\$5,127,200

CITY OF KAUKAUNA

CAPITAL PROJECTS 2016-2020

YEAR	CLASSIFICATIONS/ DESCRIPTIONS	PROJECT TOTAL	GENERAL OBLIGATION BORROWING	SPECIAL ASSESSMENT	STORM WATER UTILITY	SANITARY SEWER UTILITY	PARK DEVELOPMENT FUND	OTHER
2017	EQUIPMENT							
	Replace 2007 Chevrolet Colorado (Inspection #18)	\$28,000	\$28,000					
	Replace 2002 Sterling 5 Yard Dump (#209)	\$140,000	\$140,000					
	Replace Leaf Blower for #105	\$6,000	\$6,000					
2017	MUNICIPAL BUILDINGS/STRUCTURES							
	City Hall Construction - Phase 3	\$1,000,000	\$1,000,000					
2017	SANITARY SEWER							
	Quinney/Metoxen Area (Phase 1 of 2)	\$475,000				\$475,000		
	Manhole Lining/Repair	\$50,000				\$50,000		
2017	PARK IMPROVEMENTS							
	Municipal Pool Play Area Renovation	\$125,000	\$125,000					
	Anderson Park Pavillion/Equipment	\$200,000	\$200,000					
2017	STORM SEWER							
	Oakridge Avenue Area (Phase 2 of 3)	\$250,000			\$250,000			
	Oakridge Avenue Area (Phase 3 of 3)	\$200,000			\$200,000			
	Erosion Control/Remediation on Storm Water Outfalls	\$35,000			\$35,000			
	Loderbauer Road	\$220,000			\$220,000			

CITY OF KAUKAUNA

CAPITAL PROJECTS 2016-2020

YEAR	CLASSIFICATIONS/ DESCRIPTIONS	PROJECT TOTAL	GENERAL OBLIGATION BORROWING	SPECIAL ASSESSMENT	STORM WATER UTILITY	SANITARY SEWER UTILITY	PARK DEVELOPMENT FUND	OTHER
2017	STREET PAVING							
	New Concrete Streets	\$800,000	\$320,000	\$480,000				
	Antelope Trail - 1250'							
	Gray Squirrel - Antelope Trail to Bear Paw Trail - 350'							
	Bear Paw Trail - White Birch to Gray Squirrel - 1150'							
	White Birch - White Wolf to Elk Trail - 500'							
	Ridge Court - 770'							
	Reconstruction							
	Oakridge Avenue to Crooks Avenue Area (Phase 2 of 3) (E. 15th Street, E. 16th Street)	\$750,000	\$300,000	\$450,000				
	Loderbauer Road - City Limits to Traffic Lights	\$500,000	\$300,000	\$200,000				
	Alley Reconstruction	\$100,000	\$100,000					
2017	SIDEWALKS							
	Replace Defective Walk	\$175,000	\$25,000	\$150,000				
2017	MISCELLANEOUS							
	Regulatory/Street Sign Upgrade	\$10,000	\$10,000					
	Concrete/Asphalt Recycling (Red Hills)	\$50,000	\$50,000					
	Relocate Composter/Recycling Site at Red Hills	\$15,000	\$15,000					
	TOTAL	\$5,129,000	\$2,619,000	\$1,280,000	\$705,000	\$525,000	\$0	\$0

CITY OF KAUKAUNA

CAPITAL PROJECTS 2016-2020

YEAR	CLASSIFICATIONS/ DESCRIPTIONS	PROJECT TOTAL	GENERAL OBLIGATION BORROWING	SPECIAL ASSESSMENT	STORM WATER UTILITY	SANITARY SEWER UTILITY	PARK DEVELOPMENT FUND	OTHER
2018	EQUIPMENT							
	Replace 2008 Skid Steer (#30)	\$25,000	\$25,000					
	Replace 2008 ODB Leaf Loader (#39)	\$45,000	\$45,000					
	Replace 2008 Ambulance (#2192)	\$180,000	\$180,000					
2018	MUNICIPAL BUILDINGS/STRUCTURES							
	Replace Roof Over Street Department Vehicle Storage Area	\$200,000	\$200,000					
2018	SANITARY SEWER							
	Manhole Lining/Repair	\$50,000				\$50,000		
	Quinney/Metoxen Area (Phase 2 of 2)	\$300,000				\$300,000		
	River Street Sanitary Sewer	\$80,000				\$80,000		
	Delanglade Street (STH 55) Reconstruction	\$100,000				\$100,000		
2018	PARK IMPROVEMENTS							
2018	STORM SEWER							
	Delanglade Street (STH 55)	\$50,000			\$50,000			
	Sarah Street/Doty Street/Wisconsin Avenue Area	\$450,000			\$450,000			
	Erosion Control/Remediation - Shoreline/Outfalls	\$35,000			\$35,000			

CITY OF KAUKAUNA

CAPITAL PROJECTS 2016-2020

YEAR	CLASSIFICATIONS/ DESCRIPTIONS	PROJECT TOTAL	GENERAL OBLIGATION BORROWING	SPECIAL ASSESSMENT	STORM WATER UTILITY	SANITARY SEWER UTILITY	PARK DEVELOPMENT FUND	OTHER
2018	STREET-PAVING							
	New Concrete Streets	\$600,000	\$200,000	\$400,000				
	Coriander Court - All 570'							
	Tarragon Drive - All 720'							
	Sweet Meadow Lane - all 950'							
	Moon Ridge Meadows							
	Reconstruction							
	Sarah Street/Doty Street/Wisconsin Avenue Area	\$1,400,000	\$560,000	\$840,000				
	Wisconsin Avenue - 575'							
	Doty Street - 1700'							
	Sarah Street - 1900'							
	Depot Street - 900'							
	Kaukauna Street - 900'							
	Desnoyer - 900'							
	Oakridge Avenue to Crooks Avenue Area (Phase 3 of 3)	\$700,000	\$280,000	\$420,000				
	(E. 12th, E. 13th, and E. 14th Streets, Oakridge Avenue)							
	River Street - All (including parking lots)	\$200,000	\$150,000	\$50,000				
	Alley Reconstruction	\$100,000	\$100,000					
	Concrete Street Repair Patch Program	\$150,000	\$150,000					
	Pool Road and Parking Lot	\$200,000	\$200,000					
2018	SIDEWALKS							
	None							
2018	MISCELLANEOUS							
	Regulatory/Street Sign Upgrade	\$10,000	\$10,000					
	TOTAL	\$4,875,000	\$2,100,000	\$1,710,000	\$535,000	\$530,000	\$0	\$0

CITY OF KAUKAUNA

CAPITAL PROJECTS 2016-2020

YEAR	CLASSIFICATIONS/ DESCRIPTIONS	PROJECT TOTAL	GENERAL OBLIGATION BORROWING	SPECIAL ASSESSMENT	STORM WATER UTILITY	SANITARY SEWER UTILITY	PARK DEVELOPMENT FUND	OTHER
2019	EQUIPMENT							
	Replace 2009 Kubota Tractor (#107)	\$30,000	\$30,000					
	Replace 2009 Kubota Mower (#109)	\$20,000	\$20,000					
	Replace 2009 John Deere Mower (#125)	\$18,000	\$18,000					
	Replace 2009 Peterbuilt Garbage Truck (#224)	\$250,000	\$250,000					
2019	MUNICIPAL BUILDINGS/STRUCTURES							
2019	SANITARY SEWER							
	Plank Road Area (Plank Road, Washington Street, Green Bay Road, Florence Street)	\$600,000				\$600,000		
	Manhole Lining/Repair	\$50,000				\$50,000		
2019	PARK IMPROVEMENTS							
	Jonen Park Complex Expansion	\$150,000	\$150,000					
2019	STORM SEWER							
	Ducharme Street/Armstrong Lane	\$200,000			\$200,000			
	Erosion Control/Remediation on Stormwater Outfalls/Shorelines	\$35,000			\$35,000			
2019	STREET PAVING							
	New Concrete Streets - None	\$900,000	\$300,000	\$600,000				
	Reconstruction							
	Ducharme Street (CTH "OO" to Gertrude Street) - 1935'							
	Armstrong Lane (Ducharme Street to End) - 475'							
	Island Street (Dodge Street to Tail Race) - 400'							
	Schultheis Street (All)							
	Oak Street (All)							
	Alley Reconstruction	\$100,000	\$100,000					
2019	SIDEWALKS							
	Replace Defective Walks	\$200,000	\$25,000	\$175,000				
2019	MISCELLANEOUS							
	Regulatory/Street Sign Upgrade	\$10,000	\$10,000					
TOTAL		\$2,563,000	\$903,000	\$775,000	\$235,000	\$650,000	\$0	\$0

CITY OF KAUKAUNA

CAPITAL PROJECTS 2016-2020

YEAR	CLASSIFICATIONS/ DESCRIPTIONS	PROJECT TOTAL	GENERAL OBLIGATION BORROWING	SPECIAL ASSESSMENT	STORM WATER UTILITY	SANITARY SEWER UTILITY	PARK DEVELOPMENT FUND	OTHER
2020	EQUIPMENT							
	Replace 2008 Pick Up Truck (#8)	\$24,000	\$24,000					
2020	MUNICIPAL BUILDINGS/STRUCTURES							
2020	SANITARY SEWER							
	Presidential Streets Area (Possibly 2021)	\$500,000				\$500,000		
2020	PARK IMPROVEMENTS							
	Haas Road Park Pavilion	\$250,000	\$250,000					
2020	STORM SEWER							
	Badger Road Pond	\$300,000			\$195,000			\$105,000
	Erosion Control/Remediation on Stormwater Outfalls/Shorelines	\$35,000			\$35,000			(DNR Grant)
2020	STREET PAVING							
	New Concrete Streets							
	Reconstruction							
	STH 96 (Green Bay Road)	\$2,300,000	\$200,000	\$100,000				\$2,000,000
	Alley Reconstruction	\$100,000	\$100,000					
2020	SIDEWALKS							
2020	MISCELLANEOUS							
	Regulatory/Street Sign Upgrade	\$10,000	\$10,000					
TOTAL		\$3,519,000	\$584,000	\$100,000	\$230,000	\$500,000	\$0	\$2,105,000

Kaukanna ON THE FOX

Kaukanna ON THE FOX

CITY OF KAUKAUNA

2016 BUDGET

DIVISION: GENERAL GOVERNMENT

DEPARTMENT: ASSESSMENT

MISSION STATEMENT

To uniformly and equitably assess all real estate and personal property except those properties designated manufacturing by the Department of Revenue, public utilities, and property exempt by state statute. The assessment procedures are dictated by Chapter 70 of the Wisconsin Statutes. Conduct open book and attend all Board of Review sessions. Provide information as to assessment and appeal procedures per request. (A booklet is available to the general public at the Assessor's Office that explains the assessment and appeals process.) Estimate property taxes for potential new construction in the city. Provide information to all city departments upon request. Assess all annexations, new construction, additions, changes, new plats, deletions, etc. to submit an assessment report on an annual basis to the Mayor and Common Council.

Increase (Decrease) in 2016 Budget

The Assessment budget increased \$400, 1.21%.

CITY OF KAUKAUNA

2016 BUDGET

FUND: 101
DEPT: 51505

DIVISION: GENERAL GOVERNMENT
DEPARTMENT: ASSESSMENT

OBJECT CODE	DESCRIPTION	2014 ACTUAL	2015 BUDGET	2015 6 MONTHS ACTUAL	2015 ESTIMATED ACTUAL	2016 BUDGET
PERSONAL SERVICES						
<i>Wages & Salaries</i>						
5104	Temporary Payroll	0	150	0	150	150
5154	Social Security	0	2	0	2	2
5163	Workers Compensation	0	1	0	1	1
TOTAL PERSONAL SERVICES		0	153	0	153	153
NON-PERSONAL SERVICES						
<i>Purchased Services</i>						
5325	Contractual Services	31,637	33,000	10,840	32,150	33,400
TOTAL NON-PERSONAL SERVICES		31,637	33,000	10,840	32,150	33,400
TOTAL ASSESSMENT		31,637	33,153	10,840	32,303	33,553

CITY OF KAUKAUNA

2016 BUDGET

*DIVISION: GENERAL GOVERNMENT
DEPARTMENT: AUDITING SERVICES*

MISSION STATEMENT

The department identifies the annual financial audit costs for the City.

Increase (Decrease) in 2016 Budget

The Auditing Services budget remained the same.

CITY OF KAUKAUNA

2016 BUDGET

FUND: 101
DEPT: 51515

DIVISION: GENERAL GOVERNMENT
DEPARTMENT: AUDITING SERVICES

OBJECT CODE	DESCRIPTION	2014 ACTUAL	2015 BUDGET	2015 6 MONTHS ACTUAL	2015 ESTIMATED ACTUAL	2016 BUDGET
NON-PERSONAL SERVICES						
	<i>Purchased Services</i>					
5325	Contractual Services	20,350	21,000	20,650	20,650	21,000
	TOTAL NON-PERSONAL SERVICES	20,350	21,000	20,650	20,650	21,000
	TOTAL AUDITING SERVICES	20,350	21,000	20,650	20,650	21,000

CITY OF KAUKAUNA

2016 BUDGET

DIVISION: GENERAL GOVERNMENT

DEPARTMENT: CITY ATTORNEY

MISSION STATEMENT

The City Attorney is required by Section 62.09 (12) of the Wisconsin Statutes to handle all legal matters in which the City has an interest.

Increase (Decrease) in 2016 Budget

The City Attorney budget decreased \$885, 0.62%.

CITY OF KAUKAUNA

2016 BUDGET

FUND: 101
DEPT: 51305

DIVISION: GENERAL GOVERNMENT
DEPARTMENT: CITY ATTORNEY

OBJECT CODE	DESCRIPTION	2014 ACTUAL	2015 BUDGET	2015 6 MONTHS ACTUAL	2015 ESTIMATED ACTUAL	2016 BUDGET
PERSONAL SERVICES						
	<i>Wages & Salaries</i>					
5101	Regular Payroll	85,410	87,118	38,069	87,118	88,567
	<i>Fringe Benefits</i>					
5151	Retirement Plan	9,197	10,193	4,454	10,193	10,273
5154	Social Security	6,370	6,665	2,831	6,665	6,775
5157	Group Health Insurance	19,751	18,534	9,667	18,534	19,705
5160	Group Life Insurance	143	148	73	147	154
5163	Workers Compensation	132	166	75	166	177
	TOTAL PERSONAL SERVICES	121,003	122,824	55,169	122,822	125,651
NON-PERSONAL SERVICES						
	<i>Travel/Training</i>					
5205	Seminar Expense	810	500	0	500	600
5208	Travel - City Business	0	300	0	300	500
5211	Education & Memberships	1,827	2,000	764	2,000	2,000
	<i>Purchased Services</i>					
5303	Communications	240	240	120	240	240
5315	Maintenance - Office Equipment	215	300	0	300	500
5325	Contractual Services	1,375	15,172	6,868	12,000	12,000
	<i>Supplies</i>					
5401	Office Supplies	346	1,200	0	1,200	800
5431	Postage	0	500	0	360	360
	TOTAL NON-PERSONAL SERVICES	4,812	20,212	7,752	16,900	17,000
	OUTLAY					
5804	Office Equipment	0	500	0	0	0
	TOTAL OUTLAY	0	500	0	0	0
	TOTAL CITY ATTORNEY	125,815	143,536	62,922	139,722	142,651

CITY OF KAUKAUNA

2016 BUDGET

DIVISION: GENERAL GOVERNMENT

DEPARTMENT: CITY ATTORNEY

TITLE OF POSITION	NUMBER OF FULL-TIME EQUIVALENTS		2014 ACTUAL	2015 BUDGET	2015	2016
	2015	2016			ESTIMATED ACTUAL	PROPOSED BUDGET
City Attorney	0.75	0.75		87,118	87,118	88,567
TOTAL	0.75	0.75	85,410	87,118	87,118	88,567

Kaukanna ON THE FOX

CITY OF KAUKAUNA

2016 BUDGET

DIVISION: GENERAL GOVERNMENT

DEPARTMENT: CITY GARAGE / FIRE DEPT. MAINTENANCE

MISSION STATEMENT

City Hall maintenance is responsible for janitorial services in the Municipal Services Building with the exception of the Fire department and portions of the Police department. Building maintenance costs for the Municipal Services Building except the street and park departments are accounted for in this department.

Increase (Decrease) in 2016 Budget

The City Garage / Fire Dept Maintenance budget decreased \$103,656, 39.32%. This is the first year that City garage and firehouse were separated from City Hall and Police Department.

CITY OF KAUKAUNA

2016 BUDGET

FUND: 101
DEPT: 51605

DIVISION: GENERAL GOVERNMENT
DEPARTMENT: CITY GARAGE / FIRE DEPT MAINTENANCE

OBJECT CODE	DESCRIPTION	2014 ACTUAL	2015 BUDGET	2015 6 MONTHS ACTUAL	2015 ESTIMATED ACTUAL	2016 BUDGET
PERSONAL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	67,752	55,270	33,079	66,000	40,942
5104	Temporary Payroll	784	200	96	200	200
5107	Overtime Pay	392	400	18	300	200
5110	Shift Premium Pay	203	220	112	220	50
5113	Job Class Premium Pay	377	700	44	200	200
5119	Longevity Pay	0	36	0	36	48
5125	Call Time	127	150	48	100	100
<i>Fringe Benefits</i>						
5151	Retirement Plan	5,467	6,132	3,445	6,890	4,819
5154	Social Security	5,064	4,346	2,433	5,117	3,181
5157	Group Health Insurance	22,339	20,387	11,385	22,770	15,764
5160	Group Life Insurance	73	89	39	78	82
5163	Workers Compensation	1,637	1,726	1,026	2,032	1,611
TOTAL PERSONAL SERVICES		104,215	89,656	51,725	103,943	67,197
NON-PERSONAL SERVICES						
<i>Purchased Services</i>						
5303	Communications	9,375	14,000	4,420	10,000	6,000
5306	Heating Fuels	50,465	40,000	21,056	45,000	27,000
5309	Water, Sewer & Electric	71,930	75,000	30,145	72,000	37,000
5312	Maintenance - Building	31,525	45,000	17,439	35,000	28,000
5325	Contractual Services	9,007	0	0	0	0
TOTAL NON-PERSONAL SERVICES		172,302	174,000	73,060	162,000	98,000
TOTAL CITY GARAGE / FIRE DEPT MAINT		276,517	263,656	124,785	265,943	165,197

CITY OF KAUKAUNA

2016 BUDGET

DIVISION: GENERAL GOVERNMENT

DEPARTMENT: CITY GARAGE / FIRE DEPT MAINTENANCE

TITLE OF POSITION	NUMBER OF FULL-TIME EQUIVALENTS		2014 ACTUAL	2015 BUDGET	2015	2016
	2015	2016			ESTIMATED ACTUAL	PROPOSED BUDGET
Janitor	0.80	0.80		40,340	48,387	40,942
Laborer	0.30	0.00		14,930	17,613	0
TOTAL	1.10	0.80	67,752	55,270	66,000	40,942

Kaukanna ON THE FOX

CITY OF KAUKAUNA

2016 BUDGET

DIVISION: GENERAL GOVERNMENT

DEPARTMENT: CITY HALL & POLICE DEPT. MAINTENANCE

MISSION STATEMENT

City Hall maintenance is responsible for janitorial services in the Municipal Services Building with the exception of the Fire department and portions of the Police department. Building maintenance costs for the Municipal Services Building except the street and park departments are accounted for in this department.

Increase (Decrease) in 2016 Budget

The City Hall & Police Department Maintenance budget is \$84,000. This is the first year that City Hall and Police department will be separate from the Firehouse and City Garage.

CITY OF KAUKAUNA

2016 BUDGET

FUND: 101
DEPT: 51606

DIVISION: GENERAL GOVERNMENT
DEPARTMENT: CITY HALL MAINTENANCE

OBJECT CODE	DESCRIPTION	2014 ACTUAL	2015 BUDGET	2015 6 MONTHS ACTUAL	2015 ESTIMATED ACTUAL	2016 BUDGET
NON-PERSONAL SERVICES						
<i>Purchased Services</i>						
5303	Communications	0	0	0	0	6,000
5306	Heating Fuels	0	0	0	0	18,000
5309	Water, Sewer & Electric	0	0	0	0	38,000
5312	Maintenance - Building	0	0	0	0	7,000
5325	Contractual Services	0	0	0	0	15,000
TOTAL NON-PERSONAL SERVICES		0	0	0	0	84,000
TOTAL CITY HALL MAINTENANCE		0	0	0	0	84,000

CITY OF KAUKAUNA

2016 BUDGET

*DIVISION: GENERAL GOVERNMENT
DEPARTMENT: CLERK/TREASURER*

MISSION STATEMENT

Performs duties as required by State Statutes, care and custody of the corporate seal and all papers and records of the City. Attend council meetings and maintain records of proceedings. Coordinate agendas and minutes for other committees, commissions, and boards. Maintain and update the ordinance book. Issue and maintain records for licenses and permits. Administer oaths. Collect, invest, and disburse municipal funds.

2014 - 2015 Goals and Objectives

Prepare numerous agendas and recording of minutes, resolutions, and ordinances.

Issue various licenses and permits.

Maintain City records.

Administer oaths of office.

Meet Legal Advertising deadlines.

Meet Posting requirements.

2014 - 2015 Accomplishments

Prepare numerous agendas and recording of minutes, resolutions, and ordinances.

Issue various licenses and permits.

Maintain City records.

Administer oaths of office.

Meet Legal Advertising deadlines.

Meet Posting requirements.

2015 -2016 Goals and Objectives

Prepare numerous agendas and recording of minutes, resolutions, and ordinances.

Issue various licenses and permits.

Maintain City records.

Administer oaths of office.

Meet Legal Advertising deadlines.

Meet Posting requirements.

Increase (Decrease) in 2016 Budget

The Clerk/Treasurer budget increased \$17,242, 10.28%.

CITY OF KAUKAUNA

2016 BUDGET

DIVISION: GENERAL GOVERNMENT
DEPARTMENT: CLERK/TREASURER

Service Efforts:

ITEM	AS OF 12/31/13	AS OF 12/31/14	AS OF 06/30/15
# of council meetings	24	26	13
# of real estate inquiry forms processed	349	362	222
# of deposits made	290	288	148
# of resolutions processed	40	48	25
# of ordinances processed	12	9	8
# of tax bills issued	7,107	7,117	n/a
# of receipts issued	4,632	4,893	2,559
# of licenses issued	249	251	238
# of dog licenses issued	848	866	758
# pieces of mail processed	31,581	33,525	16,828
Yard waste vouchers issued	400	467	226
Non-refrigerant stickers issued	51	92	39
Refrigerant stickers issued	80	117	45
# of long-term debt issues/IRB	3	4	2

CITY OF KAUKAUNA

2016 BUDGET

FUND: 101
DEPT: 51420

DIVISION: GENERAL GOVERNMENT
DEPARTMENT: CLERK/TREASURER

OBJECT CODE	DESCRIPTION	2014 ACTUAL	2015 BUDGET	2015 6 MONTHS ACTUAL	2015 ESTIMATED ACTUAL	2016 BUDGET
PERSONAL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	88,704	92,429	40,144	92,429	97,888
5119	Longevity Pay	0	16	0	16	48
<i>Fringe Benefits</i>						
5151	Retirement Plan	8,562	9,441	4,087	9,441	9,734
5154	Social Security	5,826	7,071	2,585	7,071	7,488
5157	Group Health Insurance	31,102	28,994	15,297	28,994	39,409
5160	Group Life Insurance	218	225	125	250	263
5163	Workers Compensation	1,485	2,004	900	2,004	2,592
TOTAL PERSONAL SERVICES		135,897	140,180	63,138	140,205	157,422
NON-PERSONAL SERVICES						
<i>Travel/Training</i>						
5205	Seminar Expense	537	800	431	789	800
5208	Travel - City Business	728	900	0	898	900
5211	Education & Memberships	245	300	115	290	300
<i>Purchased Services</i>						
5325	Contractual Services	3,841	5,000	1,465	4,500	5,000
5328	Advertising	6,873	10,000	4,407	9,800	10,000
5334	Printing Expense	0	1,000	0	900	1,000
<i>Supplies</i>						
5401	Office Supplies	2,545	2,500	642	2,450	2,500
5499	Miscellaneous	12,589	7,000	5,195	6,990	7,000
TOTAL NON-PERSONAL SERVICES		27,358	27,500	12,256	26,617	27,500
OUTLAY						
5804	Office Equipment	5,000	0	1,875	1,875	0
TOTAL OUTLAY		5,000	0	1,875	1,875	0
TOTAL CLERK/TREASURER		168,256	167,680	77,269	168,697	184,922

CITY OF KAUKAUNA

2016 BUDGET

DIVISION: GENERAL GOVERNMENT

DEPARTMENT: CLERK/TREASURER

TITLE OF POSITION	NUMBER OF FULL-TIME EQUIVALENTS		2014 ACTUAL	2015 BUDGET	2015	2016
	2015	2016			ESTIMATED ACTUAL	PROPOSED BUDGET
Clerk/Treasurer	1.00	1.00		64,388	64,388	65,458
Office Assistant	0.80	1.00		28,041	28,041	32,430
TOTAL	1.80	2.00	88,704	92,429	92,429	97,888

CITY OF KAUKAUNA

2016 BUDGET

DIVISION: GENERAL GOVERNMENT

DEPARTMENT: COMMISSIONERS

MISSION STATEMENT

The costs of Police and Fire Commissioners (\$50 per month) and Utility Commissioners (\$240 per quarter) are charged to this department. Kaukauna Utility refunds the cost of Utility Commissioners.

Increase (Decrease) in 2015 Budget

The Commissioner's budget increased \$1,361, 38.74%.

CITY OF KAUKAUNA

2016 BUDGET

FUND: 101
DEPT: 51110

DIVISION: GENERAL GOVERNMENT
DEPARTMENT: COMMISSIONERS

OBJECT CODE	DESCRIPTION	2014 ACTUAL	2015 BUDGET	2015 6 MONTHS ACTUAL	2015 ESTIMATED ACTUAL	2016 BUDGET
PERSONAL SERVICES						
	<i>Wages & Salaries</i>					
5101	Regular Payroll	2,750	3,000	2,250	4,500	4,500
	<i>Fringe Benefits</i>					
5154	Social Security	67	57	45	65	65
5163	Workers Compensation	3	6	2	9	9
	TOTAL PERSONAL SERVICES	2,820	3,063	2,297	4,574	4,574
NON-PERSONAL SERVICES						
5205	Seminar Expense	150	450	(1,425)	100	300
	TOTAL NON-PERSONAL SERVICES	150	450	(1,425)	100	300
	TOTAL COMMISSIONERS	2,970	3,513	872	4,674	4,874

CITY OF KAUKAUNA

2016 BUDGET

DIVISION: GENERAL GOVERNMENT

DEPARTMENT: COMMISSIONERS

TITLE OF POSITION	NUMBER OF FULL-TIME EQUIVALENTS		2014 ACTUAL	2015 BUDGET	2015	2016
	2015	2016			ESTIMATED ACTUAL	PROPOSED BUDGET
Police & Fire Commissioner	**	**		600	900	900
Police & Fire Commissioner	**	**		600	900	900
Police & Fire Commissioner	**	**		600	900	900
Police & Fire Commissioner	**	**		600	900	900
Police & Fire Commissioner	**	**		600	900	900
TOTAL	0.00	0.00	3,000	3,000	4,500	4,500

**FTE calculation not readily determined due to the nature of the position.

Kaukama ON THE FOX

CITY OF KAUKAUNA

2016 BUDGET

DIVISION: GENERAL GOVERNMENT

DEPARTMENT: COMMON COUNCIL

MISSION STATEMENT

The City Council will serve the needs and concerns of the City and strive to affect the greatest good for the community as a whole while maintaining a solid perspective between individual rights and the common good.

The City Council will take a leadership position in the community. It will act as the catalyst for new programs based on the needs of the community. The Council will promote cooperation between various segments of the community.

The City Council together with the Mayor and staff will develop and adopt a fiscally responsible budget on an annual basis. This budget will provide the resources to maintain a high quality of service yet must be responsive to economic conditions both within and outside the community.

Based on the realization that the needs of the City are continually changing, the Council will periodically review policies and procedures so that City Government as a whole can maintain a high level of effectiveness.

The Council will strive to keep the citizens informed on matters affecting the community. At the same time, the Council must keep well informed on the needs and concerns of the citizens and respond to these needs in a consistent and prudent manner.

The Council will seek and respect the recommendations of the Mayor, staff members, and various boards and commissions. The Council accepts the fact that good government is a cooperative process and that encouraging and accepting these recommendations does not diminish the authority of the Council.

The Council will continue to be cognizant of the needs of City employees and strive for a satisfying work experience. The Council will encourage its employees to upgrade their skills.

The Council will continue to identify areas within the community that need special attention and develop programs for their improvement.

The Council will encourage legislation at the County, State and Federal levels that is in the best interest of the community.

The Council will promote the community both within and outside.

Increase (Decrease) in 2016 Budget

The Common Council budget increased \$2,755, 6.80%.

CITY OF KAUKAUNA

2016 BUDGET

FUND: 101
DEPT: 51105

DIVISION: GENERAL GOVERNMENT
DEPARTMENT: COMMON COUNCIL

OBJECT CODE	DESCRIPTION	2014 ACTUAL	2015 BUDGET	2015 6 MONTHS ACTUAL	2015 ESTIMATED ACTUAL	2016 BUDGET
PERSONAL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	27,060	29,520	14,760	29,520	32,720
<i>Fringe Benefits</i>						
5154	Social Security	407	428	214	428	474
5163	Workers Compensation	46	56	28	56	65
5166	Unemployment Insurance	0	0	84	84	0
TOTAL PERSONAL SERVICES		27,512	30,004	15,086	30,089	33,259
NON-PERSONAL SERVICES						
<i>Travel/Training</i>						
5205	Seminar Expense	6,968	6,000	240	4,500	5,500
5208	Travel - City Business	383	500	112	400	500
5211	Education & Memberships	0	4,000	3,666	3,800	4,000
TOTAL NON-PERSONAL SERVICES		7,351	10,500	4,018	8,700	10,000
TOTAL COMMON COUNCIL		34,863	40,504	19,105	38,789	43,259

CITY OF KAUKAUNA

2016 BUDGET

DIVISION: GENERAL GOVERNMENT

DEPARTMENT: COMMON COUNCIL

TITLE OF POSITION	NUMBER OF FULL-TIME EQUIVALENTS		2014 ACTUAL	2015 BUDGET	2015	2016
	2015	2016			ESTIMATED ACTUAL	PROPOSED BUDGET
Alderman	**	**		4,320	4,320	4,720
Alderman	**	**		3,600	3,600	4,000
Alderman	**	**		3,600	3,600	4,000
Alderman	**	**		3,600	3,600	4,000
Alderman	**	**		3,600	3,600	4,000
Alderman	**	**		3,600	3,600	4,000
Alderman	**	**		3,600	3,600	4,000
Alderman	**	**		3,600	3,600	4,000
TOTAL	0.00	0.00	29,520	29,520	29,520	32,720

Kaukanna ON THE FOX

CITY OF KAUKAUNA

2016 BUDGET

DIVISION: GENERAL GOVERNMENT

DEPARTMENT: ELECTIONS

MISSION STATEMENT

Administration of elections per State Statutes.

2014 - 2015 Goals and Objectives

Conduct three elections in 2014 and one in 2015. Ongoing training for election officials and staff.

2014 - 2015 Accomplishments

Conducted three elections in 2014 and one in 2015. Ongoing training for election officials and staff.

2015 - 2016 Goals and Objectives

Conduct one election in 2015 and four in 2016. Ongoing training for election officials and staff. New statewide voter registration program to be implemented in January of 2016.

Increase (Decrease) in 2016 Budget

The Elections budget increased \$13,211, 105.33%

Service Efforts:

ELECTION	NO. OF REGISTERED VOTERS	ELECTION DAY CHANGES
Spring – 4/1/14	8,419	51
Partisan Primary – 8/12/14	8,318	37
General - 11/1/14	8,391	509
Spring – 4/7/15	8,505	30

CITY OF KAUKAUNA

2016 BUDGET

FUND: 101
DEPT: 51425

DIVISION: GENERAL GOVERNMENT
DEPARTMENT: ELECTIONS

OBJECT CODE	DESCRIPTION	2014 ACTUAL	2015 BUDGET	2015 6 MONTHS ACTUAL	2015 ESTIMATED ACTUAL	2016 BUDGET
PERSONAL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	0	200	0	0	200
5104	Temporary Payroll	11,908	7,000	3,200	6,500	13,000
<i>Fringe Benefits</i>						
5151	Retirement Plan	0	14	0	0	13
5154	Social Security	0	15	0	0	15
5163	Workers Compensation	18	14	6	12	26
TOTAL PERSONAL SERVICES		11,925	7,243	3,206	6,512	13,254
NON-PERSONAL SERVICES						
<i>Travel/Training</i>						
5205	Seminar Expense	0	200	0	100	400
5208	Travel - City Business	35	100	0	100	100
<i>Purchased Services</i>						
5325	Contractual Services	0	500	1,100	1,100	1,000
5334	Printing Expense	1,871	3,000	104	2,150	6,000
<i>Supplies</i>						
5401	Office Supplies	4,293	1,000	76	500	4,000
5431	Postage	294	300	98	200	600
5499	Miscellaneous	0	200	43	100	400
TOTAL NON-PERSONAL SERVICES		6,493	5,300	1,421	4,250	12,500
TOTAL ELECTIONS		18,419	12,543	4,627	10,762	25,754

CITY OF KAUKAUNA

2016 BUDGET

DIVISION: GENERAL GOVERNMENT
DEPARTMENT: FINANCE

MISSION STATEMENT

The finance department is responsible for planning, directing and administering the major functions of accounting, budgeting, financial reporting, employer insurance management, employee benefit programs and electronic data processing to insure the City's financial stability and compliance with goals, policies and regulations.

2014 - 2015 Goals and Objectives

Continue to evaluate ways to increase city staff efficiencies using electronic technologies

Continue to evaluate accounting systems and procedures to enhance efficiencies

Update accounts receivable software

Complete municipal complex financing plan

2014 - 2015 Accomplishments

Implemented third party Ambulance billing

Updated accounts receivable software

Selected a time and attendance software program

2015 - 2016 Goals and Objectives

Continue to evaluate ways to increase city staff efficiencies using electronic technologies.

Continue to evaluate accounting systems and procedures to enhance efficiencies.

Develop Policies and procedures of Finance functions

Implement Time Clock Plus (a time and attendance) software program

Implement Invoice Soft to reduce paper and admin work

Increase (Decrease) in 2016 Budget

The Finance budget increased \$27,662, 8.54%.

Service Efforts:

INDICATORS	AS OF 12/31/13	AS OF 12/31/14	AS OF 06/30/15
# of ambulance bills processed	1,035	1,019	541
# of new special assessment bills processed	422	287	32
# of real estate inquiry forms processed	349	361	215
# of accounts payable checks processed	3,141	3,401	1,578
# of payroll checks processed	4,047	4,175	1,774
# of miscellaneous receivable bills processed	532	464	365
# of receipts processed	3,587	4,892	2,560

CITY OF KAUKAUNA

2016 BUDGET

FUND: 101
DEPT: 51510

DIVISION: GENERAL GOVERNMENT
DEPARTMENT: FINANCE

OBJECT CODE	DESCRIPTION	2014 ACTUAL	2015 BUDGET	2015 6 MONTHS ACTUAL	2015 ESTIMATED ACTUAL	2016 BUDGET
PERSONAL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	190,235	195,200	95,015	202,801	194,604
5119	Longevity Pay	1,020	1,020	0	740	620
<i>Fringe Benefits</i>						
5151	Retirement Plan	17,956	19,416	8,291	17,729	15,796
5154	Social Security	13,852	15,011	5,978	15,571	14,935
5157	Group Health Insurance	58,850	55,601	29,834	55,601	59,114
5160	Group Life Insurance	730	684	409	817	858
5163	Workers Compensation	298	373	168	387	390
TOTAL PERSONAL SERVICES		282,941	287,305	139,695	293,646	286,317
NON-PERSONAL SERVICES						
<i>Travel/Training</i>						
5205	Seminar Expense	0	800	260	800	800
5208	Travel - City Business	0	500	0	200	500
5211	Education & Memberships	640	650	200	400	600
<i>Purchased Services</i>						
5315	Maintenance - Office Equipment	0	500	0	400	500
5325	Contractual Services	12,967	24,000	13,165	14,000	59,000
5334	Printing Expense	1,297	1,000	39	1,000	1,300
<i>Supplies</i>						
5401	Office Supplies	1,093	900	498	900	900
5422	Data Processing Supplies	0	600	0	400	500
TOTAL NON-PERSONAL SERVICES		15,997	28,950	14,162	18,100	64,100
OUTLAY						
5804	Office Equipment	10,969	7,500	7,239	7,600	1,000
TOTAL OUTLAY		10,969	7,500	7,239	7,600	1,000
TOTAL FINANCE		309,906	323,755	161,096	319,346	351,417

CITY OF KAUKAUNA

2016 BUDGET

DIVISION: GENERAL GOVERNMENT

DEPARTMENT: FINANCE

TITLE OF POSITION	NUMBER OF FULL-TIME EQUIVALENTS		2014 ACTUAL	2015 BUDGET	2015	2016
	2015	2016			ESTIMATED ACTUAL	PROPOSED BUDGET
Finance Director	1.00	1.00		94,312	101,913	91,198
Staff Accountant	1.00	1.00		56,744	56,744	57,596
Accounting Specialist	1.00	1.00		44,144	44,144	45,810
TOTAL	3.00	3.00	190,235	195,200	202,801	194,604

Kaukanna ON THE FOX

CITY OF KAUKAUNA

2016 BUDGET

*DIVISION: GENERAL GOVERNMENT
DEPARTMENT: HUMAN RESOURCES*

MISSION STATEMENT

The Human Resources Department provides effective human resources services to all employees of the City, maintains compliance with all regulations (State & Federal) and administers all Human Resources policies and procedures. This is accomplished through the following functions: labor relations, policy and procedure development, recruitment and hiring, human resource records maintenance, employee counseling, employee assistance program, unemployment compensation, employee orientation, wage and salary administration, benefits administration, law compliance, training and education and employee relations.

2014 - 2015 Goals and Objectives

Complete labor contract negotiations for expiring 2015 Police contract.

Communicate and distribute revised approved employee handbook.

Complete wage and compensation study of non-represented positions.

Coordinate and communicate changes regarding open enrollment with health and dental plan options available January 1, 2016.

2014 - 2015 Accomplishments

Coordinate and communicate changes regarding open enrollment with health and dental plan options available January 1, 2016.

Annual review of Standard Operating Guidelines in conjunction with the Director of Public Works, Street Superintendent and Street Foreman for Department of Public Works employees.

Complete contract negotiations for Fire Dept. in February 2015 (January 1, 2015 – December 31, 2016).

Develop and complete Municipal Services Building Plan.

2015 - 2016 Goals and Objectives

Complete labor contract negotiations for Police contract that expires December 31, 2015.

Communicate and distribute revised approved employee handbook.

Complete wage and compensation study of non-represented positions.

Evaluate the option of a high deductible health plan with Employer's Trust Fund for 2017.

Increase (Decrease) in 2016 Budget

The Human Resources budget decreased \$500, 0.41%.

CITY OF KAUKAUNA

2016 BUDGET

FUND: 101
DEPT: 51415

DIVISION: GENERAL GOVERNMENT
DEPARTMENT: HUMAN RESOURCES

OBJECT CODE	DESCRIPTION	2014 ACTUAL	2015 BUDGET	2015 6 MONTHS ACTUAL	2015 ESTIMATED ACTUAL	2016 BUDGET
NON-PERSONAL SERVICES						
	<i>Travel/Training</i>					
5218	Tuition Reimbursement Program	4,134	4,000	2,760	4,000	5,000
	<i>Purchased Services</i>					
5325	Contractual Services	81,080	105,000	56,945	100,000	101,000
5328	Advertising	2,172	500	1,294	2,500	3,000
5385	Employee Wellness Program	5,254	10,000	63	10,000	10,000
5398	Employee Safety Program	3,825	1,000	0	500	1,000
5399	Employee Assistance Program	1,894	2,050	818	2,050	2,050
5401	Office Supplies	317	250	172	250	250
TOTAL NON-PERSONAL SERVICES		98,676	122,800	62,051	119,300	122,300
TOTAL HUMAN RESOURCES		98,676	122,800	62,051	119,300	122,300

CITY OF KAUKAUNA

2016 BUDGET

*DIVISION: GENERAL GOVERNMENT
DEPARTMENT: INFORMATION TECHNOLOGY*

MISSION STATEMENT

This department accounts for the costs associated with managing the City's computer network.

2014 - 2015 Goals and Objectives

Replace Barracuda link balancer

Virtual Infrastructure – Get all 3 servers licensed and capable of vMotion for Reliability and Performance.

Guest WiFi

UPS on servers – Battery Check and setup to shutdown servers properly... Upon power restore, servers come back on.

Office upgrade to 2013

Training – Office Suite 2013

New Building setup of Networking and VLANS

Establish a fiber backbone between buildings and get new location operational and move servers last, before Phase II of building project.

Fiber connections to new city hall and library

2014 - 2015 Accomplishments

New Building setup of Networking and VLANS

Establish a fiber backbone between buildings and get new location operational and move servers last, before Phase II of building project.

Fiber connections to new city hall and library

2015 - 2016 Goals and Objectives

Guest WiFi and WiFi throughout New building

Office upgrade to 2013

Training – Office Suite 2013

Get moved and setup in New building

Develop new Website

Increase (Decrease) in 2016 Budget

The Information Technology budget increased \$18,535, 24.55%.

CITY OF KAUKAUNA

2016 BUDGET

FUND: 101
DEPT: 51430

DIVISION: GENERAL GOVERNMENT
DEPARTMENT: INFORMATION TECHNOLOGY

OBJECT CODE	DESCRIPTION	2014 ACTUAL	2015 BUDGET	2015 6 MONTHS ACTUAL	2015 ESTIMATED ACTUAL	2016 BUDGET
	<i>Purchased Services</i>					
5315	Maintenance - Office Equipment	0	1,000	0	1,000	1,000
5325	Contractual Services	33,473	54,500	19,465	54,500	75,035
	TOTAL NON-PERSONAL SERVICES	33,473	55,500	19,465	55,500	76,035
	<i>OUTLAY</i>					
5804	Office Equipment	16,016	20,000	421	20,000	18,000
	TOTAL OUTLAY	16,016	20,000	421	20,000	18,000
	TOTAL INFORMATION TECHNOLOGY	49,490	75,500	19,886	75,500	94,035

CITY OF KAUKAUNA

2016 BUDGET

DIVISION: GENERAL GOVERNMENT

DEPARTMENT: MAYOR

MISSION STATEMENT

The Office of the Mayor coordinates and administers the operations of city government; carries out the policies adopted by the Mayor and Common Council; appoints members to committees, commissions and boards subject to the approval of the Council; works with the Council in identifying and solving problems facing the city and in implementing appropriate measures for the welfare of the citizens of Kaukauna; monitors performance of staff in carrying out programs to achieve city goals; prepares the annual executive budget; seeks to achieve effective coordination and efficient delivery of services to assure economy, accountability and responsiveness to the citizens' needs.

Each budget requires more creative thinking than the previous as our City continues to grow and prosper.

2014 - 2015 Goals and Objectives

Relocate Kaukauna Public Library.

Work to promote a hotel on the former Gustman lot.

Begin construction on the new City Hall and Police Department.

Continue to monitor Fox Locks rebuild.

Continue to work with Building Inspection to ensure residential dwellings and businesses are in compliance with zoning and nonconforming status due to lack of maintenance.

Complete Hydro Park expansion.

2014 - 2015 Accomplishments

The addition of two Kwik Trip convenience stations for our residents and guests of our City.

The Common Council, after fielding numerous calls and emails about unsightly property due to noxious weeds and other rank growth of vegetation, junk or debris stored about the property and buildings in an unsafe or unsanitary state, have directed the City Attorney and the City Inspection Department to strictly enforce the Municipal Code relevant to these issues.

Hydro Park has been completed.

2015 - 2016 Goals and Objectives

Relocate Kaukauna Public Library.

Complete construction of new City Hall and Police Department.

Move into new Administrative and Police buildings.

Start demolition of old City Hall Administration and Police Department as part of Phase II.

Promote construction of former Lawe Street Gustman auto lot for a hotel.

Secure funding for Veteran Lift Bridge repairs.

Continue to work with Building Inspection Department to ensure residential and businesses are in compliance with zoning and nonconforming status due to lack of maintenance.

CITY OF KAUKAUNA

2016 BUDGET

*DIVISION: GENERAL GOVERNMENT
DEPARTMENT: MAYOR*

Increase (Decrease) in 2016 Budget

The Mayor Department budget increased \$5,364, 2.55%.

CITY OF KAUKAUNA

2016 BUDGET

FUND: 101
DEPT: 51405

DIVISION: GENERAL GOVERNMENT
DEPARTMENT: MAYOR

OBJECT CODE	DESCRIPTION	2014 ACTUAL	2015 BUDGET	2015 6 MONTHS ACTUAL	2015 ESTIMATED ACTUAL	2016 BUDGET
PERSONAL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	116,571	118,890	52,157	118,890	120,778
5119	Longevity Pay	420	420	0	420	420
<i>Fringe Benefits</i>						
5151	Retirement Plan	12,268	13,557	5,927	13,557	14,059
5154	Social Security	8,361	9,127	3,713	9,127	9,272
5157	Group Health Insurance	39,502	37,067	19,334	37,067	39,409
5160	Group Life Insurance	616	599	339	679	713
5163	Workers Compensation	1,759	2,346	1,071	2,300	3,019
TOTAL PERSONAL SERVICES		179,497	182,006	82,541	182,041	187,670
NON-PERSONAL SERVICES						
<i>Travel/Training</i>						
5205	Seminar Expense	922	600	30	600	600
5208	Travel - City Business	710	900	44	600	600
5211	Education & Memberships	645	900	498	900	900
5215	Expense Allowance	2,180	3,100	1,200	3,100	3,100
<i>Purchased Services</i>						
5303	Communications	240	240	120	240	240
5325	Contractual Services	4,362	8,000	192	8,000	8,000
5334	Printing Expense	12,514	11,800	1,279	11,800	11,800
5340	Rent - Equipment	1,313	1,400	737	1,400	1,400
<i>Supplies</i>						
5401	Office Supplies	1,033	1,000	185	1,000	1,000
5422	Data Processing Supplies	0	100	0	100	100
5499	Miscellaneous	202	400	193	400	400
TOTAL NON-PERSONAL SERVICES		24,123	28,440	4,479	28,140	28,140
TOTAL MAYOR		203,620	210,446	87,019	210,181	215,810

CITY OF KAUKAUNA

2016 BUDGET

DIVISION: GENERAL GOVERNMENT

DEPARTMENT: MAYOR

TITLE OF POSITION	NUMBER OF FULL-TIME EQUIVALENTS		2014 ACTUAL	2015 BUDGET	2015	2016
	2015	2016			ESTIMATED ACTUAL	PROPOSED BUDGET
Mayor	1.00	1.00		74,639	74,639	75,864
Executive Secretary	1.00	1.00		44,251	44,251	44,914
TOTAL	2.00	2.00	116,571	118,890	118,890	120,778

CITY OF KAUKAUNA

2016 BUDGET

*DIVISION: GENERAL GOVERNMENT
DEPARTMENT: MUNICIPAL JUSTICE*

MISSION STATEMENT

The Municipal Judge has such jurisdiction as provided by law and Sec. 755.045 of the Wisconsin State Statutes and exclusive jurisdiction of violations of City ordinances. The procedures of Municipal Court are in accordance with Sec. 1.15 of the Municipal Code and Chapters 66, 254 and 800 of the Wisconsin State Statutes.

2014 - 2015 Goals and Objectives

Continue judicial education.

Attend judicial meetings.

Attend clerk meetings.

Attend Truancy court monthly at High School

Attend Truancy court monthly at Middle School

Continue Community Service Program.

Continue Pay Plan Contract with debtors.

Follow up and maintain accounts with Tax Intercept.

Continue to send payment reminders.

2014 - 2015 Accomplishments

Attend judicial meetings.

Sending Defaults, Good Cause Indigence, payment reminders and TRIP notice.

Update Tax Intercept

2015 - 2016 Goals and Objectives

Continue judicial education.

Attend judicial meetings.

Attend clerk meetings.

Attend Truancy court monthly at High School.

Attend Truancy court monthly at Middle School.

Continue Community Service Program.

Continue Pay Plan Contract with debtors.

Follow up and maintain accounts with Tax Intercept.

Continue to send payment reminders.

CITY OF KAUKAUNA

2016 BUDGET

DIVISION: GENERAL GOVERNMENT
DEPARTMENT: MUNICIPAL JUSTICE

Increase (Decrease) in 2016 Budget

The Municipal Justice budget increased \$700, 1.52%.

Service Efforts:

INDICATOR	AS OF 12/31/13	AS OF 12/31/14	AS OF 06/30/15
# of citations processed	1,520	1,250	715
# of court appearances	503	485	259
# of trials held	12	14	9
# of scheduled trials	178	138	56

CITY OF KAUKAUNA

2016 BUDGET

FUND: 101
DEPT: 51205

DIVISION: GENERAL GOVERNMENT
DEPARTMENT: MUNICIPAL JUDGE

OBJECT CODE	DESCRIPTION	2014 ACTUAL	2015 BUDGET	2015 6 MONTHS ACTUAL	2015 ESTIMATED ACTUAL	2016 BUDGET
PERSONAL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	28,154	29,166	12,446	29,166	29,613
5119	Longevity Pay	90	108	0	108	120
<i>Fringe Benefits</i>						
5151	Retirement Plan	1,575	1,713	713	1,713	1,802
5154	Social Security	2,042	2,239	909	2,239	2,275
5160	Life Insurance	62	0	54	108	113
5163	Workers Compensation	44	56	24	56	59
TOTAL PERSONAL SERVICES		31,967	33,282	14,145	33,390	33,982
NON-PERSONAL SERVICES						
<i>Travel/Training</i>						
5205	Seminar Expense	382	800	0	800	800
5208	Travel - City Business	71	450	14	450	450
5211	Education & Memberships	100	800	840	800	800
<i>Purchased Services</i>						
5325	Contractual Services	7,728	9,852	483	9,852	9,852
5334	Printing Expense	0	275	0	275	275
<i>Supplies</i>						
5401	Office Supplies	328	300	0	300	300
5422	Data Processing Supplies	128	250	0	250	250
TOTAL NON-PERSONAL SERVICES		8,736	12,727	1,336	12,727	12,727
TOTAL MUNICIPAL JUDGE		40,703	46,009	15,482	46,117	46,709

CITY OF KAUKAUNA

2016 BUDGET

DIVISION: GENERAL GOVERNMENT

DEPARTMENT: MUNICIPAL JUDGE

TITLE OF POSITION	NUMBER OF FULL-TIME EQUIVALENTS		2014 ACTUAL	2015 BUDGET	2015	2016
	2015	2016			ESTIMATED ACTUAL	PROPOSED BUDGET
Judge	**	**		9,942	9,942	10,107
Clerk of Courts	0.50	0.50		18,844	18,844	19,126
Deputy Clerk of Courts	**	**		380	380	380
TOTAL	0.50	0.50	28,154	29,166	29,166	29,613

** FTE calculation not readily determined due to the nature of the position

CITY OF KAUKAUNA

2016 BUDGET

DIVISION: GENERAL GOVERNMENT

DEPARTMENT: OFFICE EQUIPMENT & SUPPLIES

MISSION STATEMENT

This department accounts for postage expense for all City departments, copier costs of the central copier and offices supplies that are charged to other departments when used.

2015 - 2016 Goals and Objectives

Reduce postage and supplies due to partnership with Life Quest on Ambulance Billing

Increase (Decrease) in 2016 Budget

The Office Equipment & Supplies budget decreased \$2,600, 9.03%.

CITY OF KAUKAUNA

2016 BUDGET

FUND: 101
DEPT: 51435

DIVISION: GENERAL GOVERNMENT
DEPARTMENT: OFFICE EQUIPMENT & SUPPLIES

OBJECT CODE	DESCRIPTION	2014 ACTUAL	2015 BUDGET	2015 6 MONTHS ACTUAL	2015 ESTIMATED ACTUAL	2016 BUDGET
NON-PERSONAL SERVICES						
<i>Purchased Services</i>						
5340	Rent - Equipment	7,359	8,500	4,268	8,600	10,200
<i>Supplies</i>						
5401	Office Supplies	993	1,800	771	1,800	2,000
5431	Postage	18,872	18,500	6,582	16,500	14,000
TOTAL NON-PERSONAL SERVICES		27,223	28,800	11,621	26,900	26,200
TOTAL OFFICE EQUIPMENT & SUPPLIES		27,223	28,800	11,621	26,900	26,200

CITY OF KAUKAUNA

2016 BUDGET

DIVISION: GENERAL GOVERNMENT

DEPARTMENT: PLANNING/COMMUNITY DEVELOPMENT

MISSION STATEMENT

The mission of the Planning and Community Development Department is to promote the orderly growth and development of the City in a manner intended to maintain a high quality living environment.

2014 - 2015 Goals and Objectives

Design and implement river front improvements in association with the Grand Kakalin project.

Work with Redevelopment Authority to establish a Redevelopment Authority District in the central business district.

Work with existing historic structures in the City to promote design standards in association with Historic Preservation Tax Credits.

Work with downtown businesses in implementing a design for the reconstruction of Second and Third streets and connecting side streets.

Continue work on numerous ongoing and year-to-year projects.

2014 - 2015 Accomplishments

Grand Kakalin project has been implemented. Renovations have been started on repurposing the mill and a Kwik Trip store was completed.

The Redevelopment Authority established an Authority District with improvements initiated. The City closed on the rail property along the river.

With the completion of Hydro Park and several water front improvements, designs have been completed on additional features.

Assisted with regional events such as the KARMA Electric City Experience music festival and the Fox Firecracker 5k event on the Fourth of July. The Farmer's Market continues to grow and additional events are scheduled for Hydro Park.

The Redevelopment Authority worked with a number of businesses to complete energy efficient improvements and to begin renovations on downtown buildings.

Continue to work on numerous on-going and year-to-year projects.

2015 – 2016 Goals and Objectives

Complete street renovations in the downtown including park improvements and improved access to the Fox River.

Work with civic groups to promote events in the downtown to attract visitors. Provide incentives to create living space in the downtown including art and cultural facilities.

Increase (Decrease) in 2016 Budget

The Planning/Community Development budget increased \$10,117, 4.65%.

CITY OF KAUKAUNA

2016 BUDGET

DIVISION: GENERAL GOVERNMENT

DEPARTMENT: PLANNING/COMMUNITY DEVELOPMENT

Service Efforts:

INDICATOR	2013	2014	AS OF 6/30/15
Acres of Ind. Park land sold	6.2	1.64	-
Grant funds received	0	\$500,200	-
# of new RACK loans	2	4	-
# of new subdivisions	0	1	-
# of variance requests	2	1	-
Acres annexed into the City	4.112	0	-

CITY OF KAUKAUNA

2016 BUDGET

FUND: 101
DEPT: 51410

DIVISION: GENERAL GOVERNMENT
DEPARTMENT: PLANNING/COMMUNITY DEVELOPMENT

OBJECT CODE	DESCRIPTION	2014 ACTUAL	2015 BUDGET	2015 6 MONTHS ACTUAL	2015 ESTIMATED ACTUAL	2016 BUDGET
PERSONAL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	155,929	158,988	70,052	158,988	161,373
5104	Temporary Payroll	10,069	11,940	4,151	12,640	15,345
5119	Longevity Pay	890	968	0	968	1,020
<i>Fringe Benefits</i>						
5151	Retirement Plan	15,060	16,640	7,258	16,625	18,035
5154	Social Security	12,238	12,872	5,549	12,884	13,253
5157	Group Health Insurance	7,914	7,376	3,888	7,376	7,850
5160	Group Life Insurance	480	411	298	595	625
5163	Workers Compensation	2,919	3,940	1,763	3,890	5,201
TOTAL PERSONAL SERVICES		205,499	213,135	92,958	213,967	222,702
NON-PERSONAL SERVICES						
<i>Travel/Training</i>						
5205	Seminar Expense	484	550	48	450	500
5208	Travel - City Business	35	500	172	300	500
5211	Education & Memberships	505	800	150	600	500
<i>Purchased Services</i>						
5303	Communications	178	200	31	200	100
5325	Contractual Services	386	200	144	300	200
5334	Printing Expense	440	200	0	100	200
5340	Rent - Equipment	1,665	1,600	737	1,700	2,500
<i>Supplies</i>						
5401	Office Supplies	572	500	240	500	600
TOTAL NON-PERSONAL SERVICES		4,265	4,550	1,522	4,150	5,100
TOTAL PLANNING/COMM DEVELOP		209,763	217,685	94,480	218,117	227,802

CITY OF KAUKAUNA

2016 BUDGET

DIVISION: GENERAL GOVERNMENT

DEPARTMENT: PLANNING/COMMUNITY DEVELOPMENT

TITLE OF POSITION	NUMBER OF FULL-TIME EQUIVALENTS		2014 ACTUAL	2015 BUDGET	2015	2016
	2015	2016			ESTIMATED ACTUAL	PROPOSED BUDGET
Director	1.00	1.00		86,365	86,365	87,661
Executive Secretary	1.00	1.00		44,251	44,251	44,914
Planning/Engineering Tech.	0.50	0.50		28,372	28,372	28,798
TOTAL	2.50	2.50	155,929	158,988	158,988	161,373

CITY OF KAUKAUNA

2016 BUDGET

*DIVISION: PUBLIC SAFETY
DEPARTMENT: AMBULANCE*

MISSION STATEMENT

As an integral part of the fire service in our community, the City of Kaukauna ambulance program will provide for the efficient care and safe transportation of victims of illness or injury. By maintaining the highest level of care and professionalism, the firefighter/paramedics will meet the needs of the community to help insure the safety and well-being of the populace.

2014 - 2015 Goals and Objectives

Continue to provide the highest level of pre-hospital care to the citizens in the Kaukauna Fire Department's service area.

Continue to provide CPR, first aid, and injury prevention to individuals who work and live in the community.

Comply with all regulations and standards set forth by OSHA, Wisconsin Department of Commerce, Wisconsin Department of Health and Family Services, and national health organizations.

Continue to maintain relations between mutual aid agencies and area hospitals. This will be accomplished by belonging to EMS organizations and participating in area training opportunities.

Maintain memberships in the Oshkosh Buying group and the Mobile Healthcare Alliance which allows the EMS department to purchase medical supplies at a discount.

Continue to work on various committees related to pre-hospital care and communications. Personnel serve on the local Regional Trauma Advisory Committee, Outagamie County EMS Chiefs' Association

Complete the first session of the mandatory paramedic refresher course set by the State of Wisconsin.

Gather and obtain information regarding the Community Para-medicine program. This program is designed to reduce hospital admissions and readmissions, home safety and fire prevention evaluations and increasing the overall quality of life for the citizens of Kaukauna.

Work with the City of Kaukauna Police Department on creating a plan regarding possible active shooter incidents that may occur in the service area of both entities.

2014 - 2015 Accomplishments

The fire department added King Vision video laryngoscopes to both ambulances. These devices will assist paramedics during endotracheal intubation by allowing paramedics to directly visualize the patient's vocal cord through a small video screen. This will increase success rates on difficult intubation thereby improving patient outcomes.

Continued to provide CPR, first aid, and injury prevention to individuals who work and live in the community.

Continued to present fire and injury prevention talks to citizens of all age groups.

Fire department personnel completed the first part of the State mandated paramedic refresher course.

The fire department continued to comply with all regulations and standards set forth by OSHA, Wisconsin Department of Commerce, Wisconsin Department of Health services and national health organizations.

Continued to belong to association for group medical supply purchases thereby reducing operational cost.

CITY OF KAUKAUNA

2016 BUDGET

*DIVISION: PUBLIC SAFETY
DEPARTMENT: AMBULANCE*

2014 - 2015 Accomplishments (cont.)

The fire department ambulance service created a MABAS life safety box card to be used in the event of a large scale EMS incident. Eight ambulance services, five fire departments, three air medical helicopters and a number of 1st Responder services are included in the life safety card and available in the event of an incident.

2015 - 2016 Goals and Objectives

Continue to work on various committees related to pre-hospital care and communications. Personnel serve on the local Regional Trauma Advisory Committee, Outagamie County EMS Chiefs' Association, and Fox Valley Technical College EMS advisory committee.

Continue to provide the highest level of pre-hospital care to the citizens in the Kaukauna Fire Department's service area.

Continue to provide CPR, first aid, and injury prevention to individuals who work and live in the community.

Comply with all regulations and standards set forth by OSHA, Wisconsin Department of Commerce, Wisconsin Department of Health and Family Services, and national health organizations.

Work with the City of Kaukauna Police Department on creating a plan regarding possible active shooter incidents that may occur in the service area of both entities.

Research and secure monies to purchase new cardiac monitors for both fire department ambulances.

Complete active shooter training in conjunction with the City police department and sheriff's department.

Implement field based reporting utilizing tablets on ambulance calls.

Work with local hospitals on EKG telemetry for cardiac related illnesses.

Continue to gather and obtain information regarding the Community Paramedic program. This program is designed to reduce hospital admissions and readmissions, home safety and fire prevention evaluations and increasing the overall quality of life for the citizens of Kaukauna.

Complete the second session of the mandatory paramedic refresher course set by the State of Wisconsin.

Review and update the paramedic operational plan and protocol to ensure the fire department ambulance service is in compliance and delivering the most up-to-date care options available.

Increase (Decrease) in 2016 Budget

The Ambulance budget increased \$2,586, 1.69%.

CITY OF KAUKAUNA

2016 BUDGET

*DIVISION: PUBLIC SAFETY
DEPARTMENT: AMBULANCE*

Service Efforts:

INDICATOR	AS OF 12/31/13	AS OF 12/31/14	AS OF 6/30/15
Advanced life support runs	592	603	321
Basic life support runs	282	211	101
No transport runs	161	204	119
Back to back runs	127	97	53

CITY OF KAUKAUNA

2016 BUDGET

FUND: 101
DEPT: 52305

DIVISION: PUBLIC SAFETY
DEPARTMENT: AMBULANCE

OBJECT CODE	DESCRIPTION	2014 ACTUAL	2015 BUDGET	2015 6 MONTHS ACTUAL	2015 ESTIMATED ACTUAL	2016 BUDGET
PERSONAL SERVICES						
<i>Wages & Salaries</i>						
5107	Overtime Pay	42,978	39,000	18,129	39,000	36,000
5113	Job Class Premium Pay	28,657	31,152	13,670	30,000	31,775
<i>Fringe Benefits</i>						
5151	Retirement Plan	9,955	12,087	4,904	11,138	11,778
5154	Social Security	1,008	985	444	977	1,026
5157	Group Health Insurance	15,608	18,893	7,010	14,019	18,196
5160	Group Life Insurance	59	58	31	61	64
5163	Workers Compensation	1,770	2,273	1,056	2,236	2,535
TOTAL PERSONAL SERVICES		100,034	104,448	45,243	97,431	101,374
NON-PERSONAL SERVICES						
<i>Travel/Training</i>						
5205	Seminar Expense	530	1,000	0	600	1,000
5208	Travel - City Business	235	575	0	400	575
5211	Education & Memberships	3,604	3,600	0	3,600	4,000
<i>Purchased Services</i>						
5303	Communications	2,390	3,600	1,904	4,000	6,510
5318	Maintenance - Automotive	4,580	3,300	4,188	5,500	6,000
5321	Maintenance - Other Equipment	707	1,000	586	1,000	1,000
5325	Contractual Services	7,784	9,800	2,996	9,800	9,800
5328	Advertising	0	100	0	50	100
5334	Printing Expense	535	1,000	0	1,000	1,000
<i>Supplies</i>						
5401	Office Supplies	80	200	0	200	200
5404	Clothing Expense	372	400	0	400	400
5407	Automotive Supplies	6,693	7,800	2,542	6,000	7,000
5410	General Supplies	73	150	0	150	150
5419	Medical & Lab Supplies	14,848	15,500	6,324	15,500	16,000
5422	Data Processing Supplies	0	300	0	100	250
5431	Postage	0	75	0	75	75
TOTAL NON-PERSONAL SERVICES		42,431	48,400	18,540	48,375	54,060
TOTAL AMBULANCE		142,465	152,848	63,783	145,806	155,434

CITY OF KAUKAUNA

2016 BUDGET

DIVISION: PUBLIC SAFETY

DEPARTMENT: BUILDING INSPECTION

MISSION STATEMENT

The mission of the Building Inspection Department is to protect and foster the health, safety and well being of Kaukauna residents who occupy or use the buildings within the corporate limits of the City. The mission not only entails inspecting the older housing units but also entails enforcing current codes and construction practices in new construction. The enforcement level of the Building Inspection Department not only affects the quality of construction today but also directly affects the safety and well being of the occupants tomorrow.

Increase (Decrease) in 2015 Budget

The Building Inspection budget decreased \$5,375, 3.93%.

Service Efforts:

INDICATOR	AS OF 12/31/12	AS OF 12/31/13	AS OF 06/30/14
New Residential Units	42	28	18
Other Residential Permits Issued	178	181	88
Commercial Permits Issued	35	32	16
Est. Residential Const. Value	\$3,853,194	\$4,000,818	\$2,514,680
Est. Commercial Const. Value	\$12,488,612	\$5,549,810	\$4,151,100
Est. Other Const. Value	\$3,036,603	\$4,764,212	\$949,624
Permit Revenue	\$149,293	\$121,962	\$77,754

CITY OF KAUKAUNA

2016 BUDGET

FUND: 101
DEPT: 52405

DIVISION: PUBLIC SAFETY
DEPARTMENT: BUILDING INSPECTION

OBJECT CODE	DESCRIPTION	2014 ACTUAL	2015 BUDGET	2015 6 MONTHS ACTUAL	2015 ESTIMATED	2016 BUDGET
NON-PERSONAL SERVICES						
<i>Travel/Training</i>						
5205	Seminar Expense	359	600	340	500	550
5208	Travel - City Business	0	200	0	200	200
5211	Education & Memberships	132	525	0	250	400
<i>Purchased Services</i>						
5303	Communications	955	1,050	562	1,050	1,100
5318	Maintenance - Automotive	362	500	0	250	500
5325	Contractual Services	106,679	130,000	47,724	116,000	125,000
5334	Printing Expense	0	200	0	50	150
5340	Rent - Equipment	1,313	1,600	737	1,350	1,500
<i>Supplies</i>						
5401	Office Supplies	877	350	80	200	350
5407	Automotive Supplies	679	700	222	550	600
5499	Miscellaneous	1,090	1,000	306	800	1,000
TOTAL NON-PERSONAL SERVICES		112,446	136,725	49,971	121,200	131,350
TOTAL BUILDING INSPECTION		112,446	136,725	49,971	121,200	131,350

CITY OF KAUKAUNA

2016 BUDGET

DIVISION: PUBLIC SAFETY

DEPARTMENT: FIRE

MISSION STATEMENT

The Kaukauna Fire Department is committed to providing a safe and healthy community for both citizens and business by minimizing fire loss through sound fire prevention efforts, competent suppression techniques and efficient emergency medical care.

2014 - 2015 Goals and Objectives

Implement 800 MHz radio system with connectivity to new radio tower.

Replace 1989 Pierce fire engine.

Hire addition paid on call firefighter staff.

Add one fulltime firefighter paramedic.

Continue to plan for construction of new fire station.

Provide high quality fire, rescue, and emergency medical services.

Participate with professional affiliated organizations.

Update HIPAA practices and policy.

Continue to Chair safety committee.

2014 - 2015 Accomplishments

Provided fire, EMS and rescue services to community.

Provided sound fire prevention and educational programming.

Fully implemented 800 Mhz radio system.

Purchased and placed in service 2015 Seagrave Marauder II fire engine.

Added a full-time firefighter paramedic.

Hired four paid on call firefighters.

Continued with planning for new construction of fire station.

Purchased 2015 Impala as department vehicle.

Served as Chairman of City Safety Committee.

Updated HIPAA policy

Worked to outsource ambulance billing.

Continued to participate with numerous professional affiliations.

Continued on entering data for RMS.

CITY OF KAUKAUNA

2016 BUDGET

DIVISION: PUBLIC SAFETY
DEPARTMENT: FIRE

2014 - 2015 Accomplishments(cont.)

Provided for various fire training evolutions

Provided for various special operations training operations.

Continued with health and wellness programming.

Completed part I paramedic certification training.

2015 - 2016 Goals and Objectives

Continue to provide high quality fire, EMS, and rescue services.

Continue to provide fire prevention and education.

Enable field based reporting.

Expand use of fire records system.

Outsource EMS billing.

Plan for construction of fire station.

Participate with City Safety Committee.

Continue with health and wellness programming.

Update fire standard operating guidelines.

Establish eligibility lists for full-time and POC firefighters.

Continue to meet training objectives.

Increase (Decrease) in 2016 Budget

The Fire budget increased \$6,285, 0.30%.

Service Efforts:

INDICATOR	AS OF 12/31/14	AS OF 6/30/14	AS OF 6/30/15
Fire Incidents	63	15	9
Hazardous Materials/Conditions	49	21	18
Service Calls/Good Intent	44	40	46
False Alarms/Activation	57	30	39
Rescue/Assist/Extrication	492	251	140
Total # of burning permits	73	67	66

CITY OF KAUKAUNA

2016 BUDGET

FUND: 101
DEPT: 52205

DIVISION: PUBLIC SAFETY
DEPARTMENT: FIRE

OBJECT CODE	DESCRIPTION	2014 ACTUAL	2015 BUDGET	2015 6 MONTHS ACTUAL	2015 ESTIMATED ACTUAL	2016 BUDGET
PERSONAL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	1,179,148	1,276,205	554,524	1,276,080	1,305,997
5107	Overtime Pay	22,498	27,000	7,965	23,000	24,000
5113	Job Class Premium Pay	13	200	0	100	200
5116	Holiday Pay	59,680	64,440	13,774	64,000	65,728
5119	Longevity Pay	4,250	4,455	0	4,455	4,450
5122	FLSA Pay	7,033	8,000	2,671	8,000	8,000
<i>Fringe Benefits</i>						
5151	Retirement Plan	190,307	239,884	90,935	224,567	246,711
5154	Social Security	16,583	16,508	7,625	17,156	18,014
5157	Group Health Insurance	300,573	291,559	143,331	286,663	285,068
5160	Group Life Insurance	1,625	1,580	904	1,807	1,897
5163	Workers Compensation	31,612	44,722	19,683	44,571	52,673
TOTAL PERSONAL SERVICES		1,813,322	1,974,553	841,412	1,950,399	2,012,738
NON-PERSONAL SERVICES						
<i>Travel/Training</i>						
5205	Seminar Expense	1,095	1,200	0	1,000	1,200
5208	Travel - City Business	162	900	104	600	900
5211	Education & Memberships	2,883	4,365	1,858	4,300	4,415
<i>Purchased Services</i>						
5303	Communications	0	0	0	0	0
5312	Maintenance - Building	2,872	7,000	2,979	7,000	7,000
5315	Maintenance - Office Equipment	500	600	0	600	600
5318	Maintenance - Automotive	5,211	10,000	873	6,000	6,000
5321	Maintenance - Other Equipment	3,619	6,000	901	6,000	6,000
5325	Contractual Services	7,525	10,600	2,050	10,000	10,450
5328	Advertising	0	350	0	200	200
5334	Printing Expense	204	300	0	300	300
5340	Rent - Equipment	1,378	1,600	707	1,600	1,700
<i>Supplies</i>						
5401	Office Supplies	678	800	181	800	800
5404	Clothing Expense	10,444	12,000	8,848	12,000	12,350
5407	Automotive Supplies	6,681	7,000	1,781	6,000	7,000
5410	General Supplies	987	1,600	183	1,600	1,600
5413	Chemical & Ordnance	0	500	0	500	500
5416	Custodial Supplies	550	1,700	624	1,700	1,700
5431	Postage	34	75	6	50	75
5499	Miscellaneous	1,415	5,000	1,679	5,000	5,000
TOTAL NON-PERSONAL SERVICES		46,237	71,590	22,773	65,250	67,790

CITY OF KAUKAUNA

2016 BUDGET

FUND: 101
DEPT: 52205

DIVISION: PUBLIC SAFETY
DEPARTMENT: FIRE

OBJECT CODE	DESCRIPTION	2014 ACTUAL	2015 BUDGET	2015 6 MONTHS ACTUAL	2015 ESTIMATED ACTUAL	2016 BUDGET
	OUTLAY					
5807	Machinery, Tools & Instrumnts	16,927	35,600	5,810	35,600	7,500
	TOTAL OUTLAY	16,927	35,600	5,810	35,600	7,500
	TOTAL FIRE	1,876,486	2,081,743	869,995	2,051,249	2,088,028

CITY OF KAUKAUNA

2016 BUDGET

DIVISION: PUBLIC SAFETY

DEPARTMENT: FIRE

TITLE OF POSITION	NUMBER OF FULL-TIME EQUIVALENTS		2014 ACTUAL	2015 BUDGET	2015	2016
	2015	2016			ESTIMATED ACTUAL	PROPOSED BUDGET
Chief	1.00	1.00		90,252	90,252	91,605
Assistant Chief	1.00	1.00		79,087	79,087	80,274
Assistant Chief - Shift	1.00	1.00		75,594	75,594	76,934
Assistant Chief - Shift	1.00	1.00		75,594	75,594	76,934
Assistant Chief - Shift	1.00	1.00		75,567	75,567	74,640
Lieutenant / Paramedic	1.00	1.00		62,144	62,144	63,613
Lieutenant / Paramedic	1.00	1.00		61,305	61,305	62,674
Lieutenant / Paramedic	1.00	1.00		61,280	61,280	62,674
Driver Operator / Paramedic	1.00	1.00		60,243	60,243	61,613
Driver Operator / Paramedic	1.00	1.00		60,243	60,243	61,613
Driver Operator / Paramedic	1.00	1.00		60,243	60,243	61,613
Driver Operator / Paramedic	1.00	1.00		60,243	60,243	61,613
Driver Operator / Paramedic	1.00	1.00		59,207	59,207	60,554
Driver Operator / Paramedic	1.00	1.00		59,207	59,207	60,554
Firefighter / Paramedic	1.00	1.00		57,586	57,586	58,895
Firefighter / Paramedic	1.00	1.00		57,586	57,586	58,895
Firefighter / Paramedic	1.00	1.00		56,894	56,894	58,895
Firefighter / Paramedic	1.00	1.00		52,974	52,974	51,889
Firefighter / Paramedic	1.00	1.00		52,930	52,930	48,649
Firefighter / Paramedic	1.00	1.00		35,151	35,026	48,649
POC Firefighter / Team Leader	**	**		1,444	1,444	1,466
POC Firefighter / Team Leader	**	**		1,444	1,444	1,466
POC Firefighter / Team Leader	**	**		1,444	1,444	1,466
POC Firefighter / Driver Operator	**	**		1,253	1,253	1,272
POC Firefighter / Driver Operator	**	**		1,253	1,253	1,272
POC Firefighter / Driver Operator	**	**		1,253	1,253	1,272
POC Firefighter / Driver Operator	**	**		1,253	1,253	1,272
POC Firefighter / Driver Operator	**	**		1,253	1,253	1,272
POC Firefighter / Driver Operator	**	**		1,253	1,253	1,272
POC Firefighter	**	**		1,225	1,225	1,243
POC Firefighter	**	**		1,225	1,225	1,243
POC Firefighter	**	**		1,225	1,225	1,243
POC Firefighter	**	**		1,225	1,225	1,243
POC Firefighter	**	**		1,225	1,225	1,243
POC Firefighter	**	**		1,225	1,225	1,243
POC Firefighter	**	**		1,225	1,225	1,243
POC Firefighter	**	**		1,225	1,225	1,243
POC Firefighter	**	**		1,225	1,225	1,243
TOTAL	20.00	20.00	1,179,148	1,276,205	1,276,080	1,305,997

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CITY OF KAUKAUNA

2016 BUDGET

*DIVISION: PUBLIC SAFETY
DEPARTMENT: FIRE SAFETY*

MISSION STATEMENT

Recognizing that education and code enforcement are vital components in the prevention of fires and the reduction of fire losses. The Kaukauna Fire Department will sustain a comprehensive public awareness program within the community through regular fire prevention inspections and public education programming.

2014 - 2015 Goals and Objectives

All Kaukauna Fire Department staff will continue to conduct company based fire inspections throughout the community. We will continue to work on the Fire Records Management System and continue adding businesses to the premise module and continue to move our database of inspections from the current approach database to the Fire Records Management Data Base. We continue to add premise drawings of each building in the city to the fire scene 5 program. The project is very time consuming with limited staff to work on the project, but when the project is complete, it will aid the officers while responding to emergencies. All records will continue to be kept current to the Department of Commerce Regulations. We continue to send all NFIRS reports to the Federal data base. All Fire Department members will have continuing education so that they are keep up to date with the most current code interpretations.

The Juvenile Fire Starters program will continue in 2015.

The Fire Arson Program will remain in place for 2015, and all investigators will keep current with continuing education in both Arson investigation classes as well as Fire investigation classes to keep current with all updates and standards.

The general public will receive education in code compliance and fire prevention. The Kaukauna fire department will continually update our curriculum and objectives as well as our public safety program materials to meet all current standards.

The Inspection- Prevention and Investigation bureau continues to work on enhancing our Records Management System to encompass both the inspection module as well as investigation module.

2014 - 2015 Accomplishments

The 2014 National Fire Prevention week was October 5th – 11th 2014. The theme “Working Smoke Alarms Save Lives” was presented to all Kaukauna public and parochial schools, pre-K –5th grades. This year’s theme focuses on making sure that everyone has a working smoke and carbon monoxide detector in their home or apartment. The second focus is that each student understands the regular maintenance required to make sure that smoke and carbon monoxide detectors work when you need them to. By equipping your home with fire prevention and protection systems such as smoke and carbon monoxide detectors or sprinklers and paying attention to potential fire hazards in your home, they can make a difference that will last a lifetime and reduce fire injuries, deaths and property loss. Our fire prevention and education classes also extended to home schooled children, the elderly, civic groups, industry, manufacturing, High School students, Churches as well as other organizations throughout the City of Kaukauna. These programs are presented at a venue outside the fire department as well as tours and or classes within the fire department and were not limited to the 2014 National fire prevention week theme. The classes are not limited by age, but are tailored to the age group and subject matter. This year, we handed out soft backpacks with the fire prevention theme on the back to each 3rd grader in the school district. Some examples of adult training classes offered are CPR training, AED training, fire extinguisher training, work place safety, tornado drills, injury prevention, home and business fire drills and evacuation plans. These programs have all been designed to help promote a safer work place, a safer working environment, a safer home environment as well as increasing fire safety and promoting public health and safety in the City of Kaukauna.

CITY OF KAUKAUNA

2016 BUDGET

DIVISION: PUBLIC SAFETY

DEPARTMENT: FIRE SAFETY

2014 - 2015 Accomplishments (cont.)

The Kaukauna fire department continues to investigate and determine origin and cause of all fires in the City of Kaukauna. The Kaukauna fire department also continues to play an active role in the Outagamie County arson task force.

Quarterly fire inspections continue to be conducted by the fire inspector as well as the duty shifts. Inspections include: code compliance, reporting, follow up inspections, complaint inspections, special event inspections and prevention education as required by the State of Wisconsin Department of Commerce.

The Kaukauna fire department continues to be actively involved in the fox valley fire inspectors group as well as Area 7 fire inspectors group, which are both valuable assets and resources for code enforcement as well as coordinating information with other departments in Outagamie, Brown, Winnebago and Calumet Counties.

The Kaukauna fire department continues to administer the smoke/battery detector program that we have administered and maintained for the last nine years from a grant that we received. The program is designed to give out smoke detectors and batteries to families in residential settings who are economically disadvantaged at no charge to them.

The Kaukauna Fire Department continues to donate to the heats on project by donating both smoke and carbon monoxide detectors to local families who are unable to purchase them on their own.

The Kaukauna fire department continues to work with juvenile fire setters within our juvenile fire setters program. All juveniles that participated in the program were directly involved with setting fires within our community. Juveniles are referred to us by Outagamie County health and family services, /Youth and Family Services as well as parents who bring their children to the Fire Department for education on setting and playing with fire.

Kaukauna fire department continues to have representation on the fire records management system user group, as well as representation on the 800 MH radio system and the Premier One Mobile Data Computer system which meets monthly to discuss updates, upgrades, problems and future needs of each system. The City of Kaukauna Fire Dept. added all fire hydrants in the City to the Mobile Data mapping program that is now available to all Fire Dept. personnel on the vehicle Mobile Data Computers to locate fire hydrants while on the way to any structure fire. This has been a very substantial upgrade to our computer mapping program

2015 - 2016 Goals and Objectives

All Kaukauna Fire Department staff will continue to conduct company based fire inspections throughout the community. We will continue to work on the Fire Records Management System and continue adding businesses to the premise module and continue to move our database of inspections from the current approach database to the Fire Records Management Data Base. This process will be completed by the end of 2015. We continue to add premise drawings of each building in the city to the fire scene 5 program. The project is very time consuming with limited staff to work on the project, but when the project is complete, it will aid the officers while responding to emergencies. All records will continue to be kept current to the Department of Commerce Regulations. We continue to send all NFIRS reports to the Federal data base. All Fire Department members will have continuing education so that they are keep up to date with the most current code interpretations.

The Juvenile Fire Starters program will continue in 2016.

CITY OF KAUKAUNA

2016 BUDGET

DIVISION: PUBLIC SAFETY

DEPARTMENT: FIRE SAFETY

2015 - 2016 Goals and Objectives (cont.)

The Fire Arson Program will remain in place for 2016, and all investigators will keep current with continuing education in both Arson investigation classes as well as Fire investigation classes to keep current with all updates and standards.

The general public will receive education in code compliance and fire prevention. The Kaukauna fire department will continually update our curriculum and objectives as well as our public safety program materials to meet all current standards.

The Inspection/Prevention and Investigation bureau continues to work on enhancing our Records Management System to encompass the inspection module as well as investigations, training and equipment modules.

Increase (Decrease) in 2016 Budget

The Fire Safety budget increased \$275, 5.57%.

Service Efforts:

INDICATOR	AS OF 12/31/14	AS OF 6/30/14	AS OF 6/30/15
Inspectable occupancies	533	563	561
Inspections conducted	533	551	561
Violations issued	28	23	33
Public extinguisher & Fire Drill training (in hours)	10	5	1.25
Public health & Safety Education (in hours)	12	14	7.5
Public CPR and first aid training (in hours)	12.5	14	2
Scout training (in hours)	2	2.5	6
Public speaking engagements (in hours)	36.5	32	7

CITY OF KAUKAUNA

2016 BUDGET

FUND: 101
DEPT: 52215

DIVISION: PUBLIC SAFETY
DEPARTMENT: FIRE SAFETY

OBJECT CODE	DESCRIPTION	2014 ACTUAL	2015 BUDGET	2015 6 MONTHS ACTUAL	2015 ESTIMATED ACTUAL	2016 BUDGET
NON-PERSONAL SERVICES						
<i>Travel/Training</i>						
5205	Seminar Expense	0	650	0	650	650
5208	Travel - City Business	0	200	0	200	200
5211	Education & Memberships	40	500	85	415	500
<i>Purchased Services</i>						
5328	Advertising	0	70	0	70	70
5334	Printing Expense	0	350	0	350	350
5397	Fire Safety Education	2,204	2,250	0	2,182	2,500
<i>Supplies</i>						
5401	Office Supplies	71	300	0	258	325
5410	General Supplies	395	350	83	268	350
5434	Photographic Supplies	0	270	0	270	270
TOTAL NON-PERSONAL SERVICES		2,711	4,940	168	4,662	5,215
TOTAL FIRE SAFETY		2,711	4,940	168	4,662	5,215

CITY OF KAUKAUNA

2016 BUDGET

DIVISION: PUBLIC SAFETY

DEPARTMENT: POLICE

MISSION STATEMENT

The mission of the Kaukauna Police Department is to enhance the quality of life in the City of Kaukauna by working cooperatively with the public to enforce the law, preserve the peace, reduce the fear of crime, and provide for a safe environment.

The Kaukauna Police Department will strive to provide quality police services and promote a "partnership for a safer community" through police and citizen interaction, with emphasis on education, respect fairness and integrity.

2014 - 2015 Goals and Objectives

Attain a new Detective position for 2015 to start the creation of a small investigative unit.

Monitor/evaluate crime trends, specifically drugs; heroin and meth, for cause and affect involving peripheral crimes.

Work with businesses to create a positive image and environment to enhance the quality of living in Kaukauna.

Look for financial sources to augment decreasing funds.

Continue to develop professional relationships with the public for a partnership in a safe Community.

2014 - 2015 Accomplishments

Attained a full time Detective position and developed the Investigations unit.

Implemented a full time Canine Unit within the department.

Applied for 2 Cops Grants; a full time officer, and bullet proof vests.

Worked on the Building Committee to start the construction of a New City Hall and Police Department.

Conducted a Badges for Baseball program to connect with the youth in our community.

Certified all officers through the State to meet the new Firearms requirements.

Worked with the drug task team to reduce drug activity.

2015 - 2016 Goals and Objectives

Attain a full time Police School Liaison for the 7 Elementary Schools by a Cops Grant and/or in conjunction with the Kaukauna School District cost share. We currently do not have a Liaison Officer for Pre School to 4th grade.

Create a smooth transition to the new Police department and its space acquisition by proper planning with staff members.

Transition into a new Evidence tracking system.

Monitor crashes as they relate to speed. Make necessary adjustments. Vehicles traveling faster are directly related to increased accidents.

Control police service costs by weekly monitoring of invoices and allocating funds by priority.

Stay current and futuristic with police technology and equipment.

Train with the most current resources and techniques available; keep Best Practices as the guide.

CITY OF KAUKAUNA

2016 BUDGET DIVISION: PUBLIC SAFETY DEPARTMENT: POLICE

Increase (Decrease) in 2016 Budget

The Police budget increased \$114,246, 3.96%.

Service Efforts:

INDICATOR	AS OF 12/31/13	AS OF 12/31/14	AS OF 06/30/15
Calls for service	11,247	10,048	4,990
Arrests	1,942	2,095	1,027
Municipal citations	438	394	248
Traffic citations	1,252	1,029	532
Warning citations	1,650	1,212	794
Juvenile incidents	453	351	218
Accidents	372	348	178
Miles patrolled	200,569	217,032	103,994

CITY OF KAUKAUNA

2016 BUDGET

FUND: 101
DEPT: 52105

DIVISION: PUBLIC SAFETY
DEPARTMENT: POLICE

OBJECT CODE	DESCRIPTION	2014 ACTUAL	2015 BUDGET	2015 6 MONTHS ACTUAL	2015 ESTIMATED ACTUAL	2016 BUDGET
PERSONAL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	1,610,952	1,693,006	736,204	1,693,007	1,748,976
5107	Overtime Pay	65,273	60,000	16,341	60,000	70,000
5110	Shift Premium Pay	1,927	1,800	850	1,900	1,900
5113	Job Class Premium Pay	107	150	15	100	100
5116	Holiday Pay	86,861	88,594	26,938	88,594	89,957
5119	Longevity Pay	7,280	7,665	2,590	7,665	7,672
5125	Call Time	3,518	3,000	824	3,000	3,562
<i>Fringe Benefits</i>						
5151	Retirement Plan	180,012	178,810	74,343	178,410	211,997
5154	Social Security	130,106	141,847	57,110	141,851	147,046
5157	Group Health Insurance	423,048	421,068	214,664	421,068	438,623
5160	Group Life Insurance	2,492	2,573	1,282	2,565	2,693
5163	Workers Compensation	38,394	50,084	22,336	50,086	54,483
TOTAL PERSONAL SERVICES		2,549,970	2,648,597	1,153,497	2,648,246	2,777,009
NON-PERSONAL SERVICES						
<i>Travel/Training</i>						
5205	Seminar Expense	7,144	8,000	4,104	8,000	8,000
5208	Travel - City Business	675	1,500	309	1,500	1,500
5211	Education & Memberships	422	800	830	800	800
<i>Purchased Services</i>						
5303	Communications	8,522	8,991	6,705	8,300	7,971
5312	Maintenance - Building	2,553	3,500	850	2,000	3,500
5315	Maintenance - Office Equipment	0	500	45	245	500
5318	Maintenance - Automotive	24,816	18,000	14,826	24,357	23,400
5321	Maintenance - Other Equipment	377	2,500	682	2,000	2,500
5325	Contractual Services	18,201	17,139	10,065	17,139	23,703
5328	Advertising	654	400	431	800	800
5334	Printing Expense	0	500	0	500	1,500
5340	Rent - Equipment	4,489	3,600	2,552	3,600	4,400
5391	Crime Prevention Program	919	1,000	100	1,000	1,000

CITY OF KAUKAUNA

2016 BUDGET

FUND: 101
DEPT: 52105

DIVISION: PUBLIC SAFETY
DEPARTMENT: POLICE

OBJECT CODE	DESCRIPTION	2014 ACTUAL	2015 BUDGET	2015 6 MONTHS ACTUAL	2015 ESTIMATED ACTUAL	2016 BUDGET
NON-PERSONAL SERVICES (CONTINUED)						
Supplies						
5401	Office Supplies	2,846	3,000	1,485	3,000	3,000
5404	Clothing Expense	10,856	16,000	12,196	16,000	11,500
5407	Automotive Supplies	54,410	52,000	17,229	40,000	52,000
5410	General Supplies	996	1,000	92	1,000	1,000
5413	Chemical & Ordnance	10,870	12,735	10,415	10,415	13,806
5414	Evidence	2,687	3,200	511	3,200	3,350
5416	Custodial Supplies	125	500	0	250	500
5419	Medical & Lab Supplies	3,271	3,000	1,384	3,000	3,000
5422	Data Processing Supplies	1,158	1,800	1,046	1,800	1,800
5431	Postage	0	50	20	50	50
5434	Photographic Supplies	21	100	0	0	100
5499	Miscellaneous	480	800	65	800	800
TOTAL NON-PERSONAL SERVICES		156,491	160,615	85,941	149,756	170,480
OUTLAY						
5807	Machinery, Tools & Instrumnts	13,513	17,043	3,713	17,043	9,950
5830	Automotive	48,754	60,900	74,831	60,900	47,500
TOTAL OUTLAY		62,267	77,943	78,545	77,943	57,450
TOTAL POLICE		2,768,727	2,887,155	1,317,982	2,875,945	3,004,939

CITY OF KAUKAUNA

2016 BUDGET

DIVISION: PUBLIC SAFETY

DEPARTMENT: POLICE

TITLE OF POSITION	NUMBER OF FULL-TIME EQUIVALENTS		2014 ACTUAL	2015 BUDGET	2015	2016
	2015	2016			ESTIMATED ACTUAL	PROPOSED BUDGET
Chief	1.00	1.00		94,312	94,312	95,728
Assistant Chief	1.00	1.00		82,646	82,646	83,885
Investigator	1.00	1.00		75,681	75,681	76,816
Sergeant	1.00	1.00		65,587	65,587	67,079
Sergeant	1.00	1.00		65,587	65,587	67,079
Sergeant	1.00	1.00		65,587	65,587	67,079
Sergeant	1.00	1.00		65,587	65,587	65,855
Patrolman / Meg Officer	1.00	1.00		63,660	63,660	65,107
Patrolman / Detective	1.00	1.00		63,660	63,660	65,107
Patrolman / K-9	1.00	1.00		63,660	63,660	62,752
Patrolman	1.00	1.00		63,660	63,660	65,107
Patrolman	1.00	1.00		63,660	63,660	65,107
Patrolman	1.00	1.00		63,660	63,660	65,107
Patrolman	1.00	1.00		63,660	63,660	65,107
Patrolman	1.00	1.00		63,660	63,660	65,107
Patrolman	1.00	1.00		63,660	63,660	65,107
Patrolman	1.00	1.00		62,256	62,256	63,672
Patrolman	1.00	1.00		61,127	61,127	63,293
Patrolman	1.00	1.00		58,702	58,702	60,037
Patrolman	1.00	1.00		58,702	58,702	59,392
Patrolman	1.00	1.00		55,494	55,494	58,450
Patrolman	1.00	1.00		55,494	55,494	55,909
Patrolman	1.00	1.00		38,741	38,741	55,838
Police School Liaison Officer	1.00	1.00		63,660	63,660	65,107
Police School Liaison Officer	1.00	1.00		63,285	63,285	64,718
Police School Liaison Officer	1.00	0.50		0	0	32,164
Admin Services Supervisor	1.00	1.00		51,469	51,469	52,241
Police Records Clerk II	0.75	0.73		26,794	26,794	27,186
Police Records Clerk II	0.63	0.63		21,642	21,642	22,452
Police Records Clerk I	0.50	0.50		15,669	15,669	16,263
Police Records Clerk I	0.50	0.50		14,146	14,146	14,667
Community Service Officer	0.50	0.50		11,286	11,286	11,453
Laborer	0.20	0.00		10,085	10,085	0
SUBTOTAL	30.08	29.36		1,756,479	1,756,479	1,829,971
Less: School share of PSLO				63,473	63,473	80,995
TOTAL	30.08	29.36	1,610,952	1,693,006	1,693,007	1,748,976

Kaukama ON THE FOX

CITY OF KAUKAUNA

2016 BUDGET

DIVISION: PUBLIC SAFETY
DEPARTMENT: SCHOOL PATROL

MISSION STATEMENT

The City of Kaukauna School Crossing Guard program provides uniformed adult supervision at nine school intersections where the majority of the students cross within the City. The crossing guards assist students, bikers and pedestrians when they are crossing the intersections to and from their classes. This service is provided between the hours of 7:00 and 8:15 A.M., and from 2:45 through 4:00 P.M. As of January 1, 1994 our guards are patrolling nine full-time intersections.

During three weeks in June, three of our crossing guards are involved in the Safety Town program that is designed to teach safety habits to the children who are entering kindergarten. It has evolved into a comprehensive program covering everything from crossing the street, to playground behavior, littering, avoiding poisons, stranger danger, call 911 and fire prevention. Police Officers and Firemen also participate as guest speakers.

2014 - 2015 Goals and Objectives

Continue Crossing Guard program.

Continue Safety Town program.

Continue biannual meetings with Crossing Guards.

2014 - 2015 Accomplishments

Complete a safe year of crossing children to and from school.

Completed and trained children at Safety Town program.

Held biannual Crossing Guard meetings.

2015 - 2016 Goals and Objectives

Continue Crossing Guard program.

Continue Safety Town program.

Continue biannual meetings with Crossing Guards.

Increase (Decrease) in 2016 Budget

The School Patrol budget decreased \$16,464, 19.76%.

Service Efforts:

INDICATOR	AS OF 12/31/13	AS OF 12/31/14	AS OF 06/30/15
# of intersections patrolled	9	9	9
# of Safety Town graduates	114	80	80

CITY OF KAUKAUNA

2016 BUDGET

FUND: 101
DEPT: 52110

DIVISION: PUBLIC SAFETY
DEPARTMENT: SCHOOL PATROL

OBJECT CODE	DESCRIPTION	2014 ACTUAL	2015 BUDGET	2015 6 MONTHS ACTUAL	2015 ESTIMATED ACTUAL	2016 BUDGET
PERSONAL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	62,377	71,514	35,925	67,338	54,583
<i>Fringe Benefits</i>						
5151	Retirement Plan	936	461	272	461	455
5154	Social Security	2,016	1,878	960	1,818	1,646
5157	Group Health Insurance	6,370	5,630	3,215	5,630	5,963
5160	Group Life Insurance	90	135	32	63	67
5163	Workers Compensation	1,410	2,167	1,089	2,040	2,107
TOTAL PERSONAL SERVICES		73,199	81,785	41,492	77,351	64,821
NON-PERSONAL SERVICES						
<i>Supplies</i>						
5404	Clothing Expense	1,250	1,125	0	1,125	1,625
5499	Miscellaneous	335	400	0	400	400
TOTAL NON-PERSONAL SERVICES		1,585	1,525	0	1,525	2,025
TOTAL SCHOOL PATROL		74,784	83,310	41,492	78,876	66,846

CITY OF KAUKAUNA

2016 BUDGET

DIVISION: PUBLIC SAFETY
DEPARTMENT: SCHOOL PATROL

TITLE OF POSITION	NUMBER OF FULL-TIME EQUIVALENTS		2014 ACTUAL	2015 BUDGET	2015	2016
	2015	2016			ESTIMATED ACTUAL	PROPOSED BUDGET
Crossing Guard	0.26	0.26		6,786	6,786	6,889
Crossing Guard	0.26	0.26		6,786	6,786	6,889
Crossing Guard	0.26	0.26		6,786	6,786	6,889
Crossing Guard	0.26	0.26		6,786	6,786	6,889
Crossing Guard	0.26	0.26		6,786	6,786	6,889
Crossing Guard	0.26	0.26		6,786	6,786	6,889
Crossing Guard	0.26	0.26		6,786	6,786	6,889
Crossing Guard	0.26	0.26		6,786	6,786	0
Crossing Guard	0.26	0.26		6,786	6,786	0
Crossing Guard - Sub.	0.08	0.08		2,088	2,088	2,120
Crossing Guard - Sub.	0.08	0.08		2,088	2,088	2,120
Crossing Guard - Sub.	0.08	0.08		2,088	2,088	2,120
Crossing Guard - Sub.	0.08			2,088	0	0
Crossing Guard - Sub.	0.08			2,088	0	0
TOTAL	2.74	2.58	62,377	71,514	67,338	54,583

Kaukanna ON THE FOX

CITY OF KAUKAUNA

2016 BUDGET

DIVISION: HEALTH AND SOCIAL SERVICES

DEPARTMENT: ALCOHOL & OTHER DRUG AWARENESS

MISSION STATEMENT

The Alcohol and Other Drug Abuse Prevention Board's mission as defined by City ordinance is as follows.

The Board shall take such steps as it determines necessary to educate the public regarding the problems of alcohol and other drug abuse and to develop public information programs to relation thereto.

The Board shall make recommendations to the Council in cases where Council action is required on matters pertaining to the prevention of alcohol and other drug abuse.

To the extent possible the Board shall coordinate all activities related to the prevention of alcohol and other drug abuse in the City and shall cooperate with other county and state agencies organized for a similar purpose.

Increase (Decrease) in 2016 Budget

The Alcohol & Other Drug Awareness budget remained the same.

CITY OF KAUKAUNA

2016 BUDGET

FUND: 101
DEPT: 54980

DIVISION: HEALTH & SOCIAL SERVICES
DEPARTMENT: ALCOHOL & OTHER DRUG AWARENESS

OBJECT CODE	DESCRIPTION	2014 ACTUAL	2015 BUDGET	2015 6 MONTHS ACTUAL	2015 ESTIMATED ACTUAL	2016 BUDGET
NON-PERSONAL SERVICES						
Purchased Services						
5499	Miscellaneous	3,982	2,000	1,090	2,000	2,000
TOTAL NON-PERSONAL SERVICES		3,982	2,000	1,090	2,000	2,000
TOTAL ALCOHOL & DRUG AWARENESS		3,982	2,000	1,090	2,000	2,000

CITY OF KAUKAUNA

2016 BUDGET

*DIVISION: TRANSPORTATION
DEPARTMENT: BRIDGE MAINTENANCE*

MISSION STATEMENT

The mission of the bridge maintenance department is to provide for the operation of the city's lift bridge. Operation expenditures include maintenance and utilities for the bridge tender building.

Increase (Decrease) in 2016 Budget

The Bridge Maintenance budget remained the same.

CITY OF KAUKAUNA

2016 BUDGET

FUND: 101
DEPT: 53306

DIVISION: TRANSPORTATION
DEPARTMENT: BRIDGE MAINTENANCE

OBJECT CODE	DESCRIPTION	2014 ACTUAL	2015 BUDGET	2015 6 MONTHS ACTUAL	2015 ESTIMATED ACTUAL	2016 BUDGET
NON-PERSONAL SERVICES						
<i>Purchased Services</i>						
5309	Water, Sewer & Electric	567	600	268	550	600
5325	Contractual Services	1,190	5,000	8,253	8,521	5,000
TOTAL NON-PERSONAL SERVICES		1,756	5,600	8,521	9,071	5,600
TOTAL BRIDGE MAINTENANCE		1,756	5,600	8,521	9,071	5,600

CITY OF KAUKAUNA

2016 BUDGET

*DIVISION: TRANSPORTATION
DEPARTMENT: BUS SUBSIDY*

MISSION STATEMENT

This department accounts for the cost of Valley Transit bus service that is provided to the City.

Increase (Decrease) in 2016 Budget

The Bus Subsidy budget decreased \$322, 1.29%.

CITY OF KAUKAUNA

2016 BUDGET

FUND: 101
DEPT: 53520

DIVISION: TRANSPORTATION
DEPARTMENT: BUS SUBSIDY

OBJECT CODE	DESCRIPTION	2014 ACTUAL	2015 BUDGET	2015 6 MONTHS ACTUAL	2015 ESTIMATED ACTUAL	2016 BUDGET
NON-PERSONAL SERVICES						
<i>Purchased Services</i>						
5325	Contractual Services	20,328	25,000	73,767	22,000	24,678
TOTAL NON-PERSONAL SERVICES		20,328	25,000	73,767	22,000	24,678
TOTAL BUS SUBSIDIES		20,328	25,000	73,767	22,000	24,678

CITY OF KAUKAUNA

2016 BUDGET

DIVISION: TRANSPORTATION

DEPARTMENT: ENGINEERING

MISSION STATEMENT

Manage the City's capital improvement program including the design, construction and management of streets, sewers, sidewalk construction and repair programs. Also responsible for compiling special assessments and record keeping. Do survey work as required and conduct traffic studies.

Manage City's sanitary and storm sewer systems, streets, engineering designs for building repair. Inspection and quality control for all City public works projects.

2014 - 2015 Goals and Objectives

Continue to work with the Heart of the Valley Metropolitan Sewerage District (HOVMSD) to reduce the amount of inflow and infiltration that enters the sanitary sewer system. This work will include sewer reconstruction projects, replacement of private sanitary sewer laterals, flow monitoring, and any other tasks deemed necessary by the HOVMSD and its consulting engineer.

Continue to work with the Wisconsin Department of Natural Resources to meet new and expanding storm water management issues.

Continue to work with the Wisconsin Department of Transportation on the development of construction design and engineering documents for the reconstruction of Delanglade Street from Lawe Street to U.S.H. 41.

Continue to work the Wisconsin Department of Transportation on the development of construction design and engineering documents the reconstruction of S.T.H. 96 (Plank Road and Green Bay Road) from Lawe Street northeast to the city limit line.

Continue to work with Kaukauna Utilities to coordinate sanitary sewer replacement and water main replacement projects.

Continue to develop the City's G.I.S. system.

Continue with the development of Anderson Park located on Peters Road.

As in the past, the Engineering Department will continue to:

Complete construction projects for sewer, water and paving in a timely, cost effective manner which minimizes disruptions to residents and the travelling public.

Work with the Wisconsin Department of Transportation, Wisconsin Department of Natural Resources,

Outagamie County Highway Department and other agencies as needed to effectively carry out the duties delegated to the Department of Public Works.

Assist other City departments and department heads if requested.

Develop the City's Capital Improvement Plan

CITY OF KAUKAUNA

2016 BUDGET

DIVISION: TRANSPORTATION

DEPARTMENT: ENGINEERING

2014 - 2015 Goals and Objectives (cont.)

Successfully complete the following projects:

- Concrete Street Paving Project
- Sanitary Sewer Relay / Water Main Replacement project with Kaukauna Utilities
- Kavanaugh Road Pond
- Badger Road Wet Pond
- Sidewalk Replacement Project
- Sanitary Sewer Relay in Grignon Park
- Sanitary Sewer Relay at Thilmany Mill
- Mini-Storm Sewer Project
- Storm Water Outfall Project at various locations

Continue to work with Canadian National Railroad on railroad crossing replacement within the City limits.

2014 - 2015 Accomplishments

Provided (in whole or in part) design, construction engineering, inspection and contract management services for a wide variety of municipal projects including:

- Concrete Street Paving Project – Various Locations
- Storm Sewer and Lateral Installation – E. 17th Street, E. 18th Street, E. 19th Street, Oakridge Avenue and Lehrer Lane
- Bicentennial Court Extension
- Bicentennial Court / Reaume Avenue Realignment
- Grand Kakalin – Utility Installation and construction of the realigned Thilmany Road
- Sidewalk Replacement Project
- Sanitary Sewer Relay – Phase 1 of 2 – Doty Street, Kaukauna Street & Depot Street
- Storm Sewer Outfall Restoration on East Eighteenth Street
- First Street Alley Storm Sewer Installation
- Construction of the Kavanaugh Road Pond

Continued to work with Kaukauna Utilities on the completion of the Hydro Park project.

Continued to work with the architect and other consultants toward the construction of a new City Hall.

Commenced construction on the new City Hall.

Represented the City and provided engineering data in the dispute with the Town of Harrison and the Darboy Sanitary District in regards to providing sanitary sewer service to the C.T.H. KK and S.T.H. 55 area.

Provided the City's liability insurance carrier with technical assistance and background information for Claims against the City in regards to trips and falls, flooding, street defects, sewer backups and other Damage claims.

Continued to work with Canadian National Railroad for replacement of the railroad crossing on Tobacnoir Street.

Continued to implement the DNR required Storm Water Management Plan for the City.

Assisted the Building Inspection Department with clear water inspections and enforcement.

CITY OF KAUKAUNA

2016 BUDGET

*DIVISION: TRANSPORTATION
DEPARTMENT: ENGINEERING*

2014 - 2015 Accomplishments (cont.)

Attended all Board of Public Works meetings.

Performed numerous other "typical" engineering department duties including establishing sidewalk and driveway line and grade for new home construction, manage traffic signal operation, maintenance and repair, sewer user fee credits, map updates for various departments, address assignments and answered engineering and public works related questions and concerns from the public, press and other agencies.

2015 - 2016 Goals and Objectives

Continue to work with the Heart of the Valley Metropolitan Sewerage District (HOVMSD) to reduce the amount of inflow and infiltration that enters the sanitary sewer system. This work will include sewer reconstruction projects, replacement of private sanitary sewer laterals, flow monitoring, and any other tasks deemed necessary by the HOVMSD and its consulting engineer.

Continue to work with the Wisconsin Department of Natural Resources to meet new and expanding storm water management issues.

Continue to work with the Wisconsin Department of Transportation on the development of construction design and engineering documents for the reconstruction of Delanglade Street from Lawe Street to U.S.H. 41.

Continue to work the Wisconsin Department of Transportation on the development of construction design and engineering documents the reconstruction of S.T.H. 96 (Plank Road and Green Bay Road) from Lawe Street northeast to the city limit line.

Continue to work with Kaukauna Utilities to coordinate sanitary sewer replacement and water main replacement projects.

Continue to develop the City's G.I.S. system.

Continue with the development of Anderson Park located on Peters Road.

As in the past, the Engineering Department will continue to:

Complete construction projects for sewer, water and paving in a timely, cost effective manner which minimizes disruptions to residents and the travelling public.

Work with the Wisconsin Department of Transportation, Wisconsin Department of Natural Resources, Outagamie County Highway Department, and other agencies as needed to effectively carry out the duties delegated to the Department of Public Works.

Assist other City departments and department heads if requested.

Develop the City's Capital Improvement Plan

CITY OF KAUKAUNA

2016 BUDGET

*DIVISION: TRANSPORTATION
DEPARTMENT: ENGINEERING*

2015 - 2016 Goals and Objectives (cont.)

Successfully complete the following projects:

- Concrete Street Paving Project
- Sanitary Sewer Relay / Water Main Replacement project with Kaukauna Utilities
- Badger Road Wet Pond
- Sidewalk Replacement Project
- Sanitary Sewer Relay in Grignon Park
- Sanitary Sewer Relay at Thilmany Mill
- Mini-Storm Sewer Project
- Storm Water Outfall Project at various locations
- Complete Construction of the new City Hall

Increase (Decrease) in 2016 Budget

The Engineering budget increased \$13,464, 3.31%.

CITY OF KAUKAUNA

2016 BUDGET

FUND: 101
DEPT: 53105

DIVISION: TRANSPORTATION
DEPARTMENT: ENGINEERING

OBJECT CODE	DESCRIPTION	2014 ACTUAL	2015 BUDGET	2015 6 MONTHS ACTUAL	2015 ESTIMATED ACTUAL	2016 BUDGET
PERSONAL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	263,164	268,324	118,227	268,324	272,350
5104	Temporary Payroll	7,005	7,032	2,445	7,150	7,314
5119	Longevity Pay	1,220	1,253	0	1,253	1,260
<i>Fringe Benefits</i>						
5151	Retirement Plan	25,635	27,972	12,269	27,973	30,290
5154	Social Security	19,686	20,725	8,703	20,726	21,037
5157	Group Health Insurance	59,253	55,601	29,000	55,601	59,114
5160	Group Life Insurance	402	353	236	472	496
5163	Workers Compensation	6,267	8,381	3,823	8,385	10,844
TOTAL PERSONAL SERVICES		382,633	389,641	174,703	389,884	402,705
TOTAL NON-PERSONAL SERVICES						
<i>Travel/Training</i>						
5205	Seminar Expense	2,500	2,200	841	2,000	2,200
5208	Travel - City Business	2,174	1,800	791	1,800	1,800
5211	Education & Memberships	685	350	0	400	450
<i>Purchased Services</i>						
5303	Communications	1,038	1,150	471	1,050	1,100
5315	Maintenance - Office Equipment	1,163	1,800	1,993	1,300	1,300
5318	Maintenance - Automotive	1,330	400	0	400	400
5321	Maintenance - Other Equipment	0	300	0	200	200
5325	Contractual Services	3,490	3,400	0	3,500	3,550
5334	Printing Expense	155	300	0	150	250
5340	Rent - Equipment	1,313	1,200	737	1,350	1,400
<i>Supplies</i>						
5401	Office Supplies	927	1,200	188	1,000	1,200
5407	Automotive Supplies	1,623	1,850	387	1,200	1,500
5410	General Supplies	739	1,200	0	800	1,200
TOTAL NON-PERSONAL SERVICES		17,139	17,150	5,409	15,150	16,550
OUTLAY						
5807	Machinery, Tools & Instrumnts	0	0	0	0	1,000
TOTAL OUTLAY		0	0	0	0	1,000
TOTAL ENGINEERING		399,771	406,791	180,112	405,034	420,255

CITY OF KAUKAUNA

2016 BUDGET

DIVISION: TRANSPORTATION

DEPARTMENT: ENGINEERING

TITLE OF POSITION	NUMBER OF FULL-TIME EQUIVALENTS		2014 ACTUAL	2015 BUDGET	2015	2016
	2015	2016			ESTIMATED ACTUAL	PROPOSED BUDGET
Director of Public Works	1.00	1.00		98,557	98,557	100,035
Senior Project Engineer	1.00	1.00		72,422	72,422	73,509
Project Engineer	1.00	1.00		68,973	68,973	70,008
Planning/Engineering Tech.	0.50	0.50		28,372	28,372	28,798
TOTAL	3.50	3.50	263,164	268,324	268,324	272,350

CITY OF KAUKAUNA

2016 BUDGET

DIVISION: TRANSPORTATION

DEPARTMENT: EQUIPMENT MAINTENANCE & REPLACEMENT

MISSION STATEMENT

The mission of this department is to provide operating departments with service, maintenance, and repairs to assigned vehicles and equipment. Duties include the changing of oil, lubrications, engine tuning, repairs, equipment painting, mounting plows, etc. This department also administers the annual systematic equipment replacement program.

Increase (Decrease) in 2016 Budget

The Equipment Maintenance & Replacement budget increased \$8,819, 3.29%.

CITY OF KAUKAUNA

2016 BUDGET

FUND: 101

DIVISION: TRANSPORTATION

DEPT: 53308

DEPARTMENT: EQUIPMENT MAINTENANCE & REPLACEMENT

OBJECT CODE	DESCRIPTION	2014 ACTUAL	2015 BUDGET	2015 6 MONTHS ACTUAL	2015 ESTIMATED ACTUAL	2016 BUDGET
PERSONAL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	111,341	132,698	63,184	121,000	134,832
5107	Overtime Pay	2,666	3,500	850	2,500	3,000
5110	Shift Premium Pay	8	25	25	50	25
5113	Job Class Premium Pay	2,175	1,200	753	1,500	1,500
5119	Longevity Pay	365	398	0	398	452
5125	Call Time	255	450	103	300	400
<i>Fringe Benefits</i>						
5151	Retirement Plan	9,100	12,781	6,772	13,544	13,417
5154	Social Security	8,373	10,578	4,642	9,620	10,726
5157	Group Health Insurance	42,988	42,987	26,610	53,219	45,705
5160	Group Life Insurance	157	160	127	255	267
5163	Workers Compensation	2,876	4,190	2,133	3,810	5,412
TOTAL PERSONAL SERVICES		180,303	208,967	105,199	206,196	215,736
NON-PERSONAL SERVICES						
<i>Purchased Services</i>						
5318	Maintenance - Automotive	51,220	44,000	25,317	45,000	46,000
5325	Contractual Services	418	300	139	300	350
<i>Supplies</i>						
5410	General Supplies	12,376	15,000	7,838	15,000	15,000
TOTAL NON-PERSONAL SERVICES		64,014	59,300	33,294	60,300	61,350
TOTAL EQUIP. MAINTEN. & REPLACE.		244,317	268,267	138,493	266,496	277,086

CITY OF KAUKAUNA

2016 BUDGET

DIVISION: TRANSPORTATION

DEPARTMENT: EQUIPMENT MAINTENANCE & REPLACEMENT

TITLE OF POSITION	NUMBER OF FULL-TIME EQUIVALENTS		2014 ACTUAL	2015 BUDGET	2015	2016
	2015	2016			ESTIMATED ACTUAL	PROPOSED BUDGET
Mechanic	1.00	1.00		53,808	53,808	54,622
Heavy Equipment Operator	1.00	1.00		53,808	53,808	54,622
Laborer	0.30	0.30		15,128	9,215	15,353
Laborer	0.20	0.20		9,954	4,169	10,235
TOTAL	2.50	2.50	111,341	132,698	121,000	134,832

Kaukanna ON THE FOX

CITY OF KAUKAUNA

2016 BUDGET

DIVISION: TRANSPORTATION

DEPARTMENT: FORESTRY

MISSION STATEMENT

The forestry department is responsible for the planting, trimming and removal of trees, stumps and brush from terraces or from areas where it interferes with city property. It is also responsible for the removal of trees and branches after storms, and to maintain clearance over streets and walks.

Increase (Decrease) in 2016 Budget

The Forestry budget increased \$1,331, 1.13%.

CITY OF KAUKAUNA

2016 BUDGET

FUND: 101
DEPT: 53310

DIVISION: TRANSPORTATION
DEPARTMENT: FORESTRY

OBJECT CODE	DESCRIPTION	2014 ACTUAL	2015 BUDGET	2015 6 MONTHS ACTUAL	2015 ESTIMATED ACTUAL	2016 BUDGET
PERSONAL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	64,858	62,898	25,915	65,000	63,844
5104	Temporary Payroll	5,451	5,500	1,275	5,200	5,400
5107	Overtime Pay	608	500	19	600	600
5110	Shift Premium Pay	1	0	0	0	0
5113	Job Class Premium Pay	169	200	149	275	200
5119	Longevity Pay	224	297	0	297	352
5125	Call Time	300	500	0	300	400
<i>Fringe Benefits</i>						
5151	Retirement Plan	5,214	6,955	2,518	5,036	7,586
5154	Social Security	4,871	5,006	1,904	5,161	5,081
5157	Group Health Insurance	15,846	22,240	8,806	17,612	23,646
5160	Group Life Insurance	57	62	31	62	65
5163	Workers Compensation	1,619	2,118	894	2,172	2,733
TOTAL PERSONAL SERVICES		99,217	106,276	41,511	101,714	109,907
NON-PERSONAL SERVICES						
<i>Purchased Services</i>						
5322	Maintenance - Roads & Walks	1,812	0	0	0	0
5325	Contractual Services	9,221	2,500	639	2,500	2,500
<i>Supplies</i>						
5407	Automotive Supplies	6,027	6,000	1,291	3,000	4,000
5410	General Supplies	599	900	41	600	600
5425	Botanical & Agricultural	1,347	2,200	0	2,200	2,200
TOTAL NON-PERSONAL SERVICES		19,006	11,600	1,971	8,300	9,300
TOTAL FORESTRY		118,223	117,876	43,481	110,014	119,207

CITY OF KAUKAUNA

2016 BUDGET

DIVISION: TRANSPORTATION

DEPARTMENT: FORESTRY

TITLE OF POSITION	NUMBER OF FULL-TIME EQUIVALENTS		2014 ACTUAL	2015 BUDGET	2015	2016
	2015	2016			ESTIMATED ACTUAL	PROPOSED BUDGET
Heavy Equipment Operator	0.60	0.60		32,285	32,710	32,773
Small Truck Driver	0.35	0.35		18,007	18,510	18,277
Laborer	0.25	0.25		12,606	13,780	12,794
TOTAL	1.20	1.20	64,858	62,898	65,000	63,844

Kaukanna ON THE FOX

CITY OF KAUKAUNA

2016 BUDGET

DIVISION: TRANSPORTATION

DEPARTMENT: SNOW & ICE CONTROL

MISSION STATEMENT

The mission of snow and ice control department is to keep streets and city owned sidewalks open to traffic in all winter conditions and to provide skid-free pavement surfaces at intersections, stop and yield signs. Responsibilities include ordering, mixing and stockpiling of chips and salt, application of these materials, plowing, removal, and hauling of snow. Also included is the removal of snow and ice from private walks when not performed by owners. Private work is billed to the property owner.

Increase (Decrease) in 2016 Budget

The Snow & Ice Control budget decreased \$681, 0.20%.

CITY OF KAUKAUNA

2016 BUDGET

FUND: 101
DEPT: 53304

DIVISION: TRANSPORTATION
DEPARTMENT: SNOW & ICE CONTROL

OBJECT CODE	DESCRIPTION	2014 ACTUAL	2015 BUDGET	2015 6 MONTHS ACTUAL	2015 ESTIMATED ACTUAL	2016 BUDGET
PERSONAL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	110,573	106,916	51,230	95,000	108,515
5104	Temporary Payroll	131	300	0	0	0
5107	Overtime Pay	47,359	55,000	32,745	50,000	52,000
5110	Shift Premium Pay	249	300	196	300	300
5113	Job Class Premium Pay	156	175	77	150	175
5119	Longevity Pay	267	341	0	341	393
5125	Call Time	12,432	7,500	4,950	7,500	8,000
<i>Fringe Benefits</i>						
5151	Retirement Plan	12,826	18,385	8,076	16,152	15,585
5154	Social Security	12,483	13,027	6,492	11,727	12,958
5157	Group Health Insurance	64,681	32,226	30,132	60,264	34,267
5160	Group Life Insurance	269	454	181	361	379
5163	Workers Compensation	4,934	5,167	2,749	4,645	6,538
TOTAL PERSONAL SERVICES		266,359	239,791	136,826	246,440	239,110
TOTAL NON-PERSONAL SERVICES						
<i>Purchased Services</i>						
5318	Maintenance - Automotive	2,524	3,000	461	2,800	3,000
5322	Maintenance - Roads & Walks	69,065	45,000	5,268	45,000	46,000
5328	Advertising	518	600	414	600	600
<i>Supplies</i>						
5407	Automotive Supplies	33,041	35,000	11,646	30,000	34,000
5410	General Supplies	43,006	15,000	0	15,000	15,000
TOTAL NON-PERSONAL SERVICES		148,153	98,600	17,788	93,400	98,600
TOTAL SNOW & ICE REMOVAL		414,512	338,391	154,614	339,840	337,710

CITY OF KAUKAUNA

2016 BUDGET

DIVISION: TRANSPORTATION
DEPARTMENT: SNOW & ICE CONTROL

TITLE OF POSITION	NUMBER OF FULL-TIME EQUIVALENTS		2014 ACTUAL	2015 BUDGET	2015	2016
	2015	2016			ESTIMATED ACTUAL	PROPOSED BUDGET
Small Truck Driver	1.00	1.00		51,448	44,890	52,221
Laborer	0.60	0.60		30,255	27,650	30,706
Laborer	0.50	0.50		25,213	22,460	25,588
TOTAL	2.10	2.10	110,573	106,916	95,000	108,515

Kaukama ON THE FOX

CITY OF KAUKAUNA

2016 BUDGET

DIVISION: TRANSPORTATION

DEPARTMENT: STREET DEPARTMENT ADMINISTRATION

MISSION STATEMENT

The mission of Street Department Administration is to provide effective and efficient management of the street, sanitation, and park departments. Street department administration is in charge of and responsible for maintenance and repair of streets, alleys, curbs and gutters, sidewalks, street signs, traffic control devices, storm sewers, sanitary sewers, city buildings and structures, parks, athletic fields and all machinery, equipment and property used in any activity under departmental control.

The administration also has charge of such public services as garbage and refuse collection and disposal, snow and ice control, street cleaning and flushing, recycling and such other activities as may be assigned from time to time by the council.

The administration also determines the priorities, objectives, policies, procedures and overall resource needs. Also responsible for the development and implementation of public policies regarding the street, sanitation, and park departments.

2014 - 2015 Goals and Objectives

Continue to provide effective and efficient direction and control of the Street and Park Departments.

Maintain the cities designation of Tree City USA by the National Arbor Day Foundation.

Provide continuing education opportunities for all Street and Park Department personnel.

Continue emphasizing safety and provide the equipment and tools necessary to achieve a safe working environment.

Continue working with safety coordinator to provide safe work environments while maintaining optimum efficiency.

Continue with systematic equipment replacement. Equipment scheduled to be purchased in 2015 is Replace (#5) 2005 Chevy One Ton Dump, Replace (#23) 1998 John Deere 410 E Backhoe, Replace (#209) 2002 Sterling Dump w/Plow & Wing, Replace (#211) 2003 Sterling w/Vactor Jet Vac, Replace (#214) 2000 Chevy Tandem Axle Truck, continued sign installation and inventory.

Continue to upgrade city drinking fountains to comply with Department of Natural Resources Bureau of Water Supply.

Working with State to keep the gypsy moth problem to a minimum.

Continue education through the DNR regarding the Emerald Ash Borer.

Continue to clean, inspect and rebuild city sewers.

Continue to build and maintain new equipment and property at Jonen Park and Dog Walking Park while maintaining and upgrading all City Parks.

Work to create an honest, trusting work environment between our workforce and Management to provide less wasted time and more efficient workdays.

Continue professional working relationship with Kaukauna Utilities, Fire Department, and Police Department providing safety within the city both in our day to day operations and emergency situations.

CITY OF KAUKAUNA

2016 BUDGET

DIVISION: TRANSPORTATION

DEPARTMENT: STREET DEPARTMENT ADMINISTRATION

2014 - 2015 Accomplishments

The Street and Park Department continued to provide effective and efficient maintenance services for the residents of the city, its visitors, various organizations, and the Kaukauna area school district. Routine maintenance (refuse collection, snow removal, street repair, park care, sewer maintenance, weed cutting, street maintenance, vehicle maintenance, etc.) was performed throughout the year.

The city received recognition for the 22nd year in a row as a "Tree City USA" by the National Arbor Day Foundation. The award identifies the city as one, which realizes the benefits of tree planting and maintenance of the urban forest.

Personnel from the street and park department continued to participate in various educational opportunities. Safety training sessions were attended in Confined Space Training, Hearing Conservation, Vehicle safety and maintenance, blood borne pathogens etc. Educational seminars were attended in 2015 including the Snowplow Rodeo Competition.

Continue to upgrade city drinking fountains to comply with the Department of Natural Resources Bureau of Water Supply.

Work with Calumet County Highway Department to paint center lines in heavy traffic district.

The Fourth of July 5K, Suicide Awareness and other various events such as Christmas Parade, and numerous block parties all required assistance again this year. The majority of our help for these events is in the form of traffic control.

Continue to seek training for preventive measures of the Emerald Ash Borer.

Replaced or rebuilt numerous sanitary and storm sewers on city streets.

Maintain, remove and replace when needed many trees throughout the city parks and right of ways.

Crack sealed multiple city streets.

Multiple landscape projects throughout the city.

Construction of ball diamonds and continued maintenance in many areas and city parks.

Continue to adjust and perfect automated collection.

2015 - 2016 Goals and Objectives

Continue to provide effective and efficient direction and control of the Street and Park Departments.

Maintain the cities designation of Tree City USA by the National Arbor Day Foundation.

Provide continuing education opportunities for all Street and Park Department personnel.

Continue emphasizing safety and provide the equipment and tools necessary to achieve a safe working environment.

Continue working with safety coordinator to provide safe work environments while maintaining optimum efficiency.

CITY OF KAUKAUNA

2016 BUDGET

DIVISION: TRANSPORTATION

DEPARTMENT: STREET DEPARTMENT ADMINISTRATION

2015 - 2016 Goals and Objectives (cont.)

Continue with systematic equipment replacement. Equipment scheduled to be purchased in 2016 is Replace (#23) 1998 John Deere 410 E Backhoe, Replace (#40) 2006 ODB Leaf Loader (#111) 2001 Smithco Lawn Sweeper 60 G, continued sign installation and inventory.

Continue to upgrade city drinking fountains to comply with Department of Natural Resources Bureau of Water Supply.

Working with State to keep the gypsy moth problem to a minimum.

Continue education through the DNR regarding the Emerald Ash Borer.

Continue to clean, inspect and rebuild city sewers.

Continue to build and maintain new equipment and property at Jonen Park, Dog Walking Park, moving forward with the development of future Anderson Park and Haas Road Park while maintaining and upgrading all city parks.

Work to create an honest, trusting work environment between our workforce and Management to provide less wasted time and more efficient workdays.

Continue professional working relationship with Kaukauna Utilities, Fire Department, Police Department, 1000 Island, Library and others. Providing safety within the city both in our day to day operations and emergency situations.

Increase (Decrease) in 2016 Budget

The Street Department Administration budget increased \$5,183, 3.03%.

CITY OF KAUKAUNA

2016 BUDGET

FUND: 101
DEPT: 53110

DIVISION: TRANSPORTATION
DEPARTMENT: STREET DEPARTMENT ADMINISTRATION

OBJECT CODE	DESCRIPTION	2014 ACTUAL	2015 BUDGET	2015 6 MONTHS ACTUAL	2015 ESTIMATED ACTUAL	2016 BUDGET
PERSONAL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	107,989	110,106	48,515	110,106	111,759
5119	Longevity Pay	480	505	0	505	600
<i>Fringe Benefits</i>						
5151	Retirement Plan	8,714	9,041	3,963	9,041	9,347
5154	Social Security	7,856	8,462	3,535	8,462	8,595
5157	Group Health Insurance	39,556	37,067	16,644	37,067	39,409
5160	Group Life Insurance	214	199	120	240	252
5163	Workers Compensation	1,705	2,273	1,042	2,273	2,924
TOTAL PERSONAL SERVICES		166,514	167,653	73,819	167,695	172,886
NON-PERSONAL SERVICES						
<i>Travel/Training</i>						
5205	Seminar Expense	914	750	1,334	1,500	1,000
5211	Education & Memberships	0	50	15	15	50
<i>Purchased Service</i>						
5303	Communications	240	240	120	240	240
5325	Contractual Services	405	1,000	45	500	750
5328	Advertising	0	250	0	0	200
<i>Supplies</i>						
5401	Office Supplies	617	800	483	800	800
5410	General Supplies	28	150	0	50	150
TOTAL NON-PERSONAL SERVICES		2,204	3,240	1,997	3,105	3,190
TOTAL ST DEPT ADMINISTRATION		168,717	170,893	75,816	170,800	176,076

CITY OF KAUKAUNA

2016 BUDGET

DIVISION: TRANSPORTATION

DEPARTMENT: STREET DEPARTMENT ADMINISTRATION

TITLE OF POSITION	NUMBER OF FULL-TIME EQUIVALENTS		2014 ACTUAL	2015 BUDGET	2015	2016
	2015	2016			ESTIMATED ACTUAL	PROPOSED BUDGET
Street Superintendent	1.00	1.00		72,422	72,422	73,509
Typist/Receptionist	1.00	1.00		37,684	37,684	38,250
TOTAL	2.00	2.00	107,989	110,106	110,106	111,759

Kaukanna ON THE FOX

CITY OF KAUKAUNA

2016 BUDGET

*DIVISION: TRANSPORTATION
DEPARTMENT: STREET LIGHTING*

MISSION STATEMENT

This department accounts for the cost of maintaining and operating the street lights and decorative theme lights within the City.

Increase (Decrease) in 2016 Budget

The Street Lighting budget remained the same.

CITY OF KAUKAUNA

2016 BUDGET

FUND: 101
DEPT: 53420

DIVISION: TRANSPORTATION
DEPARTMENT: STREET LIGHTING

OBJECT CODE	DESCRIPTION	2014 ACTUAL	2015 BUDGET	2015 6 MONTHS ACTUAL	2015 ESTIMATED ACTUAL	2016 BUDGET
NON-PERSONAL SERVICES						
<i>Purchased Services</i>						
5309	Water, Sewer & Electric	228,077	235,000	114,388	230,000	235,000
5321	Maintenance - Other Equipment	2,088	3,000	2,923	3,500	3,000
TOTAL NON-PERSONAL SERVICES		230,164	238,000	117,311	233,500	238,000
TOTAL STREET LIGHTING		230,164	238,000	117,311	233,500	238,000

CITY OF KAUKAUNA

2016 BUDGET

*DIVISION: TRANSPORTATION
DEPARTMENT: STREET MAINTENANCE*

MISSION STATEMENT

The mission of the street maintenance department is to provide smooth, safe pavements for vehicular and bicycle movement. Street maintenance activities include the tarring of joints, patching of potholes, patching for street oiling, grading gravel streets, and repairing curbs. Reconstruction of small sections of concrete, asphalt, and gravel streets and alleys is also performed.

Increase (Decrease) in 2016 Budget

The Street Maintenance budget decreased \$418, 0.10%.

CITY OF KAUKAUNA

2016 BUDGET

FUND: 101
DEPT: 53301

DIVISION: TRANSPORTATION
DEPARTMENT: STREET MAINTENANCE

OBJECT CODE	DESCRIPTION	2014 ACTUAL	2015 BUDGET	2015 6 MONTHS ACTUAL	2015 ESTIMATED ACTUAL	2016 BUDGET
PERSONAL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	178,962	199,510	62,929	180,000	202,127
5104	Temporary Payroll	9,420	9,500	1,679	10,000	10,500
5107	Overtime Pay	5,800	4,500	114	4,200	4,500
5110	Shift Premium Pay	120	75	2	75	75
5113	Job Class Premium Pay	645	750	85	700	725
5119	Longevity Pay	636	663	15	663	775
5125	Call Time	250	300	0	175	250
<i>Fringe Benefits</i>						
5151	Retirement Plan	13,957	17,593	5,003	10,007	15,764
5154	Social Security	13,703	15,881	4,802	14,360	16,099
5157	Group Health Insurance	51,379	48,869	19,882	39,763	51,970
5160	Group Life Insurance	242	184	92	185	194
5163	Workers Compensation	4,484	6,524	1,988	5,933	8,452
TOTAL PERSONAL SERVICES		279,598	304,349	96,591	266,061	311,431
NON-PERSONAL SERVICES						
<i>Purchased Services</i>						
5303	Communications	240	240	120	240	240
5312	Maintenance - Building	26,753	20,000	6,635	20,000	20,000
5318	Maintenance - Automotive	366	0	164	164	0
5322	Maintenance - Roads & Walks	89,013	70,000	12,776	70,000	70,000
5325	Contractual Services	9,283	10,000	6,006	11,000	10,500
5328	Advertising	0	0	431	431	0
<i>Supplies</i>						
5407	Automotive Supplies	17,448	17,000	4,933	11,500	15,000
5410	General Supplies	10,067	9,000	3,446	8,000	9,000
TOTAL NON-PERSONAL SERVICES		153,170	126,240	34,511	121,335	124,740
OUTLAY						
5807	Machinery, Tools & Instrumnts	0	6,000	0	6,000	0
TOTAL OUTLAY		0	6,000	0	6,000	0
TOTAL STREET MAINTENANCE		432,768	436,589	131,102	393,396	436,171

CITY OF KAUKAUNA

2016 BUDGET

DIVISION: TRANSPORTATION
DEPARTMENT: STREET MAINTENANCE

TITLE OF POSITION	NUMBER OF FULL-TIME EQUIVALENTS		2014 ACTUAL	2015 BUDGET	2015	2016
	2015	2016			ESTIMATED ACTUAL	PROPOSED BUDGET
Street Foreman	1.00	1.00		62,809	62,809	65,186
Heavy Equipment Operator	1.00	1.00		53,808	53,808	54,622
Tandem Trucks	1.00	1.00		53,014	53,014	53,808
Laborer	0.60	0.60		29,879	10,369	28,511
TOTAL	3.60	3.60	178,962	199,510	180,000	202,127

Kaukanna ON THE FOX

CITY OF KAUKAUNA

2016 BUDGET

DIVISION: TRANSPORTATION

DEPARTMENT: STREET SIGNS & MARKERS

MISSION STATEMENT

The mission of the street signs and markers department is to make, install, repair, and replace traffic control and street signs. This department is also responsible for painting traffic lanes, crosswalks, parking stalls, no parking areas, etc. on all city streets and parking areas.

Increase (Decrease) in 2016 Budget

The Street Signs & Markers budget increased \$6,453, 9.49%.

CITY OF KAUKAUNA

2016 BUDGET

FUND: 101
DEPT: 53303

DIVISION: TRANSPORTATION
DEPARTMENT: STREET SIGNS & MARKERS

OBJECT CODE	DESCRIPTION	2014 ACTUAL	2015 BUDGET	2015 6 MONTHS ACTUAL	2015 ESTIMATED ACTUAL	2016 BUDGET
PERSONAL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	41,929	34,224	16,510	40,000	34,737
5104	Temporary Payroll	4,396	4,500	1,052	5,000	5,000
5107	Overtime Pay	615	500	345	625	600
5110	Shift Premium Pay	78	50	4	50	50
5113	Job Class Premium Pay	438	175	104	500	500
5119	Longevity Pay	194	177	0	177	213
5125	Call Time	299	200	52	200	200
<i>Fringe Benefits</i>						
5151	Retirement Plan	3,353	2,755	1,486	2,972	2,866
5154	Social Security	3,235	2,768	1,252	3,251	2,849
5157	Group Health Insurance	12,030	6,468	5,077	10,155	6,881
5160	Group Life Insurance	42	26	42	84	88
5163	Workers Compensation	1,080	1,207	568	1,411	1,594
TOTAL PERSONAL SERVICES		67,689	53,050	26,491	64,425	55,578
NON-PERSONAL SERVICES						
<i>Purchased Services</i>						
5321	Maintenance - Other Equipment	130	175	0	1,200	300
5325	Contractual Services	3,924	3,400	97	4,000	4,000
<i>Supplies</i>						
5407	Automotive Supplies	2,144	1,400	932	1,600	1,600
5410	General Supplies	3,953	2,000	6,702	7,500	5,000
5413	Chemical & Ordnance	9,034	8,000	3,374	7,000	8,000
TOTAL NON-PERSONAL SERVICES		19,185	14,975	11,105	21,300	18,900
TOTAL STREET SIGNS & MARKERS		86,873	68,025	37,596	85,725	74,478

CITY OF KAUKAUNA

2016 BUDGET

DIVISION: TRANSPORTATION

DEPARTMENT: STREET SIGNS & MARKERS

TITLE OF POSITION	NUMBER OF FULL-TIME EQUIVALENTS		2014 ACTUAL	2015 BUDGET	2015	2016
	2015	2016			ESTIMATED ACTUAL	PROPOSED BUDGET
Tandem Trucks	0.50	0.50		26,507	29,810	26,904
Small Truck Driver	0.15	0.15		7,717	10,190	7,833
TOTAL	0.65	0.65	41,929	34,224	40,000	34,737

Kaukanna ON THE FOX

CITY OF KAUKAUNA

2016 BUDGET

*DIVISION: TRANSPORTATION
DEPARTMENT: TRAFFIC CONTROL*

MISSION STATEMENT

The traffic control department's mission is to provide for the maintenance and repair of the city's six signalized intersections and one flashing/warning light. This includes labor, parts, contractual services and electrical service.

Increase (Decrease) in 2016 Budget

The Traffic Control budget increased \$693, 2.83%.

CITY OF KAUKAUNA

2016 BUDGET

FUND: 101
DEPT: 53305

DIVISION: TRANSPORTATION
DEPARTMENT: TRAFFIC CONTROL

OBJECT CODE	DESCRIPTION	2014 ACTUAL	2015 BUDGET	2015 6 MONTHS ACTUAL	2015 ESTIMATED ACTUAL	2016 BUDGET
PERSONAL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	337	2,651	94	1,500	2,690
5107	Overtime Pay	0	100	0	75	100
5119	Longevity Pay	15	15	0	15	18
5125	Call Time	0	50	0	50	50
<i>Fringe Benefits</i>						
5151	Retirement Plan	25	191	6	112	189
5154	Social Security	26	215	7	125	219
5157	Group Health Insurance	62	369	19	38	393
5160	Group Life Insurance	1	1	1	1	1
5163	Workers Compensation	9	85	3	50	110
TOTAL PERSONAL SERVICES		474	3,677	130	1,966	3,770
NON-PERSONAL SERVICES						
<i>Purchased Services</i>						
5309	Water, Sewer & Electric	6,684	5,900	3,148	6,300	6,500
5325	Contractual Services	3,657	3,500	745	3,500	3,500
<i>Supplies</i>						
5410	General Supplies	337	400	0	650	400
TOTAL NON-PERSONAL SERVICES		10,679	9,800	3,893	10,450	10,400
OUTLAY						
5807	Machinery, Tools & Instrumnts	0	11,000	0	11,000	11,000
TOTAL OUTLAY		0	11,000	0	11,000	11,000
TOTAL TRAFFIC CONTROL		11,153	24,477	4,023	23,416	25,170

CITY OF KAUKAUNA

2016 BUDGET

DIVISION: TRANSPORTATION

DEPARTMENT: TRAFFIC CONTROL

TITLE OF POSITION	NUMBER OF FULL-TIME EQUIVALENTS		2014 ACTUAL	2015 BUDGET	2015	2016
	2015	2016			ESTIMATED ACTUAL	PROPOSED BUDGET
Tandem Trucks	0.05	0.05		2,651	1,500	2,690
TOTAL	0.05	0.05	337	2,651	1,500	2,690

Kaukanna ON THE FOX

CITY OF KAUKAUNA

2016 BUDGET

*DIVISION: TRANSPORTATION
DEPARTMENT: WEED CONTROL*

MISSION STATEMENT

The mission of the weed control department is the control of noxious weeds. Responsibilities include the mowing of street right-of-ways, vacant lots, and lawns which property owner have neglected to maintain. Weed/grass control on private property is charged to the property owner.

Increase (Decrease) in 2016 Budget

The Weed Control budget increased \$1,385, 4.53%.

CITY OF KAUKAUNA

2016 BUDGET

FUND: 101
DEPT: 53640

DIVISION: TRANSPORTATION
DEPARTMENT: WEED CONTROL

OBJECT CODE	DESCRIPTION	2014 ACTUAL	2015 BUDGET	2015 6 MONTHS ACTUAL	2015 ESTIMATED ACTUAL	2016 BUDGET
PERSONAL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	9,474	9,954	1,698	8,000	10,235
5104	Temporary Payroll	13,104	12,500	3,459	13,000	13,000
5119	Longevity Pay	0	0	0	0	9
<i>Fringe Benefits</i>						
5151	Retirement Plan	757	1,075	183	864	1,188
5154	Social Security	896	943	172	801	971
5157	Group Health Insurance	1,546	3,589	876	1,753	3,823
5160	Group Life Insurance	5	2	2	5	5
5163	Workers Compensation	507	680	157	636	897
TOTAL PERSONAL SERVICES		26,289	28,743	6,548	25,059	30,128
NON-PERSONAL SERVICES						
<i>Purchased Services</i>						
5318	Maintenance - Automotive	950	500	20	400	500
5328	Advertising	230	200	111	175	200
<i>Supplies</i>						
5407	Automotive Supplies	1,448	850	0	700	850
5410	General Supplies	42	300	0	750	300
TOTAL NON-PERSONAL SERVICES		2,671	1,850	131	2,025	1,850
TOTAL WEED CONTROL		28,959	30,593	6,679	27,084	31,978

CITY OF KAUKAUNA

2016 BUDGET

DIVISION: TRANSPORTATION
DEPARTMENT: WEED CONTROL

TITLE OF POSITION	NUMBER OF FULL-TIME EQUIVALENTS		2014 ACTUAL	2015 BUDGET	2015	2016
	2015	2016			ESTIMATED ACTUAL	PROPOSED BUDGET
Laborer	0.20	0.20		9,954	8,000	10,235
TOTAL	0.20	0.20	9,474	9,954	8,000	10,235

Kaukanna ON THE FOX

CITY OF KAUKAUNA

2016 BUDGET

*DIVISION: SANITATION
DEPARTMENT: REFUSE COLLECTION*

MISSION STATEMENT

The mission of the Refuse Collection Department is to provide regular weekly collection of garbage and rubbish and to transport this garbage to a disposal site in order to enhance public health, sanitation and community appearance. Also included in budget expenditures are the various special collections in the spring and fall, including tire collection weeks.

Increase (Decrease) in 2016 Budget

The Refuse Collection budget increased \$15,771, 3.92%.

CITY OF KAUKAUNA

2016 BUDGET

DIVISION: SANITATION

DEPARTMENT: REFUSE COLLECTION

FUND: 101
DEPT: 53620

OBJECT CODE	DESCRIPTION	2014 ACTUAL	2015 BUDGET	2015 6 MONTHS ACTUAL	2015 ESTIMATED ACTUAL	2016 BUDGET
PERSONAL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	195,702	203,998	93,412	200,000	205,851
5104	Temporary Payroll	7,646	7,800	2,576	8,100	8,300
5107	Overtime Pay	949	750	0	750	750
5113	Job Class Premium Pay	322	500	118	350	400
5119	Longevity Pay	967	1,077	0	1,077	1,078
5125	Call Time	0	50	0	50	50
<i>Fringe Benefits</i>						
5151	Retirement Plan	15,518	20,137	8,637	17,273	21,412
5154	Social Security	14,440	15,897	6,801	15,584	16,038
5157	Group Health Insurance	57,245	56,661	30,380	60,761	72,107
5160	Group Life Insurance	415	300	377	754	791
5163	Workers Compensation	4,719	6,488	3,023	6,371	8,352
TOTAL PERSONAL SERVICES		297,922	313,658	145,323	311,070	335,129
NON-PERSONAL SERVICES						
<i>Purchased Services</i>						
5318	Maintenance - Automotive	51,410	40,000	17,396	38,000	40,000
5325	Contractual Services	341	400	0	200	400
5328	Advertising	1,863	1,700	133	500	1,000
<i>Supplies</i>						
5404	Clothing Expense	319	350	118	320	350
5407	Automotive Supplies	44,275	45,000	15,648	36,000	40,000
5410	General Supplies	3,986	1,500	0	1,500	1,500
TOTAL NON-PERSONAL SERVICES		102,194	88,950	33,296	76,520	83,250
TOTAL REFUSE COLLECTION		400,116	402,608	178,619	387,590	418,379

CITY OF KAUKAUNA

2016 BUDGET

DIVISION: SANITATION

DEPARTMENT: REFUSE COLLECTION

TITLE OF POSITION	NUMBER OF FULL-TIME EQUIVALENTS		2014 ACTUAL	2015 BUDGET	2015	2016
	2015	2016			ESTIMATED ACTUAL	PROPOSED BUDGET
Heavy Equipment Operator	1.00	1.00		53,808	53,808	54,622
Heavy Equipment Operator	1.00	1.00		53,808	53,808	54,622
Laborer	1.00	1.00		50,738	50,738	51,490
Small Truck Driver	0.50	0.50		25,724	22,688	26,110
Laborer	0.40	0.40		19,920	18,958	19,007
TOTAL	3.90	3.90	195,702	203,998	200,000	205,851

Kaukanna ON THE FOX

CITY OF KAUKAUNA

2016 BUDGET

DIVISION: SANITATION

DEPARTMENT: REFUSE DISPOSAL

MISSION STATEMENT

The mission of the refuse disposal department is to account for the tipping fees for disposal of refuse and debris and for the fees associated with the city's recycling program. Also included are the costs associated with the processing of waste concrete, yard debris, leaves and brush located at the city leased site at the Red Hills Landfill.

Increase (Decrease) in 2016 Budget

The Refuse Disposal budget decreased \$121,000, 48.5%.

CITY OF KAUKAUNA

2016 BUDGET

FUND: 101
DEPT: 53630

DIVISION: SANITATION
DEPARTMENT: REFUSE DISPOSAL

OBJECT CODE	DESCRIPTION	2014 ACTUAL	2015 BUDGET	2015 6 MONTHS ACTUAL	2015 ESTIMATED ACTUAL	2016 BUDGET
NON-PERSONAL SERVICES						
<i>Purchased Services</i>						
5325	Contractual Services	249,936	248,000	93,321	248,000	122,000
5395	Recycling Costs	1,503	1,500	424	1,500	6,500
TOTAL NON-PERSONAL SERVICES		251,438	249,500	93,745	249,500	128,500
TOTAL REFUSE DISPOSAL		251,438	249,500	93,745	249,500	128,500

CITY OF KAUKAUNA

2016 BUDGET

DIVISION: LEISURE

DEPARTMENT: ADULT SPORTS

MISSION STATEMENT

To provide adult citizens organized sports leagues to including men's softball and adult coed kickball.

2014 - 2015 Goals and Objectives

Add 1-2 new adult programs.

2014 - 2015 Accomplishments

Added Group Kick, Group Power, Nutrition Myth Busters, Group Centergy, Yoga In The Park, Exercise and Sports Nutrition, Adult Fitness Sampler, Yoga and Group Cycle.

2015 - 2016 Goals and Objectives

Move Rec Office to temporary location and set up for continuing service.

Add 1-2 new adult programs

Increase (Decrease) in 2016 Budget

The Adult Sports budget increased \$11,066, 14.24%.

Service Efforts:

INDICATOR	2013	2014	2015
Number of teams	46	35	33
Number of annual participants	550	420	396
Adult Open Gym	31	20	14*
Fitness/Health Classes	15	160	140*
Adult Archery Leagues	20	14	9*

*Registration for fall/winter programs is not complete at this time.

CITY OF KAUKAUNA

2016 BUDGET

DIVISION: LEISURE

DEPARTMENT: ADULT SPORTS

FUND: 101
DEPT: 55320

OBJECT CODE	DESCRIPTION	2014 ACTUAL	2015 BUDGET	2015 6 MONTHS ACTUAL	2015 ESTIMATED ACTUAL	2016 BUDGET
PERSONAL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	31,825	32,744	14,389	32,744	34,417
5104	Temporary Payroll	16,646	19,651	4,140	19,651	19,946
5107	Overtime Pay	75	0	172	172	0
5119	Longevity Pay	44	56	0	56	80
<i>Fringe Benefits</i>						
5151	Retirement Plan	2,950	3,151	1,417	3,163	3,444
5154	Social Security	2,541	2,794	1,109	2,807	2,928
5157	Group Health Insurance	6,987	6,178	3,326	6,178	13,137
5160	Group Life Insurance	35	37	20	40	42
5163	Workers Compensation	884	1,312	446	1,312	1,695
TOTAL PERSONAL SERVICES		61,988	65,923	25,018	66,123	75,689
NON-PERSONAL SERVICES						
<i>Purchased Services</i>						
5303	Communications	80	160	40	80	160
5325	Contractual Services	1,900	1,600	2,040	3,000	2,600
5328	Advertising	1,710	2,250	0	2,250	2,550
<i>Supplies</i>						
5401	Office Supplies	652	500	123	500	500
5407	Automotive Supplies	364	400	56	100	400
5422	Data Processing	0	1,200	0	1,200	1,200
5428	Recreation	3,974	4,500	2,423	4,500	4,500
5431	Postage	1,200	1,200	0	1,200	1,200
TOTAL NON-PERSONAL SERVICES		9,880	11,810	4,682	12,830	13,110
OUTLAY						
5801	Land & Buildings	0	0	0	0	0
TOTAL OUTLAY		0	0	0	0	0
TOTAL ADULT SPORTS		71,868	77,733	29,700	78,953	88,799

CITY OF KAUKAUNA

2016 BUDGET

DIVISION: LEISURE

DEPARTMENT: ADULT SPORTS

TITLE OF POSITION	NUMBER OF FULL-TIME EQUIVALENTS		2014 ACTUAL	2015 BUDGET	2015	2016
	2015	2016			ESTIMATED ACTUAL	PROPOSED BUDGET
Recreation Director	0.33	0.33		22,989	22,989	23,334
Office Assistant	0.27	0.33		9,755	9,755	11,083
TOTAL	0.60	0.66	31,825	32,744	32,744	34,417

Kaukanna ON THE FOX

CITY OF KAUKAUNA

2016 BUDGET

DIVISION: LEISURE

DEPARTMENT: ATHLETIC FIELDS

MISSION STATEMENT

The mission of the athletic field department is to provide and maintain recreation facilities available for use by the public and the Kaukauna Area School District. The city maintains fields and buildings at the Doty Bayorgeon recreational facility, Horseshoe Park, Riverside Park, Grignon Home, Central Park, and Jonen Park.

Increase (Decrease) in 2016 Budget

The Athletic Fields budget increased \$9,133, 5.89%.

Performance Measures

INDICATOR	2013	2014	2015
# of fields to prepare	16	16	16
# of times fields prepared	600	612	612

CITY OF KAUKAUNA

2016 BUDGET

DIVISION: LEISURE

DEPARTMENT: ATHLETIC FIELDS

FUND: 101
DEPT: 55415

OBJECT CODE	DESCRIPTION	2014 ACTUAL	2015 BUDGET	2015 6 MONTHS ACTUAL	2015 ESTIMATED ACTUAL	2016 BUDGET
PERSONAL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	62,358	63,908	18,536	62,000	64,869
5104	Temporary Payroll	946	1,200	347	1,000	1,000
5107	Overtime Pay	257	350	0	200	250
5113	Job Class Premium Pay	368	450	0	200	400
5119	Longevity Pay	319	345	0	345	354
5125	Call Time	0	50	0	0	0
<i>Fringe Benefits</i>						
5151	Retirement Plan	4,952	4,979	1,941	6,776	7,642
5154	Social Security	4,559	4,994	1,357	4,814	5,054
5157	Group Health Insurance	17,431	23,167	6,386	12,771	24,631
5160	Group Life Insurance	88	64	32	63	66
5163	Workers Compensation	1,453	2,007	588	1,931	2,581
TOTAL PERSONAL SERVICES		92,732	101,514	29,185	90,101	106,847
NON-PERSONAL SERVICES						
<i>Purchased Services</i>						
5309	Water, Sewer & Electric	19,849	20,000	8,189	19,700	20,000
5312	Maintenance - Building	2,037	4,000	3,466	5,000	4,000
5321	Maintenance - Other Equipment	138	250	0	200	250
5322	Maintenance - Roads & Walks	2,500	2,500	65	2,000	3,000
5325	Contractual Services	1,466	1,200	140	1,800	1,500
<i>Supplies</i>						
5407	Automotive Supplies	3,385	3,200	849	2,000	2,500
5410	General Supplies	5,510	4,500	1,893	5,000	5,200
5425	Botanical & Agricultural	16,808	12,000	9,302	15,000	13,000
TOTAL NON-PERSONAL SERVICES		51,692	47,650	23,905	50,700	49,450
OUTLAY						
5801	Land & Buildings	0	6,000	4,964	5,000	8,000
TOTAL OUTLAY		0	6,000	4,964	5,000	8,000
TOTAL ATHLETIC FIELD		144,423	155,164	58,053	145,801	164,297

CITY OF KAUKAUNA

2016 BUDGET

DIVISION: LEISURE

DEPARTMENT: ATHLETIC FIELDS

TITLE OF POSITION	NUMBER OF FULL-TIME EQUIVALENTS		2014 ACTUAL	2015 BUDGET	2015	2016
	2015	2016			ESTIMATED ACTUAL	PROPOSED BUDGET
Parkman	1.00	1.00		51,302	51,302	52,075
Laborer	0.25	0.25		12,606	10,698	12,794
TOTAL	1.25	1.25	62,358	63,908	62,000	64,869

Kaukanna ON THE FOX

CITY OF KAUKAUNA

2016 BUDGET

DIVISION: LEISURE

DEPARTMENT: CIVIC PROMOTIONS

MISSION STATEMENT

Civic promotion is responsible for promoting the public image at the City. Grignon Home contribution, Christmas decorations, Memorial Day contribution and Fox Cities Marathon are some of the programs supported by this department.

Increase (Decrease) in 2016 Budget

The Civic Promotions budget remained the same.

CITY OF KAUKAUNA

2016 BUDGET

DIVISION: LEISURE

DEPARTMENT: CIVIC PROMOTIONS

FUND: 101
DEPT: 55190

OBJECT CODE	DESCRIPTION	2014 ACTUAL	2015 BUDGET	2015 6 MONTHS ACTUAL	2015 ESTIMATED ACTUAL	2016 BUDGET
NON-PERSONAL SERVICES						
	<i>Supplies</i>					
5499	Miscellaneous	6,475	10,000	2,029	7,000	10,000
	TOTAL NON-PERSONAL SERVICES	6,475	10,000	2,029	7,000	10,000
	TOTAL CIVIC PROMOTIONS	6,475	10,000	2,029	7,000	10,000
	<i>Christmas Decorations & Parade</i>					3,000
	<i>Various Civic Promotions</i>					7,000
						10,000

CITY OF KAUKAUNA

2016 BUDGET

DIVISION: LEISURE

DEPARTMENT: COMMUNITY CENTER

MISSION STATEMENT

This category is primarily related to programs offered to senior citizens.

2014 - 2015 Goals and Objectives

Add 1-2 new programs

2014 - 2015 Accomplishments

Added Yoga, Yoga in the Park and Adult Fitness Sampler which included Yoga, Zumba Gold, Senior Fit and Zumba.

2015 - 2016 Goals and Objectives

Move Rec Office to temporary location and set up for continuing service.

Add 1-2 new programs

Increase (Decrease) in 2016 Budget

The Community Center budget increased \$100, 3.33%.

Service Efforts:

INDICATOR	AS OF 12/31/13	AS OF 12/31/14	AS OF 6/30/15
# of Community Room bookings	329	387	179
# of Konkapot Room bookings	280	342	170
XYZ Group Participants	364	340	172
Strong Bones	71	74	72*
Stepping On	15	14	0*

* Registration for fall/winter programs is not complete at this time.

CITY OF KAUKAUNA

2016 BUDGET

DIVISION: LEISURE

DEPARTMENT: COMMUNITY CENTER

FUND: 101
DEPT: 55405

OBJECT CODE	DESCRIPTION	2014 ACTUAL	2015 BUDGET	2015 6 MONTHS ACTUAL	2015 ESTIMATED ACTUAL	2016 BUDGET
NON-PERSONAL SERVICES						
	<i>Purchased Services</i>					
5325	Contractual Services	385	1,200	0	600	1,200
	<i>Supplies</i>					
5428	Recreation	2,304	1,800	2,162	2,600	1,900
	TOTAL NON-PERSONAL SERVICES	2,689	3,000	2,162	3,200	3,100
	TOTAL COMMUNITY CENTER	2,689	3,000	2,162	3,200	3,100

CITY OF KAUKAUNA

2016 BUDGET

DIVISION: LEISURE

DEPARTMENT: DANCE CLASSES

MISSION STATEMENT

This category is intended to provide dance lessons, which include tap, tumbling, ballet, hip hop, lyrical jazz, Irish dance, break dancing & tricks, musical theatre and jazz for boys and girls ages 3 through high school ages. We offer a six-week beginner program in the spring, two 5-week summer sessions and a 28-week program that begins in September and concludes with the annual dance recital in mid April.

2014 - 2015 Goals and Objectives

Find outside contractor to handle costume ordering and distribution.

Offer summer session.

Increase registration Numbers.

2014 - 2015 Accomplishments

Outside contractors were not interested in handling our ordering and costume distribution at this time.

Created a new summer session of dance with two 5-week sessions

The new summer session had 128 participants which were obviously new registrations, but we will have to wait and see if there has been an effect on our Fall and Spring programs.

2015 - 2016 Goals and Objectives

Move Rec Office to temporary location and set up for continuing service.

Add dance related workshops, short dance experiences that market the program and bring in potential new dancers.

Add dance team prep workshops to increase our dancers' chances of successfully making middle school and high school dance teams.

Increase (Decrease) in 2016 Budget

The Dance Classes budget increased \$520, 0.78%.

Service Efforts:

INDICATOR	2013	2014	2015
Dance Lessons	252	225	126*
Beginner Dance Lessons	176	150	197
Ballroom Dance Lessons	4	24	Dropped
Summer	-	-	128

* Registration for fall/winter programs is not complete at this time.

CITY OF KAUKAUNA

2016 BUDGET

DIVISION: LEISURE

DEPARTMENT: DANCE CLASSES

FUND: 101
DEPT: 55310

OBJECT CODE	DESCRIPTION	2014 ACTUAL	2015 BUDGET	2015 6 MONTHS ACTUAL	2015 ESTIMATED ACTUAL	2016 BUDGET
PERSONAL SERVICES						
	<i>Wages & Salaries</i>					
5104	Temporary Payroll	19,269	24,126	11,576	24,126	24,476
	<i>Fringe Benefits</i>					
5151	Retirement Plan	23	0	0	0	0
5154	Social Security	299	350	168	350	355
5160	Group Life Insurance	1	0	0	0	0
5163	Workers Compensation	439	780	351	731	945
	TOTAL PERSONAL SERVICES	20,032	25,256	12,094	25,207	25,776
NON-PERSONAL SERVICES						
	<i>Travel/Training</i>					
5205	Seminar Expense	483	1,000	0	1,000	1,000
5208	Travel - City Business	153	500	10	500	500
	<i>Purchased Services</i>					
5325	Contractual Services	3,170	7,225	2,180	4,000	10,225
5328	Advertising	569	2,450	92	2,450	2,450
5334	Printing Expense	758	1,000	758	1,000	1,000
	<i>Supplies</i>					
5404	Clothing Expense	17,325	24,500	1,362	24,500	21,500
5422	Data Processing	126	1,200	123	1,200	1,200
5428	Recreation	2,064	2,000	1,448	2,000	2,000
5431	Postage	1,200	1,200	0	1,200	1,200
	TOTAL NON-PERSONAL SERVICES	25,848	41,075	5,972	37,850	41,075
	TOTAL DANCE CLASSES	45,880	66,331	18,067	63,057	66,851

CITY OF KAUKAUNA

2016 BUDGET

DIVISION: LEISURE

DEPARTMENT: LIBRARY

MISSION STATEMENT

The Kaukauna Public Library enhances people's lives and opens doors for curious minds.

2014 – 2015 Goals and Objectives

Furnish and equip a new Library facility that is flexible and adaptable enough to meet the needs of the future.

Increase usage of volunteers to augment staff duties.

Develop a more robust and effective marketing and advocacy plan.

Increase collaboration between Library and City Departments, Schools, and other agencies.

Continue to develop a material collection that is relevant and serves the needs of Kaukauna patrons.

Continue to staff training program so that staff become and remain familiar with new technologies and work flows demands.

Continue to publish a bi-annual Newsletter.

Develop a disaster plan for the Library which works in conjunction with other City Departments.

2014 – 2015 Accomplishments

Met with vendors to re-bid furniture and furnishings for the new Library

Increased volunteer hours worked in the Library by 83%

Hired a Media Specialist to coordinate calendars, social media pages, and branding.

Partnered in over 30 activities with City Departments, area schools, and organizations.

Installed security gates and brought RFID technology on line.

Increased use of self-check machines by over 400% over 2014 Y-T-D.

Reviewed Library staffing needs and developed recommendations to Board.

Published Library Newsletters.

Upgraded copy machines.

Developed disaster plans.

Increased Children's Y-T-D program attendance by 13% over 2014.

Hired and trained two new staff members.

2015 – 2016 Goals and Objectives

Facilitate the re-location of the Library with shortest possible time closed.

CITY OF KAUKAUNA

2016 BUDGET

DIVISION: LEISURE

DEPARTMENT: LIBRARY

2015 – 2016 Goals and Objectives (cont.)

Train staff to operate effectively in their new environment.

Develop the means to handle meeting room bookings efficiently in the new Library.

Maintain friendly and welcoming atmosphere in the new location.

Continue to offer quality programs to patrons of all ages.

Maintain current and relevant collections of materials in various formats.

Continue to partner with area schools and organizations.

Develop and implement a realistic but effective personnel plan for the Library.

Develop more up to date output measures for determining effectiveness of Library services.

Increase (Decrease) in 2016 Budget

The Library budget increased \$53,450, 6.18%.

Service Efforts:

INDICATOR	2013	2014
Volumes owned	43,147	49,228
Volumes per capita	2.9	3.3
Videos owned	3,659	4,363
Videos per 1,000 capital	0.24	0.29
Subscriptions (periodical & newspaper)	159	151
Total circulation	188,730	174,752
Circulation per capita	12.58	11.65
Circulation per volume	4.37	3.28
Library Visits	133,698	127,755
Reference transactions	12,932	13,100
Number of programs	426	431
Attendance at programs	9,325	10,346
Number of users of public computers	19,602	16,539

CITY OF KAUKAUNA

2016 BUDGET

DIVISION: LEISURE

DEPARTMENT: LIBRARY

FUND: 101
DEPT: 55110

OBJECT CODE	DESCRIPTION	2014 ACTUAL	2015 BUDGET	2015 6 MONTHS ACTUAL	2015 ESTIMATED ACTUAL	2016 BUDGET
PERSONAL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	385,134	385,948	172,638	372,980	378,289
5151	Retirement Plan	30,558	28,664	13,359	24,850	25,855
5154	Social Security	26,328	26,838	11,350	24,461	25,050
5157	Group Health Insurance	65,195	59,186	31,193	59,186	62,937
5160	Group Life Insurance	1,651	1,755	740	1,481	1,555
5163	Workers Compensation	592	733	341	709	757
TOTAL PERSONAL SERVICES		509,458	503,124	229,622	483,667	494,442
NON-PERSONAL SERVICES						
<i>Purchased Services</i>						
5208	Travel - City Business	0	1,500	0	1,000	500
5303	Communications	240	240	120	120	240
5309	Water, Sewer & Electric	14,535	9,500	6,108	6,200	13,000
5325	Contractual Services	8,598	8,000	4,596	8,000	8,000
5499	Miscellaneous	183,824	342,072	118,575	170,000	412,704
TOTAL NON-PERSONAL SERVICES		207,198	361,312	129,400	185,320	434,444
TOTAL LIBRARY		716,656	864,436	359,022	668,987	928,886

CITY OF KAUKAUNA

2016 BUDGET

DIVISION: LEISURE

DEPARTMENT: LIBRARY

TITLE OF POSITION	NUMBER OF FULL-TIME EQUIVALENTS		2014 ACTUAL	2015 BUDGET	2015	2016
	2015	2016			ESTIMATED ACTUAL	PROPOSED BUDGET
Library Director	1.00	1.00		82,237	82,237	85,348
Youth Librarian	1.00	1.00		59,465	59,465	61,715
Technology Coordinator	1.00	1.00		45,291	45,291	47,005
Library Associate	1.00	1.00		31,061	31,061	32,237
Library Associate	0.53	0.53		17,850	17,850	17,850
Library Associate	0.53	0.53		17,850	17,850	17,850
Library Associate	0.53	0.53		17,850	17,850	17,850
Library Associate	0.53	0.53		17,850	17,850	17,850
Library Associate	0.53	0.53		17,850	17,850	17,850
Library Associate	0.53	0.53		17,850	17,850	16,086
Library Associate	0.53	0.53		17,458	17,458	15,851
Library Associate	0.53	0.53		15,341	15,341	15,405
Library Associate	0.53	0.53		15,027	15,027	15,392
TOTAL	8.77	8.77	385,134	372,980	372,980	378,289

CITY OF KAUKAUNA

2016 BUDGET

DIVISION: LEISURE

DEPARTMENT: SWIMMING POOL

MISSION STATEMENT

To provide aquatic programs including open swim, swim lessons, water aerobics, lap swimming, volleyball leagues and swimming pool rentals to residents of the City of Kaukauna. To provide all necessary support staff for the safety of the above mentioned programs and facility usage.

2014 - 2015 Goals and Objectives

Continue to evaluate potential for and feasibility of splash pad and miniature golf attractions.

Evaluate concession stand offerings

Replace water heater on male side of bath house.

Repair/replace pool heater.

2014 - 2015 Accomplishments

Replaced Pool Water Heater

Caulked entire pool basin and filter tank.

Replaced Whale Slide and added Dumping Bucket Water Feature

2015 - 2016 Goals and Objectives

Continue to evaluate potential for and feasibility of splash pad and miniature golf attractions.

Evaluate concession stand offerings

Replace water heater on male side of bath house.

Replace Diving Boards with Boards, Climbing Wall and/or Drop Slide

Increase (Decrease) in 2016 Budget

The Swimming Pool budget increased \$13,546, 4.10%.

Service Efforts:

INDICATOR	2013	2014	2015
Days of operation	82	80	80
Daily attendance	41,900	38,906	38,368
Avg. daily attendance	510	486	480
Swimming lesson participants	1,689	1,681	1642*
Water aerobic participants	29	29	16
Individual passes issued	718	707	652
Pool rentals	36 hours	41 hours	39 hours
Discover SCUBA/Snorkeling	29	11	12

CITY OF KAUKAUNA

2016 BUDGET

DIVISION: LEISURE

DEPARTMENT: SWIMMING POOL

FUND: 101
DEPT: 55410

OBJECT CODE	DESCRIPTION	2014 ACTUAL	2015 BUDGET	2015 6 MONTHS ACTUAL	2015 ESTIMATED ACTUAL	2016 BUDGET
PERSONAL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	35,441	37,787	16,425	40,294	39,535
5104	Temporary Payroll	127,791	159,579	21,754	159,579	161,897
5107	Overtime Pay	75	0	172	172	0
5113	Job Class Premium Pay	98	0	0	0	0
5119	Longevity Pay	46	62	0	62	64
<i>Fringe Benefits</i>						
5151	Retirement Plan	3,933	3,697	1,581	3,161	4,041
5154	Social Security	5,106	5,209	1,521	5,414	5,377
5157	Group Health Insurance	7,667	6,915	3,522	7,043	13,920
5160	Group Life Insurance	46	51	22	44	46
5163	Workers Compensation	3,478	5,705	1,050	5,786	7,372
TOTAL PERSONAL SERVICES		183,680	219,005	46,045	221,556	232,251
NON-PERSONAL SERVICES						
<i>Travel/Training</i>						
5205	Seminar Expense	1,413	1,000	0	1,000	1,000
5208	Travel - City Business	0	100	0	100	100
<i>Purchased Services</i>						
5303	Communications	80	160	40	80	160
5306	Heating Fuels	5,277	10,000	208	10,000	10,000
5309	Water, Sewer & Electric	23,742	15,000	5,985	15,000	15,000
5312	Maintenance - Building	17,494	20,000	11,281	20,000	20,000
5318	Maintenance - Automotive	63	1,500	245	400	1,500
5325	Contractual Services	17,937	24,050	8,303	24,050	24,050
5328	Advertising	2,220	2,250	0	2,250	2,550
<i>Supplies</i>						
5401	Office Supplies	1,037	2,000	287	2,000	2,000
5404	Clothing Expense	1,814	3,500	683	3,000	3,500
5407	Automotive Supplies	700	800	139	250	800
5410	General Supplies	6,331	3,500	3,388	4,000	3,500
5413	Chemical & Ordnance	3,530	3,500	269	3,500	3,500
5422	Data Processing	0	1,200	0	1,200	1,200
5425	Botanical & Agricultural	4,351	2,350	0	2,350	2,350
5428	Recreation	931	1,000	60	1,000	1,000
5431	Postage	1,200	1,200	0	1,200	1,200
5440	Concession Product	17,966	18,000	1,164	18,000	18,000
TOTAL NON-PERSONAL SERVICES		106,084	111,110	32,053	109,380	111,410
TOTAL SWIMMING POOL		289,764	330,115	78,098	330,936	343,661

CITY OF KAUKAUNA

2016 BUDGET

DIVISION: LEISURE

DEPARTMENT: SWIMMING POOL

TITLE OF POSITION	NUMBER OF FULL-TIME EQUIVALENTS		2014 ACTUAL	2015 BUDGET	2015	2016
	2015	2016			ESTIMATED ACTUAL	PROPOSED BUDGET
Recreation Director	0.33	0.33		22,989	22,989	23,334
Office Assistant	0.27	0.33		9,755	9,755	11,083
Laborer	0.10	0.10		5,043	7,550	5,118
TOTAL	0.70	0.76	35,441	37,787	40,294	39,535

Kaukanna ON THE FOX

CITY OF KAUKAUNA

2016 BUDGET

DIVISION: LEISURE

DEPARTMENT: YOUTH SPORTS

MISSION STATEMENT

To provide the youth of the City of Kaukauna with a broad range of programs to include a variety of sports programs, i.e. softball, soccer, T-ball, Rec-Ball, wrestling, flag football, baseball, and gymnastics. Provide all necessary staff for safe and adequate supervision of various programs and activities being offered. Provide staff for Safety Town and Kidz Academy programs.

2014 - 2015 Goals and Objectives

Add two new youth programs.

2014 - 2015 Accomplishments

Added Archery Instruction indoors in Community Room. Revamped Summer school program and created diamond games to replace softball, kickball and t-ball instruction and created gym & field games to replace basketball and gym games.

2015 - 2016 Goals and Objectives

Move Rec Office to temporary location and set up for continuing service.

Add two new youth programs.

Increase (Decrease) in 2016 Budget

The Youth Sports budget increased \$11,314, 7.32%.

Service Efforts:

INDICATOR	2013	2014	2015
Gymnastics participants	367	418	325*
Coed Softball	78	Dropped	Dropped
Summer sports participants	476	395	289
Tennis league/Tournament	7	Dropped	Dropped
Boys volleyball league	37	36	32
Flag football participants	53	37	19* + 26*
Football FUNDamentals participants	75	47*	29*
Wrestling participants	164	162	134*
Winter basketball participants	205	179	107*
7-8 Year Old Baseball League	125	155	156
Kidz Academy participants	121	111	100
Girls Softball participants	135	125	90
Safety Town participants	118	80	80

INDICATOR	2013	2014	2015
Bricks4Kidz	137	87	65*
Disc Golf Instruction	39	36	44
Girls Volleyball Instruction	48	44	10*
Junior Golf League	40	36	40
Pee Wee Golf	26	23	29
Golf Instruction	11	8	11
Hershey Track & Field	32	37	Dropped
Hunter's Safety	22	Dropped	Dropped
KidStage	59	82	61*
Kiddy Keys	56	31	18*
Kiddy Keys & Company	32	21	20*
Martial Arts	41	47	22
Nature Journaling/Draw On Wisconsin/Fox River Explorers	20	10	20
Young Edisons	42	Dropped	Dropped
Archery Instruction	48	49	134
Rifle Instruction	-	23	31
Kayaking Instruction	-	5	6
Lil Mad Kat Art Classes	-	126	70*
Weightlifting Fundamentals	-	9	Dropped

* Registration for fall/winter programs is not complete at this time.

CITY OF KAUKAUNA

2016 BUDGET

DIVISION: LEISURE

DEPARTMENT: YOUTH SPORTS

FUND: 101
DEPT: 55305

OBJECT CODE	DESCRIPTION	2014 ACTUAL	2015 BUDGET	2015 6 MONTHS ACTUAL	2015 ESTIMATED ACTUAL	2016 BUDGET
PERSONAL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	33,369	32,744	14,770	32,744	34,417
5104	Temporary Payroll	39,783	54,591	8,677	54,591	55,128
5107	Overtime Pay	198	0	172	172	0
5119	Longevity Pay	44	56	0	56	80
<i>Fringe Benefits</i>						
5151	Retirement Plan	2,956	3,151	1,395	3,163	3,446
5154	Social Security	2,948	3,301	1,184	3,314	3,438
5157	Group Health Insurance	6,622	6,178	3,222	6,178	13,137
5160	Group Life Insurance	41	36	20	40	42
5163	Workers Compensation	1,466	2,370	604	2,370	3,053
TOTAL PERSONAL SERVICES		87,426	102,427	30,044	102,628	112,741
NON-PERSONAL SERVICES						
<i>Travel/Training</i>						
5205	Seminar Expense	0	600	166	600	600
5211	Education & Memberships	150	150	0	150	150
<i>Purchased Services</i>						
5303	Communications	80	160	40	80	160
5318	Maintenance - Automotive	0	350	0	100	350
5325	Contractual Services	16,382	6,650	9,422	14,000	7,650
5328	Advertising	1,704	2,150	2,150	2,150	2,850
5389	Girls Softball	10,489	12,700	4,164	8,500	12,000
5390	Youth Wrestling	3,376	7,000	2,949	5,000	7,000
<i>Supplies</i>						
5401	Office Supplies	1,191	1,000	438	800	1,000
5404	Clothing Expense	11,773	8,500	7,450	8,500	8,500
5407	Automotive Supplies	364	500	56	100	500
5422	Data Processing	2,108	1,200	2,066	2,066	1,200
5428	Recreation	9,749	9,950	5,653	8,000	9,950
5431	Postage	1,440	1,200	1,684	1,684	1,200
TOTAL NON-PERSONAL SERVICES		58,807	52,110	36,237	51,730	53,110
OUTLAY						
5804	Office Equipment	0	0	0	0	0
TOTAL OUTLAY		0	0	0	0	0
TOTAL YOUTH SPORTS		146,233	154,537	66,281	154,358	165,851

CITY OF KAUKAUNA

2016 BUDGET

DIVISION: LEISURE

DEPARTMENT: YOUTH SPORTS

TITLE OF POSITION	NUMBER OF FULL-TIME EQUIVALENTS		2014 ACTUAL	2015 BUDGET	2015	2016
	2015	2016			ESTIMATED ACTUAL	PROPOSED BUDGET
Recreation Director	0.33	0.33		22,989	22,989	23,334
Office Assistant	0.27	0.33		9,755	9,755	11,083
TOTAL	0.60	0.66	33,369	32,744	32,744	34,417

CITY OF KAUKAUNA

2016 BUDGET

DIVISION: PARKS

DEPARTMENT: PARKS

MISSION STATEMENT

The mission of the park department is to provide an aesthetically pleasing and open space program through planning, construction and effective maintenance. Activities of this department include park cleanup, maintenance of restroom facilities, turf care, (fertilizing, mowing, weed control), repair of benches, tables, grills and playground equipment.

Increase (Decrease) in 2016 Budget

The Parks budget increased \$52,990, 15.19%.

Service Efforts:

INDICATOR	2013	2014	2015
Park shelter reservations	132	153	153

CITY OF KAUKAUNA

2016 BUDGET

DIVISION: PARKS

DEPARTMENT: PARKS

FUND: 101
DEPT: 55200

OBJECT CODE	DESCRIPTION	2014 ACTUAL	2015 BUDGET	2015 6 MONTHS ACTUAL	2015 ESTIMATED ACTUAL	2016 BUDGET
PERSONAL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	184,043	168,836	108,531	215,000	197,166
5104	Temporary Payroll	17,842	17,500	5,036	18,000	18,000
5107	Overtime Pay	6,857	2,500	1,664	4,000	4,000
5110	Shift Premium Pay	0	0	27	27	0
5113	Job Class Premium Pay	839	1,200	911	1,500	1,200
5119	Longevity Pay	720	795	0	795	866
5125	Call Time	244	175	201	475	350
<i>Fringe Benefits</i>						
5151	Retirement Plan	15,339	16,686	10,664	21,328	20,999
5154	Social Security	14,224	13,527	8,179	17,228	15,835
5157	Group Health Insurance	40,994	42,627	31,639	63,278	49,262
5160	Group Life Insurance	272	175	270	540	567
5163	Workers Compensation	4,674	5,787	3,673	7,266	8,553
TOTAL PERSONAL SERVICES		286,049	269,808	170,796	349,437	316,798
NON-PERSONAL SERVICES						
<i>Purchased Services</i>						
5309	Water, Sewer & Electric	25,905	22,500	12,517	24,250	23,500
5312	Maintenance - Building	3,579	3,500	8,949	9,500	4,000
5321	Maintenance - Other Equipment	23,391	15,000	14,723	20,000	20,000
5322	Maintenance - Roads & Walks	5,287	3,800	8	3,500	3,800
5325	Contractual Services	3,980	9,000	4,265	9,000	9,200
<i>Supplies</i>						
5407	Automotive Supplies	7,515	7,000	2,750	5,500	6,000
5410	General Supplies	4,993	4,500	1,744	3,500	4,500
5416	Custodial Supplies	8	0	0	0	0
5425	Botanical & Agricultural	2,607	4,000	6,556	7,000	4,000
5437	Plumbing Supplies	5,191	1,700	2,113	2,500	2,500
5450	Dog Park Supplies	2,230	3,000	531	2,000	2,500
5460	Disk Golf Course Supplies	0	2,000	0	1,000	2,000
TOTAL NON-PERSONAL SERVICES		84,687	76,000	54,157	87,750	82,000
OUTLAY						
5807	Machinery, Tools & Instrumnts	0	0	30	860	0
5833	Park Equipment	2,930	3,000	3,050	3,050	3,000
TOTAL OUTLAY		2,930	3,000	3,080	3,910	3,000
TOTAL PARKS		373,665	348,808	228,033	441,097	401,798

CITY OF KAUKAUNA

2016 BUDGET DIVISION: PARKS DEPARTMENT: PARKS

TITLE OF POSITION	NUMBER OF FULL-TIME EQUIVALENTS		2014 ACTUAL	2015 BUDGET	2015	2016
	2015	2016			ESTIMATED ACTUAL	PROPOSED BUDGET
Parkman	1.00	1.00		51,302	51,302	52,075
Parkman	1.00	1.00		51,302	51,302	52,075
Parkman	1.00	1.00		51,302	51,302	52,075
Laborer	0.30	0.60		14,930	34,710	30,706
Laborer	0.00	0.20		0	26,384	10,235
TOTAL	3.30	3.80	184,043	168,836	215,000	197,166

Kaukanna ON THE FOX

CITY OF KAUKAUNA

2016 BUDGET

*DIVISION: EMERGENCY GOVERNMENT
DEPARTMENT: CIVIL DEFENSE*

MISSION STATEMENT

To effectively provide warning and recovery services from natural or man-made disasters.

Under State Statute 166., Municipal Government has a responsibility to assist residents in time of emergency or disaster. The City of Kaukauna adopted the Federal & State integrated emergency management concept. Due to a backup system being in place for power outages, natural gas disruptions, communications failures, etc., the City of Kaukauna will be able to respond to any one of several hazards described in a hazard analysis of the City.

2014 - 2015 Goals and Objectives

Develop and coordinate city communications plan.

Maintain operation of emergency equipment.

Review and update Emergency Operations Plan.

Mitigate hazards within City.

Coordinate emergency planning within City and other jurisdictional departments.

2014 - 2015 Accomplishments

Maintain operation of emergency equipment

Reviewed and updated Emergency Operations Plan

Provided input on 800 Mhz and narrowbanding VHF radio communications

Coordinated emergency planning with local and County emergency management.

2015 - 2016 Goals and Objectives

Maintain operation of emergency equipment

Review and update local emergency plan as needed

Mitigate hazards within the City

Coordinate emergency planning locally and with other jurisdictional agency's

Increase (Decrease) in 2016 Budget

The Civil Defense budget increased \$47, 1.17%.

CITY OF KAUKAUNA

2016 BUDGET

FUND: 101
DEPT: 52900

DIVISION: EMERGENCY GOVERNMENT
DEPARTMENT: CIVIL DEFENSE

OBJECT CODE	DESCRIPTION	2014 ACTUAL	2015 BUDGET	2015 6 MONTHS ACTUAL	2015 ESTIMATED ACTUAL	2016 BUDGET
PERSONAL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	2,510	2,500	1,106	2,500	2,500
<i>Fringe Benefits</i>						
5151	Retirement Plan	385	431	146	431	457
5163	Workers Compensation	62	76	37	76	97
TOTAL PERSONAL SERVICES		2,957	3,007	1,289	3,007	3,054
NON-PERSONAL SERVICES						
<i>Supplies</i>						
5407	Automotive Supplies	57	100	0	100	100
5410	General Supplies	50	900	0	400	900
TOTAL NON-PERSONAL SERVICES		107	1,000	0	500	1,000
TOTAL CIVIL DEFENSE		3,064	4,007	1,289	3,507	4,054

CITY OF KAUKAUNA

2016 BUDGET

DIVISION: EMERGENCY GOVERNMENT

DEPARTMENT: CIVIL DEFENSE

TITLE OF POSITION	NUMBER OF FULL-TIME EQUIVALENTS		2014 ACTUAL	2015 BUDGET	2015	2016
	2015	2016			ESTIMATED ACTUAL	PROPOSED BUDGET
Emergency Coordinator	**	**		2,500	2,500	2,500
TOTAL	0.00	0.00	2,510	2,500	2,500	2,500

Kaukanna ON THE FOX

CITY OF KAUKAUNA

2016 BUDGET

DIVISION: OTHER

DEPARTMENT: HEALTH INSURANCE

MISSION STATEMENT

This department accounts for the total health insurance cost of all City employees and reflects the transfer of most of these costs to various departments within the City. The unallocated portion represents the City's share of health insurance premiums for retired employees who have not reached Medicare eligible age.

Increase (Decrease) in 2016 Budget

The Health Insurance budget increased \$10,896, 5.13%.

CITY OF KAUKAUNA

2016 BUDGET

DIVISION: OTHER

FUND: 101
DEPT: 59475

DEPARTMENT: HEALTH INSURANCE

OBJECT CODE	DESCRIPTION	2014 ACTUAL	2015 BUDGET	2015 6 MONTHS ACTUAL	2015 ESTIMATED ACTUAL	2016 BUDGET
PERSONAL SERVICES						
	<i>Fringe Benefits</i>					
5157	Group Health Insurance	260,402	212,397	103,218	190,527	223,293
	TOTAL PERSONAL SERVICES	260,402	212,397	103,218	190,527	223,293
	TOTAL HEALTH INSURANCE	260,402	212,397	103,239	190,527	223,293

CITY OF KAUKAUNA

2016 BUDGET

DIVISION: OTHER

DEPARTMENT: PROPERTY & LIABILITY INSURANCE

MISSION STATEMENT

This department accounts for the total cost of employer insurances and consulting fees. These employer insurances include property, boiler, crime, public officials, automotive, general liability, police professional, errors and omissions, and umbrella insurances.

Increase (Decrease) in 2016 Budget

The Property & Liability Insurance budget increased \$4,170, 3.27%.

CITY OF KAUKAUNA

2016 BUDGET

DIVISION: OTHER

FUND: 101

DEPT: 59375

DEPARTMENT: PROPERTY & LIABILITY INSURANCE

OBJECT CODE	DESCRIPTION	2014 ACTUAL	2015 BUDGET	2015 6 MONTHS ACTUAL	2015 ESTIMATED ACTUAL	2016 BUDGET
NON-PERSONAL SERVICES						
<i>Purchased Services</i>						
5331	General Insurance	114,692	127,500	106,950	127,450	131,670
TOTAL NON-PERSONAL SERVICES		114,692	127,500	106,950	127,450	131,670
TOTAL LIABILITY & PROPERTY INS.		114,692	127,500	106,950	127,450	131,670
	Consultant					26,000
	Public Officials Bond					2,500
	Property Insurance					30,000
	WMMLI					93,000
	Total Insurance					151,500
	Less Dividend					(8,400)
	Less Allocation to KU					(8,400)
	Less Allocation to Library					(3,030)
	Total					131,670

CITY OF KAUKAUNA

2016 BUDGET

DIVISION: OTHER

DEPARTMENT: RETIREMENT COSTS

MISSION STATEMENT

This department accounts for the total retirement plan costs of all City employees and reflects the transfer of most of these costs to various departments within the City. The unallocated portion represents the City's cost of employees who retire under chapter 62.13 of the Wisconsin State Statutes.

Increase (Decrease) in 2016 Budget

The Retirement Costs budget remained the same.

CITY OF KAUKAUNA

2016 BUDGET

DIVISION: OTHER

FUND: 101
DEPT: 59525

DEPARTMENT: RETIREMENT COSTS

OBJECT CODE	DESCRIPTION	2014 ACTUAL	2015 BUDGET	2015 6 MONTHS ACTUAL	2015 ESTIMATED ACTUAL	2016 BUDGET
PERSONAL SERVICES						
<i>Fringe Benefits</i>						
5151	Retirement Plan	6,341	6,680	2,946	6,286	6,680
TOTAL PERSONAL SERVICES		6,341	6,680	2,946	6,286	6,680
TOTAL RETIREMENT COSTS		6,341	6,680	2,946	6,286	6,680

Kaukanna ON THE FOX

CITY OF KAUKAUNA

2016 BUDGET

STORM WATER UTILITY SUMMARY

The City of Kaukauna created a Storm Water Utility in July 2009 to facilitate compliance with various State and Federal regulations regarding the quality of storm water runoff and discharges. 2010 budgeted revenues were based on \$25.00 per equivalent runoff unit (ERU) per month beginning January 1, 2010 and \$50 for the last six months of 2010. The ERU rate remained unchanged for 2011 but was increased from \$50 to \$66 per ERU in 2012. The ERU is budgeted to change to \$72 for 2016.

In future years, all utility related costs should be assimilated into utility accounting, budgeting and reporting. These costs should eventually include all equipment purchases, equipment usage, and the utilities share of overhead costs.

CITY OF KAUKAUNA

2016 BUDGET

STORM WATER UTILITY

PROJECTED CASH BALANCE AS OF DECEMBER 31, 2015

DESCRIPTION		BALANCE
BALANCE AS OF JANUARY 1, 2015		
Cash And Receivable Balance Net of Current Liabilities		237,270
PROJECTED CHANGE IN CASH BALANCE FOR 2015		
Revenues & Other Financing Sources	920,273	
Expenses Net of Depreciation	(638,638)	
Debt Service - Principal and Interest	<u>(485,588)</u>	(203,953)
PROJECTED CASH BALANCE AS OF DECEMBER 31, 2015		
Projected Cash Balance Net of Current Liabilities		<u>33,317</u>

CITY OF KAUKAUNA

2016 BUDGET

STORM WATER UTILITY

BUDGETED REVENUE & EXPENDITURE SUMMARY

DESCRIPTION	2014 ACTUAL	2015 BUDGET	2015 6 MONTH ACTUAL	2015 ESTIMATED ACTUAL	2016 BUDGET
REVENUE					
Storm Water Utility Fees	840,675	830,000	432,272	850,000	915,273
Permit Fees	7,460	5,000	2,133	4,500	5,000
TOTAL REVENUE	848,134	835,000	434,405	854,500	920,273
EXPENSES					
<i>OPERATING EXPENSES</i>					
Street Cleaning	152,934	144,158	39,215	144,158	147,185
Storm Sewer Maintenance	91,698	123,913	39,764	123,913	128,043
KU Meter Reading / Billing Charges	10,189	11,842	5,750	11,842	12,000
Administrative Costs	91,000	82,000	45,500	91,000	26,572
Depreciation	98,444	112,755	0	112,755	162,419
TOTAL OPERATING EXPENSES	444,265	474,668	130,229	483,668	476,219
<i>NONOPERATING (REVENUES) EXPENSES</i>					
State Storm Water Grant	0	0	0	0	0
Interest & Fiscal Charges - Trans to Debt Fund	81,342	74,730	38,735	76,453	114,810
Capital Improvements	146,274	0	0	0	0
TOTAL NONOPERATING REVENUES (EXPENSES)	227,616	74,730	38,735	76,453	114,810
DEBT PAYMENT - PRINCIPAL ONLY					
Principal - Transfer to Debt Service Fund	204,588	235,043	104,688	235,043	370,779
TOTAL PAYMENT - PRINCIPAL ONLY	204,588	235,043	104,688	235,043	370,779
EXCESS (DEFICIT) REVENUES OVER EXPENDITURES	(28,334)	50,559	160,753	59,336	(41,534)

CITY OF KAUKAUNA

2016 BUDGET

FUND: 601
DEPT: 53302

STORM WATER UTILITY
DEPARTMENT: STREET CLEANING

OBJECT CODE	DESCRIPTION	2014 ACTUAL	2015 BUDGET	2015 6 MONTHS ACTUAL	2015 ESTIMATED ACTUAL	2016 BUDGET
PERSONAL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	81,763	77,664	19,071	77,000	78,835
5107	Overtime Payments	5,032	3,500	0	3,500	3,500
5110	Shift Premium Pay	135	200	53	150	150
5113	Job Class Premium Pay	1	150	0	0	0
5119	Longevity pay	174	495	0	495	520
5125	Call Time	0	50	0	50	50
<i>Fringe Benefits</i>						
5151	Retirement Plan	7,461	7,873	1,984	3,968	8,382
5154	Social Security	6,346	6,278	1,371	6,211	6,354
5157	Group Health Insurance	22,823	21,853	7,446	14,893	23,237
5160	Group Life Insurance	130	109	37	74	151
5163	Workers Compensation	1,937	2,486	624	2,460	3,206
TOTAL PERSONAL SERVICES		125,802	120,658	30,586	108,801	124,385
NON-PERSONAL SERVICES						
<i>Purchased Services</i>						
5318	Maintenance - Automotive	8,331	8,000	4,160	8,200	8,300
<i>Supplies</i>						
5407	Automotive Supplies	13,589	10,000	2,494	8,000	9,000
5410	General Supplies	5,212	5,500	1,974	5,500	5,500
TOTAL NON-PERSONAL SERVICES		27,133	23,500	8,629	21,700	22,800
TOTAL STREET CLEANING		152,934	144,158	39,215	130,501	147,185

CITY OF KAUKAUNA

2016 BUDGET

STORM WATER UTILITY

DEPARTMENT: STREET CLEANING

TITLE OF POSITION	NUMBER OF FULL-TIME EQUIVALENTS		2014 ACTUAL	2015 BUDGET	2015	2016
	2015	2016			ESTIMATED ACTUAL	PROPOSED BUDGET
Heavy Equipment Operator	1.00	1.00		53,808	53,808	54,622
Tandem Trucks	0.45	0.45		23,856	23,192	24,213
TOTAL	1.45	1.45	81,763	77,664	77,000	78,835

CITY OF KAUKAUNA

2016 BUDGET

FUND: 601
DEPT: 53441

STORM WATER UTILITY
DEPARTMENT: STORM SEWER MAINTENANCE

OBJECT CODE	DESCRIPTION	2014 ACTUAL	2015 BUDGET	2015 6 MONTHS ACTUAL	2015 ESTIMATED ACTUAL	2016 BUDGET
PERSONAL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	37,619	52,242	16,710	50,000	53,035
5107	Overtime Payments	527	800	486	800	800
5110	Shift Premium Pay	1	10	2	3	10
5113	Job Class Premium Pay	8	50	0	20	25
5119	Longevity Pay	600	240	0	240	250
5125	Call Time	456	600	309	600	600
<i>Fringe Benefits</i>						
5151	Retirement Plan	3,083	5,826	1,881	3,761	6,348
5154	Social Security	2,838	4,127	1,257	3,952	4,186
5157	Group Health Insurance	13,409	18,534	6,520	13,039	19,705
5160	Group Life Insurance	71	73	58	117	122
5163	Workers Compensation	910	1,634	550	1,565	2,112
TOTAL PERSONAL SERVICES		59,521	84,136	27,773	74,097	87,193
NON-PERSONAL SERVICES						
<i>Purchased Services</i>						
5309	Water, Sewer & Electric	22,646	23,000	8,418	22,000	23,000
5318	Maintenance - Automotive	132	100	106	150	150
5321	Maintenance - Other Equip	644	2,000	134	1,000	1,500
5322	Maintenance - Roads & Walks	1,920	7,000	41	6,000	7,000
5325	Contractual Services	1,900	4,000	1,585	5,400	5,000
<i>Supplies</i>						
5407	Automotive Supplies	4,367	4,000	1,707	2,900	3,800
5410	General Supplies	568	400	0	300	400
TOTAL NON-PERSONAL SERVICES		32,177	40,500	11,991	37,750	40,850
TOTAL STORM SEWER MAINTENANCE		91,698	124,636	39,764	111,847	128,043

CITY OF KAUKAUNA

2016 BUDGET

STORM WATER UTILITY

DEPARTMENT: STORM SEWER MAINTENANCE

TITLE OF POSITION	NUMBER OF FULL-TIME EQUIVALENTS		2014 ACTUAL	2015 BUDGET	2015	2016
	2015	2016			ESTIMATED ACTUAL	PROPOSED BUDGET
Sewer Crew	1.00	1.00		52,242	40,000	53,035
TOTAL	1.00	1.00	37,619	52,242	40,000	53,035

CITY OF KAUKAUNA

2016 BUDGET

FUND: 601
DEPT: 53609

STORM WATER UTILITY
DEPARTMENT: SEWER USER BILLING COST

OBJECT CODE	DESCRIPTION	2014 ACTUAL	2015 BUDGET	2015 6 MONTHS ACTUAL	2015 ESTIMATED ACTUAL	2016 BUDGET
NON-PERSONAL SERVICES						
	<i>Purchased Services</i>					
5325	Contractual Services	10,189	12,000	4,792	11,500	12,000
	TOTAL NON-PERSONAL SERVICES	10,189	12,000	4,792	11,500	12,000
	TOTAL SEWER USER BILLING COST	10,189	12,000	4,792	11,500	12,000

CITY OF KAUKAUNA

2016 BUDGET

STORM WATER UTILITY SUMMARY OF DEBT SERVICE COSTS

	<i>12/31/15 BALANCE</i>	<i>12/31/16 BALANCE</i>	<i>PRINCIPAL MATURITIES</i>	<i>INTEREST</i>	<i>TOTAL PRINCIPAL AND INTEREST</i>
2006 G.O. Note	48,702	0	48,702	1,035	49,737
2007 G.O. Note	189,750	97,750	92,000	7,495	99,495
2008 G.O. Note	204,750	150,150	54,600	7,920	62,520
2009 BAB, G.O. Note	356,744	304,281	52,463	15,581	68,044
2010 BAB, G.O. Note	429,887	400,987	28,900	13,373	42,273
2011 G.O. Note	626,755	608,500	18,255	17,114	35,369
2012 G.O. Note	208,917	203,059	5,858	5,291	11,149
2015B G.O. Notes	1,420,000	1,350,000	70,000	47,000	117,000
Totals	3,485,505	3,114,727	370,778	114,810	485,588

CITY OF KAUKAUNA

2016 BUDGET

STORM WATER UTILITY

CAPITAL PROJECTS FIVE YEAR PLAN - AMOUNT TO BE BORROWED

PROJECT	2016	2017	2018	2019	2020
EQUIPMENT:					
STORM SEWER IMPROVEMENTS:					
Glenview Area Mini Storm Sewer	130,000				
Gertrude Street Storm Sewer	25,000				
Southside Storm Water Management	250,000				
Ducharme St Box Culvert/Grading	275,000				
Erosion Control/Remediation on Storm Water Outfalls	35,000				
Loderbauer Road Urbanization		220,000			
Oakridge Avenue Area (Phase 2 of 3)		250,000			
Oakridge Avenue Area (Phase 3 of 3)		200,000			
Erosion Control/Remediation on Storm Water Outfalls		35,000			
Sarah / Doty / Wisconsin Avenue Area			450,000		
STH 55 Storm Laterals and Misc. Work			50,000		
Erosion Control/Remediation on Storm Water Outfalls			35,000		
Ducharme Street Storm Sewer				200,000	
Erosion Control/Remediation on Storm Water Outfalls				35,000	
Badger Road Pond					300,000
Erosion Control/Remediation on Storm Water Outfalls					35,000
TOTAL	715,000	705,000	535,000	235,000	335,000

CITY OF KAUKAUNA
2016 BUDGET
SANITARY SEWER UTILITY SUMMARY

The City of Kaukauna created a Sanitary Sewer Utility beginning in 2012 to more accurately account for activities associated with sewerage collection and treatment, to establish a more accurate user charge rate and to allow for the issuance of revenue bonds to finance utility projects. The user rate for 2012 was established in 2015 at \$6.50 per 100 cubic feet. This rate is anticipated to change for 2016 budget to \$6.75 per 100 cubic feet.

In future years, all utility related costs should be incorporated into utility accounting budgeting and reporting. These costs should eventually include all equipment purchases, equipment usage, and the utilities share of overhead costs. The 2016 budget incorporates all of the sanitary sewer related debt and includes refined administrative cost allocations.

CITY OF KAUKAUNA

2016 BUDGET

SANITARY SEWER UTILITY

PROJECTED CASH BALANCE AS OF DECEMBER 31, 2015

DESCRIPTION		BALANCE
BALANCE AS OF JANUARY 1, 2015		
Cash And Receivable Balance Net of Current Liabilities		2,314,308
PROJECTED CHANGE IN CASH BALANCE FOR 2015		
Revenues & Other Financing Sources	3,000,900	
Expenses Net of Depreciation	(2,722,441)	
Debt Service - Principal and Interest	(623,297)	
PROJECTED CASH BALANCE AS OF DECEMBER 31, 2015		
Projected Cash Balance Net of Current Liabilities		1,969,470

CITY OF KAUKAUNA

2016 BUDGET

SANITARY SEWER UTILITY FUND BUDGETED REVENUE & EXPENDITURE SUMMARY

DESCRIPTION	2014 ACTUAL	2015 BUDGET	2015 6 MONTH ACTUAL	2015 ESTIMATED ACTUAL	2016 BUDGET
REVENUE					
Sanitary Sewer Utility Fees	3,089,320	3,100,000	1,561,951	3,000,000	3,158,654
Interest Income	2,270	900	483	900	1,000
TOTAL REVENUE	3,091,591	3,100,900	1,562,434	3,000,900	3,159,654
EXPENSES					
<i>OPERATING EXPENSES</i>					
Sanitary Sewer Maintenance	150,301	198,841	65,868	185,000	209,395
HOVMSD Sewerage Treatment Costs	1,636,239	1,700,000	604,898	1,604,000	1,730,000
KU Meter Reading / Billing Charges	239,457	225,000	125,584	249,084	235,000
Administrative Costs	92,000	94,785	46,000	92,000	50,146
Sewer Backup Insurance	27,500	27,500	0	27,500	27,500
Depreciation	223,057	225,737	0	225,737	235,200
TOTAL OPERATING EXPENSES	2,368,555	2,471,863	842,349	2,383,321	2,487,241
<i>NONOPERATING (REVENUES) EXPENSES</i>					
Capital Improvements	0	0	0	0	
Interest & Fiscal Charges - Trans to Debt Fund	134,872	132,434	70,577	132,434	163,968
TOTAL NONOPERATING REVENUES (EXPENSES)	134,872	132,434	70,577	132,434	163,968
DEBT PAYMENT - PRINCIPAL ONLY					
Principal Only	386,261	490,863	277,298	490,863	507,368
TOTAL PAYMENT - PRINCIPAL ONLY	386,261	490,863	277,298	490,863	507,368
EXCESS (DEFICIT) REVENUES OVER EXPENDITURES	201,903	5,740	372,211	(5,718)	1,077

CITY OF KAUKAUNA

2016 BUDGET

FUND: 602
DEPT: 53608

SANITARY SEWER UTILITY DEPARTMENT: SANITARY SEWER MAINTENANCE

OBJECT CODE	DESCRIPTION	2014 ACTUAL	2015 BUDGET	2015 6 MONTHS ACTUAL	2015 ESTIMATED ACTUAL	2016 BUDGET
PERSONAL SERVICES						
<i>Wages & Salaries</i>						
5101	Regular Payroll	64,547	75,331	25,070	65,000	76,471
5107	Overtime Payments	1,095	1,500	222	1,000	1,200
5110	Shift Premium Pay	3	10	1	5	10
5113	Job Class Premium Pay	812	1,800	882	1,800	1,800
5119	Longevity Pay	540	556	0	556	624
5125	Call Time	1,019	1,100	258	1,000	1,100
<i>Fringe Benefits</i>						
5151	Retirement Plan	5,777	8,672	2,836	5,671	9,420
5154	Social Security	4,971	6,143	1,890	5,306	6,212
5157	Group Health Insurance	19,091	25,947	9,994	19,989	27,587
5160	Group Life Insurance	114	161	82	164	336
5163	Workers Compensation	1,543	2,433	874	2,102	3,135
TOTAL PERSONAL SERVICES		99,511	123,653	42,108	102,593	127,895
NON-PERSONAL SERVICES						
<i>Purchased Services</i>						
5309	Water, Sewer & Electric	19,104	16,500	7,176	16,500	16,500
5318	Maintenance - Automotive	1,117	2,000	1,000	2,000	2,000
5321	Maintenance - Other Equip	3,086	6,000	4,877	8,000	6,000
5322	Maintenance - Roads & Walks	1,812	15,000	588	14,000	15,000
5325	Contractual Services	14,035	25,000	7,061	25,000	25,000
<i>Supplies</i>						
5407	Automotive Supplies	4,694	2,800	2,656	3,500	3,000
5410	General Supplies	1,234	1,000	402	800	1,000
TOTAL NON-PERSONAL SERVICES		45,083	68,300	23,759	69,800	68,500
OUTLAY						
5807	Machinery, Tools & Instrumnts	0	15,000	0	15,000	13,000
TOTAL OUTLAY		0	15,000	0	15,000	13,000
TOTAL SANITARY SEWER MAINT		144,594	206,953	65,868	187,393	209,395

CITY OF KAUKAUNA

2016 BUDGET

SANITARY SEWER SERVICE UTILITY

DEPARTMENT: SANITARY SEWER MAINTENANCE

TITLE OF POSITION	NUMBER OF FULL-TIME EQUIVALENTS		2014 ACTUAL	2015 BUDGET	2015	2016
	2015	2016			ESTIMATED ACTUAL	PROPOSED BUDGET
Heavy Equipment Operator	1.00	1.00		53,808	53,808	54,622
Heavy Equipment Operator	0.40	0.40		21,523	11,192	21,849
TOTAL	1.40	1.40	64,547	75,331	65,000	76,471

CITY OF KAUKAUNA

2016 BUDGET

FUND: 602
DEPT: 53610

SANITARY SEWER UTILITY
DEPARTMENT: HOVMSD-SEWERAGE TREATMENT

OBJECT CODE	DESCRIPTION	2014 ACTUAL	2015 BUDGET	2015 6 MONTHS ACTUAL	2015 ESTIMATED ACTUAL	2016 BUDGET
NON-PERSONAL SERVICES						
Purchased Services						
5309	Water, Sewer & Electric	1,636,239	1,825,000	604,898	1,600,000	1,730,000
TOTAL NON-PERSONAL SERVICES		1,636,239	1,825,000	604,898	1,600,000	1,730,000
TOTAL HOV SEWERAGE TREATMENT		1,636,239	1,825,000	604,898	1,600,000	1,730,000

CITY OF KAUKAUNA

2016 BUDGET

FUND: 602
DEPT: 53609

SANITARY SEWER UTILITY
DEPARTMENT: SEWER USER BILLING COST

OBJECT CODE	DESCRIPTION	2014 ACTUAL	2015 BUDGET	2015 6 MONTHS ACTUAL	2015 ESTIMATED ACTUAL	2016 BUDGET
NON-PERSONAL SERVICES						
<i>Purchased Services</i>						
5325	Contractual Services	239,457	235,000	107,375	233,500	235,000
TOTAL NON-PERSONAL SERVICES		239,457	235,000	107,375	233,500	235,000
TOTAL SEWER USER BILLING COST		239,457	235,000	107,375	233,500	235,000

CITY OF KAUKAUNA

2016 BUDGET

SANITARY SEWER UTILITY SUMMARY OF DEBT SERVICE COSTS

<i>DEBT ISSUE</i>	<i>12/31/15 BALANCE</i>	<i>12/31/16 BALANCE</i>	<i>PRINCIPAL MATURITIES</i>	<i>INTEREST</i>	<i>TOTAL PRINCIPAL AND INTEREST</i>
2006 G.O. Note	75,325	0	75,325	1,601	76,926
2007 G.O. Note	229,185	118,065	111,120	9,053	120,173
2008 G.O. Note	338,250	248,050	90,200	13,084	103,284
2009 BAB, G.O. Note	453,900	387,150	66,750	19,825	86,575
2010 BAB, G.O. Note	159,757	149,017	10,740	4,970	15,710
2011 G.O. Note	110,982	107,749	3,233	3,030	6,263
2013 Revenue Bond	1,750,000	1,650,000	100,000	68,031	168,031
2015 Revenue Bond	1,225,000	1,175,000	50,000	44,375	94,375
Totals	4,342,399	3,835,031	507,368	163,968	671,336

CITY OF KAUKAUNA

2016 BUDGET

SANITARY SEWER UTILITY

CAPITAL PROJECTS FIVE YEAR PLAN - AMOUNT TO BE BORROWED

PROJECT	2016	2017	2018	2019	2020
EQUIPMENT:					
SANITARY SEWER IMPROVEMENTS:					
Sarah/Doty/WisconsinArea (Phase 2 of 2)	650,000				
Manhole Lining / Repair Project	50,000				
Quinney/Metoxen Area (Phase 1 of 2)		475,000			
Manhole Lining / Repair Project		50,000			
Quinney/Metoxen Area (Phase 2 of 2)			300,000		
River Street Sanitary Sewer			80,000		
STH 55 Additional Sewer Work			100,000		
Manhole Lining / Repair Project			50,000		
Plank Road Area (Plank Road, Washington Street, Green Bay Road, Florence Street)				600,000	
Manhole Lining / Repair Project				50,000	
Presidential Street Area					600,000
Manhole Lining / Repair Project					50,000
TOTAL	700,000	525,000	530,000	650,000	650,000

Kaukanna ON THE FOX

RESOLUTION NO. 3961

RESOLUTION DESIGNATING APPROPRIATIONS AND LEVYING A TAX FOR THE 2016 BUDGET OF THE CITY OF KAUKAUNA

BE IT HEREBY RESOLVED, by the City Council of the City of Kaukauna, Wisconsin, that there hereby be appropriated out of the receipts of the City of Kaukauna for the calendar year 2016, including monies received from the general property tax levy, as described in attached budget schedules for General Fund, 1000 Islands Environmental Center, Debt Service Fund, Park Development Fund, Special Assessment / Debt Stabilization Fund, Space Needs Fund, Sanitary Sewer Utility Fund and Storm Water Utility Fund the amounts shown in said attached Schedules.

BE IT FURTHER RESOLVED, that the following be and is hereby declared the tax levy for 2015, collected in 2016, upon all taxable property within the City of Kaukauna as returned by the Assessor in the year 2015, for the uses and purposes as set forth in said budget, and that all taxing officers of the City are hereby authorized and directed to spread the tax upon the current tax roll of the City of Kaukauna.


1. There is levied upon the taxable property of the City of Kaukauna for the General Fund, the sum of \$5,624,997 .
2. There is levied upon the taxable property of the City of Kaukauna for the 1000 Islands Environmental Center, the sum of \$131,550 .
3. There is levied upon the taxable property of the City of Kaukauna for debt service, all bonds and notes legally required, the sum of \$2,376,976 .
4. There is levied upon the taxable property of the City of Kaukauna for the Park Development Fund, the sum of \$15,000.
5. There is levied upon the taxable property of the City of Kaukauna for the Space Needs Fund, the sum of \$191,807 for a total tax levy of \$8,340,330 .

Introduced and adopted this the 17th day of November, 2015.

APPROVED: _____


Eugene J. Rosin, Mayor

ATTEST: _____


Susan J. Duda, Clerk/Treasurer

Kaukanna ON THE FOX

APPENDIX A

CHART OF ACCOUNTS - EXPENDITURE CLASSIFICATION

OBJECT CODE	DESCRIPTION	DEFINITION
PERSONAL SERVICES		
	<u>Wage & Salaries:</u>	
5101	Regular Payroll -	Salaries and wages paid to regular authorized employees whether full-time or part-time.
5104	Temporary Payroll -	Salaries and wages paid to temporary or seasonal employees.
5107	Overtime Payments -	Payments made to full-time or part-time employees for overtime services.
5110	Shift Premium Pay -	The additional earnings paid to employees whose work shift falls within certain hours as defined by the Union Contract. Rate also is defined by Union Contract.
5113	Job Class Premium Pay -	Earnings differential paid to an employee for working at a higher rated job as defined in Union Contract. (Amount here is the amount earned at higher rate minus amount earned at normal rate)
5116	Holiday Pay -	Wages paid to employee in positions covered by Union Contract for additional pay for Holidays even though not worked as well as additional pay for work on the Holiday over and above the regular pay as defined by Union Contract.
5119	Longevity Pay -	Wages paid to employees based on years of service.
5122	FLSA Pay -	Wages paid to employees above contractual requirements to conform with FLSA regulations.
5125	Call Time Pay -	Wages paid to employees per Union Contract for call time.
	<u>Fringe Benefits:</u>	
5151	Retirement Pay -	Employee and employer contributions to Wisconsin Retirement System net of any employee's contribution where applicable.
5154	Social Security -	Employer's social security and medicare only contributions made on behalf of City employees.
5157	Group Health Insurance -	Employee's health insurance premium net of employee's contribution where applicable.
5160	Group Life Insurance -	Employee's life insurance premium net of employee's contribution where applicable.

APPENDIX A

CHART OF ACCOUNTS - EXPENDITURE CLASSIFICATION

OBJECT CODE	DESCRIPTION	DEFINITION
PERSONAL SERVICES		
	<u>Fringe Benefits:</u>	
5163	Workers Compensation -	Employer's worker's compensation insurance premiums paid on behalf of City employees.
5166	Unemployment Insurance -	Reimbursement to the State of Wisconsin for unemployment compensation paid on behalf of unemployed City workers.
NON-PERSONAL SERVICES		
	<u>Travel/Training:</u>	
5202	Car Allowance -	Authorized car allowances to City employees.
5205	Seminar Expenses -	Conferences and seminars, including registration, tuition, book fees, meals, lodging and travel to and from.
5208	Travel - City Business -	Attendance of regular monthly, quarterly, or annual meetings of professional organizations or business meetings attended on behalf of the City, including registrations, meals, lodging and travel to and from.
5211	Education & Memberships -	Books, magazines, directories, reports and other publications, membership in professional organizations.
5215	Expense Allowance -	Allowance to compensate for City business related expenses.
	<u>Purchased Services</u>	
5303	Communications -	Telephone, telegraph, teletype, cable and messenger service communication consoles.
5306	Heating Fuels -	Natural gas, fuel oil, kerosene.
5309	Water, Sewer & Electric -	Electric, water and sanitary sewer service.
5312	Maintenance - Buildings -	Materials and services used in the repair of buildings and their integral parts not of a major outlay nature. Includes such items as removing wastes, cleaning windows, extermination, janitorial service, rug and towel service.
5315	Maintenance - Office Equip. -	Materials and services used in the repair of office equipment - machines, furniture, fixtures - including maintenance contracts.

APPENDIX A

CHART OF ACCOUNTS - EXPENDITURE CLASSIFICATION

OBJECT CODE	DESCRIPTION	DEFINITION
NON-PERSONAL SERVICES		
	<u>Purchased Services:</u>	
5318	Maintenance - Automotive -	Materials and services used in the repair of automotive equipment, including autos, trucks, motorcycles, fire apparatus, rollers, etc. Includes parts, tires, tubes, batteries, electrical and mechanical accessories, but not supplies under 407.
5321	Maintenance - All Other Equip. -	Materials and services used in the repair of machines and mechanical tools, equipment of a scientific or technical nature such as medical, laboratory, scales, pumps, motion picture machine, cameras, projectors, communications systems, traffic signal systems, time clocks and personal equipment such as revolvers, etc.
5322	Maintenance - Roads & Walks -	Materials and services used in the repair and maintenance of streets, bridges, walks, sanitary and storm sewers, catch basins, traffic lane and street sign construction, etc. not of a major outlay nature. Includes materials such as salt, calcium, cement, brick, sand, oiling, patching, etc.
5325	Contractual Services -	All contracted services including testing fees, collection service, legal, appraisal, referees, drama teachers, physical exams, Board of Prisoners expense.
5328	Advertising -	Legal advertising and other public advertising. Also ads in professional journals, etc.
5331	General Insurance -	Insurance premiums of a general nature excluding fringe benefit insurance. Included are Fire, Blanket Bond, General Liability and Auto, Boiler, Money & Securities and Inland Marine Equipment insurance premiums.
5334	Printing Expense	Printing of office forms, letterheads, envelopes, reports, pamphlets publications, poster photographing, codes, etc. Also includes binding and repairs to record books, decals, blueprinting, photostating, signs, etc.
5337	Rent - General -	All rental charges other than for equipment which includes office space, land, right of way, storage space, storage costs, post office boxes, gymnasiums, films, slides, etc.
5340	Rent - Equipment -	Rental of equipment with or without operator, including trucks, construction equipment, office equipment, etc.

APPENDIX A

CHART OF ACCOUNTS - EXPENDITURE CLASSIFICATION

OBJECT CODE	DESCRIPTION	DEFINITION
NON-PERSONAL SERVICES		
	<u>Purchased Services:</u>	
5379	Interest Expense -	Interest expense incurred as a result of short or long-term debt instruments.
5382	Bad Debt Expense -	Recognition of uncollectible accounts received such as personal property taxes, ambulance fees and miscellaneous bills.
5385	Wellness Program -	Cost related to the operation of a wellness program.
5388	Officer Friendly Program -	Costs related to the maintenance of the program.
5391	Crime Prevention Program -	Costs related to the maintenance of the program.
5394	Crime Abatement Program -	Costs related to the maintenance of the program.
5395	Recycling Program -	Costs related to the maintenance of the program.
5397	Fire Safety Education -	Costs related to the maintenance of the program.
	<u>Supplies:</u>	
5401	Office Supplies -	All supplies necessary for use in operating office drafting supplies, paper, pencils, photostat supplies, ink, etc.
5404	Clothing Expense -	Cost of purchasing, repairing or allowances for canvas, cloth cotton goods, curtains, hats, linens, dress findings, oil cloth, ribbon, robes, shoes, thread, towels, yard and flags, uniforms shirts, trousers, hats, raincoats, boots, rubbers, safety glasses, as well as laundry, dry cleaning and linen services for the above.
5407	Automotive Supplies -	Gasoline, lubricating oil, grease, antifreeze, fuel taxes, etc.
5410	General Supplies -	Waste packing, padlocks, lamps electric bulbs, rope, twine sash cord, small batteries, oil and grease for mechanical use, and all tools of a minor nature not capital outlay; hoes, shovels, rakes, trowels, hammers, screwdrivers, trash cans, step ladders, wire screening, garden hose, sandpaper, wrenches, paint brushes, screws, nuts, bolts, keys, etc.

APPENDIX A

CHART OF ACCOUNTS - EXPENDITURE CLASSIFICATION

OBJECT CODE	DESCRIPTION	DEFINITION
NON-PERSONAL SERVICES		
	<u>Supplies:</u>	
5413	Chemicals and Ordnance -	Ammunition, tear gas, fire arms, gas masks and chemicals such as acetylene oxygen, not used for medical, botanical, road or cleaning purposes also, recharge fire extinguishers, paints, thinners, varnishes, etc.
5416	Custodial Supplies -	Soaps, deodorants, disinfectants, floor oil, wax, scouring powder, bluing, brooms, mops, toilet paper, paper towels, cleaning rags, soap and paper towel dispensers, water softener salt, starch.
5419	Medical & Laboratory Supplies -	All medications, bandages, medicines, prescriptions, suture materials, vaccines, as well as medical, surgical or nursing services.
5422	Data Processing Supplies -	Paper, ribbons, continuous feed forms.
5425	Botanical and Agricultural -	Seeds, bulbs, plants, trees, fertilizers, insecticides for use on plants and trees, flower pots, etc.
5428	Recreation -	Recreational articles for transient use such as baseballs, bats, volley balls, tennis nets, prizes for awards, ping-pong paddles, and balls, arts - crafts materials, phonograph records.
5431	Postage -	All postage, stamps and post office charges for the mailing of letters, packages and parcels.
5434	Photographic Supplies -	Film, flash bulbs, and minor photographic equipment.
5437	Plumbing Supplies -	Fixtures, fittings, pipe, valves, etc.
5440	Concession Product -	Products purchased for resale at municipal concession stands.
5443	Aggregate Supplies -	Road gravel, crushed stone, sand, cold mix, concrete, etc.
5450	Dog Park Supplies	Supplies purchased for Dog Park.
5460	Disk Golf Course Supplies	Supplies purchased for Disk Golf Course.
5499	Miscellaneous -	All materials and supplies which can not be easily classified in the provided account structure.

APPENDIX A

CHART OF ACCOUNTS - EXPENDITURE CLASSIFICATION

OBJECT CODE	DESCRIPTION	DEFINITION
OUTLAY		
5801	Land & Buildings -	All costs in connection with acquisition of land or buildings; the major enlargement or extension of buildings; major permanent improvements, alterations, or replacement of mechanical equipment such as heating or plumbing systems which are an integral part of the building.
5804	Office Equipment -	Purchase of office furniture and equipment.
5807	Machinery, Tools & Instruments	Purchase of machines and mechanical tools, equipment, scales, power tools, communications equipment, etc., the cost of installing, extending, or enlarging outside electrical service applicable to equipment.
5830	Automotive -	Purchase of automobiles, trucks, motorcycles, fire apparatus, construction equipment, sweepers, graders, roller, lawn care equipment, etc.; and accessories thereto.
5833	Park Equipment -	Includes benches, tables, pool equipment, drinking fountains, etc.
5837	Infrastructure -	The cost of constructing streets, bridges, walks and sewers or of permanent major improvements including contracts and materials. (Does not include ordinary maintenance and repairs)
EXPENSE TRANSFERS		
5899	Expense Transfers -	Costs which are incurred by one department are allocated to other departments.

Kaukauna ON THE FOX

APPENDIX B

DEMOGRAPHIC PROFILE

POPULATION

1980	11,310*
1990	11,982*
2000	12,983*
2006	14,515
2007	15,095
2008	15,229
2009	15,414
2010	15,462*
2011	15,519
2012	15,627
2013	15,715
2014	15,765
2015	15,848

*Per census; other years are estimates.

POPULATION CHARACTERISTICS

	<u>1990</u>	<u>2000</u>	<u>2010</u>
Median Age	31.6	35.1	34.6
% School Age	20.8	24.1	25.8
% Working Age	56.7	55.7	60.0
% 65 and Older	13.9	13.7	12.2
Number of Persons/Household	2.7	2.6	2.37
Median Family Income	\$37,036	\$50,187	\$53,034
% Below Poverty Level	4.7	2.6	7.9
Per Capita Income	\$12,748	\$18,748	\$25,401

APPENDIX B

DEMOGRAPHIC PROFILE

HOUSING UNITS

1990	4,454*
2000	5,138*
2006	6,302
2007	6,430
2008	6,477
2009	6,531
2010	6,596*
2011	6,678
2012	6,720
2013	6,748
2014	6,791
2015	6,817

*Per census; other years are based upon new unit figures compiled by the inspection department.

AREA OF THE CITY

2005	4,653 acres
2006	4,807 acres
2007	4,807 acres
2008	4,813 acres
2009	4,824 acres
2010	4,825 acres
2011	4,834 acres
2012	4,834 acres
2013	4,836 acres
2014	4,839 acres
2015	4,839 acres

MILES OF STREET

2005	71.40
2006	72.24
2007	75.27
2008	75.42
2009	75.64
2010	75.64
2011	75.91
2012	75.91
2013	75.91
2014	75.91
2015	75.91

LARGEST TAXPAYERS

NAME

ASSESSED VALUE (\$)

Expera	18,302,300
Albany International	16,125,900
Liebovich Steel	14,263,600
Lamplighter	13,764,100
Bassett Mechanical	7,460,700
Dawes Crane	6,895,700
Banta Packaging	5,725,300
Gustman	5,358,600
Team Industries	4,235,500
Wausau Ltd/Truck Country	3,954,500

APPENDIX C

2016 Kaukauna Public Library Budget by Line

	2015 Budget	2016 Budget	Change +/-	%
REVENUES				
Outagamie County Appropriation	139,253	134,224	(5,029)	
Calumet County Appropriation	59,732	64,900	5,168	
Local History Microfilm Printing	100	50	(50)	
Computer Printing/ Photocopies	4,600	4,500	(100)	
Fines/Fees/Lost Books	11,000	11,000	0	
Withdrawn Books	0	0	0	
Faxes	2,400	2,300	(100)	
Laminating	25	25	0	
Miscellaneous	100	200	100	
TOTAL	217,210	217,199	(11)	0.0%
EXPENSES				
PERSONNEL				
Wages	385,948	378,289	(7,659)	
Employee Trust Fund	28,664	25,855	(2,809)	
Public Employee S.S.	26,838	25,050	(1,788)	
Health Insurance	59,186	62,937	3,751	
Minnesota Life Health	1,755	1,555	(200)	
Worker's Compensation	733	757	24	
Unemployment Compensation	0	0	0	
TOTAL	503,124	494,442	(8,682)	-1.7%
TRAVEL - CITY BUSINESS				
Travel - City Business	500	500	0	
Memberships	1,000	0	(1,000)	
TOTAL	1,500	500	(1,000)	-66.7%
COMMUNICATIONS				
Communications	240	240	0	
TOTAL	240	240	0	0.0%
UTILITIES				
Water, Sewer, and Electric	9,500	13,000	3,500	
TOTAL	9,500	13,000	3,500	36.8%
CONTRACTUAL SERVICES				
Library share of HR Director	8,000	8,000	0	
TOTAL	8,000	8,000	0	0.0%
INSURANCE				
Liability Property Insurance	3,000	3,000	0	
TOTAL	3,000	3,000	0	0.0%
LIBRARY MATERIALS				
Adult Materials	55,000	56,500	1,500	
OWLS Overdrive contract	3,829	3,798	(31)	
Juvenile Materials	35,000	36,500	1,500	
Local History Collection	1,000	1,500	500	
TOTAL	94,829	98,298	3,469	3.7%

APPENDIX C

2016 Kaukauna Public Library Budget by Line

SERVICE CONTRACTS

OWLS Contract	21,868	22,735	867	
3M Contracts		6,360	6,360	
TOTAL	21,868	29,095	7,227	33.0%

LIBRARY PROGRAMS

Adult Programs	2,000	1,000	(1,000)	
Juvenile Programs	2,000	2,500	500	
TOTAL	4,000	3,500	(500)	-12.5%

LIBRARY PUBLICITY

Adult Publicity	500	500	0	
Juvenile Publicity	500	250	(250)	
Library Marketing	500	500	0	
TOTAL	1,500	1,250	(250)	-16.7%

OFFICE SUPPLIES

Office supplies	6,000	6,500	500	
Sales Tax	250	250	0	
Postage	1,250	1,500	250	
Memberships	0	1,000	1,000	
TOTAL	7,500	9,250	1,750	23.3%

MATERIAL PROCESSING

Library Supplies	3,000	2,500	(500)	
Book Processing	3,250	3,300	50	
Billing for unreturned materials	250	500	250	
TOTAL	6,500	6,300	(200)	-3.1%

BUILDING & GROUNDS

HVAC	2,000	0	(2,000)	
We-Energies		6,000	6,000	
Building repairs	1,200	0	(1,200)	
Cleaning Service	9,000	0	(9,000)	
Interior Cleaning Projects	250	0	(250)	
Exterior Cleaning Projects	0	0	0	
Elevator Maintenance	625	0	(625)	
Rug Rental	750	1,500	750	
Recycling	600	0	(600)	
TOTAL	14,425	7,500	(6,925)	-48.0%

EQUIPMENT

Computer Equipment & Repair	1,000	1,000	0	
Small Equipment & Repair	1,000	500	(500)	
Photocopier	7,000	7,000	0	
Printers	0	0	0	
Reader/Printers	0	0	0	
TOTAL	9,000	8,500	(500)	-5.6%

APPENDIX C

2016 Kaukauna Public Library Budget by Line

HIRING COSTS

Advertising	1,200	600	(600)	
TOTAL	1,200	600		-50.0%

MISCELLANEOUS

Miscellaneous	200	200	0	
Board/Staff Recognition	250	250	0	
TOTAL	450	450	0	0.0%

BUILDING EXPENSES

Lease - Rent	86,600	111,141	24,541	
Maintenance	91,200	122,820	31,620	
TOTAL	177,800	233,961	56,161	31.6%

Total Non-Personal	361,312	423,444	62,132	17.2%
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Total Personal	503,124	494,442	-8,682	-1.7%
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	864,436	917,886	53,450	6.2%
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Kaukanna ON THE FOX

APPENDIX D

2016 BUDGET ENVIRONMENTAL CENTER BUDGET DETAIL

DESCRIPTION	2014 ACTUAL	2015 BUDGET	2015 6 MONTHS ACTUAL	2015 ESTIMATED ACTUAL	2016 BUDGET
REVENUES					
Property Taxes	97,990	110,438	110,438	110,438	131,550
Kaukauna School District Aids	15,000	15,000	0	15,000	15,000
Outagamie County Aids	10,000	10,000	5,000	10,000	10,000
Interest Income	15,000	15,000	0	15,000	15,000
Center User Fees	16,422	14,000	9,508	14,000	14,000
Donations & Contributions	18,097	13,000	14,205	18,000	15,000
TOTAL REVENUES	172,509	177,438	139,151	182,438	200,550
EXPENDITURES					
Travel Expense	0	300	0	300	300
Professional Training and Certification	98	600	98	600	600
Expendable Supplies	2,571	2,500	704	2,500	2,500
Animal and Bird Care	1,175	1,100	192	1,100	1,100
Programs	2,167	2,600	354	2,600	2,600
Conservancy Zone Maintenance	1,978	13,000	509	13,000	3,000
Telephone	0	0	(80)	240	240
Gas	3,524	4,000	1,009	4,000	4,000
Electric and Water	11,526	11,000	4,525	11,000	11,000
Building Maintenance	9,539	6,500	609	6,500	6,500
Truck Operations and Maintenance	375	500	147	500	500
Janitorial Service	7,248	7,500	3,979	7,500	7,500
Office Supplies	3,466	2,500	1,333	2,600	2,600
Postage	0	100	0	100	100
Miscellaneous	1,597	2,600	44	2,600	2,600
Regular Payroll - Naturalist	58,436	59,582	26,253	59,582	60,774
Longevity	120	170	0	170	180
Retirement Plan	5,865	6,453	2,835	6,453	7,071
Social Security	4,484	4,571	2,008	4,571	4,663
Group Life Insurance	53	50	29	58	61
Workers Compensation	1,353	1,810	830	1,810	2,353
Regular Payroll - Business Coordinator	36,245	36,764	16,392	36,764	45,135
Temporary Payroll	5,680	5,740	1,394	5,740	5,880
Longevity	244	288	0	288	360
Retirement Plan	3,654	4,002	1,770	4,002	5,278
Social Security	2,876	2,918	1,274	2,918	3,566
Health Insurance	0	0	0	0	19,705
Group Life Insurance	53	46	31	63	66
Workers Compensation	183	244	75	244	318
Restricted/Other	10,272	0	12,305	15,000	0
TOTAL EXPENDITURES	174,783	177,438	78,622	192,803	200,550

APPENDIX D

2016 BUDGET ENVIRONMENTAL CENTER MISSION STATEMENT

MISSION STATEMENT: To provide children, adults and families the knowledge and skills needed to build a sustainable balance between the environment, economy and community through education, conservation and recreation.

Programs offered at the Center include spring, fall, and winter educational awareness programs for schools. A full schedule of summer activities including Bird House Building, Fish the Fox, Meet the Animals Day, Crayfish Critter Hunt and many more programs are offered for children. Annual special events include Friends Annual Meeting, Sugar Bush and Spring Art Fair.

The Center also is available for organizations and other groups such as school groups, scout troops, etc. to visit.

Performance Measures:

INDICATOR	AS OF 12/31/13	AS OF 12/31/14	AS OF 06/30/15
School groups	7,280	7,934	4,897
Scouts	1,437	486	82
Other groups	2,170	4,242	2,339
General public	32,142	30,515	15,830

APPENDIX E

GLOSSARY

ACCOUNTING SYSTEM: The methods and records established to identify, assemble, analyze, classify, record and report the City's transactions and to maintain accountability for the related assets and liabilities.

ACCRUAL BASIS: The recording of the City's transactions that have cash consequences in the period in which those transaction occur rather than in the period in which cash is received or paid by the City.

AGENCY FUND: A fund normally used to account for assets held by the City as an agent for individuals, private organizations or other governments.

APPROPRIATION: A legal authorization granted by the City Council to make expenditures and to incur obligations for specific purposes. An appropriation is usually limited in amount and time it may be expended.

ASSESS: To establish an official property value for taxation.

ASSESSED TAX RATE: The amount of property tax paid by property owners for each \$1,000 of their assessed property value. This rate is computed by dividing the total amount of the tax levies by the total assessed value of the City.

ASSESSED VALUATION: A valuation set upon real estate or other property by the assessor for the City as a basis for levying taxes.

BASIS OF ACCOUNTING: A term used to refer to when revenues, expenditures, expenses, and transfers are recognized in the accounts and reported in the financial statements.

BOND: A written promise to pay a specified sum of money (called the face value or principal amount), at a specified date or dates in the future (called the maturity date), together with periodic interest at a specified rate.

BUDGET: A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them.

BUDGET MESSAGE: A general discussion of the Mayor's proposed budget as presented in writing to the City Council. The budget message should contain an explanation of the principal budget items, an outline of the City's experience during the past year, and its financial status at the time of the message and recommendations regarding the financial policy for the coming year.

CAPITAL BUDGET: A plan of proposed capital outlays and the means of financing them.

CAPITAL PROJECTS FUND: A fund created to account for financial resources to be used for the acquisition or construction of major capital facilities.

CONTINGENCY: An appropriation of funds to cover unforeseen events that occur during the budget year. The City Council must approve all contingency expenditures.

DEBT SERVICE FUND: A fund established to account for the accumulation of resources for and the payment of general long-term debt principal and interest.

DEFICIT: The excess of the liabilities of a fund over its assets. The excess of expenditures over revenues during an accounting period.

APPENDIX E

GLOSSARY

ENCUMBRANCES: The amount of expenditures ultimately to result if unperformed contracts in process are completed.

EQUALIZED TAX RATE: This rate is the computed by dividing the total amount of taxes levied by the total equalized value of the City including tax incremental districts. This rate is the basis for comparing tax rates of various taxing authorities.

EQUALIZED VALUATION: The fair market value of all property in the City as established by the Wisconsin Department of Revenue. This value is used to apportion levies amongst overlapping taxing authorities.

EXPENDITURES: Decreases in net financial resources, including current operating expenses, debt service and capital outlays.

FISCAL YEAR: A 12-month period to which the annual operating budget applies and at the end of which the City determines its financial position and the results of its operations. The fiscal year begins January 1 and ends December 31.

FULL FAITH AND CREDIT: A pledge of the general taxing power for the payment of debt obligations. Bonds carrying such pledges are referred to as general obligation bonds.

FUND: A fiscal and accounting entity with a self-balancing set of accounts in which cash and other resources together with all liabilities and residual equities are segregated to carry on specific activities or attain specific goals.

FUND BALANCE: The difference between fund assets and fund liabilities.

GENERAL FUND: The fund used to account for all financial resources except those required to be accounted for in another fund.

GRANTS: Contributions or gifts of cash or other assets from another government to be used or expended for a specified purpose, activity or facility.

LEVY: To impose taxes, special assessments or service charges for support of governmental activities.

MODIFIED ACCRUAL BASIS OF ACCOUNTING: Revenues and other financial resources are recognized when they are both measurable and available. Expenditures are recognized when the liability is incurred.

OPERATING TRANSFERS: All inter-fund transfers other than residual equity transfers (e.g. legally authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended).

RESERVED FUND BALANCE: Those portions of fund balance that are not appropriable for expenditures or that are legally segregated for a specific future use.

RESIDUAL EQUITY TRANSFERS: Non-routine transfers of equity between funds

REVENUES: Increases in the net current assets of the City from other than expenditure refunds and residual equity transfers. Used to finance the services provided by the City.

SHARED REVENUES: Revenues levied by one government but shared on a predetermined basis, often in proportion to the amount collected at the local level.

APPENDIX E

GLOSSARY

SPECIAL ASSESSMENT: A compulsory levy made against certain properties to defray all or part of the cost of a specific capital improvement or service that benefits primarily those properties.

SPECIAL REVENUE FUND: A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes.

TAXES: Compulsory charges levied by the City to finance services performed for the common benefit.

TRUST FUND: Funds used to account for the assets held by the City in a trustee capacity for other governments, funds and individuals.